



## **Municipality of French River**

### **MINUTES OF THE REGULAR MEETING OF COUNCIL** held in the Council Chambers French River Municipal Complex Wednesday, February 19, 2014 at 7:00 p.m.

#### **Members Present:**

Mayor Claude Bouffard(Chair), Councillors Michel Bigras, Larry Bouffard, Mike Bouffard, Ronald Garbutt, Shawnda Martin-Cross, Denny Sharp

#### **Members Excused:**

#### **Officials Present:**

Sébastien Goyer, Chief Administrative Officer/Clerk  
Julie Bouthillette, Treasurer/Tax Collector  
Mélanie Bouffard, Deputy Clerk, Recording Secretary  
Robert Martin, Parks, Recreation & Facilities Manager  
Michael Campbell, Municipal Law Enforcement Officer  
Brennan Kenny, Economic Development Manager  
Jim Sartor, Public Works Superintendent

#### **Guests:**

Sgt Grassy, Ontario Provincial Police  
15 Members of public

### **1. CALL TO ORDER, ROLL CALL AND ADOPTION OF THE AGENDA**

The Chair called the meeting to order at 7:00 p.m.

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Moved By: Larry Bouffard  
Seconded By: Mike Bouffard

Resol. 2014- 20

**BE IT RESOLVED THAT** the revised agenda be accepted as distributed.

Carried

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### **2. PRAYER**

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### **3. DISCLOSURE OF PECUNIARY INTEREST**

None declared.

## **4. DELEGATIONS**

### **4.1 Jim Kmit, Parking Issues along North Side of Highway 64 in Alban**

Mr. Jim Kmit and on behalf of his neighbour Claudette Aiken presented their opinion on the importance of erecting 'No Parking' signs on the North Side of Highway 64 in the Town of Alban; their residents are across from Lemieux's Meat & Grocery. The Municipal Parking By-law was used as confirmation that there was no parking allowed.

A petition and pictures were presented stating that the parking issues are a major safety hazard to pedestrians, traffic and residents; people who are going to Lemieux's are parking on the side of the highway blocking their driveways, causing them problems to leave or enter their residents, serious blind spots and access by emergency vehicles.

The Mayor clarified that the Municipality had no jurisdiction and that the Municipal Parking By-law did not apply to Provincial Highways.

The CAO outlined the process and development on the matter and the ongoing contact between the Municipal Law Enforcement Officer, the Ministry of Transportation and the Ontario Provincial Police. There are options being considered by the Municipality on how to address the matter which will be brought forward at the Public Works Committee being held March 12, 2014.

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### **4.2 Ontario Provincial Police - Monthly Municipal Policing Report**

Sgt Grassy gave the OPP Monthly Policing Report for the month of January 2014.

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## **5. MANAGEMENT AND COMMITTEE REPORTS**

### **5.1 Mayor's Report**

Mayor gave a verbal report.

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#### **5.1.1 Heritage Community Recognition Program**

Councillor Ron Garbutt presented a Certificate of Achievement to Joe Dippong through the Heritage Community Recognition Program of the Ontario Heritage Trust.

The Municipality had nominated Joe Dippong to recognize his accomplishments and dedication to the French River Stewardship Council for the protection of the French River watershed.

### **5.1.2 National Anthem at Council Meetings**

Moved By: Denny Sharp  
Seconded By: Ron Garbutt

Resol. 2014- 21

**BE IT RESOLVED THAT** the Council of the Corporation of the Municipality of French River hereby agrees that the National Anthem be played at Council Meetings;

**AND FURTHER** authorizes the Clerk to provide the required public notice and to prepare an amendment to the Procedural By-law to be considered at the March Regular Council Meeting.

Carried

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### **5.1.3 Appointment to the Manitoulin-Sudbury District Services Board**

Moved By: Michel Bigras  
Seconded By: Denny Sharp

Resol. 2014- 22

**BE IT RESOLVED THAT** the Council of the Corporation of the Municipality of French River hereby appoints the following Council Member to the Manitoulin-Sudbury District Services Board for the remainder of the 2014 term of Council:

Councillor Shawnda Martin-Cross

Carried

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### **5.2 CAO/Clerk's Report**

CAO/Clerk summarized written report and reported that a committee of municipal environmental professionals was formed and will meet to establish criterias to select the successful bidder of the RFP for the review of the Noëlville Wastewater Treatment.

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### **5.3 Treasurer's Report**

The Treasurer reported that the year-end procedures and system upgrades were going well.

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### **5.4 Economic Development Committee**

Councillor Mike Bouffard, Chair of the committee reported on the successful Market Study Consultation exercise held on February 11<sup>th</sup>.

The Economic Development Manager reported on the Toronto Sportsman Show and new partnership with Ontario Parks and that next show is the NEOnt Tradeshow in New York held February 27 to March 2, 2014.

### **5.5 Environmental Advisory Committee**

Councillor Garbutt, Chair of the committee gave a verbal report and announced that a Special Committee Meeting was scheduled for February 27<sup>th</sup> at 10am where Conestoga-Rovers & Associates (CRA) will present the Draft Waste Disposal Environmental Assessment Report.

#### **5.5.1 Declare seat vacant and recruit of new member**

Moved By: Michel Bigras

Resol. 2014- 23

Seconded By: Ron Garbutt

**BE IT RESOLVED THAT** the Council of the Corporation of the Municipality of French River hereby accepts the resignation of Slobodan Nikolic from the Environmental Advisory Committee; and

**THAT** the seat be declared vacant; and

**FURTHER THAT** an ad be posted to have a member recruited for the remainder of the term of Council.

Carried

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### **5.6 Finance and Administration Committee**

Councillor Bigras, Chair of the committee gave a verbal report.

#### **5.6.1 Award of Server & IT Services Contract**

Moved By: Denny Sharp

Resol. 2014- 24

Seconded By: Michel Bigras

**BE IT RESOLVED THAT** the Council of the Corporation of the Municipality of French River hereby awards the Supply & Install of Server RF#2014-002 to Collins Barrow, Sudbury-Nipissing LLP for an amount of \$11,790.15 + applicable taxes; and

**THAT** \$2,500 of additional funds, exceeding the \$9,500 included in the 2014 Budget, be drawn from the equipment reserve if required.

Carried

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#### **5.6.2 Collaborative Support French River Curling Club**

Moved By: Michel Bigras

Resol. 2014- 25

Seconded By: Larry Bouffard

**BE IT RESOLVED THAT** the Council of the Corporation of the Municipality of French River hereby approves an application to the Ontario Trillium Foundation, in partnership with the French River Curling Club for an ice shaver machine, as well as an extra blade and new hacks for the Noëlville Arena.

Carried

### **5.6.3 Review of Policing Services**

Moved By: Denny Sharp  
Seconded By: Ron Garbutt

Resol. 2014- 26

**BE IT RESOLVED THAT** the Council of the Corporation of the Municipality of French River hereby authorizes the Mayor and the CAO/Clerk to approach the Municipality of West Nipissing and the West Nipissing Police Services Board to seek their interest in offering feasibility options for police services.

Carried

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### **5.6.4 Grants and Subsidy Application**

Moved By: Michel Bigras  
Seconded By: Shawnda Martin-Cross

Resol. 2014- 27

**BE IT RESOLVED THAT** the Council of the Corporation of the Municipality of French River hereby approves the Grant & Subsidy Application for a rebate of \$200 from the hall rental fee at the Noëlville Community Centre received from the French River Curling Club for their Spring Banquet being held on March 23, 2014.

Carried

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### **5.6.5 Grants and Subsidy Application**

Moved By: Larry Bouffard  
Seconded By: Shawnda Martin-Cross

Resol. 2014- 28

**BE IT RESOLVED THAT** the Council of the Corporation of the Municipality of French River hereby approves the Grant & Subsidy Application for a rebate of \$200 from the hall rental fee at the Alban Community Centre received from the Chevalier de Colomb, Conseil 10585 (Alban) for their Annual Ice Fishing Tournament being held on March 1, 2014.

Carried

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### **5.7 Public Works Committee**

Councillor Shawnda Martin-Cross, Chair of the Committee advised that a meeting was not held in February and that the next meeting will be held Wednesday, March 12 at 3pm.

## 5.8 Manitoulin-Sudbury District Services Board

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### **6. CONSENT AGENDA**

The following motion was presented to adopt the items contained in the Consent Agenda:

Moved By: Denny Sharp  
Seconded By: Larry Bouffard

Resol. 2014- 29

**BE IT RESOLVED THAT** the Council of the Corporation of the Municipality of French River hereby approves the Items of the Consent Agenda under Sections 6.1, 6.3 and 6.5 and receives the Items under Sections 6.2 and 6.4.

Carried

**Items 6.5.4 & 6.5.5 were taken out of the Consent Agenda to allow debate.**

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#### **6.1 Adoption of Minutes by Resolution**

Moved By: Denny Sharp  
Seconded By: Larry Bouffard

Resol. 2014- 30

**BE IT RESOLVED THAT** the following minutes be adopted as presented:

Regular Council Meeting held January 22, 2014

Carried

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#### **6.2 Minutes Received by Resolution**

Moved By: Denny Sharp  
Seconded By: Larry Bouffard

Resol. 2014- 31

**BE IT RESOLVED THAT** the following minutes be received as presented:

Economic Development Committee held February 10, 2014  
Environmental Advisory Committee meeting held February 11, 2014  
Finance & Administration Committee held February 12, 2014  
Sudbury East Planning Board held January 9, 2014  
Sudbury & District Board of Health held January 16, 2014  
Manitoulin-Sudbury DSB held January 23, 2014

Carried

## **6.3 Award of Tenders and Request for Proposals by Resolution**

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### **6.3.1 Ontario Sport and Recreation Communities Funding Application, for recreation programming and youth engagement in French River**

Moved By: Denny Sharp  
Seconded By: Larry Bouffard

Resol. 2014- 32

**BE IT RESOLVED THAT** the Council of the Corporation of the Municipality of French River hereby approves an application to the Ontario Sport and Recreation Communities Fund, utilizing up to \$5,000 of previously budgeted funds for the purpose of municipal contribution, as included in the 2014 operating budget.

Carried

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### **6.3.2 Strategic Economic Infrastructure Program Funding Application, for Sucker Creek Wharf Expansion & Rehabilitation**

Moved By: Denny Sharp  
Seconded By: Larry Bouffard

Resol. 2014- 33

**BE IT RESOLVED THAT** the Council of the Corporation of the Municipality of French River hereby approves an application to the Strategic Economic Infrastructure Program, utilizing up to \$55,000 of previously budgeted funds, for the purpose of Sucker Creek Wharf, as included in the 2014 operating budget.

Carried

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## **6.4 Correspondence for Council's Information Received by Resolution**

Moved By: Denny Sharp  
Seconded By: Larry Bouffard

Resol. 2014- 34

**BE IT RESOLVED THAT** the following correspondence be received:

1. 61<sup>st</sup> Annual Ontario Small Urban Municipalities (OSUM) Conference
2. Ministry of Natural Resources' proposed Black Bear Pilot

Carried

## **6.5 Adoption of By-laws by Resolution**

**The following By-laws were read and adopted:**

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### **6.5.1 Amendment to By-law 2006-47 Agreement with CGIS**

Moved By: Denny Sharp  
Seconded By: Larry Bouffard

Resol. 2014- 35

**BE IT RESOLVED THAT** By-law 2014-04, being a by-law to amend By-law 2006-47 Schedules 'B' & 'C' an Agreement with CGIS for the provision of Spatial Land Information Management System (SLIMS) Services be read a first, second and third time and finally passed.

Carried

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### **6.5.2 Renewal of 9-1-1 Central Emergency Reporting Bureau (CERB) Agreement with OPP for Dispatching Services**

Moved By: Denny Sharp  
Seconded By: Larry Bouffard

Resol. 2014- 36

**BE IT RESOLVED THAT** By-law 2014-05, being a by-law to execute an Agreement with Ontario Provincial Police for the management and operation of the Central Emergency Reporting Bureau (CERB) for the provision of a 9-1-1 Public Emergency Reporting Services be read a first, second and third time and finally passed.

Carried

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### **6.5.3 Interim Tax Levy**

Moved By: Denny Sharp  
Seconded By: Larry Bouffard

Resol. 2014- 37

**BE IT RESOLVED THAT** By-law 2014-06, being a by-law to provide for an Interim Tax Levy be read a first, second and third time and finally passed.

Carried

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### **6.5.4 Item was separated from the Consent Agenda to allow debate**

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### **6.5.5 Item was separated from the Consent Agenda to allow debate**

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### **6.5.5 Confirmation By-law**

Moved By: Denny Sharp  
Seconded By: Larry Bouffard

Resol. 2014- 38

**BE IT RESOLVED THAT** By-law 2014-09, being a by-law to confirm the proceedings of the Council of the Corporation of the Municipality of French River at a meeting held on February 19, 2014 be read a first, second and third time and finally passed.

Carried

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### **Items separated from the Consent Agenda to allow debate**

#### **6.5.4 Tax Ratios**

Moved By: Denny Sharp  
Seconded By: Shawnda Martin-Cross

Resol. 2014- 39

**BE IT RESOLVED THAT** By-law 2014-07, being a by-law to establish the Tax Ratios for the year 2014 be read a first, second and third time and finally passed.

Carried

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#### **6.5.5 Final Tax Levy**

Moved By: Michel Bigras  
Seconded By: Mike Bouffard

Resol. 2014- 40

**BE IT RESOLVED THAT** By-law 2014-08, being a by-law to provide for the adoption of the current estimates and Tax Rates, Penalties and Interest for the year 2014 be read a first, second and third time and finally passed.

Carried

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### **7. CORRESPONDENCE FOR COUNCIL'S CONSIDERATION**

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#### **7.1 Proclaim April 2, 2014 as World Autism Awareness Day**

Moved By: Shawnda Martin-Cross  
Seconded By: Ron Garbutt

Resol. 2014- 41

**BE IT RESOLVED THAT** the Council of the Corporation of the Municipality of French River hereby proclaims April 2, 2014 as World Autism Awareness Day to raise awareness about Autism Spectrum Disorder (ASD) by participating in the 2014 "Raise the Flag" campaign.

Carried

## **8. ADDENDUM** (if required and by resolution)

Moved By: Denny Sharp  
Seconded By: Ron Garbutt

Resol. 2014- 42

**BE IT RESOLVED THAT** the Council of the Corporation of the Municipality of French River hereby allows an Addendum to the Agenda as per the rules of the Procedural By-law 2012-70 under Section 8.8 authorizing Council to deal with an urgent matter that requires the immediate consideration of Council.

Carried

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Moved By: Mike Bouffard  
Seconded By: Larry Bouffard

Resol. 2014- 43

**BE IT RESOLVED THAT** the Council of the Corporation of the Municipality of French River hereby awards the IT Service Contract RF#2014-002 to Collins Barrow, Sudbury-Nipissing LLP for an amount of \$80.00 per hour + applicable taxes and \$.52 per kilometre;

**AND** authorizes the Mayor and Clerk to enter into a three year comprehensive support plan agreement.

Carried

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## **9. NOTICES OF MOTION**

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### **10. ANNOUNCEMENTS AND INQUIRIES**

two students coop program with high school with by-law department and mechanic

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### **11. CLOSED SESSION**

Moved By: Ron Garbutt  
Seconded By: Larry Bouffard

Resol. 2014- 44

**BE IT RESOLVED THAT** the next portion of the meeting be closed to the public in order to consider directions that should be given to senior staff pursuant to section 239 (2) (f) "advice that is subject to solicitor-client privilege, including communications necessary for that purpose" with respect to an update on ongoing legal matters.

Carried

Moved By: Larry Bouffard  
Seconded By: Mike Bouffard

Resol. 2014- 46

**BE IT RESOLVED THAT** the open session reconvenes at 9:21 p.m.

Carried

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**12. ADJOURNMENT**

Moved By: Shawnda Martin-Cross  
Seconded By: Michel Bigras

Resol. 2014- 47

**BE IT RESOLVED THAT** the meeting be adjourned at 9:22 p.m.

Carried

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**MAYOR**

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**CLERK**