



Municipality of French River

AGENDA REGULAR MEETING OF COUNCIL

held in the Council Chambers
French River Municipal Complex
Wednesday, December 18, 2013 at 6:00 p.m.

- 1.0 CALL TO ORDER, ROLL CALL AND ADOPTION OF THE AGENDA**
- 2.0 PRAYER**
- 3.0 DISCLOSURE OF PECUNIARY INTEREST**
- 4.0 DELEGATIONS**
 - 4.1** Presentation on the 2012 Financial Indicator Review
Bryan Searle, Municipal Advisor - Ministry of Municipal Affairs and Housing
 - 4.2** Ontario Provincial Police - Monthly Municipal Policing Report
- 5.0 MANAGEMENT AND COMMITTEE REPORTS**
 - 5.1 Mayor's Report**
 - 5.1.1** Schedule of 2014 Meetings
 - 5.2 CAO/Clerk's Report**
 - 5.3 Treasurer's Report**
 - 5.4 Economic Development Committee - Chair Councillor Mike Bouffard**
 - 5.4.1** Resolution - Council to defer decision on the current proposed Spectrum internet tower until Siting of Telecommunication Facilities Policy is adopted
 - 5.4.2** Resolution - Amendment to Terms of Reference to revise the Agenda format
 - 5.4.3** Resolution - Memorandum of Understanding - Partnership with Tourism Northern Ontario and the Ministry of Tourism, Culture & Sport to develop a targeted multi-media tourism campaign for a 50% contribution (2013 Municipal Budget Contribution \$15,000)
 - 5.4.4** Resolution - Investment Readiness Reallocation to Reserves
 - 5.5 Environmental Advisory Committee - Chair Councillor Ron Garbutt**

** indicates that the item is presented under separate cover / item est sous pli séparé)*

- 5.6 Finance and Administration Committee - Chair Councillor Michel Bigras**
 - 5.6.1** Resolution - Adoption of Asset Management Plan
 - 5.6.2** Resolution - Reallocation of Funds from the 2013 Parks Capital Budget to Operating Reserves for the special purpose of the Municipal Complex Drainage Project to be done in 2014 in the amount of \$9,000
 - 5.6.3** Resolution - 2014 ROMA/OGRA Combined Conference - Delegates
 - 5.6.4** Resolution - Creation of a Community Policing Advisory Committee (CPAC) and appointment of one Member of Council
 - 5.6.5** Resolution - Grants and Subsidy Application from the French River Cultural Industries Council Inc. for a rebate of \$200 on the hall rental for the Annual Rubber Boots Festival being held on May 3, 2014
- 5.7 Public Works Committee - Chair Councillor Shawnda Martin-Cross**
 - 5.7.1** Snow Ploughing & Sanding Methodology Report
- 5.8 Manitoulin-Sudbury District Services Board - Councillor Shawnda Martin-Cross**
 - 5.8.1** 2013 Third Quarter Activity Report
 - 5.8.2** 2013 Third Quarter Financial Report
 - 5.8.3** Special Priority Policy for Seniors applying for Housing

6.0 CONSENT AGENDA - Resolution to Approve Items 6.1, 6.3, 6.5 and Receive Items 6.2, 6.4
 (For the purpose of convenience and for expediting the meeting, matters of repetitive or routine nature are included in the Consent Agenda and are voted on collectively. A Member of Council can request an Item to be singled out from the Consent Agenda to allow debate while all other Items remaining are voted on collectively. Each Item contained in the Consent Agenda is recorded separately in the minutes of the meeting.)

- 6.1 Adoption of Minutes by Resolution**
 - 6.1.1** Special Meeting of Council held November 20, 2013
 - 6.1.2** Regular Council Meeting held November 20, 2013
 - 6.1.3** Special Meeting of Council held November 28, 2013
 - 6.1.4** Special Meeting of Council held December 11, 2013
- 6.2 Minutes Received by Resolution**
 - 6.2.1** Economic Development Committee held December 4, 2013
 - 6.2.2** Environmental Advisory Committee meeting held December 10, 2013
 - 6.2.3** Finance & Administration Committee held December 11, 2013
 - 6.2.4** Committee of Adjustment held November 20, 2013
 - 6.2.5** Sudbury & District Board of Health held November 21, 2013
 - 6.2.6** French River Public Library Board held November 12, 2013
 - 6.2.7** Manitoulin-Sudbury DSB held November 28, 2013
- 6.3 Award of Tenders, Request for Proposals and Funding Matters by Resolution**
 - 6.3.1** Award of Wood Waste Chipping Contract at the Noëlville Landfill Site

** indicates that the item is presented under separate cover / item est sous pli séparé)*

6.4 Correspondence for Council's Information Received by Resolution

6.5 Adoption of By-laws by Resolution

- 6.5.1** 2013-44 Renewal of Land Lease Agreement with Alban Master Antenna for the operation of a Satellite Master Antenna TV (SMATV) at the Alban Community Centre for an additional three (3) years and 2% rent increase
- 6.5.2** 2013-45 Renewal of Canteen Lease Agreement with Tracey McAleese at the Noëlville Community Centre for six (6) months and a 2% rent increase
- 6.5.3** 2013-46 Capacity Funding Contribution Agreement under the Small Rural and Northern Municipal Infrastructure Fund for Asset Management Planning
- 6.5.4** 2013-47 Confirmation By-law

7.0 CORRESPONDENCE FOR COUNCIL'S CONSIDERATION

- 7.1** Resolution - Statement of Concurrence to Spectrum Group for the proposed telecommunications tower to be constructed on Lot 2, Plan M530 at 1427 Owl's Nest Road (*deferral at November Regular Council Meeting*)
- 7.2** Resolution - Participation in the Ministry of Natural Resources Bear Management Pilot Program in the North for 2014-2015

8.0 ADDENDUM (if required and by resolution)

9.0 NOTICES OF MOTION

- 9.1** Resolution - Amendment to the Official Plan
Motion submitted by Councillor Mike Bouffard
- 9.2** Resolution - Inspection of fill beds
Motion submitted by Councillor Michel Bigras
- 9.3** Resolution - National Anthem at Council Meetings
Motion submitted by Mayor Claude Bouffard

10.0 ANNOUNCEMENTS AND INQUIRIES (from Mayor, Council Members and Public) (This section of the Agenda is to allow Members of the Public and Members of Council to make brief verbal announcements and inquiries with the permission of the Chair (i.e.: conference attendance, meeting report, community event announcement). Inquiries shall deal with items pertaining to the current Agenda for the purpose of clarification only, and shall not be used to table new items that require Council's/Committee's consideration.)

11.0 CLOSED SESSION - under section 239 (2) (b) "personal matters about an identifiable individual, including municipal or local board employees" with respect to the CAO's 6 month Probationary Performance Evaluation.

12.0 ADJOURNMENT

** indicates that the item is presented under separate cover / item est sous pli séparé)*



Municipalité de la Rivière des Français

ORDRE DU JOUR RÉUNION RÉGULIÈRE DU CONSEIL qui aura lieu dans la salle du conseil Complexe municipal de la Rivière des Français Mercredi le 18 décembre 2013 à 18h00

- 1.0 APPEL À L'ORDRE, PRÉSENCE ET L'ADOPTION DE L'ORDRE DU JOUR**
- 2.0 PRIERE**
- 3.0 RÉVÉLATIONS D'INTÉRÊT PÉCUNIAIRE**
- 4.0 DÉLÉGATIONS**
 - 4.1** Présentation au sujet de la revue des indicateurs financiers 2012
Bryan Searle, Ministère des affaires municipales et du logement
 - 4.2** Police provinciale de l'Ontario - Rapport mensuel
- 5.0 RAPPORTS DE LA DIRECTION ET DES COMITÉS**
 - 5.1 Rapports du maire**
 - 5.1.1** Horaire des réunions en 2014
 - 5.2 Rapports du directeur administratif/greffier**
 - 5.3 Rapports de la trésorière**
 - 5.4 Comité de développement économique - Président Conseiller Mike Bouffard**
 - 5.4.1** Résolution - Que le conseil remet la décision de la tour de Spectrum jusque la politique pour la location de tour de télécommunication sois adopté
 - 5.4.2** Résolution - Amendement au Mandat de référence pour réviser l'agenda
 - 5.4.3** Résolution - Protocole d'entente avec Tourism Northern Ontario et le Ministère du tourisme, culture et sport pour le développement d'une campagne de multimédia
 - 5.4.4** Résolution - Réallocations des fonds pour le programme de réceptivité à l'investissement à la réserve
 - 5.5 Comité consultatif de l'environnement - Président Conseiller Ron Garbutt**

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5.6 Comité de finance et d'administration - Président Conseiller Michel Bigras

5.6.1 Résolution - Adoption du Plan pour la gestion des biens

5.6.2 Résolution - Réallocations des fonds du budget capital des parcs 2013 à la réserve d'opération pour le projet de drainage au complexe municipal pour être fait en 2014

5.6.3 Résolution - Conférence ROMA/OGRA 2014 - délégués

5.6.4 Résolution - Création d'un comité consultatif pour la police communautaire (CPAC) and nomination d'un membre du conseil

5.6.5 Résolution - Demande à la politique de subvention du Conseil des industries culturelles de la Rivière des Français pour un rabais de 200\$ pour la salle pour le festival des bottes de caoutchouc le 3 mai 2014

5.7 Comité des travaux publics - Présidente Conseillère Shawnda Martin-Cross

5.7.1 Rapport de méthodologie pour les opérations d'hiver

5.8 Conseil des Services du District de Manitoulin-Sudbury - Conseillère Shawnda Martin-Cross

5.8.1 Rapport du troisième trimestre pour 2013

5.8.2 Rapport financier du troisième trimestre pour 2013

5.8.3 Politique spéciale pour seniors

6.0 ORDRE DU JOUR REGROUPE

- Résolution pour adoptés Items 6.1, 6.3, 6.5 et recevoir Items 6.2, 6.4

(Par souci de commodité et pour accélérer le déroulement des réunions, les items répétitifs ou routiniers sont inclus à l'ordre du jour regroupé et adopté par un vote collectif. Un membre du conseil peut demander qu'on retire un item de l'ordre du jour regroupé pour permettre un débat ou un vote séparé à l'item isolé, le reste des items dans l'ordre du jour regroupé sont adoptés collectivement. Tous les items dans l'ordre du jour regroupé sont inscrits séparément au procès-verbal de la réunion.)

6.1 Procès-verbaux adoptés par résolution

6.1.1 assemblée spéciale du Conseil le 20 novembre 2013

6.1.2 assemblée régulière du Conseil le 20 novembre 2013

6.1.3 assemblée spéciale du Conseil le 28 novembre 2013

6.1.4 assemblée spéciale du Conseil le 11 décembre 2013

6.2 Procès-verbaux reçus par résolution

6.2.1 Comité de développement économique le 4 décembre 2013

6.2.2 Comité consultatif de l'environnement le 10 décembre 2013

6.2.3 Comité de finance et d'administration le 11 décembre 2013

6.2.4 Comité de dérogation le 20 novembre 2013

6.2.5 Conseil des services de santé publique le 21 novembre 2013

6.2.6 Conseil de la bibliothèque publique de la Rivière des Français le 12 novembre 2013

6.2.7 Conseil des services du District de Manitoulin-Sudbury le 28 novembre 2013

6.3 Soumissions et demandes de propositions et affaires financières adoptées par résolution

6.3.1 Décerner le contrat pour le déchiquetage de bois au site d'enfouissement

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6.4 Correspondance à titre de renseignement seulement reçus par résolution

6.5 Règlements adoptées par résolution

6.5.1 2013-44 Entente de location avec Alban Master Antenna

6.5.2 2013-45 Entente de location avec Tracey McAleese pour la cantine

6.5.3 2013-46 Capacité de financement sous le Fonds d'infrastructure pour les petites municipalités rurales et du Nord pour la gestion des biens

6.5.4 2013-47 Règlement de confirmation

7.0 CORRESPONDANCE À L'INTENTION DU CONSEIL

7.1 Résolution - Déclaration de Concurrence à Spectrum Group pour l'installation proposé d'une tour de télécommunications situé à Lot 2, Plan M530 à 1427 chemin Owl's Nest (*item référé à la réunion du conseil de novembre*)

7.2 Résolution - Participation au projet pilote pour du Ministère des richesses naturelles pour la gestion des ours noirs dans le nord pour 2014-2015

8.0 ADDENDUM (si requis et par résolution)

9.0 AVIS DE MOTION

9.1 Résolution - Amendement au Plan officiel
Motion soumis par Conseiller Mike Bouffard

9.2 Résolution - Inspection des systèmes septique
Motion soumis par Conseiller Michel Bigras

9.3 Résolution - Hymne national aux réunions du conseil
Motion soumis par maire Claude Bouffard

10.0 ANNONCES ET QUESTIONS (par membres du Conseil et gens du public)

(Cette section de l'ordre du jour vise à permettre les membres du public et les membres du Conseil à faire des annonces courtes et des enquêtes verbales avec la permission du président (ex: participation à une conférence, rapport d'une réunion, annonce d'un évènement communautaire). Les enquêtes doivent être concernant l'ordre du jour actuel dans le but de clarification seulement, et ne doivent pas être utilisés pour apporter un nouveau sujet qui nécessite une décision du Conseil ou au Comité.)

11.0 SESSION À HUIS CLOS - section 239 (2) (b) "des renseignements privés concernant une personne qui peut être identifiée, y compris des employés de la municipalité ou du conseil local" au sujet de l'évaluation de probation du directeur générale

12.0 AJOURNEMENT

** indicates that the item is presented under separate cover / item est sous pli séparé)*

FINANCIAL INDICATOR REVIEW

(Based on 2012 Financial Information Return)

French River M

Date Prepared: 03-Oct-13
MSO Office: Northeast Ontario
Prepared By: Bryan Searle

Tier: Single Tier
MAH Code: 88410
MUNID: 52001
REV Code: 5201

FINANCIAL INDICATORS

Indicator	Ranges		Actuals	North - Population >1000 <= 2500		Level of Challenge
				Median	Average	
Net Financial Assets or Net Debt as a % of Own Purpose Taxation Plus User Fees	Low: > -50% Mod: -50% to -100% High: < -100%	2010	-63.2%	27.3%	37.1%	Low
		2011	-58.7%	33.9%	41.3%	
		2012	-34.0%	30.9%	37.9%	
Total Reserves and Discretionary Reserve Funds as a % of Operating Expenses	Low: > 20% Mod: 10% to 20% High: < 10%	2010	51.2%	45.7%	48.4%	Low
		2011	51.0%	46.8%	53.1%	
		2012	63.1%	42.2%	55.5%	
Debt Servicing Cost as a % of Total Operating Revenue	Low: < 5% Mod: 5% to 10% High: > 10%	2010	7.1%	1.5%	2.0%	Moderate
		2011	7.2%	2.2%	2.7%	
		2012	6.9%	1.8%	2.3%	
Total Taxes Receivable less Allowance for Uncollectables as a % of Total Taxes Levied	Low: < 10% Mod: 10% to 15% High: > 15%	2010	8.5%	13.6%	18.6%	Low
		2011	8.8%	12.7%	18.0%	
		2012	8.5%	12.3%	16.7%	
Total Cash and Temporary Investments as a % of Operating Expenses	Low: > 10% Mod: 5% to 10% High: < 5%	2010	42.7%	40.7%	44.1%	Low
		2011	45.3%	47.8%	51.3%	
		2012	58.8%	49.4%	53.8%	
Net Working Capital as a % of Total Municipal Operating Expenses	Low: > 10% Mod: 10% to -10% High: < -10%	2010	53.8%	53.2%	58.5%	Low
		2011	57.3%	54.6%	61.7%	
		2012	70.0%	54.0%	61.5%	
Net Book Value of Capital Assets as a % of Cost of Capital Assets	Low: > 50% Mod: 35% to 50% High: < 35%	2009	58.6%	53.7%	51.4%	Low
		2010	57.9%	51.1%	52.1%	
		2011	57.6%	50.2%	52.4%	
		2012	56.0%	48.5%	50.6%	

The data and information contained in this document is for informational purposes only. Any use of the data and information in this document should be done by qualified individuals. This information is not intended to be used on its own and should be used in conjunction with other financial information and resources available.

FINANCIAL INDICATOR REVIEW

(Based on 2012 Financial Information Return)

French River M

NOTES

Financial Information Returns ("FIRs") are a standard set of year-end reports submitted by municipalities to the Province which capture certain financial information. On an annual basis, Ministry staff prepare certain financial indicators for each municipality, based on the information contained in the FIRs. It is important to remember that these financial indicators provide a snapshot at a particular moment in time and should not be considered in isolation, but supported with other relevant information sources. In keeping with our Financial Information Return review process and follow-up, Ministry staff may routinely contact and discuss this information with municipal officials.

Additional Notes on what Financial Indicators may indicate:

Net Financial Assets or Net Debt as a % of Own Purpose Taxation Plus User Fees - *How much tax and fee revenue is servicing debt?*

Reserves and Reserve Funds as a % of Operating Expenses (excluding amortization) - *How much money is set aside for future needs / contingencies?*

Debt Charges as a % of Total Operating Revenue - *How much of each dollar raised is spent on debt?*

Total Taxes Receivable less Allowance for Uncollectables as a % of Total Taxes Levied - *High percentages may indicate collection challenges.*

Total Cash and Temporary Investments as a % of Operating Expenses (excluding amortization) - *How much cash and liquid investments could be available to cover operating expenses?*

Net Working Capital as a % of Total Municipal Operating Expenses (excluding amortization) - *How much cash, receivables and inventory less short-term debt could be available to cover operating expenses?*

Net Book Value of Capital Assets as a % of Cost of Capital Assets - *Remaining life / value of infrastructure; high percentage may indicate "new" assets while a low percentage may indicate "used up" assets that may need repair / replacement soon.*



Municipality of French River

2014 Schedule of Regular Council Meetings and Committee Meetings

All Meetings are held in the Council Chamber of the Municipal Complex except otherwise indicated. There are no Committee Meetings scheduled for December as it will be the first month on the new Council Term.

Regular Council - Meetings are held monthly every Third Wednesdays at 7pm

Wednesday, January 22 (pushed one week)

Wednesday, February 19

Wednesday, March 19

Wednesday, April 16

Wednesday, May 21

Wednesday, June 18

Wednesday, July 16

Wednesday, August 20

Wednesday, September 17

Wednesday, October 15

Wednesday, November 19

Inaugural Meeting of Council, Wednesday, December 3

Wednesday, December 17

Economic Development Committee - Meetings are held monthly every Second Monday at 6pm

Monday, January 13

Monday, February 10

Monday, March 10

Monday, April 7

Monday, May 12

Monday, June 9

Monday, July 7 (first Monday)

Monday, August 11

Monday, September 8

Monday, October 6 (first Monday)

Tuesday, November 10

Members:

Councillor Mike Bouffard, Chair

Councillor

Councillor Denny Sharp

Raymond Monette

Terry Young

Claude Dubuc

Vassie Lumley

Harold Duff

Nina Judge-Levett

Paul Sharp

Environmental Advisory Committee - Meetings are held monthly every Second Tuesday at 10am

Tuesday, January 14
Tuesday, February 11
Tuesday, March 11
Tuesday, April 8
Tuesday, May 13
Tuesday, June 10
Tuesday, July 8
Tuesday, August 12
Tuesday, September 9
Tuesday, October 7
Tuesday, November 11

Members:

Councillor Ronald Garbutt, Chair
Councillor Michel Bigras
Councillor Denny Sharp
Malcolm Lamothe
Greg Lebert
Slobodan Nikolic
William Nutley

Finance & Administration Committee - Meetings are held monthly every Second Wednesdays at 10am

Wednesday, January 15
Wednesday, February 12
Wednesday, March 12
Wednesday, April 9
Wednesday, May 14
Wednesday, June 11
Wednesday, July 9
Wednesday, August 13
Wednesday, September 10
Wednesday, October 8
Wednesday, November 12

Members:

Councillor Michel Bigras, Chair
Councillor Larry Bouffard
Councillor Mike Bouffard

Public Works Committee - Meetings are held monthly every Second Wednesdays at 2pm

Wednesday, January 15

Wednesday, February 12

Wednesday, March 12

Wednesday, April 9

Wednesday, May 14

Wednesday, June 11

Wednesday, July 9

Wednesday, August 13

Wednesday, September 10

Wednesday, October 8

Wednesday, November 12

Members:

Councillor Shawnda Martin-Cross, Chair

Councillor Ronald Garbutt

Councillor Denny Sharp

Sudbury East Municipal Association - Meetings are held bi-monthly every Fourth Thursday at 6:30pm

Locations not yet confirmed.

February 27 French River

April 24 Killarney

June 26 St.-Charles

August 28 Markstay-Warren

October 23 French River

French River Library Board - Meetings are held monthly every Third Tuesday at 4:30pm (except for July and August)

January 21

February 18

March 18

April 15

May 20

June 17

September 16

October 21

November 18

December 16



The Corporation of the Municipality of French River

Action Report

Report to: Mayor and Members of Council
Date: December 13, 2013
Submitted by: Brennan Kenny, Economic Development Manager

Subject

Tourism Northern Ontario Agreement and Contribution

Background

One of the goals identified in the strategic plan is a tourism marketing strategy, including signage and promotional guide to capitalize on the newly founded tourism brand. The Municipality applied to Tourism Northern Ontario for a 50% funded contribution. The total cost is \$30,000, with \$15,000 coming from each party.

Discussion


The Municipality will partner with Tourism Northern Ontario to develop a promotional guide for the area, and erect both wayfinding and promotional signage where applicable. It is important that this project proceed as soon as possible as working with the Ministry of Transportation will take time. Our main thoroughfares are all provincial highways (64, 528, 607, 535) and thus, we must ask for their permission before erecting signage in these areas.

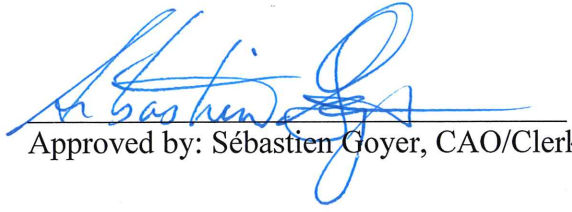
Financial Considerations

\$15,000 would come from the previously allocated signage reserve monies of \$30,000 for 2014.

Conclusion/Recommendation

Staff recommends agreeing to the terms of Northern Ontario Tourism and utilizing \$15,000 or signage reserve funds to enter into a memorandum of understanding.


Prepared by: Brennan Kenny, Economic Development Manager


Approved by: Sébastien Goyer, CAO/Clerk



The Corporation of the Municipality of French River

Action Report

Report to: Mayor and Members of Council
Date: December 13, 2013
Submitted by: Brennan Kenny, Economic Development Manager

Subject

Investment Readiness Reallocation to Reserves

Background

One of the goals of economic development in 2013, as defined by the strategic plan, was to allow the Municipality to attract meaningful investment and business opportunities to the community. This is a multi-year project and involved the creation of a community profile in early 2013, along with a community market study, which will identify the “best bet” opportunities for the area that fit within our established economic development vision.

Discussion

A Request for Proposals was released in late November 2013 for the community market study. This project was made possible by a \$10,000 contribution from the Ministry of Northern Development and Mines, and a \$5,000 contribution from the Municipality, as included in the 2013 budget.


This project will span the end of 2013 and the beginning of 2014, with an estimated completion date of late February. Since this project will technically end in 2014, funds will need to be taken from the 2013 budget and placed into reserves for a short period of time until the services are rendered. The reason this report is brought forward is strictly due to the timing of the project.

Financial Considerations

\$5,000 re-allocation from 2013 economic development budget to reserves for early 2014.

Conclusion/Recommendation

Staff recommends that \$5,000 of the economic development budget for 2013 be placed in reserves to specifically complete the market study by February 2014.


Prepared by: Brennan Kenny, Economic Development Manager


Approved by: Sébastien Goyer, CAO/Clerk



The Corporation of the Municipality of French River

Information Report

Report to: Mayor and Members of Council
Date: December 11, 2013
Submitted by: Jim Sartor, Public Works Superintendent

Subject

Snow Ploughing & Sanding Methodology Report

Summary of matter to date

The Public Works Department follows the Minimum Maintenance standards Ontario regulation 239/02 for municipal Highways. This standard is province wide.

Our roads are Class 4 or 5. The following chart shows when we have to respond. There are times when we respond before the minimum standards suggest because of drifting. We are usually out ploughing before the time and amounts indicate. There are also occasions when we are behind because overnight snow might accumulate more than expected before our start time.

Each vehicle has a set schedule to follow and we try and follow it unless there is an emergency ie fire, ambulance, police callout. The set schedule is for liability purposes in a court of law. We cannot be on every road at the beginning of a storm but if you have a schedule to follow the courts agree that due diligence is being followed.

The winter patrol records shown for the Noëlville area are really the snow plough routes however, because we are lacking a truck and the grader run is being done by a contractor who is not familiar with the run then we have to make changes. It is for this reason that some roads are ploughed by our $\frac{3}{4}$ ton or 2 ton truck and then either the truck or grader goes after to widen the road.

Sanding is done on hills and corners on roads when cleaning them on the way out. Once this is done the sanders sand the grader run. Freezing rain storms are different and we do the best we can to keep up. When we sand the high traffic areas, hills and corners are done first.

Jim Sartor
Public Works Superintendent

Approved by CAO/Clerk

MINIMUM MAINTENANCE STANDARDS FOR MUNICIPAL HIGHWAYS

CLASSIFICATION OF HIGHWAYS

	Average Annual Daily Traffic (number of motor vehicles)	Posted or Statutory Speed Limit (kilometres per hour)					
		90	80	70	60	50	40
15,000 or more	1	1	1	2	2	2	2
12,000 - 14,999	1	1	1	2	2	3	3
10,000 - 11,999	1	1	2	2	3	3	3
8,000 - 9,999	1	1	2	3	3	3	3
6,000 - 7,999	1	2	2	3	3	3	3
5,000 - 5,999	1	2	2	3	3	3	3
4,000 - 4,999	1	2	3	3	3	3	4
3,000 - 3,999	1	2	3	3	3	4	4
2,000 - 2,999	1	2	3	3	4	4	4
1,000 - 1,999	1	3	3	3	4	4	5
500 - 999	1	3	4	4	4	4	5
200 - 499	1	3	4	4	5	5	5
50 - 199	1	3	4	5	5	5	5
0 - 49	1	3	6	6	6	6	6

	CLASS 1	CLASS 2	CLASS 3	CLASS 4	CLASS 5
ROUTINE PATROLLING FREQUENCY	3 times every 7 days	2 times every 7 days	once every 7 days	once every 14 days	once every 30 days
SNOW ACCUMULATION	Depth: 2.5 cm Time: 4 hours	Depth: 5 cm Time: 6 hours	Depth: 8 cm Time: 12 hours	Depth: 8 cm Time: 16 hours	Depth: 10 cm Time: 24 hours
ICY ROADWAYS	Time: 3 hours	Time: 4 hours	Time: 8 hours	Time: 12 hours	Time: 16 hours
POTHoles ON PAVED SURFACE OF ROADWAY	Surface Area: 600 cm² Depth: 8 cm Time: 4 days	Surface Area: 800 cm² Depth: 8 cm Time: 4 days	Surface Area: 1000 cm² Depth: 8 cm Time: 7 days	Surface Area: 1000 cm² Depth: 8 cm Time: 14 days	Surface Area: 1000 cm² Depth: 8 cm Time: 30 days
POTHoles ON NON-PAVED SURFACE OF ROADWAY	n/a	n/a	Surface Area: 1500 cm² Depth: 8 cm Time: 7 days	Surface Area: 1500 cm² Depth: 10 cm Time: 14 days	Surface Area: 1500 cm² Depth: 12 cm Time: 30 days
POTHoles ON PAVED OR NON-PAVED SURFACE OF SHOULDER	Surface Area: 1500 cm² Depth: 8 cm Time: 7 days	Surface Area: 1500 cm² Depth: 8 cm Time: 7 days	Surface Area: 1500 cm² Depth: 8 cm Time: 14 days	Surface Area: 1500 cm² Depth: 10 cm Time: 30 days	Surface Area: 1500 cm² Depth: 12 cm Time: 60 days
SHOULDER DROP-OFFS (for a continuous distance of 20 metres or more)	Depth: 8 cm Time: 4 days	Depth: 8 cm Time: 4 days	Depth: 8 cm Time: 7 days	Depth: 8 cm Time: 14 days	Depth: 8 cm Time: 30 days
TABLE CRACKS (for a continuous distance of 3 metres or more)	Width: 5 cm Depth: 5 cm Time: 30 days	Width: 5 cm Depth: 5 cm Time: 30 days	Width: 5 cm Depth: 5 cm Time: 60 days	Width: 5 cm Depth: 5 cm Time: 180 days	Width: 5 cm Depth: 5 cm Time: 180 days
LUMINAIRES	7 days	7 days	14 days	14 days	14 days
CONVENTIONAL ILLUMINATION	If 3 or more consecutive luminaires on a highway are not functioning		If 3 or more consecutive luminaires on a highway are not functioning, with a posted speed limit of 80kph or more		
CONVENTIONAL AND HIGH MAST ILLUMINATION	If 30% or more of the luminaires on any kilometre of highway are not functioning		If 30% or more of the luminaires on any kilometre of highway are not functioning, with a posted speed limit of 80kph or more		
SIGNS	If any of the following signs is illegible, improperly oriented or missing, the minimum standard is to deploy resources as soon as practicable after becoming aware:		<ul style="list-style-type: none"> • Checkerboard • Curve sign with advisory speed tab • Do not enter • One way 	<ul style="list-style-type: none"> • Stop • Stop ahead • Traffic signal ahead • Two-way traffic ahead 	<ul style="list-style-type: none"> • Wrong way • Yield • Yield ahead • School zone speed limit
ALL OTHER REGULATORY OR WARNING SIGNS	7 days	14 days	21 days	30 days	30 days
BRIDGE DECK SPALLS	Surface Area: 600 cm² Depth: 8 cm Time: 4 days	Surface Area: 800 cm² Depth: 8 cm Time: 4 days	Surface Area: 1000 cm² Depth: 8 cm Time: 7 days	Surface Area: 1000 cm² Depth: 8 cm Time: 7 days	Surface Area: 1000 cm² Depth: 8 cm Time: 7 days
SURFACE DISCONTINUITIES OTHER THAN A BRIDGE DECK	Height: 5 cm Time: 2 days	Height: 5 cm Time: 2 days	Height: 5 cm Time: 7 days	Height: 5 cm Time: 21 days	Height: 5 cm Time: 21 days
BRIDGE DECKS	If discontinuity exceeds 5 cm on a bridge deck, the minimum standard is to deploy resources as soon as practicable after becoming aware.				

Always consult Counsel. Chart is for reference use only.

Municipality of French River Winter Patrol Record - 2 Ton Truck

Weather			Date:
Clear		Time	Patrolled By:
Partly Cloudy		Time	
Overcast		Time	Hours of Work
Rain		Time	
Snow		Time	Start Shift: <input type="text"/> End Shift: <input type="text"/>
Freezing Rain		Time	Approved by:
Fog		Time	
Visibility: Good ____ Fair ____ Poor ____			
Wind : Light ____ Moderate ____ Strong ____ Direction ____			

Condition Codes	
✓	Acceptable
X	Needs Service
Time to be recorded using a 24 hour clock	

Accident / Damage	Time
	Police Report #
Police Response	Yes _____ No _____
Location	
Description	

[illegible]

Municipality of French River Winter Patrol Record - 3/4 Ton Truck

Weather			Date:	
Clear		Time	Patrolled By:	
Partly Cloudy		Time		
Overcast		Time		
Rain		Time	Hours of Work	
Snow		Time	Start Shift: <input type="text"/> End Shift: <input type="text"/>	
Freezing Rain		Time	Approved by:	
Fog		Time		
Visibility: Good ____ Fair ____ Poor ____				
Wind : Light ____ Moderate ____ Strong ____ Direction ____				

Condition Codes
✓ Acceptable
X Needs Service
Time to be recorded using a 24 hour clock

Accident / Damage	Time
	Police Report #
Police Response	Yes _____ No _____
Location	
Description	

[illegible]

[illegible]

Municipality of French River Winter Patrol Record - Grader

Weather			Date:	
Clear		Time	Patrolled By:	
Partly Cloudy		Time		
Overcast		Time		
Rain		Time	Hours of Work	
Snow		Time	Start Shift:	End Shift:
Freezing Rain		Time	Approved by:	
Fog		Time		
Visibility: Good ____ Fair ____ Poor ____				
Wind : Light ____ Moderate ____ Strong ____ Direction ____				

Condition Codes	
√	Acceptable
X	Needs Service
Time to be recorded using a 24 hour clock	

Accident / Damage	Time
	Police Report #
Police Response	Yes _____ No _____
Location	
Description	

[illegible]

[illegible]

Municipality of French River Winter Patrol Record - Truck # 2

Weather			Date:	
Clear		Time	Patrolled By:	
Partly Cloudy		Time		
Overcast		Time		
Rain		Time		
Snow		Time	Hours of Work	
Freezing Rain		Time	Start Shift:	End Shift:
Fog		Time	Approved by:	
Visibility: Good ____ Fair ____ Poor ____				
Wind : Light ____ Moderate ____ Strong ____ Direction ____				

Condition Codes	
✓	Acceptable
X	Needs Service
Time to be recorded using a 24 hour clock	

Accident / Damage	Time
	Police Report #
Police Response	Yes _____ No _____
Location	
Description	

[illegible]

[illegible]

Municipality of French River Winter Patrol Record

Weather			Date:
Clear		Time	Patrolled By:
Partly Cloudy		Time	
Overcast		Time	
Rain		Time	Hours of Work:
Snow		Time	Start Shift: <input type="text"/> End Shift: <input type="text"/>
Freezing Rain		Time	Approved by:
Fog		Time	
Visibility: Good <input type="text"/> Fair <input type="text"/> Poor <input type="text"/>			
Wind : Light <input type="text"/> Moderate <input type="text"/> Strong <input type="text"/> Direction <input type="text"/>			

Condition Codes	
✓	Acceptable
X	Needs Service
Time to be recorded using a 24 hour clock	

Accident / Damage	Time
	Police Report #
Police Response	Yes _____ No _____
Location	
Description	

[illegible]

[illegible]

From: [Dominelli, Fern](#)
To: _____

Cc: _____

Subject: DSB 2013 3rd Quarter Reports
Date: Thursday, November 28, 2013 2:57:08 PM
Attachments: [CAO 3rd Quarter 2013 Activity Report.pdf](#)
[3rd Quarter Financial Report Unaudited 2013.pdf](#)
[3.2 Special Priority Policy.pdf](#)

Hi All

Please find attached the [Third Quarter CAO Activity Report](#) for 2013. We have attempted to create a document which is concise enough to be included in Council agenda packages if you so desire.

This Quarterly Report includes an overview report from me and concise high level reports from each program. More detail on all of the issues mentioned in these reports can be found on the Board's website at: www.msdsb.net

The [2013 Third Quarter Unaudited Financial Report](#) is also attached for your review.

At today's Board meeting the Board approved a [Special Priority Policy](#) for Seniors (Age 65+) applying for Rent Geared to Income Housing through the Manitoulin-Sudbury DSB.

The Manitoulin-Sudbury DSB recognizes that the Seniors population is growing and the demand for Senior only housing is also increasing. By endorsing seniors as a priority group, it will facilitate in assisting our Seniors to better access affordable housing in our communities and allow them to remain in the communities that they have made a contribution to. This change in policy as of January 1, 2014, will allow Seniors to have priority ranking over other applicants on the waiting list except for Victims of Family Violence. We have attached an electronic copy for your review.

The DSB would like to extend its thanks to Mayor Claude Bouffard of the Municipality of French River for suggesting that the DSB look into giving seniors priority on the waiting list.

If you have any questions in relation to these reports or would like the DSB to speak at your Council meeting regarding any of these matters, please feel free to contact me directly.

2013 Third Quarter Activity Report Nov. 28, 2013

The following is the most recent consolidated Quarterly Report that the DSB will be sending to member municipalities and posting on our public website. Expect Quarterly Reports in February, May, September, and November of each year.

The program statistics are provided separately and updated monthly. They are available on the website by clicking the following link: [Monthly Program Statistics](#)

CAO Overview

The [DSB 2013 Third Quarter \(Unaudited\) Financial Report](#) was presented to the Board and projects a year-end municipal share surplus of \$419,209. This surplus includes an Ontario Works deficit of \$4,895. Social Housing is forecasted to be under budget by \$77,411. Emergency Medical Services is under budget by \$359,030. In addition non-reserve interest revenue is forecasted to be \$12,336 (deficit) under budget.

The DSB quarterly financial reports are available on the DSB website by clicking the following link: [Quarterly Financial Reports](#)

Emergency Medical Services

Non-Urgent Transfers

The last 3 months of the Non-Urgent Pilot Project wrapped up in the 3rd quarter. The NELHIN Steering Committee on this topic began meeting as well. There was one group meeting and a number of sub group discussions, one of which being the EMS group. In August, the EMS chiefs from throughout the region met in Sudbury with the steering committee consultants. There was much discussion on the three pilot projects as well as how ORNGE operates their non-urgent model and the impacts they have on land services.

With the projects ending the six-month period, we submitted many different data elements to the consultants hired to draft a report on this topic. We await their report which is to be released late 2013 early 2014.

While the six-month pilot project wrapped up, the NELHIN saw merit in our model. The NELHIN was able to secure funding to give this project a two-month extension. This in conjunction with funding provided by the Manitoulin Health Centre and some savings that the project had internally through efficient management has allowed us to operate potentially as late as November 30.

Ontario Association Paramedic Chiefs (OAPC) OAPC Annual Conference

The annual Ontario Association of Paramedic Chiefs conference was held in York Region this year. This year Chief Michael MacIsaac, Deputy Chief Glen Clifford, and Commander Quality Assurance Cindy Dube attended. This year saw a modified program whereby time was spent with vendors presenting their newest technologies mixed with shorter educational modules as well as a concentrated day of OAPC business.

The major topic of discussion at this conference continued to be Community Paramedicine. Program coordinators were on hand to discuss the variety of models already in use. This is topic has been gaining speed over the last year and the MOHLTC is starting to take note of the potential for efficiencies within the paramedic services in the province.

Foleyet EMS Station Grand Opening

On July 26 the DSB held the grand opening of the new Foleyet EMS station. In attendance was the DSB CAO, Board Chair, local TWOMO DSB representative, DSB Chapleau representative, EMS Chief, EMS Deputy Chief, and EMS Field Superintendent for the area. Additionally, we were pleased to see our neighbours from Timmins as the Cochrane DSB CAO and EMS Chief also attended. During the course of activities on the day we held an open house for the community members to tour the EMS station. Lastly, the ambulance was opened up for the community children and a BBQ was held. There was much discussion ending with a ribbon cutting ceremony. It was welcomed event for all who participated.

Ambulance Service Review

On July 23 the DSB received the draft results from the Ambulance Service Review held in late June. A letter which was part of the draft report clearly indicated that the DSB has met the legislated responsibilities. Generally speaking the DSB fared really well in that staff were able to reduce the number of findings from 13 in 2010 to 7 in 2013. In order to successfully complete this process, staff were required to respond to the MOHLTC draft report answering questions regarding the 7 findings. Staff did so within 30 days with a comprehensive package including appendices with proven results. Staff await a final visit by a MOH representative whereby any outstanding issues will be discussed.

2014 Budget Process

The 2014 budget process began even earlier this year starting in late June. Staff started by reviewing the budget as a whole and continued to look for efficiencies. After that process was complete, staff took much of August to develop anticipated 2014 budget. A final EMS budget package was submitted to the CAO in late September for review by the DSB Finance Committee in early October.

Children's Services

Manitoulin-Sudbury DSB Child Care Policy Updates

As mentioned in the second quarter report, the Children's Services department has been working on the development of a new system of support that will utilize the new funding streams through policies that are efficient, responsive, transparent, and accountable. In the third quarter, a new policy for Child Care Capital and Child Care Rates was developed and approved.

Capital Funding Policy

The Capital Funding policy was developed to allow the DSB to support the system needs of child care centres as they adapt to full day kindergarten (FDK) and occupancy increases. More specifically, capital funding will help to offset the costs of renovations of existing child care centres to serve younger aged children as 4 and 5 year olds enter FDK. Under this new policy, Capital funds may also be provided to an approved non-profit child care centre for the cost of system expansion and/or improvement when there is a demonstrated need.

Child Care Rates Policy

In 2010, universal rates for child care centre became effective across the DSB jurisdiction. While child care centres agreed to universal rates, the implementation, for some operators, was to take place within a maximum of 5 years. Since that time, and although the rates were based on an average competitive fee, operators have agreed that the rates are too high. Building on the foundation of universal rates, the DSB, along with child care operators, agreed that lowering rates would be beneficial for families.

In a continued effort to provide high quality and universal early learning services for children and families, and to benefit our families with an increased funding envelope, the DSB and child care operators have strategically agreed to lower child care rates with consideration to the potential loss.

While the issue of Private Home Day Care (PHDC) rates was reviewed separately from child care centres, the result is that both of the PHDC agencies, within the DSB jurisdiction, now have a universal rate. West Nipissing Child Care (WNCC) lowered almost all their rates to achieve a universal rate whereas Manitoulin Family Resources (MFR) increased rates. Since the majority of home based rates are still lower than

centre based rates, the increased rates should not adversely affect the number of children in PHDC.

In conclusion, the new Child Care Rates Policy is a positive step forward that will benefit the children and families of the Manitoulin-Sudbury DSB catchment area. It will also promote increased occupancy for child care centres that are not at full capacity. Due to the agreed decrease in rates, families will see a child care fee decrease of 15 percent on average in comparison to the current rates. The Manitoulin-Sudbury DSB remains committed to supporting affordable, accessible, and quality early learning services for children and families.

Ministry of Education Updates

The Ministry of Education (MEDU) recently launched a review of the Early Childhood Educators Act, 2007, which is the legislation that created College of Early Childhood Educators (ECE). With this launch, MEDU posted a discussion paper that allowed stakeholder responses until August 27, 2013. The main question asked, or the purpose of reaching out to stakeholders, was to receive feedback about what improvements could be made to assist the College of ECE to carry out its responsibility in support of the government's vision for the early years. MEDU has indicated that the submissions will be considered in the review of the Act and that there will be a public report on the review in the future.

College of Early Childhood Educators (CECE)

During the 1990's, there was a working committee which made an appeal to the government for the creation of Legislation in Recognition of Early Childhood Educators. In 2007, and following the establishment of the CECE, the Government approved the legislation called the Early Childhood Educators Act, 2007. The College was provided with the ability to self-regulate which means that the College determines the requirements to become members of the College. In addition, it also means that they have the ability to decide who meets the qualifications as well as who can legally practice the profession. During August of 2013, the College announced that it grown to 45,000 members in Ontario.

In the summer of 2013, the College requested that the government enact a regulation, which would require that every member would take part in some form of continuous learning as part of remaining listed as a Registered Early Childhood Educator's (RECE's). While the College does not plan to stipulate what content must be completed, it will require that the members complete an introduction course for the ECE Act and complete self-assessments, which will determine their individual training plans. At least in part, the purpose of this Continuous Professional Learning (CPL) program is to assist RECE's in keeping their knowledge up to date, while also helping to maintain the College's standard of practice. There is much anticipation that this revision to the regulation will take place for the fall of 2014.

Manitoulin-Sudbury Best Start Network

In September 2013, the Manitoulin-Sudbury Best Start Network, along with the Sudbury Best Start Network, was announced as the successful networks to receive funding through the Community Integration Leaders (CIL) project. The CIL project was developed to support and learn from communities who have made significant progress toward the integration of services. Moreover, it's intended to monitor and learn from a small group of communities that have already taken significant steps toward creating a seamless, integrated system of services as they progress in their broad community-side integration efforts. Up to six sites are selected each year and selection is based on the demonstration of leadership and integration. As a result, the Manitoulin-Sudbury DSB and the City of Greater Sudbury Best Start Networks were successful in jointly receiving \$200,000 one-time, non-operational funding to support service improvements over a period of six to eight months. Further details, on the scope of the project, are anticipated following a future meeting with the Ministry of Children & Youth Services (MCYS).

Ontario Works

Ontario Works Caseload

In the third quarter of 2013, the Ontario Works Caseload average is 480. Compared to last year at this time, the caseload has increased by 4.0%. The increase is mostly due to lay off in the hospitality and tourism industry, Employment Insurance claims ending and family hardships.

The 2013 budget was based on an estimated monthly maximum caseload of 509. As a result, the Ontario Works Allowance gross budget surplus is \$223,185 and the municipal share is \$37,521 in the third quarter of 2013. If the caseload trends remain the same, the forecasted municipal allowance surplus would be \$50,028 at year-end.

Social Services Solution Modernization Project (SSSMP)

At the beginning of July the DSB, staff completed their Pilot Training. From July 22 to August 16, the DSB participated in the SAMs Pilot project. The DSB was one of twenty sites that participated. The DSB had five staff involved in the Pilot. Aside from some technical issues, the Pilot was successful. The Subject Matter Expert training was delivered via the Northern Training Strategy.

Employment Ontario

The DSB has surpassed all the targets set by the Ministry of Training, Colleges and Universities (MTCU) with the exception of one target. The DSB's Employment Ontario staff continues to expand their suite of services and market the program as effectively as possible. The DSB is committed to ensure that all targets are met.

The Youth Employment Fund (YEF) began on Sept 23, 2013. The DSB has a target of 5 youth for this fiscal year. Marketing and promotion of this new initiative will take place over the next several months.

Jobs For Youth

The Jobs For Youth program ended with another very successful summer. A total of 82 students and 85 employer applications were received. A total of 44 students were placed with 19 offered part-time employment by their employer.

The graduation ceremony had very high attendance, 31 students in total attending. Even though it was a working day, 10 employers attended graduation to support their student.

The Job For Youth program, will continue with seven extended placement to December 31, 2013. Exit surveys revealed that all employers and students were satisfied with the program, their student, and the Jobs for Youth Leaders.

Community Involvement

The DSB continues to be involved with local service providers. As previously reported, the Good Food Box program was extended to Sudbury East and Manitoulin Island. It's been reported that those communities are embracing this worthwhile venture. As food security is very important for the health and welfare of our citizens, the DSB is committed to continuing its involvement in this program.

Wellness Program

Two Laurentian University Students from the Social Work program are completing their fourth year placement with the DSB. With feedback from staff and management they have prepared a 2 day workshop. The purpose of this workshop is to help social assistance recipients in becoming more employment ready. Through this program each participant will receive a better understanding of the importance of a well-balanced life. This program will be delivered in all 4 DSB catchment areas

Social Housing

10-year Housing and Homelessness Plan

Final approval of the 10-year Housing and Homelessness Plan was given by the Board in October and the report has been released to the Public and submitted to the Ministry of Municipal Affairs & Housing for review.

The NOSDA Housing Services Managers met in September. Topics of discussion included Housing and Homelessness Plans, budgets and upcoming events. The meeting included guests from Housing Services Corporation (HSC) and OMSSA, as

well as a presentation from a London Service Manager representing work on a new reporting program.

Seniors Housing Designation

After careful consideration, an analysis of the housing portfolio was undertaken to review the tenant and applicant make-up of the DSB direct-run housing portfolio. The [Designating Social Housing Buildings to Seniors - Issue Report](#) was approved by the Board in September. The DSB as a whole recognizes that Senior only housing is needed in our communities and this was endorsed in our 2009 Housing Needs Study and our 10 Year Housing and Homelessness Plan. The analysis confirmed that 2 areas in our catchment show a 40% tenant portfolio of seniors and have a waiting list that supports this decision.

As a result, the DSB Board approved the decision to convert two buildings in the portfolio to Senior Only designation; Little Current (Channelview Apartments) and one of the Espanola Buildings (Millsite Apartments). The tenants of these buildings have been advised and applicants who are under the age of 65 have also received notification with the option to choose an alternate location. All existing tenants under the age of 65 will not be affected by this change in policy.

Applicants

During the third quarter of 2013 our waiting list remained steady from the first two quarters, with little change. The numbers as of September 30th are as follows:

- | | | | |
|-------------|-------|-----------|------|
| • 1 Bedroom | - 234 | 2 Bedroom | - 53 |
| • 3 Bedroom | - 33 | 4 bedroom | - 6 |

Revenues

Revenues for the quarter remained steady in comparison to budgeted amounts with a \$2,589 variance from budget to actuals as of September 30, 2013.

As of September 30, 2013 the Housing generated revenues were on par with the budget amounts, showing \$794,668 in total tenant revenues to date. This is just slightly \$2,589 above the budgeted amounts of \$792,079 for the current year to date.

Tenants & Arrears

During the quarter there were a total of 8 new move-ins, 5 transfers, and 22 move outs. Tenant arrears for the months from July - September averaged 1.94 % for the quarter

Infrastructure & Asset Management

Investment in Affordable Housing (IAH)

The July 1 – Sept 30 activity for Year 3 of the IAH program included 3 approved Ontario Renovates applications which total \$40,881. Year to date total is \$95,905 for 6 applications. The budgeted amount for this initiative is \$376,231. As of end of September, the remaining budget is \$251,326. Several applications are in the process and the entire budget will be expended by year end.

Supervisor Infrastructure & Asset Management

At the end of August 2013, Steve Broadhurst, Supervisor of Infrastructure and Asset Management left our organization to relocate with his family in North Bay. Steve's contribution to the IAM department was very beneficial to the Manitoulin-Sudbury DSB and we wish him the best in his new endeavors.

A new Supervisor has been hired; Patrick Wittmann lives in Espanola and worked for AMEC Environment and Infrastructure, AMEC Americas Limited. We would like to welcome Patrick to our organization and look forward to working with him.

Infrastructure Upgrading and Repairs

The Gogama EMS station has been switched from an oil furnace to propane heating. The furnace was due to be replaced and the propane was seen to be the best solution.

Many unit turnovers in the housing units kept our custodians busy along with their regular duties. The custodians have been busy preparing all the offices, stations and housing units for the winter months.

Summary

The DSB had a very busy third quarter. If municipal Councils have any questions or would like DSB staff to attend a municipal Council meeting please feel free to contact me at the address below.

Fern Dominelli

Chief Administrative Officer

Manitoulin-Sudbury District Services Board

Phone: 705-222-7777

E mail: fern.dominelli@msdsb.net

Website: www.msdsb.net

[illegible]

Variance Analysis 09/30/2013		
	NET Municipal Variance	Explanation of Unaudited Municipal Share
YTD Actual to YTD Budget:		
Ontario Works	\$ 4,895	Municipal share of OW allowance is forecasted to be under budget by \$50,028; municipal share of administration and employment expenses is forecasted to be \$54,923 over budget due to new MCSS funding formula which resulted in loss of provincial funding. [(\$50,028) + \$54,923 = \$4,895 deficit]
Child Care	\$ 0	Municipal share of Child Care program is forecasted to be on budget.
Social Housing	\$ (77,411)	(\$64,846) + (\$9,086) + (\$3,479) = \$77,411 surplus Non-Profit, Rent Supplement and Urban Native expenses are forecasted to be on budget. Direct run housing net of revenue and expenses are forecasted to be under budget by \$64,846 due to: Rental revenue \$3,452 over budget; Taxes and Utilities under budget by \$36,741; Staffing under budget by \$22,583 due to staff vacancies; and program support under budget \$2,070. Debenture costs are forecasted to be \$3,479 under budget. Federal Funding is forecasted to be \$9,086 more than budgeted.
100% Funded Social Housing	\$ -	AHP 100% funded
Land Ambulance	\$ (359,030)	EMS municipal share is forecasted to be \$359,030 under budget. Funding is \$355,761 more than budget and unbudgeted Cross Border Billing is \$14,980; Total expenses are forecasted to be over budget by \$11,711 due to: Transportation and Communications under by \$16,777; Supplies and Equipment under by \$8,548; Wages are forecasted to be under by \$12,214; Program Support over by \$3,200; Vehicles over by \$10,134; Building expenses over by \$35,916.
Interest Revenue	\$ 12,336	Interest Revenue on Non Reserve accounts revenue is forecast a deficit of \$12,336 under budget.
	\$ (419,209)	

POLICY

The Housing Services Act, 2011 prescribes priority rules for households who are or have experienced domestic or family abuse.

In the context of the change from the former Social Housing Reform Act (SHRA) to the current Housing Services Act, the Ministry of Municipal Affairs and Housing (MMAH) recognized the need for new approaches to the system of selecting households on the waiting list. In response to this, the Housing Services Act states that Service Managers may establish local priority rules. At no time will any local rule supersede the Special Priority Policy as mandated by the Province.

Senior Priority ranking as a local rule will place eligible Rent-Geared-to-Income (RGI) applicants above chronological applicants on the waiting list but below Special Priority Applicants.

These priority rules, allow for rent-geared-to-income housing applicants who meet the criteria, to receive priority ranking on the waiting list above all chronological, over/under housed households, but below other waiting Special Priority Applicants.

When the waiting list has more than one Special Priority applicant approved, the applicants are listed at the top of the waiting list in chronological order.

Request for Special Priority does not apply to Market Rent applicants, or those who are not eligible for Rent-Geared-to-Income (RGI).

PROCEDURE

Background:

The Special Priority Policy (SPP) for victims of family abuse was adopted by the Province in 1986 and continues to be a key piece of the regulations surrounding housing applications.

Given the seriousness of such a situation, the Province has prescribed the rules governing Special Priority since 1986 with each Regulatory amendment.

In keeping with our 10-year Housing and Homelessness Plan, as well as our 2009 Housing Needs Study, it was identified that Senior Housing was

lacking in our municipalities and that part of our commitment was to increase the availability of affordable housing to Seniors in our municipalities.

To achieve this, a local priority will be established to recognize eligible Senior applicants on our waiting lists.

Procedure:

Applications for Special Priority are reviewed and Approved by the Social Housing Program Supervisor (SHPS), or in the absence of the SHPS, by the Director of Integrated Social Services.

- Applicants wishing to apply for Special Priority must be RGI eligible.
- The Integrated Program Assistant (IPA) reviewing a housing application, will see on page 3, section 10 of the application if an applicant has indicated Family Violence. If the applicant has not submitted an Application for Special Priority with the original application, the IPA will immediately send this to the applicant.
- An application with a request for inclusion of Special Priority must submit a completed application for Special Priority. Such application will include verification documentation for validation.
- The information pertaining to the request for Special Priority is kept separate from the housing application.
- Applications for Special Priority may be submitted with the original application or separately. They may also be sent in on behalf of an applicant through a Legal Office or Shelter (or any other advocate).
- Special Priority applications and all supporting documentation are date stamped, and placed in a letter or legal sized manila envelope with the following information transcribed onto the outside of the envelope;
 1. Applicant's name in black marker (LAST, First)
 2. The Yardi applicant code
 3. The date given to the Supervisor
- Applications for Special Priority are given immediate attention, but at the very least should be reviewed, and the applicant advised of their eligibility within 7 days of receipt of the completed information, or of the date of RGI eligibility.
- If it cannot be determined whether Special Priority can be granted due to insufficient information, the applicant should be immediately contacted to

obtain clarification or further information. All contact is to be documented and contained with the Special Priority documents.

- The SHPS or designate, will advise the IPA via email if the application is approved or denied, or if more information is required. If the application is denied, the reason for denial is provided by the SHPS. The email subject line will indicate only SPP Request. The body of the email will list the applicant code and name; will advise if the request for SPP is approved or denied, and if denied, the reason for the denial.
- **Housing applicants who are deemed eligible for RGI and have attained a minimum age of 65 years will receive priority status on the waiting list – below victims of family violence.**
- **If the applicant is a Senior, and has applied for Special Priority due to Domestic Violence, they will receive 1st priority in chronological order of the SPP applications received.**

Reviewing the Application:

When reviewing an application for Special Priority, the Housing Services Act prescribes under sections 53 - 58 the eligibility and verification criteria:

REGULATIONS:

Housing Services Act, Ontario Regulation 367/11 section 54-58

Special Priority Household Category

Eligibility:

54. (1) A household is eligible to be included in the special priority household category if,
- (a) a member of the household has been abused by another individual
 - (b) the abusing individual is or was living with the abused member or is sponsoring the abused member as an immigrant, and
 - (c) the abused member intends to live permanently apart from the abusing individual. O. Reg. 367/11, s. 54(1)

- (2) If the abused member and the abusing individual used to live together but no longer do, the household is not eligible to be included in the special priority household unless one of the following requirements is satisfied:
1. The request to be included in the special priority household category was made within three months after the abused member and the abusing individual ceased to live together.
 2. The Service Manager is satisfied that the abuse is on-going at the time of the application
 3. The Service Manager determines that it is appropriate to include the household in the special priority household category, despite the request to be included not being made within the time limit specified in paragraph 1 of O. Reg. 367/11, s. 54 (2)
- (3) In making a determination under paragraph 3 of subsection (2), a Service Manager shall consider whether,
- (a) any member of the household knew that they could be included in the special priority category
 - (b) any member of the household knew of the need to submit a request within the time limit
 - (c) the abused member is at risk of further abuse from the abusing individual;
 - (d) the abused member is at risk of resuming living with the abusing individual due to financial hardship which could be alleviated by the provision of rent-geared-to-income assistance;
 - (e) the abused member is in need of rent-geared-to-income assistance to alleviate financial hardship arising from legal proceedings in relation to the previous abuse;
 - (f) the abused member is attempting to use the provision of rent-geared-to-income assistance as part of an overall program of recovery and re-establishment of a safe and normal life;
 - (g) the abused member is,
 - (i) living in an emergency shelter, or
 - (ii) living in temporary housing and receiving treatment or counseling; or
 - (h) there are any other extenuating circumstances.

Special priority household category - limit on reconsideration:

- 55.(1) After a service manager determines that a household should be included in the special priority household category, the service manager shall not reconsider whether the household should be included in that category except as provided for under subsection (2). O. Reg. 367/11, s. 55 (1).
- (2) A service manager may determine that a household is no longer included in the special priority household category if,
- (a) the member who made the request to be included in the special priority household category,
 - (i) notifies the service manager that he or she wants the abusing individual to be part of the member's household for the purposes of the member's application for rent-geared-to-income assistance, or
 - (ii) notifies the service manager that the abusing individual is deceased; or
 - (b) the household accepts an offer of rent-geared-to-income assistance, whether or not that offer comes from a housing provider within the service area of the service manager. O. Reg. 367/11, s. 55 (2).

Special priority household category - request requirements:

56. The following apply to a request to be included in the special priority household category:
- 1. The request must be in writing.
 - 2. The request must be made by a member of the household who is 16 years old or older.
 - 3. The request must include a written consent from the abused member or a person authorized to consent on the abused member's behalf, consenting to the disclosure to the service manager of information and documents required by the service manager to verify the requirement under clause 54 (1) (a).

Special priority household category - restrictions on requiring information and documents:

57. The following are restrictions on the information and documents that a service manager can require to determine whether a household should be included in the special priority household category:
1. The service manager shall not require a person to provide information or documents if the service manager is satisfied that the person is unable to do so.
 2. The service manager shall not require a member of the household to provide information or documents if the member believes that the member or any other member of the household will be at risk of being abused by the abusing individual if the member attempts to obtain the information or documents.
 3. The service manager shall not require information as to whether the member making the request for the household to be included in the special priority household category or the abused member has commenced legal proceedings against the abusing individual and shall not require information or documents relating to such proceedings.

Special priority household category - verification of abuse:

58. (1) A record that complies with the requirements of this section shall be conclusive proof that the requirement in clause 54 (1) (a), that the member has been abused by another individual, is satisfied and that requirement may not be verified by any other method. O. Reg. 367/11, s. 58 (1).
- (2) The record must be one of the following:
1. A record of intervention by the police indicating that the member was abused by the abusing individual.
 2. A record of physical injury caused to the member by the abusing individual.
 3. A record of the application of force by the abusing individual against the member to force the member to engage in sexual activity against his or her will.
 4. A record of one or more attempts to kill the member or another member of the household.
 5. A record of the use of a weapon against the member or another member of the household.

6. A record of one or more incidents of abuse, including the following:
 - i. Threatening to kill the member or another member of the household.
 - ii. Threatening to use a weapon against the member or another member of the household
 - iii. Threatening to physically harm the member or another member of the household.
 - iv. Destroying or injuring or threatening to destroy or injure the member's property.
 - v. Intentionally killing or injuring pets or threatening to kill or injure pets.
 - vi. Threatening to harm or remove the member's children from the household.
 - vii. Threatening to prevent the member from having access to his or her children.
 - viii. Forcing the member to perform degrading or humiliating acts.
 - ix. Terrorizing the member.
 - x. Enforcing social isolation upon the member.
 - xi. Failing to provide or withholding the necessities of life.
 - xii. Threatening to withdraw from sponsoring the member as an immigrant.
 - xiii. Threatening to take action that might lead to the member being deported.
 - xiv. Other words, actions, or gestures that threaten the member or lead the member to fear for his or her safety.
7. A record of undue or unwarranted control by the abusing individual over the member's personal or financial activities.
8. A record of one or more incidents of stalking or harassing behaviour against the member or another member of the household.

(3) The record must be in writing unless the service manager is satisfied that,

- (a) a member of the household will be at risk of being abused by the abusing individual if any member of the household attempts to obtain the record in writing;
- (b) the person preparing the record will be at risk of being abused by the abusing individual if the person produces the record in writing; or
- (c) a written record should not be required because of extenuating circumstances.

(4) The record must be,

- (a) prepared, in his or her professional capacity, by a person described in subsection (5); or
- (b) prepared by a person who is familiar with the abuse if the record is accompanied, if required by the service manager, by a declaration of the truth of the record administered by a commissioner for taking affidavits.

(5) The persons referred to in clause (4) (a) are the following:

- 1. A doctor.
- 2. A registered nurse or a registered practical nurse.
- 3. A lawyer.
- 4. A law enforcement officer.
- 5. A minister of religion authorized under provincial law to perform marriages.
- 6. A teacher
- 7. A guidance counsellor.
- 8. An individual in a managerial or administrative position with a housing provider.
- 9. An individual employed by an agency or organization to provide social support services in the community, including,
 - i. an individual employed by a community health centre to provide health and health promotion education and information and to administer health and health promotion programs,

- ii. an individual who performs the role of social worker within the meaning of section 2 of Ontario Regulation 383/00 (Registration) made under the *Social Work and Social Service Work Act, 1998*
- iii. an individual who performs the role of social service worker within the meaning of section 2 of Ontario Regulation 383/00 (Registration) made under the *Social Work and Social Service Work Act, 1998*,
- iv. an individual employed to provide support initiatives for victims of crime and disaster,
- v. an individual employed to assist individuals coming to Ontario to settle in, adapt to and be integrated into the community,
- vi. an individual employed by an agency or organization to assist individuals for whom the agency or organization provides accommodation in an emergency or transitional shelter because of homelessness or abuse, and
- vii. an individual employed by a community legal clinic that provides legal aid services in the area of clinic law, within the meaning of section 2 of the *Legal Aid Services Act, 1998*.

Manitoulin-Sudbury DSB local Policy will include:

Persons who can refer **for the purpose of determination of Family Violence** (as per section 5) will consist of Ontario Works Case Managers, Integrated Program Assistants, Eligibility Review Officer, Family Support Worker, Ontario Works Program Supervisor or other Social Services Agency Staff.



Municipality of French River

MINUTES OF THE SPECIAL MEETING OF COUNCIL

held in the Council Chambers
French River Municipal Complex
Wednesday, November 20, 2013 at 6:30 p.m.

Re: To consider proposed amendments to Zoning By-law 2003-23

Members Present:

Mayor Claude Bouffard (Chair), Councillors Michel Bigras, Larry Bouffard, Mike Bouffard, Ronald Garbutt, Shawnda Martin-Cross, Denny Sharp

Members Excused:

Officials Present:

Sébastien Goyer, Chief Administrative Officer/Clerk
Mélanie Bouffard, Deputy Clerk, Recording Secretary
Melissa Riou, Director of Planning, Sudbury East Planning Board

Guests:

2 Members of public

1. Call to order, roll call and adoption of the agenda

The Chair called the meeting to order at 6:30 p.m.

Moved By: Shawnda Martin-Cross

Resol. 2013- 341

Seconded By: Denny Sharp

BE IT RESOLVED THAT the agenda be accepted as distributed.

Carried

Councillor Ron Garbutt arrived at 6:35 pm

2. Disclosure of Pecuniary Interest

None declared.

The Chair summarized the procedure of a Public Hearing to deal with the consideration of a proposed general amendment to Zoning By-law 2003-23.

The Director of Planning informed Council that the Notice of the Public Hearing was posted in the Municipal Office and was sent by First Class Mail on October 29, 2013 (being over twenty (20) days prior to this evening's meeting) to the assessed owners within 120 metres of the property subject to the proposed Zoning By-law Amendment, and to those persons and agencies likely to have an interest in the application and that

included with each Notice was an explanation of the purpose and effect of the proposed Zoning By-law Amendment application and a key map showing the location of the property.

3. Application from Brian & Carol O'Rawe (Sand Beach Lodge Corp)

The purpose of the Public Meeting was to consider a proposed general amendment to Zoning By-law 2003-23 received from Brian & Carol O'Rawe (Sand Beach Lodge Corp) to rezone the subject lands to be severed through consent application B/19-20/13/FR and the lot to be retained from Waterfront Commercial Tourist (WCT) to Waterfront Residential (WR) to recognize the intended use of the lot. Each of the proposed lots contain existing structures, but will be limited to retaining one primary dwelling, an accessory sleep cabin and other non-habitable accessory structures in accordance with the requirements of the Waterfront Residential (WR) Zone. The current lodge use is proposed to discontinue

The Ministry of Environment advised that they will require proof from a qualified professional that the existing septic systems are decommissioned; the applicant will need to submit the proof and an application requesting the current Environmental Compliance Approval be revoked.

The Market Impact Study demonstrated a decrease in use and a low impact on the local economy.

A letter was received from Mr. Colgrove, the neighbour to the immediate East, to object the proposed reduced frontage on lot 1, concerned with reduced privacy, where the new owner may construct a dock. A dock may be built provided that it is 1.5 metres from the property line.

In response to questions from Council, Mr. O'Rawe advised as follows:

- purchased the lodge in 2008 at peak of market, the US market decreased, has been a struggle to maintain occupancy
- market has changed, has been trying to sell and the reality is that there is a decrease in the interest to operate a lodge
- conversion to residential will have a minimal impact on the local economy since he serviced outside the community and only had two local seasonal employees
- 13 cottages in total, would be converted to three dwellings, one on each lot, the Chief Building Official will assist in determining which buildings should remain

No one spoke in objection or in support of the application.

In response to questions from Council, the Director of Planning advised as follows:

- A condition was included in the approval of the consent that each lot would be permitted a single detached dwelling and a sleep cabin. Other buildings or structures on the lot would have to be removed or converted to non-habitable use to the satisfaction of the Chief Building Official.

The Chair declared this Public Hearing to be concluded and advised of the 20 day appeal period to the Ontario Municipal Board and that during this appeal period, no building permit may be issued or other work commenced. The Zoning By-law Amendment will be considered by Council at that night's Regular Council Meeting.

6. Others

7. Adjournment

Moved By: Shawnda Martin-Cross
Seconded By: Denny Sharp

Resol. 2013- 342

BE IT RESOLVED THAT the special meeting be adjourned at 6:47 p.m.

Carried

MAYOR

CLERK



Municipality of French River

MINUTES OF THE REGULAR MEETING OF COUNCIL held in the Council Chambers French River Municipal Complex Wednesday, November 20, 2013 at 7:00 p.m.

Members Present:

Mayor Claude Bouffard(Chair), Councillors Michel Bigras, Larry Bouffard, Mike Bouffard, Ronald Garbutt, Shawnda Martin-Cross, Denny Sharp

Members Excused:

Officials Present:

Sébastien Goyer, Chief Administrative Officer/Clerk
Julie Bouthillette, Treasurer/Tax Collector
Mélanie Bouffard, Deputy Clerk, Recording Secretary
Robert Martin, Parks, Recreation & Facilities Manager

Guests:

18 Members of public

1. CALL TO ORDER, ROLL CALL AND ADOPTION OF THE AGENDA

The Chair called the meeting to order at 7:00 p.m.

Moved By: Shawnda Martin-Cross
Seconded By: Denny Sharp

Resol. 2013- 343

BE IT RESOLVED THAT the agenda be accepted as distributed and amended to add the following:

1. Closed Session pursuant to Section 239 (2) (f) "advice that is subject to solicitor-client privilege, including communications necessary for that purpose" with respect to the Disposition of Victor Road
2. Addendum to add required information to the Resolution adopted October 23, 2013 for the Expression of Interest for the Small, Rural and Northern Municipal Infrastructure Fund
3. Move items under Item 7.0 after Item 4.1.

Carried

2. PRAYER

3. DISCLOSURE OF PECUNIARY INTEREST

None declared.

4. DELEGATIONS

4.1 Trout Lake Campers Association, Comments on the Proposed Trout Lake Tower Site

Mrs. Linda Lachance, Secretary of the Trout Lake Campers Association made a presentation on their objection of the Proposed Trout Lake Tower Site. Their group has 220 members which represents 85% of the properties on Trout Lake.

Mr. Jean-Yves Losier, member of the Association and a new resident of the Municipality, left south western of Ontario where there is an abundant of towers, our area is a jewel, not against the tower but the proposed location.

Trout Lake Campers Association recommended that Council delay a decision on the tower location until regulations are developed through the Zoning By-Law which is currently under review, or other planning instruments which will then apply to the entire Municipality of French River. This way many more citizens will have input into making those regulations and further disputes about these towers will be reduced to a minimum.

Items under 7.0 were moved to be considered after the Delegation.

7. CORRESPONDENCE FOR COUNCIL'S CONSIDERATION

7.1 Proposed Trout Lake Tower Site

7.1.1 Public Consultation Report prepared by Spectrum Group

7.1.2 Trout Lake Tower Feasibility Study prepared by Blue Sky Net

7.1.3 Statement of Concurrence to Spectrum Group for the proposed telecommunications tower to be constructed on Lot 2, Plan M530 at 1427 Owl's Nest Road

Council allowed Mr. Wayne Lynch of Spectrum Group to provide additional information and answer questions from Council pertaining to the Public Consultation Report prepared by Spectrum Group and the Trout Lake Tower Feasibility Study prepared by Blue Sky Net which were both included in the Agenda Package.

In response to questions from Council, Mr. Lynch advised as follows:

- public consultation process followed Industry Canada guidelines
 - extended the deadline of public consultation per the Municipality's request
 - consultation process received quite a bit of positive feedback, very rare that public make an effort to provide positive comments, usual comments that are submitted are concerns
 - several other locations were suggested, but more costly, not feasible, high development costs, Blue Sky Net provided coverage analysis for the other
-

locations in their Feasibility Study, Spectrum is satisfied with the proposed location and the results of the consultation process

- the proposed tower is to be erected on private property
- the concerns received have been addressed to the best of their ability by holding meetings and providing information
- Spectrum does not have a tower in the area that the signal could be boosted, no other towers either and costs are very high
- Feasibility Study provides an analysis for the demand for broadband services in that area
- lights are not typical for towers of that size (96') but light requirements are addressed by Transport Canada

Moved By: Shawnda Martin-Cross
Seconded By: Denny Sharp

Resol. 2013- 344

WHEREAS Spectrum Telecom Group Ltd. (Spectrum Group) wishes to erect a 96-foot, self-support, small profile, telecommunications tower at a site located on private lands at 1427 Owl's Nest Road, Lot 2, Plan M-530, in the Township of Hoskin, in the District of Sudbury for the delivery of wireless Internet and other related services to the Trout Lake area; and

WHEREAS Spectrum Group is required by Industry Canada to consult with the local Land-Use Authority being the Municipality of French River to obtain a statement of concurrence from the Municipality; and

WHEREAS Spectrum Group has completed the required public consultation process as mandated by Industry Canada as well as complying with additional consultation items as requested by the Municipality, with concerns being addressed to the satisfaction of the Municipality;

THEREFORE BE IT RESOLVED that the Council of the Municipality of French River hereby authorizes the CAO/Clerk to issue a statement of concurrence to Spectrum Group for the proposed telecommunications tower to be constructed on Lot 2, Plan M530 at 1427 Owl's Nest Road, for the delivery of broadband wireless and other services to the area.

Motion to defer

Moved By: Mike Bouffard
Seconded By: Ron Garbutt

Motion to defer for 60 days or until information is received pertaining to the costs and feasibility of the other suggested locations.

Deferral Carried

5.0 MANAGEMENT AND COMMITTEE REPORTS

5.1 Mayor's Report

The Mayor gave a verbal report.

5.2 CAO/Clerk's Report

The CAO/Clerk summarized written report submitted under separate cover.

5.2.1 Draft Policy for Siting Telecommunication Facilities

Moved By: Shawnda Martin-Cross

Resol. 2013- 345

Seconded By: Denny Sharp

BE IT RESOLVED THAT the Council of the Corporation of the Municipality of French River hereby refers the Draft Policy for Siting Telecommunication Facilities to the Economic Development Committee for study and consideration.

Carried

5.2.2 Hours of Operation for the Arena and Landfill Site

Moved By: Shawnda Martin-Cross

Resol. 2013- 346

Seconded By: Denny Sharp

BE IT RESOLVED THAT the Council of the Corporation of the Municipality of French River hereby agrees that a Council and Staff Christmas Gathering be held on December 7, 2013;

AND FURTHER THAT the public skating being held at the Arena be cancelled to allow staff to attend the Christmas Gathering.

Carried

5.2.3 Conveyance of a portion of land part of Pine Ridge Road/White Pine Lane to Municipality for road purposes

Moved By: Shawnda Martin-Cross

Resol. 2013- 347

Seconded By: Denny Sharp

BE IT RESOLVED THAT the Council of the Corporation of the Municipality of French River hereby authorizes the Mayor and Clerk to sign the Acknowledgement & Direction for the conveyance of Part 1 and Part 7 on Plan 53R-20096 (Pine Ridge Road/White Pine Lane) from Sand Beach Lodge Limited to the Municipality of French River for road purposes.

Carried

5.2.4 Community Strategic Plan

Moved By: Shawnda Martin-Cross
Seconded By: Denny Sharp

Resol. 2013- 348

BE IT RESOLVED THAT the Council of the Corporation of the Municipality of French River hereby adopts the Community Strategic Plan dated November 20, 2013.

Carried

5.3 Treasurer's Report

5.3.1 Septic System emergency work required at St. David Street North be funded through reserves

Moved By: Shawnda Martin-Cross
Seconded By: Denny Sharp

Resol. 2013- 349

BE IT RESOLVED THAT the Council of the Corporation of the Municipality of French River hereby approves that the septic system emergency repairs required at St. David Street North be funded through reserves at a maximum cost of \$25,000.

Carried

5.4 Economic Development Committee

Councillor Mike Bouffard, Chair of the committee gave a verbal report.

5.4.1 Recommendation to reaffirm the decision to proceed with Branding and Signage Strategy as adopted August 8, 2013 and to develop a communication strategy

The Item was deferred at the September 18th meeting.

Moved By: Shawnda Martin-Cross
Seconded By: Denny Sharp

Resol. 2013- 350

BE IT RESOLVED THAT the Council of the Corporation of the Municipality of French River hereby reaffirms the decision of August 8, 2013 in regards with the French River Tourism Branding and Signage Strategy;

AND THAT Council works to develop a communications strategy moving forward.

Carried

5.5 Environmental Advisory Committee

Councillor Garbutt, Chair of the committee gave a verbal report.

5.5.1 Request for Proposal for the Review of the Noëlville Wastewater Treatment Lagoon System Design and Operation

Moved By: Shawnda Martin-Cross

Resol. 2013- 351

Seconded By: Michel Bigras

BE IT RESOLVED THAT the Council of the Corporation of the Municipality of French River hereby approves the Request for Proposal for the Review of the Noëlville Wastewater Treatment Lagoon System Design and Operation dated November 20, 2013.

Carried

5.6 Finance and Administration Committee

Councillor Bigras, Chair of the committee gave a verbal report and reminded Council Members to review the Draft Asset Management Plan submitted at the November meeting; the final draft will be presented at the December meeting.

5.6.1 Financial Accounting Software

Moved By: Shawnda Martin-Cross

Resol. 2013- 352

Seconded By: Michel Bigras

BE IT RESOLVED THAT the Council of the Corporation of the Municipality of French River hereby approves that the current Financial Accounting Software be upgraded at a cost of \$17,000 and that it be financed through operations in the 2014 budget with the assistance of the Small, Rural and Northern Municipal Infrastructure Fund.

Carried

5.6.2 Chipping and cover materials

Moved By: Shawnda Martin-Cross
Seconded By: Larry Bouffard

Resol. 2013- 353

BE IT RESOLVED THAT the Council of the Corporation of the Municipality of French River hereby approves that fill material for the Landfill Site be purchased for the sum of \$10,000 and that it be financed through the operating reserve and reallocated to the Environment Services budget; and

FURTHER THAT staff look into the costs of purchasing Chipping Equipment.

Motion to Amend

Moved By: Michel Bigras
Seconded By: Mike Bouffard

THAT “approves that fill material for the Landfill Site be purchased for the sum of \$10,000” be replace by “approves the amount of \$30,000 for additional chipping of wood at the landfill site”

Amendment Carried

Resolution now reads:

BE IT RESOLVED THAT the Council of the Corporation of the Municipality of French River hereby approves the amount of \$30,000 for additional chipping of wood at the landfill site and that it be financed through the operating reserve and reallocated to the Environment Services budget; and

FURTHER THAT staff look into the costs of purchasing Chipping Equipment.

Carried

5.6.3 Revised Travel Expenses of Employee Policy Manual & the Council and Volunteer Firefighters Honorariums and Expenses Manual

Moved By: Shawnda Martin-Cross
Seconded By: Michel Bigras

Resol. 2013- 354

BE IT RESOLVED THAT the Council of the Corporation of the Municipality of French River hereby approves the attached revised Travel Expenses to the Employee Policy Manual & the Council and Volunteer Firefighters Honorariums and Expenses Manual and that changes be reflected as of November 1, 2013.

Carried

5.6.4 Request from Melanie Routhier and Marc Forget to have the Building Permit Fees waived

Moved By: Shawnda Martin-Cross
Seconded By: Michel Bigras

Resol. 2013- 355

BE IT RESOLVED THAT the Council of the Corporation of the Municipality of French River hereby denies the request from Melanie Routhier and Marc Forget to have the Building Permit Fees waived since the municipality has already contributed to their cause by waiving the dumping fees at the Landfill Site.

Carried

5.6.5 Support of Canadian Postal Service Charter Review should focus on revenue-generation, not additional cuts

Moved By: Shawnda Martin-Cross
Seconded By: Larry Bouffard

Resol. 2013- 356

WHEREAS the federal government will look at how it handles public postal services with a review of the Canadian Postal Service Charter in 2014; and

WHEREAS Canada Post is preparing for the review by campaigning for major service cuts; and

WHEREAS Canada Post has already dramatically cut service by closing or downsizing public post offices, eliminating rural mailbox delivery and removing street letter collection boxes; and

WHEREAS Canada Post and the federal government should do everything in its power to prevent additional cuts during the upcoming review, and instead deal with financial issues by adding revenue-generating services like many other post offices around the world, including lucrative financial services like bill payments, insurance and banking.

BE IT RESOLVED THAT the Council of the Corporation of the Municipality of French River hereby requests the Minister responsible for Canada Post to consider innovative ways to generate postal revenue during the Charter review, including financial services like bill payments, insurance and banking.

Carried

5.6.6 Support of Improving the Canadian Postal Service Charter

Moved By: Shawnda Martin-Cross
Seconded By: Michel Bigras

Resol. 2013- 357

WHEREAS the federal government will look at how it handles public postal services with a review of the Canadian Postal Service Charter in 2014; and

WHEREAS the public has a right to have input on matters involving its publicly owned post office; and

WHEREAS the current Charter has a number of serious problems that need fixing; and

WHEREAS the government could use the Charter review to reduce our public post office's obligation to provide service (instead of improving the Charter) and even lay the groundwork for privatizing or deregulating Canada Post.

BE IT RESOLVED THAT the Council of the Corporation of the Municipality of French River hereby requests that the Minister responsible for Canada Post to request 1) that the upcoming review of the Canadian Postal Service Charter be open to public input and 2) that the Charter be improved by:

- Ensuring that the moratorium on post office closures in small and rural communities protects the public nature of post offices
- Eliminating the exceptions to the moratorium
- Extending the consultation process over possible closures and making the process and moratorium more transparent
- Establishing an independent Canada Post ombudsperson to report on Canada Post's performance in meeting Charter expectations
- Establishing a reasonable, uniform and democratic process for making changes to the postal and delivery network (closures, downsizing, removal of rural mailboxes, etc), but only after consultation with the public and other stakeholders.

Carried

5.6.7 Grants and Subsidy Application from Club des Bons Vivants d'Alban

Moved By: Shawnda Martin-Cross
Seconded By: Larry Bouffard

Resol. 2013- 358

BE IT RESOLVED THAT the Council of the Corporation of the Municipality of French River hereby approves the Grant & Subsidy Application for a rebate of \$200 from the hall rental fee at the Alban Community Centre received from the Club des Bons Vivants d'Alban for their Christmas Dinner held on December 14, 2013 as recommended by the Parks, Recreation & Facilities Manager.

Carried

5.6.8 Grants and Subsidy Application from French River Children's Club

Moved By: Shawnda Martin-Cross
Seconded By: Michel Bigras

Resol. 2013- 359

BE IT RESOLVED THAT the Council of the Corporation of the Municipality of French River hereby approves the Grant & Subsidy Application for a rebate of \$200 from the hall rental fee at the Alban Community Centre received from the French River Children's Club for their Annual Christmas Parade & Children's Party being held on December 6, 2013 as recommended by the Parks, Recreation & Facilities Manager.

Carried

5.6.9 Administration of the Jobs for Youth Program

Moved By: Shawnda Martin-Cross
Seconded By: Larry Bouffard

Resol. 2013- 360

WHEREAS the Municipality of Markstay-Warren requested support in having the Minister of Children and Youth Services re-allocate the Jobs for Youth Funding for the area from the YMCA of Sudbury to the Manitoulin-Sudbury District Services Board; and

WHEREAS the Municipality of French River's Staff who were directly involved in the Jobs for Youth Program were satisfied with the work of YMCA Sudbury Employment Services who administered the program in 2013.

BE IT RESOLVED THAT the Council of the Corporation of the Municipality of French River hereby states that they have no objections in having the Jobs for Youth Program for the Sudbury North, Sudbury East and LaCloche areas administered by the Manitoulin-Sudbury District Services Board but that the Municipality of French River does not have the current capacity or expertise in-house to administer the program.

Carried

5.6.10 French River Fighters' Association members' annual dues deduction from their yearly payment for remuneration

Moved By: Shawnda Martin-Cross
Seconded By: Michel Bigras

Resol. 2013- 361

BE IT RESOLVED THAT the Council of the Corporation of the Municipality of French River hereby approves that the French River Fighters Association members' annual dues be deducted from their yearly payment for remuneration.

Carried

5.7 Public Works Committee

5.7.1 Support of the Municipality of Markstay-Warren Resolution regarding paved shoulders

Moved By: Shawnda Martin-Cross
Seconded By: Larry Bouffard

Resol. 2013- 362

BE IT RESOLVED THAT the Council of the Corporation of the Municipality of French River hereby supports the Municipality of Markstay-Warren's Resolution supporting Councillor Frappier's correspondence received September 25, 2013 to the Ministry of Transportation regarding paved shoulders on Highway 535.

Carried

5.8 Manitoulin-Sudbury District Services Board

5.9 Ontario Provincial Police

Not present.

6. CONSENT AGENDA

The following motion was presented to adopt the items contained in the Consent Agenda:

Moved By: Shawnda Martin-Cross
Seconded By: Michel Bigras

Resol. 2013- 363

BE IT RESOLVED THAT the Council of the Corporation of the Municipality of French River hereby approves the Items of the Consent Agenda under Sections 6.1, 6.3 and 6.5 and receives the Items under Sections 6.2 and 6.4.

Carried

6.1 Adoption of Minutes by Resolution

Moved By: Shawnda Martin-Cross
Seconded By: Larry Bouffard

Resol. 2013- 364

BE IT RESOLVED THAT the following minutes be adopted as presented:

Special Meeting of Council held October 9, 2013
Special Meeting of Council held October 23, 2013
Regular Council Meeting held October 23, 2013
Special Meeting of Council held October 30, 2013
Special Meeting of Council held November 13, 2013

Carried

6.2 Minutes Received by Resolution

Moved By: Shawnda Martin-Cross
Seconded By: Michel Bigras

Resol. 2013- 365

BE IT RESOLVED THAT the following minutes be received as presented:

Environmental Advisory Committee meeting held November 12, 2013
Finance & Administration Committee held November 13, 2013
Public Works Committee held November 14, 2013
Sudbury East Planning Board held October 17, 2013
Sudbury & District Board of Health held October 17, 2013
Manitoulin-Sudbury DSB held October 24, 2013

Carried

6.3 Award of Tenders and Request for Proposals by Resolution

6.4 Correspondence for Council's Information Received by Resolution

Moved By: Shawnda Martin-Cross
Seconded By: Mike Bouffard

Resol. 2013- 366

BE IT RESOLVED THAT the following correspondence be received:

1. French River Children's Club Christmas Parade on Friday, December 6 at 5:30pm
2. Thank you letter from Northern Lights Chapter of the Ontario Building Officials

Carried

6.5 Adoption of By-laws by Resolution

The following By-laws were read and adopted:

6.5.1 Zoning By-law Amendment (Brian and Carol O'Rawe)

Moved By: Shawnda Martin-Cross
Seconded By: Michel Bigras

Resol. 2013- 367

BE IT RESOLVED THAT By-law 2013-39, being a by-law to amend Zoning By-law 2003-23, as amended (Brian and Carol O'Rawe) be read a first, second and third time and finally passed.

Carried

6.5.2 Funding Agreement (Phase 2) with Recycling Council of Ontario to develop and operate a Selected Household Hazardous Waste Program

Moved By: Shawnda Martin-Cross
Seconded By: Mike Bouffard

Resol. 2013- 368

BE IT RESOLVED THAT By-law 2013-40, being a by-law to authorize the Mayor and Clerk to enter a Funding Agreement (Phase 2) with Recycling Council of Ontario to develop and operate a Selected Household Hazardous Waste Program be read a first, second and third time and finally passed.

Carried

6.5.3 Authorize Voting By Mail for the 2014 Municipal Elections

Moved By: Shawnda Martin-Cross
Seconded By: Mike Bouffard

Resol. 2013- 369

BE IT RESOLVED THAT By-law 2013-41, being a by-law to authorize Voting by Mail for the 2014 Municipal Elections and to authorize the Mayor and Clerk to enter the necessary agreement with a supplies to provide Vote by Mail Services a be read a first, second and third time and finally passed.

Carried

6.5.4 Authorize the use of French in notices, forms and other information provided for the 2014 Municipal Elections

Moved By: Shawnda Martin-Cross
Seconded By: Mike Bouffard

Resol. 2013- 370

BE IT RESOLVED THAT By-law 2013-42, being a by-law to authorize the use of French in notices, forms and other information provided for the 2014 Municipal Elections to be read a first, second and third time and finally passed.

Carried

6.5.5 Confirmation By-law

Moved By: Shawnda Martin-Cross
Seconded By: Mike Bouffard

Resol. 2013- 371

BE IT RESOLVED THAT By-law 2013-43, being a by-law to confirm the proceedings of the Council of the Corporation of the Municipality of French River at a meeting held on November 20, 2013 be read a first, second and third time and finally passed.

Carried

Items under 7.0 were moved to be considered after the Delegation at Item 4.0.

8. ADDENDUM (if required and by resolution)

Moved By: Shawnda Martin-Cross
Seconded By: Michel Bigras

Resol. 2013- 372

BE IT RESOLVED THAT the Council of the Corporation of the Municipality of French River hereby allows an Addendum to the Agenda as per the rules of the Procedural By-law 2012-11 under Section 8.8 authorizing Council to deal with an urgent matter that requires the immediate consideration of Council.

Carried

8.1 Addition of Information to the Resolution adopted October 23, 2013 for the Submission of expression of interest for the Small, Rural and Northern Municipal Infrastructure Fund

Moved By: Shawnda Martin-Cross
Seconded By: Michel Bigras

Resol. 2013- 373

BE IT RESOLVED THAT the Council of the Corporation of the Municipality of French River hereby states that the information in the attached Expression of Interest to the Small, Rural and Northern Municipal Infrastructure Fund is factually accurate and hereby approves the above mentioned for the Chartrand Corner Project (Montée Guerin Road, Montée Guerin Bridge, Houle Road, Seguin Road, Viau Road, Pitre Road); and

FURTHER THAT a comprehensive asset management plan that includes all of the information and analysis described in Building together: Guide for Municipal Asset Management Plans will be in place by December 31, 2013 which will be publicly available on the Municipality's website by May 30, 2014; and

FURTHER THAT the sum of \$134, 380 which represents 10% of the Infrastructure project funds to be committed in the 2014 budget with an anticipated completion date of December 31, 2014.

Carried

9. NOTICES OF MOTION

Councillor Mike Bouffard announced that he will be submitting a Notice of Motion at the next Regular Council Meeting to amend the official plan to allow reduced lot sizes in the rural areas.

The Clerk received the following Notice of Motion prior to the closing of the meeting from Councillor Michel Bigras and will form part of the Agenda at the next Regular Council Meeting:

WHEREAS currently the Sudbury and District Health Unit is responsible for the inspection and permitting of fill beds;

AND WHEREAS since our Chief Building Officer is trained and certified to inspect fill beds;

THEREFORE BE IT RESOLVED THAT the Council of the Corporation of the Municipality of French River directs the Finance and Administration Committee to consider taking over the responsibility for the inspection and permitting of fill beds.

10. ANNOUNCEMENTS AND INQUIRIES

11. CLOSED SESSION

Moved By: Shawnda Martin-Cross
Seconded By: Michel Bigras

Resol. 2013- 374

BE IT RESOLVED THAT the next portion of the meeting be closed to the public in order to consider directions that should be given to senior staff pursuant to section 239 (2) (f) "advice that is subject to solicitor-client privilege, including communications necessary for that purpose" with respect to the Disposition of Victor Road

Carried

Moved By: Shawnda Martin-Cross
Seconded By: Mike Bouffard

Resol. 2013- 376

BE IT RESOLVED THAT the open session reconvenes at 10:01 p.m.

Carried

12. ADJOURNMENT

Moved By: Shawnda Martin-Cross
Seconded By: Mike Bouffard

Resol. 2013- 377

BE IT RESOLVED THAT the meeting be adjourned at 10:02 p.m.

Carried

MAYOR

CLERK



Municipality of French River

MINUTES OF THE SPECIAL MEETING OF COUNCIL

held in the Council Chambers
French River Municipal Complex
Thursday, November 28, 2013 at 1:30 p.m.

Members Present:

Mayor Claude Bouffard(Chair), Councillors Michel Bigras, Larry Bouffard, Mike Bouffard, Ronald Garbutt, Denny Sharp

Members Excused:

Councillor Shawnda Martin-Cross

Officials Present:

Sébastien Goyer, Chief Administrative Officer/Clerk
Julie Bouthillette, Treasurer/Tax Collector
Mélanie Bouffard, Deputy Clerk, Recording Secretary
Jim Sartor, Public Works Superintendent

Guests:

0 Members of Public

1. Call to order, roll call and adoption of the agenda

The Chair called the meeting to order at 1:30 p.m.

Moved By: Larry Bouffard

Resol. 2013- 378

Seconded By: Michel Bigras

BE IT RESOLVED THAT the agenda be accepted as distributed.

Carried

2. Disclosure of Pecuniary Interest

None declared.

3.0 Purchase of a Grader

3.1 Resolution for the Purchase of a new grader

The report was submitted in the agenda package.

Moved By: Mike Bouffard

Resol. 2013- 379

Seconded By: Larry Bouffard

BE IT RESOLVED THAT the Council of the Corporation of the Municipality of French River hereby approves the purchase of the 2013 John Deere 770G Motor Grader from Nortrax Canada Inc. of Lively, Ontario for an amount of \$249,290 plus applicable taxes and that the required funds be drawn from the equipment reserve.

Carried

4.0 Purchase of a Tandem Snowplow/Sander

The report was submitted in the agenda package.

4.1 Resolution for the Purchase of a Tandem Snowplow/Sander

Moved By: Denny Sharp
Seconded By: Larry Bouffard

Resol. 2013- 380

BE IT RESOLVED THAT the Council of the Corporation of the Municipality of French River hereby approves an Addendum to the Request for Tender for a 2013/2014 Tandem Snowplow/Sander to allow for the receipt of tenders for vehicles with less than 10,000 km and less than 5 years old (2010-2014) that is readily available;

AND THAT Council authorizes the Chief Administrative Officer and Public Works Superintendent to purchase a Tandem Snowplow/Sander to a maximum of \$200,000 plus applicable taxes and that the required funds be drawn from the vehicle reserve.

Carried

5.0 37 St. Antoine Property**5.1 Approval that the payment be taken out of reserves**

Moved By: Michel Bigras
Seconded By: Ron Garbutt

Resol. 2013- 381

BE IT RESOLVED THAT the Council of the Corporation of the Municipality of French River hereby approves that the amount of \$13,000 to be paid to Le Club St-David de Noëlville Inc. to satisfy the condition on title be financed through the building reserves.

Carried

Moved By: Michel Bigras
Seconded By: Larry Bouffard

Resol. 2013- 382

BE IT RESOLVED THAT the special meeting be adjourned at 2:22 p.m.

Carried

MAYOR

CLERK



Municipality of French River

MINUTES OF THE SPECIAL MEETING OF COUNCIL

held in the Council Chambers
French River Municipal Complex
Wednesday, December 11, 2013 at 3:00pm

Members Present:

Mayor Claude Bouffard(Chair), Councillors Michel Bigras, Larry Bouffard, Mike Bouffard, Shawnda Martin-Cross, Denny Sharp

Members Excused:

Councillor Ronald Garbutt

Officials Present:

Sébastien Goyer, Chief Administrative Officer/Clerk
Julie Bouthillette, Treasurer/Tax Collector
Mélanie Bouffard, Deputy Clerk, Recording Secretary

Guests:

4 Members of public
Chris Kirby, Tulloch Engineering
Brad Laking, Tulloch Engineering
Susan Church, Blue Sky Economic Growth Corporation
Jeff Buell, Blue Sky Economic Growth Corporation
Eric Kannen, President of Spectrum Group

1. Call to order, roll call and adoption of the agenda

The Chair called the meeting to order at 3:05 p.m.

Point of Order raised:

Councillor Mike Bouffard raised a Point of Order and questioned the reasons that Item 4 was being brought forward to a Special Council Meeting when the Regular Council Meeting is scheduled for next week, the deferral for the Tower decision was for 60 days, the role of Council is to establish policies and believed that it presented a violation of the rules of procedure and for that reason requested that Item 4 be removed from the agenda.

The Chair ruled that Councillor Mike Bouffard's Point of Order was not well taken and that Item 4 remain on the agenda. The Chair stated that he did not rule in favour because Item 4 was placed on the agenda to allow a Presentation by Blue Sky to provide additional information relating to the proposed Spectrum Internet Tower requested by Council at the time of the deferral. The Deferred Resolution was for 60 days or until information is received, Council requested additional information.

The ruling of the Chair was appealed by Councillor Mike Bouffard for the reasons that the deferral was for 60 days, that Council is holding a Special Meeting without considering that the Economic Development Committee made a recommendation to Council at their December meeting to defer the decision on the current proposed Spectrum internet tower until a tower policy is approved, that the minutes of the November Regular Council Meeting are not adopted.

The Chair upheld his decision that Item 4 remain of the agenda.

The Members voted on the Chair's decision to uphold the decision that Item 4 remain on the agenda.

Councillor Mike Bouffard requested a Recorded Vote.

	FOR	AGAINST
COUNCILLOR Michel Bigras	x	
COUNCILLOR Larry Bouffard	x	
COUNCILLOR Mike Bouffard		x
COUNCILLOR Shawnda Martin-Cross	x	
COUNCILLOR Denny Sharp	x	
MAYOR Claude Bouffard	x	

The ruling was sustained.

Moved By: Shawnda Martin-Cross
Seconded By: Michel Bigras

Resol. 2013-383

BE IT RESOLVED THAT the agenda be accepted as distributed.

Carried

2. Disclosure of Pecuniary Interest

None declared.

3. Presentation of the Asset Management Plan prepared by Tulloch Engineering

Chris Kirby, Project Manager and Brad Laking, from Tulloch Engineering presented the Asset Management Plan included in the agenda package.

The adoption of the Asset Management Plan will be considered at the Regular Council Meeting of December 18, 2013.

4. Presentation of information relating to the proposed Spectrum Group Trout Lake Tower Site

Susan Church, Executive Director and Jeff Buell, Project Manager from Blue Sky Economic Growth Corporation provided additional information relating to the proposed tower at Trout Lake, illustrated the feasibility study process and answered questions from Council. The presentation was available under separate cover.

Eric Kannen, President of Spectrum Group was also available to answer questions from Council.

Mayor Claude Bouffard asked Councillor Michel Bigras, Deputy Mayor to preside as Chair for the remainder of the meeting.

The Mayor commented that the Resolution brought forward at the November 20th Regular Council Meeting was deferral for 60 days or until information was received. The information had been provided in the Regular Meeting's Agenda package and further information was provided that day.

The Mayor introduced a motion that the Resolution to consider the Statement of concurrence for the proposed Spectrum internet tower be brought forward at the December 18th Regular Council Meeting.

Moved By: Claude Bouffard
Seconded By: Larry Bouffard

Resol. 2013-384

BE IT RESOLVED THAT since the information has been provided as requested relating to the proposed Spectrum Tower that Council considers the letter of concurrence at the December 18th Regular Council Meeting.

Carried

5. Adjournment

Moved By: Denny Sharp
Seconded By: Larry Bouffard

Resol. 2013- 385

BE IT RESOLVED THAT the special meeting be adjourned at 4:55 p.m.

Carried

MAYOR

CLERK



Municipality of French River

MINUTES OF THE Economic Development Committee Meeting held in the Council Chamber French River Municipal Complex Wednesday, December 4, 2013 at 6:00 pm

Members Present:

Councillor Mike Bouffard (Chair), Harold Duff, Nina Judge-Levett, Vassie Lumley, Raymond Monette, Councillor Denny Sharp, Paul Sharp

Members Excused:

Claude Dubuc, Terry Young

Officials Present:

Sébastien Goyer, Chief Administrative Officer/Clerk
Brennan Kenny, Economic Development Manager
Trista Verbiwski, Tourism Coordinator
Patrick Losier, Community Development Officer
Mélanie Bouffard, Deputy Clerk, Recording Secretary

Guests:

6 Members of public

1. Call to order, roll call and adoption of the agenda

The Chair called the meeting to order at 6:00 p.m.

Moved By: Paul Sharp
Seconded By: Vassie Lumley

Resol. 2013-36

BE IT RESOLVED THAT the agenda be accepted as distributed and amended to move Item 5.3.1 after 3.1.

Carried

2. Disclosure of Pecuniary Interest

None declared.

3. Delegations

Raymond Monette arrived at 6:10pm.

3.1 Trout Lake Campers Association – Sudbury District

Mr. Nikolic of the Trout Lake Campers Association made a presentation on the proposed Communication Towers Siting Policy. The Association agreed that a policy was definitely the right way to address any issues involved in proposed tower locations. Points were proposed on how to supply internet service while preserving the natural beauty and vistas of our area.

5.3.1 Draft Policy for Telecommunications Towers

The Committee discussed the draft policy submitted in the agenda package, the points offered by the Trout Lake Campers Association and the comments presented by staff and whether the current Spectrum internet tower decision should be addressed prior to the policy being adopted.

Action: The Economic Development Committee recommended that:

1. comments be forwarded to Brennan by December 11, to be submitted to the Planner to incorporate them in the draft policy and that the second draft be resubmitted to the committee at the January meeting
2. the Planner do research of other related municipal policies to take into consideration
3. Council defer the decision on the current proposed Spectrum internet tower until the policy is approved.

4. Adoption of Minutes

Moved By: Vassie Lumley
Seconded By: Nina Judge-Levett

Resol. 2013-37

BE IT RESOLVED THAT the minutes of the Economic Development Committee Meeting held October 7, 2013 be accepted as presented.

Carried

5.0 Reports and Items for Discussion

5.1.1 Chair's Report

The Chair gave a verbal report.

5.1.2 Sub-Committee Reports

5.1.2.1 Agricultural Sub-Committee

No Report.

5.1.2.2 Community Development Sub-Committee

No Report.

5.1.2.3 Tourism Coordinator Sub-Committee

No Report.

5.1.2.4 Strategic Plan Sub-Committee

No Report.

5.1.3 Ad-hoc Committee Updates

No Report.

5.1.3.1 Signage/Branding

No Report.

5.1.3.2 Community Promotion

No Report.

5.1.3.3 Not-for-Profit Networking

No Report.

5.1.3.4 Investment Readiness

No Report.

5.1.4 Economic Development Manager's Report

The Economic Development Manager summarized the report found in the agenda package.

5.1.5 Tourism Coordinator's Report

The Tourism Coordinator summarized the report found in the agenda package.

5.1.5.1 Information Report - Tourism Summit

The Tourism Coordinator summarized the report found in the agenda package.

5.1.5.2 Action Report - Trade Shows

The Tourism Coordinator summarized the report found in the agenda package.

Action: The Economic Development Committee recommended that the Municipality attend the Toronto Sportsman's Show, the Sudbury Sportsman Show and the Suffern, NY and Niagara Falls show on behalf of Northeastern Ontario Tourism.

5.1.5.3 Draft Marketing Plan

The Tourism Coordinator summarized the Draft Marketing Plan found in the agenda package and requested that comments be submitted through email by December 11; the tourism sub-committee will have a meeting to discuss the comments to be presented at the January meeting.

5.1.6 Community Development Officer's Report

The report was submitted in the agenda package.

5.1.6.1 Information Report – Together We're Stronger 2

The report was submitted in the agenda package.

5.2 Old Business

5.3 New Business

5.3.1 Item was moved after 3.1.

5.3.2 Draft Committee Agenda

The Economic Development Manager explained the rationale of the proposed committee agenda. The elimination of the sub-committee reports (Items 5.1.2 and 5.1.3) will allow the items to be addressed under the four different sectors being Economic Development, Tourism, Community Development and Strategic Planning. It would also increase consistent reporting structure. The Action Tracking appendix with each agenda would track all budgets and actions specific to the committee.

Action: The Economic Development Committee recommended that the Committee's Term of Reference be amended to revise the Agenda structure as presented.

6. Correspondence

7. Addendum

8. Notice of Motion

9. Announcements and Inquiries

The Committee allowed Councillor Denny Sharp to speak to the current proposed Spectrum internet tower and the draft policy to clarify and to inform the committee members on the ongoing process which started in August 2013.

Trista advised that the grant submitted to Northeastern Ontario Tourism and the Ministry was successful, more information will be made available once known.

The Culture Development Fund's status should be known in about a week or so.

The CAO informed that a concerned citizen has approached him relating to the need for senior housing.

10. Closed Session

11. Items Deferred to Next Meeting

12. Adjournment

Moved By: Harold Duff
Seconded By: Raymond Monette

Resol. 2013-38

BE IT RESOLVED THAT the Economic Development Committee meeting be adjourned at 7:55 p.m.

Carried

CHAIR

CLERK



Municipality of French River

MINUTES OF THE Environmental Advisory Committee Meeting held in the Council Chambers French River Municipal Complex Tuesday, December 10, 2013 at 10:00am

Members Present:

Councillors Michel Bigras, Ronald Garbutt (Chair), Denny Sharp and Malcolm Lamothe, Slobodan Nikolic, William Nuttley

Members Excused:

Greg Lebert

Officials Present:

Sébastien Goyer, Chief Administrative Officer/Clerk
Mélanie Bouffard, Deputy Clerk, Recording Secretary
Jim Sartor, Public Works Superintendent

Guests:

0 Members of public

1. Call to order, roll call and adoption of the agenda

The Chair called the meeting to order at 10:00 a.m.

Moved by: Malcolm Lamothe
Seconded by: Denny Sharp

Resol. 2013-35

BE IT RESOLVED THAT the agenda be accepted as distributed.

Carried

2. Disclosure of Pecuniary Interest

None declared.

3. Delegations

4. Adoption of Minutes

Moved by: Malcolm Lamothe
Seconded by: Claude Bouffard

Resol. 2013-36

BE IT RESOLVED THAT the minutes of the Environmental Advisory Committee Meeting held November 12, 2013 be accepted as presented.

Carried

5. Reports

5.1 Management Reports

Councillor Bigras arrived at 10:10am.

5.1.1 Chair's Report

The Chair gave a verbal report. A meeting was held with Jeff St. Pierre from OCWA, graph reports were provided to him as examples of what is expected. Reports from Ontario Clean Water Agency (OCWA) were submitted and sent by email.

A representative from OCWA will be present at the monthly meetings to improve communications.

The Request for Proposals for the Review of the Noëlville Wastewater Treatment Lagoon System Design and Operation was approved by Council at the December meeting and will be released in time for the new year. The results will provide the support documentation that is required to make decisions and apply for any funding.

Action: The Committee recommended the following tasks:

1. That a third letter be drafted addressed to the sewer system users in order to continue to deal with the problem of infiltration (is a meter system required?);
2. That the results of the past letters sent be shared with the Committee;
3. That the existing related sewer by-laws be reviewed for to creation of set fines for noncompliance;
4. That the current sewer rates and Noëlville Sanitation discharge fees be reviewed whether they are adequate;
5. That the amortization of the sewer system be reviewed whether it is adequate.

5.1.2 Waste Management Sub-Committee Report

5.1.2.1 Waste and Recycling Management Options Report

The report was submitted last month but in draft format, the final report was included in the agenda package.

The Request for Proposal is being prepared by staff and will include all considerations received to date.

Action: The Members acknowledged receipt of the report, the Draft Request for Proposal will be presented at the December meeting.

5.1.2.2 Draft Waste Disposal Environmental Assessment Report

The final Draft Waste Disposal Environmental Assessment Report was not ready for distribution, consultations with staff and the Planner were done and comments were provided to Conestoga Rovers Associates (CRA).

Action: Once the final draft is ready, hard copies of the Internal Draft document will be distributed to the Committee and Council members for review; the hard copies must be returned with comments. A public meeting will be scheduled in January/February for the document to be released and presented.

5.1.3 Information Report - Hazardous Waste Day

The report was submitted in the agenda package, recommendations were made for next year's event to not be held during a long weekend, be held for two days, full days and advertised in advanced.

5.1.3 Septage Sub-Committee Report

Nothing further was added, discussions were held at Item 5.1.1.

5.1.4 Waterways Sub-Committee Report

The CAO provided information relating to the conference calls with the Ministry of Natural Resources on the water levels of Lake Nipissing and French River. There were concerns that were brought up, the CAO will be addressing them with the agencies involved.

Mr. Nikolic commented that no further sub-committee meetings were held and expressed concerns on how to address the required provisions to protect waterways.

Action: The CAO reported that further research relating to provisions for waterways protection and septic system inspections will have to been done by the administration; more information will be provided to the committee.

Councillor Denny Sharp was excused at 11:35am.

5.2 Old Business

5.3 New Business

5.3.1 Discussion on the Street Lighting Policy

The policy was included in the agenda package for the committee's review.

Action: Comments are to be submitted to staff relating to required amendments to the current policy and whether an additional policy is require specifically to for dark sky preserve.

6. Correspondence

7. Addendum

8. Notice of Motion

9. Announcements and Inquiries

William Nuttley advised that he will be away from January to April and will be back to attend the May 2014 meeting.

Slobodan Nikolic advised that he will be away from January 10 to March 1 and will be back to attend the March 2014 meeting.

10. Closed Session

11. Items Deferred to Next Meeting

12. Adjournment

Moved by: Claude Bouffard
Seconded by: Malcolm Lamothe

Resol. 2013-37

BE IT RESOLVED THAT the meeting of the Environmental Advisory Committee be adjourned at 11:55 p.m.

Carried

CHAIR

CLERK



Municipality of French River

MINUTES OF THE Finance & Administration Committee Meeting held in the Council Chamber French River Municipal Complex Wednesday, December 11, 2013 at 10:00 a.m.

Members Present:

Mayor Claude Bouffard, Councillors Michel Bigras (Chair), Larry Bouffard, Mike Bouffard

Members Excused:

Officials Present:

Sébastien Goyer, Chief Administrative Officer/Clerk
Mélanie Bouffard, Deputy Clerk, Recording Secretary
Julie Bouthillette, Treasurer/Tax Collector
Michael Campbell, Municipal Law Enforcement Officer

Guests:

1 Member of public
Councillor Denny Sharp

1. Call to order, roll call and adoption of the agenda

The Chair called the meeting to order at 10:07 a.m.

Moved By: Larry Bouffard
Seconded By: Mike Bouffard

Resol. 2013-36

BE IT RESOLVED THAT the agenda be accepted as distributed.

Carried

2. Disclosure of Pecuniary Interest

None declared.

3. Delegations

4. Adoption of Minutes

Moved By: Mike Bouffard
Seconded By: Larry Bouffard

Resol. 2013-37

BE IT RESOLVED THAT the minutes of the Finance & Administration Committee Meeting held November 13, 2013 be accepted as presented.

Carried

5.0 Reports and Items for Discussion

5.1. Management Reports

5.1.1 Treasurer's Report

The Treasurer presented the report submitted in the agenda package and reported that the total disbursements for the month of October 2013 were in the amount of \$2,959,259 including \$2,000,000 transfer to investments.

The Budget Vs. Actual 2013 to October internal report was submitted under separate cover.

The next Budget Meeting will be held on Wednesday, January 8th at 7pm.

Action: The Committee recommended the following tasks:

1. That a draft reserve policy be presented for review in March 2014.

5.1.2 Chief Building Officer's Report

The report was submitted in the agenda package.

The CAO reported that since the Chief Building Official position has been given full time status that inspections have increased to close the back log of open permits that have been open since 1996; there are still approximately 600 open files left.

5.1.3 Municipal Law Enforcement Officer's Report

The Municipal Law Enforcement Officer presented the report submitted in the agenda package.

5.1.4 Parks, Recreation & Facilities Manager's Report

The Parks, Recreation & Facilities Manager presented the report submitted in the agenda package and further reported that the renovations at 37. St. Antoine should be complete by the end of this week.

5.1.5 French River Public Library Financial Report

The report was submitted in the agenda package.

5.2 Old Business

5.2.1 Action Report - Funds required for the Municipal Complex Drainage Work

Action: The Committee recommended Option 2 to transfer remaining funds from Sucker Creek engineering project (approx. \$9,000) to enable the Municipal Complex Drainage Work project to proceed in 2014 and to get the report submitted to legal counsel.

5.3 New Business

5.3.1 Action Report - Renewal of Land Lease Agreement with Alban Master Antenna

Action: The Committee recommended that the Land Lease Agreement with Alban Master Antenna for the operation of a Satellite Master Antenna TV (SMATV) at the Alban Community Centre be renewed for an additional three (3) years and a 2% rent increase.

5.3.2 Action Report - Renewal of Canteen Lease Agreement with Tracey McAleese

Action: The Committee recommended that the Canteen Lease Agreement with Tracey McAleese at the Noëlville Community Centre be renewed for six (6) months and a 2% rent increase and that request for proposals be ready to be issued in April 2014 in order to have a lease agreement for the period starting July 1, 2014.

5.3.3 Action Report - Fire Rescue Vehicle

The report was not submitted.

Action: The CAO informed that the Fire Chief had expressed his request for authority and funds to proceed with the purchase of a used Fire Rescue Vehicle; the report will be submitted once it is ready.

5.3.4 2014 ROMA/OGRA Combined Conference - Delegates

Action: The Committee recommended that the attendance at conferences be limited to three Council Members plus the Mayor and plus staff members.

5.3.5 Creation of a Community Policing Advisory Committee (CPAC) and appointment of one Member of Council

Action: The Committee recommended that the Terms of Reference be adopted for the creation of the Sudbury East Policing Advisory Committee (SEPAC), that Mayor Claude Bouffard be appointed to the committee and that Sébastien Goyer act as the Secretary of the committee.

6. Correspondence

6.1 Ministry of Municipal Affairs and Housing (MMAH) 2013 Municipal Performance Measurement Program (MPMP)

Distributed as information.

6.2 Association of Municipalities Ontario (AMO), Federal Gas Tax Fund in Ontario

Action: The Committee acknowledged the receipt of the communication from AMO and agreed that staff go ahead with promoting the impact of the fund by sending a letter to the Member of Parliament.

6.3 Ministry of Finance, Ontario Municipal Partnership Fund (OMPF)

Distributed as information.

6.4 French River Cultural Industries Council Inc., Grants and Subsidy Application for a rebate of \$200 on the hall rental for the Annual Rubber Boots Festival being held on May 3, 2014

Action: The Committee recommended the approval of the Grants & Subsidy Application received from the French River Cultural Industries Council Inc. for a rebate of \$200 on the hall rental fee at the Noëlville Community Centre for their Annual Rubber Boots Festival being held on May 3, 2014.

6.5 Royal Canadian Legion, Veterans & Troops Recognition Ad

Action: The Committee agreed that a \$325 (1/10 of a page full colour) ad be placed in the Veterans & Troops Recognition Book. The item is not required to be approved by Resolution.

6.6 Centre de formation et de perfectionnement du grand Sudbury, Request for contribution

Action: The Committee did not recommend a contribution.

7. Addendum

7.1 Update on the Purchase of a new tandem snow plow Truck/Sander

The CAO presented a report distributed under separate cover to provide an update on the status of the purchase of the truck. No action was required as Council had already given authority to purchase the new tandem snow plow Truck/Sander.

8. Notice of Motion

9. Announcements and Inquiries

The CAO reported that a complaint was received relating to the lack of snow removal at the new cenotaph location. The Committee did not recommend that snow removal be done at that location since winter control resources are limited, that the frost would go deeper if cleaned and since the monument is close enough to the sidewalk to view it. Snow removal operations should be concentrated at essential locations such as sidewalks and bins.

10. Closed Session

11. Items Deferred to Next Meeting

12. Adjournment

Moved By: Mike Bouffard
Seconded By: Larry Bouffard

Resol. 2013-38

BE IT RESOLVED THAT the Finance & Administration Committee meeting be adjourned at 12:15 p.m.

Carried

CHAIR

CLERK



Municipality of French River

MINUTES OF THE COMMITTEE OF ADJUSTMENT AS DEFINED UNDER THE PLANNING ACT held in the Council Chambers French River Municipal Complex Wednesday, November 20, 2013 at 6:15 p.m.

Members Present:

Mayor Claude Bouffard, Councillors Michel Bigras, Larry Bouffard, Mike Bouffard, Shawnda Martin-Cross(Chair), Denny Sharp

Members Excused:

Councillor Ronald Garbutt

Officials Present:

Melissa Riou, Director of Planning
Mélanie Bouffard, Deputy Clerk, Secretary-Treasurer

Guests:

1 Members of public

1.0 Call to order, roll call and adoption of the agenda

The Secretary Treasurer called the meeting to order at 6:15pm.

Moved By: Claude Bouffard

Resol. 2013-19

Seconded By: Michel Bigras

BE IT RESOLVED THAT Councillor Shawnda Martin-Cross preside the meeting in the absence of the Chair.

Carried

Moved By: Michel Bigras

Resol. 2013-20

Seconded By: Denny Sharp

BE IT RESOLVED THAT the agenda be accepted as distributed.

Carried

2.0 Disclosure of Pecuniary Interest

None declared.

3.0 Adoption of the Minutes

Moved By: Shawnda Martin-Cross
Seconded By: Denny Sharp

Resol. 2013- 21

BE IT RESOLVED THAT the minutes of the October 23, 2013 Committee of Adjustment meeting be accepted as presented.

Carried

The Chair summarized the procedure for the Public Hearings to deal with the following proposed Minor Variance Application:

1. Application No. A/08/13/FR - Alfred & Colleen Caron

The Director of Planning informed the committee that the Notice of the Public Hearings were sent on October 30, 2013 to the assessed owners within 60 metres of the property subject to the Minor Variance Application, and to those persons and agencies likely to have an interest in the application and that included with each Notice was an explanation of the purpose and effect of the minor variance application and a key map showing the location of the property.

4.0 Application A/08/13/FR - Alfred & Colleen Caron

The purpose of the proposed applications received from Alfred & Colleen Caron are to separate two previously separate parcels (22844 and 16053) through application B/23/13/FR and to provide a right-of-way over Parcel 16053 to continue to provide access for Parcel 22844 through application B/24/13/FR. The parcels were previously separate parcels which have merged on title due to the pattern of ownership.

The following variance(s) to the regulations of the Waterfront Residential (WR) have been requested in order to recognize the reduced lot area and frontage as follows:

Parcel 16053:

- Relief from Section 7.6.2 Minimum lot area – to recognize a lot area of 0.36 hectares instead of the required 0.8 hectares.
- Relief from Section 7.6.2 Minimum lot frontage – recognize a lot frontage of 49.0 metres instead of the required 60.0 metres.

Parcel 22844:

- Relief from Section 7.6.2 Minimum lot area – to recognize a lot area of 0.54 hectares instead of the required 0.8 hectares.

No comments or concerns were received relating to the application.

The applicant was not present.

No one spoke in objection or in support of the application.

In response to questions from the Committee, the Director of Planning advised as follows:

-Official Plan policies support the severance of previously separate parcels which have merged on title. The Director cited a number of examples where French River had previously supported the separation of undersized parcels which were formerly separate and required minor variances.

Moved By: Michel Bigras
Seconded By: Denny Sharp

Resol. 2013- 21

BE IT RESOLVED THAT Application No. A/08/13/FR - Alfred & Colleen Caron be approved and that the necessary Notice of Decision be prepared.

Carried

The Chair advised and explained the 20 day appeal period and that during that time that no building permit may be issued or other work commenced.

The Chair then declared the Public Hearing to be concluded.

5. Others

None.

6. Adjournment

Moved By: Michel Bigras
Seconded By: Denny Sharp

Resol. 2013- 22

BE IT RESOLVED THAT the meeting for the Committee of Adjustment be adjourned at 6:25 p.m.

Carried

CHAIR

SECRETARY

**UNAPPROVED MINUTES – EIGHTH MEETING
SUDBURY & DISTRICT BOARD OF HEALTH
SUDBURY & DISTRICT HEALTH UNIT, BOARDROOM
THURSDAY, NOVEMBER 21, 2013, AT 1:30 P.M.**

BOARD MEMBERS PRESENT

Claude Belcourt
Madeleine Dennis
Terry Kett
Ursula Sauvé

Claude Berthiaume
Ron Dupuis
Ken Noland
Paul Schoppmann

Janet Bradley
Brigita Gingras
Rita Pilon (until at 2:35 pm)
Brenda Spencer

BOARD MEMBERS REGRETS

Evelyn Dutrisac

STAFF MEMBERS PRESENT

Sandra Laclé
David Groulx

Marc Piquette
Renée St Onge

Rachel Quesnel (Secretary)
Shelley Westhaver

Todd Robson

R. DUPUIS PRESIDING

1.0 CALL TO ORDER

The meeting was called to order at 1:30 p.m.

2.0 ROLL CALL

3.0 DECLARATION OF CONFLICT OF INTEREST

None.

4.0 DELEGATION / PRESENTATION

i) Baby-Friendly Initiative Policy Education

- Megan Dumais, Manager, Clinical and Family Services Division
- Julia Ritchie, Public Health Nurse, Clinical and Family Services Division

Board members were reminded that the Sudbury & District Health Unit (SDHU) is working towards a Baby-Friendly designation to comply with the Ministry of Health and Long-Term Care (MOHLTC)'s accountability agreement performance indicator 14.

M. Dumais and J. Ritchie were invited to present to familiarize Board members with the Baby Friendly Initiative (BFI) and the SDHU's organizational requirements. BFI is a globally recognized, evidence-based standard of care shown to increase breastfeeding rates by promoting, protecting and supporting breastfeeding.

A copy of the SDHU's BFI Policy and Procedure was shared and Board members were advised of the BFI requirements and the new General Administrative Manual Policy and Procedure. It was noted that the SDHU's current Breastfeeding policy that resulted from a BOH motion on BFI in 2003 has been altered to provide more direction to staff regarding

breastfeeding in the workplace at the SDHU. Training and orientation taking place for the different levels of BFI consists of the World Health Organization's (WHO) 10 Steps to Successful Breastfeeding and the International Code for the Marketing of Breastmilk Substitutes. A motion will be coming forward for the Board's consideration in 2014 to support the Code.

Questions were entertained and M. Dumais and J. Ritchie were thanked for their presentation.

5.0 MINUTES OF PREVIOUS MEETING

i) Seventh Meeting – October 17, 2013

51-13 APPROVAL OF MINUTES

Moved by Spencer – Noland: THAT the minutes of the Board of Health meeting of October 17, 2013, be approved as distributed.

CARRIED

6.0 BUSINESS ARISING FROM MINUTES

i) 2013 alPHa Fall Symposium – November 14-15, 2013

U. Sauvé reported on the alPHa Fall Symposium held in Toronto November 14 and 15, 2013. Health Promotion Manager, T. Weatherbe also attended the conference as did Dr. Sutcliffe who introduced some keynote speakers. The Symposium focused on the Healthy Kids Panel report recommendations and what local public health units can do to action and move the recommendations forward. U. Sauvé observed that the SDHU has advanced its work on the HKP recommendations such as evidenced through its *No Time to Wait* report card.

ii) Sudbury & District Health Unit Statue

In January 2013, Board members were advised that the School of Architecture had indicated an interest in a partnership with the SDHU to explore options for the replacement of the damaged SDHU Mother and Child statue deemed unrepairable. Board members voiced an interest to work with staff on a replacement. S. Laclé noted that the feasibility and various options for commissioning and constructing a replacement sculpture on the grounds of the SDHU would need to be considered. C. Belcourt volunteered to Chair a working group of the Board. He was thanked for his willingness to take this on.

52-13 SUDBURY & DISTRICT BOARD OF HEALTH WORKING GROUP

Moved by Belcourt – Gingras: THAT a working group of the Board, comprised of interested Board members and SDHU staff, be struck to explore options to replace the SDHU statue at the main office to come forward to the Board with recommendations.

CARRIED

7.0 REPORT OF THE MEDICAL OFFICER OF HEALTH AND CHIEF EXECUTIVE OFFICER

i) November 2013 – Medical Officer of Health and Chief Executive Officer (MOH / CEO) Report

The MOH/CEO *Words for thought* references the Chief Public Health Officer's *Report on the State of Public Health in Canada, 2013: Infectious Disease -- The Never-ending Threat* and is timely given the flu season is upon us. The report highlights our responsibilities in addressing infectious disease, including our individual responsibilities such as hand washing, immunization and covering our cough.

Board members were reminded that there is no regular Board meeting in December. The next regular Board meeting is scheduled for January 16, 2014. Everyone was wished a safe and happy holiday season. In recognition of their time and commitment to public health, Board members were invited to attend a Board celebration in the Ramsey Room following today's Board meeting. S. Laclé clarified that the Health Unit is not holding a Christmas Ball this year that was previously hosted by the SDHU Social Club.

Board members were thanked for their willingness to be filmed at the beginning of today's Board meeting for the promotional video of the SDHU strategic plan. The video will contain various short clips that represent and highlight the SDHU's 2013-2017 strategic plan and priorities and the Board clip will depict the SDHU's leadership.

This year's SDHU's United Way Workplace Committee has set a fundraising goal of \$12,500. Theme gift baskets containing items donated by staff were on display for Board members to purchase tickets.

The SDHU has provided input to Advisory Panel to Examine Ontario's Minimum Wage System and recommended consideration be given to health and health equity consequences when the Panel identifies approaches to determine future adjustments to the minimum wage. Dr. Sutcliffe strongly encouraged the Panel to also consider the annual Nutritious Food Basket survey conducted by Ontario's 36 public health units in reviewing the minimum wage. The Nutritious Food Basket motion on today's agenda recommends social assistance and minimum wage increases to levels that reflect the true cost of purchasing nutritious food.

In 2012, the Board passed the motion 20-12 related to First Nations and Public Health direct the MOH to engage in dialogue with area First Nations' leaders to explore the potential needs and strategies for strengthening public health programs and services with area First Nations. S. Laclé shared that a meeting will be held in February 2014 with three northern health units, including the SDHU, and First Nations health centers within those districts to foster greater mutual understanding and relationship building.

The SDHU is on target to comply with the MOHLTC's performance indicators. Programming in support of the performance indicator targets has proceeded as planned for 2013. Senior Management discussed resource requirements and reallocations during the 2014 budget deliberations.

The Board Chair attended the annual volunteer appreciation luncheon on November 12 and thanked the SDHU volunteers for their time and commitment. Photos of the event can be viewed on the SDHU Facebook account.

The positive year-to-date variance to September 30, 2013, in the cost-shared programs is \$452,825. Gapped salaries and benefits account for \$289,061 or 64% of the variance with the remaining variance attributable to timing differences between the year-to-date budget and actual expenditures. Operating pressures were identified and addressed through reallocation of in year funds.

The SDHU is compliant with the terms and conditions of our Public Health Accountability Agreement which is the agreement by which health units receive funding from the MOHLTC. The Board was advised that the SDHU has paid all payable remittances.

Highlights were provided regarding various activities and initiatives that have taken place since the last Board meeting on October 17, 2013, in the Corporate Services, Health Promotion, Environmental Health, Clinical and Family Services and the Resources, Research, Evaluation and Development divisions.

Questions regarding the MOH/CEO report were entertained.

53-13 ACCEPTANCE OF REPORT

Moved by Noland - Spencer: THAT the Report of the Medical Officer of Health and Chief Executive Officer for the month of November 2013 be accepted as distributed.

CARRIED

8.0 NEW BUSINESS

i) Items for Discussion

a) Board Member Self-Evaluation of Performance

- Briefing Note from the Interim Chief Executive Officer to the Board Chair dated November 14, 2013
- Results from the 2013 Sudbury & District Board of Health Self-Evaluation of Performance

Results from the 2013 Sudbury & District Board of Health Member Self-Evaluation of Performance survey indicate that Board has a positive perception of their governance process, performance, and leadership effectiveness, including commitment to the Board, and satisfaction with individual performance. All Board members were thanked for completing the evaluation providing a 100% response rate.

b) 2014 Cost-Shared Operating Budget

- Briefing Note from the Interim Chief Executive Officer to the Board Chair dated November 14, 2013

S. Laclé noted that the Senior Management Executive Committee strived to recommend a budget that seeks to protect service delivery levels and that continues to work toward an effective and sustainable public health system in an environment of significant economic challenges locally and provincially. The proposed budget also complies with the accountability agreement and performance indicators.

The recommended 2014 budget for cost-shared programs and services is \$23,040,979 and represents a 1.8 % increase overall compared with the 2013 Ministry-approved budget and a 2.0% increase in the provincial cost-shared grant.

The historical growth in the MOHLTC funding to the mandatory programs was reviewed. Board members were reminded that the government is reviewing its methodology for allocating funds from the provincial envelope to Boards of Health for the provision of mandatory programs. As compared with the 2013 board-approved budget, the recommended 2014 budget results in a 1.5% increase to the overall municipal levy.

Future unorganized territories funding is unknown due to the current provincial funding review and continued provincial fiscal pressures. The recommended 2014 budget includes a 2% growth over the 2012 Ministry-approved unorganized territory funding.

The recommended 2014 budget maintains the current MOHLTC/Municipal funding ratio at 71:29.

An overall increase in expenditures of 1.8% over the 2013 cost-shared budget is comprised of benefit increases of 0.8% and salary cost increases of 1.14%. As compared with 2013, the salary and benefit budget lines each reflect increases of 1.7% and 4.5%, respectively. Senior management worked diligently to find operating cost reductions of 0.14%.

The Senior Management Executive Committee during budget deliberations identified a number of budget priorities that, given our focus on restraint, could not be funded within the approved budget. The prioritized items include a number of anticipated pressures in program and administrative areas and will be considered for implementation as we monitor our in-year budget and 2014 MOHLTC grant approval.

The budgeted vacancy rate of \$157,177 is budgeted to achieve the goal of controlling budget increases while maintaining programs and services.

There were significant changes in the non-salary budget lines. All expenditures were reviewed and adjustments were made for efficiencies or reallocations between lines. The non-salary budget line reflects a decrease of 1% as compared with 2013.

Questions and comments were entertained. Staff were congratulated on their budget deliberations and diligence in identifying efficiencies.

IN CAMERA

54-13 IN CAMERA

Moved by Berthiaume – Gingras: THAT this Board of Health goes in camera.

Time: 2:53 p.m.

CARRIED

M. DENNIS PRESIDING

i) Personnel

RISE AND REPORT

55-13 RISE AND REPORT

Moved by Sauvé – Schoppmann: THAT this Board of Health rises and reports.

Time: 3:06 p.m.

CARRIED

R. DUPUIS PRESIDING

It was reported that the following motion emanated from the in camera component of today's Board meeting:

56-13 APPROVAL OF IN CAMERA MEETING NOTES

Moved by Kett – Sauvé: THAT this Board of Health approve the meeting notes of the June 20, 2013, Board in-camera meeting and that these remain confidential and restricted from public disclosure in accordance with exemptions provided in the Municipal Freedom of Information and Protection of Privacy Act.

CARRIED

57-13 2014 COST-SHARED OPERATING BUDGET

Moved by Schoppmann – Bradley: THAT the Sudbury & District Board of Health approve the 2014 operating budget for cost-shared programs and services in the amount of \$23,040,979. The total includes the Vector Borne Disease control contingency budget of \$500,000, the municipal portion of which will be levied only if the Medical Officer of Health requires such control measures in 2014.

CARRIED

c) Nutritious Food Basket

- Sudbury & District Health Unit's Nutritious Food Basket 2013 Infographic

The Nutritious Food Basket Infographic identifies the cost of purchasing nutritious food for 2013. The Board entertained a friendly amendment to add local MPPS in the last paragraph of the motion.

58-13 NUTRITIOUS FOOD BASKET REPORT

Moved by Bradley – Dennis: WHEREAS the Sudbury & District Board of Health annually monitor the cost of healthy eating in the Sudbury & District Health Unit (SDHU) area in accordance with the Nutritious Food Basket Protocol and the Population Health Assessment and Surveillance Protocol per the Ontario Public Health Standards 2008; and

WHEREAS the 2013 costing results continue to show that individuals and families living on social assistance, or low incomes, cannot afford healthy food after paying for housing and other necessities;

THEREFORE BE IT RESOLVED THAT the Sudbury & District Board of Health continue to urge the provincial government to ensure access to nutritious food for all Ontarians by increasing social assistance rates and the minimum wage to levels that reflect the true cost of purchasing nutritious food, based on annual results from the Nutritious Food Basket costing;

FURTHER THAT the Sudbury & District Board of Health request the provincial government implement the recommendations of the Healthy Kids Panel report that focus on reducing poverty and that address the food system; and

FURTHER THAT the Sudbury & District Board of Health share the SDHU Nutritious Food Basket 2013 Infographic with appropriate community agencies, boards, local MPPs, mayors and councils throughout the SDHU area.

CARRIED

d) Staff Appreciation Day

A staff appreciation day, formerly known as the Board float or Christmas float, has been entertained by the Board on an annual basis for many years. The motion has been granted as a gift to staff from the Board and the day off is tremendously appreciated by staff.

59-13 STAFF APPRECIATION DAY

Moved by Dennis - Sauvé: THAT this Board of Health approves a Staff Appreciation Day for the staff of the Sudbury & District Health Unit during the upcoming holiday season. The Staff Appreciation Day may be taken between the dates of December 1, 2013, to February 28, 2014. Essential services will be available and provided at all times during the holiday period except for statutory holidays when on-call staff will be available.

CARRIED

ii) Correspondence

a) Northwestern Ontario Centre of Excellence

- Motion from the Northwestern Board of Health dated May 24, 2013

No discussion.

b) Board of Health Responsibilities

- Memo from the Executive Director of the Public Health Division to Board Chairs, Medical Officers of Health and Chief Executive officers

No discussion.

c) Nutritious Food Basket

- Letter from the Wellington-Dufferin-Guelph Board of Health to the Premier of Ontario dated October 2, 2013

No discussion.

d) Human Papillomavirus (HPV) Immunization

- Letter from the Durham Regional Council to the Premier of Ontario dated October 11, 2013

No discussion.

e) Public Transportation and Highway Improvement Amendment Act

- Letter from the Durham Regional Council to the Premier of Ontario dated October 11, 2013

In response to an inquiry regarding further advocacy for the proposed amendment to Private Member's Bill 79 to widen paved shoulders, it was noted that the SDHU has done some advocacy in the past such as through motion #29-11 related to cycling paths. A motion will be brought forward in the new year.

f) Air Quality Health Index

- Letter from the Durham Regional Council to the Premier of Ontario dated October 11, 2013

No discussion.

g) Enhancing Access to Oral Care Services

- Letter from the Timiskaming Board of Health to the Minister of Health and Long-Term Care dated October 18, 2013

No discussion.

h) Bill 30, Skin Cancer Prevention Act

- Letter from the Sudbury & District Board of Health Chair to MPP, France Gélinas dated October 28, 2013

No discussion.

i) International Code of Marketing of Breastmilk Substitute

- Letter from the Peterborough Board of Health to the Federal Health Minister dated October 30, 2013

No discussion.

j) Ministry of Health and Long-Term Care e-Learning Module for Board of Health Members

- Email from the Executive Director of the Public Health Division and Office of the Chief Medical Officer of Health dated November 4, 2013
- E-Learning Module Welcome Message from the Chief Medical Officer of Health

No discussion.

k) Healthy Kids Panel Report Recommendations

- Letter from the Premier of Ontario to the Sudbury & District Board of Health Chair dated November 4, 2013

No discussion.

l) Smoke-Free Ontario

- Email from the Assistant Deputy Minister, Health Promotion Division, Ministry of Health and Long-Term Care dated November 13, 2013
- Ministry of Health and Long-Term Care News Release "Taking the Next Steps for a Smoke-Free Ontario" dated November 13, 2013

No discussion.

60-13 ACCEPTANCE OF NEW BUSINESS ITEMS

Moved by Noland – Schoppmann: THAT this Board of Health receives New Business items 8 i) to ii).

CARRIED

9.0 ITEMS OF INFORMATION

- | | | |
|------|---|-----------------|
| i) | Senior Management Executive Committee Minutes | October 4, 2013 |
| ii) | Inside Edition | October 2013 |
| iii) | Strategic Plan Newsletter | Fall 2013 |

A get well card will be sent to former Board member, Fabio Belli on behalf of the Board of Health.

10.0 ADDENDUM

None.

11.0 ANNOUNCEMENTS / ENQUIRIES

None.

12.0 ADJOURNMENT

61-13 ADJOURNMENT

Moved by Noland – Spencer: THAT we do now adjourn. Time: 3:30 p.m.

CARRIED

(Chair)

(Secretary)

FRENCH RIVER PUBLIC LIBRARY

MINUTES

November 12, 2013

Noelville Branch

MEMBERS PRESENT: Liliane Lamothe
Suzanne Guilbeault
Suzanne Bisailon
Denny Sharp
Angela Williams
Shelley Duquette-Lafortune

EXCUSED:

STAFF Linda Keenan - CEO

1. Call to order

Meeting was called to order at 5:15 pm and Chaired by Chairperson Susanne Bisailon.

BE IT RESOLVED THAT: the Board wishes to call this meeting to order at 5:15 pm this evening.

Carried

Moved by: Liliane Lamothe

Resol 13-159

Seconded by: Denny Sharp

2. Disclosure of Pecuniary Interest

None.

3. Agenda

As presented.

4. Minutes

As presented.

5. Financial Reports

As presented.

BE IT RESOLVED THAT: the agenda for November, minutes of October and the financial report September 2013 be accepted as presented.

Carried

Moved by: Angela Williams

Resol 13-160

Seconded by: Suzanne Guilbeault

6. Chairperson Report

Gave a verbal report.

7. Councillor's Report

Gave a verbal report.

8. CEO's Report

Gave a verbal and written report.

BE IT RESOLVED THAT: we accept the Chairperson's, Councillor's and CEO's verbal and written report for October.

Carried

Moved by: Shelley Duquette-Lafortune

Resol 13-161

Seconded by: Denny Sharp

9. Correspondence

Copies of the October Circulation and Walk-in Statistics were sent to all members by email.

9.1 BE IT RESOLVED THAT: Board members have received copies of the circulation as well as the walk-in statistics for the month of October 2013 by email.

Carried

Moved by: Angela Williams

Resol 13-162

Seconded by: Shelley Duquette-Lafortune

10. New Business

10.1 Working on our Strategic Plan

We continue to work on our Strategic Plan and have goals on paper. We are in the process of getting data through surveys. We have many steps ahead of us to complete this process.

10.2 Volunteer Appreciation Night

After a group discussion we have elected one of our Volunteers to be this year's recipient.

10.2 BE IT RESOLVED THAT: the Board is nominating Britni Viau to receive the 10th Annual Volunteer Appreciation Night on Wednesday, December 18th, 2013 at 7:30pm.

Moved by: Liliane Lamothe

Resol 13-163

Seconded by: Denny Sharp

10.3 Sale of used equipment

Upon research on value of used equipment the Board members held a discussion and has decided to sell one unit per branch to make room for the new Early Literacy Stations.

10.3 BE IT RESOLVED THAT: the Board directs the CEO to arrange the sale of one computer system at each location to make room for the new children literacy station. The CEO will set the sale price to be \$300.00 per unit and will post it internally. If they do not sell it will then be posted externally in accordance with our sale of used equipment policy.

Moved by: Suzanne Guilbeault

Resol 13-164

Seconded by: Angela Williams

11. Board Members comments

12. Public's comments

13. Closed Meeting

14. Adjournment

BE IT RESOLVED THAT: the next Board meeting will be held on Monday, December 2, 2013 at 4:30 pm in the Noelville Branch and that the meeting be adjourned at 6:47 pm this evening.

Carried

Moved by: Liliane Lamothe

Resol 13-165

Seconded by: Shelley Duquette-Lafortune

Chairperson

Secretary

DRAFT MINUTES
of the November 28, 2013
MANITOULIN-SUDBURY DSB BOARD MEETING
held in Espanola's 210 Mead Blvd. DSB Boardroom

Present: Lou Addison, André Byham, Sonja Flynn, Les Gamble, Dennis Golden, David Leonard, Derek Stephens, Paul Moffatt, Edgar Lovelace, Jack McMillan, Bruce Killah, Mike Lehoux, Denis Turcot

Regrets : Shawnda Martin-Cross

Staff: Fern Dominelli, Donna Moroso, Connie Morphet, Melody Ouellette, Michael MacIsaac, Ehren Baldauf Human Resources Consultant

Media: Dawn Lalonde, Mid-North Monitor
Alicia McCutcheon, Manitoulin Expositor

1.0 CALL TO ORDER

Chair, Les Gamble, called the meeting to order at 10:00 a.m.

2.0 ADOPTION OF AGENDA

Resolution No. 13-93

Moved by: André Byham

Seconded by: Lou Addison

BE IT RESOLVED THAT the agenda be adopted.

Carried

3.0 DECLARATIONS OF CONFLICT OF INTEREST

There were no declarations of conflict of interest.

4.0 Closed Session

Resolution 13-94

Moved by: Sonja Flynn

Seconded by: David Leonard

BE IT RESOLVED THAT the Board move into closed session at 10:00 a.m.

Carried

Resolution 13-95**Moved by:** Derek Stephens**Seconded by:** Paul Moffatt

BE IT RESOLVED THAT the Board adjourn this closed session at 10:50 a.m.

Carried**5.0 Business Arising from Closed Session**

During its Closed Session, the Board discussed Property and Human Resources issues.

6.0 Minutes**6.1 Adoption of Minutes for October 24, 2013****Resolution No. 13-96****Moved by:** David Leonard**Seconded by:** Lou Addison

BE IT RESOLVED THAT the Minutes of the [October 24, 2013](#) Board meeting be approved.

Carried**6.2 Business Arising from Minutes**

There was no business arising from the Minutes.

7.0 Committee Reports**7.1 Human Resources Committee****7.1.1 Retirement Recognition Policy**

The Manitoulin-Sudbury DSB is looking to establish a policy to recognize staff as they retire from the organization.

Bruce Killah, Chair of the Human Resources Committee, asked Fern Dominelli, CAO, to walk the board through the new Retirement Recognition Policy.

Fern Dominelli, CAO, is requesting that the board approve the new Human Resources Policy C.4.14 Retirement Recognition which would allow the DSB to purchase a gift of recognition for service to the DSB for retiring staff.

Resolution No. 13-97**Moved by:** Bruce Killah**Seconded by:** Jack McMillan

WHEREAS staff have presented the Human Resources Committee with a new Human Resources Policy C.4.14 Retirement Recognition; and

WHEREAS the Human Resources Committee has reviewed the Human Resources Policy C.4.14 Retirement Recognition and is recommending that the Board approve this policy.

THEREFORE BE IT RESOLVED THAT the Manitoulin-Sudbury District Services Board accepts the Human Resources Committee recommendation and approves the new Human Resources Policy C.4.14 Retirement Recognition effective Dec 1, 2013.

Carried**7.1.2 Non-Union Compensation**

The Board has approved the 2014 Budget which included a 2% increase to the salary scales of the Board's non-bargaining unit employees.

At this time the Human Resources Committee is recommending the implementation of the 2% salary increase effective January 1, 2014 as approved in the 2014 budget.

Resolution No. 13-98**Moved by:** Bruce Killah**Seconded by:** Mike Lehoux

WHEREAS the Board has approved the 2014 Budget which included a 2% increase to the salary scales of the Board's non-bargaining unit employees; and

WHEREAS the Human Resources Committee is recommending the implementation of the 2% salary increase effective January 1, 2014.

THEREFORE BE IT RESOLVED THAT the Board accepts the Human Resources Committee recommendation that salary scales of the Board's non-bargaining unit personnel be increased by 2% effective as of January 1, 2014.

Carried**7.2 Program Planning Committee****7.2.1 Affordable Housing Policy**

The Manitoulin-Sudbury DSB is looking to establish an Affordable Housing Policy that is based on 80% of the average market rent for a community.

Lou Addison, Chair of the Program Planning Committee, asked Donna Moroso, Director of Integrated Social Services, to walk the board through the [Affordable Housing Issue Report](#).

The Manitoulin-Sudbury DSB directly operates and manages 288 social housing units within the DSB catchment area. Under the current operating agreements with the province, the DSB must provide rent geared to income housing in these properties.

Rent Geared to Income (RGI) buildings are not revenue neutral, and typically result in an annual deficit. As the End of Operating Agreements (EOA) occurs, and mortgages are concluded, the Manitoulin-Sudbury DSB needs to review how we can effectively meet the needs in our communities, while limiting the financial liability.

The Manitoulin-Sudbury DSB will establish an Affordable Housing rent policy that is based on 80% of the average market rent for a community. The DSB will determine the average market rent by community based on several factors, which include local rental market conditions, the annual Canada Mortgage and Housing Rental Market Survey and the allowable rents under the Affordable Housing Program as established by Ministry of Municipal Affairs and Housing (MMAH). The average market rents will be reviewed and updated on an annual basis as required.

The Manitoulin-Sudbury DSB proposes to convert eligible social housing buildings that are currently operating as RGI to affordable rent buildings in full or in part. Great care will be taken to ensure that service level standards as required by MMAH are maintained. These standards are currently being exceeded with the adoption of the Direct Shelter Subsidy Program.

The Town of Gore Bay currently has 3 housing properties. One senior non-profit and 2 DSB operated RGI properties. In Gore Bay the current waiting list has 35 applicants, of which 30 are seniors. These applicants can be serviced by the non-profit and the DSB building on Water Street. The analysis of the portfolio shows that the building known as Woods Lane (66 Meredith Street) is a logical choice to convert to affordable rents.

As an RGI building Woods Lane incurs a net loss of \$12,048 annually (rent revenue \$26,162 – operating costs/maintenance costs/capital costs \$38,210). If moved to an affordable rent building the net gain would be \$18,910 annually (rent revenue \$57,120 – operating costs/maintenance costs/capital costs \$38,210).

Hence, it would be beneficial and responsible to consider the Woods Lane property for conversion to affordable rents rather than RGI based on this analysis. This would ensure continuation of supplement to the operational dollars required to maintain the building more efficiently. Also for consideration is that this building is one of the first to have its mortgage expire, which will of course

eliminate the Federal Government subsidies received for this building which currently are inadequate.

No current tenancies will be affected by this change. Using the attrition method, vacant units will be filled with residents paying an affordable rent for the designated building as vacancies occur. Current waiting applicants will be provided with the choice to remain on the waiting list for affordable rents, or choose another location of their choice. Any new applicants for a designated building will be considered waiting for affordable housing rental units.

Staff are recommending that effective January 1, 2014, the Manitoulin-Sudbury DSB converts the Woods Lane apartments in Gore Bay to affordable housing designation and that the Board approve the Social Housing Policy [2.6 Affordable Housing](#) effective January 1, 2014.

Resolution No. 13-99

Moved by: Lou Addison

Seconded by: Dennis Golden

WHEREAS the Manitoulin-Sudbury DSB [10-Year Housing & Homelessness Plan](#) has clearly identified the need for affordable housing within the DSB jurisdiction; and

WHEREAS staff are recommending the transition to Affordable Housing as the End of Operating Agreements approaches and a transition to Affordable Housing will reduce costs while maintaining service level standards as dictated by provincial legislation; and

WHEREAS the Program Planning Committee has reviewed the Affordable Housing Policy – Issue Report and is recommending approval to the Board.

WHEREAS the Program Planning Committee has reviewed the Policy 2.6 Affordable Housing and is recommending approval to the Board.

THEREFORE BE IT RESOLVED THAT the Manitoulin-Sudbury DSB approves the [Affordable Housing Policy – Issue Report](#) and directs staff to implement the recommendations within the report; and

FURTHER BE IT RESOLVED THAT the Board approves Policy [2.6 Affordable Housing](#) effective January 1, 2014.

FURTHER BE IT RESOLVED THAT the Board approves the transition of Woods Lane Apartments in Gore Bay to Affordable Housing Designation effective January 1, 2014.

Carried

7.2.2 Seniors Special Priority

The Manitoulin-Sudbury DSB recognizes that the seniors' population is growing and the demand for senior only housing is increasing.

By endorsing seniors as a priority group, it will facilitate in assisting our seniors to better access affordable housing in our communities and allow them to remain in the community.

Lou Addison, Chair of the Program Planning Committee, asked Donna Moroso, Director of Integrated Services, to walk the Board through the [Seniors Special Priority - Issue Report](#).

The Housing Services Act states that Service Managers may establish local priority rules. It should be noted that these local priorities do not supersede Special Priority at any time.

Currently the Manitoulin-Sudbury DSB recognizes victims of family violence as a priority group on the waiting list (SPP), and will continue to do so. All other applicants are listed in order of chronological date.

Based on an analysis of the DSB buildings and the waiting list it is clear that our seniors are showing a high need for housing within our municipalities. Therefore, the DSB recommends the Board endorse a local rule to recognize senior (65+) as a priority group when in receipt of an eligible application for rent-geared-to-income housing.

In October 2013 the DSB converted two buildings seniors only. This policy puts seniors on the waiting list as a priority on all waiting lists regardless of senior designation of the building.

The CAO also mentioned to the board the possibility of making DSB Social Housing buildings smoke-free. The DSB will conduct a tenant survey and determine the best way to convert buildings to smoke-free environments.

Resolution No. 13-100

Moved by: Lou Addison

Seconded by: Bruce Killah

WHEREAS the Manitoulin-Sudbury DSB [10-Year Housing & Homelessness Plan](#) has clearly identified the need for senior housing within the DSB jurisdiction; and

WHEREAS the Ministry of Municipal Affairs and Housing recognized the need for new approaches to the system selecting households on the waiting list; and

WHEREAS the Housing Services Act states that Service Managers may establish local priority rules; and

WHEREAS the Program Planning Committee has reviewed the Special Priority Seniors Issue Report and the revised Special Priority Policy and is recommending approval to the Board.

THEREFORE BE IT RESOLVED THAT the Manitoulin-Sudbury DSB approves the [Special Priority Seniors - Issue Report](#) and directs staff to implement the recommendations within the report; and

FURTHER BE IT RESOLVED THAT the Board approves [3.2 Special Priority Policy](#) effective January 1, 2014.

Carried

7.2.3 Ontario Works Policy Revisions

Lou Addison, Chair of the Program Planning Committee, asked Donna Moroso, Director of Integrated Social Services, to walk the Board through the revisions to Ontario Works [Policy 2.6 Participation Requirements Overview](#) and Ontario Works [Policy 7A.10 Employment Benefits](#).

In order to support better employment outcomes for adults receiving Ontario Works and dependent adults and non-disabled spouses in Ontario Disability Support Program benefit units, the Ministry of Community and Social Services (MCSS) is making improvements that are designed to strengthen participation in employment assistance.

MCSS has made revisions to Ontario Works Directives to clarify that applying to ODSP, in and of itself, is not a reason for a deferral or a restriction from Ontario Works participation requirements. As a result of the revision of the Ontario Works Directives, the Manitoulin-Sudbury DSB Policies 2.6 - Participation Requirements and 7A.10 - Overview Employment Benefits needed to be amended to reflect the same language.

Resolution No. 13-101

Moved by: Lou Addison

Seconded by: Ted Lovelace

WHEREAS the Program Planning Committee has reviewed the revised Ontario Works Policy 2.6 Participation Requirements Overview and the revised Ontario Works Policy 7A.10 Employment Benefits and has recommended that the Board approve these policies.

THEREFORE BE IT RESOLVED THAT the Manitoulin-Sudbury District Services Board approves the Ontario Works [Policy 2.6 Participation Requirements Overview](#) and the revised Ontario Works Policy [7A.10 Employment Benefits](#) contained within the Ontario Works Policy Manual effective December 1, 2013.

Carried

7.2.4 Employment Ontario Site-Compliance Evaluation

Every year, the Ministry of Training, Colleges and Universities meet with staff to complete a site evaluation on the Employment Ontario Program – Sudbury North Region.

Lou Addison, Chair of the Program Planning Committee, asked Donna Moroso, Director of Integrated Social Services, to walk the board through the Compliance Evaluation of the Employment Ontario, Chapleau Site.

Most of the Key Observations and Recommendations made by the Ministry were minor in nature. Our service provider response involves creating a few internal processes (i.e. termination checklists) to ensure that these site observations do not appear on our next site evaluation.

7.2.5 Manitoulin-Sudbury Best Start Network Report

[The Early Development Instrument \(EDI\)](#) is a questionnaire that measures young children's readiness to learn. In partnership with school boards, the questionnaire is filled out by senior kindergarten teachers for each child.

Lou Addison, Program Planning Chair, asked Donna Moroso, Director of Integrated Social Services, walked the board through the EDI results.

The EDI breaks their results down into 5 domains:

- Physical Health and Well-Being
- Social Competence
- Emotional Maturity
- Language and Cognitive Development
- Communication Skills and General Knowledge

In Manitoulin-Sudbury the percentage of children that were vulnerable in at least one domain was 34.4% in 2011, this is an increase from 29.1% in 2005. This is higher than the province as a whole which is 28%.

In 2011, 10.7% of children in Manitoulin-Sudbury were considered vulnerable in at least two domains. This is considered stable when compared to a vulnerability of 9.9% in 2005. This is lower than the province as a whole which is 13.9%.

The Manitoulin-Sudbury Best Start Network uses the EDI results to plan programming for children across the four Best Start Hubs in the Manitoulin-Sudbury area.

7.2.6 Balanced Emergency Coverage Update

Lou Addison, Program Planning Chair, asked Mike MacIsaac, Chief of EMS, to walk the board through the [Balanced Emergency Coverage Update](#).

A full review of the EMS deployment plan early in 2013 resulted in a new deployment model to better service our communities. This report was created to provide the results to date of the change and to review how the new plan is working. Great care was taken to review each call to calculate statistics to show whether the new plan is effective for the patients and communities.

A [PowerPoint presentation](#) detailed the statistics so the board could visualize the results. The old deployment model was compared to the new deployment model. This was accomplished by using what is currently called a standby where the crew stays at their home base as opposed to the old model when the crew would have left their home base to move to a standby location. The Central Ambulance Communication Centre (CACC) has been tracking these as standbys even though an ambulance no longer physically moves, this allows for a very clear vision of how the new plan is working.

It was explained that favourable standbys mean the ambulance was closer to the call received. The idea of leaving ambulances at their bases is not based on population but based where the calls were historically received (call volume). This allows the service more of a chance to meet the response time standards, since the ambulances are staying where the call volume is higher. This will be monitored continually and modified accordingly. It was noted that the Field Superintendents have the authority to move an ambulance if the situation warrants.

Resolution No. 13-102

Moved by: Lou Addison

Seconded by: Sonja Flynn

WHEREAS the DSB Program Planning Committee has reviewed the Balanced Emergency Coverage Update - Issue Report and is recommending approval of this report to the Board.

THEREFORE BE IT RESOLVED THAT the Manitoulin-Sudbury DSB approves the [Balanced Emergency Coverage Update - Issue Report](#) and directs staff to action the recommendations contained within the report.

Carried

7.2.7 NELHIN Pilot Project Final Report

Lou Addison, Program Planning Chair, asked Mike MacIsaac, Chief of EMS, to walk the board through the [NELHIN Pilot Project Final Report](#).

This pilot project is still operating and a business case has been submitted to the NE LHIN for an extension to March 31, 2014. This report was written so anyone who would like information on the project, would have access to information on all aspects of the project.

The final results were measured on four objectives under the NE LHIN Expression of Interest, in addition a fifth measurement Economic Efficiency was added by staff

1. Timely services

Over the 6 month Pilot Project the Patient Transfer Service (PTS) was early or on time to patient appointments 126 times. Considering the unpredictable nature of medical necessity, the PTS was not on time to patient appointments 114 times.

The average time late for an appointment is 26 minutes however the average notice lead time for the late appointment arrivals was 1 hour and 25 minutes.

Patient and Hospital Staff Surveys make up a lot of information on this project. Questions regarding timeliness were asked for a human perspective. For hospital staff 177 responses to questions regarding timeliness out of 179 agreed or strongly agreed with being timely. For patients 100% agreed the service was timely.

Given the proper opportunity, this service is quantifiably on time in responding to the needs of the patients.

2. Improve client experiences with non-urgent transfers/from Acute Care Facilities, or to/from hospitals and LTCH's.

Results derived entirely from hospital and patient experience as detailed through the surveys we find the following.

From a hospital staff perspective their experiences with the patient transportation service have met or exceeded their expectations in many cases. Their experience is overall a good one. The one area where the experience could be better is in the actual ride of the means of transportation.

Over 92% of patients strongly agree or agree with the statement that their "overall transfer was a pleasant experience". Additionally, many of the other areas were again met with strong approval. The biggest and only real concern revolves around the ride quality of the vehicles that they are being transported in.

3. Decrease pressures in Emergency Departments and Inpatient Units related to patients awaiting timely transfer

Under the alternative model of non-urgent transportation patients are being moved in a more effective and consistent manner. Appointment times are being met on a more regular basis as proven above, and there is a level of certainty around the arrival of the transporting unit. When arrangements occur as planned from a sending facility perspective pressures within all departments are lessened.

One noted factor along with the obvious decrease in non-urgent EMS activity is the overall 10% decrease in urgent EMS patient transportation between medical facilities. This suggests it can be reasoned that a timely response to a non-urgent patient lessens the chance that the same patient may evolve into an urgent patient should they not have received the timely care when originally needed. Providing a timely and responsive service has a positive effect on patient health and wellbeing.

4. Ensure sustainable EMS in all communities

The development of an alternative model of non-urgent patient transportation has allowed EMS Ambulances to remain in their communities a far greater amount of time than before.

The PTS has performed 472 patient transfers resulting in 1,218 hours moving patients. That is 472 times and 1,218 hours where an ambulance was not removed from their community.

Also noted is that the overall transfer volume has gone up over the course of the year. There were 857 non-urgent patients transported in 2013 by both services as compared to 763 moved in 2012 during the same period.

A review of the CTAS 1 section of the response time performance plan reveals that in 2012 we had 14 calls fall under that criteria. EMS made it to the patient within 8 minutes 29% of the time.

In 2013 we had 20 calls (increase of 43%) where the patient return was CTAS 1. EMS made it to the patient within 8 minutes 37% of the time (improvement of 28%).

Despite the increase in number of calls falling within this criteria EMS was able to perform better. At least part responsibility must be given to the fact that EMS is remaining in their communities as opposed to performing non-urgent transfers outside of their area over long periods of time.

5. Economic Efficiency

The fifth area of measurement we felt should be included is economic efficiency. Private MTS charges from \$100-\$150/hour often with a daily minimum commitment. Over the six months the ongoing hourly rate is \$56.43/hr. If you factor in start-up costs and the amount becomes \$81.38. The total budget for this project was \$184,091 and the total spent was \$160,154 for a surplus of \$23,937 (13%).

Resolution No. 13-103

Moved by: Lou Addison

Seconded by: Ted Lovelace

WHEREAS the Program Planning Committee has reviewed the NELHIN Pilot Project Final Report and is recommending approval of this report to the Board.

THEREFORE BE IT RESOLVED THAT the Manitoulin-Sudbury District Services Board approves the [NELHIN Pilot Project Final Report](#) and;

FURTHER BE IT RESOLVED THAT the report be shared with the Minister of Health & Long Term Care, North East Local Health Integration Network, Manitoulin Health Centre and the Espanola Regional Hospital & Health Centre.

Carried

8.0 New Business

8.1 CAO Third Quarter Activity Report

Fern Dominelli, CAO, walked the Board through the Third Quarter Activity Report.

The CAO Third Quarter Activity Report is sent out to all municipalities in the hopes they will add it to their agendas.

Resolution No. 13-104

Moved by: Mike Lehoux

Seconded by: Dennis Golden

BE IT RESOLVED THAT the [2013 CAO Third Quarter Activity Report](#) be approved.

Carried

8.2 Third Quarter Unaudited Financial Report

Connie Morphet, Director of Finance, walked the Board through the Third Quarter Unaudited Financial Report.

Resolution No. 13-105

Moved by: Bruce Killah

Seconded by: André Byham

BE IT RESOLVED THAT the [2013 Third Quarter Unaudited Financial Report](#) be approved as presented.

Carried

8.3 Federation of Canadian Municipalities (FCM)

Fern Dominelli, CAO, discussed the FCM's Fixing Canada's Housing Crunch Campaign.

Resolution No. 13-106

Moved by: Dennis Golden

Seconded by: André Byham

WHEREAS, a stable and secure housing system that creates and maintains jobs and allows for a range of living options is essential to attracting new workers, meeting the needs of young families and supporting seniors and our most vulnerable citizens; and

WHEREAS the high cost of housing is the most urgent financial issue facing Canadians with one in four people paying more than they can afford for housing, and mortgage debt held by Canadians now standing at just over \$1.1 trillion; and

WHEREAS housing costs and, as the Bank of Canada notes, household debt, are undermining Canadians' personal financial security, while putting our national economy at risk; and

WHEREAS those who cannot afford to purchase a home rely on the short supply of rental units, which is driving up rental costs and making it hard to house workers in regions experiencing strong economic activity; and

WHEREAS an inadequate supply of subsidized housing for those in need is pushing some of the most vulnerable Canadians on to the street, while \$1.7 billion annually in federal investments in social housing have begun to expire; and

WHEREAS the stakes are especially high for Ontario's municipal governments as housing responsibilities have already been downloaded (unlike other provinces and territories) and this is not sustainable on the property tax base; and

WHEREAS, the Federation of Canadian Municipalities (FCM) has launched a housing campaign, "Fixing Canada's Housing Crunch," calling on the federal government to increase housing options for Canadians and to work with all orders of government to develop a long-term plan for Canada's housing future; and

WHEREAS FCM has asked its member municipalities to pass a council resolution supporting the campaign; and

WHEREAS, our community has continuing housing needs, as detailed in the [10-Year Housing and Homelessness Plan](#), that can only be met through the kind of long-term planning and investment made possible by federal leadership;

THEREFORE BE IT RESOLVED that Manitoulin-Sudbury DSB endorses the Federation of Canadian Municipalities housing campaign and urges the Minister of Employment and Social Development to develop a long-term plan for housing that puts core investments on solid ground, increases predictability, protects Canadians from the planned expiry of \$1.7 billion in social housing agreements and ensures a healthy stock of affordable rental housing for Canadians; and

BE IT FURTHER RESOLVED that a copy of this resolution be sent to the Honourable Jason Kenney, Minister of Employment and Social Development, to Honourable Linda Jeffrey, Minister of Municipal Affairs and Housing, Michael Mantha, MPP Algoma-Manitoulin, Carol Hughes, MP Algoma-Manitoulin-Kapuskasing, Federation of Canadian Municipalities and Association of Municipalities of Ontario.

Carried

9.0 Other Business – Ontario Municipal Partnership Fund (OMPF)

Staff reviewed the 2014 OMPF allocations for the Municipalities within the Manitoulin-Sudbury DSB jurisdiction.

The spreadsheet that was distributed refers to the provincial uploads as of 2014. The difference from 2014 to 2013 is estimated to be \$205,500, but two municipalities did not submit their Financial Information Returns (FIR) for 2012 and therefore the OMPF is not available.

The 2014 upload as listed in the Manitoulin-Sudbury DSB 2014 Budget is \$123,394, which suggests a variance of \$82,106 when compared to OMPF.

Manitoulin-Sudbury DSB is unable to calculate the savings that the province has reported, and cannot at this time confirm what factors go into their calculation.

10.0 Next Meeting – January 23rd, 2014

11.0 Adjournment

Resolution 13-107

Moved by: Mike Lehoux

Seconded by: David Leonard

BE IT RESOLVED THAT we do now adjourn at 12:25 p.m. until the next regular meeting to be held, in the DSB's Espanola Mead Boulevard Board Room on January 23, 2014.

Carried

Chair

CAO (Secretary-Treasurer
of the Corporation)

THE CORPORATION OF THE MUNICIPALITY OF FRENCH RIVER

BY-LAW 2013-44

BEING A BY-LAW TO AUTHORIZE THE MAYOR AND CLERK TO EXECUTE AN AGREEMENT WITH ALBAN MASTER ANTENNA CO-OPERATIVE INC. FOR THE LEASE OF SPACE AT THE ALBAN COMMUNITY CENTRE

WHEREAS Section 9 of the Municipal Act, 2001 S.O. 2001, c. 45, as amended provides that a municipality has the capacity, rights, powers and privileges of a natural person for the purpose of exercising its authority under this or any other Act;

AND WHEREAS it is Council's right to provide for the use by the public, land of which the corporation is the owner and for the regulation of such use;

AND WHEREAS Council deems it desirable to lease space to the Alban Master Antenna Co-Operative Inc., an established community organization within the municipality;

NOW THEREFORE, THE COUNCIL FOR THE MUNICIPALITY OF FRENCH RIVER ENACTS AS FOLLOWS:

1. The Corporation of the Municipality of French River leases space at the Alban Community Centre, located at Concession 6, Lot 6, Parcel 44921, RP 53R7083, Part 1, PLT 5786550-4, Bigwood Township, District of Sudbury to Alban Master Antenna Co-Operative Inc., with the terms and conditions of said lease included in the agreement which is in Appendix A, attached hereto and forming part of this By-law.
2. The Mayor and Clerk are hereby authorized to execute said agreement on behalf of the Corporation.
3. This By-law shall come into force and take effect on the day it is passed.

**READ A FIRST, SECOND AND THIRD TIME AND FINALLY PASSED
THIS 18th DAY OF DECEMBER, 2013.**

MAYOR

CLERK

THE CORPORATION OF THE MUNICIPALITY OF FRENCH RIVER

BY-LAW 2013-45

BEING A BY-LAW TO AUTHORIZE THE MAYOR AND CLERK TO EXECUTE AN AGREEMENT WITH TRACEY MCALEESE FOR THE LEASE OF SPACE AT THE NOELVILLE COMMUNITY CENTRE

WHEREAS Section 9 of the Municipal Act, 2001 S.O. 2001, c. 45, as amended to October 22, 2008, provides that a municipality has the capacity, rights, powers and privileges of a natural person for the purpose of exercising its authority under this or any other Act;

AND WHEREAS it is Council's right to provide for the use by the public, land of which the corporation is the owner and for the regulation of such use;

AND WHEREAS Council deems it desirable to lease space to Tracey McAleese for the purposes of a Canteen for the Arena;

NOW THEREFORE, THE COUNCIL FOR THE MUNICIPALITY OF FRENCH RIVER ENACTS AS FOLLOWS:

- 1) The Corporation of the Municipality of French River leases space at the Noëlville Community Centre, located at 21 St. Christophe Street to Tracey McAleese, with the terms and conditions of said lease included in the agreement which is in Appendix 'A', attached hereto and forming part of this By-law.
- 2) The Mayor and Clerk are hereby authorized to enter into an agreement on behalf of the Corporation.
- 3) That any By-law inconsistent with this By-law is hereby repealed.
- 4) This By-law shall come into force and take effect on the day it is passed.

**READ A FIRST, SECOND AND THIRD TIME AND FINALLY PASSED
THIS 18th DAY OF DECEMBER 2013.**

MAYOR

CLERK

THE CORPORATION OF THE MUNICIPALITY OF FRENCH RIVER

BY-LAW 2013-46

BEING A BY-LAW TO AUTHORIZE THE MAYOR AND CLERK
TO ENTER INTO A CAPACITY FUNDING CONTRIBUTION AGREEMENT
WITH THE MINISTRY RURAL AFFAIRS

WHEREAS the Council of the Municipality of French River deems it desirable to execute a Capacity Funding Contribution Agreement under the Small Rural and Northern Municipal Infrastructure Fund with the Ministry of Rural Affairs for Asset Management Planning.

**NOW THEREFORE THE COUNCIL OF THE CORPORATION OF THE
MUNICIPALITY OF FRENCH RIVER ENACTS AS FOLLOWS:**

- 1) The Mayor and Clerk are hereby authorized to execute a Capacity Funding Contribution Agreement under the Small Rural and Northern Municipal Infrastructure Fund with the Ministry of Rural Affairs.
- 2) The attached Funding Agreement shall form part of this By-law.
- 3) This By-law shall come into force and take effect upon third and final reading.

**READ A FIRST, SECOND AND THIRD TIME AND FINALLY PASSED
THIS 18th DAY OF DECEMBER, 2013**

MAYOR

CLERK

THE CORPORATION OF THE MUNICIPALITY OF FRENCH RIVER

BY-LAW 2013-47

BEING A BY-LAW TO CONFIRM THE PROCEEDINGS OF
THE COUNCIL OF THE CORPORATION OF THE MUNICIPALITY OF FRENCH RIVER
AT A MEETING HELD THIS 18th DAY OF DECEMBER 2013

WHEREAS pursuant to Section 5(1) of the Municipal Act, 2001, S.O. 2001, c.25 as amended to October 22, 2008, the powers of a municipality shall be exercised by its Council;

AND WHEREAS pursuant to Section 5(3) of the Municipal Act, 2001, S.O. 2001, c.25 as amended to October 22, 2008, a Municipal power, including a municipality's capacity, rights, powers and privileges under Section 9 shall be exercised by by-law unless the municipality is specifically authorized to do otherwise;

AND WHEREAS it is deemed expedient that proceedings of the Council of the Corporation of the Municipality of French River as herein set forth be confirmed and adopted by by-law;

NOW THEREFORE THE COUNCIL OF THE CORPORATION OF THE MUNICIPALITY OF FRENCH RIVER ENACTS AS FOLLOWS:

1. The actions of the Council of the Corporation of the Municipality of French River at the meeting held on this 18th day of December, 2013 in respect of each motion and resolution passed and other action taken by the Council of the Corporation of the Municipality of French River at this meeting is hereby adopted and confirmed as if all such proceedings were expressly embodied in this by-law.
2. The Mayor and proper officials of the Corporation of the Municipality of French River are hereby authorized and directed to do all things necessary to give effect to the actions of the Council of the Corporation of the Municipality of French River referred to in the preceding section hereof.
3. The Mayor and Clerk are authorized and directed to execute all documents necessary in that behalf and to affix the Seal of the Corporation of the Municipality of French River.
4. Section 1 does not apply to any action or matter that is required by law to be done by resolution.
5. Section 1 does not apply to any matter to which Ontario Municipal Board approval is required until such approval is obtained but Section 2 applies for the purpose of obtaining such approval.
6. This by-law shall come into force and take effect on the day it is passed.

**READ A FIRST, SECOND AND THIRD TIME AND FINALLY PASSED
THIS 18th DAY OF DECEMBER, 2013.**

MAYOR

CLERK



Corporation of the Municipality of French River
Corporation de la Municipalité de la Rivière des Français
P.O. Box/C.P. 156, 44 rue St. Christophe Street
Noëlville, Ontario
POM 2NO

RESOLUTION

MOVED BY: _____ NO: 2013 - _____

SECONDED BY: _____ DATE: _____

WHEREAS Spectrum Telecom Group Ltd. (Spectrum Group) wishes to erect a 96-foot, self-support, small profile, telecommunications tower at a site located on private lands at 1427 Owl's Nest Road, Lot 2, Plan M-530, in the Township of Hoskin, in the District of Sudbury for the delivery of wireless Internet and other related services to the Trout Lake area; and

WHEREAS Spectrum Group is required by Industry Canada to consult with the local Land-Use Authority being the Municipality of French River to obtain a statement of concurrence from the Municipality; and

WHEREAS Spectrum Group has completed the required public consultation process as mandated by Industry Canada as well as complying with additional consultation items as requested by the Municipality, with concerns being addressed to the satisfaction of the Municipality;

THEREFORE BE IT RESOLVED that the Council of the Municipality of French River hereby authorizes the CAO/Clerk to issue a statement of concurrence to Spectrum Group for the proposed telecommunications tower to be constructed on Lot 2, Plan M530 at 1427 Owl's Nest Road, for the delivery of broadband wireless and other services to the area.

☐ CARRIED ☐ DEFEATED

CHAIR'S SIGNATURE

Division Vote

	FOR	AGAINST		FOR	AGAINST
MAYOR Claude Bouffard	<input type="checkbox"/>	<input type="checkbox"/>	COUNCILLOR Ron Garbutt	<input type="checkbox"/>	<input type="checkbox"/>
COUNCILLOR Michel Bigras	<input type="checkbox"/>	<input type="checkbox"/>	COUNCILLOR Shawnda Martin-Cross	<input type="checkbox"/>	<input type="checkbox"/>
COUNCILLOR Larry Bouffard	<input type="checkbox"/>	<input type="checkbox"/>	COUNCILLOR Denny Sharp	<input type="checkbox"/>	<input type="checkbox"/>
COUNCILLOR Mike Bouffard	<input type="checkbox"/>	<input type="checkbox"/>			

Disclosure of Pecuniary Interest

Name: _____

Name: _____

Disclosed his/her (their) interest(s), abstained from discussion and did not vote on this question.



October 23, 2013

Spectrum Telecom Group Ltd.
132 Imperial Road
North Bay, Ontario P1A 4M5

Attention: Wayne Lynch

Dear Sir:

RE: STATEMENT OF CONCURRENCE
Proposed Telecommunications Tower at 1427 Owl's Nest Road,
Lot 2, Registered Plan M-530, Township of Hoskin

Further to your request for a statement of concurrence for the proposed 96-foot telecommunications tower at the above location, please be advised that this matter was presented to and discussed at the Council meeting held on October 23, 2013. Please find enclosed a copy of resolution number 2013-** which is self-explanatory.

The Council of the Municipality of French River supports this project and has no objection to the installation of the tower at the location noted above.

Sincerely,

Sébastien Goyer
CAO/Clerk

Encl.

Tel: (705) 898-2294
Fax: (705) 898-2181
www.frenchrivier.ca



C.P./P.O. Box 156
44 rue St. Christophe St.,
Suite 1
Noëlville, Ontario
P0M 2N0

Ministry of Natural
Resources

Office of the Minister

Room 6630, Whitney Block
99 Wellesley Street West
Toronto ON M7A 1W3
Tel: 416-314-2301
Fax: 416-314-2216

Ministère des Richesses
naturelles

Bureau du ministre

Édifice Whitney, bureau 6630
99, rue Wellesley Ouest
Toronto (Ontario) M7A 1W3
Tél.: 416-314-2301
Télééc.: 416-314-2216



November 14, 2013

RECEIVED

NOV 18 2013

MUNICIPALITY OF
FRENCH RIVER

His Worship Claude Bouffard
Mayor
Municipality of French River
PO Box 156, 44 St. Christophe Street, Suite 1
Noelville ON P0M 2N0

Dear Mayor Bouffard:

I have heard increasingly from some northern Ontario communities that they are concerned about public safety resulting from human-bear conflicts. Ontario has a plan that will see a more effective response when it comes to nuisance bear issues in Ontario and I am pleased to be writing to you today to ask you to demonstrate your support for a two-year proposed pilot which would include a limited early hunting season.

This limited early season would be for Ontario residents from May 1 to June 15, beginning in 2014. The harvest of bear cubs and females with cubs will be prohibited during the early season. Please see the enclosed map showing the Wildlife Management Units that are within the proposed pilot area. Only the portion of your community that falls within these Wildlife Management Units will be subject to the pilot.

I am also approaching other municipalities, townships and towns in your area to gauge their interest. Once I have a sense of the interest in each area, my ministry will consult publicly on the proposed pilot on the Environmental Registry.

To that end, I ask that your municipality discuss this matter and pass a resolution indicating your support for the pilot project. You may wish to coordinate your response with neighbouring municipalities. We would ask that you notify us of the resolution by January 15, 2014.

I look forward to working with you on this pilot project and to discussing your municipality's approach to controlling and managing bear attractants. Please contact my office to discuss any questions you might have.

Sincerely,

A handwritten signature in blue ink, appearing to read 'David Oraziotti'.

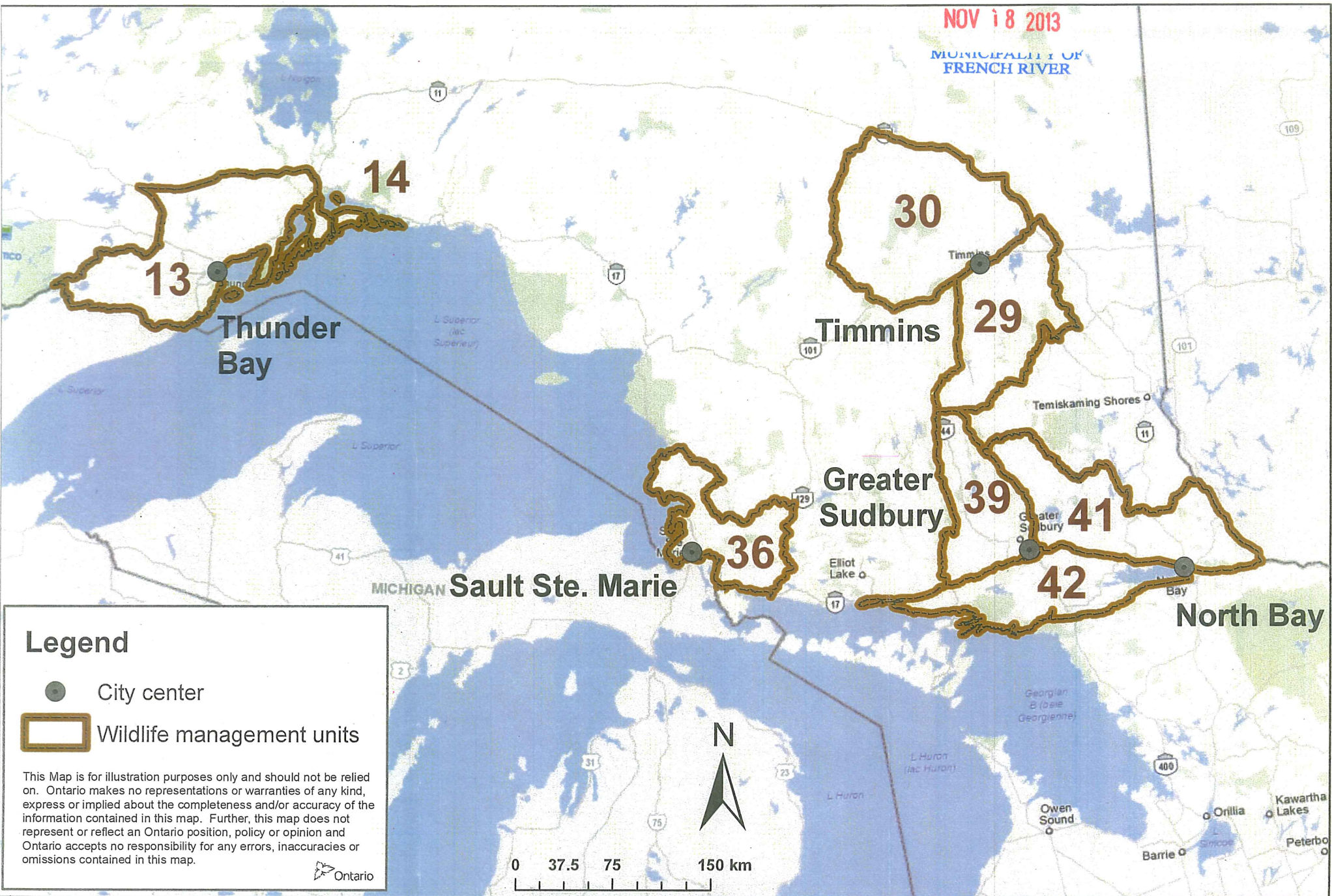
David Oraziotti
Minister of Natural Resources

Enclosure

RECEIVED

NOV 18 2013

MUNICIPALITY OF
FRENCH RIVER





Corporation of the Municipality of French River
Corporation de la Municipalité de la Rivière des Français
P.O. Box/C.P. 156, 44 rue St. Christophe Street
Noëlville, Ontario
POM 2NO

RESOLUTION

MOVED BY: _____ NO: 2013 - _____
SECONDED BY: _____ DATE: December 18, 2013

NOTICE OF MOTION

WHEREAS the Approval Authority for Official Plan Amendments in the Sudbury East Planning Area is the Ministry of Municipal Affairs and Housing;

AND WHEREAS in accordance with Provincial Policy and the policies of the Sudbury East Planning Board an Official Plan Amendment would be required to designate a new settlement area;

AND WHEREAS settlement areas shall be the focus of growth and their vitality and regeneration shall be promoted (Section 1.1.3);

AND WHEREAS Settlement Areas are defined as urban areas and rural settlement areas within municipalities (such as cities, towns, villages and hamlet) that area;

- a) Built up areas where development is concentrated and which have a mix of land uses; and
- b) Lands which have been designated in an official plan for development over the long term planning horizon provided for in policy 1.1.2. In cases where land in designated growth areas is not available, the settlement area may be no larger than the area where development is concentrated.

AND WHEREAS a planning authority may identify a settlement area or allow the expansion of a settlement boundary only at the time of a comprehensive review and only where it can be demonstrated that:

- a) Sufficient opportunities for growth are not available through intensification, redevelopment and designated growth areas to accommodate the projected needs over the identified planning horizon;
- b) The infrastructure and public service facilities which are planned or available are suitable for the development over the long term and protect public health and safety;
- c) In prime agricultural areas:
 - 1. The lands to not comprise specialty crop areas;
 - 2. There are no reasonable alternatives which avoid prime agricultural areas; and
 - 3. There are no reasonable alternatives on lower priority agricultural lands in prime agricultural areas; and
- d) Impacts from new or expanding settlement areas on agricultural operations which are adjacent or close to the settlement area are mitigated to the extent feasible.

In determining the most appropriate direction for expansions to the boundaries of settlement areas or the identification of a settlement area by a planning authority, a planning authority shall apply the policies of Section 2: Wise Use and Management of Resources and Section 3: Protecting Public Health and Safety;

AND WHEREAS Comprehensive Review means, for the purposes of policies 1.1.3.9 and 1.3.2, an official plan review which is initiated by a planning authority, or an official plan amendment which is initiated or adopted by a planning authority, which:

1. based on a review of population and growth projections and allocations by upper-tier municipalities and provincial plans, where applicable; considers alternative directions for growth; and determines how best to accommodate growth while protecting provincial interests;
2. Utilizes opportunities to accommodate projected growth through intensification and redevelopment;
3. Confirms that the land to be developed do not compromise specialty crop areas in accordance with policy 2.3.2;
4. Is integrated with planning for infrastructure and public service facilities; and
5. Considers cross-jurisdictional issues

AND WHEREAS Section 1.1.4 In rural areas located in municipalities:

- a) Permitted uses and activities shall relate to the management or use of resources, resource-based recreational activities, limited residential development and other rural land uses;
- b) Development shall be appropriate to the infrastructure which is planned or available, and avoid the need for the unjustified and/or uneconomical expansion of this infrastructure;
- c) New land uses, including the creation of lots, and new or expanding livestock facilities, shall comply with the minimum distance separation formulae;
- d) Development that is compatible with the rural landscape and can be sustained by rural service levels should be promoted;
- e) Locally important agricultural and resource areas should be designated and protected by directing non-related development to areas where it will not constrain these uses;
- f) Opportunities should be retained to locate new or expanding land uses that require separation from other uses; and
- g) Recreational, tourism and other economic opportunities should be promoted.

AND WHEREAS in accordance with the policies of Section 3.1.2, it is the intent of the Sudbury East Planning Board and its member municipalities to ensure that there is at least a 10-year supply of land designated and available to meet anticipated short and long term housing demands. It is anticipated that the majority of future demand will be for single detached residential units both of a seasonal and permanent nature. It is the policy of this Plan to direct the majority of permanent residential development to Community and Village Policy Areas, where feasible, to take advantage of and optimize existing municipal services and community amenities prior to permitting the extension or expansion of new services and/or amenities;

AND WHEREAS in accordance with Section 2.1.6.1 of the Official Plan, Rural Policy Areas are intended to protect the natural amenities of the Sudbury East Planning Area as well as to provide opportunities for agriculture and resource based uses, such as forestry, mining and aggregate operations, as well as limited residential developments where appropriate;

AND WHEREAS in accordance with Section 2.1.6.2 Infilling and rounding out of existing clusters of development within the Rural Policy Area may be permitted without requiring an amendment to this Plan; however, these areas are not identified to grow significantly over the life of this plan and the majority of development should be directed to the Community Policy Area and, to a lesser extent, the Village Policy Area. Where development that is proposed that would increase the number of dwellings within an existing cluster of development outside of the infilling and minor rounding out of the existing cluster, it shall only be permitted subject to the comprehensive review requirements of the PPS and this Plan, in addition to the requirements of Section 4.18. The proposal shall be accompanied by a report that demonstrates:

- a) The physical suitability of the land for the proposed uses with respect to the suitability of the site for building purposes;
- b) A planning justification report that includes, but is not limited to, how the lands are to be used and evaluates why said lands are more appropriate than other lands in the municipality;
- c) The appropriateness of the site considering access to existing and proposed public roads, including visibility and grade;
- d) That all opportunities for development through intensification, redevelopment, and existing settlement areas have been exhausted or examined and determined not to be appropriate to accommodate the projected needs over the identified planning horizon;
- e) A servicing options report and a servicing feasibility report that demonstrates the ability to provide adequate potable water, sewage management/disposal facilities and other services as deemed appropriate by the Planning Board and/or applicable municipality;
- f) That any archaeological or cultural heritage resources that may be identified on the subject lands are properly protected; and
- g) The environmental impact of the proposed development on significant natural features and functions on site and on land adjacent to the site.

AND WHEREAS MOE Guideline D-5-4, “Technical Guideline for Individual On-Site Sewage Systems: Water Quality Impact Risk Assessment”, “For development where the lot size for each private residence within the development is one hectare or larger, the risk that the boundary limits imposed by these guidelines may be exceeded by individual systems is considered acceptable in most cases. Developments consisting of lots which average 1 hectare (with no lot being smaller than 0.8 hectares), may not require a detailed hydrogeological assessment, provided it can be demonstrated that the area is not hydrologically sensitive”;

AND WHEREAS MOE Guideline D-5-4, “Technical Guideline for Individual On-Site Sewage Systems: Water Quality Impact Risk Assessment”, Where proposed lot sizes are less than one hectares, the proponent and/or consultant is/are responsible for assessing the potential risk to groundwater....When it has been demonstrated that the sewage effluent will not enter supply aquifers, the lot density of the proposed development may be dictated by factors such as the need for sewage system replacement areas (i.e. contingency area), and by the minimum distances between individual on-site beds and wells, as defined by Ontario Regulations 358 and 903;

AND WHEREAS Rural Areas are intended to have a less dense development pattern in keeping with the rural character of the area;

AND WHEREAS Section 7.5 of the Zoning by-law for the Municipality of French River, 2003-23 currently requires a minimum lot area of 0.8 hectares for ‘Residential Rural (RR)’ lots;

AND WHEREAS Section 7.1 the Zoning by-law for the Municipality of French River 2003-23 currently allows a minimum lot area of 0.4 hectares for ‘Residential One (R1)’ lots where municipal sewer services are not currently available and such zone is applied in designated settlement areas.

THEREFORE BE IT RESOLVED THAT the Council of the Corporation of the Municipality of French River directs the Finance and Administration Committee to consider the possibility of including a 0.4 hectare lot size for Residential Rural lots where a settlement area and/or cluster of houses would be deemed appropriate during the next Official Plan Review.

☐ CARRIED

☐ DEFEATED

CHAIR'S SIGNATURE

Division Vote

	FOR	AGAINST		FOR	AGAINST
MAYOR Claude Bouffard	<input type="checkbox"/>	<input type="checkbox"/>	COUNCILLOR Ron Garbutt	<input type="checkbox"/>	<input type="checkbox"/>
COUNCILLOR Michel Bigras	<input type="checkbox"/>	<input type="checkbox"/>	COUNCILLOR Shawnda Martin-Cross	<input type="checkbox"/>	<input type="checkbox"/>
COUNCILLOR Larry Bouffard	<input type="checkbox"/>	<input type="checkbox"/>	COUNCILLOR Denny Sharp	<input type="checkbox"/>	<input type="checkbox"/>
COUNCILLOR Mike Bouffard	<input type="checkbox"/>	<input type="checkbox"/>			

Disclosure of Pecuniary Interest

Name: _____

Name: _____



Corporation of the Municipality of French River
Corporation de la Municipalité de la Rivière des Français
P.O. Box/C.P. 156, 44 rue St. Christophe Street
Noëlville, Ontario
POM 2NO

RESOLUTION

MOVED BY: _____ NO: 2013 - _____
SECONDED BY: _____ DATE: December 18, 2013

NOTICE OF MOTION

WHEREAS currently the Sudbury and District Health Unit is responsible for the inspection and permitting of fill beds;

AND WHEREAS since our Chief Building Officer is trained and certified to inspect fill beds;

THEREFORE BE IT RESOLVED THAT the Council of the Corporation of the Municipality of French River directs the Finance and Administration Committee to consider taking over the responsibility for the inspection and permitting of fill beds.

☐ CARRIED

☐ DEFEATED

CHAIR'S SIGNATURE

Division Vote

	FOR	AGAINST		FOR	AGAINST
MAYOR Claude Bouffard	<input type="checkbox"/>	<input type="checkbox"/>	COUNCILLOR Ron Garbutt	<input type="checkbox"/>	<input type="checkbox"/>
COUNCILLOR Michel Bigras	<input type="checkbox"/>	<input type="checkbox"/>	COUNCILLOR Shawnda Martin-Cross	<input type="checkbox"/>	<input type="checkbox"/>
COUNCILLOR Larry Bouffard	<input type="checkbox"/>	<input type="checkbox"/>	COUNCILLOR Denny Sharp	<input type="checkbox"/>	<input type="checkbox"/>
COUNCILLOR Mike Bouffard	<input type="checkbox"/>	<input type="checkbox"/>			

Disclosure of Pecuniary Interest

Name: _____

Name: _____



Corporation of the Municipality of French River
Corporation de la Municipalité de la Rivière des Français
P.O. Box/C.P. 156, 44 rue St. Christophe Street
Noëlville, Ontario
POM 2NO

RESOLUTION

MOVED BY: _____

NO: 2013 - _____

SECONDED BY: _____

DATE: December 18, 2013

NOTICE OF MOTION

WHEREAS Council has already a prayer item at the agenda;

AND WHEREAS many municipalities are playing the national anthem at the beginning of their meeting;

THEREFORE BE IT RESOLVED THAT the Council of the Corporation of the Municipality of French River directs the Finance and Administration Committee to consider a change to the procedural by-law to include the playing of the National Anthem of Canada with the prayer.

☐ CARRIED

☐ DEFEATED

CHAIR'S SIGNATURE

Division Vote

	FOR	AGAINST		FOR	AGAINST
MAYOR Claude Bouffard	<input type="checkbox"/>	<input type="checkbox"/>	COUNCILLOR Ron Garbutt	<input type="checkbox"/>	<input type="checkbox"/>
COUNCILLOR Michel Bigras	<input type="checkbox"/>	<input type="checkbox"/>	COUNCILLOR Shawnda Martin-Cross	<input type="checkbox"/>	<input type="checkbox"/>
COUNCILLOR Larry Bouffard	<input type="checkbox"/>	<input type="checkbox"/>	COUNCILLOR Denny Sharp	<input type="checkbox"/>	<input type="checkbox"/>
COUNCILLOR Mike Bouffard	<input type="checkbox"/>	<input type="checkbox"/>			

Disclosure of Pecuniary Interest

Name: _____

Name: _____