



Municipality of French River

MINUTES OF THE REGULAR MEETING OF COUNCIL

held in the Council Chambers
French River Municipal Complex
Wednesday, February 11, 2015 at 6pm

Members Present:

Mayor Claude Bouffard(Chair), Councillors Michel Bigras, Ronald Garbutt, Tammy Mitchell, Gisèle Pageau, Denny Sharp

Members Excused:

Councillor Dean Wenborne

Officials Present:

Mélanie Bouffard, Acting CAO/Clerk
Julie Bouthillette, Treasurer/Tax Collector
Brennan Kenny, Economic Development Manager
Jim Sartor, Public Works Superintendent
Robert Martin, Parks, Recreation & Facilities Manager
Michael Campbell, Municipal Law Enforcement Officer

Guests:

2 Members of public
Staff/Sgt Yves Forget, Ontario Provincial Police

1. Call to order, roll call and adoption of the agenda

The Chair called the meeting to order at 6:00 p.m.

Moved By: Michel Bigras
Seconded By: Tammy Mitchell

Resol. 2015- 33

BE IT RESOLVED THAT the agenda be approved as distributed.

Carried

2. Prayer

3. Disclosure of Pecuniary Interest

None declared.

4. Closed Session

There was no closed session.

5. Resolution to resolve into Committee

Moved By: Gisèle Pageau
Seconded By: Denny Sharp

Resol. 2015- 34

BE IT RESOLVED THAT Council now go into Council in Committee to consider delegations, reports and correspondences.

Carried

COUNCIL IN COMMITTEE

Councillor Michel Bigras chaired the Council in Committee meeting.

6. Delegations

7. Management, Committee and Board Reports

Council in Committee allowed Item 7.2 to move up in the agenda.

7.2 Ontario Provincial Police / Community Policing Advisory Committee (CPAC)

7.2.1 Presentation of the OPP's 2014-2016 Action Plan - Noëlville Detachment

The Staff/Sgt Yves Forget briefly introduced of the 2014-2016 Action Plan - Noëlville Detachment, introduced himself to the new members of Council and also outlined the mandate of the Community Policing Advisory Committee (CPAC).

There were questions relating to the new OPP Billing Model and the increase in OPP costing. Staff/Sgt Forget informed that the OPP are conducting strategic planning exercises to evaluate and analyze services and practices in order to lower the bottom line.

The next CPAC meetings will include discussions on methods to reduce costs such as introducing neighborhood watch programs and options to tap into other stake holders such as the health unit to keep the community safe, more engaged in crime prevention in order to solve issues before they become calls for service.

The new OPP Billing Model was presented and explained to the Mayor and Treasurer and was then explained at the Special Budget Meeting of February 4, 2015. However, Council agreed that further clarification is required and requested that arrangements be made to have Superintendent Rick Philbin (OPP -Municipal Policing Bureau) and Staff/Sgt Forget to present to all Councils of Sudbury East.

Council in Committee allowed Item 7.8 to move up in the agenda.

7.8 Public Works & Environmental Department

7.8.1 Public Works Superintendent's Report

The Public Works Superintendent summarized the report.

7.8.2 Public Works and Environmental Committee - Appointment of Council Members, Alternate Member and Chair and approval of the Terms of Reference

Moved By: Claude Bouffard

Resol. 2015- 35

Seconded By: Denny Sharp

BE IT RESOLVED THAT Council approves the Terms of Reference dated February 11, 2015 and appoints the following three Council Members to the Public Works and Environmental Committee:

1. Tammy Mitchell
2. Ron Garbutt
3. Dean Wenborne

AND THAT Councillor Denny Sharp be appointed as the Alternate Member.

Carried

The Committee will make a recommendation for the position of Chair at the first meeting scheduled February 18, 2015 to be approved by Council at the Regular Meeting of February 25, 2015.

7.8.3 Action Report - Creation of ad hoc committee and appointment of members to analyze waste management services and review the Waste Management Collection & Disposal Services Proposals

Moved By: Denny Sharp

Resol. 2015- 36

Seconded By: Ron Garbutt

BE IT RESOLVED THAT Council creates an ad hoc Waste Management Collection & Disposal Services Committee and appoints the following members to the Committee to analyze waste management services and review the Waste Management Collection & Disposal Services Proposals:

1. Councillor Tammy Mitchell
2. Councillor Ron Garbutt
3. Mélanie Bouffard, Acting CAO
4. Jim Sartor, Public Works Superintendent
5. Kevin Benvenuti, Environmental Services Senior Operator
6. Julie Bouthillette, CPA, CGA, Treasurer
7. Antoine C. Boucher, P. Eng, Director of Public Works and Engineering from the Municipality of East Ferris

Carried

The first meeting was scheduled February 18, 2015 at 8:30am.

7.8.4 Information Report - Process for the presentation of the Noëlville Sewage Lagoons Evaluation of Treatment Capacity and Performance Study prepared by GSS Engineering Consultants Ltd.

GSS Engineering Consultants has been invited to present the Draft Report at the February 25th Council Meeting.

7.8.5 Action Report - Landfill Environmental Assessment, 2015 work plan and budget

Moved By: Claude Bouffard
Seconded By: Denny Sharp

Resol. 2015- 37

BE IT RESOLVED THAT Council approves the capital cost of \$55,381 + HST as per the attached Work Program and Cost Estimate in order to complete the Landfill Site Environmental Assessment as scheduled for the fall of 2015.

Carried

7.1 Mayor

7.1.1 Action Report - Human Resources Services including CAO Recruitment Process

Moved By: Ron Garbutt
Seconded By: Tammy Mitchell

Resol. 2015- 38

BE IT RESOLVED THAT Council retains DiBrina Sure Group for Human Resources Services and to start the recruitment process of the CAO as per the attached proposal for an amount of \$1,300 per month plus applicable taxes.

Carried

7.1.2 Approval of attendees at the Asset Management Symposium

Moved By: Tammy Mitchell
Seconded By: Denny Sharp

Resol. 2015- 39

BE IT RESOLVED THAT Council approves the following attendees at the Asset Management Symposium held in Markham on March 24-25, 2015 at an approximate cost of \$1,200 each:

Councillor Tammy Mitchell
Mayor Claude Bouffard
Julie Bouthillette, Treasurer

Carried

7.3 CAO/Clerk Department

7.3.1 Acting CAO/Clerk Report

CAO/Clerk summarized written report.

7.3.2 Action Report - Conveyance of a portion of land to Municipality for road purposes

Moved By: Denny Sharp
Seconded By: Claude Bouffard

Resol. 2015- 40

BE IT RESOLVED THAT Council authorizes the Mayor and Clerk to sign the Acknowledgement & Direction for the conveyance of Part 3 of Reference Plan 53R20389 (Bear Lake Road) from Robert and Rae-Anne Timony to the Municipality of French River for road purposes.

Carried

7.4 Finance Department

7.4.1 Treasurer's Report

The Treasurer summarized the written report and reported that the total disbursements for the months of November and December 2014 were in the amount of \$727,138.36 and \$695,091.40 respectively.

7.4.2 Information Report - Operational Review and Long-Term Financial Plan

The Treasurer summarized the written report.

The Terms of Reference to determine the scope of work will be considered at the Regular Meeting of February 25, 2015.

The Acting CAO & the Treasurer will approach the Sudbury East Municipalities to initiate discussions relating to consider shared services opportunities.

7.5 Building Controls / Municipal Law Enforcement Department

7.5.1 Chief Building Officer's Report

7.5.2 Action Report - Animal Control/Impounding of dogs

Moved By: Denny Sharp
Seconded By: Gisèle Pageau

Resol. 2015- 41

BE IT RESOLVED THAT Council directs staff to proceed with negotiations with the Municipality of St.-Charles animal control for the use of their services in impounding dogs captured within the Municipality of French River.

Carried

7.6 Parks, Recreation & Facilities Department

7.6.1 Parks, Recreation & Facilities Manager's Report

The Parks, Recreation & Facilities Manager summarized the report.

7.6.2 Action Report - Junior A Hockey Team

The Parks, Recreation & Facilities Manager summarized the report.

Moved By: Claude Bouffard

Resol. 2015- 42

Seconded By: Denny Sharp

BE IT RESOLVED THAT Council directs staff to proceed with negotiations with the Junior A Hockey Team in question by providing them with a Letter of Interest to commit to negotiations and to invite them to make a presentation to Council at a public meeting.

Carried

7.6.3 Action Report - Sliding Hill

The Parks, Recreation & Facilities Manager summarized the report.

Moved By: Denny Sharp

Resol. 2015- 43

Seconded By: Gisèle Pageau

BE IT RESOLVED THAT Council approves to designate the sliding hill at the Alban Community Centre as an Unsupervised Sliding Hill as per Option 4 outlined in the Report dated February 11, 2015.

Carried

7.7 Economic Development Department

7.7.1 Economic Development Manager's Report

The Economic Development Manager summarized the report.

7.7.2 Economic Development Committee - Appointment of the Chair and an Alternate Council Member and approval of revised Terms of Reference (schedule of meetings)

Moved By: Denny Sharp

Resol. 2015- 44

Seconded By: Claude Bouffard

BE IT RESOLVED THAT Council appoints Councillor Denny Sharp as Chair and Mayor Claude Bouffard as the Alternate Council Member to the Economic Development Committee and approves that the Terms of Reference be amended to reflect the schedule of meetings on the First Wednesday of the month.

Carried

7.9 Manitoulin-Sudbury District Services Board

7.9.1 Report to Council prepared by Councillor Dean Wenborne

The report was included in the agenda package.

7.10 French River Public Library Board

7.11 Fire Department

8. Correspondence for Council's Consideration

8.1 Grants and Subsidy Application

Moved By: Gisèle Pageau
Seconded By: Tammy Mitchell

Resol. 2015- 45

BE IT RESOLVED THAT Council approves the Grant & Subsidy Application for a rebate of \$200 from the hall rental fee at the Alban Community Centre received from the Chevalier de Colomb, Conseil 10585 (Alban) for their Annual Fishing Derby being held on March 7, 2015.

Carried

9. Verbal Motion to return into the Regular Meeting

Moved by: Gisèle Pageau

Resol. 2015- 46

THAT the Committee rise and report.

REGULAR MEETING

10. Resolution adopting proceedings from Council in Committee

Moved By: Michel Bigras
Seconded By: Gisèle Pageau

Resol. 2015- 47

BE IT RESOLVED THAT the actions taken in Council in Committee in considering delegations, reports and correspondence be confirmed by this Council.

Carried

11. CONSENT AGENDA

The following motion was presented to adopt the items contained in the Consent Agenda:

Moved By: Denny Sharp
Seconded By: Ron Garbutt

Resol. 2015- 48

BE IT RESOLVED THAT Council approves the Items of the Consent Agenda under Sections 11.1, 11.4 and receives the Items under Sections 11.2, 11.3.

Carried

Items 11.4.3 was taken out of the Consent Agenda to allow debate.

11.1 Adoption of Minutes

Moved By: Denny Sharp
Seconded By: Ron Garbutt

Resol. 2015- 49

BE IT RESOLVED THAT Council adopts the following minutes as presented:

Regular Council Meeting held January 21, 2015

Carried

11.2 Minutes Received

Moved By: Denny Sharp
Seconded By: Ron Garbutt

Resol. 2015- 50

BE IT RESOLVED THAT Council receives the following minutes as presented:

Sudbury East Planning Board held October 9, 2015

Carried

11.3 Correspondence for Council's Information

11.4 By-laws

The following By-laws were read and adopted:

11.4.1 Rural Economic Development Program (RED Program)

Moved By: Denny Sharp
Seconded By: Ron Garbutt

Resol. 2015- 51

BE IT RESOLVED THAT By-law 2015-05, being a by-law to authorize an Agreement with the Ministry of Agriculture, Food and Rural Affairs for funds under the Rural Economic Development Program (RED Program) to assist in carrying out the French River Business Development Program be read a first, second and third time and finally passed.

Carried

11.4.2 Debenture By-law

Moved By: Denny Sharp
Seconded By: Ron Garbutt

Resol. 2015- 52

BE IT RESOLVED THAT By-law 2015-06, being a by-law to authorize the borrowing upon serial debentures in the principal amount of \$300,000 towards the cost of the replenishing cash reserves from purchasing of vehicle and replenish cash flow from the purchase of grader be read a first, second and third time and finally passed.

Carried

Item 11.4.3 was separated from the Consent Agenda to allow debate.

11.4.4 Confirmation By-law

Moved By: Denny Sharp
Seconded By: Ron Garbutt

Resol. 2015- 53

BE IT RESOLVED THAT By-law 2015-08, being a by-law to confirm the proceedings of the Council of the Corporation of the Municipality of French River at a meeting held on February 11, 2015 be read a first, second and third time and finally passed.

Carried

Items separated from the Consent Agenda to allow debate

11.4.3 Agreement with Teranorth Construction

Moved By: Denny Sharp
Seconded By: Tammy Mitchell

Resol. 2015- 54

BE IT RESOLVED THAT By-law 2015-07, being a by-law to authorize an Agreement with Teranorth Construction for the disposal of soils and contaminated soils at the Landfill Site be read a first, second and third time and finally passed.

Carried

12. ADDENDUM (if required and by resolution)

13. NOTICES OF MOTION

13.1 Recruitment of a Chief Administrative Officer (CAO), Motion submitted by Councillor Michel Bigras

Moved By: Michel Bigras

WHEREAS the CAO acts as the liaison for both Council and staff; and

WHEREAS the Municipality of French River currently has several projects of major importance that require immediate attention and expertise;

THEREFORE BE IT RESOLVED THAT Council directs staff to bring forward a report, including options for CAO recruitment, and an updated job description for approval by the February 25, 2015 Council meeting; and

FURTHER BE IT RESOLVED THAT Council form a hiring committee composed of the following members:

The Motion was withdrawn by Mover Councillor Michel Bigras.

14. ANNOUNCEMENTS AND INQUIRIES

15. ADJOURNMENT

Moved By: Michel Bigras
Seconded By: Tammy Mitchell

Resol. 2015- 55

BE IT RESOLVED THAT the meeting be adjourned at 8:32 p.m.

Carried

MAYOR

CLERK