



**AGENDA**  
**REGULAR MEETING OF COUNCIL**  
held in the Council Chambers  
French River Municipal Complex  
November 21, 2012 at 7:00 p.m.

**1.0 CALL TO ORDER, ROLL CALL AND ADOPTION OF THE AGENDA**

**2.0 DISCLOSURE OF PECUNIARY INTEREST**

**3.0 DELEGATIONS**

**3.1** Monthly Municipal Policing Report, Ontario Provincial Police p . 7

**4.0 MANAGEMENT AND COMMITTEE REPORTS**

**4.1 Mayor's Report**

**4.2 CAO/Clerk's Report**

**4.2.1** Resolution - New Governance Model

**4.2.2** Resolution - Council & Staff Christmas Gathering

**4.3 Treasurer's Report**

**4.4 Economic Development Committee**

**4.4.1** Resolution - Amendments to the Terms of Reference p . 10

**4.5 Environmental Advisory Committee**

**4.5.1** Resolution - Resignation of Councillor Michel Bigras and appointment of new member

**4.5.2** Resolution - Amendments to the Terms of Reference p . 15

**4.6 Finance and Administration Committee**

**4.6.1** Resolution - Budget Performance Analysis - Reallocation of funds to other accounts or reserves

**4.6.2** Resolution - Amendments to Employee Policy Manual

**4.6.3** Resolution - Telecom Review

**4.6.4** Resolution - Permanent Landfill Operator Position

**4.6.5** Resolution - Denial of request for free ice time from the French River Minor Hockey and conduct a review to consider the creation of promotional incentives for next winter season

**4.6.6** Resolution - Financial contribution of \$300 to Comité des paniers de Noël

**4.7 Public Works Committee**

*\* indicates that the item is presented under separate cover / item est sous pli séparé)*



## **5.0 CONSENT AGENDA**

(For the purpose of convenience and for expediting the meeting, matters of repetitive or routine nature are included in the Consent Agenda and are voted on collectively. A Member of Council can request an Item to be singled out from the Consent Agenda to allow debate while all other Items remaining are voted on collectively. Each Item contained in the Consent Agenda is recorded separately in the minutes of the meeting.)

### **5.1 Adoption of Minutes by Resolution**

- 5.1.1** Special Meeting of Council held September 19, 2012 p. 20
- 5.1.2** Regular Council Meeting held October 17, 2012 p. 24
- 5.1.3** Special Meeting of Council held November 1, 2012 p. 38
- 5.1.4** Special Meeting of Council held November 7, 2012 p. 40
- 5.1.5** Committee of the whole meeting held November 7, 2012 p. 43
- 5.1.6** Special Meeting of Council held November 15, 2012 p. 48

### **5.2 Minutes Received by Resolution**

- 5.2.1** Economic Development Committee held September 17, 2012 p. 50
- 5.2.2** Environmental Advisory Committee meeting held November 13, 2012 p. 55
- 5.2.3** Finance & Administration Committee held November 14, 2012 p. 58
- 5.2.4** Public Works Committee held November 14, 2012 p. 63
- 5.2.5** Sudbury & District Board of Health held October 18, 2012 \*

### **5.3 Award of Tenders and Request for Proposals by Resolution**

### **5.4 Correspondence for Council's Information Received by Resolution**

- 5.4.1** Manitoulin-Sudbury District Services Board p. 67  
Alpha en Partage de Sudbury Est
- 5.4.2** Lake Nipissing Summit p. 72  
News Release - Leaders sign declaration to help protect Lake Nipissing
- 5.4.3** Sudbury East Planning Board, Receipt of 5 Notices of Application p. 74
  - 1. Application for a Proposed Amendment to Zoning By-law by 1381429 Ontario Inc. (File ZBA 11-18FR)
  - 2. Application for a Proposed Amendment to Zoning By-law by 1814746 Ontario Ltd (File ZBA 12-17FR)
  - 3. Application for Consent and Application for a Proposed Amendment to Zoning By-law by W. Gudrunas Holdings Ltd (Files B/44-45/12/FR & ZBA 12-18FR)
  - 4. Application for a Proposed Amendment to Zoning By-law by Municipality of French River (File ZBA 12-19FR)
  - 5. Application for a Proposed Minor Variance by Lesley Thurston (File B/13/12/FR)

### **5.5 Adoption of By-laws by Resolution**

- 5.5.1** 2012-39 Smoke Free By-law (*Third Reading with amendments*) p. 85
- 5.5.2** 2012-63 Agreement with James Cecchetto to grant the right of access over the one foot reserve that fronts the property and Gordon William Drive p. 96
- 5.5.3** 2012-64 Confirmation By-law p. 97

*\* indicates that the item is presented under separate cover / item est sous pli séparé)*



## **6.0 CORRESPONDENCE FOR COUNCIL'S CONSIDERATION**

- 6.1** Resolution - Sudbury East Municipal Association (SEMA) p . 98  
Feasibility of social services under SEMA

## **7.0 ADDENDUM (if required and by resolution)**

## **8.0 NOTICES OF MOTION**

- 9.0 ANNOUNCEMENTS AND INQUIRIES** (from Mayor, Council Members and Public)  
(This section of the Agenda is to allow Members of the Public and Members of Council to make brief verbal announcements and inquiries with the permission of the Chair (i.e.: conference attendance, meeting report, community event announcement). Inquiries shall deal with items pertaining to the current Agenda for the purpose of clarification only, and shall not be used to table new items that require Council's/Committee's consideration.)

- 10.0 CLOSED SESSION** - under section 239 (2) (b) "personal matters about an identifiable individual, including municipal or local board employees" with respect to an Application for a Vacancy Permit (Property Taxation)

### **10.1 Resolutions emanating from Closed Session**

- 10.1.1** Resolution - Approval of Application for Rebate of Property Taxes for Vacancies in Commercial and Industrial Buildings

## **11.0 ADJOURNMENT**

*\* indicates that the item is presented under separate cover / item est sous pli séparé)*





**ORDRE DU JOUR**  
**RÉUNION RÉGULIÈRE DU CONSEIL**  
qui aura lieu dans la salle du conseil  
Complexe municipal de la Rivière des Français  
Le 21 novembre 2012 à 19h00

**1.0 APPEL À L'ORDRE, PRÉSENCE ET L'ADOPTION DE L'ORDRE DU JOUR**

**2.0 RÉVÉLATIONS D'INTÉRÊT PÉCUNIAIRE**

**3.0 DÉLÉGATIONS**

**3.1** Rapport mensuel, Police provinciale de l'Ontario

**4.0 RAPPORTS DE LA DIRECTION ET DES COMITÉS**

**4.1 Rapports du maire**

**4.2 Rapports du directeur administratif/greffier**

**4.2.1** Résolution - Nouveau modèle de gouvernance

**4.2.2** Résolution - Fête de Noël pour le conseil et le personnel

**4.3 Rapports de la trésorière**

**4.4 Comité de développement économique**

**4.4.1** Résolution - Amendements au Mandat de référence

**4.5 Comité consultatif de l'environnement**

**4.5.1** Résolution - Résignation de conseiller Michel Bigras et nomination d'un nouveau membre

**4.5.2** Résolution - Amendements au Mandat de référence

**4.6 Comité de finance et d'administration**

**4.6.1** Résolution - Analyse de la performance budgétaire - Réallocation des fonds à un autre compte ou en réserve

**4.6.2** Résolution - Amendements au Manuel des politiques des employées

**4.6.3** Résolution - Revu Telecom

**4.6.4** Résolution - Position permanente au site d'enfouissement

**4.6.5** Résolution - Rejet d'une demande d'avoir deux heures d'utilisation de la glace gratuit par mois par l'Association de hockey mineure de la Rivière-des-Français et procédé à un examen pour la création d'incitatifs promotionnel pour la saison d'hiver prochain

**4.6.6** Résolution - Contribution financière de 300\$ à Comité des paniers de Noël

**4.7 Comité des travaux publics**

*\* indicates that the item is presented under separate cover / item est sous pli séparé)*



## **5.0 ORDRE DU JOUR REGROUPE**

(Par souci de commodité et pour accélérer le déroulement des réunions, les items répétitifs ou routiniers sont inclus à l'ordre du jour regroupé et adopté par un vote collectif. Un membre du conseil peut demander qu'on retire un item de l'ordre du jour regroupé pour permettre un débat ou un vote séparé à l'item isolé, le reste des items dans l'ordre du jour regroupé sont adoptés collectivement. Tous les items dans l'ordre du jour regroupé sont inscrits séparément au procès-verbal de la réunion.)

### **5.1 Procès-verbaux adoptés par résolution**

- 5.1.1** assemblée spéciale du Conseil le 19 septembre 2012
- 5.1.2** assemblée régulière du Conseil le 17 octobre 2012
- 5.1.3** assemblée spéciale du Conseil le 1 novembre 2012
- 5.1.4** assemblée spéciale du Conseil le 7 novembre 2012
- 5.1.5** assemblée du comité du plénier le 7 novembre 2012
- 5.1.6** assemblée spéciale du Conseil le 15 novembre 2012

### **5.2 Procès-verbaux reçus par résolution**

- 5.2.1** Comité de développement économique le 17 septembre 2012
- 5.2.2** Comité consultatif de l'environnement le 13 novembre 2012
- 5.2.3** Comité de finance et d'administration le 14 novembre 2012
- 5.2.4** Comité des travaux publics le 14 novembre 2012
- 5.2.5** Conseil des services de santé publique le 18 octobre 2012

### **5.3 Soumissions et demandes de propositions adoptées par résolution**

### **5.4 Correspondance à titre de renseignement seulement reçus par résolution**

- 5.4.1** Conseil des Services du District de Manitoulin-Sudbury  
Alpha en Partage de Sudbury Est
- 5.4.2** Conférence pour le lac Nipissing  
Communiqué de presse - Déclaration d'intendance du lac Nipissing
- 5.4.3** Conseil de planification de Sudbury Est, Reçu de 5 Avis d'applications
  - 1. Application pour un Amendement de zonage par 1381429 Ontario Inc. (File ZBA 11-18FR)
  - 2. Application pour un Amendement de zonage par 1814746 Ontario Ltd (File ZBA 12-17FR)
  - 3. Application d'une demande de consentement et Application pour un Amendement de zonage par W. Gudrunas Holdings Ltd (Files B/44-45/12/FR & ZBA 12-18FR)
  - 4. Application pour un Amendement de zonage par Municipalité de la Rivière des Français (File ZBA 12-19FR)
  - 5. Application d'une dérogation mineure proposé par Lesley Thurston (File B/13/12/FR)

### **5.5 Règlements adoptés par résolution**

- 5.5.1** 2012-39 Règlement interdisant l'usage du tabac dans les endroits publics  
(Troisième lecture avec amendements)
- 5.5.2** 2012-63 Entente avec James Cecchetto pour accorder le droit d'accès sur une réserve d'un pied au chemin Gordon William
- 5.5.3** 2012-64 Règlement de confirmation

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## **6.0 CORRESPONDANCE À L'INTENTION DU CONSEIL**

- 6.1** Résolution - Association des municipalités de Sudbury Est (SEMA)  
Possibilité de fournir des services sociaux sous SEMA

## **7.0 ADDENDUM** (si requis et par résolution)

## **8.0 AVIS DE MOTION**

- 9.0 ANNONCES ET QUESTIONS** (par membres du Conseil et gens du public)  
(Cette section de l'ordre du jour vise à permettre les membres du public et les membres du Conseil à faire des annonces courtes et des enquêtes verbales avec la permission du président (ex: participation à une conférence, rapport d'une réunion, annonce d'un évènement communautaire). Les enquêtes doivent être concernant l'ordre du jour actuel dans le but de clarification seulement, et ne doivent pas être utilisés pour apporter un nouveau sujet qui nécessite une décision du Conseil ou au Comité.)

- 10.0 SESSION À HUIS CLOS** - section 239 (2) (b) "des renseignements privés concernant une personne qui peut être identifiée, y compris des employés de la municipalité ou du conseil local" au sujet d'une demande d'un permis d'emplacement inoccupés (impôt foncier)

### **10.1 Résolutions émanant de la Session à huis-clos**

- 10.1.1** Résolution - Approbation de la demande de réduction fiscal Bâtiments commerciaux et industriels inoccupés

## **11.0 AJOURNEMENT**

*\* indicates that the item is presented under separate cover / item est sous pli séparé)*



2012 Calls for Service: CRIME - FRENCH RIVER

CALLS FOR SERVICE	Jan-11	Jan-12	Feb-11	Feb-12	Mar-11	Mar-12	Apr-11	Apr-12	May-11	May-12	Jun-11	Jun-12	Jul-11	Jul-12	Aug-11	Aug-12	Sep-11	Sep-12	Oct-11	Oct-12	Nov-11	Nov-12	Dec-11	Dec-12	YTD 2011	YTD 2012
Crime	Reported	Reported	Reported	Reported	Reported	Reported	Reported	Reported	Reported	Reported	Reported	Reported	Reported	Reported	Reported	Reported	Reported	Reported	Reported	Reported	Reported	Reported	Reported	Reported	Reported	
Arson																					1					
Assault			1	2			2	2	2	1	1	1	1	2	4			1			1		2		11	9
Assault with Weapon	1																								1	
Bail Violation	1		1							1			1	1			1								4	2
Breach of Probation		1									1				1					1		1			3	1
Break and Enter		6	2	4		1	2	2	1	3	6	1	4	6	6		1	2	1	2	14		10		23	27
Bribery / Perjury																										
Criminal Harassment	2										1														3	
Counterfeit Money													1												1	
Disturb the Peace			2				3																		5	
Domestic Disturbance	5		3	1	3	2		3	2	1	3	1	4	2	4		1	1	1	6	2		1		26	17
Drug Offence		1						3		1		1			1	2	3	3	1	2	3				5	13
Escort																		1		1						2
Fail to Provide Breath Sample																										
Family Dispute	3					1		1		1				3	1						1		3		4	6
Fraud	1	2		2							1	2	1		1			1			3				4	7
Harassment		1			1			1		1		2			1										2	5
Indecent Acts													1				1	1							2	1
Impaired Operation							2		1		1	1		2		2	1	3							5	8
Mischief		3	1		1	1		4	2	6	2	1	5	3	2	1		3	3	1	2		1		16	23
Neighbour Dispute		1		4	2		1				1	1	3	1	1		1		1						10	7
Offensive Weapons											1														1	
Police Pursuit																	1								1	
Possession Cannabis	1		2		1																				4	
Possession of Stolen Property																										
Prevent Breach of Probation		1		2		1						1														5
Production Cannabis																										
Robbery																					1					
Sexual Assault		1	1						1		1	2				2	1				1				4	5
Shoplifting														1												1
Stolen Vehicle				2													1								1	2
Theft Over					1										1										2	
Theft Under		1	3	2	1			4	1		1	2	2	2	3	2	4	1	1	2	3				16	16
Trafficking Cannabis																										
Trespass at night																										
Unlawfully at Large									1								1								2	
Utter Threats		1			2						2	1	1		1	1							1		6	3
Warrant			2		1						1		1							1	3				5	1
Weapons		1		1										2	3	3	1		1		1				5	7
TOTAL	14	20	18	20	13	6	10	20	11	16	24	16	24	25	30	13	18	17	10	15	36		18		162	168



# 2012 Calls for Service: INFORMATION PURPOSES - FRENCH RIVER

CALLS FOR SERVICE	Jan-11	Jan-12	Feb-11	Feb-12	Mar-11	Mar-12	Apr-11	Apr-12	May-11	May-12	Jun-11	Jun-12	Jul-11	Jul-12	Aug-11	Aug-12	Sep-11	Sep-12	Oct-11	Oct-12	Nov-11	Nov-12	Dec-11	Dec-12	YTD 2011	YTD 2012
Information Purposes	Reported	Reported	Reported	Reported	Reported	Reported	Reported	Reported	Reported	Reported	Reported	Reported	Reported	Reported	Reported	Reported	Reported	Reported	Reported	Reported	Reported	Reported	Reported	Reported	Reported	
911 Call / 911 hang up	3	3	4	7	5	9	8	8	10	9	8	8	15	10	13	16	8	8	8	7	5		12		82	85
Abandoned Vehicle	1	2			2	1			1				1	1	1	1		2	1	2					5	9
Alarm	5	2		3	2	10	5	7	3	3	7	5	8	3	3	9	5	4	4	6	1		3		42	52
Animal	2		2		3	6		3	5	1	7	1	5	1	3	3		4	4	1	2		3		31	20
Assist	6		1	1		1										2	1								8	4
Attempt / Threat Suicide	1		1		1					1				1				1		1					3	4
Childrens Law Reform Act - CLRA																										
Community Service								1																		1
Compassionate Message	1																								1	
Dangerous Conditions						1	3		2	2	2	2	1			1		1							8	7
Debris / Animal / Pedestrian		1					1		1		4		1		2		2								11	1
Distressed / Overdue Motorist																										
Disturb the Peace								1																		1
Drive While Licence Suspended																										
FAC / POL / PAL						2	2																		2	2
Family Dispute																										
Fire	1				1					1	1		3	2	1		1		1				1		9	3
Fish and Wildlife Conservation Act - FWCA																										
Found Property			1																						1	
Hydro wires down																										
Insecure Condition																										
Intelligence Information																										
Keep the Peace																										
Landlord Tenant Act - LTA		1			4	2	2	4		1		1	1		1				3		1				11	9
Liquor Licence Act - LLA	5	1	3	3		4	1	3	1	5	3		2	2	12	2	1			2	4		3		28	22
Lost Property			3																						3	
Mental Health Act - MHA	1	1			1			1							1								1		3	2
Missing Person	1							1	1	2			1	1	1		1	1		1					5	6
Missing Person - Located												1						1								2
Motorized Snow Vehcile Act - MSVA																										
Noice Complaint	1		1		2				2	1	2	1	1	4		2	2	4		1					11	13
Off Raod Vehicle Act - ORVA																										
Person Check-In	4				3																				7	
Phone	1			1	1	1	1	3	1	1	1	2	1	2					2	1					8	11
Police Assistance		2	4	2	5	2	2	7	4	4	4	4	6	8	2	4	5	7	2	2	4		2		34	42
Police Information	1	4		5	12	3	1	4	5	4	5	3	5	7	4	5	3	4	5	5	3		2		41	44
Property Damage								5	1		1				7	2					4				9	7
Property Related		3		2	5	3			6	2	2	4	1	6	3	3	9		3	4			2		29	27
Prevent Breach										1			1	3	1										2	4
Recovered Vehicle																	1								1	
Report In							4						2				4								10	
Request Patrols																										
Sudden Death	1		2										1	2		1		1			1				4	4
Suspicious Person		1			1				1		1		2	2	2	1		1	1	4	1		1		6	9
Suspicious Vehicle				1							1		2	2	1	1							1		4	4
Technical Identification Services Unit - TISU																										
Towed Vehicle																	1			1					1	1
Traffic	4		2										4	1											10	1
Traffic Complaint		3			5	4	4	2	8	5	5	2	8	6	4	12	8	3	5	3	3				47	40
Traffic Enforcement		1				3		3		3		1		3		5	4	6	2	5	1		1		6	30
Traffic Control		8	1				3				10	4			4										18	12
Traffic Hazard		1		3		1		1				1		2		1										10
Trespass to Property Act				1		3		2		1	3		1	2	1			1	3		1		1		8	10
Trouble with Youth	1							1		2	1		4				1				1		1		7	3
Unwanted Person			1								2							1							3	1
TOTAL	40	34	26	29	53	56	37	57	52	49	70	40	74	71	66	71	57	50	44	46	32		34		519	503



2012 POLICING REPORT - FRENCH RIVER

	Jan-11	Jan-12	Feb-11	Feb-12	Mar-11	Mar-12	Apr-11	Apr-12	May-11	May-12	Jun-11	Jun-12	Jul-11	Jul-12	Aug-11	Aug-12	Sep-11	Sep-12	Oct-11	Oct-12	Nov-11	Nov-12	Dec-11	Dec-12	YTD 2011	YTD 2012
Crime Prevention																										
Occurrences	54	54	44	49	66	62	47	77	63	65	94	56	98	96	96	84	75	67	54	61	68		52		691	671
Back Road (hours)	39	114	45.75	59	38.5	41	52.5	78.75	59.75	68	40.5	58.25	33.25	55.25	69	36.75	64.5	53.25	54.25	52.5	65.75		120.75		497	617
Cottage Checks	29	102	53	59	35	85	71	23	50	49	141	95	95	115	125	56	50	43	41	50	160		368		690	677
RIDE (hours)	11	2.25	5.5	2	7.75	3.5	5	3.75	1	9	8		21.25		7.25	7	4.75	2	2.75	3.5	1.50		22.5		74	33
Snow Vehicle Patrol (hours)			8																						8	
Marine (hours)												6	15	31.5		14									15	52
Prov. Motor Vehicle Collisions																										
Prov. Fatal Collisions																										
Prov. Number of Fatalities																										
Prov. Personal Injury Collisions								1					1			1							1		1	2
Prov. Number of Injured								1					1			1							1		1	2
Prov. Property Damage Collisions	4		1	1	1	1	2	1	1	2	2	4	1	1	1		4			3	3		4		17	13
Mun. Motor Vehicle Collisions																										
Mun. Fatal Collisions																										
Mun. Number of Fatalities																										
Mun. Personal Injury Collisions			2			1									1										3	1
Mun. Number of Injured			2			1									1										3	1
Mun. Property Damage Collisions		1					1	1			2	2	1	1	1	1	2	1	2	3	4		2		9	10
Community Contacts																										
Community Policing Visits	58	77	80	59	63	32	75	51	50	35	41	26	29	17	70	22	66	16	57	30	65		54		589	365
Community Services	7	4	4	4	6	3	3	1	3	5	3	2					4	2	4	3	6		4		34	24
Licensed Events																										
Held	2	1	7	5	2	3	1	2			4	2	1	1	4		2			1	1		7		23	15
Attended			7	4	1		1	1			4		1	1	2		2			1	1		5		18	7

OCTOBER 2012 COMMUNITY SERVICE - FRENCH RIVER

Date	Subject	Location
10-Oct-12	Visit	ESRF
24-Oct-12	DARE	Monetville School
31-Oct-12	DARE	Monetville School
October = 3		



## **Municipality of French River**

### **ECONOMIC DEVELOPMENT COMMITTEE TERMS OF REFERENCE**

#### **1.0 Name:**

The name of the Committee of Council is the Economic Development Committee.

#### **2.0 Summary:**

The Municipality of French River Economic Development Committee was established as a standing committee of Council by the Municipality of French River Council to assist in promoting economic development and enhancing the quality of life in the Municipality of French River. The Committee is a delegated authority to develop and recommend economic development strategies and policies. In doing so, the Economic Development Committee will consider how all policies, strategies and programs respond to the needs of the community and provide equitable treatment to all areas of the community.

#### **3.0 Mandate:**

The Municipality of French River Economic Development Committee is a delegated authority from The Municipality of French River Council to perform the following functions:

- 1) To advise Council on matters, policies and strategies pertaining to economic development for all sectors in the Municipality of French River, in order to sustain and expand the municipality's economic base;
- 2) To actively encourage and develop alliances and partnerships with individuals, businesses, governments, and other municipalities through means that will advance the economic development of the municipality of French River;
- 3) To continuously keep abreast of the wide range of incentive programs and services presently available, and to recommend these programs and services to the Municipality and the business community where possible;
- 4) To serve as the linkage to the local business community, to provide a forum for discussion and coordinating of economic development initiatives and programs with other community groups and agencies, and to be active in providing input into special projects;
- 5) To actively promote and encourage investment opportunities in the Municipality of French River, and to assist local and outside businesses to locate, expand, and invest in the community.
- 6) To provide Council with relevant economic development information and statistics.



## **4.0     The Economic Development Committee Structure:**

### **4.1.   Members/Terms of Membership:**

- 4.1.1. The Economic Development Committee herein referred to as “the Committee” will be comprised of two (2) members of Council appointed by council at the inaugural meeting for the duration of the council’s term, Seven (7) members of the public representative of the needs of the community appointed by council at the first council meeting immediately following the inaugural meeting for the duration of the council’s term. Council shall ensure a fair representation from all areas of the Municipality of French River.
- 4.1.2. The Chairperson shall be appointed by Council for the full term of Council.
- 4.1.3. A Deputy Chair shall be elected annually by the committee to replace the Chair in the event of the Chair’s absence.
- 4.1.4. **The CAO/Clerk and the Economic Development Officer herein referred to as “EDO” will serve as resource personnel. The CAO/Clerk or designate will be the Committee Secretary.** \*Define roles.
- 4.1.5. **The Mayor shall be an ex-officio member of the Committee and shall be entitled to vote and debate as a member of the Committee.** \*Define roles.

### **4.2.   Conditions of Membership:**

- 4.2.1. A member may not transfer membership to another person in his/her absence. No alternates will be permitted.
- 4.2.2. All members are expected to participate fully in Committee discussions.
- 4.2.3. All members must be committed to information sharing, cooperative decision-making, and activities and procedures that will ensure the effective functioning of the Committee.
- 4.2.4. Members are expected to respect the rules of Council’s Procedural By-law including the Code of Conduct, Conflict of Interest and confidentiality guidelines.
- 4.2.5. Any member may resign from the Committee at any time by sending written notice to the Council and to the EDO.
- 4.2.6. A member ceases to be a member of the committee when he or she is:
  - a) Absent from three consecutive meetings without reason satisfactory to the committee;
  - b) Absent in excess of 1/3 or more of all meetings over a twelve (12) month period without reason satisfactory to the committee.

### **4.3.   Role of the Chairperson:**

- 4.3.1. The Chairperson will fulfill all duties of a Chairperson in accordance to Council’s Procedural By-law.
- 4.3.2. The Chairperson is authorized to speak for the Committee when authorized by the Committee.
- 4.3.3. The Chairperson has no authority to override decisions made by and within



the realm of the Economic Development Officer's duties and responsibilities, nor those which are in accordance with policies approved by the Committee and/or the Council of the Municipality of French River.

- 4.3.4. The Chairperson or their designate will present recommendations, summarize Committee decisions and action statements to Council, and provide input into public statements made by the Mayor and Council.
- 4.3.5. The Chairperson shall act as representative of the Committee when dealing with other levels of government, their agencies, and the private sector, unless otherwise directed by the Committee.
- 4.3.6. **The Chairperson may attend action, ad hoc or otherwise relevant committee meetings, as deemed appropriate within the Economic Development Committee structure.** \*Define roles.

#### **4.4. Role of the Economic Development Officer**

- 4.4.1. The Economic Development Officer is responsible for the efficient management of the administration of the Committee's various administrative projects.
- 4.4.2. All reports and recommendations of Committee members shall be coordinated through the Economic Development Officer.
- 4.4.3. **The Committee shall adopt all minutes of previous meetings. During the adoption of the minutes of a previous meeting, no changes can be made in the action taken at a previous meeting, except for corrections in the form of errors or omissions in the recording of any action taken at the previous meeting before adopting the minutes.** \*same meaning, just cleaned up
- 4.4.4. The Economic Development Officer shall assist the Environmental Advisory Committee in research, promotion, planning, administration, public relations, and will act as a liaison with various government agencies, municipal officials, politicians, and other stakeholders.

\*removed old 4.4.3 which gave EDO the duty to record minutes.

#### **4.5. Meetings:**

- 4.5.1. Regularly scheduled meetings of the Committee will be held **on the second Monday of each month at 6:00pm** at the French River Municipal \*new time/date Complex. These meetings are open to the public. Community members who request to appear as a delegation on the Agenda must follow procedures contained in the Municipality's Procedural By-Law. Notice of meetings will be in accordance to the Municipality's Procedural By-Law.
- 4.5.2. Special meetings may be held at the call of the Chair, at the call of the majority of the committee, or at the call of the Economic Development Officer with appropriate notice as provided in Council's Procedural By-Law.
- 4.5.3. The agenda for the meetings shall be made available to members of the committee and the public in accordance to the Municipality's Procedural By-Law.
- 4.5.4. The CAO/Clerk or designate will be responsible for keeping the minutes of the meeting. All Minutes will be recorded in accordance to the



Municipality's Procedural By-law.

- 4.5.5. Five (5) members and the Committee Secretary must be in attendance for a Quorum. If the official Chair is not present, the Committee Secretary will call the meeting to order and preside over the selection of a Chair from the members present, provided that a minimum of five (5) members are present.
- 4.5.6. If Committee Members are unable to attend a meeting they are required to notify the Economic Development Officer or the Committee Secretary at least two days (48 hours) in advance and if a meeting must be cancelled or postponed, the Committee Secretary will give Committee Members at least two days' notice of such action.
- 4.5.7. Committee Members will wait a minimum of **thirty (30) minutes** for Quorum. \*changed from 15min., need to follow Procedure By-law.
- 4.5.8. Agenda Format will be in accordance to Appendix "A".** \*new consistent format
- 4.5.9. The Meeting Protocol: with other committees.  
Unless specifically stated above elsewhere, the rules of procedure contained in the Municipality's Procedural By-Law shall be observed in all proceedings of the Environmental Advisory Committee and shall be the rules for the order and dispatch of business, and unless specifically provided, with the necessary modifications, to all Sub-Committees thereof.

#### **4.6. Decision-Making:**

All decisions pertaining to the mandate of this committee will be in the form of recommendations to Council. Approval of all decisions with regards to committee recommendations are the responsibility of the Council of the Municipality of French River and will be approved by resolution or by-law.

#### **4.7. Communications:**

The Chairperson is responsible for ensuring that all recommendations of the Committee are summarized for the information of the Council of the Municipality of French River. The Committee Secretary will ensure that all recommendations for Council approval are included in the appropriate Council agenda.

### **5.0 Changes to the Terms of Reference:**

#### **5.1. Process:**

- 5.1.1. The Terms of Reference for the Committee will be reviewed annually by the Committee and Council.
- 5.1.2. The Terms of Reference for the Committee will be approved by the Council of The Municipality of French River.

### **TABLE OF APPENDICES**

Committee Agenda  
Procedural By-law 2012-11

Appendix A  
Appendix B



## **Appendix “A”**

### ***AGENDA***

#### **ECONOMIC DEVELOPMENT COMMITTEE MEETING**

held in the Council Chamber of the  
French River Municipal Complex  
Monday, December 10, 2012 at 6:00 pm

- 1.** Call to order, roll call and adoption of the agenda
- 2.** Disclosure of Pecuniary Interest
- 3.** Delegation
- 4.** Adoption of Minutes
  - 4.1** Meeting held
- 5.** Reports and Items for Discussion
  - 5.1.** Management Reports
    - 5.1.1** Committee Chair
    - 5.1.2** Action Committee
    - 5.1.3** Economic Development Officer
  - 5.2** Old Business
  - 5.3** New Business
- 6.** Correspondence
- 7.0** Addendum
- 8.0** Notice of Motion
- 9.0** Announcements and Inquiries
- 10.0** Closed Session
- 11.0** Items Deferred to Next Meeting
- 12.0** Adjournment



## **Municipality of French River**

### **ENVIRONMENTAL ADVISORY COMMITTEE TERMS OF REFERENCE**

#### **1.0 Name:**

The name of the Committee of Council is the Environmental Advisory Committee.

#### **2.0 Summary:**

The Municipality of French River Environmental Advisory Committee was established as a standing committee to the Municipality of French River Council to advise Council on all environmental matters.

#### **3.0 Mandate:**

The Municipality of French River Environmental Advisory Committee is delegated authority from The Municipality of French River Council to perform the following functions:

- 1) To advise Council on matters, policies, planning and strategies pertaining to all environmental issues which fall under the responsibility of the Municipality of French River.
- 2) To advise on the Municipal Recycling Strategy Plan which will highlight the Municipality's most relevant recycling concerns and outline its short term and long term waste diversion goals.
- 3) To advise on the Municipal Recycling Program, ensuring effective waste diversion throughout the Municipality.
- 4) Review and make recommendations for all environmental concerns within the Municipality which may cause a public health risk.
- 5) To advise on the lagoon system, including review of environmental studies, planning, and maintenance.
- 6) To advise Council on the regulation of septic systems within the Municipality to ensure water quality standards are maintained and to protect our natural resources.
- 7) To advise Council on matters pertaining the landfill and waste pick-up system including planning for the landfill site and waste bin depot sites, special waste pick-ups (for seniors and disabled citizens), policies, procedures, and By-Laws.

#### **4.0 The Environmental Advisory Committee Structure:**

##### **4.1. Members/Terms of Membership:**

- 4.1.1. The Environmental Advisory Committee herein referred to as "the Committee" will be comprised of three (3) members of Council appointed by council at the inaugural meeting for the duration of the council's term, Four (4) members of the public representative of the needs of the community appointed by council at the first council meeting immediately following the



inaugural meeting for the duration of the council's term. Council shall ensure a fair representation from all areas of the Municipality of French River.

- 4.1.2. The Chairperson shall be appointed by Council for the full term of Council.
- 4.1.3. A Deputy Chair shall be elected annually by the committee to replace the Chair in the event of the Chair's absence.
- 4.1.4. **The CAO/Clerk and the Waste Management Coordinator will serve as resource personnel. The CAO/Clerk or designate will be the Committee Secretary.** \*Define roles.
- 4.1.5. **The Mayor shall be an ex-officio member of the Committee and shall be entitled to vote and debate as a member of the Committee.** \*Define roles.

#### **4.2. Conditions of Membership:**

- 4.2.1. A member may not transfer membership to another person in his/her absence. No alternates will be permitted.
- 4.2.2. All members are expected to participate fully in Committee discussions.
- 4.2.3. All members must be committed to information sharing, cooperative decision-making, and activities and procedures that will ensure the effective functioning of the Committee.
- 4.2.4. Members are expected to respect the rules of Council's Procedural By-law including the Code of Conduct, Conflict of Interest and confidentiality guidelines.
- 4.2.5. Any member may resign from the Committee at any time by sending written notice to the Council and to the Waste Management Coordinator.
- 4.2.6. A member ceases to be a member of the committee when he or she is:
  - a) Absent from three consecutive meetings without reason satisfactory to the committee;
  - b) Absent in excess of 1/3 or more of all meetings over a twelve (12) month period without reason satisfactory to the committee.

#### **4.3. Role of the Chairperson:**

- 4.3.1. The Chairperson will fulfill all duties of a Chairperson in accordance to Council's Procedural By-law.
- 4.3.2. The Chairperson is authorized to speak for the Committee when authorized by the Committee.
- 4.3.3. The Chairperson has no authority to override decisions made by and within the realm of the Waste Management Coordinator's duties and responsibilities, nor those which are in accordance with policies approved by the Committee and/or the Council of the Municipality of French River.
- 4.3.4. The Chairperson or their designate will present recommendations, summarize Committee decisions and action statements to Council, and provide input into public statements made by the Mayor and Council.
- 4.3.5. The Chairperson shall act as representative of the Committee when dealing with other levels of government, their agencies, and the private sector,



unless otherwise directed by the Committee.

- 4.3.6. The Chairperson may attend action, ad hoc or otherwise relevant committee meetings, as deemed appropriate within the Environmental Advisory Committee structure.** \*Define roles.

**4.4. Role of the Waste Management Coordinator**

- 4.4.1. The Waste Management Coordinator is responsible for the efficient management of the administration of the Committee's various administrative projects.
- 4.4.2. All reports and recommendations of Committee members shall be coordinated through the Waste Management Coordinator.
- 4.4.3. The Committee shall adopt all minutes of previous meetings. During the adoption of the minutes of a previous meeting, no changes can be made in the action taken at a previous meeting, except for corrections in the form of errors or omissions in the recording of any action taken at the previous meeting before adopting the minutes.** \*same meaning, just cleaned up
- 4.4.4. The Waste Management Coordinator shall assist the Environmental Advisory Committee in research, promotion, planning, administration, public relations, and will act as a liaison with various government agencies, municipal officials, politicians, and other stakeholders.

\*removed old 4.4.3 which gave Waste Management coordinator the duty to record minutes.

**4.5. Meetings:**

- 4.5.1. Regularly scheduled meetings of the Committee will be held **on the second Tuesday of each month at 10:00am** at the French River Municipal \*new time/date Complex. These meetings are open to the public. Community members who request to appear as a delegation on the Agenda must follow procedures contained in the Municipality's Procedural By-Law. Notice of meetings will be in accordance to the Municipality's Procedural By-Law.
- 4.5.2. Special meetings may be held at the call of the Chair, at the call of the majority of the committee, or at the call of the Waste Management Coordinator with appropriate notice as provided in Council's Procedural By-Law.
- 4.5.3. The agenda for the meetings shall be made available to members of the committee and the public in accordance to the Municipality's Procedural By-Law.
- 4.5.4. The CAO/Clerk or designate will be responsible for keeping the minutes of the meeting. All Minutes will be recorded in accordance to the Municipality's Procedural By-law.
- 4.5.5. Four (4) members and the Committee Secretary must be in attendance for a Quorum. If the official Chair is not present, the Committee Secretary will call the meeting to order and preside over the selection of a Chair from the members present, provided that a minimum of four (4) members are present.
- 4.5.6. If Committee Members are unable to attend a meeting they are required to notify the Waste Management Coordinator or the Committee Secretary at



least two days (48 hours) in advance and if a meeting must be cancelled or postponed, the Committee Secretary will give Committee Members at least two days' notice of such action.

4.5.7. Committee Members will wait a minimum of **thirty (30) minutes** for Quorum. \*changed from 15min., need to follow Procedure By-law.

**4.5.8. Agenda Format will be in accordance to Appendix "A".** \*new consistent format

4.5.9. The Meeting Protocol: with other committees.

Unless specifically stated above elsewhere, the rules of procedure contained in the Municipality's Procedural By-Law shall be observed in all proceedings of the Environmental Advisory Committee and shall be the rules for the order and dispatch of business, and unless specifically provided, with the necessary modifications, to all Sub-Committees thereof.

#### **4.6. Decision-Making:**

All decisions pertaining to the mandate of this committee will be in the form of recommendations to Council. Approval of all decisions with regards to committee recommendations are the responsibility of the Council of the Municipality of French River and will be approved by resolution or by-law.

#### **4.7. Communications:**

The Chairperson is responsible for ensuring that all recommendations of the Committee are summarized for the information of the Council of the Municipality of French River. The Committee Secretary will ensure that all recommendations for Council approval are included in the appropriate Council agenda.

### **5.0 Changes to the Terms of Reference:**

#### **5.1. Process:**

5.1.1. The Terms of Reference for the Committee will be reviewed annually by the Committee and Council.

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### **TABLE OF APPENDICES**

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Procedural By-law 2012-11

Appendix A  
Appendix B



## **Appendix “A”**

### ***AGENDA***

#### **ENVIRONMENTAL ADVISORY COMMITTEE MEETING**

held in the Boardroom of the  
French River Municipal Complex  
Tuesday, November 13, 2012 at 10:00 am

- 1.** Call to order, roll call and adoption of the agenda
- 2.** Disclosure of Pecuniary Interest
- 3.** Delegation
- 4.** Adoption of Minutes
  - 4.1** Meeting held
- 5.** Reports and Items for Discussion
  - 5.1.** Management Reports
  - 5.2** Old Business
  - 5.3** New Business
- 6.** Correspondence
- 7.0** Addendum
- 8.0** Notice of Motion
- 9.0** Announcements and Inquiries
- 10.0** Closed Session
- 11.0** Items Deferred to Next Meeting
- 12.0** Adjournment





**MINUTES OF THE  
SPECIAL MEETING OF COUNCIL**  
held in the Council Chambers  
French River Municipal Complex  
September 19, 2012 at 6:30 p.m.

***Re: To consider proposed amendments to Zoning By-law 2003-23***

**Members Present:**

Mayor Claude Bouffard (Chair), Councillors Michel Bigras, Larry Bouffard, Mike Bouffard, Ronald Garbutt, Shawnda Martin-Cross, Denny Sharp

**Members Excused:**

**Officials Present:**

Mélanie Bouffard, Deputy Clerk, Recording Secretary  
Melissa Riou, Director of Planning, Sudbury East Planning Board

**Guests:**

6 Guests

**1. Call to order, roll call and adoption of the agenda**

The Chair called the meeting to order at 7:00 p.m.

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Moved By: Larry Bouffard

Resol. 2012- 302

Seconded By: Michel Bigras

**BE IT RESOLVED THAT** the agenda be accepted as distributed.

Carried

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**2. Disclosure of Pecuniary Interest**

None declared.

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The Chair summarized the procedure of a Public Hearing to deal with the consideration of a proposed general amendment to Zoning By-law 2003-23.

The Chair invited the Director of Planning to advise how, when and to whom Notices of the Public Hearings were circulated.

Ms. Riou informed Council that the Notice of the Public Hearings were posted in the Municipal Office and were sent by First Class Mail on August 24<sup>th</sup> (Potvin), August 27<sup>th</sup> (Beaulieu/Bouchard), August 28<sup>th</sup> (1866551 Ontario Ltd and Gro-Bark Ontario Ltd) (being over twenty (20) days prior to this evening's meeting) to the assessed owners within 120

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metres of the properties subject to the proposed Zoning By-law Amendments, and to those persons and agencies likely to have an interest in the applications.

Ms. Riou informed Council that an explanation of the purpose and effect of the proposed Zoning By-law Amendments and a key map showing the location of the properties were included with each Notice.

### **3. Application from Conrad & Murielle Potvin**

The Chair then declared this portion of the Hearing to be a Public Hearing to deal with the consideration of the proposed general amendment to Zoning By-law 2003-23, Application No. ZBA 12-11FR (Conrad & Murielle Potvin) and invited the Director of Planning to summarize the purpose and effect of the proposed Zoning By-law Amendment and to provide any additional information and correspondence relevant to the application.

Ms. Riou summarized the purpose and effect of the application and advised that no correspondence was received.

The Chair invited the applicant to make a presentation.

The applicant did not have any additional comments.

The Chair asked if there are any questions or comments from members of the public, to please stand, give their name and full mailing address to the Clerk.

No questions or comments from members of the public.

The Chair asked if there are any questions or comments from Council to the applicant, the Director of Planning, or any person who have made presentation.

Councillor Sharp questioned why the property was being severed, Mrs. Riou stated that the property with the house is being severed and the three farm property is to be retained.

Councillor Mike Bouffard questioned if the property had frontage on Prévost Road, Mrs. Riou stated that there is potential room to develop.

The Chair declared this Public Hearing to be concluded and advised of the 20 day appeal period to the Ontario Municipal Board and that during this appeal period, no building permit may be issued or other work commenced. The Zoning By-law Amendment will be considered by Council at tonight's Regular Council Meeting.



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#### **4. Application from Doris Beaulieu & Joanne Bouchard**

The Chair then declared this portion of the Hearing to be a Public Hearing to deal with the consideration of the proposed general amendment to Zoning By-law 2003-23, Application No. ZBA 12-13FR (Doris Beaulieu & Joanne Bouchard) and invited the Director of Planning to summarize the purpose and effect of the proposed Zoning By-law Amendment and to provide any additional information and correspondence relevant to the application.

Ms. Riou summarized the purpose and effect of the application and advised that no correspondence was received.

The Chair invited the applicant to make a presentation.

Mr. Henry was present on behalf of the applicant to answer any questions from the Members.

Councillor Mike Bouffard requested clarification on the location of the proposed lot lines, Mr. Henry stated that the applicant did not want to retain the land with excess bush wanted to recognize the deficiency in the required frontage.

The Chair asked if there are any questions or comments from members of the public, to please stand, give their name and full mailing address to the Clerk.

No questions or comments from members of the public.

The Chair declared this Public Hearing to be concluded and advised of the 20 day appeal period to the Ontario Municipal Board and that during this appeal period, no building permit may be issued or other work commenced. The Zoning By-law Amendment will be considered by Council at tonight's Regular Council Meeting.

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#### **5. Application from 1866551 Ontario Ltd**

The Chair then declared this portion of the Hearing to be a Public Hearing to deal with the consideration of the proposed general amendment to Zoning By-law 2003-23, Application No. ZBA 12-14FR (1866551 Ontario Ltd) and invited the Director of Planning to summarize the purpose and effect of the proposed Zoning By-law Amendment and to provide any additional information and correspondence relevant to the application.

Ms. Riou summarized the purpose and effect of the application and advised that no correspondence was received.

The Chair invited the applicant to make a presentation.

Mr. Henry was present on behalf of the applicant to answer any questions from the Members.

The Chair asked if there are any questions or comments from members of the public, to please stand, give their name and full mailing address to the Clerk.

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No questions or comments from members of the public.

The Chair asked if there are any questions or comments from Council to the applicant, the Director of Planning, or any person who have made presentation.

No questions or comments from Council.

The Chair declared this Public Hearing to be concluded and advised of the 20 day appeal period to the Ontario Municipal Board and that during this appeal period, no building permit may be issued or other work commenced. The Zoning By-law Amendment will be considered by Council at tonight's Regular Council Meeting.

---

## **6. Application from Gro-Bark Ontario Ltd**

The Chair then declared this portion of the Hearing to be a Public Hearing to deal with the consideration of the proposed general amendment to Zoning By-law 2003-23, Application No. ZBA 12-09FR (Gro-Bark Ontario Ltd) and invited the Director of Planning to summarize the purpose and effect of the proposed Zoning By-law Amendment and to provide any additional information and correspondence relevant to the application.

Ms. Riou informed that the applicant has requested a deferral; the report for the Noise Study has not been submitted, the meeting will be rescheduled once the report is received.

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## **7. Others**

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## **8. Adjournment**

Moved By: Larry Bouffard  
Seconded By: Michel Bigras

Resol. 2012- 303

**BE IT RESOLVED THAT** the special meeting be adjourned at 6:56 p.m.

Carried

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**MAYOR**

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**CLERK**





**MINUTES OF THE  
REGULAR MEETING OF COUNCIL**  
held in the Council Chambers  
French River Municipal Complex  
October 17, 2012 at 7:00 p.m.

**Members Present:**

Mayor Claude Bouffard(Chair), Councillors Michel Bigras, Larry Bouffard, Mike Bouffard, Ronald Garbutt, Shawnda Martin-Cross, Denny Sharp

**Members Excused:**

**Officials Present:**

Harold Duff, Chief Administrative Officer/Clerk  
Julie Bouthillette, Treasurer/Tax Collector  
Mélanie Bouffard, Deputy Clerk, Recording Secretary  
Kyle Anderson, By-law Enforcement Officer/Waste Management Coordinator

**Guests:**

Const. Nicholson, Ontario Provincial Police  
Bryan Searle, Municipal Advisor, Ministry of Municipal Affairs and Housing  
10 guests

**1. CALL TO ORDER, ROLL CALL AND ADOPTION OF THE AGENDA**

The Chair called the meeting to order at 7:00 p.m.

Moved By: Denny Sharp  
Seconded By: Michel Bigras

Resol. 2012- 356

**BE IT RESOLVED THAT** the agenda be accepted as distributed and amended as follows:

- 1) to add an Addendum  
-Appointment of Chair for the Environmental Advisory Committee, resignation of Michel Bigras as Chair
- 2) to withdraw an Item  
-Item 5.5.4 By-law to assume Sedgwick Road extension
- 3) to add a Resolution at Item 4.5.1 Revised Grader Options Report and that the Item be moved to follow Item 4.5.3

Carried



## **2.0 DISCLOSURE OF PECUNIARY INTEREST**

Councillor Denny Sharp declared a pecuniary interest at Item 6.4; she is a member of the Children's Christmas Party Committee.

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## **3.0 DELEGATIONS**

### **3.1 Ontario Provincial Police**

Constable Nicholson gave the OPP Monthly Policing Report for the month of September 2012.

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## **4.0 MANAGEMENT AND COMMITTEE REPORTS**

### **4.1 Mayor's Report**

The Mayor gave a verbal report.

#### **4.1.1 Letter and presentation made to the Electoral Boundaries Commission on the Federal Redistribution of Boundaries**

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### **4.2 CAO/Clerk's Report**

#### **4.2.1 Presentation on the 2011 Financial Indicator Review, Ministry of Municipal Affairs and Housing**

Mr. Bryan Searle, Municipal Advisor from the Ministry of Municipal Affairs and Housing presented the 2011 Financial Indicator Review. The review indicates that the municipality is on a positive trend and has improved its financial position.

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### **4.3 Treasurer's Report**

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### **4.4 By-law Enforcement Officer/Waste Management Coordinator**

#### **4.4.1 Status Update on Landfill Site Operations**

The Waste Management Coordinator summarized the reports submitted under separate cover.

Council directed staff to have the landfill site operating hours return to regular hours (Wednesday, Thursday, Saturday, 7am to 5:30pm) as of November 1, 2012 and that a notice be given as of the change.



#### **4.4.2 Direction to staff to proceed with the provision of animal control services**

Moved By: Denny Sharp  
Seconded By: Michel Bigras

Resol. 2012- 357

**BE IT RESOLVED THAT** the Council of the Corporation of the Municipality of French River hereby directs staff to proceed with the provision of animal control services by negotiating an agreement with Rainbow District Animal Shelter and that the draft agreement be presented to Council for consideration.

Motion to Defer

Moved By: Mike Bouffard  
Seconded By: Shawnda Martin-Cross

Motion to defer for 60 days.

Deferral Carried

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#### **4.5 Public Works Committee**

##### **4.5.1 Item was moved to follow Item 4.5.3**

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#### **4.5.2 Capital Appropriation Request for a Motor Grader**

Moved By: Denny Sharp  
Seconded By: Michel Bigras

Resol. 2012- 358

**BE IT RESOLVED THAT** the Council of the Corporation of the Municipality of French River hereby approves the purchase of a Motor Grader as per the recommendation made in the Capital Appropriation Request submitted August 1, 2012.

Carried



#### 4.5.3 Award the purchase of a Motor Grader with plow attachments

Moved By: Denny Sharp  
Seconded By: Larry Bouffard

Resol. 2012- 359

**BE IT RESOLVED THAT** the Council of the Corporation of the Municipality of French River hereby awards the Tender for a Motor Grader with plow attachments to NORTRAX for the purchase of a John Deer Model 770GP for an amount of \$258,544.00 plus applicable taxes.

##### *Recorded Vote*

Councillor Michel Bigras requested a Recorded Vote.

##### **Recorded Vote**

	FOR	AGAINST
COUNCILLOR Michel Bigras		x
COUNCILLOR Larry Bouffard		x
COUNCILLOR Mike Bouffard		x
COUNCILLOR Ron Garbutt	x	
COUNCILLOR Shawnda Martin-Cross		x
COUNCILLOR Denny Sharp		x
MAYOR Claude Bouffard		x

Defeated

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#### 4.5.1 Revised Grader Options Report

A revised report was submitted under separate cover to provide additional information.

Moved By: Denny Sharp  
Seconded By: Larry Bouffard

Resol. 2012- 360

**BE IT RESOLVED THAT** the Council of the Corporation of the Municipality of French River hereby agrees to repair and upkeep the current grader as per Option 1 of the revised Public Works Grader Options Report.

Carried

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#### 4.5.4 Pavement work on Notre Dame Street West

Moved By: Denny Sharp  
Seconded By: Michel Bigras

Resol. 2012- 361

**BE IT RESOLVED THAT** the Council of the Corporation of the Municipality of French River hereby approves to share the cost of the pavement work on Notre Dame Street West with the Co-opérative Régionale de Nipissing-Sudbury Ltd for a total maximum amount of \$9,000.

Carried



## **4.6 Finance and Administration Committee**

### **4.6.1 Changes to Employee Policy Manual to close the Municipal Office on Remembrance Day November 11<sup>th</sup>**

Moved By: Denny Sharp  
Seconded By: Larry Bouffard

Resol. 2012- 362

**BE IT RESOLVED THAT** the Council of the Corporation of the Municipality of French River hereby approves the following amendment to the Municipal Employee Policy Manual:

1) Section D-1.5. Statutory Holidays, to return the statutory holiday of Remembrance Day November 11<sup>th</sup> instead of January 2<sup>nd</sup>, to be effective immediately.

Carried

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### **4.6.2 Budget Process, Budget Format and Budget Development**

The Treasurer summarized the report submitted under separate cover of the new Budget Process, the Budget Format and the Budget Development.

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## **4.7 Environmental Advisory Committee**

### **4.7.1 Creation of Ad hoc committee to draft a waterways protection by-law**

Moved By: Denny Sharp  
Seconded By: Larry Bouffard

Resol. 2012- 363

**BE IT RESOLVED THAT** the Council of the Corporation of the Municipality of French River hereby agrees to create an Ad hoc committee to the Environmental Advisory Committee to draft a waterways protection by-law;

**AND THAT** the terms of reference of the Ad hoc committee be drafted by the Environmental Advisory Committee and presented to Council for consideration.

Carried



## **5.0 CONSENT AGENDA**

The following motion was presented to adopt the items contained in the Consent Agenda:

Moved By: Denny Sharp  
Seconded By: Michel Bigras

Resol. 2012- 364

**BE IT RESOLVED THAT** the Council of the Corporation of the Municipality of French River hereby approves the Items of the Consent Agenda under Sections 5.1, 5.3 and 5.5 and receives the Items under Sections 5.2 and 5.4.

PPP

**Items 5.5.1, 5.5.3 and 5.5.7 were taken out of the Consent Agenda to allow debate.**

---

### **5.1 Adoption of Minutes by Resolution**

Moved By: Larry Bouffard  
Seconded By: Shawnda Martin-Cross

Resol. 2012- 365

**BE IT RESOLVED THAT** the following minutes be adopted as presented:

Regular Council Meeting held September 19, 2012  
Committee of the whole meeting held October 3, 2012

Carried

---

### **5.2 Minutes Received by Resolution**

Moved By: Denny Sharp  
Seconded By: Larry Bouffard

Resol. 2012- 366

**BE IT RESOLVED THAT** the following minutes be received as presented:

Sudbury & District Board of Health held June 21, 2012  
Sudbury East Planning Board held August 9, 2012  
Economic Development Committee held August 16, 2012  
Sudbury & District Board of Health held September 26, 2012  
Sudbury & District Board of Health held September 26, 2012 (Strategic Planning)  
Environmental Advisory Committee meeting held August 29, 2012  
Public Works Committee Meeting held September 4, 2012  
Sudbury East Planning Board held September 13, 2012  
Public Works Committee Meeting held October 10, 2012  
Finance and Administration Committee Meeting held October 11, 2012

Carried



### **5.3 Award of Tenders and Request for Proposals by Resolution**

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#### **5.4 Correspondence for Council's Information Received by Resolution**

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##### **5.4.1 Federation of Northern Ontario Municipalities, Northern Ontario Parks Closures**

Moved By: Denny Sharp  
Seconded By: Michel Bigras

Resol. 2012- 367

**BE IT RESOLVED THAT** the correspondence from The Federation of Northern Ontario Municipalities (FONOM) regarding the fight to protect the Ontario Northland and the closure of Northern Ontario Parks be received.

Carried

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##### **5.4.2 Sudbury East Planning Board, Receipt of a Notice of Application**

Moved By: Denny Sharp  
Seconded By: Larry Bouffard

Resol. 2012- 368

**BE IT RESOLVED THAT** the following Notice of Application received from the Sudbury East Planning Board be received:

1. Application for a Proposed Amendment to Zoning By-law by Gro-Bark Ontario Ltd. (File ZBA 12-09FR)

Carried

---

### **5.5 Adoption of By-laws by Resolution**

**The following By-laws were read and adopted:**

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#### **5.5.1 Item was separated from the Consent Agenda to allow debate.**

---

##### **5.5.2 Zoning By-law Amendment (Gro-Bark Ontario Ltd.)**

Moved By: Denny Sharp  
Seconded By: Larry Bouffard

Resol. 2012- 369

**BE IT RESOLVED THAT** By-law 2012-42, being a by-law to amend Zoning By-law 2003-23, as amended (Gro-Bark Ontario Ltd) be read a first, second and third time and finally passed.

Carried

---



### **5.5.3 Item was separated from the Consent Agenda to allow debate.**

---

### **5.5.4 Item Withdrawn**

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### **5.5.5 Renewal of summer road maintenance operations agreement**

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Moved By: Denny Sharp  
Seconded By: Larry Bouffard

Resol. 2012- 370

**BE IT RESOLVED THAT** By-law 2012-59, being a by-law to authorize the Mayor and Clerk to execute an extension to the Grader for Summer Maintenance Operations Agreement with J & S Arbour Contracting Inc. be read a first, second and third time and finally passed.

Carried

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### **5.5.6 Renewal of winter road maintenance operations agreement**

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Moved By: Denny Sharp  
Seconded By: Michel Bigras

Resol. 2012- 371

**BE IT RESOLVED THAT** By-law 2012-60, being a by-law to authorize the Mayor and Clerk to execute an extension to the Equipment for Winter Operations Agreement with B. Thomas Bulldozing Inc. be read a first, second and third time and finally passed.

Carried

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### **5.5.7 Item was separated from the Consent Agenda to allow debate.**

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### **5.5.8 Confirmation By-law**

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Moved By: Denny Sharp  
Seconded By: Michel Bigras

Resol. 2012- 372

**BE IT RESOLVED THAT** By-law 2012-62, being a by-law to confirm the proceedings of the Council of the Corporation of the Municipality of French River at a meeting held on October 17, 2012 be read a first, second and third time and finally passed.

Carried

---



## **Items separated from the Consent Agenda to allow debate**

### **5.5.1 Smoke Free By-law**

Moved By: Denny Sharp  
Seconded By: Larry Bouffard

Resol. 2012- 373

**BE IT RESOLVED THAT** By-law 2012-39, being a by-law to regulate smoking in public places, in workplaces and in all municipal properties including public outdoor spaces in the Municipality of French River be read a first, second and third time and finally passed.

Motion to Amend

Moved By: Michel Bigras  
Seconded By: Shawnda Martin-Cross

Motion to Amend to read a first and second time and that the Third Reading be brought forward at the November Regular Meeting with amendments.

Amendment Carried

Resolution now reads:

**BE IT RESOLVED THAT** By-law 2012-39, being a by-law to regulate smoking in public places, in workplaces and in all municipal properties including public outdoor spaces in the Municipality of French River be read a first and second time.

Carried

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### **5.5.3 Establish and assume Harold Fryer Drive**

Moved By: Denny Sharp  
Seconded By: Michel Bigras

Resol. 2012- 374

**BE IT RESOLVED THAT** By-law 2012-57, being a by-law to establish and assume a municipal highway to provide access to a residential subdivision (Harold Fryer Drive) be read a first, second and third time and finally passed.

Carried



### **5.5.7 To approve, in principle, development of solar photovoltaic projects**

Moved By: Denny Sharp  
Seconded By: Larry Bouffard

Resol. 2012- 375

**BE IT RESOLVED THAT** By-law 2012-61, being a by-law to approve, in principle, development of solar photovoltaic projects be read a first, second and third time and finally passed.

Carried

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## **6.0 CORRESPONDENCE FOR COUNCIL'S CONSIDERATION**

### **6.1 Ontario Convenience Stores Association (OCSA), Request for support to stop the spread of contraband tobacco in our communities**

Moved By: Denny Sharp  
Seconded By: Michel Bigras

Resol. 2012- 376

**WHEREAS** Contraband tobacco has negative public consequences and impacts such as unrestricted youth access to tobacco products, and an increase in criminal activity; and

**WHEREAS** contraband tobacco products are easily accessible in our community; and

**WHEREAS** small businesses are sometimes forced to close because of the sale of contraband tobacco; and

**WHEREAS** small business in our community and government in general stand to benefit from the institution of tougher restrictions on contraband tobacco;

**THEREFORE BE IT RESOLVED THAT** the Council of the Corporation of the Municipality of French River hereby supports the Ontario Government's most recent Budget commitments to eradicate contraband tobacco through the implementation of additional regulatory, enforcement and other provisions in Bill 186 and amendments to the Tobacco Tax Act. Particularly, in support of measures such as:

- increased fines for those convicted of offenses related to contraband tobacco;
  - more authority for law enforcement officials with respect to: forfeiture of items seized, and impounding of vehicles;
  - drawing on the best practices of other jurisdictions and working collaboratively with the federal government and other jurisdictions to enhance contraband tobacco control through joint enforcement
-



efforts.

**AND** that the provincial government be encouraged to continue to strengthen their strategies to address the manufacture and supply of contraband tobacco and maintain their commitment to introduce amendments this fall to implement these measures.

**AND** that surrounding municipalities be made aware of the actions taken by this Council to address the concerns presented by contraband tobacco.

Carried

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**6.2 French River Multi-Use Trail Association, Request to release the approved funding of \$25,000**

Moved By: Denny Sharp  
Seconded By: Michel Bigras

Resol. 2012- 377

**BE IT RESOLVED THAT** the Council of the Corporation of the Municipality of French River hereby approves to release the budgeted funding amount of \$25,000 to the French River Multi-Use Trail Association and that an auditable financial report be submitted to the Treasurer once the expenses have been incurred.

Carried

---

**6.3 Sudbury East Board of Trade (SEBOT), Request for Donation for the Job, Training and Education Fair being held on November 3, 2012 in St.-Charles**

Moved By: Denny Sharp  
Seconded By: Michel Bigras

Resol. 2012- 378

**BE IT RESOLVED THAT** the Council of the Corporation of the Municipality of French River hereby agrees to donate the following for the Sudbury East Board of Trade's Job, Training and Education Fair on Saturday, November 3<sup>rd</sup>, 2012 held in St.-Charles:

1) \$250.00

Carried



#### **6.4 Grants and Subsidy Application, Children's Christmas Party Committee**

Moved By: Denny Sharp  
Seconded By: Michel Bigras

Resol. 2012- 379

**BE IT RESOLVED THAT** the Council of the Corporation of the Municipality of French River hereby approves the Grants & Subsidy Application received from the Children's Christmas Party Committee for their annual French River Children's Christmas Party on December 2, 2012.

Carried

#### **Disclosure of Pecuniary Interest**

Name: Councillor Denny Sharp

**Disclosed his/her (their) interest(s), abstained from discussion and did not participate on this Item.**

---

#### **6.5 Municipality of St.-Charles, Request for support for Alpha en Partage de Sudbury Est**

Moved By: Denny Sharp  
Seconded By: Larry Bouffard

Resol. 2012- 380

**WHEREAS** Alpha en Partage has recently lost funding from Cambrian College resulting in the loss of the Academic Upgrading Program as well as the Academic and Career Entrance (ACE) Program; and

**WHEREAS** these programs are vital to the residents of Sudbury East who are unable to travel to Sudbury to attend these programs.

**THEREFORE BE IT RESOLVED THAT** the Council of the Corporation of the Municipality of French River hereby calls on the Ministry of Training, Colleges & Universities (MTCU) to step in and ensure that Cambrian College is meeting its obligations to MTCU and the residents of Sudbury East.

Carried



## **7.0 ADDENDUM** (if required and by resolution)

Moved By: Denny Sharp  
Seconded By: Larry Bouffard

Resol. 2012- 381

**BE IT RESOLVED THAT** the Council of the Corporation of the Municipality of French River hereby allows an Addendum to the Agenda as per the rules of the Procedural By-law 2012-11 under Section 8.8 authorizing Council to deal with an urgent matter that requires the immediate consideration of Council.

Carried

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Moved By: Mike Bouffard  
Seconded By: Larry Bouffard

Resol. 2012- 382

Mayor opened nominations for appointment of Chair.

Councillor Michel Bigras Nominated Councillor Ron Garbutt  
Seconded by Councillor Martin-Cross

Nomination closed.

**BE IT RESOLVED THAT** the Council of the Corporation of the Municipality of French River hereby appoints the following Member of Council as Chair of the Environmental Advisory Committee:

Councillor Ron Garbutt

Carried

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## **8.0 NOTICES OF MOTION**

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### **9.0 ANNOUNCEMENTS AND INQUIRIES**

Councillor Ron Garbutt announced that the tree planning event at the Landfill site with the high school students was a great success; a thank you letter will be sent to the volunteers and participants.

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## **10.0 CLOSED SESSION**

Moved By: Larry Bouffard  
Seconded By: Mike Bouffard

Resol. 2012- 383

**BE IT RESOLVED THAT** the next portion of the meeting be closed to the public in order to consider directions that should be given to senior staff pursuant to section 239 (2) (b) "personal matters about an identifiable individual, including municipal or local board employees" with respect to an employee.

Carried

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Moved By: Mike Bouffard  
Seconded By: Larry Bouffard

Resol. 2012- 384

**BE IT RESOLVED THAT** the open session reconvenes at 10:59 p.m.

Carried

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**11.0 ADJOURNMENT**

Moved By: Mike Bouffard  
Seconded By: Larry Bouffard

Resol. 2012- 385

**BE IT RESOLVED THAT** the meeting be adjourned at 11:00 p.m.

Carried

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**MAYOR**

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**CLERK**





**MINUTES OF THE  
SPECIAL MEETING OF COUNCIL**  
held in the Council Chambers  
French River Municipal Complex  
November 1, 2012 at 7:00 p.m.

*Re: Budget 2013 - Public Consultation*

**Members Present:**

Mayor Claude Bouffard(Chair), Councillors Michel Bigras, Mike Bouffard, Ronald Garbutt, Denny Sharp

**Members Excused:**

Councillors Larry Bouffard, Shawnda Martin-Cross

**Officials Present:**

Harold Duff, Chief Administrative Officer/Clerk  
Julie Bouthillette, Treasurer/Tax Collector  
Mélanie Bouffard, Deputy Clerk, Recording Secretary

**Guests:**

7 Guests

**1. Call to order, roll call and adoption of the agenda**

The Chair called the meeting to order at 7:00 p.m.

Moved By: Denny Sharp  
Seconded By: Ron Garbutt

Resol. 2012- 386

**BE IT RESOLVED THAT** the agenda be accepted as distributed.

Carried

**2. Disclosure of Pecuniary Interest**

None declared.

Councillor Mike Bouffard, Chair of the Finance & Administration Committee presided as Chair for the public consultation portion of the meeting.

**3. Public Consultation**

**3.1 Julie Dupuis, Radio marketing opportunity**

Ms. Julie Dupuis presented her idea on ways to market French River on the radio to attract tourism.

Ms. Dupuis will inquire if a contract needs to be signed and on the possibility of having increased exposure in peak summer months versus decrease exposure during the winter months.

The presentation was referred to the Economic Development Committee.

Mayor Bouffard invited Ms. Dupuis to present her idea to the Sudbury East Board of Trade to brand and market our area and for possible sponsorship.



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### **3.2 Gary Drake, Investment in the French River Junior Golf**

#### **Association**

An Executive Summary was distributed under separate cover.

Mr. Gary Drake presented his idea on how to invest in the youth of French River with a one-time funding to the French River Junior Golf Association.

The group started advertising in October to encourage youth to be interested in golf.

Council requested more information on the amount of kids and a breakdown of funds requested of \$2,500.

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#### **4. Council Contribution**

The Council Contribution Report submitted represents budget ideas and items contributed by Council to the Treasurer.

The next Special Meeting for the Budget will be held November 7<sup>th</sup>, 2012 at 6pm.

The Treasurer requested Council to review the list, submit any additional ideas and to request further research or costing on any items prior to the next meeting.

The Treasurer mentioned that members of the public still have the opportunity to submit additional ideas through their Councillors.

The Budget Timetable needs to be abided with in order to reach the goal of Council to have an approved Budget in early 2013.

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#### **5. Others**

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#### **6. Adjournment**

Resol. 2012- 387

Moved By: Denny Sharp

Seconded By: Ron Garbutt

**BE IT RESOLVED THAT** the special meeting be adjourned at 8:00 p.m.

Carried

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**MAYOR**

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**CLERK**





## **MINUTES OF THE SPECIAL MEETING OF COUNCIL**

held in the Council Chambers  
French River Municipal Complex  
November 7, 2012 at 6:00 p.m.

### **Re: Budget 2013 Review of Public Consultations & Council Contributions**

#### **Members Present:**

Mayor Claude Bouffard(Chair), Councillors Michel Bigras, Larry Bouffard, Ronald Garbutt, Shawnda Martin-Cross, Denny Sharp

#### **Members Excused:**

Councillor Mike Bouffard

#### **Officials Present:**

Harold Duff, Chief Administrative Officer/Clerk  
Julie Bouthillette, Treasurer/Tax Collector  
Mélanie Bouffard, Deputy Clerk, Recording Secretary

#### **Guests:**

1 Guest

#### **1. Call to order, roll call and adoption of the agenda**

The Chair called the meeting to order at 6:00 p.m.

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Moved By: Ron Garbutt  
Seconded By: Denny Sharp

Resol. 2012- 388

**BE IT RESOLVED THAT** the agenda be accepted as distributed.

Carried

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#### **2. Disclosure of Pecuniary Interest**

None declared.

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Councillor Mike Bouffard, Chair of the Finance & Administration Committee presided as Chair for the public consultation portion of the meeting.



---

### **3. Review of Public Consultations**

#### **1) Julie Dupuis, Radio marketing opportunity**

Ms. Julie Dupuis' presentation was referred to the Economic Development Committee and she is scheduled to attend a Sudbury East Board of Trade meeting.

#### **2) Gary Drake, Investment in the French River Junior Golf Association**

The members agreed that Council should not invest in the French River Junior Golf Association at this time; the organization is not fully established and there is no business plan. Direction was given to staff to send a letter to inform Mr. Drake and suggest that he continues working on the project with the Youth Coordinator.

---

### **4. Council Contribution**

The Council Contribution Report was submitted under separate cover which represented budget ideas and items contributed by Council to the Treasurer.

#### **1. Joint Council & Staff Christmas Party**

High priority: Direction to remain at \$1,000

#### **2. Council Chamber Desk**

High priority: Direction to staff to get quotes for council table, microphone and projector system and to review the hearing test/report by the hearing society.

#### **3. Honorarium**

High priority: Direction to have a comparison done to other municipalities.

#### **4. Donation Policy Review**

High priority: Direction to refer to the Finance & Administration Committee to review the Grants & subsidy Policy and that it be well-advertised and to increase Donation budget to \$2,000.

#### **5. Garbage Bins for Ward 4 - French River Station**

High priority: Direction to refer to the Environmental Advisory Committee to proceed with the study to have bins located in Ward 2.

#### **6. Public use of buildings**

High priority: Direction to budget for key pad and to utilize volunteers to open and close halls when appropriate.

#### **7. IPADS for Council & Management**

High priority: Direction to research on the purchase of Ipads.

Councillor Larry Bouffard arrived at 6:45pm



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8. Improve parking lot at municipal building

Low priority

9. Careful with setting tax rate

High priority

10. Boat ramp at Sucker Creek

High priority: Direction to staff to proceed with project.

11. Scollard Park

High priority: Direction to staff to proceed with project.

12. Outdoor rink

Low priority: Review project in 2014.

13. Electronic communication boards in the center of Noëlville in Parkette,  
town of Alban and in front of municipal building.

High priority: Direction to research cost.

The rest of the items will be referred to the Committee of the Whole being  
held at 7pm.

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## **5. Others**

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## **6. Adjournment**

Moved By: Ron Garbutt

Resol. 2012- 389

Seconded By: Denny Sharp

**BE IT RESOLVED THAT** the special meeting be adjourned at 6:59 p.m.

Carried

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**MAYOR**

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**CLERK**





**MINUTES OF THE  
COMMITTEE OF THE WHOLE MEETING**  
held in the Council Chambers  
French River Municipal Complex  
November 7, 2012 at 7:00 p.m.

**Members Present:**

Mayor Claude Bouffard, Councillors Michel Bigras (Chair), Larry Bouffard, Mike Bouffard, Ronald Garbutt, Shawnda Martin-Cross, Denny Sharp

**Members Excused:**

Councillor Mike Bouffard

**Officials Present:**

Harold Duff, Chief Administrative Officer/Clerk  
Mélanie Bouffard, Deputy Clerk, Recording Secretary  
Julie Bouthillette, Treasurer/Tax Collector  
Robert Martin, Parks & Recreation Manager  
Kyle Anderson, By-Law Enforcement Officer

**Guests:**

4 guests

**1. CALL TO ORDER, ROLL CALL AND ADOPTION OF THE AGENDA**

The Chair called the meeting to order at 7:05 p.m.

Moved By Ron Garbutt  
Seconded By: Denny Sharp

Resol. 2012- 390

**BE IT RESOLVED THAT** the agenda be accepted as distributed and amended:

1. Add Item 5.4.1 Review of Council Contributions

Carried

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**2. DISCLOSURE OF PECUNIARY INTEREST**

There were no declarations of Pecuniary Interest.

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**3. DELEGATIONS**

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## **4. ROUTINE MANAGEMENT REPORTS**

### **4.1 Mayor's Report**

Mayor gave a verbal report.

Announced that Mr. Claude Mayer will make a presentation on the Village Ami des Aînés during the Volunteer Appreciation Night on December 5, 2012.

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### **4.2 CAO/Clerk's Report**

#### **4.2.1 New Governance Model**

The CAO summarized the report. A resolution will be brought forward at the November Regular Council Meeting to adopt the New Governance Model.

#### **4.2.2 Council/Staff Team Report, Gary J. Michalak**

Report was distributed under separate cover.

The Executive Project Team format will be brought forward for discussion at the November Finance & Administration Committee.

The Mayor outlined the team building process that was held for Council & Staff.

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### **4.3 Treasurer's Report**

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### **4.4 Fire Chief's Report**

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### **4.5 Parks & Recreation/Facilities Manager's Report**

#### **4.5.1 Scollard Discovery Park**

The Parks & Recreation/Facilities Manager summarized the written report submitted.

The trails item of the MOU has already been referred to the Economic Development Committee.

The review of the MOU was referred to the November Finance & Administration Committee and to invite Mr. Pilon to send a written request for the use of the land.

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### **4.6 By-law Enforcement Officer's Report**

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### **4.7 Economic Development Officer's Report**

The CAO reminded Council that a Special Meeting was scheduled for the Economic Development Strategic Plan on November 15, 2012.

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### **4.8 French River Library Chief Executive Officer's Report**

A new Monthly Report format was presented. Council had concerns since the report showed a deficit, but the report represents actions for the month.

The Treasurer will discuss the format with the CEO.

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## **5. REPORTS FROM COUNCIL COMMITTEES AND BOARDS**

### **5.1 Economic Development Committee**

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### **5.2 Public Works Committee**

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### **5.3 Environmental Advisory Committee**

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### **5.4 Finance and Administrative Committee**

#### **5.4.1 Review of Council Contributions**

The Members continued the process of going through the wish list of Council Contributions.

14. Joe Chartrand Park, stage extension and hydro

High priority: Direction to invest in better advertisement, a sign off the highway, and to find ways for the park to be more visible from the road.

15. Youth & Events Coordinator

High priority: Direction to present further information at the Finance & Administration Committee.

16. Canada Day Celebration

High priority: Direction to budget for the event and have staff coordinate the event.

17. Scheduled Update of the Zoning By-law

High priority: mandatory by Province.

18. Crosswalks/Crossing Guard

High priority: Direction to pursue research by contacting MTO and conduct a needs study.

19. Industrial Park Serviceability Study

High priority: A report will be presented at the November Finance & Administration Committee.

20. Hydro for bell towers

High priority: Direction to continue negotiations with Bell.

21. Infrastructure Plan

High priority

22. More funds into Economic Development New Tourism Officer to help in branding, marketing and inventory

High priority: A report will be presented at the December Finance & Administration Committee.

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23. Including abutting areas into our municipalities (west arm, wolseley bay)

High priority: Direction was given to prepare a report at the December Finance & Administration Committee.

24. Move forward with the Kapuskasing Solar Project

High priority: Direction to proceed with project and invite Kapuskasing to be present as a Delegation.

25. Better internet provider for the entire municipality

High priority: Direction to refer to the Economic Development Committee.

26. Status of roads report (five year plan)

High priority: Direction to refer to the Public Works Committee.

27. Calcium application

High priority: Direction to refer to the Public Works Committee.

28. Mayer Road - Repairs to two major areas

High priority: Direction to refer to the Public Works Committee.

29. Lafrenière Rd - Plan to repair Frost Heaves

High priority: Direction to refer to the Public Works Committee.

30. Montée Boisvenue - re-open

Low priority: Direction to refer to the Public Works Committee.

31. Dry Pine Bay Road

High priority: Direction to refer to the Public Works Committee.

32. Surface Treatment for Roads

High priority: Direction to refer to the Public Works Committee.

33. Sidewalks in back streets of Noëlville

High priority: Direction to refer to the Public Works Committee.

34. Finish asphalt in front and at the corner of fire hall also going towards new parkette

High priority: Direction to refer to the Public Works Committee.

35. Hard surface treatment near bins for residential waste

High priority: Direction to refer to the Public Works Committee.

36. Bell Tower Road

High priority: Direction to refer to the Public Works Committee.

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## **5.5 Manitoulin-Sudbury District Services Board**

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### 5.5.1 2013 Budget Summary

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## **6. CORRESPONDENCE**

### **6.1 Ministry of Municipal Affairs & Housing, Local Improvement Charges Regulations**

Direction to staff to further research the matter.

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## **7. ADDENDUM (if required and by resolution)**

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## **8. NOTICES OF MOTION**

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## **9. ANNOUNCEMENTS AND INQUIRIES**

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## **10. CLOSED SESSION**

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## **11. ADJOURNMENT**

Moved By: Denny Sharp

Resol. 2012- 391

Seconded By: Ron Garbutt

**BE IT RESOLVED THAT** the meeting be adjourned at 8:42 p.m.

Carried

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**MAYOR**

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**CLERK**





## MINUTES OF THE SPECIAL MEETING OF COUNCIL

held in the Council Chambers  
French River Municipal Complex  
November 15, 2012 at 10:00 a.m.

*Re: To present and accept the economic development strategic plan*

### **Members Present:**

Mayor Claude Bouffard(Chair), Councillors Michel Bigras, Mike Bouffard, Ronald Garbutt, Denny Sharp

### **Members Excused:**

Councillors Larry Bouffard and Shawnda Martin-Cross

### **Officials Present:**

Harold Duff, Chief Administrative Officer/Clerk  
Mélanie Bouffard, Deputy Clerk, Recording Secretary  
Brennan Kenny, Economic Development Officer

### **Guests:**

4 Guests

### **1. Call to order, roll call and adoption of the agenda**

The Chair called the meeting to order at 10:00 a.m.

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Moved By: Ron Garbutt

Resol. 2012- 392

Seconded By: Denny Sharp

**BE IT RESOLVED THAT** the agenda be accepted as distributed.

Carried

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### **2. Disclosure of Pecuniary Interest**

None declared.

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### **3. Presentation by Economic Development Officer - Strategic Plan**

Mr. Brennan Kenny, Economic Development Officer and Mr. Terry Young, member of the Economic Development Committee made a presentation on the vision, mission statement and ten (10) strategies and the goals to implement the Economic Development Strategic Plan for the Municipality of French River.

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The following Vision of the Economic Development Strategic Plan is to ultimately guide the area's growth and development over the next five years:

*An outdoor paradise rich in culture and hospitality, the community of French River is the community of choice as a beautiful and peaceful place to live, work, visit, and vacation along the unique, historic, and nationally significant French River. French River is environmentally and economically sustainable, supporting growth and development of entrepreneurship, small businesses, tourism, agriculture, arts and culture, and industries that contribute to the economy without adversely impacting the community's natural environment or quality of life.*

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**4. Resolution - Receipt of the Economic Development Strategic Plan for the Municipality of French River**

Moved By: Denny Sharp  
Seconded By: Ron Garbutt

Resol. 2012- 393

**BE IT RESOLVED THAT** the Council of the Corporation of the Municipality of French River hereby receives the document entitled "Economic Development Strategic Plan for Municipality of French River", dated September 2012 and refers it to Budget 2013 for consideration.

Carried

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**5. Others**

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**6. Adjournment**

Moved By: Ron Garbutt  
Seconded By: Denny Sharp

Resol. 2012- 394

**BE IT RESOLVED THAT** the special meeting be adjourned at 11:13 am.

Carried

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**MAYOR**

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**CLERK**



# **MINUTES OF THE ECONOMIC DEVELOPMENT COMMITTEE OF THE CORPORATION OF THE MUNICIPALITY OF FRENCH RIVER**

**Meeting held in the Council Chambers  
French River Municipal Complex  
September 17, 2012 at 6:00pm**

**Members Present:**

Councillor Mike Bouffard (Chair), Raymond Monette, Joerg Buechli, Terry Young, Stéphane Méthot, Debbie Chartrand

**Members Excused:** Claude Dubuc, Councillor Denny Sharp

**Officials Present:**

Brennan Kenny, Economic Development Officer

**Guests:**

0 guests

**1. Call to order, roll call and adoption of agenda**

The Chair called the meeting to order at 6:00 pm.

Moved By: Raymond Monette

Resol. 2012-37

Seconded By: Terry Young

**BE IT RESOLVED THAT** the agenda be accepted as distributed.

**Carried**

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**2. Disclosure of Pecuniary Interest**

-There were no disclosures of pecuniary interest.

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**3. Delegations**

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**4. Adoption of Minutes – August 16, 2012**

Moved by: Stéphane Methot

Resol. 2012-38

Seconded By: Terry Young



**BE IT RESOLVED THAT** the minutes from August 16, 2012 be accepted as distributed.

**Carried**

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**5. Reports**

**5.1 Chair's Report**

-Report attached (Appendix 1)

---

**5.2 Sub-Committees**

**5.2.1 Agricultural Sub-Committee**

-Aquaculture (the raising of fish) could be an opportunity for an entrepreneur or an existing farmer in the community. It is much more efficient to raise fish than it is pork or beef.

-The Farmer's market has a \$267 deficit after a difficult season. The EDO indicated that a \$200 subsidy is available from the municipality which could be applied for. The Noel Market should aid in the raising of funds to cover the shortfall.

-The committee will look to different models and venues for the market in 2013. There will be an agricultural subcommittee meeting scheduled for the start of November to discuss. The farmer's will be made aware of this, and the EDO will schedule this meeting.

-The committee will reach out to interested people within the community to coordinate the market and organize it. The EDC will step back from organizing events for 2013.

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**5.2.2 Industrial Development Sub-Committee**

No update on the Lahaie project. Terry Young will inquire further.

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**5.2.3 Tourism Sub-Committee**

-Terry Young has investigated the possibility of greenhouses within the community. There is a possible opportunity, though it has been indicated that there are climate challenges present in Northern Ontario. More discussions will be held.

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**5.3 Economic Development Officer**

-Please see Appendix 2 for the report.

Moved by: Raymond Monette

Resol. 2012-39

Seconded by: Stephane Methot

**BE IT RESOLVED THAT** the Economic Development Committee accepts the EDO report for the month of September 2012. (Appendix 2)

**Carried**

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## **6.0 General Business**

### **6.1 Old Business**

#### **6.1.1 Website**

-Covered in EDO report.

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#### **6.1.2 Trail Network**

-FRMUTA is now incorporated. First meeting was held September 4 with the next held September 18. An application has been released to the MNR for improvements to the C106 snowmobile trail. The EDO and Paul Sharp produced a map with GPS coordinates for this purpose. The timeline is 3 to 12 weeks. The goal is a marketable entity for Spring 2013.

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#### **6.1.2 Scollard Park**

-There will be a meeting with Yves Doyon and Guy Robicheau soon to discuss this project. This will be scheduled in the next month or so.

---

#### **6.1.4 Strategic Plan Review**

-The committee must prioritize the strategies presented. It was indicated that the committee should go back to the consultants and review the Terms of Reference, perhaps on September 19. An implementation and funding strategy, which was identified upon the release of the tender, is not found in the document.

-The Industrial Park section of the document was discussed. Council would like to move forward with the removal of the budgetary requirements of the studies for the park. The EDC would like to keep the hydrogeological study as a requirement as the park cannot be surveyed without it. The EDC directed the EDO to draft a letter for Mike Bouffard to present once the issue is brought forward, outlining the viewpoint of the committee.

---

## **6.2 New Business**

### **6.2.1 Job Fair – November 2012**

-A job fair will be hosted by SEBOT and held on November 3, 2012 at the St Charles Community Centre. The EDO has contacted several firms who are interested in attending.

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### **6.2.2 Action Committee Discussion**

-These committees will move forward once the strategic plan is complete. The Chair presented some ideas for smaller projects in the interim, including an outdoor rink and more waterfront access.

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### **6.2.3 Replacement of Bill Bacon**

-The committee received one application for the vacant spot from Vassie Lumley. It has been recommended to Council that she be appointed to the committee in October 2012.

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## **7.0 Correspondence**

-No correspondence presented.

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### **8.0 Notices of Motion**

-No notice of motion presented.

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### **9.0 Closed Session**

-No closed session required.

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### **10.0 Adjournment**

Moved by: Debbie Chartrand

Resol. 2012-40

Seconded by: Raymond Monette

**BE IT RESOLVED THAT** the meeting was adjourned at 8:48 pm.

**Carried**

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**CHAIR**

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**ECONOMIC DEVELOPMENT OFFICER**



## **Appendix 1 - Chair Report**

Another summer has come and gone. Now is the time to look at prioritizing the strategic plan and look at some projects that can create an impact towards the economic development in our municipality. Tonight, I would like for us to start looking at the ideas we have put forward to Brennan and see if there is some of those ideas that can be brought to life. After today's meeting we should be in a better position to structure our future. We will always have changes and tweaks, but we need to start somewhere.

## **Appendix 2 - Economic Development Officer Report**

### **STRATEGIC PLAN**

We will be reviewing the draft document presented at tonight's meeting. I'm looking for your input on what you see, your agreements and disagreements and general comments. The steering committee will have one final meeting to prioritize these strategies and then next month we will set our budget priorities for 2013 and forecast for 2014 from the final document. It should go to Council in October for approval.

### **NEW WEBSITE**

I have received the admin tools for the website and there is a substantial amount of work to be done in content creation, translation, ordering the pages and adding features. One feature we are looking into adding is online payments, and online forms submission. This is a large task that will take a couple of months to complete but will hopefully be operational by January. The new website will officially launch by December 21 at the latest. I will need to work closely with the soon-to-be-formed communications committee to populate this site.

### **MULTI-USE TRAILS**

A resolution will be brought forth to Council at the regular meeting so that we can submit an application to Economic Partners for funding, for the purpose of marketing and promotion. This should be submitted by October 1 at the latest.

### **GENERAL NEWS**

I will begin my Ec.D designation training on November 5<sup>th</sup> in Sudbury. I will be out of the office from November 5<sup>th</sup> to the 9<sup>th</sup> because of this, though I will check emails periodically.





**MINUTES OF THE**  
***Environmental Advisory Committee Meeting***  
held in the Council Chambers  
French River Municipal Complex  
Tuesday, November 13, 2012, 10:00am

**Members Present:**

Councillors Ronald Garbutt (Chair) and Councillor Denny Sharp  
Greg Lebert

**Members Excused:**

Malcolm Lamothe, Slobodan (Bob) Nikolic, William Nuttley

**Officials Present:**

Harold Duff, Chief Administrative Officer/Clerk  
Kyle Anderson, By-Law Enforcement Officer/Waste Management Coordinator  
Mélanie Bouffard, Deputy Clerk, Recording Secretary

**Guests:**

1 Guest

**1.0 Call to order, roll call and adoption of the agenda**

The Chair called the meeting to order at 10:23 a.m.

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Moved by: Denny Sharp

Resol. 2012-52

Seconded by: Greg Lebert

**BE IT RESOLVED THAT** the agenda be accepted as distributed.

Carried

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**2.0 Disclosure of Pecuniary Interest**

None declared.

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**3.0 Delegations**

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**4.0 Adoption of Minutes**

Moved by: Denny Sharp

Resol. 2012-53

Seconded by: Greg Lebert

**BE IT RESOLVED THAT** the following minutes of the Environmental  
Advisory Committee Meetings be accepted as presented:

Meeting held October 3, 2012

Carried

---



## **5.0 Reports**

### **5.1 Waste Management Coordinator's Report, Proposed 2013 Environmental Services Budget and Capital Projects for the Noëlville Landfill Site and Municipal Waste Transfer Stations**

The report was submitted under separate cover.

The Waste Management Coordinator elaborated on the proposed budgeted items that were listed in the report; the items will be brought forward at the December Finance & Administration Committee and through the Budget Process.

---

### **5.2 Waste Management Coordinator's Report, Report to the Ministry of the Environment on the Noëlville Landfill Site**

The Waste Management Coordinator summarized the report.

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### **5.3 Chair's Report, Draft Committee Action Plan**

The Chair emphasized on the mandate of the committee and explained that the purpose for the Action Plan is to share, assist and support staff and Council by taking advantage of the valuable experience and knowledge of the members of the public who sit on the committee.

Responsibilities would be assigned to a member as the lead person for a specific task to do research, fact finding or to reach out and resource to other agencies for assistance or for research; committee members to review and make recommendations to Council.

Members were asked to review the action item list to see if there are updates or to offer their time to lead a task.

The members agreed that the Action Plan is to be presented on a monthly basis by the Chair.

Since there were a few members absent, the draft Action Plan presented will be deferred to the December meeting.

---

## **6.0 General Business**

### **6.1 Old Business**

#### **6.1.1 Discussion on the Noëlville Lagoons including questions for the Ontario Clean Water Association representative**

The item was deferred to the December meeting; the representative was not present.

---

### **6.2 New Business**

#### **6.2.1 Draft Terms of Reference for an ad hoc committee charged with responsibility for drafting MFR waterways protection by-law**

The item was deferred to the December meeting to present an update and simpler draft Terms of Reference.



## **7.0 Correspondence - for action, for information**

### **7.1 Part 2 of the 2011/2012 Annual Report of the Environmental Commissioner of Ontario, pages 113 to 120.**

The Waste Management Coordinator will contact the representative of the MOE to request a preliminary/exploratory meeting to discuss an amendment to the Certificate of Approval of the Noëlville Lagoon.

An Action Report will be presented at the December meeting.

---

### **7.2 Nexgen Municipal, Proposal for new garbage truck and Waste Collection System Summary**

The proposal was distributed for information only and will be presented at the Finance and Administration Committee once ready; the item requires further research and review.

---

## **8.0 Notice of Motion**

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### **9.0 Announcements**

Councillor Sharp mentioned that the Committee should nominate a volunteer member for the Annual Volunteer Appreciation Night.

---

## **10.0 Closed Session**

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### **11.0 Adjournment**

Moved by: Greg Lebert

Resol. 2012-54

Seconded by: Denny Sharp

**BE IT RESOLVED THAT** the meeting of the Environmental Advisory Committee be adjourned at 12:00 p.m.

Carried

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**Chair**

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**Waste Management Coordinator/  
Secretary of Committee**





**MINUTES OF THE**  
***Finance & Administration Committee Meeting***  
held in the Boardroom  
French River Municipal Complex  
November 14, 2012 at 10:00 a.m.

**Members Present:**

Mayor Claude Bouffard, Councillors Michel Bigras (Chair), Larry Bouffard, Mike Bouffard

**Members Excused:**

**Officials Present:**

Harold Duff, Chief Administrative Officer/Clerk  
Mélanie Bouffard, Deputy Clerk, Recording Secretary  
Julie Bouthillette, Treasurer/Tax Collector  
Robert Martin, Parks, Recreation & Facilities Manager  
Kyle Anderson, By-Law Enforcement Officer

**Guests:**

0 Guests

**1. Call to order, roll call and adoption of the agenda**

The Chair called the meeting to order at 10:00 a.m.

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Moved By: Larry Bouffard

Resol. 2012-03

Seconded By: Mike Bouffard

**BE IT RESOLVED THAT** the agenda be accepted as distributed and amended:

Addition of following items:

5.3.7 Information Report - Sucker Creek Wharf

5.3.8 Action Report - Scollard Discovery Park

6.3 Correspondence from Comité des paniers de Noël

Carried

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**2. Disclosure of Pecuniary Interest**

None declared.

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**3. Delegations**

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#### **4. Adoption of Minutes**

Moved By: Mike Bouffard  
Seconded By: Larry Bouffard

Resol. 2012-04

**BE IT RESOLVED THAT** the following minutes of the Finance & Administration Committee Meeting be accepted as presented:

Meeting held October 11, 2012

Carried

---

#### **5.0 Reports and Items for Discussion**

##### **5.1. Management Reports**

###### **5.1.1 Monthly Disbursements**

The Members received the Report of the total disbursements for the month of October 2012 in the amount of \$ 789,527.64.

---

###### **5.1.2 Budget Performance**

The Members discussed the items in the Budget Performance that were identified; direction was given to staff to prepare a resolution for the November Regular Council Meeting to recommend to Council to direct the Treasurer on how to proceed with the reallocations of funds to other accounts and transfers of funds to reserves.

Direction to staff to submit a report at the December meeting to explain why the work required at the Public Works Department is not feasible to provide potable water.

Direction to the Treasurer to review the amounts for protection services (OPP) and Health Services (Health Unit & DSB) and directed the CAO to request meetings if it is felt that further information is required on the amounts paid per year.

Direction to staff to look into upgrading to LED street lights in the Towns of Alban and Noëlville.

---

##### **5.2 Old Business**

###### **5.2.1 Action Report - Serviceability Study Requirements - Proposed Reallocation of Capital Funds for the Industrial Park**

Direction to Treasurer to transfer the funds in reserves.

---

###### **5.2.2 Draft Employee Policy Manual & Proposed Changes**

Direction to staff to prepare a resolution for the November Regular Council Meeting to recommend to Council to proceed with the changes presented as amended and that the benefits package be reviewed in 2013.

---



### **5.2.3 Executive Team Committee**

The Corporate Management Team will include the Mayor, Deputy Mayor, CAO, the Treasurer and the Deputy Clerk as Recording Secretary and will be established in the Procedural By-law; the amendments required establishing the new governance model and Corporate Management Team will be presented at the December Committee of the Whole meeting.

---

### **5.2.4 First Project Team - Parkette & Relocation of Cenotaph**

The item was deferred until the Corporate Management Team is established.

---

## **5.3 New Business**

### **5.3.1 Budget Timetable to confirm time of December 5<sup>th</sup> Special Meeting**

The Members agreed to have the Special Meeting at 2pm and have all Department Heads prepare a 15 minute presentation.

The Members agreed to invite a representative from MPAC to a Town Hall meeting in the new year to inform the public on assessments.

Direction to the Treasurer to prepare information to be posted on the website regarding the re-assessments; a draft will be provided to ensure that is easy to understand before it is posted.

---

### **5.3.2 Information Report - Conestoga-Rovers - Consultants for Landfill Site**

Direction to the Waste Management Coordinator to review the contract awarded in 2006 in order to ensure that the required items have been met, what is left to do and if the costs were as quoted, request quotes for any work to be done in 2013 and to report at the December meeting.

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### **5.3.3 Action Report - Telecom Review**

Direction was given to the CAO to proceed with Option A of the review.

---

### **5.3.4 Action Report - Permanent Landfill Operator Position**

Direction to staff to prepare a resolution for the November Regular Council Meeting to recommend to Council to proceed with the filling of the permanent Landfill Operator position for the Noëlville Landfill Site as of January 1, 2013.

---



### **5.3.5 Action Report - Smoke Free proposed by-law**

Direction was given to staff to prepare a resolution for the November Regular Council Meeting to recommend to Council to proceed with the following amendments presented in order to pass the Third Reading of the By-law:

Section 1.14 amended to reflect the following:

**“1.14 "entranceway" means the main entrance to a public building or workplace, but does not include any ancillary entrances, or any public highway;”**

Section 3.1 to be removed.

The 15m buffer zone cited in sections 3.2, 3.3, 3.4, 3.5, and 3.6 amended to reflect a 9m buffer zone.

---

### **5.3.6 Action Report - Landfill Post Operation Report, Leachate Removal**

The Waste Management Coordinator summarized the report.

---

### **5.3.7 Update on improving access to Sucker Creek Wharf**

Direction was given to the Facilities Manager to have the Work Permit from MNR extended, to apply for the required permit from Fisheries & Oceans, to inquire an estimated cost and to seek out grants.

---

### **5.3.8 Scollard Discovery Park**

Direction was given to the Facilities Manager to request a written proposal from Mr. Pilon for the use of the land.

The item was referred to the Economic Development Committee in order to receive their recommendations on how Council should proceed considering their plans and time line to establish the park and trails.

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## **6. Correspondence**

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### **6.1 Gary Fryer, Renewal Lease Agreement for a Waste Management Site**

#### **6.1.1 Action Report**

The item was deferred until negotiations are held.

---

### **6.2 French River Minor Hockey Association, Request for two hours of free ice time per month**

#### **6.2.1 Action Report**

Direction to staff to prepare a resolution for the November Regular Council Meeting to recommend to Council to proceed with Option 4; to deny the request but review and consider creating promotional incentives to be included in the 2013-2014 fee structure.



### **6.3 Correspondence from Comité des paniers de Noël**

Direction to staff to prepare a resolution for the November Regular Council Meeting to recommend to Council to proceed with the annual donation of \$300.00.

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### **7. Addendum**

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### **8. Notice of Motion**

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### **9. Announcements and Inquiries**

The Chair announced that Councillor Sharp is requesting that the matter regarding the increase in assessment for waterfront properties be looked at. The concern was acknowledged and further research and study is needed.

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### **10. Closed Session**

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### **11. Items Deferred to Next Meeting**

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### **12. Adjournment**

Moved By: Mike Bouffard  
Seconded By: Larry Bouffard

Resol. 2012-05

**BE IT RESOLVED THAT** the Finance & Administration Committee meeting be adjourned at 12:43 p.m.

Carried

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**CHAIR**

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**CLERK**





**MINUTES OF THE  
Public Works Committee Meeting**  
held in the Boardroom  
French River Municipal Complex  
November 14, 2012 at 2:00 p.m.

**Members Present:**

Mayor Claude Bouffard, Councillors Ronald Garbutt, Shawnda Martin-Cross (Chair), Denny Sharp

**Members Excused:**

**Officials Present:**

Harold Duff, Chief Administrative Officer/Clerk  
Mélanie Bouffard, Deputy Clerk, Recording Secretary  
Jim Sartor, Public Works Superintendent

**Guests:**

1 Guest

**1. Call to order, roll call and adoption of the agenda**

The Chair called the meeting to order at 2:00 p.m.

---

Moved By: Denny Sharp  
Seconded By: Ron Garbutt

Resol. 2012-43

**BE IT RESOLVED THAT** the agenda be accepted as distributed.

Carried

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**2. Disclosure of Pecuniary Interest**

None declared.

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**3. Delegations**

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**4. Adoption of Minutes**

Moved By: Denny Sharp  
Seconded By: Claude Bouffard

Resol. 2012-44

**BE IT RESOLVED THAT** the following minutes of the Public Works Committee Meeting be accepted as presented:

Meeting held August 1, 2012

Carried

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## **5.0 Reports and Items for Discussion**

### **5.1. Management Reports**

#### **5.1.1 Monthly Activity Report**

The Public Works Superintendent summarized his written report on the operations during the past month.

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### **5.2 Old Business**

#### **5.2.1 Information on the disposition of a portion of Quesnel Road Allowance**

The CAO summarized the Information Report submitted.

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#### **5.2.2 Information on the Prévost Road Expropriation - Maurice Family Agreement**

The CAO summarized the Information Report submitted and informed that a comprehensive report for the financial aspect of the expropriation will be submitted to the Finance & Administration Committee once ready.

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#### **5.2.3 Information on the disposition of Victor Road**

The CAO summarized the Information Report submitted.

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#### **5.2.4 Information on the Monorail Beam Replacement**

The Public Works Superintendent summarized the Information Report submitted and informed that the Ministry of Labour inspector will be present to inspect the hoist during the first week of December.

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#### **5.2.5 Lakeview Drive - Winter Maintenance**

The Public Works Superintendent summarized the Information Report submitted and the CAO further commented that the owners have been contacted and notified that the road will not be maintained during this winter.

The Public Works Superintendent will look into erecting a sign to give notice to the public that the road is not maintained during the winter; the matter will be followed up at the December meeting.

---

#### **5.2.6 Action Report - Grader Repairs**

The Public Works Superintendent summarized the Action Report submitted.

Direction was given to the Public Works Superintendent to proceed with the grader repairs this year.



## **5.3 New Business**

### **5.3.1 Information on the 2012 Surface Treatment Program**

The Public Works Superintendent summarized the Information Report submitted.

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### **5.3.2 Information on the 2012 Municipal Bridge & Culvert Inspections**

The Public Works Superintendent summarized the Information Report submitted.

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### **5.3.3 Information on the 2012 new Street Lights Installations**

The Public Works Superintendent summarized the Information Report submitted.

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### **5.3.4 Action Report - Snowmobile trail between Boisvenue & Mayer Roads**

The Public Works Superintendent summarized the Action Report submitted.

The Members agreed that the Public Works Department proceed with the work required to remove the beaver dam that causes flooding on Boisvenue Road.

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## **6. Correspondence**

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## **7. Addendum**

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## **8. Notice of Motion**

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## **9. Announcements and Inquiries**

Councillor Ronald Garbutt announced that the French River Stewardship Council have consulted with the government and the contractor Teranorth on the work being done at the Murdock Bridge and the spawning area. Discussions led to the old access launch at the Murdock River Bridge and its status and the lack of public water access to that area of the French River.

The matter will be referred to the Parks & Recreation Department to explore the options and to contact Teranorth on the work being done at the Murdock River Bridge.

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## **10. Closed Session**

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## **11. Items Deferred to Next Meeting**

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## **12. Adjournment**

Moved By: Denny Sharp  
Seconded By: Ron Garbutt

Resol. 2012-45

**BE IT RESOLVED THAT** the Public Works Committee Meeting be  
adjourned at 2:40 p.m.

Carried

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**CHAIR**

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**CLERK**

unapproved





November 2, 2012

Honourable Glen Murray  
Minister of Training, Colleges & Universities  
14<sup>th</sup> Floor, Mowat Block  
900 Bay Street  
Toronto ON  
M7A 1L2

Dear Minister,

**Re: Alpha en Partage de Sudbury Est**

The purpose of this letter is to bring to your attention that, at its regularly monthly meeting of October 25, 2012, the Manitoulin-Sudbury District Services Board adopted Resolution No. 12 - 96.

Alpha en Partage de Sudbury Est, is a non-profit organization that has been operating in the Municipality of St. Charles. Alpha En Partage has seen a loss of \$35,000 in funding from Cambrian College resulting in the loss of the Academic Upgrading Program and Academic and Career Entrance Program. The organization offers these vital services and programs to our adult citizens assisting them to obtain basic literacy skills. These are opportunities that are not offered elsewhere in the education system in the Sudbury East Region. The programs have proven to be very successful and beneficial to all the municipalities it serves since 1998.

The attached resolution and Issue Report supports the Municipality of St. Charles Resolution #2012-299 and calls on the Ministry of Training, Colleges & Universities to step in and ensure that Cambrian College is meeting its obligations to MTCU and the residents of Sudbury East.

Respectfully yours,

Les Gamble, Chair

cc. Cambrian College Board of Governors  
Member Municipalities  
MP, Carole Hughes  
MPP, Michael Mantha





## RESOLUTION 12- 96

DATE: October 25, 2012

MOVED BY: Denis Turcot

SECONDED BY: Sonja Flynn

WHEREAS Alpha en Partage de Sudbury Est has recently lost funding from Cambrian College resulting in the loss of the Independent Learning Centre (ILC) program as well as the Academic and Career Entrance (ACE) Program; and

WHEREAS these programs are vital to the residents of Sudbury East who are unable to travel to Sudbury to attend these programs; and

WHEREAS the Manitoulin-Sudbury District Services Board has reviewed and agrees with the Alpha en Partage de Sudbury Est - Issue Report;

THEREFORE BE IT RESOLVED THAT the Manitoulin-Sudbury DSB supports the Municipality of St. Charles [Resolution # 2012-299](#) and calls on the Ministry of Training, Colleges & Universities (MTCU) to step in and ensure that Cambrian College is meeting its obligations to MTCU and the residents of Sudbury East; and

FURTHER BE IT RESOLVED THAT that the Manitoulin-Sudbury DSB approves the [Alpha en Partage de Sudbury Est - Issue Report](#); and

FURTHER BE IT RESOLVED THAT this resolution be sent to the Honourable Glen Murray, Minister of Training, Colleges & Universities, Cambrian College Board of Governors, member municipalities, local area Member of Parliament and Member of Provincial Parliament.

**Carried**

   
\_\_\_\_\_  
CHAIR

MEMBER	YEAS	NAYS	MEMBER	YEAS	NAYS
ADDISON, LOU			LEONARD, DAVID		
BYHAM, ANDRE			McMILLAN, JACK		
FLYNN, SONJA			PITFIELD, MORGAN		
GAMBLE, LESLIE			MOFFATT, PAUL		
GOLDEN, DENNIS			ROSS, LOUISE		
KILLAH, BRUCE			STEPHENS, DEREK		
LEHOUX, MIKE			TURCOT, DENIS		



Report To:	Manitoulin-Sudbury District Services Board
From:	Donna Moroso, Director of Integrated Social Services and Gilles Plouffe, Ontario Works Program Supervisor
Date:	October 25, 2012
Re:	Alpha en Partage de Sudbury Est - Issue Report

## **Recommendations:**

That the Manitoulin-Sudbury District Services Board supports the Municipality of St. Charles [Resolution](#) and calls on the Ministry of Training, Colleges & Universities (MTCU) to step in and ensure that Cambrian College is meeting its obligations to MTCU and the residents of Sudbury East.

## **Purpose:**

Alpha en Partage de Sudbury Est, a non-profit organization that has been operating in Municipality of St. Charles offering vital services and programs to our adult citizens assisting them to obtain basic literacy skills. These are opportunities that are not offered elsewhere in the education system in the Sudbury East Region. The programs have proven to be very successful and beneficial to all the municipalities it serves since 1998.

## **Background:**

In 2004, Alpha entered into a partnership with Cambrian College which allowed their clients to achieve their grade 12 equivalency or upgrade their skills to the level that is required as a prerequisite for the post-secondary program of their choice. The Manitoulin-Sudbury DSB has been a strong and stable partner in this program during this time.

Since inception in 1998, Alpha has been funded by the Ministry of Training of Colleges and Universities (MTCU) to service Francophone clients who required literacy skills. In April 2011, English literacy skills services were transferred from St. Albert to Alpha for Anglophone learners. This transfer ensured that Anglophone clients did not lose any services.



## **Current Issue:**

Since May 2004, Alpha has had a partnership with Cambrian College to deliver the Academic & Career Entrance (ACE) program and Independent Learning Centre (ILC) program. In May 2012, Cambrian College advised Alpha that it will no longer fund the education levels that allow adult learners to complete the program, which means a loss of \$35,000 in funding. Cambrian College suggested that current and future students could start and/or complete their courses through on-line learning or by attending Cambrian's main campus in the City of Greater Sudbury. DSB Staff did meet with Cambrian College staff to try and come up with creative solutions but no avail.

The only options that remained were for students to travel daily to the main campus in Sudbury or participate through on-line learning. Cambrian College acknowledges that the completion rate of on-line learners is low compared to instructor lead programming. It is also unrealistic to expect that clients on social assistance travel to Sudbury to obtain these services when most of them do not have a method of transportation. A transportation system is already in place for students to attend Alpha with the supports from the Manitoulin-Sudbury DSB and volunteer drivers.

If the students were required to attend Cambrian College or any other institution, their days would be extended, making it less appealing for them to travel to Sudbury, particularly for sole support parents with school age children. For example, a sole support parent would not be able to put their child on the bus and be home for their return. They would then be responsible for taking them to a Child Care center which would in turn pose another barrier to their situation.

As far as participating through on-line learning, this is an option however many low income individuals cannot afford internet services at home and rely on libraries and non-profits such as Alpha to obtain these services. In addition the on-line services do not provide the in person individual attention and coaching available through Alpha.

Alpha offers a very friendly and comfortable atmosphere. Students feel welcome and feel motivated by their in-class teacher to learn the skills required to graduate. Motivation is also another key factor for students on social assistance.

The Manitoulin-Sudbury DSB has provided Alpha \$35,000 to replace the loss in funding to support ACE and ILC courses. While this will keep the services for the residents in the Sudbury East Region for the next year, a long term permanent solution is required.



## **Related Issues:**

### **Cambrian College – Little Current Campus**

In April 2004, the Cambrian College and Basic Skills and Literacy (Upgrading) Program in Little Current was at risk of being lost until the Manitoulin-Sudbury DSB intervened and provided Cambrian with the supports and funding required to stay open for another year. The \$35,000 that was flowed to them was money that came from the 'levels of service' funding that the DSB qualified for at the time. This reprieve, while temporary, bought time for designated members of the Cambrian Campus Advisory Committee to develop a sustainable model of delivery for future years. The \$35,000 investment equals to having six clients on social assistance for a 12 month period. As it turned out Cambrian College signed a 10 year lease for a new location on the main street in Little Current and the DSB investment was easily repaid by six clients leaving Social Assistance for post-secondary education.

Also, at that time, the upgrading program as a part of Cambrian College's satellite campus on Manitoulin only directly affected a handful of students; but for these students, the program is a very important part of enabling them to enter a college or a university program.

Today, the attendance for the upgrading program has tremendously increased; in fact there is a waiting list for almost every session. This program plays a critical role in fulfilling the Ontario Works mandate. Cambrian College and the DSB have worked in partnership with great success to ensure the success of the residents the DSB serves.

## **Conclusion:**

Without the academic upgrading program that was offered through Cambrian College's partnership with Alpha, a number of Sudbury East residents will not have access to the local upgrading that makes it possible for them to obtain a high school diploma. This is critically important to ensure their ability to move onto post-secondary education and securing employment.

The residents of Sudbury East depend on Alpha en Partage de Sudbury Est for their educational needs. Without proper education, social assistance recipients could be on social assistance for many years without opportunity for upgrading and self-sufficiency.

Staff is recommending that the Manitoulin-Sudbury District Services Board supports the Municipality of St. Charles Resolution and call on the Ministry of Training, Colleges & Universities (MTCU) to step in and ensure that Cambrian College is meeting its obligations to MTCU and the residents of Sudbury East.





SOCIAL • ENVIRONMENTAL • ECONOMIC

**For Immediate Release**

**October 9, 2012**

### **LEADERS SIGN DECLARATION TO HELP PROTECT LAKE NIPISSING**

**NORTH BAY, ON:** Area Chiefs and Mayors met today at the North Bay waterfront to sign the Lake Nipissing “Stewardship Declaration”. Chief Couchie of Nipissing First Nation, Mayor McDonald of North Bay, Mayor Lavigne of Callander, Mayor Haufe of Nipissing Township, Chief Restoule of Dokis First Nation, Mayor Savage of West Nipissing, Mayor Bouffard of French River and Mayor Schoppmann of St. Charles were on hand to participate in this ceremony. President George Burton of Canadore College and Interim President Vicky Paine-Mantha of Nipissing University also attended to witness the signing of the declaration.

The Stewardship Declaration represents an agreement by area leaders to implement the commitments made at the April 2012 Lake Nipissing Summit. First Nations, user groups and municipalities that surround the Lake attended the Summit and four main recommendations were made:

1. To increase public awareness of the issues affecting Lake Nipissing.
2. To enhance management of information and accessibility of data with stakeholders and the broader public.
3. To enable efforts of cooperation between public and governments responsible for the health of the lake.
4. To ensure the sustainability of the Lake Nipissing Summit and the vision its leaders have established.

“Today is a historical day in that all the leaders of the communities that touch the shores of Lake Nipissing played an equal and important role in, coming together to protect this important asset for future generations,” said Mayor Al McDonald. “We look forward in working with all groups to achieve this goal.”

Chief Marianna Couchie adds, “This level of cooperation we are seeing toward a commitment to the health of our lake is unprecedented. It has led to new relationships being formed and hopefully many new ideas as to how we can all make an effort to protect “Our Great Lake.” I am very excited about this process.



In 2011, Chief Marianna Couchie met with Mayor Al McDonald to discuss a range of issues affecting the health of Lake Nipissing. They agreed to reach out to the leaders surrounding the lake to seek a common understanding and raise awareness about the delicate state of this most precious resource. The result was the Lake Nipissing Summit, held in April 2012 and a renewed commitment to work together to ensure the health of the lake.

-30-

For more information, please contact:

Mayor Al McDonald  
City of North Bay  
(705) 474-0400, X2517

Chief Marianna Couchie  
Nipissing First Nation  
(705) 494-0007

Chief Denise Restoule  
Dokis First Nation  
(705) 763-2200

Mayor Claude Bouffard  
Municipality of French River  
(705) 898-2294

Mayor Pat Hauffe  
Township of Nipissing  
(705) 724-2144

Mayor Hector Lavigne  
Municipality of Callander  
(705) 752-1410

Mayor Joanne Savage  
Municipality of West Nipissing  
(705) 753-2250

Mayor Paul Schoppman  
Municipality of St. Charles  
(705) 867-2032



**NOTICE OF RECEIPT OF COMPLETE APPLICATION  
CONCERNING A PROPOSED  
ZONE CHANGE TO ZONING BY-LAW 2003-23 FOR  
THE MUNICIPALITY OF FRENCH RIVER**

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Respecting application by 1381429 Ontario Inc.  
to rezone lands described as  
Part of Lots 23 & 24, Concession 5  
in the Township of Scollard  
Territorial District of Sudbury  
Part of Parcels 3329 & 4088, Sudbury East Section  
(Roll No. 5201-050-000-369) (SEPB File No. ZBA 11-18FR)

---

**Pursuant to Section 34 (10.7) – Zoning Amendments, of the Planning Act, R.S.O. 1990, as amended**

**DESCRIPTION OF THE APPLICATION:** The subject property is presently zoned Open Space (OS) under Zoning By-law 2003-23 of the Municipality of French River. The application proposes to rezone three (3) lots, which were created through draft plan of subdivision 52T-09002, from OS to 'Residential Rural (RR)' in order to recognize the intended use of such lands.

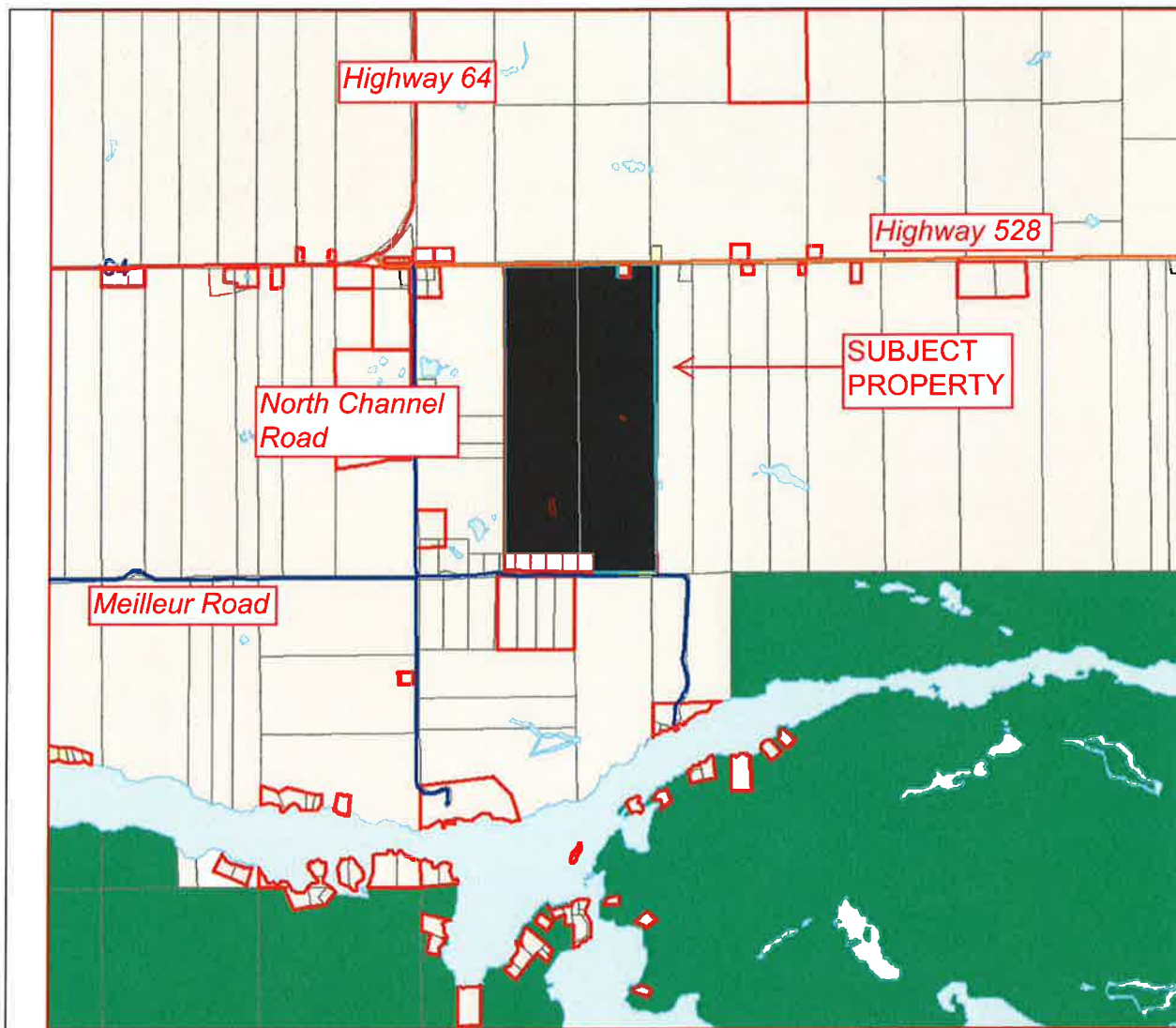
**Please note this is not a notice of Public Hearing. Prior to the Public Meeting, you will receive a "Public Notice" informing you of the date, time and location of the public hearing, together with a description of the proposal.**

**ADDITIONAL INFORMATION** is available for public review or a written copy of this Notice can be obtained Monday to Friday (8:30 a.m. to 4:00 p.m.) at the Sudbury East Planning Board Office, 5 Dyke Street, P.O. Box 250, Warren, Ontario, P0H 2N0. If you have any questions regarding this application, please contact this office to arrange an appointment with Melissa Riou. Please include the applicant's name and file number on all correspondence.

Dated at Warren, this 15<sup>th</sup>, day of November, 2012.

Melissa Riou, MCIP, RPP  
Director of Planning





#### **KEY MAP**

Zoning By-law Amendment Application  
 (1381429 Ontario Inc.)  
 Part of Lots 23 & 24, Concession 5  
 in the Township of Scollard  
 now in the Municipality of French River  
 Territorial District of Sudbury  
 Parcels 3329 & 4088 S.E.S.  
 (Roll No. 5201-050-000-369)  
 (SEPB File No. ZBA 11-18MW)



**NOTICE OF RECEIPT OF COMPLETE APPLICATION  
CONCERNING A PROPOSED  
ZONE CHANGE TO ZONING BY-LAW 2003-23 FOR  
THE MUNICIPALITY OF FRENCH RIVER**

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Respecting application by 1814746 Ontario Ltd  
to rezone lands described as  
Part of Lot 8, Concession 6  
in the Township of Bigwood  
Territorial District of Sudbury  
Being Part 3, Plan SR-90  
Parcel 33750, Sudbury East Section  
(Roll No. 5201-030-000-755) (SEPB File No. 12-17FR)

---

**Pursuant to Section 34 (10.7) – Zoning Amendments, of the Planning Act, R.S.O. 1990, as amended**

**DESCRIPTION OF THE APPLICATION:** The subject property is presently zoned General Industrial (MG) under Zoning By-law 2003-23 for the Municipality of French River. The current application proposes to amend the current 'Industrial General (MG)' zone in order to implement Special Provisions which would permit the additional uses of a Motor Vehicle Sales Area and an Impound Yard and recognize the existing two unit dwelling.

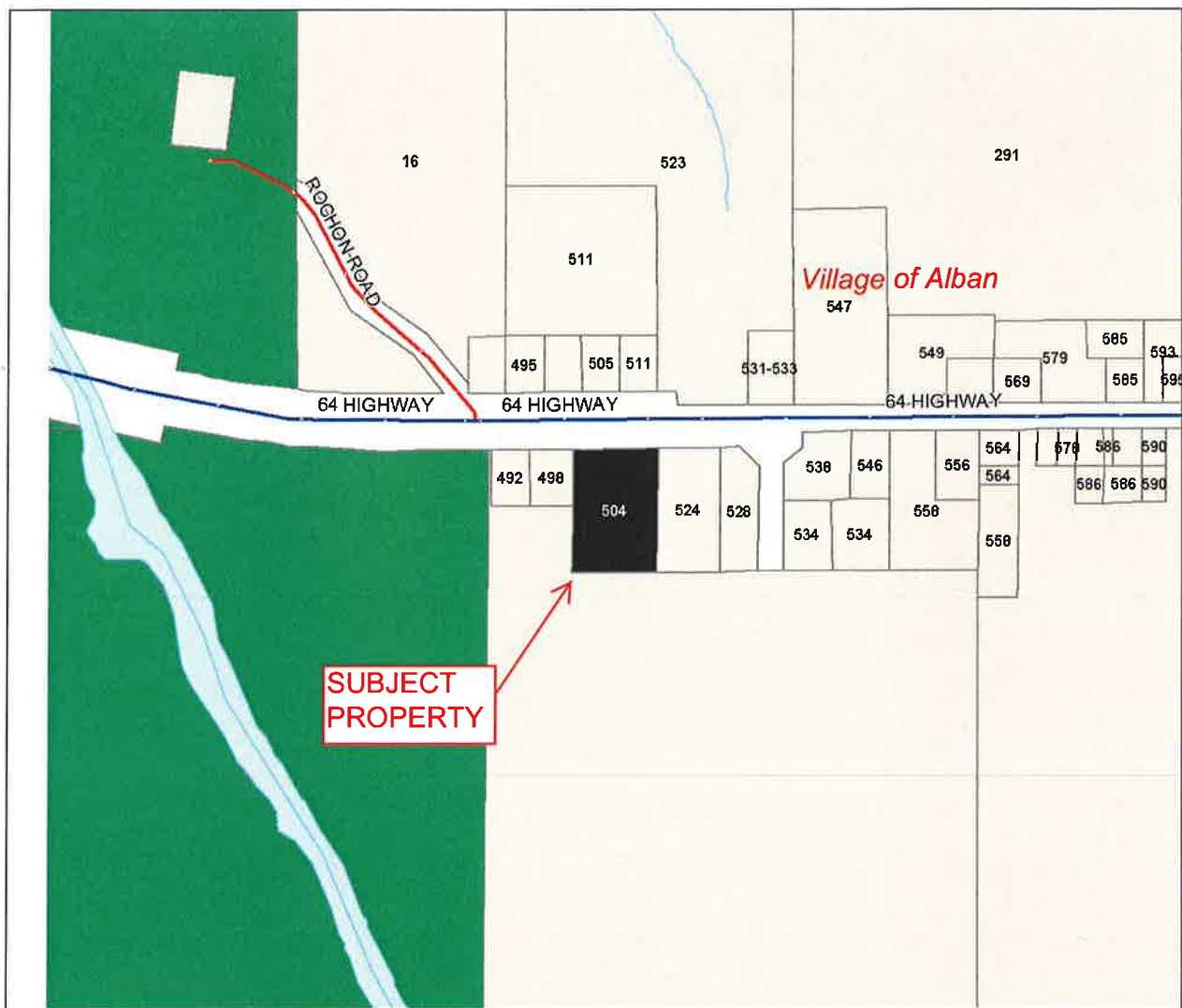
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Dated at Warren, this 15<sup>th</sup>, day of November, 2012.

Melissa Riou, MCIP, RPP  
Director of Planning





#### **KEY MAP**

Zoning By-law Amendment Application  
 (1814746 Ontario Ltd)  
 Part of Lot 8, Concession 6  
 in the Township of Bigwood  
 now in the Municipality of French River  
 Territorial District of Sudbury  
 being Part 3, Plan SR-90  
 Parcel 33750 S.E.S.  
 (Roll No. 5201-030-000-755-00)  
 (SEPB File No. ZBA 12-17FR)



**NOTICE OF RECEIPT OF COMPLETE APPLICATION  
CONCERNING A PROPOSED  
ZONE CHANGE TO ZONING BY-LAW 2003-23 FOR  
THE MUNICIPALITY OF FRENCH RIVER**

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Respecting application by W.Gudrunas Holdings Ltd  
to rezone lands described as  
Part of Lots 1 & 2, Concession 3  
in the Township of Haddo  
Territorial District of Sudbury  
Parcels 10440 and 3735, Sudbury East Section  
(Roll No. 5201-060-000-502) (SEPB File No. ZBA 12-18FR)

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**Pursuant to Section 34 (10.7) – Zoning Amendments, of the Planning Act, R.S.O. 1990, as amended**

**DESCRIPTION OF THE APPLICATION:** The Sudbury East Planning Board has received applications for consent and rezoning. The applications propose to sever one (1) waterfront residential lot from the subject lands and create a right-of-way over the proposed retained lands in order to permit continued access to the proposed severed lot. The severed lands are proposed to have a lot area of approximately 0.8 hectares and a lot frontage of approximately 120.0 metres. The retained lands are proposed to have a lot area of approximately 6.0 hectares and a lot frontage of approximately 332.0 metres. The applicant is proposing to convert the existing restaurant building on the severed lands into a single detached dwelling. The proposed rezoning of the severed lands (Waterfront Commercial Tourist (WCT) to Waterfront Residential (WR)) will implement such change in land use.

The applications were previously submitted to the Planning Board in 2008, however, the applications were deferred in order to resolve a land ownership issue with the Ministry of Natural Resources.

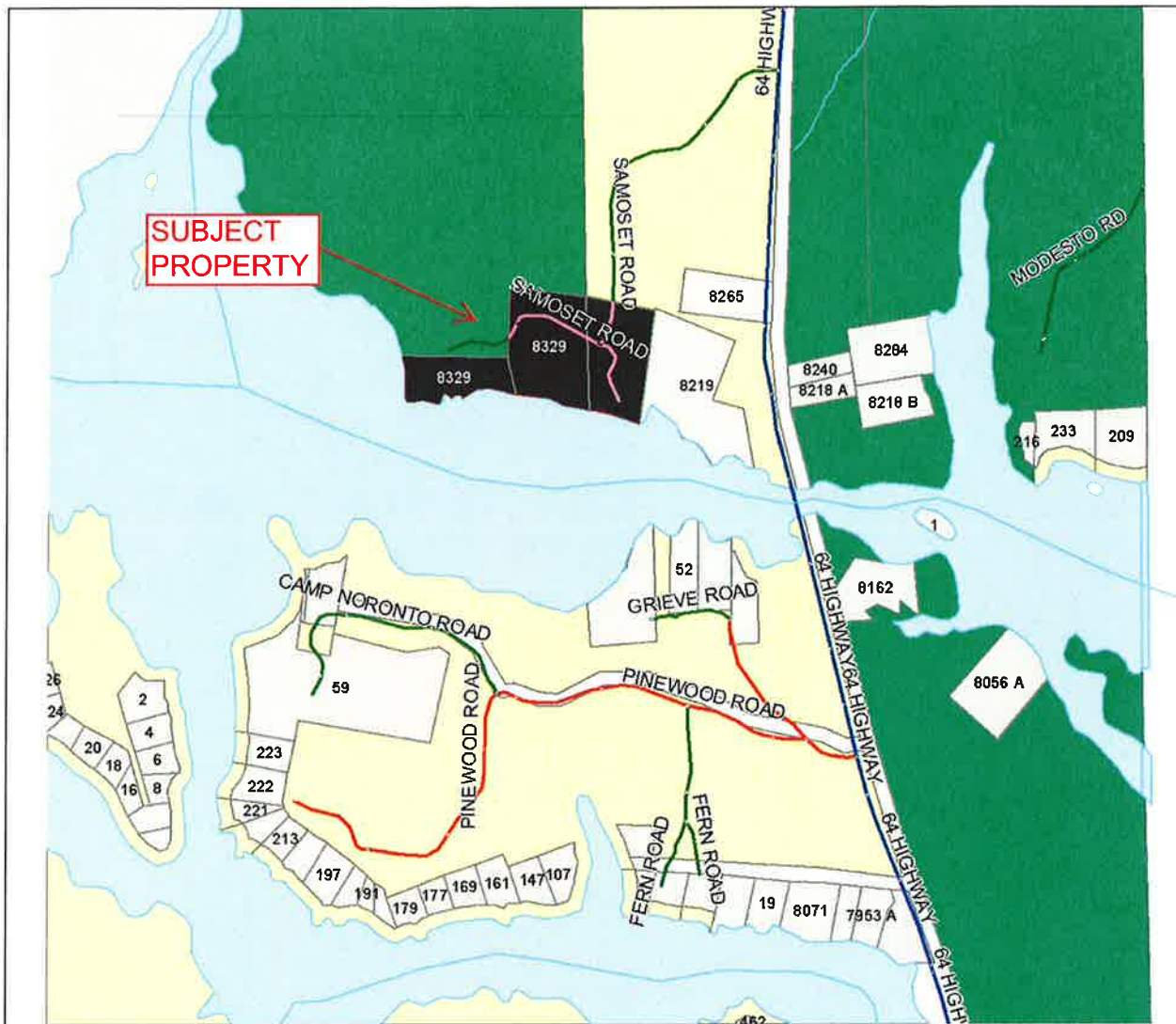
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**ADDITIONAL INFORMATION** is available for public review or a written copy of this Notice can be obtained Monday to Friday (8:30 a.m. to 4:00 p.m.) at the Sudbury East Planning Board Office, 5 Dyke Street, P.O. Box 250, Warren, Ontario, POH 2N0. If you have any questions regarding this application, please contact this office to arrange an appointment with Melissa Riou. Please include the applicant’s name and file number on all correspondence.

Dated at Warren, this 15<sup>th</sup>, day of November, 2012.

Melissa Riou, MCIP, RPP  
Director of Planning





#### **KEY MAP**

Consent and Zoning By-law Amendment Applications  
 (W. Gudrunas Holdings Limited)  
 Part of Lots 1 & 2, Concession 3  
 in the Township of Haddo  
 now in the Municipality of French River  
 Territorial District of Sudbury  
 Parcels 10440 and 3735 S.E.S.  
 (Roll No. 5201-060-000-502)  
 (SEPB File Nos. B/44-45/12/FR and ZBA 12-18FR)



**NOTICE OF RECEIPT OF COMPLETE APPLICATION  
CONCERNING A PROPOSED  
ZONE CHANGE TO ZONING BY-LAW 2003-23 FOR  
THE MUNICIPALITY OF FRENCH RIVER**

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Respecting application by the Corporation of the Municipality of French River  
to rezone lands described as  
Part of Lot 10, Concession 6  
in the Township of Bigwood  
Territorial District of Sudbury  
Being Part 1, Plan 53R-18486  
Part of Parcel 14127, Sudbury East Section  
(Roll No. 5201-030-000-402-05) (SEPB File No. ZBA 12-19FR)

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**Pursuant to Section 34 (10.7) – Zoning Amendments, of the Planning Act, R.S.O. 1990, as amended**

**DESCRIPTION OF THE APPLICATION:** The subject property is presently zoned Commercial Highway (CH) with Special Provision 51 (S51) under Zoning By-law 2003-23 of the Municipality of French River. The application proposes to remove certain uses permitted on the above noted property through the current Commercial Highway (CH) Zoning with Special Provision 61 (S51). Specifically, the uses proposed to be removed are as follows: a dry industry, a motor vehicle service station, a repair and service shop, and a transportation depot.

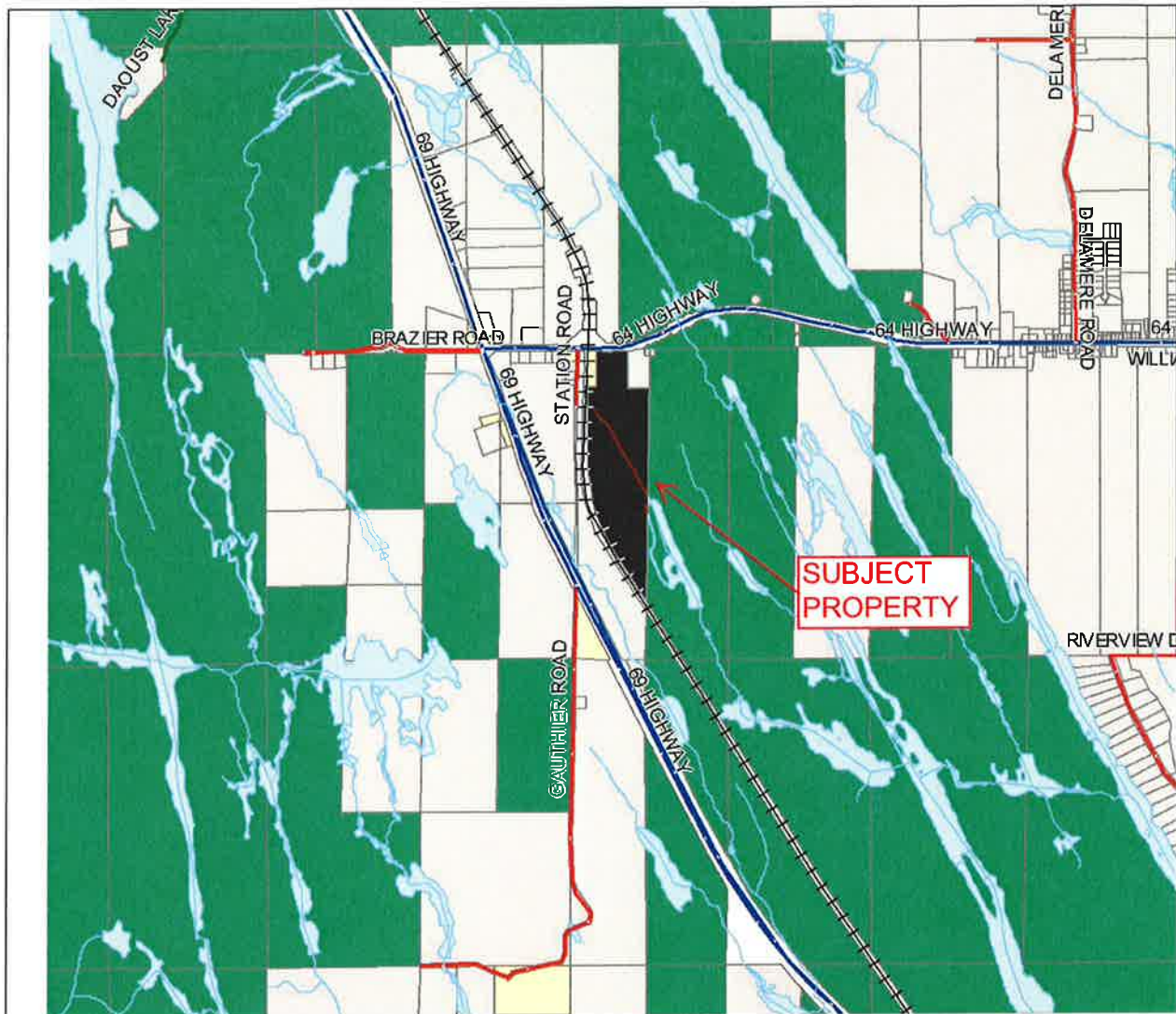
**Please note this is not a notice of Public Hearing. Prior to the Public Meeting, you will receive a “Public Notice” informing you of the date, time and location of the public hearing, together with a description of the proposal.**

**ADDITIONAL INFORMATION** is available for public review or a written copy of this Notice can be obtained Monday to Friday (8:30 a.m. to 4:00 p.m.) at the Sudbury East Planning Board Office, 5 Dyke Street, P.O. Box 250, Warren, Ontario, POH 2N0. If you have any questions regarding this application, please contact this office to arrange an appointment with Melissa Riou. Please include the applicant’s name and file number on all correspondence.

Dated at Warren, this 15<sup>th</sup>, day of November, 2012.

Melissa Riou, MCIP, RPP  
Director of Planning





#### **KEY MAP**

Zoning By-law Amendment Application  
(Corporation for the Municipality of French River)

Part of Lot 10, Concession 6  
in the Township of Bigwood  
now in the Municipality of French River

Territorial District of Sudbury  
being Part 1, Plan 53R-18486

Part of Parcel 14127 S.E.S.  
(Roll No. 5201-030-000-402-05)  
(SEPB File No. ZBA 12-19FR)



**NOTICE OF PUBLIC HEARING  
CONCERNING  
A PROPOSED MINOR VARIANCE TO ZONING BY-LAW 2003-23  
OF THE MUNICIPALITY OF FRENCH RIVER**

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Respecting an application by Lesley Thurston  
for a variance to lands on Part of Lot 9, Concession 5  
in the Township of Scollard  
now in the Municipality of French River  
Territorial District of Sudbury  
Parcel 12110 Sudbury East Section  
(Roll No. 5201-050-000-264)  
(SEPB File No. A/13/12/FR)

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**TAKE NOTICE THAT** the above noted application will be heard by the Municipality of French River Committee of Adjustment on **November 21, 2012 at 6:30 p.m. at the French River Municipal Office, 44 St. Christophe Street, Noelville, Ontario.**

**PUBLIC HEARING** - You are entitled to attend this Public Hearing in person to express your view about this application or you may be represented by counsel for that purpose. If you are aware of any person interested in or affected by this application who has not received a copy of this notice, you are requested to inform that person of this Hearing. If you wish to make written comments on this application they may be forwarded to the Secretary-Treasurer (Municipality of French River Committee of Adjustment, 44 St. Christophe Street, P.O. Box 156, Suite 1, Noelville, Ontario, P0M 2N0). For further information (i.e. - additional information for public review or a written copy of this Notice), please contact Melissa A. Riou, Director of Planning (Sudbury East Planning Board), during office hours Monday to Friday (8:30 a.m. to 4:00 p.m.).

**FAILURE TO ATTEND HEARING** - If you do not attend the Hearing, it may proceed in your absence and, except as otherwise provided in the Planning Act, you will not be entitled to any further notice in the proceedings.

**NOTICE OF DECISION** - A copy of the decision of the Committee will be sent to the applicant and to each person who appeared in person or by counsel at the Hearing and who has filed with the Secretary-Treasurer a written request for notice of the decision.

Dated at Warren, this 7<sup>th</sup> day of November, 2012.

Melissa Riou, MCIP, RPP  
Director of Planning



**Variance Requested to Zoning By-law**

Re: Application No. A/13/12/FR  
(Lesley Thurston)  
Roll No. 5201-050-000-264

**ZONING BY-LAW 2003-23 (Municipality of French River)**

The following variance to the regulations of the Waterfront Residential Zone (WR) Zone has been requested in order to permit the construction of an addition to the rear of the existing cottage, as shown on the attached sketch dated October, 2012:

- Relief from Section 7.6.2 Minimum Interior Side Yard (any dwelling unit) – to permit an interior side yard of approximately 0.6 metres instead of the required 3.0 metres.



*West Nipissing*

SELEY BAY ROAD

2598

2652

2692 A

2692 C

2692 D

*Wolseley Bay*

839

SUBJECT  
PROPERTY



**KEY MAP**

Minor Variance Application  
(Lesley Thurston)  
Part of Lot 9, Concession 5  
in the Township of Scollard  
now in the Municipality of French River  
Territorial District of Sudbury  
Parcel 12110 S.E.S.  
(Roll No. 5201-050-000-264)  
(SEPB File No. A/13/12/FR)



# **THE CORPORATION OF THE MUNICIPALITY OF FRENCH RIVER**

## **BY-LAW 2012-39**

### **BEING A BY-LAW TO REGULATE SMOKING IN PUBLIC PLACES, IN WORKPLACES AND IN ALL MUNICIPAL PROPERTIES INCLUDING PUBLIC OUTDOOR SPACES IN THE CORPORATION OF THE MUNICIPALITY OF FRENCH RIVER**

**WHEREAS** section 115 of the *Municipal Act, 2001*, C. 25, as amended, authorizes the council of a local municipality to pass a by-law regulating the smoking of tobacco in public places and workplaces within the municipality and designating public places or workplaces or classes or parts of such places as places in which smoking tobacco or holding/carrying lighted tobacco is prohibited;

**AND WHEREAS** it has been determined that second-hand smoke (exhaled smoke and the smoke from idling cigarettes, cigars and pipes) is a serious health hazard because of its adverse effects and risk to the health of all of the inhabitants and workers in the Corporation of the Municipality of French River.

**AND WHEREAS** it is desirable for the purpose of promoting and protecting the health, safety and welfare of the inhabitants and workers of the Corporation of the Municipality of French River to ensure that all public places and workplaces and municipal buildings and properties, and public parks and playgrounds and recreational fields and beaches, will be free from second-hand smoke;

**NOW THEREFORE THE COUNCIL OF THE CORPORATION OF THE  
MUNICIPALITY OF FRENCH RIVER ENACTS AS FOLLOWS:**

#### **SHORT TITLE**

This By-law may be cited as the "Smoke Free By-law."

#### **PART I - DEFINITIONS**

In this by-law,

**1.01 "amusement arcade"** means any premises to which the public has access to machines or devices that may be used for playing games solely for the entertainment and amusement of the players;

**1.02 "arena"** means any premises comprised of, but not restricted to, a rink, floor or ice surface, spectator seating areas, dressing rooms and canteen facilities, to which the public has access to view or participate in sporting or other show events;

**1.03 "ashtray"** means a receptacle for tobacco ashes and for cigar and cigarette butts;



**1.04 "billiard hall"** means any premises, the primary purpose of which is the playing of the game of snooker, pool or billiards;

**1.05 "bingo hall"** means any premises where the conduct of bingo events is licensed;

**1.06 "bowling alley"** means premises at which lanes are made available to members of the public for rental to play the game of bowling;

**1.07 "bus"** means any public transit bus, school bus or other bus used for hire;

**1.08 "business office"** means any premises at which one or more persons carries out the administration, management, direction or conduct of a public or private agency or business;

**1.09 "casino"** means an establishment within the meaning of the Gaming Control Act, 1992;

**1.10 "common area"** means any portion of any public building or structure including a residential condominium or multiple dwelling unit apartment building, to which the public or residents may have access, whether as of right or by invitation, express or implied, and includes but is not limited to reception areas for receiving or greeting customers, clients, patients, guests or other persons, entranceways, service lines, elevators, escalators, hallways, stairwells, foyers, lobbies, laundry rooms, meeting rooms, amenity areas and public washrooms;

**1.11 "employee"** means a person who, for remuneration or not, performs any work for or supplies any service to an employer, or a person who receives any instruction or training in the activity, business, work, trade, occupation or profession of an employer and includes a volunteer and a person who is self-employed and "employment" has a corresponding meaning;

**1.12 "employer"** includes any person who as the owner, proprietor, manager, contractor, superintendent or overseer of any activity, business, work, trade, occupation or profession, has control over or direction of, or is directly or indirectly responsible for the employment of a person therein;

**1.13 "enforcement officer"** means any person or class of person appointed by the Council of the Corporation of the Municipality of French River as a Municipal By-law Enforcement Officer or Building Inspector, to carry out an inspection under and to enforce the provisions of this by-law; This also means any person appointed by the Minister of Health as a Provincial Offences Officer under the Smoke Free Ontario Act 2006 (SFOA), to carry out the provisions of the SFOA.

**1.14 "entranceway"** means the **main entrance** ~~area within a fifteen metres (15M) radius surrounding any entrance~~ to a public building or workplace, but does not include **any ancillary entrances, or any public highway**;

**1.15 "inspector"** means any employee or class of employee, or a person or class of person appointed by Council of the Municipality as a by-law enforcement officer to enforce this by-law, such as a building inspector;



**1.16 “Municipality or municipality”** means the Corporation of the Municipality of French River;

**1.17 “municipal building”** means any building and/or property/land or portion thereof owned or leased by the Corporation of the Municipality of French River; and this also includes but is not limited to entrance ways, windows, air intakes;

**1.18 “municipal property or municipal properties”** means any building, and/or property/land or portion thereof owned, operated or leased by the Corporation of the Municipality of French River;

**1.19 "non-smoking policy"** means a written policy that prohibits smoking in the public place, workplace, and or outdoor space in accordance with this by-law;

**1.20 “outdoor patio”** means an outdoor area or partially enclosed outdoor area that is adjacent to an establishment where food or beverages are sold and where food or beverages or both are consumed by the public;

**1.21“park or parkland”** means any and all lands owned or portion thereof owned or leased or operated by the municipality that has been or hereafter may be set apart, designated, dedicated or established by Council as public parkland; such land may include passive parks, playgrounds, pools and water parks, splash pads, skate board parks, trails, athletic fields, natural parks, beaches, entertainment facility, cemeteries, heritage and ecological preserves;

**1.22 “permitted event”** means an event for which a permit has been issued by The Municipality of French River for municipal property;

**1.23 "person"** includes a corporation;

**1.24 "personal service shop"** means any premises or part thereof wherein a personal service is performed including, but not necessarily restricted to a barber shop, hairdressing shop, esthetics salon, tattoo or body piercing parlour, shoe repair shop, tailor or dressmaking shop, a dry cleaning depot, a laundromat, a photographic studio, an undertakers establishment, a tanning salon, or any body-rub parlour or adult entertainment parlour as defined in the Municipal Act;

**1.25 "place of public assembly"** means the whole or part of an indoor area to which the public has access by right or by invitation, express or implied, whether by payment of money or not;

**1.26 "place of refreshment"** means any place or part thereof where food, drink, or alcohol is offered for sale or is sold to the public for immediate consumption and includes but is not limited to, a restaurant, a food court, a dining room, a cafe, a cafeteria, a take-out restaurant, an ice cream parlour, a tea or lunch room, a dairy bar, a coffee shop, a donut shop, a snack bar, a refreshment stand, a banquet hall or facility, a bar, a nightclub, or roadhouse;



**1.27 "playground area"** means an outdoor area established within parkland fitted with equipment such as, but not limited to, slides, swings and climbing equipment. The area is usually identified by a defined border which encloses an area of sand, rubber or any similar safety surface;

**1.28 "proprietor or other person in charge"** means the person who controls, governs or directs the activity carried on within the designated public place and includes the owner of the premises and the person who is actually in charge of the premises thereof at any particular time;

**1.29 "public building"** means any enclosed building or group of buildings to which the public or employees have access;

**1.30 "public facility"** means any hall, room, or banquet area that is publicly owned and is rented for an event or function;

**1.31 "public place"** means any building, structure, vessel, vehicle or conveyance, or part thereof, whether covered by a roof or not, to which the public has access as of right or by invitation, expressed or implied, whether or not a fee is charged for entry but does not include an outdoor patio or a street, road or highway. This may include and is not limited to: place of refreshment;

**1.32 "public restroom"** means any restroom or washroom to which the public has access;

**1.33 "professional office"** means the business premises of one or more persons duly qualified, licensed or registered under the laws of the Province of Ontario to be members of a self-regulating profession or to perform medical or therapeutic services;

**1.34 "reception area"** means the public space used by an office or establishment for the receiving or greeting of customers, clients or other persons dealing with such office or establishment;

**1.35 "recreation field"** means any portion of parkland that is used for athletic, recreational or musical purposes to conduct organized activities. This includes, but is not limited to, a ball field, soccer pitch, football field, tennis court, player bench area, spectator area, bleachers, food and beverage concession, skateboard park, outdoor pools, outdoor rink or permitted events

**1.36 "retail shop"** means any premises, booth, stall or place where goods are exposed for sale or offered for sale by retail;

**1.37 "school bus"** means a public vehicle licensed for the purpose of transporting children to and from school or to or from any activity, event or function associated therewith;

**1.38 "service counter"** means an indoor counter where a person receives a service including, but not limited to, the exchange of money, sales, provision of information, transactions, advice, or the transfer of money or goods;



**1.39 "service line"** means an indoor line of two or more persons awaiting service of any kind regardless of whether or not such service involves the exchange of money, including but not limited to sales, provision of information, transactions, advice, and transfers of money or goods;

**1.40 "service trade"** means an establishment which provides a non-personal service or craft to the general public, including but not necessarily restricted to, a make- your-own-beer and/or wine establishment, a print or copy shop, a dog grooming establishment, a monument engraving shop or the business premises of a printer, plumber, tinsmith, craftsman, painter, carpenter, cabinet maker, electrician, taxidermist, pest exterminator, roofer, insulation installer, furrier, weaver, upholsterer, interior decorator, caterer, engraver, cleaner or locksmith;

**1.41 "shopping mall"** means any enclosed premises containing one or more retail shops;

**1.42 "smoke" or "smoking"** includes the carrying of a lighted cigar, cigarette, pipe or any other lighted smoking equipment, and smoke has a corresponding meaning; and does not include or prohibit the holding of lit tobacco if the activity is carried out for traditional Aboriginal cultural or spiritual purposes, as per the Smoke Free Ontario Act 2006.

**1.43 "workplace"** means any enclosed area or premises, including but is no limited to, a building, structure, vessel, vehicle or conveyance or part thereof, to which the public may or may not have access either expressed or implied, in which one or more employees or employer works and includes any other area in the building , structure, vessel, vehicle or conveyance utilized by the employees, but is not limited to, washrooms, corridors, lounges, eating areas, reception areas, elevators, escalators, foyers, hallways, stairways, amenity areas, lobbies, laundry rooms and parking garages utilized by an employee or employer and includes a bus, taxicab, limousine and other vehicles for hire, but does not include an outdoor patio.

## **PART II - WORKPLACES**

**2.1** No person shall smoke in any workplace within the Municipality of French River whether or not a No Smoking sign is posted.

**2.2** Every employer shall:

- (i)** ensure compliance with this by-law;
- (ii)** prohibit smoking in the workplace;
- (iii)** inform each employee in the workplace that smoking is prohibited in the workplace;
- (iv)** post No Smoking signs in accordance with Part IV of this bylaw in conspicuous locations at every entrance and washrooms in the workplace indicating that smoking is prohibited in the workplace; and
- (v)** ensure that no smoking paraphernalia like ashtrays or matches are placed or permitted to remain in any part of the workplace.



- 2.3** Section 2.1 does not apply to,
- (i) a part of a workplace that is used as a private residence; or
  - (ii) a workplace located in a dwelling where the only employees of that workplace are persons who live in the dwelling.

### **PART III - PUBLIC PLACES**

**3.1** ~~No person shall smoke in or within 15 m of a Municipal building within the Municipality of French River whether or not a No Smoking sign is posted;~~

**3.2** No person shall smoke within ~~15 m~~ **9 m** from any entranceway of a public place within the Municipality of French River whether or not a No Smoking sign is posted;

**3.3** No person shall smoke on or within ~~15 m~~ **9 m** of any Municipal playground area within the Municipality of French River whether or not a No Smoking sign is posted.

**3.4** No person shall smoke on or within ~~15 m~~ **9 m** of any recreation field within the Municipality of French River whether or not a No Smoking sign is posted;

**3.5** No person shall smoke on or within ~~15 m~~ **9 m** of any park or parkland within the Municipality of French River whether or not a No Smoking sign is posted.

**3.6** No person shall smoke while under or within ~~15 m~~ **9 m** of the Alban Park Pergola/Gazebo within the Municipality of French River whether or not a No Smoking sign is posted;

**3.7** Every proprietor of a public place shall:

- (i) Ensure compliance with this bylaw;
- (iii) Prohibit smoking in the public place;
- (iii) Post No Smoking signs in accordance with Part IV of this bylaw in conspicuous locations at every entrance and washrooms in the public place indicating that smoking is prohibited in the public place;
- (iv) Ensure that no smoking related paraphernalia including ashtrays or matches are placed or permitted to remain in the public place.

### **PART IV - SIGNAGE REQUIREMENTS**

**4.1** The proprietor or other person in charge of any public place, and every employer designated or regulated under this by-law shall ensure that a sufficient number of signs are conspicuously posted at each entrance to the public place or workplace so as to identify clearly that smoking is prohibited.

**4.2** In addition, in every shopping mall or other public place referred to, the proprietor or other person in charge of the shopping mall or other public place shall ensure that:

- a) Signs are posted in every common area of the shopping mall or other public place;



- b)** Signs are posted at every entrance to the shopping mall or other public place, which are visible and in sufficient numbers, clearly indicating that smoking is prohibited in the common areas of the shopping mall or other public place; and
- c)** Signs referred to in clauses (a) and (b) are in accordance with the provisions of this by-law.

**4.3** The signs referred to in this by-law shall consist of graphic symbols and text that comply with the provisions of this section:

- a)** The following graphic symbol, which is the depiction of the international No Smoking symbol, shall be used to indicate that smoking is prohibited; a black cigarette on a white background with the circle and the interdictory stroke in red;



- b)** The graphic symbol referred to in subsection a) shall include the text " (ad title name here) By-law/Règlement municipal de la (ad title name here) " in letters and figures at least XX(XX%) percent of the diameter of the circle in the symbol (as determined by Council);
- c)** With respect to size of the graphic symbol, that is the depiction of the international No Smoking symbol, shall be no less than 7.5 centimetres (3 inches),
- d)** Despite the fact that the symbol referred to in subsection a) is a cigarette, it shall include a lighted cigar, cigarette, pipe or any other lighted smoking instrument;
- e)** Deviations from the colour or content of the signs prescribed by this section that do not affect the substance or that are not calculated to mislead do not vitiate the signs; and
- f)** The following graphic design will be utilized for smoke –free public outdoor spaces within the Municipality of French River as listed in Schedule A;





g) Any sign prohibiting smoking that refers to a former by-law of the Municipality of French River is deemed to be referring to this By-law.

## **PART V - ENFORCEMENT**

**5.1** An enforcement officer of the Corporation of the Municipality of French River may, at any reasonable time, enter any public place or workplace for the purposes of determining compliance with this by-law.

**5.2** No enforcement officer or by-law officer or inspector of the Corporation of the Municipality of French River may enter a workplace that is also a dwelling without the consent of the occupant or without first obtaining and producing a warrant.

**5.3** The provisions of this by-law respecting the designation of non-smoking areas, the posting of signs and the duties imposed on the proprietor, employer or other person in charge of a playground area, recreation field, park, public place or workplace shall be enforced by municipal by-law officers or municipal enforcement officers

## **PART VI - OFFENCES**

**6.1** Any person who contravenes any of the provisions of this by-law, or who hinders or obstructs an enforcement officer or by-law officer or inspector lawfully carrying out the enforcement of this by-law, is guilty of an offence and upon conviction is liable to a fine of not more than five thousand dollars (\$5,000.00) as provided for in the *Provincial Offences Act*, R.S.O. 1990, chapter 33, or any successor thereof.

**6.2** If this by-law is contravened and a conviction entered, the court in which the conviction has been entered and any court of competent jurisdiction thereafter may, in addition to any other remedy and to any penalty that is imposed, make an order prohibiting the continuation or repetition of the offence by the person convicted.

## **PART VII - CONFLICTS**

**7.1** If a provision of this by-law conflicts with an Act or Regulation or another by-law, the provision that is the most restrictive of smoking shall prevail.

## **PART VIII – SEVERABILITY**

**8.1** If any section or sections of this by-law or part thereof, is found in any court of law to be illegal or beyond the power of the Municipality of French River to enact, such section or sections or part thereof shall be deemed to be severable and all other sections or parts of the by-law shall be deemed to be separate and independent thereof and to be enacted as such.



## **PART IX - SCHEDULES**

**9.1** The schedules, Appendix “A& B”, to this by-law shall be deemed to form part of this by-law.

## **PART X - REPEAL**

**10.1** That By-law 2010-12 and all other by-laws inconsistent with this by-law are hereby repealed.

## **PART XI - EFFECTIVE DATE**

**11.1** This by-law comes into force and effect on the date of its passing and enactment.

**READ A FIRST AND SECOND TIME this 17<sup>th</sup> day of October 2012.**

\_\_\_\_\_  
**MAYOR**

\_\_\_\_\_  
**CLERK**

**READ A THIRD TIME AND FINALLY PASSED this \_\_\_\_\_ day of \_\_\_\_\_, 2012.**

\_\_\_\_\_  
**MAYOR**

\_\_\_\_\_  
**CLERK**



**Schedule “A”**  
**Municipality of French River Properties**

Civic Address	Description	Details
Happy Landing Rd	Trout Lake Wharf (No land, water property only)	
1124 Hwy 64 S	Alban Cemetery	
796 HWY 64 S	Alban Community Centre/Fire Hall/Library	
50 St David St S	Noëlville Cemetery	
142 St David St S	Public Works Department	
North Channel Rd	North Channel Wharf (No land, water property only)	
200 St David St N	Jo Chartrand Park	
44 St. Christophe Street	Municipal Complex/Aide aux Seniors/Centre de santé/EMS (Emergency Management Services)	
St David St N	Noëlville Town Park	
15, 17 Dollard St	Noëlville Library/Fire Hall	
21 St Christophe St	Noëlville Arena	
37 St Antoine St	Art Galary/Dentist	
Quesnel Rd	Shanty Bay Wharf	
Sucker Creek Rd	Sucker Creek Wharf	
4585 Hwy 64	Noëlville Lagoon	
330 Houle Rd	Noëlville Landfill Site	
Plouffe Rd	Ouellette Rapids Wharf	



**Schedule “B”**

**THE CORPORATION OF THE MUNICIPALITY OF FRENCH RIVER  
BY-LAW 2012-39: SMOKE FREE BY-LAW**

**Set Fine Schedule**

**Part I Provincial Offences Act**

BEING A BY-LAW TO REGULATE SMOKING IN PUBLIC PLACES,  
IN WORKPLACES AND IN ALL MUNICIPAL PROPERTIES INCLUDING PUBLIC  
OUTDOOR SPACES IN THE CORPORATION OF THE MUNICIPALITY OF FRENCH  
RIVER

ITEM	COLUMN 1 Short form wording	COLUMN 2 Provision creating or Defining Offence	COLUMN 3 Set fines
1.			
2.			
3.			
4.			

**\*NOTE: Penalty provisions for the offences indicated above is Section 6 of By-Law number 2012-39 , a certified copy of which has been filed.**



**THE CORPORATION OF THE MUNICIPALITY OF FRENCH RIVER**

**BY-LAW 2012-63**

BEING A BY-LAW TO AUTHORIZE THE MAYOR AND CLERK  
TO ENTER INTO AN AGREEMENT WITH JAMES CECCHETTO  
FOR ACCESS OVER A ONE FOOT RESERVE

**WHEREAS** The Council of the Municipality of French River deems it desirable to enter into an Agreement with James Cecchetto and subsequent owners of the property access over the one foot reserve between the property and Gordon William Drive.

**NOW THEREFORE THE COUNCIL OF THE CORPORATION OF THE MUNICIPALITY OF FRENCH RIVER ENACTS AS FOLLOWS:**

- 1) The Mayor and Clerk are hereby authorized to enter into an Agreement with James Cecchetto and subsequent owners for access over the one foot reserve between the property and Gordon William Drive.
- 2) The attached Agreement shall form part of this By-law.
- 3) This By-law shall come into force and take effect upon third and final reading.

**READ A FIRST, SECOND AND THIRD TIME AND FINALLY PASSED  
THIS 21<sup>st</sup> DAY OF NOVEMBER, 2012.**

\_\_\_\_\_  
**MAYOR**

\* Agreement under separate cover.

\_\_\_\_\_  
**CLERK**



**THE CORPORATION OF THE MUNICIPALITY OF FRENCH RIVER**

**BY-LAW 2012-64**

BEING A BY-LAW TO CONFIRM THE PROCEEDINGS OF  
THE COUNCIL OF THE CORPORATION OF THE MUNICIPALITY OF FRENCH RIVER  
AT A MEETING HELD THIS 21<sup>ST</sup> DAY OF NOVEMBER 2012

**WHEREAS** pursuant to Section 5(1) of the Municipal Act, 2001, S.O. 2001, c.25 as amended to October 22, 2008, the powers of a municipality shall be exercised by its Council;

**AND WHEREAS** pursuant to Section 5(3) of the Municipal Act, 2001, S.O. 2001, c.25 as amended to October 22, 2008, a Municipal power, including a municipality's capacity, rights, powers and privileges under Section 9 shall be exercised by by-law unless the municipality is specifically authorized to do otherwise;

**AND WHEREAS** it is deemed expedient that proceedings of the Council of the Corporation of the Municipality of French River as herein set forth be confirmed and adopted by by-law;

**NOW THEREFORE THE COUNCIL OF THE CORPORATION OF THE MUNICIPALITY OF FRENCH RIVER ENACTS AS FOLLOWS:**

1. The actions of the Council of the Corporation of the Municipality of French River at the meeting held on this 21<sup>st</sup> day of November, 2012 in respect of each motion and resolution passed and other action taken by the Council of the Corporation of the Municipality of French River at this meeting is hereby adopted and confirmed as if all such proceedings were expressly embodied in this by-law.
2. The Mayor and proper officials of the Corporation of the Municipality of French River are hereby authorized and directed to do all things necessary to give effect to the actions of the Council of the Corporation of the Municipality of French River referred to in the preceding section hereof.
3. The Mayor and Clerk are authorized and directed to execute all documents necessary in that behalf and to affix the Seal of the Corporation of the Municipality of French River.
4. Section 1 does not apply to any action or matter that is required by law to be done by resolution.
5. Section 1 does not apply to any matter to which Ontario Municipal Board approval is required until such approval is obtained but Section 2 applies for the purpose of obtaining such approval.
6. This by-law shall come into force and take effect on the day it is passed.

**READ A FIRST, SECOND AND THIRD TIME AND FINALLY PASSED  
THIS 21<sup>ST</sup> DAY OF NOVEMBER, 2012.**

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**MAYOR**

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**CLERK**



# Sudbury East Municipal Association Resolution

Moved by: Claude.

No: 2012 -

Seconded by: Morgan

Date: October 25/12

WHEREAS DSB services are costly to all SEMA  
Municipalities.

BE IT THEREFORE RESOLVED THAT each Municipality  
look into the feasibility of ~~their own~~ services  
social services under SEMA. Combined.

☒ CARRIED

☐ DEFEATED

Amended by:

Paul Schoppmann  
Signature Presiding Officer

## DIVISION VOTE

FOR

AGAINST

Bouffard, Claude  
Flynn, Sonja  
Frappier, Pierre  
Bigras, Michel  
Opaleychuk, Clyde  
Pitfield, Morgan  
Schoppmann, Paul  
Lafleur, Jackie

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## DECLARATION CONFLICT OF INTEREST

\_\_\_\_\_  
(Name)

\_\_\_\_\_  
(Name)

\_\_\_\_\_  
(Name)

Disclosed his/her (their) interest(s), vacated his/her (their) seat(s), abstained from discussion  
and did not vote on this question.

\_\_\_\_\_  
SECRETARY-TREASURER