



Municipality of French River

AGENDA REGULAR MEETING OF COUNCIL

held in the Council Chambers
French River Municipal Complex
Wednesday, January 21, 2015 at 6pm

1.0 CALL TO ORDER, ROLL CALL AND ADOPTION OF THE AGENDA

2.0 PRAYER

3.0 DISCLOSURE OF PECUNIARY INTEREST

4.0 CLOSED SESSION - under section 239 (2) (b) "personal matters about an identifiable individual, including municipal or local board employees" to review applications to serve on the Economic Development Committee

5.0 DELEGATIONS

6.0 MANAGEMENT AND COMMITTEE REPORTS

6.1 Mayor's Report

- 6.1.1 Resolution - Approval of AMO Training for Councillors
- 6.1.2 Resolution - Appointment of Council Member to Economic Partners
- 6.1.3 Resolution - FONOM Conference Delegates, May 6-8 in Sudbury P.5

6.2 CAO/Clerk's Report

- 6.2.1 Resolution - Proposed Governance Changes (meeting structure on trial basis)
(Recommendation from Committee of the whole - Jan. 14, 2015)
 - combine Public Works and Environmental Committee
 - two (2) Regular Meetings per month that allow Council to resolve into Committee for informal discussions and recommendations to Council
 - Economic Development Committee at 6pm on Second Mondays
 - Regular Council Meeting at 6pm on Second Wednesdays
 - Public Works and Environmental Committee at 6pm on Third Wed.
 - Regular Council Meeting at 6pm on Fourth Wednesdays

6.3 Treasurer's Report

- 6.3.1 Resolution - Human Resources Services P.6
- 6.3.2 Resolution - Summer Students Grant Application P.10

6.4 Economic Development Department

- 6.4.1 Resolution - Appointment of Economic Development Committee Members
- 6.4.2 Resolution - Potential signage bylaw P.13

6.5 Public Works Department

- 6.5.1 Resolution - Review of Request for Proposals and analysis of Waste Management Collection & Disposal Services P.15

** indicates that the item is presented under separate cover / item est sous pli séparé)*

6.6 Manitoulin-Sudbury District Services Board

6.7 Ontario Provincial Police - Monthly Municipal Policing Report *

7.0 CONSENT AGENDA - Resolution to Approve Items 7.1, 7.3, 7.5 and Receive Items 7.2, 7.4

(For the purpose of convenience and for expediting the meeting, matters of repetitive or routine nature are included in the Consent Agenda and are voted on collectively. A Member of Council can request an Item to be singled out from the Consent Agenda to allow debate while all other Items remaining are voted on collectively. Each Item contained in the Consent Agenda is recorded separately in the minutes of the meeting.)

7.1 Adoption of Minutes by Resolution

7.1.1 Regular Council Meeting held December 17, 2014 **P . 17**

7.1.2 Special Meeting of Council held January 14, 2015 **P . 28**

7.1.3 Committee of the Whole Meeting held January 14, 2015 **P . 30**

7.2 Minutes Received by Resolution

7.3 Award of Tenders, Request for Proposals and Funding Matters by Resolution

7.4 Correspondence for Council's Information Received by Resolution

7.5 By-laws

7.5.1 2015-01 Authority to borrow money to meet current expenditures **P . 33**

7.5.2 2015-02 Ontario Community Infrastructure Fund (OCIF) - Formula Based Funding **P . 35**
Contribution Agreement (\$25,000 per year for years 2015-2017)

7.5.3 2015-03 Dedication of One (1) ft reserve to Hillcrest Road allowance **P . 36**

7.5.4 2015-04 Confirmation By-law **P . 39**

8.0 CORRESPONDENCE FOR COUNCIL'S CONSIDERATION

8.1 Resolution - Britt & Area Winter Carnival **P . 40**
Request for 1-2 hours of free ice time

8.2 Resolution - Declaration of the Noëlville Family Hockey Tournament of
February 13-15 as a Community Event

9.0 ADDENDUM (if required and by resolution)

10.0 NOTICES OF MOTION

11.0 ANNOUNCEMENTS AND INQUIRIES (from Mayor, Council Members and Public)

(This section of the Agenda is to allow Members of the Public and Members of Council to make brief verbal announcements and inquiries with the permission of the Chair (i.e.: conference attendance, meeting report, community event announcement). Inquiries shall deal with items pertaining to the current Agenda for the purpose of clarification only, and shall not be used to table new items that require Council's/Committee's consideration.)

12.0 ADJOURNMENT

** indicates that the item is presented under separate cover / item est sous pli séparé)*



Municipalité de la Rivière des Français

ORDRE DU JOUR **RÉUNION RÉGULIÈRE DU CONSEIL** qui aura lieu dans la salle du conseil Complexe municipal de la Rivière des Français Mercredi le 21 janvier 2015 à 18h

1.0 APPEL À L'ORDRE, PRÉSENCE ET L'ADOPTION DE L'ORDRE DU JOUR

2.0 PRIERE

3.0 RÉVÉLATIONS D'INTÉRÊT PÉCUNIAIRE

4.0 SESSION À HUIS CLOS - section 239 (2) (b) "des renseignements privés concernant une personne qui peut être identifiée, y compris des employés de la municipalité ou du conseil local" pour revoir les applications pour siéger au Comité de développement économique

5.0 DÉLÉGATIONS

6.0 RAPPORTS DE LA DIRECTION ET DES COMITÉS

6.1 Rapports du maire

- 6.1.1** Résolution - Approbation de formation par AMO pour conseillers
- 6.1.2** Résolution - Nomination d'un membre du Conseil à Partenaires dans l'économie
- 6.1.3** Résolution - Délégués à la Conférence FONOM, le 6-8 mai à Sudbury

6.2 Rapports du directeur administratif/greffier

- 6.2.1** Résolution - Changes proposes à la gouvernance (structure des réunions à titre d'essai) (*Recommandation de la réunion comité plénier du conseil le 14 jan., 2015*)
 - combiner Comité des travaux publics et l'environnement
 - deux (2) réunion régulière du Conseil par mois pour allouer le conseil de résoudre dans une réunion comité plénier pour pouvoir avoir des discussions informel et des recommandations au conseil
 - comité de développement économique à 18h - 2^e lundi
 - réunion régulière du Conseil à 18h - 2^e mercredi
 - Comité des travaux publics et l'environnement à 18h - 3^e mercredi
 - réunion régulière du Conseil à 18h - 4^e mercredi

6.3 Rapports de la trésorière

- 6.3.1** Résolution - Services des ressources humaines
- 6.3.2** Résolution - Demande de subvention pour étudiants d'été

6.4 Département de développement économique

- 5.4.1** Résolution - Nomination des membres au Comité de développement économique
- 5.4.2** Résolution - Règlement proposé concernant des enseignes

6.5 Département des travaux publics

- 6.5.1** Résolution - Examen des appels d'offre et l'analyse des services de gestion des déchets

** indicates that the item is presented under separate cover / item est sous pli séparé)*

6.6 Conseil des Services du District de Manitoulin-Sudbury

6.7 Police provinciale de l'Ontario - Rapport mensuel *

7.0 ORDRE DU JOUR REGROUPE

- Résolution pour adoptés Items 7.1, 7.3, 7.5 et recevoir Items 7.2, 7.4

(Par souci de commodité et pour accélérer le déroulement des réunions, les items répétitifs ou routiniers sont inclus à l'ordre du jour regroupé et adopté par un vote collectif. Un membre du conseil peut demander qu'on retire un item de l'ordre du jour regroupé pour permettre un débat ou un vote séparé à l'item isolé, le reste des items dans l'ordre du jour regroupé sont adopté collectivement. Tous les items dans l'ordre du jour regroupé sont inscrits séparément au procès-verbal de la réunion.)

7.1 Procès-verbaux adoptés par résolution

7.1.1 réunion régulière du Conseil le 17 décembre 2014

7.1.2 réunion spéciale du Conseil le 14 janvier 2015

7.1.3 réunion comité plénier du conseil le 14 janvier 2015

7.2 Procès-verbaux reçus par résolution

7.3 Soumissions et demandes de propositions et affaires financiers adoptées par résolution

7.4 Correspondance à titre de renseignement seulement reçus par résolution

7.5 Règlements adoptées par résolution

7.5.1 2015-01 Règlement pour l'autorité de faire un emprunt

7.5.2 2015-02 Fonds ontarien pour l'infrastructure communautaire - Volet des subventions basées sur une formule (25,000\$ par année for années 2015-2017)

7.5.3 2015-03 Affectation d'une réserve routière d'un pied au ch. Hillcrest

7.5.4 2015-04 Règlement de confirmation

8.0 CORRESPONDANCE À L'INTENTION DU CONSEIL

8.1 Résolution - Britt & Area Winter Carnival
Demande pour la surface de glace pour 1-2 heures sans frais

8.2 Résolution - Déclaration du Tourneement de famille de Hockey de Noëlville
du 13-15 février comme événement communautaire

9.0 ADDENDUM (si requis et par résolution)

10.0 AVIS DE MOTION

11.0 ANNONCES ET QUESTIONS (par membres du Conseil et gens du public)

(Cette section de l'ordre du jour vise à permettre les membres du public et les membres du Conseil à faire des annonces courtes et des enquêtes verbales avec la permission du président (ex: participation à une conférence, rapport d'une réunion, annonce d'un évènement communautaire). Les enquêtes doivent être concernant l'ordre du jour actuel dans le but de clarification seulement, et ne doivent pas être utilisés pour apporter un nouveau sujet qui nécessite une décision du Conseil ou au Comité.)

12.0 AJOURNEMENT

** indicates that the item is presented under separate cover / item est sous pli séparé)*



May 6 - 8, 2015
Holiday Inn
1696 Regent St., Sudbury

Preparations are now underway for the upcoming 2015 FONOM / MMAH Northeastern Municipal Conference hosted by the City of Greater Sudbury, May 6 - 8. This annual conference is the perfect opportunity to gain valuable insight into various municipal challenges, while reconnecting with municipal colleagues from across Northeastern Ontario.

Conference Highlights Include:

- Update on provincial legislation
- Information and insight on various municipal issues
- Banquet
- Annual Awards Presentation
- Annual FONOM Business Meeting

Opening Reception and Trade Show:
May 6, 2015

For further information regarding venues, accommodations, registration, exhibitor information, sponsorship opportunities as well as local information, please visit www.fonomsudbury.ca.

For all other conference inquiries, please contact:

Alison Stanley
 Information and Communications Officer
 Federation of Northern Ontario Municipalities
 Phone: (705) 337-4454
 Email: fonom.info@gmail.com

Redefining Resourceful
 Renouveler nos ressources

2015
FONOM/MMAH
NORTH EASTERN
MUNICIPAL CONFERENCE
 Conférence des municipalités
 du Nord-Est de 2015 de la
 FMNO et du MAML

GREATER SUDBURY
 GRAND SUDBURY



Du 6 au 8 mai 2015
Holiday Inn
1696, rue Regent, Sudbury

Les préparatifs sont maintenant en cours en vue de la Conférence de 2015 de la FMNO et du MAML pour les municipalités du Nord-Est, que tiendra la Ville du Grand Sudbury du 6 au 8 mai. Cette conférence annuelle est l'occasion idéale d'obtenir des renseignements utiles sur divers enjeux municipaux tout en reprenant contact avec des collègues du nord-est de l'Ontario.

Les points saillants de la conférence comprendront notamment :

- une mise à jour sur la législation provinciale;
- de l'information et des points de vue sur diverses questions d'intérêt municipal;
- un banquet;
- la présentation annuelle des prix;
- la séance de travail annuelle de la FMNO.

Réception d'accueil et salon professionnel :
Le 6 mai 2015

Pour plus de détails sur les lieux de la conférence, les possibilités d'hébergement, l'inscription, les exposants, les possibilités de commandites ou d'autres services locaux, veuillez consulter la page Web www.fonomsudbury.ca/

Pour toutes autres questions relatives à la conférence, veuillez communiquer avec :

Alison Stanley
 Agente d'information et de communications
 Fédération des municipalités du Nord de l'Ontario
 Téléphone : 705 337-4454
 Courriel : fonom.info@gmail.com



The Corporation of the Municipality of French River

Action Report

REPORT TO: Council	REPORT FROM: Julie Bouthillette	MEETING DATE: January 1, 2015
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HUMAN RESOURCES (HR) SERVICES

Subject

To allocate funds for human resources services.

Background

In the fall of 2012 the employee policy manual was reviewed internally and amended to satisfy some demands from staff, the interim CAO of the time and Council. When the permanent CAO was hired in July of 2013 one of his mandates was to review the employee policy manual, job descriptions and perform a pay equity review. In the fall of 2013 RFP's were issued for Compensation and Pay Equity Review Proposal. A report was done to the Finance and Administration committee on November 13, 2013 which included the costs ranging from \$17,000 to just under \$25,000. The Members recommended that the CAO request SEMA to add the item to Agenda for the meeting of November 27th to discuss the possibility of sharing the review or other assistance through LAS; results will be presented at the December meeting. The issue was never brought forward to Council subsequently.

Due to increased pressures from staff, in the summer and fall of 2014, the CAO took the initiative to retain a legal firm. The legal firm have reviewed the employee policy manual and proposed some changes for the cost of just under \$12,000 unbudgeted funds.

In the last month, the Mayor, Acting CAO/Clerk and the Treasurer have spent many hours revising the employee policy manual to include new policies based on issues that have arose in the last year.

On December 10th, 2014 an employee has issued a letter to the Municipality to voice his concern on his job title, job description and remuneration.

In mid-December, Municipal Staff and Council got through a difficult situation with the assistance of Weaver Simmons LLP a legal firm with HR experts as well as an independent investigator from DiBrina Sure Group a company that focuses on human resources management solutions and strategies who came highly recommended from Weaver Simmons.

On January 15th, 2015, the Treasurer and Deputy Treasurer attended a Web Meeting that focused on Employment and HR Issues.

This series of event have strengthened the importance of completing the employee policy manual and pay equity.

Discussion and Financial Considerations

According to conversation with the legal firm who was retained by the CAO there are approximately 5-7 hours of work remaining to complete the employee policy manual. As you will see from the RFP on Compensation and Pay Equity Review specification attached, the employee policy manual review was only one component of the entire scope of work.

Options 1 – complete the employee policy manual only with the legal firm retained by the former CAO

- COST: 5-7 hours of work at a cost of \$1,500 - \$2,100 (cost of \$300/hour)
- would not move us forward with a pay equity

Option 2 – re-issue the RFP to receive updated pricing

- COSTS: to be determined
- would comply with our procurement policy (fair and just process)
- less timely

Option 3 – Direct Purchase of HR services from DiBrina Sure on an hourly basis

- COST: 5 hours required to complete employee policy manual at \$185 - \$925.00
- would comply with our procurement policy for low value items
- would not move us forward with a pay equity

Option 4 – Unsolicited proposal from DiBrina Sure (attached)

- COST: \$15,600 paid in monthly installment of \$1,300
- Would meet all our HR needs for 2015
- Could comply with our procurement policy if we gather 2 more quotes (RFP's are not required under \$25,000)

Strategic Plan

Human resources are our biggest unrecorded asset. Impairing our good relation with our employees would have an impact on all six strategic objectives. To paraphrase Mark H. Mason lawyer with Hicks Morley Hamilton Stewart Storie LLP:

“The initial and ongoing cost of unionising is not comparable to the investment required to satisfy through negotiations non-unionized workers requests”

Communication Plan

As this is an administrative matter requiring Council's input there will be no public communication. All staff members will be invited to review and comment on the employee policy manual. Council will be presented with the revised employee policy manual and discussion will occur on any flagged items. Both sides (Council and Staff) will be consulted as many times required to get to an agreeable set of policies. This process is similar to collective bargaining.

Recommendation

We recommend that Council choose option 3 in order to expedite the completion of the employee policy manual and that option 4 be explored for the pay equity and all other human resources requirement of 2015.

Document(s) Attached

- Request for Proposal 2013-040 - Compensation and Pay Equity Review - Schedule “B” – Specifications
- Unsolicited Proposal for Human Resources Services from DiBrina Sure Group* Under Separate Cover

***Original Reports have been signed by:**

Prepared by:
Julie Bouthillette, Treasurer

Approved by: Mélanie Bouffard, Acting CAO/Clerk

Schedule “B” - Specifications

Purpose

The project sets out to ensure that the Town is:

- In compliance with the Pay Equity Act;
- A competitive employer;

Service levels

- Job Profiles and evaluations: Review job descriptions ensuring compliance with any legal requirements. Conduct interviews with employees and their respective supervisors to verify/clarify the information contained in the job descriptions as well as establishing a more effective/consistent job titling system.
- Employee policy manual: Review the employee manual and accounting implementation of the manual to ensure proper interpretation and simplicity
- Job evaluation, compensation review and pay grade study: Provide a job evaluation plan (grid or matrix) that can be applied to all positions to value the duties, responsibilities and qualifications for all positions streamline or simplify the classifications structure where possible
- Pay structure: establish a system that attracts and retains well qualified staff and maintains competitive compensation practices with those of comparable employers
 - Identify and define appropriate external labour market comparable considering size, population, economic climate, proximity, etc.
 - Conduct, tabulate, analyze and summarize the survey of identified benchmark positions against appropriate comparators.
 - Conduct a compensation review with salary range assignments for each job classification that defines number of pay steps or minimum/maximum for each range for all permanent and permanent part-time positions;
 - Complete internal salary relationship analysis including the development of appropriate internal relationship guidelines to ensure internal equity.
 - Recommend and describe in detail methodologies to be utilized for the on-going and long-term maintenance of the classification and compensation system.
- Pay equity: ensure that
- Performance review: Establish a semi-annual performance review mechanism that includes cross-evaluations.
- Previous pay equity documents will be provided to the successful candidate

Software functionality

- Upon completion Job evaluation plan, payroll grid, performance review templates and any other analysis tools must be submitted to the Municipality of French River in a workable Microsoft Office format. (either Word or Excel)



The Corporation of the Municipality of French River

Action Report

REPORT TO: Council	REPORT FROM: Julie Bouthillette, Treasurer	MEETING DATE: January 21, 2015
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SUMMER STUDENT GRANT APPLICATION

Subject

To approve summer student positions and allow staff to apply for any and all appropriate grant opportunities for the summer of 2015.

Background

Each year the Municipality of French River hires youths to assist with the increased summer work load and to cover during times of permanent staff vacations.

Discussion

In 2014 we had hired 9 summer students. This year we are proposing to hire 12 summer students adding one in by-law enforcement, one in economic development and one in Community Development. (Please see attached DRAFT Job Posting List for additional information)

Though there are costs to having summer students the benefit that they bring to the Municipality are greater. Also, it is a great way to provide employment opportunities to youths.

Financial Considerations

2014 Information (9 students)	2015 projected information (12 students)
Cost - \$52,612	Cost - \$75,940
Less: Subsidy – \$27,569	Less: Subsidy – \$13,120
Net Cost to Municipality \$25,042	Net Cost to Municipality \$62,820
Average cost per student \$2,782.50	Average cost per student \$5,235

Please note that any additional grant opportunity will reduce the Municipal Contribution.

Strategic Plan

Objective: Ensure community safety.

Direction: French River is a community where residents feel safe and secure, and where a full range of services is available to them, including police, fire, ambulance, by-law enforcement and emergency management.

Objective: Ensure environmental compliance and efficient waste collection.

Direction: French River is a community where it is as convenient to recycle as possible, and the level of service provided meets or exceeds the needs of its ratepayers.

Objective: Ensure timely knowledge of policies, bylaws, and building control standards.

Direction: French River is a community where development and enforcement (zoning, building control, by-law) is encouraged through the use of modern technology, persistent training and consistent communication with the public.

Objective: Provide beautiful places for the community to gather.

Direction: French River is a community where residents are proud to gather in accessible and properly maintained public spaces.

Objective: Provide personalized and efficient customer service.

Direction: French River is a community where its residents are provided with exceptional and friendly customer service in both official languages.

Objective: Provide safe travel for all road users.

Direction: French River is a community where travellers are provided with a safe, efficient road system which is properly signed, and permits all users equal access.

Communication Plan

This posting is scheduled to be published at the following locations:

- Post Office – Noelville – Not allowed at Post Office Alban
- Co-op Foodland
- Job Bank
- Option Emploi
- Cambrian College
- Caisse Populaire Alban – Not allowed at Caisse Populaire Noelville
- Lemieux
- Vision Paper
- College Boreal
- Laurentian University

Recommendation

We recommend that Council approves the summer student positions and allows staff to apply for any and all appropriate grant opportunities for the summer of 2015 and commits up to \$63,000 of the 2015 budget for summer student positions.

Document(s) Attached

Summer Job Posting

***Original Reports have been signed by:**

Prepared by:

Julie Bouthillette, Treasurer

Approved by: Mélanie Bouffard, Acting CAO/Clerk



Municipality of French River Summer Job Postings

The Corporation of the Municipality of French River is seeking students to fill summer positions. These positions are funded in part by the Government of Canada's Summer Career Placement program.

Eligibility criteria of the program:

- Must be between the age of 15 and 30;
- Must have been a full-time student in the previous academic year, and intending to return to school on a full-time basis this fall;
- Satisfactory background and criminal records check; eligible to work in Canada;
- Valid Class G driver license required for positions with a duration of 16 weeks;
- Must provide own CSA approved safety footwear;
- Ability to work outdoors and in variable weather conditions;
- Must be able to work individually and as a team when required.
- Please see our website at www.frenchriver.ca or call (705)898-2294 for complete job descriptions.

1-Administration Assistant (Main Office) with a duration of 16 weeks

- From May 4 to August 21, 2015;
- Greets and serves the public in both official languages at the service counter;
- Collects tax payments, fees and other revenues at the counter;
- Performs clerical functions and answers queries from the public in this related area;
- Assist with other duties as necessary.

4-Public Works, Environmental and Facilities Assistants with a duration of 16 weeks

- From May 4 to August 21, 2015;
- Carry out assigned duties in the day to day operations of the Public Works, Environmental and Parks and Recreation Departments;
- Provide general maintenance support and assistance in the care of roadways, municipal green spaces and recreation facilities;
- Assist in the daily waste management operations;
- Increase and promote recycling and waste diversion;
- Assist with other duties as necessary.

3- Public Works, Environmental and Facilities Assistants with a duration of 8 weeks

- From June 29 to August 21, 2015;
- Tasks as per the above 16 week position.

1-Community Development Assistant with a duration of 16 weeks

- From May 4 to August 21, 2015;
- Assists in planning, organizing, implementing and coordinating programs, leisure activities for youth, agencies and groups to meet cultural and leisure needs of the community;
- Assist with other duties as necessary.

1- Community Development Assistant with a duration of 8 weeks

- From June 29 to August 21, 2015;
- Tasks as per the above 16 week position.

1-Economic Development Assistant with a duration of 16 weeks

- From May 4 to August 21, 2015;
- Assist in planning, organizing, implementing and coordinating the Business Development Program and Tourism Visitation/Marketing Program;
- Assist with other duties as necessary.

1-Municipal Law Enforcement Assistant with a duration of 16 weeks

- From May 4 to August 21, 2015;
- Assist with the enforcement of municipal by-laws and is required to investigate, administer and enforce the provisions of all by-laws of the municipality as well as applicable provincial statutes;
- Assist with other duties as necessary.

To apply, forward a letter of interest and a resume to the attention of Lucie Rochon, Deputy Treasurer, Municipality of French River, P.O. Box 156, Suite 1, 44 St. Christophe Street, Noelville, ON, P0M 2N0, Telephone: 898-2294, Fax: 898-2181, Email: lrochon@frenchriver.ca. The deadline for the positions with a duration of 16 weeks is Friday, March 13th, 2015, 4:30 p.m.; and for a duration of 8 weeks is Friday, May 15th, 2015, 4:30p.m.



The Corporation of the Municipality of French River

Action Report

REPORT TO: Regular Council Meeting	REPORT FROM: Economic Development By-law Enforcement	MEETING DATE: January 21, 2015
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POTENTIAL SIGNAGE BYLAW

Subject

To inform Council of plans for the creation and administration of a signage bylaw.

Background

In late 2014, Council requested that staff consult with the real estate community regarding signage at intersections, on hydro utility poles, and in the Ministry of Transportation's right of way, with a report to be brought forward at the January Regular Meeting of Council.

Discussion

Consultations have been completed with many of the real estate agents in the area, informing them of the Municipality's plans and allowing them to provide feedback on what they view as strengths and weaknesses of signage, and marketing in general. Staff also took this opportunity to learn more about the demographic profile of those who are moving to and from the area for economic development purposes.

The companies and agents are not against a signage bylaw, and understand the concerns of the residents and Council.

The bylaw will also cover election signage, and possibly temporary or business signage. Staff will consult with various bylaws from similar communities in an effort to achieve a consistent and simple bylaw.

Staff will also consult with Hydro One and the Ministry of Transportation regarding what can be done in the interim on existing signs.

Financial Considerations

A signage bylaw would cost only staff time to create, and could come with possible fines for offenses that contravene it. This may create a small amount of revenue for the Municipality, though this is not the specific reason for drafting a bylaw of this nature.

Strategic Plan

Objective: Ensure timely knowledge of policies, bylaws, and building control standards.

Direction: French River is a community where development and enforcement (zoning, building control, by-law) is encouraged through the use of modern technology, persistent training and consistent communication with the public.

Communication Plan

Consultation has been completed with many of the real estate businesses and once approved, will be posted on the municipal website. It will likely be sent directly to any affected stakeholder for ease of access as well.

In the case of election signs, the bylaw will be included in the candidate package during the next municipal election.

Recommendation

That Council directs staff to draft a signage bylaw, to be discussed during meetings held in April 2015, with the goal of enforcing the bylaw by the long weekend in May (opening of tourism season).

Document(s) Attached

N/A

***Original Reports have been signed by:**

**Prepared by: Brennan Kenny, Economic Development Manager
Michael Campbell, Municipal Law Enforcement Officer**

Reviewed by: Julie Bouthillette, Treasurer

Approved by: Mélanie Bouffard, Acting CAO/Clerk



The Corporation of the Municipality of French River

Action Report

REPORT TO: Council	REPORT FROM: Julie Bouthillette	MEETING DATE: January 1, 2015
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WASTE MANAGEMENT COLLECTION AND DISPOSAL SERVICES

Subject

To allocate funds for expert to assist staff review the Waste Management Collection and Disposal Services RFP responses and prepare reports and presentation for Council and Public.

Background

In March 2013, a member of the Environmental Committee presented a report relating to waste management. Since that date, many more discussions, reports and analysis have been prepared and presented to this committee. In May of 2014 the Environmental Committee reviewed a draft of the RFP containing all different waste management alternatives. Many comments were received. The comment that was the most striking was the complexity of the issue and how to prepare an adequate review grid that would compare adequately the different alternatives. With these comments, the administration went back to the drawing board and also consulted with some industry experts. The experts made it very clear that it be the responsibility of Council taking into account the recommendations of the Environmental Committee that a system be chosen before an RFP is issued.

In order to perform a due diligence analysis of all alternatives, Council Approved that a Request for Proposal for Waste Management Collection and Disposal - subcontracted Curbside System (waste and recycling) be prepared and issued. (Resolution #2014- 159 on July 16th, 2014).

The RFP was released on September 25th, 2014 and an addendum was release on November 25th, 2014 with a closing date of January 9th, 2015

Discussion

In order to evaluate the responses of the RFP, staff is creating a team composed of:

Jim Sartor: Public Works Superintendent (responsible for environmental services)

Kevin Benvenuty : Environmental Services Senior Operator

Julie Bouthillette: Treasurer

(To be confirmed) Antoine C. Boucher, P. Eng: Director of Public Works and Engineering from the Municipality of East Ferris

The proposed timeline is as follows:

1. Team meeting 1: Determine Scoring Grid and Evaluate all RFP's (week of Feb 2-6)
2. Team meeting 2: Preparation of Council Presentation (week of Feb 9-13)
3. Council meeting: Presentation to Council (February 28th)
4. Presentation to Public Town Hall meeting: Saturday March 21st (from 1pm-3pm)
5. Council Meeting: Decision point (March 25th)

Financial Considerations

In order to review the Waste Management Collection and Disposal Services RFP responses and prepare reports and presentation for Council and Public we are asking council to commit up to \$5,000 (municipal portion of HST included) of the 2015 budget.

The funds will be spent on:

1. engaging Antoine C. Boucher, P. Eng from the Municipality of East Ferris which becomes a shared service encouraged by the Ministry of Municipal Affairs and Housing - \$2,000 to \$3,000 depending on the level of service required by council
2. social media campaign, advertising, notice \$1,000
3. town hall meeting \$500
4. Unexpected \$500

Strategic Plan

Objective: Ensure environmental compliance and efficient waste collection.

Direction: French River is a community where it is as convenient to recycle as possible, and the level of service provided meets or exceeds the needs of its ratepayers.

Objective: Ensure timely knowledge of policies, bylaws, and building control standards.

Direction: French River is a community where development and enforcement (zoning, building control, by-law) is encouraged through the use of modern technology, persistent training and consistent communication with the public.

Objective: Provide beautiful places for the community to gather.

Direction: French River is a community where residents are proud to gather in accessible and properly maintained public spaces.

Communication Plan

Notice of Town Hall meeting will be attached to the February Tax Bills. Town hall will be held on a Saturday afternoon to allow taxpayers who reside out of town to attend. Social Media Campaign will be launched in February. Posters will be put up in all public places.

Recommendation

We recommend that Council approves the team selected, the proposed timeline and commits up to \$5,000 (municipal portion of HST included) of the 2015 budget.

Document(s) Attached

N/A

***Original Reports have been signed by:**

Prepared by:
Jim Sartor, Public Works Superintendent

Reviewed by:
Julie Bouthillette, Treasurer

Approved by: Mélanie Bouffard, Acting CAO/Clerk



Municipality of French River

MINUTES OF THE REGULAR MEETING OF COUNCIL held in the Council Chambers French River Municipal Complex Wednesday, December 17, 2014 at 7:00 p.m.

Members Present:

Mayor Claude Bouffard(Chair), Councillors Michel Bigras, Ronald Garbutt, Tammy Mitchell, Gisèle Pageau, Denny Sharp, Dean Wenborne

Members Excused:

Officials Present:

Mélanie Bouffard, Acting CAO/Clerk
Julie Bouthillette, Treasurer/Tax Collector
Robert Martin, Parks, Recreation & Facilities Manager
Brennan Kenny, Economic Development Manager

Guests:

8 Members of public

1. CALL TO ORDER, ROLL CALL AND ADOPTION OF THE AGENDA

The Chair called the meeting to order at 7:00 p.m.

Moved By: Ron Garbutt
Seconded By: Gisèle Pageau

Resol. 2014- 268

BE IT RESOLVED THAT the agenda be accepted as distributed and amended to add two addendums:

1. Correction to Resolution adopted November 19th - Funding Application to the Small Communities Fund (SCF) for the French River Landfill Rehabilitation and Improvement Project

2. Revision to the Asset Management Plan

Carried

2. PRAYER

3. DISCLOSURE OF PECUNIARY INTEREST

None declared.

4. CLOSED SESSION

Moved By: Michel Bigras
Seconded By: Dean Wenborne

Resol. 2014- 269

BE IT RESOLVED THAT the next portion of the meeting be closed to the public in order to consider directions that should be given to senior staff pursuant to section 239 (2) (b) "personal matters about an identifiable individual, including municipal or local board employees" to review applications to serve on the French River Library Board and in respect to a Human Resources matter.

Carried

Moved By: Denny Sharp
Seconded By: Michel Bigras

Resol. 2014- 271

BE IT RESOLVED THAT the open session reconvenes at 7:59 p.m.

Carried

4.1 Resolutions emanating from Closed Session

4.1.1 Resignation of Sébastien Goyer as CAO/Clerk

Moved By: Gisèle Pageau
Seconded By: Tammy Mitchell

Resol. 2014- 272

BE IT RESOLVED THAT the Council of the Corporation of the Municipality of French River hereby accepts the resignation of Sébastien Goyer as Chief Administrative Officer/Clerk as of December 11, 2014.

Carried

4.1.2 Approval of compensation for the Acting CAO/Clerk

Moved By: Michel Bigras
Seconded By: Ron Garbutt

Resol. 2014- 273

BE IT RESOLVED THAT the Council of the Corporation of the Municipality of French River hereby approves that Mélanie Bouffard be compensated at the CAO/Clerk Human Resources Pay Grid for Acting as CAO/Clerk from December 8, 2014 until further notice.

Carried

4.1.3 Approval to extend Employee Assistance Program hours

Moved By: Tammy Mitchell
Seconded By: Dean Wenborne

Resol. 2014- 274

BE IT RESOLVED THAT the Council of the Corporation of the Municipality of French River hereby authorizes an extension of counselling hours as per the Employee Assistance Program through the Sudbury Counselling Centre as directed in the Closed Session Meeting of December 17, 2014.

Carried

5. DELEGATIONS

6. MANAGEMENT AND COMMITTEE REPORTS

6.1 Mayor's Report

Mayor gave a verbal report.

6.1.1 Approval of Councillor Training with AMO

Moved By: Tammy Mitchell
Seconded By: Dean Wenborne

Resol. 2014- 275

BE IT RESOLVED THAT the Council of the Corporation of the Municipality of French River hereby approves the following Councillor training with AMO:

1. Michel Bigras, Council Training 101 and Personal Responsibilities, at an approximate cost of \$1,800
2. Tammy Mitchell, Council Training 101 and Personal Responsibilities, at an approximate cost of \$1,800
4. Denny Sharp, Council Training 101, at an approximate cost of \$1,200

Carried

6.2 CAO/Clerk's Report

6.2.1 ROMA/OGRA Conference

Moved By: Ron Garbutt
Seconded By: Gisèle Pageau

Resol. 2014- 276

BE IT RESOLVED THAT Council of the Municipality of French River hereby approves that the following members of Council and Staff attend the ROMA/OGRA Conference, Feb 22-25, 2015 held at the Toronto

Fairmont Royal York at an approximate cost of \$2,400 each:

1. Jim Sartor
2. Mike Bigras
3. Ron Garbutt
4. Tammy Mitchell
5. staff member to be later determined
6. Claude Bouffard

Carried

register them for town forum,
start thinking of minister delegation
health, power surge
400th anniversary

6.2.2 Signing Authorities

Moved By: Ron Garbutt
Seconded By: Michel Bigras

Resol. 2014- 277

BE IT RESOLVED THAT the Council of the Corporation of the Municipality of French River hereby reaffirms that the following two members of Council and two employees are the signing authorities for the Municipality of French River as of December 11, 2014:

1. Mayor Claude Bouffard
2. Councillor Michel Bigras
3. Julie Bouthillette, Treasurer/Tax Collector
4. Mélanie Bouffard, Acting CAO/Clerk

AND THAT the signing authority for Sébastien Goyer be revoked.

Carried

6.3 Treasurer's Report

Treasurer summarized written report.
October cash disbursements

reported an overbudget in administrative representation

6.3.1 Report on Service Agreement with Dentist Dr. Couto

The Treasurer summarized the report.
what is his practice, try to get more info from him, what kind of services
does his provide, how often has he been here

Council agreed to extend his agreement for three months

6.3.2 2015 Budget Process

The Treasurer summarized the report.

Moved By: Dean Wenborne
Seconded By: Gisèle Pageau

BE IT RESOLVED THAT the Council of the Corporation of the Municipality of French River hereby approves that the finance department seeks out a proposal from an expert in the field of Municipal Financial and Operation reviews and that a delegation be set up for the next meeting of council.

Carried

6.3.3 Report on 2015 Budget Communication Plan

The Treasurer summarized the report

6.4 Appointments

6.4.1 Appointment of 1 council member, 1 member of School Board and 7 members of the public to the French River Library Board

Moved By: Dean Wenborne
Seconded By: Ron Garbutt

Resol. 2014- 279

BE IT RESOLVED THAT the Council of the Corporation of the Municipality of French River hereby appoints the following member of council, member of school board and the following seven (7) members of the public to the French River Library Board:

1. Councillor Tammy Mitchell
2. Shelley Duquette-Lafortune
3. Suzanne Guilbeault
4. Liliane Lamothe
5. Larry Bouffard
6. Shirley Marcoux
7. Angela Williams
8. Evelin Dionne
9. Suzanne Bisailon

Carried

6.4.2 Appointment of 1 council member to the Manitoulin-Sudbury District Services Board

Moved By: Michel Bigras
Seconded By: Gisèle Pageau

Resol. 2014- 280

BE IT RESOLVED THAT the Council of the Corporation of the Municipality of French River hereby appoints the following member of Council to the Manitoulin-Sudbury District Services Board:

1. Councillor Dean Wenborne

Carried

6.4.3 Appointment of 2 council members to the Sudbury East Planning Board

Moved By: Ron Garbutt
Seconded By: Dean Wenborne

Resol. 2014- 281

BE IT RESOLVED THAT the Council of the Corporation of the Municipality of French River hereby appoints the following two (2) members of Council to the Sudbury East Planning Board:

1. Councillor Denny Sharp
2. Councillor Mike Bigras

Carried

6.4.4 Appointment of 2 council members to the Sudbury East Municipal Association and 1 alternate member

Moved By: Denny Sharp
Seconded By: Tammy Mitchell

Resol. 2014- 282

BE IT RESOLVED THAT the Council of the Corporation of the Municipality of French River hereby appoints the following two (2) members of Council to the Sudbury East Municipal Association and 1 alternate member:

1. Mayor Claude Bouffard
2. Councillor Mike Bigras
3. Councillor Gisèle Pageau, as alternate

Carried

6.4.5 Appointment of 1 council member to be the Fire Department Representative

Moved By: Tammy Mitchell
Seconded By: Gisèle Pageau

Resol. 2014- 283

BE IT RESOLVED THAT the Council of the Corporation of the Municipality of French River hereby appoints the following member of Council as the Fire Department Representative:

1. Councillor Denny Sharp

Carried

6.4.6 Appointment of 2 council members to the Ad hoc Lease Renewal Committee

Moved By: Dean Wenborne
Seconded By: Denny Sharp

Resol. 2014- 284

BE IT RESOLVED THAT the Council of the Corporation of the Municipality of French River hereby appoints the following two (2) members of Council to the Ad hoc Lease Renewal Committee:

1. Councillor Ron Garbutt
2. Councillor Gisèle Pageau

Carried

6.8 Manitoulin-Sudbury District Services Board

6.9 Ontario Provincial Police

The Policing Report for the month of November 2014 was distributed and any questions are to be forwarded to the Mayor to bring forward at the Community Policing Advisory Committee meeting.

7. CONSENT AGENDA

The following motion was presented to adopt the items contained in the Consent Agenda:

Moved By: Ron Garbutt
Seconded By: Michel Bigras

Resol. 2014- 285

BE IT RESOLVED THAT the Council of the Corporation of the Municipality of French River hereby approves the Items of the Consent Agenda under Sections 7.1, 7.3 and 7.5 and receives the Items under Sections 7.2 and 7.4.

Carried

7.1 Adoption of Minutes by Resolution

Moved By: Ron Garbutt
Seconded By: Michel Bigras

Resol. 2014- 286

BE IT RESOLVED THAT the following minutes be adopted as presented:

Regular Council Meeting held November 19, 2014
Inaugural Meeting of Council held December 1, 2014

Carried

7.2 Minutes Received by Resolution

Moved By: Ron Garbutt
Seconded By: Michel Bigras

Resol. 2014- 287

BE IT RESOLVED THAT the following minutes be received as presented:

French River Public Library Board held November 18, 2014
Sudbury & District Board of Health held October 16, 2014

Carried

7.3 Award of Tenders and Request for Proposals by Resolution

7.4 Correspondence for Council's Information Received by Resolution

7.5 Adoption of By-laws by Resolution

The following By-laws were read and adopted:

7.5.1 Agreement for lease of space with Dr Couto (Dental Office)

Moved By: Ron Garbutt
Seconded By: Michel Bigras

Resol. 2014- 288

BE IT RESOLVED THAT By-law 2014-43, being a by-law to authorize an Extension Agreement to lease space at 37 St-Antoine Street with Doctor Couto Dental Office be read a first, second and third time and finally passed.

Carried

7.5.2 Confirmation By-law

Moved By: Ron Garbutt
Seconded By: Michel Bigras

Resol. 2014- 289

BE IT RESOLVED THAT By-law 2014-44, being a by-law to confirm the proceedings of the Council of the Corporation of the Municipality of French River at a meeting held on December 17, 2014 be read a first, second and third time and finally passed.

Carried

8. CORRESPONDENCE FOR COUNCIL'S CONSIDERATION

9. ADDENDUM (if required and by resolution)

Moved By: Denny Sharp
Seconded By: Tammy Mitchell

Resol. 2014- 290

BE IT RESOLVED THAT the Council of the Corporation of the Municipality of French River hereby allows two Addendums to the Agenda as per the rules of the Procedural By-law 2012-70 under Section 8.8 authorizing Council to deal with an urgent matter that requires the immediate consideration of Council.

Carried

Moved By: Denny Sharp
Seconded By: Michel Bigras

Resol. 2014- 291

WHEREAS a Resolution was adopted on November 19, 2014 to approve the Funding Application to the Small Communities Fund (SCF); and

WHEREAS the costs stated in the said resolution require to be modified to reflect the total project cost of \$833,406 including HST

THEREFORE BE IT RESOLVED THAT the Council of the Corporation of the Municipality of French River hereby approves the Funding Application to the Small Communities Fund (SCF) for the French River Landfill Rehabilitation and Improvement Project for an amount of eligible costs of \$750,510;

AND FURTHER that the sum of \$250,170 which represents 33% of the Small Communities Fund be committed to this project by the Municipality.

Carried

Moved By: Dean Wenborne
Seconded By: Denny Sharp

Resol. 2014- 292

BE IT RESOLVED THAT the Council of the Corporation of the Municipality of French River hereby adopts the revised Asset Management Plan as attached and dated December 2014.

Carried

10. NOTICES OF MOTION

10.1 To Establish a Policy to Bring the Final Draft of the Municipal Budget to the Public each Year **Motion submitted by Councillor Ron Garbutt**

Moved By: Ron Garbutt
Seconded By: Gisèle Pageau

Resol. 2014- 293

WHEREAS the municipal budget is the document that specifies the spending of the municipal taxpayer's dollars; and

WHEREAS it is the responsibility of council to over-see and set the budget, which staff must follow; and

WHEREAS it is also council's responsibility to be open and transparent to the tax payer with regards to the spending of their taxpayer dollars; and

WHEREAS the best way to achieve this transparency is to hold public meetings to explain to the public the draft budget for the upcoming year and receive the taxpayer's comments on the draft budget;

THEREFORE BE IT RESOLVED THAT council set a policy to present the final draft budget each year to the taxpayers of this municipality in the form of special budget meetings located in the urban centers of our municipality being "French River Municipal Office in Noëlville", "Alban Community Center in Alban", and the "Monetville Public School in Monetville" for the convenience of our taxpayers in those areas. The meetings should be scheduled for evenings or week-ends for the convenience of working taxpayers.

THEREFORE BE IT FURTHER RESOLVED THAT members of council and staff be present to explain the budget and answer any questions that may arise from the public and to make note of any comments/suggestions from the public.

Moved By: Michel Bigras
Seconded By: Denny Sharp

Motion to defer for one month, until the next Council Meeting to discuss the whole Communication Plan for the Budget 2015.

Deferral Carried

11. ANNOUNCEMENTS AND INQUIRIES

A Committee of the Whole meeting was scheduled for Wednesday, January 14th, 2015 at 6pm to discuss the following items:

- meeting/governance structure
- budget process and communication plan for 2015
- CAO recruitment process

12. ADJOURNMENT

Moved By: Michel Bigras

Resol. 2014- 294

Seconded By: Denny Sharp

BE IT RESOLVED THAT the meeting be adjourned at 9:38 p.m.

Carried

MAYOR

CLERK



Municipality of French River

MINUTES OF THE SPECIAL MEETING OF COUNCIL

held in the Council Chambers
French River Municipal Complex
Wednesday, January 14, 2015 at 6pm

Members Present:

Mayor Claude Bouffard(Chair), Councillors Michel Bigras, Ronald Garbutt, Tammy Mitchell, Gisèle Pageau, Denny Sharp, Dean Wenborne

Members Excused:

Officials Present:

Mélanie Bouffard, Acting CAO/Clerk
Julie Bouthillette, Treasurer/Tax Collector
Brennan Kenny, Economic Development Manager
Robert Martin, Parks, Recreation & Facilities Manager

Guests:

9 Guests

1. Call to order, roll call and adoption of the agenda

The Chair called the meeting to order at 6pm.

Moved By: Ron Garbutt
Seconded By: Tammy Mitchell

Resol. 2015- 1

THAT the agenda be approved as distributed.

Carried

2. Disclosure of Pecuniary Interest

None declared.

3. Action Report - Canada Day Event

3.1 Funding Application to Celebrate Canada Grant Program

The Economic Development Manager presented the report.

Moved By: Michel Bigras
Seconded By: Denny Sharp

Resol. 2015- 2

THAT Council approves the Funding Application to the Celebrate Canada Grant Program for the 2015 Canada Day Events for an amount of \$6,450.

Carried

3.2 Approval of funds for the Celebrate Canada Grant

Moved By: Gisèle Pageau
Seconded By: Tammy Mitchell

Resol. 2015- 3

THAT Council approves to contribute the amount of up to \$6,000 towards the 2015 Canada Day Events pending the result of the Celebrate Canada Grant Program.

Carried

4. Adjournment

Moved By: Denny Sharp
Seconded By: Tammy Mitchell

Resol. 2015- 4

THAT the special meeting be adjourned at 6:15 p.m.

Carried

MAYOR

CLERK



Municipality of French River

MINUTES OF THE COMMITTEE OF THE WHOLE MEETING

held in the Council Chambers
French River Municipal Complex
Wednesday, January 14, 2015 at 6:15 pm

Members Present:

Mayor Claude Bouffard, Councillors Michel Bigras (Chair), Ronald Garbutt, Tammy Mitchell, Gisèle Pageau, Denny Sharp, Dean Wenborne

Members Excused:

Officials Present:

Mélanie Bouffard, Acting CAO/Clerk
Julie Bouthillette, Treasurer/Tax Collector
Brennan Kenny, Economic Development Manager

Guests:

9 guests
Oscar Poloni, KPMG

1. Call to order, roll call and adoption of the agenda

The Chair called the meeting to order at 6:15 p.m.

Moved By: Denny Sharp
Seconded By: Ron Garbutt

Resol. 2015- 5

THAT the Committee approves the agenda as distributed.

Carried

2. Disclosure of Pecuniary Interest

None declared.

3. Delegations

3.1 KPMG, Proposal to Assist with an Operational Review and Long-Term Financial Plan

Oscar Poloni of KPMG presented the proposal and elaborated on the proposed services.

The Committee recommended to Council to single source the services of KPMG for an Operational Review and Long-Term Financial Plan, that Terms of Reference be prepared and a Resolution be brought forward at the Regular Council Meeting of February 11, 2015.

4. Management Reports

4.1 Mayor's Report

4.2 CAO/Clerk's Report

4.2.1 Governance Model

The Acting CAO/Clerk presented the report.

The Committee recommended that Council adopt Option 4 on a trial basis as follows:

1. Combine Public Works and Environmental Committee as a Standing Committee, Terms of Reference to include the appointment of three Council Members and alternates, allow all Council Members to participate in discussions, only appointed members have the right to vote
2. Status quo of Economic Development Committee, Advisory Committee
3. Schedule two (2) Regular Council Meetings per month that would allow Council to resolve into Committee of the Whole for informal discussions and recommendations to Council
4. Schedule:
Economic Development Committee, 6pm on Second Mondays
Public Works and Environmental Committee, 6pm on Third Wednesdays
Regular Council Meeting, 6pm on Second Wednesdays
Regular Council Meeting, 6pm on Fourth Wednesdays

A Resolution will be brought forward at the Regular Council Meeting of January 21, 2015, the trial period will also be determined.

At the end of the trial period, the decision will be evaluated as well as the status of the Public Works and Environmental Committee as Standard Committee vs Advisory Committee and whether those items could be presented directly to Council eliminating the committee all together. Once a final decision is made by Council, the Procedural By-law will be amended accordingly.

4.3 Treasurer's Report

4.3.1 Draft Budget Timetable 2015

The Treasurer presented the report and amendments were made to the timetable to consider everyone's availability.

5. ADDENDUM (if required and by resolution)

6. NOTICES OF MOTION

7. ANNOUNCEMENTS AND INQUIRIES

8. CLOSED SESSION

9. ADJOURNMENT

Moved By: Claude Bouffard
Seconded By: Ron Garbutt

Resol. 2015- 6

THAT the meeting be adjourned at 9: 47 p.m.

Carried

MAYOR

CLERK

THE CORPORATION OF THE MUNICIPALITY OF FRENCH RIVER

BY-LAW 2015-01

BEING A BY-LAW TO AUTHORIZE THE BORROWING OF MONEY TO MEET CURRENT EXPENDITURES

WHEREAS the Council of the Corporation of the Municipality of French River deems it necessary to borrow funds from time to time to meet, until the taxes are collected, the current expenditures of the Corporation for the current year under the provisions of the Municipal Act, 2001 S.O. 2001, c. 45, as amended to October 22, 2008;

AND WHEREAS Section 407 of the Municipal Act, 2001 S.O. 2001, c. 45, as amended to October 22, 2008, provides authority for a council by By-law to authorize the head of council and the Treasurer to borrow from time to time, by way of promissory note or bankers' acceptance, such sums as the council considers necessary to meet, until taxes are collected and other revenues are received, the current expenditures of the Corporation for the current year,

AND WHEREAS the total amount which may be borrowed from all sources at any one time to meet the current expenditures of the Corporation, except with the approval of the Ontario Municipal Board, is limited by Section 407 of the Municipal Act.

NOW THEREFORE the Council of the Corporation of the Municipality of French River enacts as follows:

1. The Mayor and the Treasurer of the Corporation are hereby authorized on behalf of the Corporation to borrow from time to time, from the Caisse Populaire d'Alban and the Caisse Populaire de Noëlville, herein after referred to as the Bank, funds to meet, until the taxes are collected, the current expenditures of the Corporation for the year including the amount required for the purposes mentioned in the Municipal Act, as amended, and to give, on behalf of the Corporation, to the Bank a promissory note or notes, sealed with the corporate seal and signed by them for the money so borrowed with interest at a rate not exceeding Prime plus one quarter per cent per annum, which may be paid in advance or otherwise.
2. The total amount which may be borrowed at any one time under this By-law, together with the total of any similar borrowing that has not been repaid, shall not exceed, from January 1st until September 30th of the current year, 50 percent of the estimated revenues of the Corporation as set forth in the estimates adopted for the year. Such borrowing shall not exceed, from October 1st until December 31st of the current year, 25 percent of the said estimated revenues of the Corporation as set forth in the estimates adopted for the year. For purposes of this By-law, the estimated revenues of the corporation shall not include revenues derivable or derived from (a) arrears of taxes, fees or charges, or (b) a payment from a reserve fund of the municipality, whether or not the payment is for a capital purpose.

3. All sums borrowed from the Bank, for any or all the purposes mentioned in the Sec. 407 of the Municipal Act, as amended, shall, with interest thereon, be a charge upon the whole of the revenues of the Corporation for the current year and for all preceding years, as and when such revenues are received.
4. The Treasurer is hereby authorized and directed to apply in payment of all sums borrowed under the authority of this By-law, as well as all other sums borrowed in this year and any previous years, from the Bank for any purposes mentioned in the Municipal Act, 2001, S.O. 2001, C. 25, as amended, together with interest thereon, all of the money collected or received from any other source, which may lawfully be applied for such purpose.
5. This By-law shall come into force and take effect on the day it is passed.
6. Any and all By-laws inconsistent with this By-law are hereby repealed.

**READ A FIRST, SECOND AND THIRD TIME AND FINALLY PASSED
THIS 21st DAY OF JANUARY, 2015.**

MAYOR

CLERK

THE CORPORATION OF THE MUNICIPALITY OF FRENCH RIVER

BY-LAW 2015-02

BEING A BY-LAW TO AUTHORIZE THE EXECUTION OF
A CONTRIBUTION AGREEMENT
WITH THE MINISTRY OF AGRICULTURE, FOOD AND RURAL AFFAIRS

WHEREAS the Council of the Municipality of French River deems it desirable to execute a Contribution Agreement with the Ministry of Agriculture, Food and Rural Affairs for the Ontario Community Infrastructure Fund - Formula-Based Funding.

NOW THEREFORE THE COUNCIL OF THE CORPORATION OF THE MUNICIPALITY OF FRENCH RIVER ENACTS AS FOLLOWS:

- 1) That the execution of the Contribution Agreement with the Ministry of Agriculture, Food and Rural Affairs be authorized for the Ontario Community Infrastructure Fund- Formula-Based Funding.
- 2) The attached Contribution Agreement shall form part of this By-law.
- 3) That any By-law inconsistent with this By-law is hereby repealed.
- 4) This By-law shall come into force and take effect upon third and final reading.

**READ A FIRST, SECOND AND THIRD TIME AND FINALLY PASSED
THIS 21st DAY OF JANUAR, 2015**

MAYOR

CLERK

THE CORPORATION OF THE MUNICIPALITY OF FRENCH RIVER

BY-LAW 2015-03

BEING A BY-LAW TO DEDICATE THE 0.3 METRES (1 FOOT) RESERVE
BEING BLOCK 31 OF PLAN 53M-1402, AS PART OF THE PUBLIC HIGHWAY SYSTEM

WHEREAS Section 27(1) of the Municipal Act, 2001, S.O., 2001, c. 25 authorizes a municipality to pass by-laws in respect of a highway over which it has jurisdiction;

AND WHEREAS the lands affected by this By-law were conveyed to and accepted by the Corporation of the Municipality of French River as reserves;

AND WHEREAS the Corporation of the Municipality of French River now wishes to dedicate the lands as a public highway.

NOW THEREFORE the Council of the Corporation of the Municipality of French River enacts as follows:

1. THAT the lands described in Schedule "A" attached to and forming part of this By-law are hereby dedicated as parts of the public highways system known as Hillcrest Road.

**READ A FIRST, SECOND AND THIRD TIME AND FINALLY PASSED
THIS 21st DAY OF JANUARY, 2015.**

MAYOR

CLERK

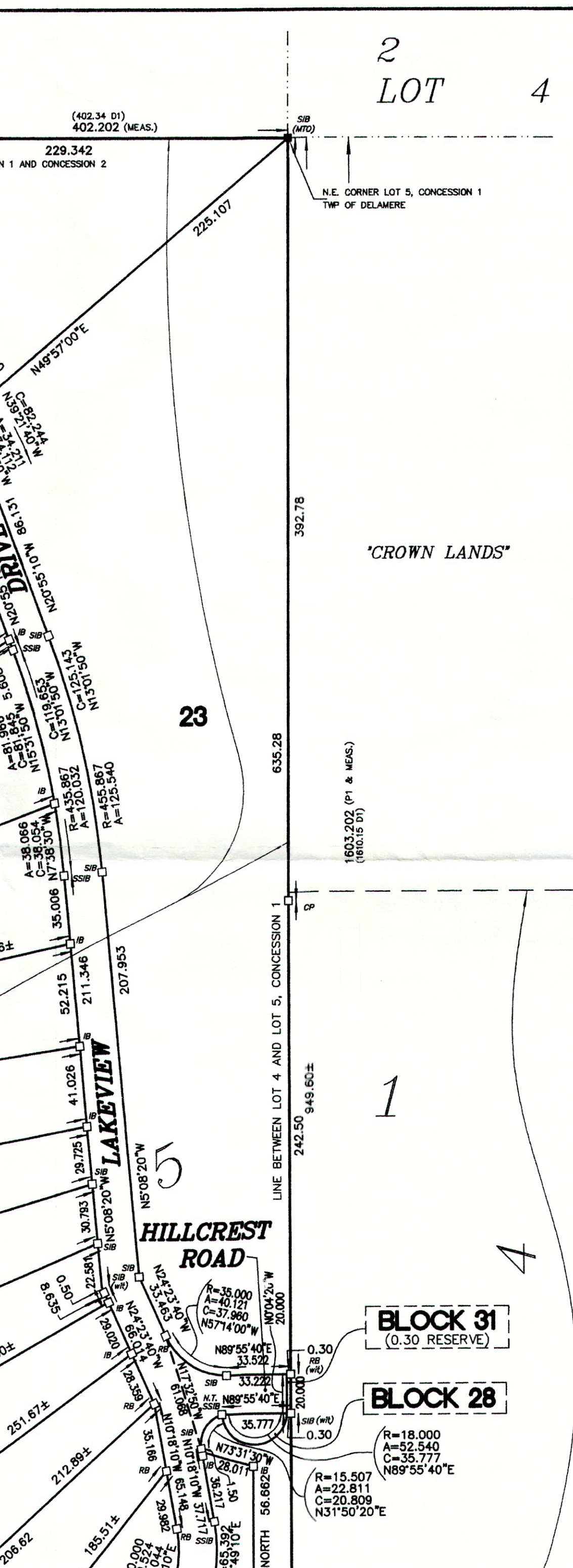
**SCHEDULE “A”
TO BY-LAW No. 2014-03**

Hillcrest Road

PIN:

Block 31, Plan 53M-1402, on a Reference Plan prepared by Matthews, Cameron, Heywood, Kerry T. Howe Surveying Ltd. on November 8, 2011, Municipality of French River, Territorial District of Sudbury.

DRAFT



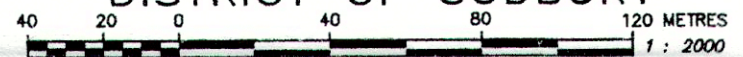
PLAN 53M-1402

I certify that this Plan is registered in the Land Registry Office for the Land Titles Division of Sudbury (No.53) at 15:28 o'clock on the 16th day of MAY, 2012 and entered in the register for P.I.N. 73444-0527 and part of P.I.N. 73445-0451 and the required consents are registered as Plan Document No. SD 225966

"L. FERCUSON"
REPRESENTATIVE FOR LAND REGISTRAR
TBE

THIS PLAN COMPRISES PART OF P.I.N. 73445-0451(LT) AND ALL OF P.I.N. 73444-0527(LT)

Plan of Subdivision of
PART OF LOT 5, CONCESSION 1
GEOGRAPHIC TOWNSHIP OF DELAMERE
AND
PART OF LOT 5, CONCESSION 6
GEOGRAPHIC TOWNSHIP OF BIGWOOD
MUNICIPALITY OF FRENCH RIVER
DISTRICT OF SUDBURY



SCALE 1 : 2000
MATTHEWS, CAMERON, HEYWOOD - KERRY T. HOWE
SURVEYING LIMITED
LLN: 38115
2011

METRIC NOTE

DISTANCES SHOWN ON THIS PLAN ARE IN METRES AND CAN BE CONVERTED TO FEET BY DIVIDING BY 0.3048

BEARING NOTE

BEARINGS SHOWN ON THIS PLAN ARE ASTRONOMIC AND ARE REFERRED TO THE LINE BETWEEN LOTS 4 AND 5, CONCESSION 1, TOWNSHIP OF DELAMERE, AS SHOWN ON MTO PLAN P-3272-8, HAVING A BEARING OF N0°04'20"W.

OBSERVED REFERENCE POINTS (ORPs): UTM ZONE 17, NAD83 (ORIGINAL). COORDINATES TO URBAN ACCURACY PER SEC. 14(2) OF O.REG. 216/10.

ORP	NORTHING	EASTING
A	5107221.94	530079.80
B	5105744.66	530430.40

COORDINATES CANNOT, IN THEMSELVES, BE USED TO RE-ESTABLISH CORNERS OR BOUNDARIES SHOWN ON THIS PLAN

THE CORPORATION OF THE MUNICIPALITY OF FRENCH RIVER

BY-LAW 2015-04

BEING A BY-LAW TO CONFIRM THE PROCEEDINGS OF
THE COUNCIL OF THE CORPORATION OF THE MUNICIPALITY OF FRENCH RIVER
AT A MEETING HELD THIS 21ST DAY OF JANUARY 2015

WHEREAS pursuant to Section 5(1) of the Municipal Act, 2001, S.O. 2001, c.25 as amended to October 22, 2008, the powers of a municipality shall be exercised by its Council;

AND WHEREAS pursuant to Section 5(3) of the Municipal Act, 2001, S.O. 2001, c.25 as amended to October 22, 2008, a Municipal power, including a municipality's capacity, rights, powers and privileges under Section 9 shall be exercised by by-law unless the municipality is specifically authorized to do otherwise;

AND WHEREAS it is deemed expedient that proceedings of the Council of the Corporation of the Municipality of French River as herein set forth be confirmed and adopted by by-law;

NOW THEREFORE THE COUNCIL OF THE CORPORATION OF THE MUNICIPALITY OF FRENCH RIVER ENACTS AS FOLLOWS:

1. The actions of the Council of the Corporation of the Municipality of French River at the meeting held on this 21ST day of January 2015 in respect of each motion and resolution passed and other action taken by the Council of the Corporation of the Municipality of French River at this meeting is hereby adopted and confirmed as if all such proceedings were expressly embodied in this by-law.
2. The Mayor and proper officials of the Corporation of the Municipality of French River are hereby authorized and directed to do all things necessary to give effect to the actions of the Council of the Corporation of the Municipality of French River referred to in the preceding section hereof.
3. The Mayor and Clerk are authorized and directed to execute all documents necessary in that behalf and to affix the Seal of the Corporation of the Municipality of French River.
4. Section 1 does not apply to any action or matter that is required by law to be done by resolution.
5. Section 1 does not apply to any matter to which Ontario Municipal Board approval is required until such approval is obtained but Section 2 applies for the purpose of obtaining such approval.
6. This by-law shall come into force and take effect on the day it is passed.

**READ A FIRST, SECOND AND THIRD TIME AND FINALLY PASSED
THIS 21ST DAY OF JANUARY, 2015.**

MAYOR

CLERK

Britt & Area Winter Carnival

The mission of the Britt and Area Recreation Committee is to encourage, promote and facilitate individual and community well-being by providing sport and recreation programs and activities in a safe, clean and conducive environment. The Britt & Area Recreation is an Incorporated Non-Profit organization operated by volunteers from the community.

January 9, 2015

Dear Sir/Madam:

The 49th annual Britt and Area Winter Carnival is fast approaching. The Carnival is a significant community event, drawing residents from Britt, Byng Inlet, Henvey Inlet and Magnetawan First Nations, Pointe au Baril, Parry Sound, Sudbury, as well as visitors from surrounding areas.

The Britt & Area Recreation Committee is looking to businesses and organizations in the surrounding communities for contributions to the Carnival with festivities starting on February 8th ending on February 16th. We hope you will show your support and generosity once again by donating to the event either by prizes, certificates or cash donations. As a sponsor of the Carnival your Business or Organization will be advertised at the events.

Proceeds from the events go toward running the winter carnival, and help to fund activities and programming offered by the Recreation Committee throughout the year for Youth, Adults and Seniors. These funds also help maintain the facilities (outdoor rink, toboggan hill, ball field and fitness centre) for these activities, and allow for large scale improvements. Your support during the carnival events ensures the continued success of these programs.

Some of the proceeds from the Winter Carnival events will go toward the Britt Nursing Station Building Fund. Although the new nursing station is currently in use there are still many things that need to be done to complete the building. As an active community group, the Britt and Area Recreation Committee would like to continue to promote this endeavour by contributing funds raised from the Winter Carnival.

We would like to thank you for your continued support and consideration, and look forward to speaking with you soon. If you would like more information, please feel free to contact me at 705-773-8723.

Sincerely,



Kim Wright
Chair of Recreation Committee
705-773-8723
Kimaw61@gmail.com

1-2 hrs.

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Requesting 1 hr of ice time