



**AGENDA**  
**SPECIAL MEETING OF COUNCIL**

held in the Council Chambers  
French River Municipal Complex  
Friday, April 29, 2016 at 8:30am

1. Call to order, roll call and adoption of the agenda
2. Disclosure of Pecuniary Interest
3. Discuss the closing of Wolseley Bay Bin Site
4. Adjournment

**ORDRE DU JOUR**  
**ASSEMBLÉE SPÉCIALE DU CONSEIL**

qui aura lieu dans la salle du conseil  
Complexe municipal Rivière des Français  
Le vendredi 29 avril 2016 à 8h30

1. Appel à l'ordre, présence et l'adoption de l'ordre du jour
2. Révélation d'intérêt pécuniaire
3. Discussion de la fermeture du site Contenant pour déchets domestiques de Wolseley Bay
4. Ajournement



# The Corporation of the Municipality of French River

## Information Report

<b>REPORT TO:</b> Council	<b>REPORT FROM:</b> John Regan Ec.D.(F), CEcD.CAO	<b>MEETING DATE:</b> April 29, 2016
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### **SUBJECT**

The closure and relocation of Wolseley Bay Bin Site

### **BACKGROUND**

(In order of occurrence)

In August of 2006, the Municipality of French River received a letter from our Waste Management Consultants Conestoga-Rovers stating that on August 9, 2006 there were discussions in regards to the problems with the 9 Bin Site locations at various places around the Municipality. It was indicated that as a solution to the on-going problems of misuse that the Municipality was thinking about closing all but two stations (Noelville and Alban).

In May of 2008, a letter was also received from the Ministry of Environment (MOE) regarding the Hwy 607 Bin Site. This Bin Site was ordered to be closed and the bins removed due to the municipality being uncompliant with several sections of the Certificate of Approval. At the same time Wolseley Bay Bin Site was experiencing similar issues however were not yet identified by the MOE.

At the Regular Council Meeting of September 9, 2015, a report was submitted and presented to Council outlining the implementation of waste management controls to improve efficiencies and diversion rates at the Municipal Landfill Site. This report addressed the viability of purchasing capital assets (garbage truck) and other related assets to gain control over waste management versus contracting said services. Furthermore, this report specifically outlined modifications to Bin Site locations such as Shaw Road, Noëlville and Wolseley Bay Bin Site. At this meeting, Council adopted the following Resolution presented in the Waste Management Operations Review:

1. Keep our current waste management system as described in Option "A"  
*\*(this included the closing of Wolseley Bay Bin Site.)*
2. Approve the purchase of a waste collection vehicle with compacting capabilities for an amount up to \$350,000.
3. Direct staff to review options for recycling contracted services.
4. Direct staff to provide a detailed scope of cost associated to waste collection improvements/alterations as described in the report, but not limited to, to be considered at the 2016 budget deliberations.

At the Regular Council Meeting of January 13, 2016, Council gave a mandate to staff to set the levels of service and to limit the increase from last year's budget to 9.9%.

Before the removal of the Wolseley Bay Bin Site, a Committee Advising on Recycling Ecologically (CARE) meeting was held on April 20, 2016 with Councillors Ron Garbutt and Malcolm Lamothe, Lead Hand of Environmental Services and the Manager of Operations at which time the removal of the Bin Site was discussed with no objections.

Staff has since continued to consult with the MOE on several occasions to ensure mitigation of waste management decisions. Since the removal of the Wolseley Bay Bin Site, MOE was notified and supportive of the municipality's proactive solution due to the non-compliance issues that the Bin Site was generating. It was no surprise to the MOE that the Municipality had made this operational change as the bin system has had numerous concerns to the MOE.

### **ANALYSIS**

Municipal staff reviewed the current waste management operations to decipher its current efficiencies, deficiencies and how to move forward to optimize the level of service that the Municipality provides our residents based on the 2016 budget for operations of the waste collection services.

In the Action Report for Waste Management Collection /Operations presented at the meeting of September 9, 2015 it was stated that; "The closure of the Bin site on Wolseley Bay Road comes from statistics gathered that indicate the amount of users is less than other current sites. The site is prone to abuse as residents and non-residents drop large bulky items at this location instead of bringing to landfill which is very accessible (4 Km) from this location. MFR has a loss of user fee revenues as non-household waste should be disposed of at the landfill where a user fee would be collected. The Municipality has replaced all bins from Wolseley bay location to Noelville public works waste collection site location to ensure that the level of service remains equivalent when closing this site."

***\*The 4 km distance noted above is actually 6.6 km or 6 min.***

The current modifications to the Bin Sites are to decrease the amount of locations to only entrance/exit areas of MFR. This includes the closing of:

- Delamere Road Bin Site
- Hwy 607 Bin Site
- Noelville Arena Bin Site
- Wolseley Bay Bin Site

These modifications have not decreased level of service, and have provided increased cost efficiencies to the waste collection system explained in the financial section of this report.

## **FINANCIAL CONSIDERATIONS**

By reducing Bin Site locations, the Municipality is placing controls on the waste collection system and reducing operating costs. These costs include monitoring Bin Sites for unauthorized dumping, clean up of improperly disposed waste and staff time/equipment.

The following table represents the associated annual operating costs using 2014 financial data for all Bin Sites:

<b>Item</b>	<b>Truck Hours</b>	<b>Employee Hours</b>	<b>Total</b>
Waste Collection	\$33,970.00	\$59,477.50	\$93,417.50
Recycling Collection	\$12,100.00	\$21,175.00	\$33,417.00
Garbage Bin Repairs	\$1,300.00	\$2,275.00	\$3,575.00
Monitoring		\$24,960.00	\$24,960.00
Bulk Item Removal		\$49,920.00	\$49,920.00
<b>Total Annual Cost</b>	<b>\$47,370.00</b>	<b>\$157,920.00</b>	<b>\$205,147.50</b>

By averaging the cost of waste collection with the number of bin sites (6), we determine that the cost per site is approximately \$34,191.25. The analysis includes the Arena Bin Site which was then removed in 2015.

**NOTE:** this amount of savings is equivalent to 1 % tax increase.

Due to the Waste Management issue with the Bin Sites, the problem requires more staff and equipment resources and is costing the Municipality considerably more to manage than originally anticipated.

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**Prepared by: Public Works & Environmental Department**

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**Approved by: CAO**