



## **Municipality of French River**

### **AGENDA REGULAR MEETING OF COUNCIL** held in the Council Chambers French River Municipal Complex Wednesday, April 22, 2015 at 6pm

- 1.0 CALL TO ORDER, ROLL CALL AND ADOPTION OF THE AGENDA**
- 2.0 PRAYER**
- 3.0 DISCLOSURE OF PECUNIARY INTEREST**
- 4.0 DELEGATIONS**
  - 4.1 Canadian Shield Consultants**  
Concept and benefit of a wetland for the treatment of wastewater
- 5.0 MANAGEMENT, COMMITTEE AND BOARD REPORTS**
  - 5.1 Mayor's Report**
    - 5.1.1** 2015 Asset Management Symposium Workshop - Report from Attendees
  - 5.2 CAO/Clerk's Report**
    - 5.2.1** Information Report - Chief Building Official/Municipal Law Enforcement Officer
  - 5.3 Treasurer's Report**
    - 5.3.1** Actions Report - 2014 Reserve Transactions
    - 5.3.2** Resolution - Supplemental Tax Levy
  - 5.4 Economic Development Committee**
    - 5.4.1** Information Report - Proposed Signage By-law
  - 5.5 Public Works & Environmental Committee**
    - 5.5.1** Resolution - Funding Application to the Green Municipal Fund for a feasibility study for a wetland for the treatment of wastewater
  - 5.6 Parks, Recreation & Facilities Department**
    - 5.6.1** Information Report - Completion of the Sucker Creek Wharf Project
  - 5.7 Manitoulin-Sudbury District Services Board**
  - 5.8 Ontario Provincial Police / Community Policing Advisory Committee**

*\* indicates that the item is presented under separate cover / item est sous pli séparé)*

- 6.0 CONSENT AGENDA - Resolution to Approve Items 6.1, 6.3, 6.5 and Receive Items 6.2, 6.4**  
(For the purpose of convenience and for expediting the meeting, matters of repetitive or routine nature are included in the Consent Agenda and are voted on collectively. A Member of Council can request an Item to be singled out from the Consent Agenda to allow debate while all other Items remaining are voted on collectively. Each Item contained in the Consent Agenda is recorded separately in the minutes of the meeting.)
- 6.1 Adoption of Minutes by Resolution**  
**6.1.1** Regular Council Meeting held April 8, 2015
- 6.2 Minutes Received by Resolution**  
**6.2.1** Economic Development Committee held February 9, 2015  
**6.2.2** Public Works & Environmental Committee held April 15, 2015
- 6.3 Award of Tenders, Request for Proposals and Funding Matters by Resolution**
- 6.4 Correspondence for Council's Information Received by Resolution**
- 6.5 Adoption of By-laws by Resolution**  
**6.5.1** 2015-18 Appointment of Chief Building Officials  
**6.5.2** 2015-19 Confirmation By-law
- 7.0 CORRESPONDENCE FOR COUNCIL'S CONSIDERATION**
- 7.1** Resolution - Student bursary of \$200 for the École de la Rivière-des-Français
- 8.0 ADDENDUM (if required and by resolution)**
- 9.0 NOTICES OF MOTION**
- 9.1** Council Wage Freeze  
Motion submitted by Councillor Gisèle Pageau
- 9.2** Council Per Diem  
Motion submitted by Councillor Gisèle Pageau
- 9.3** Council Conference Attendance  
Motion submitted by Councillor Gisèle Pageau
- 10.0 ANNOUNCEMENTS AND INQUIRIES (from Council Members and Public)**  
(This section of the Agenda is to allow Members of the Public and Members of Council to make brief verbal announcements and inquiries with the permission of the Chair. Inquiries shall deal with items pertaining to the current Agenda for the purpose of clarification only, and shall not be used to table new items that require Council's/Committee's consideration.)
- 11.0 CLOSED SESSION** - under section 239 (2) (c) "a proposed or pending acquisition or disposition of land by the municipality or local board" with respect to proposed investment opportunities
- 12.0 ADJOURNMENT**
- \* indicates that the item is presented under separate cover / item est sous pli séparé)*



Corporation of the Municipality of French River  
Corporation de la Municipalité de la Rivière des Français  
Box 156, 44 St. Christophe Street / CP 156, 44 rue St. Christophe  
Noëlville, Ontario P0M 2N0  
Telephone / Téléphone : (705) 898-2294  
Facsimile/Télécopieur : (705) 898-2181

## Demande pour être une délégation / Delegation Request Form

DATE DE LA RÉUNION / DATE OF MEETING: April 22, 2015

Nom / Name: Gerry Dignard Date: April 16, 2015

Adresse/Address: 21 King St. West, St. Charles ON P0M 2N0

Courriel/Email Address: gerry@canadianshieldconsultants.com

Organisation / Organization: Canadian Shield Consultants

Téléphone / Telephone: (705) 867-5242

### Sujet – Topic

(S.V.P. inclure documentation d'appui à votre demande)

(Please enclose documentation supporting your request)

Presentation to the council regarding the Noëlville lagoon.  
Expand on the concept and benefits of utilizing a  
constructed wetland for the treatment of the municipal  
wastewater prior to discharge to the environment.

Presented by: Andrew Hellebust and Gerry Diamond

Muel Roy  
Signature du demandeur / Signature of applicant

Silvia Hellebust  
Signature du Greffier / Signature of Clerk

**La présentation aura un temps limite de 15 minutes.**

**Presentation cannot exceed 15 minutes.**

# **Future French River Advanced Lagoon and Leachate Treatment Option Utilizing a Constructed Wetland**



Prepared for:  
**The Municipality of French River Council**

Prepared By:  
**Canadian Shield Consultants Agency Inc.**

Presented By:  
**Andrew Hellebust, P.Eng.**  
**Gerry Dignard, CEO**



Wednesday, April 22, 2015

# Constructed Wetland Treatment Option



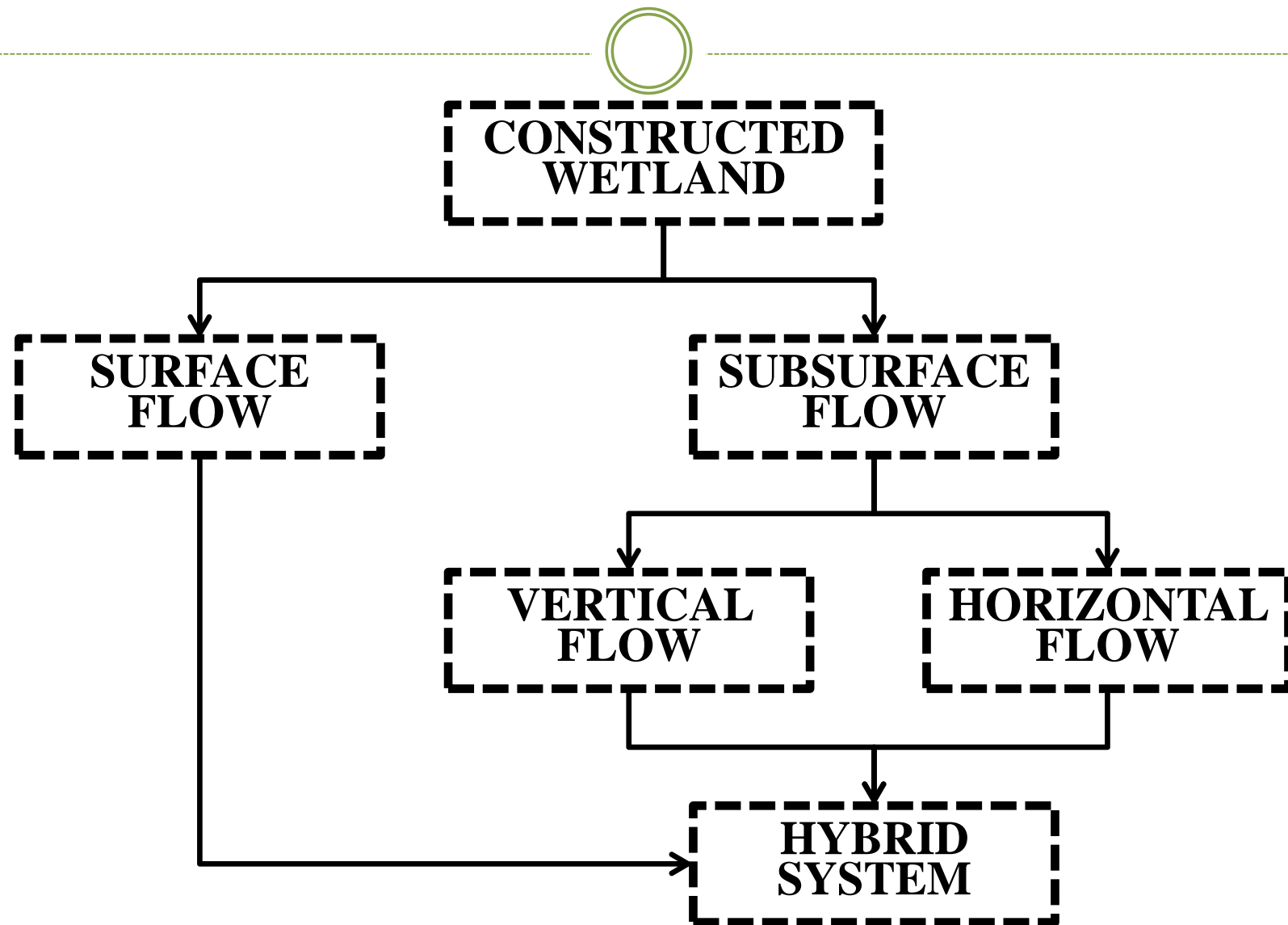
- Green solution
- Blue green algae control
- Passive non chemical treatment
- Opportunities for Research and Development
- Community development and growth
- Treatment prior to discharge to the environment

# Aerial View

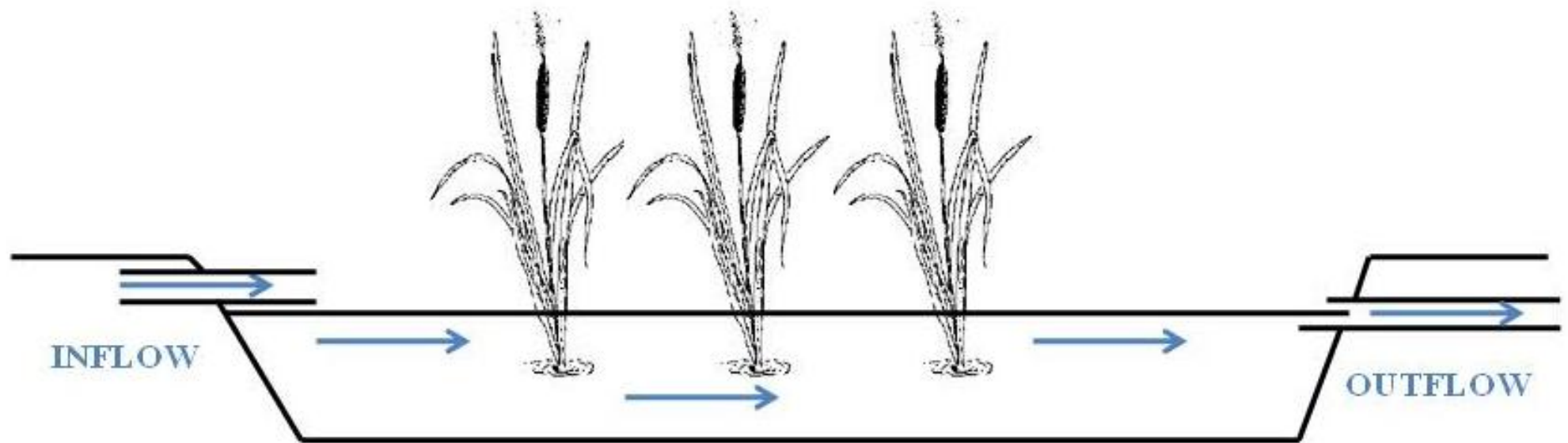




# CONSTRUCTED WETLAND CLASSIFICATION

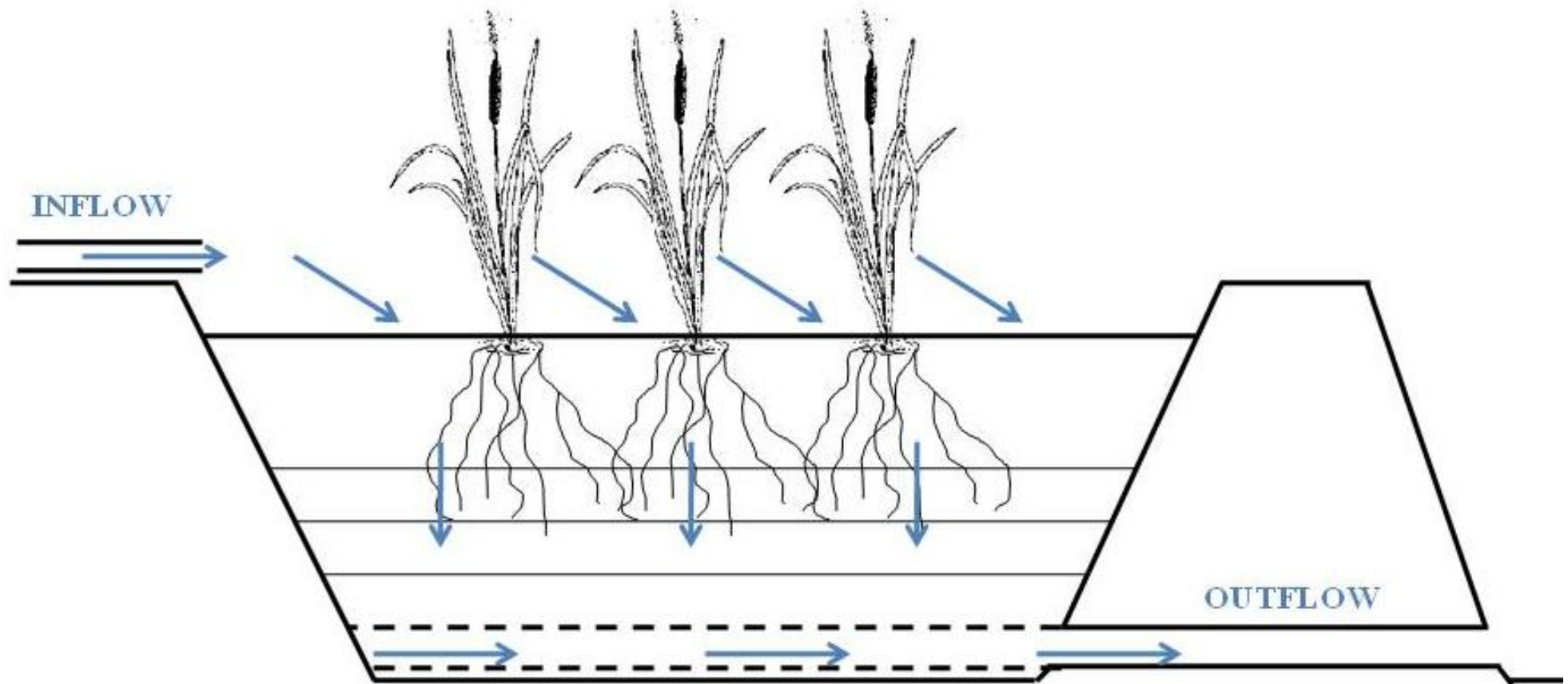


# SURFACE FLOW

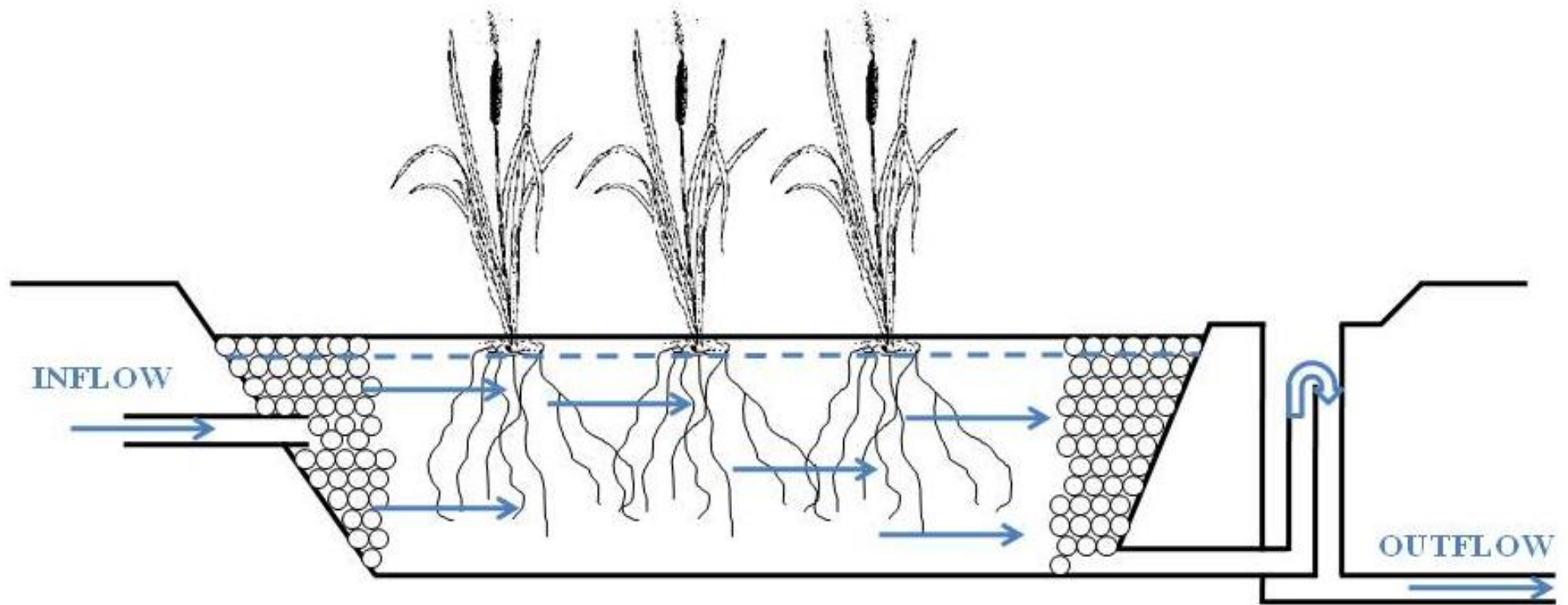




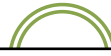
# VERTICAL FLOW



# HORIZONTAL FLOW



# TREATMENT MECHANISMS



Pollutant	Mechanism
BOD	<ul style="list-style-type: none"><li>• Sedimentation</li><li>• Filtration</li><li>• Aerobic &amp; anaerobic decomposition</li></ul>
TSS	<ul style="list-style-type: none"><li>• Sedimentation</li><li>• Filtration</li></ul>
Phosphorus	<ul style="list-style-type: none"><li>• Adsorption</li><li>• Precipitation</li></ul>
Nitrogen	<ul style="list-style-type: none"><li>• Nitrification-denitrification</li></ul>
Pathogens	<ul style="list-style-type: none"><li>• Sedimentation</li><li>• Filtration</li><li>• Predation</li><li>• Natural die-off</li></ul>



Vertical subsurface flow constructed wetlands





Valley View Public School, Sudbury. Liner and plywood forms.  
Aqua Wetland System [www.aqua-tt.com](http://www.aqua-tt.com)

## Results from the Valley View Public School AWS

Sample Date	CBOD mg/L	BOD	TSS	TP	TKN	Amm.	Nitrate	E. coli cfu/100 ml
detection limit	1	1	2	0.03	0.5	0.1		2
Oct 29, 07	1	3	2	0.03	1.5	0.7	1.9	2
Jan 31, 08	1	1	2	0.1	0.5	0.1	1.4	2
Apr 8, 08	2	2	2	0.04	5.9	0.1	2.3	2
Apr 15, 08	1	1	2	0.05	0.5	0.1	0.18	2
Sep 4, 08	2	2	6	0.1		0.1	0.77	2
Jan 29, 09	2	2	2	0.19	1.7	1.6	2.63	2
Apr 14, 09	2	2	2	0.03	2.1	2.1	0.11	2
Jun 23, 09	4	4	2	0.03	0.5	0.1	0.11	2
ave	1.9	2.1	2.4	0.07	2.2	1.0	3.1	2.0



Drainage piping.





Dosing pipe array (without cover material).

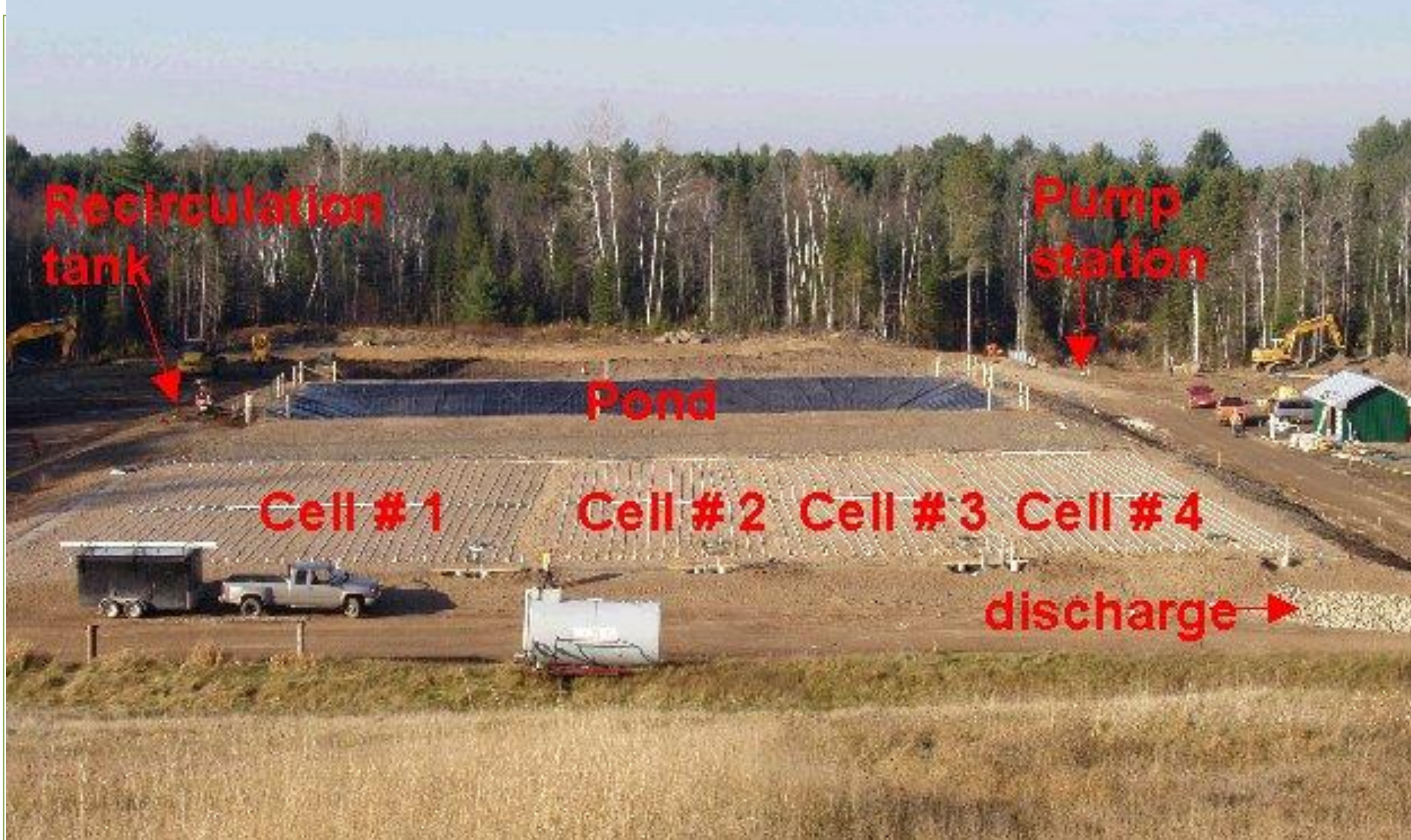




Portable Aqua  
Wetland System  
Pilot







Ottawa Valley Waste Recovery Centre, south of Pembroke  
135,000 L/d landfill leachate



Landfill leachate AWS Alabama  
Treating up to 1,600 mg/L ammonia







Large flow AWS at a mushroom farm in Ontario.

AWS systems from under 10,000 L/d to over 300,000 L/d.



Nelson Environmental  
SAGR (Submerged Attached Growth Reactor)  
for nitrification of lagoon effluent down to 0.5°C;  
Horizontal flow, step feed with aeration





## Stirling Ontario Engineered Wetland



Subsurface, horizontal flow wetland polishing 1,500 m<sup>3</sup>/d effluent from 2 cell facultative lagoon. 5 year full scale pilot starting 2005. Designer: Greer Galloway Group.

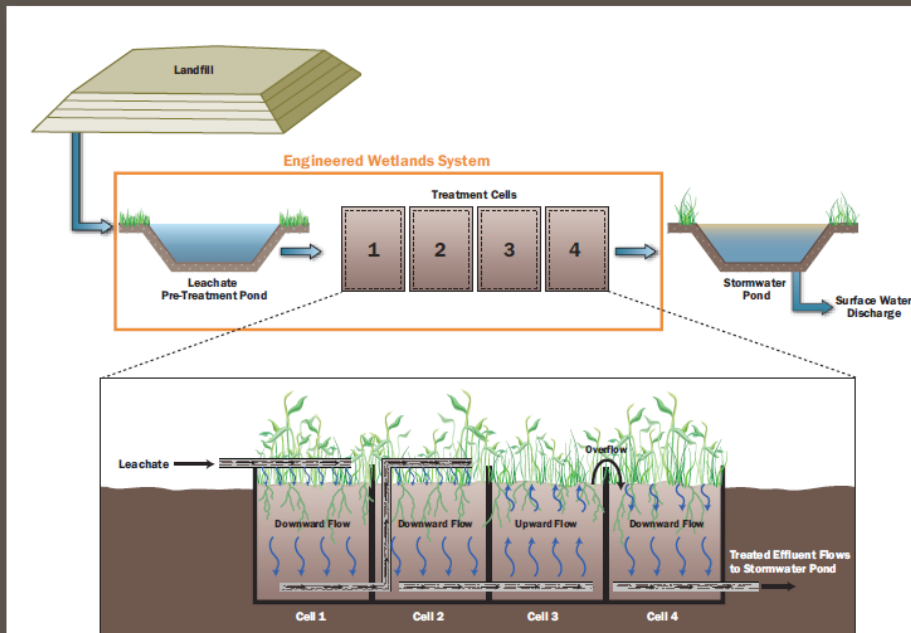


The Stirling wetland design consists of 18 parallel trains of wetland cells, first cells with medium gravel and second cells with smaller gravel. 15 trains are actively treating or 100 m<sup>3</sup>/d per train. Each train is 1,800 m<sup>2</sup> for an areal loading rate of 56 L/d.m<sup>2</sup>. Total area of all cells is 3.24 ha (8.1 acre) not including berms and access. Phosphorus is reduced prior to the wetlands by the addition of alum. The wetlands have been generally meeting the MOE requirements for dry ditch discharge, with the possible exception of total ammonia and hydrogen sulphide.

#### **STIRLING WETLANDS EFFLUENT OBJECTIVES**

<b><u>Effluent Parameters</u></b>	<b><u>Concentration Objective</u></b>	<b><u>Average to Date</u></b>
	<u>mg/l</u>	
<b>CBOD<sub>5</sub></b>	<10 mg/l	2.25 mg/l
<b>Total Suspended Solids</b>	<10 mg/l	4.71 mg/l
<b>Total Phosphorus</b>	<0.3 mg/l	0.05 mg/l
<b>Un-ionized Ammonia</b>	<0.1 mg/l	0.02 mg/l
<b>Acute Lethality to Rainbow Trout and Daphnia magna</b>	Non-acutely lethal	0%
<b>E. Coli</b>	<200 organisms/100ml	47.56/100ml
<b>pH</b>	6.0 to 9.5	7.27

# Engineered Wetlands for Sustainable Leachate Management



The low-energy system uses natural processes that occur in wetlands ecosystems, requires little maintenance, and can be constructed at much lower costs compared to more traditional wastewater treatment systems. Note the flow path of wastewater within the four treatment cells, which provide biological and physical treatment of the landfill leachate.



**Left:** Raw leachate from the Timberlands Landfill seen in the background. **Middle:** After the raw leachate had passed through the pre-treatment pond. **Right:** Treated effluent leaving the subsurface-flow treatment cells ready to enter the stormwater pond.



Construction of a large flow AQUA Wetland System at a mushroom farm in Ontario, Canada

**Figure 1** Excavate AWS cells to 4' in depth. Side wall typically 1:1 slope. AWS treatment area does not include the area contributed by the wall slopes. If the area contains sharp stones and rubble a 4" layer of sand should be installed to protect the liner.





**Figure 2** Completed excavation.



**Figure 3** Cell walls are built using plywood. Plywood panels are secured to iron T-bars driven into the earth. Wall slopes are accommodated using 2X6 spruce timbers from top of plywood to top of berm (figure 3).





**Figure 4** Cell wall construction continued. Wall slopes are accommodated using 2X6 spruce timbers from top of plywood to top of berm.



**Figure 5** Installation of PVC liner. The liner edges are secured along the berm via wooden stakes. The liner is draped over the cell walls (Figure 6).



**Figure 6** The PVC liner is draped over the cell walls (Figure 6).



**Figure 7** Liner installation complete.





**Figure 8** Installation of pump tanks. Tanks can be either concrete or plastic depending on availability and size etc. Perforated Big 'O' collection piping allows the water from the bottom of the cell to drain into the pump tank. Big 'O' pipe is covered by 12" of 1/2" clear stone to prevent infiltration of sand media into collection pipe.



**Figure 9** Poly pump barrels can be used in place of concrete tanks. These are easier to install and handle.





**Figure 10** Installation of 1/2" clear stone over top of Big 'O' collection piping. The media on top of this gravel layer consists of 28" of either industry standard concrete sand, 1/4" gravel or a mixture of concrete sand and pine wood shavings, depending on treatment objectives etc.



**Figure 11** Installation of 28" either industry standard concrete sand, 1/4" gravel or a mixture of concrete sand and pine wood shavings, depending on treatment objectives etc.





**Figure 12** Installation of 'Winter' dosing manifolds. These manifolds consist of 3/4" PVC pipe with 1/4 holes drilled ~4' on center. The 3/4" pipe is encased with 3" diameter perforated Big 'O' pipe with 1/2" holes drilled 2' O/C. The 3/4" pipe is connected to 2" schedule 40 PVC headers which in turn are connected to 3" Schedule 40 PVC dosing lines. Winter dosing manifolds are covered with 1/2" clear stone (Figure 13).



**Figure 13** Installation of 'Winter' dosing manifolds. Manifolds are covered with 6-8" of 1/2" clear stone. This clear stone is then covered with a final layer of sand. Peat moss may be mixed with this sand using a 50:50 ratio.





**Figure 14** Additional manifold detail.

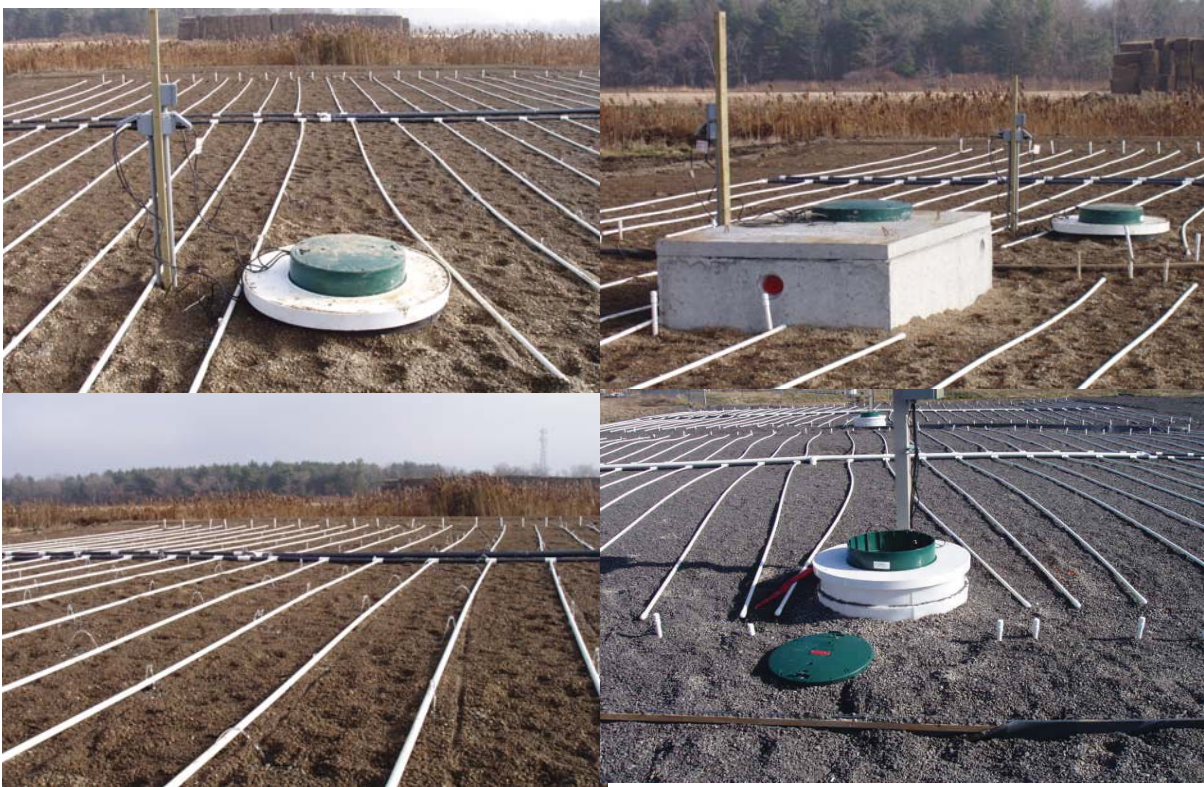


**Figure 15** View of 'Summer' dosing manifolds. These manifolds are located on top of the cell surface. These manifolds are located directly on top of the final layer of sand. Peat moss may be mixed with this sand using a 50:50 ratio.





**Figure 16** View of 'Summer' dosing manifolds. These manifolds are located on top of the cell surface. These manifolds are located directly on top of the final layer of sand. Peat moss may be mixed with this sand using a 50:50 ratio.



**Figure 17** View of completed system. Cattail, bulrush, iris and wildflowers are planted directly into the sand media.





**Figure 18** View of completed system over the seasons.





# **The Corporation of the Municipality of French River**

## **Information Report**

<b>REPORT TO:</b> Council	<b>REPORT FROM:</b> Mayor Claude Bouffard	<b>MEETING DATE:</b> April 22, 2015
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### **Monthly Activity Report**

#### **Subject**

To provide Council with the monthly activities of the Mayor.

April 2<sup>nd</sup> – Opening of RFP 2pm for Operational Review with Sylvie and Councillor Bigras

April 7<sup>th</sup> -9 am – Meeting with Canadian Shield Consultant, Gerry Dignard in St-Charles, with Councillor Mitchell to get information on Lagoon and Wetland operations

April 7<sup>th</sup> – 2.30pm – Meeting with some residents of Cherriman road –with councillor Sharp , road superintendent Jim Sartor , Acting CAO Melanie to discuss road condition and maintenance

April 9<sup>th</sup> -1pm – Waste Management -. Ad Hoc Committee meeting

April 9<sup>th</sup> -2pm – Meeting of VAA Funders Forum on Community Gardens, France Gélinas, John Vanthof, and Claude Gravelle were among the dignitaries for this event

April 16<sup>th</sup> – Met to talk about a business that is interested to possibly open shop in the Municipality for a manufacture and we are gathering some information for them on the advantages of coming to French River

During this past month, I have had meetings with CAO, Treasurer and councillors to discuss and review the draft budget and have had many contacts with the taxpayers.

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**Prepared by: Mayor Claude Bouffard**



# **The Corporation of the Municipality of French River**

## **Information Report**

<b>REPORT TO:</b> Council	<b>REPORT FROM:</b> Mélanie Bouffard, Acting CAO/Clerk	<b>MEETING DATE:</b> April 22, 2015
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### **Chief Building Official / Municipal Law Enforcement Officer**

I am pleased to announce that Mr. Michael Campbell has successfully completed the necessary training and testing to be qualified as Chief Building Official!

Michael has been taking courses, undergoing training and gaining experience since April 2014. He has also carried out training at the Building Department of the Greater City of Sudbury to gain further knowledge and experience.

Our Chief Building Official Rhéal Pitre has officially retired in the fall of 2014 after nine years of service. Richard Beaudry has been providing his services since his retirement and throughout the winter for the last two years during Rhéal's vacations. Richard has also been mentoring Michael until all the qualifications were obtained.

Going forward, Michael will be appointed as Chief Building Official and will also continue to fulfill the duties of the Municipal Law Enforcement Officer; the positions will be combined. Rhéal Pitre will occasionally be assisting the Municipality in the next few months in the Building Department until necessary and to provide further guidance and mentorship to Michael. Richard Beaudry will also be available as needed.

A By-law will be considered at this meeting for the appointments of the Chief Building Officials.

**\*Original Reports have been signed by:**

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**Prepared by: Mélanie Bouffard, Acting CAO/Clerk**





# The Corporation of the Municipality of French River

## Action Report

<b>REPORT TO:</b> Council	<b>REPORT FROM:</b> Julie Bouthillette, CPA, CGA	<b>MEETING DATE:</b> April 22, 2015
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### 2014 RESERVE TRANSACTIONS – REVISED April 22/2015

#### Subject

This report is intended to inform council on reserve transactions as well as to confirm the addition and use of 2014 reserves.

#### Background

N/A

#### Discussion / Financial Considerations

Please find attached a schedule for all reserve transactions summarized as follows:

- \$892,181 into reserves from the operating budget's use of asset (amortisation)
- \$9,000 use of Building Reserve for Drainage Issue Study
- \$16,000 use of Building Reserve for 4 x water softener systems
- \$10,000 Building Reserve for over head doors at Noelville fire Hall
- \$2,000 increase of Building Reserve for Arena Accessibility
- \$1,000 increase of Building Reserve for Arena Upstairs Bathroom Upgrades
- ~~\$54,954~~ \$58,258 net use of reserves for winter control (Turenne Rd surplus of \$28,000 winter control shortage requiring funding of \$86,254) -\$94,000 approved via resolution
- \$164,829 used for the purchase of Dump Truck #1
- \$30,000 used for Fire Department Rescue Van
- \$9,500 use of equipment reserve for server purchase
- \$7,500 increase of equipment reserve for unpurchased bunker gear
- \$5,000 increase of equipment reserve for unpurchased repeaters
- \$4,000 increase of equipment reserve for purchase of ice resurfacer
- \$1,100 increase of equipment reserve for Skate Sharpening Machine Revenues
- \$4,000 increase of equipment reserve for Generator Community Centre (Alban)
- \$50,000 increase of park reserve for unpurchased Sucker Creek Wharf Upgrades
- \$5,145 Use of Sanitary Sewer Reserve
- \$35,000 increase in Reserve for Landfill Post Closure Costs
- ~~\$44,654~~ \$52,354 Net use of operating Reserves
- ~~\$26,400~~ \$46,400 increase in Business Development/Tourism/Signage Reserves

Strategic Plan - N/A

Communication Plan - N/A

**Recommendation**

The recommendation is to approve the 2014 reserve transactions as detailed in this report and as summarised in the attached schedule.

**Document(s) Attached**

- Reserve Transactions

**\*Original Reports have been signed by:**

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**Prepared by: Julie Bouthillette, CPA, CGA  
Treasurer**

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**Approved by: Mélanie Bouffard,  
Acting CAO/Clerk**

# Municipality of French River

## Financial Statement

Tangible Capital Asset Note

			2013		2014	
			Reserve Balance	Addition amort.	Other Net Changes	Reserve Balance
2005	Land		-	-	-	-
2020	Buildings		414,988	153,935	(32,000)	536,922
2250	Linear Assets	Roads	547,975	363,454	(58,258)	853,170
2297	Other	Bridges	55,347	20,616	-	75,963
2230	Machinery and Equipment	Streetlights	35,077	7,799	-	42,876
2040	Vehicles		910,366	79,832	(194,829)	795,369
2030	Machinery and Equipment		460,622	144,439	12,100	617,162
2097	Other - Parks and Wharfs		8,333	8,621	50,000	66,954
2298	Other	Sewer	334,347	64,419	(5,145)	393,621
2098	Other	Landfill	365,733	42,105	35,000	442,839
2010	Land Improvements	Parking Lot	6,962	6,962	-	13,924
			3,139,749	892,181	(193,132)	3,838,798

<b>OPERATING RESERVES</b>			
Election Reserve	14,659.00	(14,659.00)	-
Working Fund Reserve	644.42	(644.42)	-
	-		-
Building Controll Reserve	11,050.70	(11,050.70)	-
Winter Controll Reserve	1,000.00	(1,000.00)	-
Planning Reserve	48,800.00		48,800.00
Economic Development Reserve	15,000.00	(15,000.00)	-
Lagoon Study	25,000.00	(10,000.00)	15,000.00
Municipal Complex Drainage Project			-
Municipal Drains Reserve	-		-
Canada Day			-
Rural Economic Development Program		20,000.00	20,000.00
Community Development			-
Tourism Promotion		8,700.00	8,700.00
Business Development		5,000.00	5,000.00
Signage		12,700.00	12,700.00
			-
Total Operating Reserves	116,154	- (5,954)	110,200
Total Reserves	3,255,903	892,181 (199,087)	3,948,998
		693,094	
General Surplus	239,331.00	(239,331.00)	-



# The Corporation of the Municipality of French River

## Action Report

<b>REPORT TO:</b> Council	<b>REPORT FROM:</b> Julie Bouthillette, CPA, CGA	<b>MEETING DATE:</b> April 22, 2015
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**October 2014 – March 2015  
PROPERTY TAX CHANGES**

### **SUBJECT**

Property Tax Changes occur twice a year as follows

- October 2014 to March 2015 due May 27th
- April 2015 to September 2015 due November 25<sup>th</sup>

### **BACKGROUND**

N/A

### **DISCUSSION / FINANCIAL CONSIDERATIONS**

- 1- As per the OPTA report : additional taxes \$530.00
- 2- Vacancy Applications
- 3- Charity Rebate
- 4- Write-offs:

\* Please note that all amounts include school support and do not reflect actual revenues for the municipality.

**STRATEGIC PLAN** - N/A

**COMMUNICATION PLAN** - N/A

**RECOMMENDATION** - N/A

### **DOCUMENT(S) ATTACHED**

\*Original Reports have been signed by:

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**Prepared by: Julie Bouthillette, CPA, CGA  
Treasurer**

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**Approved by: Mélanie Bouffard,  
Acting CAO/Clerk**



2014      2013      2012      2011

**52-01-010-000-259-03, 2013**

Posted: Feb 11, 2015 | Reason: Supp/Omit - (max. level @ 1.00) Effective Date: Nov 1, 2013

		2012					2013							
ID	RTC RTQ	CVA	CVA Change	Tax Rate	CVA Tax	Annualized Tax	CVA	CVA Change	Tax Rate	CVA Tax	Annualized Tax	Tax Level	Billable Tax	Tax Adjustment

Supp/Omit - (max. level @ 1.00)

Effective Date: Aug 1, 2013 Billable Days: 153

0 JT	0	0.02951848	0.00	0.00	224,431	0.02803812	6,292.62	6,292.62	1.000000	2,637.73
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Supp/Omit - (max. level @ 1.00)

Effective Date: Nov 1, 2013 Billable Days: 61

1 JT	0	0	0.02951848	0.00	0.00	254,603	30,172	0.02803812	7,138.59	7,138.59	1.000000	2,779.11
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**52-01-010-000-259-03, 2014**

Posted: Feb 11, 2015 | Reason: Complementary Supp/Omit 2013.2014 Effective Date: Jan 1, 2014

		2013					2014							
ID	RTC RTQ	CVA	CVA Change	Tax Rate	CVA Tax	Annualized Tax	CVA	CVA Change	Tax Rate	CVA Tax	Annualized Tax	Tax Level	Billable Tax	Tax Adjustment

Complementary Supp/Omit 2013.2014

Effective Date: Jan 1, 2014 Billable Days: 365

0 JT	254,603	0.02803812	7,138.59	7,138.59	293,500	0.02643653	7,759.12	7,759.12	1.000000	7,759.12
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**52-01-020-000-082-00, 2014**

Posted: May 13, 2014 | Reason: Complete 2014 Billing Details

		2013					2014							
ID	RTC RTQ	CVA	CVA Change	Tax Rate	CVA Tax	Annualized Tax	CVA	CVA Change	Tax Rate	CVA Tax	Annualized Tax	Tax Level	Billable Tax	Tax Adjustment

STARTING VALUE 2014

Effective Date: Jan 1, 2014 Billable Days: 365

0 RT	351,500	0.01078987	3,792.64	3,792.64	3,792.64
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Posted: Dec 30, 2014 | Reason: 357 Effective Date: Jan 1, 2014

		2013					2014							
ID	RTC RTQ	CVA	CVA Change	Tax Rate	CVA Tax	Annualized Tax	CVA	CVA Change	Tax Rate	CVA Tax	Annualized Tax	Tax Level	Billable Tax	Tax Adjustment

STARTING VALUE 2014

0 RT	351,500		0.01078987	3,792.64	<u>3,792.64</u>	3,792.64		
357								
Effective Date: Jan 1, 2014 Billable Days: 365								
1 RT	322,139	-29,361	0.01078987	3,475.84	<u>3,475.84</u>	3,475.84	-316.80	-316.80

Posted: May 13, 2014 | Reason: Complete 2014 Billing Details

STARTING VALUE 2014						
Effective Date: Jan 1, 2014 Billable Days: 365						
0 RT	318,500	0.01078987	3,436.58	3,436.58		3,436.58

		2013					2014							
ID	RTC RTQ	CVA	CVA Change	Tax Rate	CVA Tax	Annualized Tax	CVA	CVA Change	Tax Rate	CVA Tax	Annualized Tax	Tax Level	Billable Tax	Tax Adjustment

Effective Date: Jan 1, 2014 Billable Days: 365								
0 RT	318,500		0.01078987	3,436.58	3,436.58			
357								
Effective Date: Aug 29, 2014 Billable Days: 125								
1 RT	308,521	-9,979	0.01078987	3,328.90	3,328.90	3,399.70	-36.88	-36.88

Posted: May 13, 2014 | Reason: Complete 2014 Billing Details

STARTING VALUE 2014					
Effective Date: Jan 1, 2014 Billable Days: 365					
0 RT	102,929	0.01078987	1,110.59	1,110.59	1,110.59

2013	2014
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ID	RTC RTQ	CVA	CVA Change	Tax Rate	CVA Tax	Annualized Tax	CVA	CVA Change	Tax Rate	CVA Tax	Annualized Tax	Tax Level	Billable Tax	Tax Adjustment
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STARTING VALUE 2014

Effective Date: Jan 1, 2014 Billable Days: 365

0 RT

102,929

0.01078987

1,110.59

1,110.59

1,110.59

PRAN

Effective Date: Jan 1, 2014 Billable Days: 365

1 RT

100,377

-2,552

0.01078987

1,083.06

1,083.06

1,083.06

-27.53

-27.53

52-01-010-000-285-25, 2014

Posted: May 13, 2014 | Reason: Complete 2014 Billing Details

2013							2014							
ID	RTC RTQ	CVA	CVA Change	Tax Rate	CVA Tax	Annualized Tax	CVA	CVA Change	Tax Rate	CVA Tax	Annualized Tax	Tax Level	Billable Tax	Tax Adjustment

STARTING VALUE 2014

Effective Date: Jan 1, 2014 Billable Days: 365

0 RT

617,500

0.01078987

6,662.75

6,662.75

6,662.75

Posted: Dec 19, 2014 | Reason: Recon - Class Change Across Effective Date: Jan 1, 2014

2013							2014							
ID	RTC RTQ	CVA	CVA Change	Tax Rate	CVA Tax	Annualized Tax	CVA	CVA Change	Tax Rate	CVA Tax	Annualized Tax	Tax Level	Billable Tax	Tax Adjustment

STARTING VALUE 2014

Effective Date: Jan 1, 2014 Billable Days: 365

0 RT

617,500

0.01078987

6,662.75

6,662.75

6,662.75

Recon - Class Change Across

Effective Date: Jan 1, 2014 Billable Days: 365

1 RT

354,812

-262,688

0.01078987

3,828.38

3,828.38

3,828.38

-2,834.37

1 E

188,623

188,623

0.00000000

0.00

0.00

0.00

0.00

Total

543,435

3,828.38

3,828.38

3,828.38

-2,834.37

-2,834.37

Posted: Mar 26, 2015 | Reason: Year End 2014 for 2015 - Non-capped changes 2014 year-end ann. tax change

2013							2014							
ID	RTC RTQ	CVA	CVA Change	Tax Rate	CVA Tax	Annualized Tax	CVA	CVA Change	Tax Rate	CVA Tax	Annualized Tax	Tax Level	Billable Tax	Tax Adjustment

STARTING VALUE 2014

Effective Date: Jan 1, 2014 Billable Days: 365

0 RT

617,500

0.01078987

6,662.75

6,662.75

6,662.75

Recon - Class Change Across

Effective Date: Jan 1, 2014 Billable Days: 365



1 RT	354,812	-262,688	0.01078987	3,828.38	3,828.38	3,828.38	0.00
1 E	188,623	188,623	0.00000000	0.00	0.00	0.00	0.00
Total	543,435			3,828.38	3,828.38	3,828.38	0.00
Year End 2014 for 2015 - Non-capped changes							
Year-end Change, No Tax Adj. Required							
2 RT	354,812	0	0.01078987	3,828.38	3,828.38	3,828.38	
2 E	0	-188,623	0.00000000	0.00	0.00	0.00	
Total	354,812			3,828.38	3,828.38	3,828.38	

52-01-020-000-566-00, 2014

Posted: May 13, 2014 | Reason: Complete 2014 Billing Details

		2013					2014							
ID	RTC RTQ	CVA	CVA Change	Tax Rate	CVA Tax	Annualized Tax	CVA	CVA Change	Tax Rate	CVA Tax	Annualized Tax	Tax Level	Billable Tax	Tax Adjustment

STARTING VALUE 2014

Effective Date: Jan 1, 2014 Billable Days: 365

0 RT	229,000		0.01078987	2,470.88	2,470.88	2,470.88	
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Posted: Nov 14, 2014 | Reason: PRAN Effective Date: Jan 1, 2014

		2013					2014							
ID	RTC RTQ	CVA	CVA Change	Tax Rate	CVA Tax	Annualized Tax	CVA	CVA Change	Tax Rate	CVA Tax	Annualized Tax	Tax Level	Billable Tax	Tax Adjustment

STARTING VALUE 2014

Effective Date: Jan 1, 2014 Billable Days: 365

0 RT	229,000		0.01078987	2,470.88	2,470.88	2,470.88	
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PRAN

Effective Date: Jan 1, 2014 Billable Days: 365

1 RT	193,000	-36,000	0.01078987	2,082.44	2,082.44	2,082.44	-388.44	-388.44
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52-01-060-000-387-00, 2014

Posted: May 13, 2014 | Reason: Complete 2014 Billing Details

ID	RTC RTQ	2013					2014							
		CVA	CVA Change	Tax Rate	CVA Tax	Annualized Tax	CVA	CVA Change	Tax Rate	CVA Tax	Annualized Tax	Tax Level	Billable Tax	Tax Adjustment

STARTING VALUE 2014

Effective Date: Jan 1, 2014 Billable Days: 365

0 RT	408,500		0.01078987	4,407.67	4,407.67	4,407.67	
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Posted: Oct 24, 2014 | Reason: Recon Effective Date: Jan 1, 2014

		2013					2014							
ID	RTC RTQ	CVA	CVA Change	Tax Rate	CVA Tax	Annualized Tax	CVA	CVA Change	Tax Rate	CVA Tax	Annualized Tax	Tax Level	Billable Tax	Tax Adjustment
STARTING VALUE 2014														
Effective Date: Jan 1, 2014 Billable Days: 365														
	0 RT						408,500		0.01078987	4,407.67	4,407.67		4,407.67	
Recon														
Effective Date: Jan 1, 2014 Billable Days: 365														
	1 RT						375,500	-33,000	0.01078987	4,051.60	4,051.60		4,051.60	-356.07 -356.07

52-01-010-000-519-00, 2014

Posted: May 13, 2014 | Reason: Complete 2014 Billing Details

		2013					2014							
ID	RTC RTQ	CVA	CVA Change	Tax Rate	CVA Tax	Annualized Tax	CVA	CVA Change	Tax Rate	CVA Tax	Annualized Tax	Tax Level	Billable Tax	Tax Adjustment
STARTING VALUE 2014														
Effective Date: Jan 1, 2014 Billable Days: 365														
	0 RT						225,500		0.01078987	2,433.12	2,433.12		2,433.12	

Posted: Oct 17, 2014 | Reason: Supp/Omit (Non-Cap) Effective Date: Jan 1, 2014

		2013					2014							
ID	RTC RTQ	CVA	CVA Change	Tax Rate	CVA Tax	Annualized Tax	CVA	CVA Change	Tax Rate	CVA Tax	Annualized Tax	Tax Level	Billable Tax	Tax Adjustment
STARTING VALUE 2014														
Effective Date: Jan 1, 2014 Billable Days: 365														
	0 RT						225,500		0.01078987	2,433.12	2,433.12		2,433.12	
Supp/Omit (Non-Cap)														
Effective Date: Jan 1, 2014 Billable Days: 365														
	1 RT						249,024	23,524	0.01078987	2,686.94	2,686.94		2,686.94	253.82 253.82

52-01-020-000-539-00, 2014

Posted: May 13, 2014 | Reason: Complete 2014 Billing Details

		2013					2014							
ID	RTC RTQ	CVA	CVA Change	Tax Rate	CVA Tax	Annualized Tax	CVA	CVA Change	Tax Rate	CVA Tax	Annualized Tax	Tax Level	Billable Tax	Tax Adjustment
STARTING VALUE 2014														
Effective Date: Jan 1, 2014 Billable Days: 365														
	0 RT						155,000		0.01078987	1,672.43	1,672.43		1,672.43	

Posted: Oct 17, 2014 | Reason: Supp/Omit (Non-Cap) Effective Date: Jul 1, 2014

		2013					2014								
ID	RTC RTQ	CVA	CVA Change	Tax Rate	CVA Tax	Annualized Tax	CVA	CVA Change	Tax Rate	CVA Tax	Annualized Tax	Tax Level	Billable Tax	Tax Adjustment	
STARTING VALUE 2014															
Effective Date: Jan 1, 2014 Billable Days: 365															
0 RT							155,000		0.01078987	1,672.43	1,672.43		1,672.43		
Supp/Omit (Non-Cap)															
Effective Date: Jul 1, 2014 Billable Days: 184															
1 RT							188,385	33,385	0.01078987	2,032.65	2,032.65		1,854.02	181.59 181.59	

**52-01-030-000-088-00, 2014**

Posted: May 13, 2014 | Reason: Complete 2014 Billing Details

ID	RTC RTQ	2013					2014							
		CVA	CVA Change	Tax Rate	CVA Tax	Annualized Tax	CVA	CVA Change	Tax Rate	CVA Tax	Annualized Tax	Tax Level	Billable Tax	Tax Adjustment
STARTING VALUE 2014														
Effective Date: Jan 1, 2014 Billable Days: 365														
0 RT						124,500		0.01078987	1,343.34	1,343.34		1,343.34		

Posted: Oct 17, 2014 | Reason: Supp/Omit (Non-Cap) Effective Date: Jul 30, 2014

		2013					2014								
ID	RTC RTQ	CVA	CVA Change	Tax Rate	CVA Tax	Annualized Tax	CVA	CVA Change	Tax Rate	CVA Tax	Annualized Tax	Tax Level	Billable Tax	Tax Adjustment	
STARTING VALUE 2014															
Effective Date: Jan 1, 2014 Billable Days: 365															
	0 RT						124,500		0.01078987	1,343.34	<div>1,343.34</div>		1,343.34		
Supp/Omit (Non-Cap)															
Effective Date: Jul 30, 2014 Billable Days: 155															
	1 RT						145,642	21,142	0.01078987	1,571.45	<div>1,571.45</div>		1,440.21	96.87 96.87	

**52-01-030-000-490-00, 2011**

Posted: Jun 17, 2011 | Reason: Complete 2011 Billing Details

		2010					2011							
ID	RTC RTQ	CVA	CVA Change	Tax Rate	CVA Tax	Annualized Tax	CVA	CVA Change	Tax Rate	CVA Tax	Annualized Tax	Tax Level	Billable Tax	Tax Adjustment

STARTING VALUE 2011

Effective Date: Jan 1, 2011 Billable Days: 365

New 2011 Tax Level Generated

0 CT	72,000	0.02860304	2,059.42	2,059.42	72,000	0.02703091	1,946.23	1,946.23	1.000000	1,946.23
0 RT	225,000	0.01325385	2,982.12	2,982.12	225,000	0.01272009	2,862.02	2,862.02		2,862.02
Total	297,000		5,041.54	5,041.54	297,000		4,808.25	4,808.25		4,808.25

Posted: Dec 20, 2013 | Reason: Supp/Omit - (max. level @ 1.00) Effective Date: May 1, 2011

		2010					2011							
ID	RTC RTQ	CVA	CVA Change	Tax Rate	CVA Tax	Annualized Tax	CVA	CVA Change	Tax Rate	CVA Tax	Annualized Tax	Tax Level	Billable Tax	Tax Adjustment

STARTING VALUE 2011

Effective Date: Jan 1, 2011 Billable Days: 365										New 2011 Tax Level Generated			
0 CT	72,000	0.02860304	2,059.42	2,059.42	72,000	0.02703091	1,946.23	1,946.23	1.000000	1,946.23			
0 RT	225,000	0.01325385	2,982.12	2,982.12	225,000	0.01272009	2,862.02	2,862.02		2,862.02			
Total	297,000		5,041.54	5,041.54	297,000		4,808.25	4,808.25					
Supp/Omit - (max. level @ 1.00)													
Effective Date: May 1, 2011 Billable Days: 245													
1 CT	72,000	0	0.02860304	2,059.42	2,059.42	72,000	0	0.02703091	1,946.23	1,946.23	1.000000	1,946.23	0.00
1 RT	225,000	0	0.01325385	2,982.12	2,982.12	291,000	66,000	0.01272009	3,701.55	3,701.55		3,425.54	563.52
Total	297,000			5,041.54	5,041.54	363,000			5,647.78	5,647.78		5,371.77	563.52

Posted: Oct 17, 2014 | Reason: Recon on Supp/Omit Effective Date: May 1, 2011

		2010					2011							
ID	RTC RTQ	CVA	CVA Change	Tax Rate	CVA Tax	Annualized Tax	CVA	CVA Change	Tax Rate	CVA Tax	Annualized Tax	Tax Level	Billable Tax	Tax Adjustment

STARTING VALUE 2011

Effective Date: Jan 1, 2011 Billable Days: 365										New 2011 Tax Level Generated			
0 CT	72,000	0.02860304	2,059.42	2,059.42	72,000	0.02703091	1,946.23	1,946.23	1.000000	1,946.23			
0 RT	225,000	0.01325385	2,982.12	2,982.12	225,000	0.01272009	2,862.02	2,862.02		2,862.02			
Total	297,000		5,041.54	5,041.54	297,000		4,808.25	4,808.25					
Supp/Omit - (max. level @ 1.00)													
Effective Date: May 1, 2011 Billable Days: 245													
1 CT	72,000	0	0.02860304	2,059.42	2,059.42	72,000	0	0.02703091	1,946.23	1,946.23	1.000000	1,946.23	
1 RT	225,000	0	0.01325385	2,982.12	2,982.12	291,000	66,000	0.01272009	3,701.55	3,701.55		3,425.54	
Total	297,000			5,041.54	5,041.54	363,000			5,647.78	5,647.78		5,371.77	
Recon on Supp/Omit													
Effective Date: May 1, 2011 Billable Days: 245										Level limit on change			
2 CT	72,000	0	0.02860304	2,059.42	2,059.42	72,000	0	0.02703091	1,946.23	1,946.23	1.000000	1,946.23	0.00
2 RT	225,000	0	0.01325385	2,982.12	2,982.12	274,000	-17,000	0.01272009	3,485.30	3,485.30		3,280.39	-145.15
Total	297,000			5,041.54	5,041.54	346,000			5,431.53	5,431.53		5,226.62	-145.15

52-01-030-000-490-00, 2012

Posted: Jun 5, 2012 | Reason: Complete 2012 Billing Details

2011	2012
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ID	RTC RTQ	CVA	CVA Change	Tax Rate	CVA Tax	Annualized Tax	CVA	CVA Change	Tax Rate	CVA Tax	Annualized Tax	Tax Level	Billable Tax	Tax Adjustment
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STARTING VALUE 2012

Effective Date: Jan 1, 2012 Billable Days: 366

0 CT	72,000	0.02703091	1,946.23	1,946.23	72,000	0.02633091	1,895.83	1,895.83	1.000000	1,895.83	New 2012 Tax Level Generated			
0 RT	225,000	0.01272009	2,862.02	2,862.02	225,000	0.01262009	2,839.52	2,839.52		2,839.52			2,839.52	
Total	297,000		4,808.25	4,808.25	297,000		4,735.35	4,735.35		4,735.35			4,735.35	

Posted: Dec 20, 2013 | Reason: Complementary Supp/Omit 2011.2012 Effective Date: Jan 1, 2012

ID	RTC RTQ	2011					2012							
		CVA	CVA Change	Tax Rate	CVA Tax	Annualized Tax	CVA	CVA Change	Tax Rate	CVA Tax	Annualized Tax	Tax Level	Billable Tax	Tax Adjustment

REVISED STARTING VALUE 2012

Effective Date: Jan 1, 2012 Billable Days: 366

0 CT	72,000	0.02703091	1,946.23	1,946.23	72,000	0.02633091	1,895.83	1,895.83	1.000000	1,895.83	New 2012 Tax Level Generated			
0 RT	291,000	0.01272009	3,701.55	3,701.55	225,000	0.01262009	2,839.52	2,839.52		2,839.52			2,839.52	
Total	363,000		5,647.78	5,647.78	297,000		4,735.35	4,735.35		4,735.35			4,735.35	

Complementary Supp/Omit 2011.2012

Effective Date: Jan 1, 2012 Billable Days: 366

1 CT	72,000	0	0.02703091	1,946.23	1,946.23	72,000	0	0.02633091	1,895.83	1,895.83	1.000000	1,895.83	0.00	
1 RT	291,000	0	0.01272009	3,701.55	3,701.55	291,000	66,000	0.01262009	3,672.45	3,672.45		3,672.45	832.93	
Total	363,000			5,647.78	5,647.78	363,000			5,568.28	5,568.28		5,568.28	832.93	

Posted: Oct 17, 2014 | Reason: Recon on Complementary S/O Effective Date: Jan 1, 2012

ID	RTC RTQ	2011					2012							
		CVA	CVA Change	Tax Rate	CVA Tax	Annualized Tax	CVA	CVA Change	Tax Rate	CVA Tax	Annualized Tax	Tax Level	Billable Tax	Tax Adjustment

REVISED STARTING VALUE 2012

Effective Date: Jan 1, 2012 Billable Days: 366

0 CT	72,000	0.02703091	1,946.23	1,946.23	72,000	0.02633091	1,895.83	1,895.83	1.000000	1,895.83	New 2012 Tax Level Generated			
0 RT	274,000	0.01272009	3,485.30	3,485.30	225,000	0.01262009	2,839.52	2,839.52		2,839.52			2,839.52	
Total	346,000		5,431.53	5,431.53	297,000		4,735.35	4,735.35		4,735.35			4,735.35	

Complementary Supp/Omit 2011.2012

Effective Date: Jan 1, 2012 Billable Days: 366

1 CT	72,000	0	0.02703091	1,946.23	1,946.23	72,000	0	0.02633091	1,895.83	1,895.83	1.000000	1,895.83		
1 RT	274,000	0	0.01272009	3,485.30	3,485.30	291,000	66,000	0.01262009	3,672.45	3,672.45		3,672.45		
Total	346,000			5,431.53	5,431.53	363,000			5,568.28	5,568.28		5,568.28		

Recon on Complementary S/O

Effective Date: Jan 1, 2012 Billable Days: 366

2 CT	72,000	0	0.02703091	1,946.23	1,946.23	72,000	0	0.02633091	1,895.83	1,895.83	1.000000	1,895.83	0.00	
2 RT	274,000	0	0.01272009	3,485.30	3,485.30	274,000	-17,000	0.01262009	3,457.90	3,457.90		3,457.90	-214.55	-214.55
Total	346,000			5,431.53	5,431.53	346,000			5,353.73	5,353.73		5,353.73	-214.55	

**52-01-030-000-490-00, 2013**

Posted: Jun 17, 2013 | Reason: Complete 2013 Billing Details

		2012					2013							
ID	RTC RTQ	CVA	CVA Change	Tax Rate	CVA Tax	Annualized Tax	CVA	CVA Change	Tax Rate	CVA Tax	Annualized Tax	Tax Level	Billable Tax	Tax Adjustment
STARTING VALUE 2013														
Effective Date: Jan 1, 2013 Billable Days: 365														
0 CT		72,000		0.02633091	1,895.83	1,895.83	54,000		0.02512946	1,356.99	1,356.99	1.000000	1,356.99	
0 RT		225,000		0.01262009	2,839.52	2,839.52	151,000		0.01161921	1,754.50	1,754.50		1,754.50	
Total		297,000			4,735.35	4,735.35	205,000			3,111.49	3,111.49		3,111.49	

Posted: Dec 20, 2013 | Reason: Complementary Supp/Omit 2012.2013 Effective Date: Jan 1, 2013

		2012					2013								
ID	RTC RTQ	CVA	CVA Change	Tax Rate	CVA Tax	Annualized Tax	CVA	CVA Change	Tax Rate	CVA Tax	Annualized Tax	Tax Level	Billable Tax	Tax Adjustment	
REVISED STARTING VALUE 2013															
Effective Date: Jan 1, 2013    Billable Days: 365															
New 2013 Tax Level Generated															
0 CT		72,000		0.02633091	1,895.83	1,895.83	54,000		0.02512946	1,356.99	1,356.99	1.000000	1,356.99		
0 RT		291,000		0.01262009	3,672.45	3,672.45	151,000		0.01161921	1,754.50	1,754.50		1,754.50		
Total		363,000			5,568.28	5,568.28	205,000			3,111.49	3,111.49		3,111.49		
Complementary Supp/Omit 2012.2013															
Effective Date: Jan 1, 2013    Billable Days: 365															
New 2013 Tax Level Generated															
1 CT		72,000	0	0.02633091	1,895.83	1,895.83	54,000	0	0.02512946	1,356.99	1,356.99	1.000000	1,356.99	0.00	
1 RT		291,000	0	0.01262009	3,672.45	3,672.45	219,500	68,500	0.01161921	2,550.42	2,550.42		2,550.42	795.92	
Total		363,000			5,568.28	5,568.28	273,500			3,907.41	3,907.41		3,907.41	795.92	

Posted: Oct 17, 2014 | Reason: Recon on Complementary S/O Effective Date: Jan 1, 2013

ID	RTC RTQ	2012					2013								
		CVA	CVA Change	Tax Rate	CVA Tax	Annualized Tax	CVA	CVA Change	Tax Rate	CVA Tax	Annualized Tax	Tax Level	Billable Tax	Tax Adjustment	
REVISED STARTING VALUE 2013															
Effective Date: Jan 1, 2013    Billable Days: 365															
												New 2013 Tax Level Generated			
0 CT		72,000		0.02633091	1,895.83	1,895.83	54,000		0.02512946	1,356.99	<div>1,356.99</div>	1.000000	1,356.99		
0 RT		274,000		0.01262009	3,457.90	3,457.90	151,000		0.01161921	1,754.50	<div>1,754.50</div>		1,754.50		
Total		346,000			5,353.73	5,353.73	205,000			3,111.49	3,111.49		3,111.49		
Complementary Supp/Omit 2012.2013															
Effective Date: Jan 1, 2013    Billable Days: 365															
												New 2013 Tax Level Generated			
1 CT		72,000	0	0.02633091	1,895.83	1,895.83	54,000	0	0.02512946	1,356.99	<div>1,356.99</div>	1.000000	1,356.99		
1 RT		274,000	0	0.01262009	3,457.90	3,457.90	219,500	68,500	0.01161921	2,550.42	<div>2,550.42</div>		2,550.42		
Total		346,000			5,353.73	5,353.73	273,500			3,907.41	3,907.41		3,907.41		
Recon on Complementary S/O															

Effective Date: Jan 1, 2013 Billable Days: 365										New 2013 Tax Level Generated			
2 CT	72,000	0	0.02633091	1,895.83	1,895.83	54,000	0	0.02512946	1,356.99	1,356.99	1.000000	1,356.99	0.00
2 RT	274,000	0	0.01262009	3,457.90	3,457.90	195,000	-24,500	0.01161921	2,265.75	2,265.75		2,265.75	-284.67
Total	346,000			5,353.73	5,353.73	249,000			3,622.74	3,622.74		3,622.74	-284.67

52-01-030-000-490-00, 2014

Posted: May 13, 2014 | Reason: Complete 2014 Billing Details

		2013					2014							
ID	RTC RTQ	CVA	CVA Change	Tax Rate	CVA Tax	Annualized Tax	CVA	CVA Change	Tax Rate	CVA Tax	Annualized Tax	Tax Level	Billable Tax	Tax Adjustment
STARTING VALUE 2014														
Effective Date: Jan 1, 2014 Billable Days: 365														
0 CT		54,000		0.02512946	1,356.99	1,356.99	54,000		0.02375426	1,282.73	1,282.73	1.000000	1,282.73	
0 RT		219,500		0.01161921	2,550.42	2,550.42	227,000		0.01078987	2,449.30	2,449.30		2,449.30	
Total		273,500			3,907.41	3,907.41	281,000			3,732.03	3,732.03		3,732.03	

Posted: Oct 17, 2014 | Reason: Recon Effective Date: Jan 1, 2014

ID	RTC RTQ	2013					2014							
		CVA	CVA Change	Tax Rate	CVA Tax	Annualized Tax	CVA	CVA Change	Tax Rate	CVA Tax	Annualized Tax	Tax Level	Billable Tax	Tax Adjustment
REVISED STARTING VALUE 2014														
Effective Date: Jan 1, 2014 Billable Days: 365														
New 2014 Tax Level Generated														
0 CT		54,000		0.02512946	1,356.99	1,356.99	54,000		0.02375426	1,282.73	1,282.73	1.000000	1,282.73	
0 RT		195,000		0.01161921	2,265.75	2,265.75	227,000		0.01078987	2,449.30	2,449.30		2,449.30	
Total		249,000			3,622.74	3,622.74	281,000			3,732.03	3,732.03		3,732.03	
Recon														
Effective Date: Jan 1, 2014 Billable Days: 365														
New 2014 Tax Level Generated														
1 CT		54,000	0	0.02512946	1,356.99	1,356.99	54,000	0	0.02375426	1,282.73	1,282.73	1.000000	1,282.73	0.00
1 RT		195,000	0	0.01161921	2,265.75	2,265.75	195,000	-32,000	0.01078987	2,104.02	2,104.02		2,104.02	-345.28
Total		249,000			3,622.74	3,622.74	249,000			3,386.75	3,386.75		3,386.75	-345.28

52-01-050-000-201-00, 2012

Posted: Jun 5, 2012 | Reason: Complete 2012 Billing Details

		2011					2012							
ID	RTC RTQ	CVA	CVA Change	Tax Rate	CVA Tax	Annualized Tax	CVA	CVA Change	Tax Rate	CVA Tax	Annualized Tax	Tax Level	Billable Tax	Tax Adjustment
STARTING VALUE 2012														
Effective Date: Jan 1, 2012 Billable Days: 366														
0 RT							130,000		0.01262009	1,640.61	<div>1,640.61</div>		1,640.61	

Posted: Sep 21, 2012 | Reason: Supp/Omit (Non-Cap) Effective Date: Jan 1, 2012

		2011					2012							
ID	RTC RTQ	CVA	CVA Change	Tax Rate	CVA Tax	Annualized Tax	CVA	CVA Change	Tax Rate	CVA Tax	Annualized Tax	Tax Level	Billable Tax	Tax Adjustment

REVISSED STARTING VALUE 2012

Effective Date: Jan 1, 2012 Billable Days: 366

0 RT	130,000	0.01262009	1,640.61	1,640.61	1,640.61
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Supp/Omit (Non-Cap)

Effective Date: Jan 1, 2012 Billable Days: 366

1 RT		141,000	11,000	0.01262009	1,779.43	1,779.43	1,779.43	138.82
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Posted: Oct 17, 2014 | Reason: Supp/Omit (Non-Cap) Effective Date: Jan 1, 2012

		2011					2012							
ID	RTC RTQ	CVA	CVA Change	Tax Rate	CVA Tax	Annualized Tax	CVA	CVA Change	Tax Rate	CVA Tax	Annualized Tax	Tax Level	Billable Tax	Tax Adjustment

REVISSED STARTING VALUE 2012

Effective Date: Jan 1, 2012 Billable Days: 366

0 RT	130,000	0.01262009	1,640.61	1,640.61	1,640.61
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Supp/Omit (Non-Cap)

Effective Date: Jan 1, 2012 Billable Days: 366

1 RT	202,000	72,000	0.01262009	2,549.26	2,549.26	2,549.26	769.83
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769.83

**52-01-050-000-201-00, 2013**

Posted: Jun 17, 2013 | Reason: Complete 2013 Billing Details

		2012					2013							
ID	RTC RTQ	CVA	CVA Change	Tax Rate	CVA Tax	Annualized Tax	CVA	CVA Change	Tax Rate	CVA Tax	Annualized Tax	Tax Level	Billable Tax	Tax Adjustment

STARTING VALUE 2013

Effective Date: Jan 1, 2013 Billable Days: 365

0 RT	76.000	0.01161921	883.06	883.06	883.06
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Posted: Oct 17, 2014 | Reason: Supp/Omit (Non-Cap) Effective Date: Jan 1, 2013

		2012					2013							
ID	RTC RTQ	CVA	CVA Change	Tax Rate	CVA Tax	Annualized Tax	CVA	CVA Change	Tax Rate	CVA Tax	Annualized Tax	Tax Level	Billable Tax	Tax Adjustment

REVISSED STARTING VALUE 2013

Effective Date: Jan 1, 2013 Billable Days: 365

0 RT	76.000	0.01161921	883.06	883.06	883.06
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Supp/Omit (Non-Cap)



Effective Date: Jan 1, 2013 Billable Days: 365

1 RT209,250133,2500.011619212,431.322,431.322,431.321,548.261,548.26

52-01-050-000-201-00, 2014

Posted: May 13, 2014 | Reason: Complete 2014 Billing Details

		2013					2014							
ID	RTC RTQ	CVA	CVA Change	Tax Rate	CVA Tax	Annualized Tax	CVA	CVA Change	Tax Rate	CVA Tax	Annualized Tax	Tax Level	Billable Tax	Tax Adjustment

STARTING VALUE 2014

Effective Date: Jan 1, 2014 Billable Days: 365

0 RT80,0000.01078987863.19863.19863.19

Posted: Oct 17, 2014 | Reason: Supp/Omit (Non-Cap) Effective Date: Jan 1, 2014

		2013					2014							
ID	RTC RTQ	CVA	CVA Change	Tax Rate	CVA Tax	Annualized Tax	CVA	CVA Change	Tax Rate	CVA Tax	Annualized Tax	Tax Level	Billable Tax	Tax Adjustment

REVISED STARTING VALUE 2014

Effective Date: Jan 1, 2014 Billable Days: 365

0 RT80,0000.01078987863.19863.19863.19

Supp/Omit (Non-Cap)

Effective Date: Jan 1, 2014 Billable Days: 365

1 RT216,500136,5000.010789872,336.012,336.012,336.011,472.821,472.82

52-01-060-000-136-00, 2014

Posted: May 13, 2014 | Reason: Complete 2014 Billing Details

		2013					2014							
ID	RTC RTQ	CVA	CVA Change	Tax Rate	CVA Tax	Annualized Tax	CVA	CVA Change	Tax Rate	CVA Tax	Annualized Tax	Tax Level	Billable Tax	Tax Adjustment

STARTING VALUE 2014

Effective Date: Jan 1, 2014 Billable Days: 365

0 RT97,0000.010789871,046.621,046.621,046.62

Posted: Oct 17, 2014 | Reason: Supp/Omit (Non-Cap) Effective Date: Jul 31, 2014

		2013					2014							
ID	RTC RTQ	CVA	CVA Change	Tax Rate	CVA Tax	Annualized Tax	CVA	CVA Change	Tax Rate	CVA Tax	Annualized Tax	Tax Level	Billable Tax	Tax Adjustment

STARTING VALUE 2014

Effective Date: Jan 1, 2014 Billable Days: 365

\$ (530)



# **The Corporation of the Municipality of French River**

## **Information Report**

<b>REPORT TO:</b> Regular Council Meeting	<b>REPORT FROM:</b> Bylaw Department	<b>MEETING DATE:</b> April 22, 2015
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### **PROPOSED SIGNAGE BYLAW**

#### **Subject**

To provide Council with notice of a bylaw to regulate signage of a temporary nature within the community.

#### **Summary of matter to date**

In January 2015, Council directed staff to bring forward a signage bylaw with a deadline of April 2015. The bylaw is being presented at the April 22 meeting so that Council may review for two weeks before being considered at the May 13 Council meeting.

#### **Update**

The real estate agents of the community were advised that a bylaw was being developed to regulate temporary signage, including real estate, portable, and election varieties. We received their feedback and developed an encompassing bylaw.

We have received many complaints in the past regarding temporary signage within the community. At this time, there are no concerns regarding permanent signage, thus it is not within the scope of the bylaw. A draft bylaw has been developed addressing these issues.

The process moving forward will include a determined education period, with no fees levied. After such time, the bylaw will come into full effect and fees may be imposed. The amount of the fee will be up to the determination of Council.

#### **Document(s) Attached**

Draft Signage Bylaw (Under separate cover)

**\*Original Reports have been signed by:**

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**Prepared by: Michael Campbell, Municipal Law Enforcement Officer  
Brennan Kenny, Economic Development Manager**

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**Approved by: Mélanie Bouffard, Acting CAO/Clerk**



# **THE CORPORATION OF THE MUNICIPALITY OF FRENCH RIVER**

## **BY-LAW**

### **BEING A BY-LAW TO REGULATE AND PROHIBIT THE PLACEMENT OF SIGNS AND OTHER ADVERTISING DEVICES IN THE MUNICIPALITY OF FRENCH RIVER**

**WHEREAS** pursuant to Section 10 (2) 10. of the Municipal Act, R.S.O. 2001, S.O. 2001, c. 25, as amended, authorizes a municipal council to pass a By-Law to regulate or prohibit signs and other advertising devices within the municipality.

**NOW THEREFORE** the Council of the Municipality of French River enacts as follows:

#### **SECTION 1 – SHORT TITLE:**

1.1. This By-Law may be cited as the “Sign By-Law”

#### **SECTION II - DEFINITIONS AND INTERPRETATION**

2.1. In this By-Law,

**“Abandoned sign”** means a sign located on property which becomes vacant and unoccupied for a period of ninety (90) days or more, or any sign which pertains to a time, event or purpose which no longer applies;

**“B.I.A.”** means a Business Improvement Area established under the Municipal Act;

**“Council”** means the elected council for the Municipality;

**“Election Sign”** means a sign advertising or promoting the election of a political party or a candidate for public office in a federal, provincial or municipal election;

**“Municipality”** means The Corporation of the Municipality of French River;

**“Officer”** means anyone appointed by the Corporation of The Municipality of French River to enforce the provisions of this By-Law;

**“Official Sign”** means a sign required by or erected under any statute or By-Law or other directive of any Federal, Provincial or Municipal Government or agency thereof or any board or commission and shall include a permanent sign erected on a public road allowance to inform the public of the location of Business Improvement Areas, public buildings, hospitals, public libraries, institutions, places of worship, parks, recreational or educational facilities;

**“Person”** means an individual, business, firm, corporation, association or partnership;

**“Portable Sign”** means a sign not permanently affixed to the ground and designed in such a manner as to be capable of being moved from place to place but does not include a sidewalk sign;

**“Property”** means a parcel of land having specific boundaries which is capable of legal transfer;

**“Public Property”** means property, land, or buildings owned by the Municipality, Region, or a local board as defined in the Municipal Affairs Act, as amended or owned by the Federal or Provincial government(s);

**“Real Estate Sign”** means a temporary non-illuminated sign installed, erected or displayed on a property for the notification that a building, premises or portion thereof is offered for sale, rent or lease;

**“Repair and Maintain”** means anything done to preserve the condition of a sign or to prevent the deterioration of the sign and includes the restoration of a sign by removing or replacing worn out, missing, damaged or broken parts;

**“Sign”** means any surface, structure and other component parts, which are used or capable of being used as a visual medium to attract attention to a specific subject matter for identification, information or advertising purposes and includes an advertising device or notice;

**“Sign Face”** means the entire area of the surface of a sign including the border or frame together with any material forming an integral part of the background of the display or used to differentiate the sign from the backdrop or building against which it is erected. Where a sign is composed of individually installed letters, numerals or shapes, the sign face shall mean the area of the smallest polygon containing a maximum of eight (8) right angle sides that enclose the groupings of letters, numerals or shapes;

**“Sign Owner”** means the owner or lessee of a sign, or his agent. Where there is no owner, lessee or agent for a sign or such person cannot be determined with certainty, the sign owner shall be deemed to be the person or business having the use or major benefit of the sign, or if such person or business is unknown, the sign owner shall be deemed to be the registered owner of the land upon which the sign is situated;

**“Street”** means any public highway but does not include a Provincial highway;

**“Unsafe”** when used with respect to a sign or sign structure means a condition which is structurally inadequate or faulty, or could be hazardous to a pedestrian or motorist;

**“Zone”** means the area of a defined land use zone in the Municipality's Zoning By-Laws passed under The Planning Act, 1990, R.S.O. 1990, Chapter P.13, or any predecessor or successor thereof.

### **SECTION III - ELECTION SIGNS**

- 3.1. No candidate or his agent or any other person shall affix, erect or otherwise display an election sign or permit an election sign to be affixed, erected or otherwise displayed:
- on or overhanging public property;
  - on a utility pole or light standard unless it is affixed to a poster sleeve on a designated light;
  - on any official sign or official sign structure;
  - within a sight triangle;
  - within 50 metres of the exterior main entrance to the polling station or the front facade of the building which contains the polling station, whichever is greater;
  - at any location where the election sign:
    - obstructs the view of any pedestrian or driver of a motor vehicle, or obstruct the visibility of any traffic sign or device, or where it could interfere with vehicular traffic so that it could endanger any person;
    - obstructs openings required for light, ventilation, ingress, egress or firefighting;
    - constitutes a danger or hazard to the general public.
- 3.2. No candidate or his agent or any other person shall affix, erect or otherwise display an election sign or permit or cause an election sign to be erected, affixed, or otherwise displayed until:
- after the candidate has filed his or her nominations papers with the Office of the Clerk, in accordance to the Municipal Act; and
  - within twenty-eight (28) days prior of the election day, inclusive of Election Day.
- 3.3. An election sign shall not exceed a maximum sign area of 1.5 m<sup>2</sup> with the exception of those placed on billboard signs.
- 3.4. An election sign shall be removed within seventy-two (72) hours immediately following 11:59 p.m. of the day of the election.
- 3.5. The candidate to whom the election sign relates shall be responsible for the erection or display of the election sign and shall ensure that all the requirements of this By-Law have been met.
- 3.6. Where an election sign has been affixed, erected or otherwise displayed in contravention of any provision of this By-Law, the Officer may cause the sign to be removed immediately without notice and/or take any further action as provided in Section 8 of this By-Law.



## **SECTION IV – PORTABLE SIGNS**

- 4.1. A portable sign shall be located completely on private property.
- 4.2. A maximum of one portable sign may be erected along each street line of a property.
- 4.3. A portable sign shall:
  - (a) contain no more than two (2) sign faces, and each sign face shall have a maximum area of 5 m<sup>2</sup> (53.8 sq. ft.);
  - (b) not exceed 2.5 m in height above grade and 3.05m width;
  - (c) not be located within 3m of a driveway entrance or exit or a side property line;
  - (d) be located on private property and not be closer than 1.0 m from a municipal sidewalk;
- 4.4. Where a portable sign has been affixed, erected or otherwise displayed in contravention of any provision of this By-Law, the Officer may:
  - (a) notify or order the owner to:
    - i. repair the portable sign;
    - ii. pull down or remove the portable sign;
    - iii. make the portable sign comply with the provisions of this Bylaw.
  - (b) pull down or remove such sign and charge the owner of the sign, a fee in accordance with Section 8 of this By-Law.

## **SECTION V – REAL ESTATE SIGNS**

- 5.1. One (1) real estate sign shall be permitted for each street line of the property on which the sign is erected.
- 5.2. The sign face of a real estate sign shall not exceed 1 m<sup>2</sup> if erected on a property zoned residential and shall not exceed 4 m<sup>2</sup> if erected on a property zoned industrial or commercial.
- 5.3. Where a real estate sign has been affixed, erected or otherwise displayed in contravention of any provision of this By-Law, the Officer may:
  - a. notify or order the owner to:
    - i. repair the real estate sign;
    - ii. pull down or remove the real estate sign;
    - iii. make the real estate sign comply with the provisions of this Bylaw.
  - b. pull down or remove such sign and charge the owner of the sign, a fee in accordance with Section 8 of this By-Law.

## **SECTION VI – SIGNS ON RIGHT-OF-WAYS**

- 6.1. Any sign located on Ministry of Transportation governed properties shall meet the requirements of the Ministry of Transportation Corridor Signing Policy.

- 6.2. Any sign located on Hydro One governed properties shall meet the requirements of the Electricity Act, 1998, S.O. 1998, c. 15, Sched. A.

## **SECTION VII - MAINTENANCE OF SIGNS**

- 7.1. The owner of any sign, shall maintain or cause such sign to be maintained in a proper state of repair, so that such sign remains completely operative at all times and does not become unsafe, defective or dangerous.
- 7.2. Maintenance or repairs using materials identical to the materials of the component being maintained or repaired does not constitute an alteration.

## **SECTION VIII - PENALTIES AND ENFORCEMENT**

- 8.1. Every person who contravenes any provision of this By-Law is guilty of an offence and on conviction is liable to a fine and any other penalties imposed pursuant to the Provincial Offences Act, R.S.O. 1990, c. P-33, as amended.
- 8.2. Where a sign is affixed, erected or otherwise displayed in contravention of this By-Law, in addition to any other action that the Officer may take under this By-Law, the Officer may:
- (a) immediately remove such sign at the expense of the sign owner or any other person responsible for the erection or display of such sign without notice if:
    - i. the sign constitutes a safety hazard or concern; or
    - ii. the sign or a portion of the sign is located on public property; and/or
  - (b) issue a notice to the owner or any other person responsible for the erection or display of such sign to remove, repair or replace the sign, or otherwise make the sign comply with the provisions of the By-Law. Failure to comply with the notice by the time and date as stipulated may result in the removal of such sign by the Municipality at the expense of the sign owner or such other person responsible for the erection or display of the sign.
- 8.3. Any expense incurred by the Municipality as a result of the work conducted by the Municipality pursuant to subsection 8.2 may be recovered by action or by adding the costs to the tax roll and collecting them in the same manner as taxes.
- 8.4. Any sign removed by the Municipality pursuant to this By-Law shall be stored for thirty (30) days, unless:
- (a) the sign is redeemed by the owner of the sign or his agent pursuant to subsection 8.5; or
  - (b) the size of the sign is 1.0m<sup>2</sup> (10 sq. ft.) or less, in which case the Officer may direct that the sign be destroyed or disposed of in any manner he deems fit at any time without further notice; or
  - (c) the sign is a banner, in which case the Officer may direct that the sign be destroyed or disposed of in any manner he deems fit at any time without further notice.

- 8.5. Except for a sign described in subsections 8.4.(b) and 8.4.(c), the owner of a sign or his agent may redeem a sign that has been removed and stored by the Municipality by:
- (a) completing a signed acknowledgement and release on the prescribed form; and
  - (b) paying the applicable removal and storage fee.
- 8.6. Except for an election sign less than 1m<sup>2</sup> the fee for the removal of a sign under this By-Law is \$\_\_\_\_\_ per sign or the Municipalities actual cost of removing the sign, whichever is greater.
- 8.7. Any sign that is stored by the Municipality for more than thirty (30) days and not redeemed by the owner of the sign or his agent within that period of time may be destroyed or otherwise disposed of by the Officer without further notice.
- 8.8. The owner of any sign which is placed on private property shall:
- a. have written consent from the owner of the property on which the sign is placed; and,
  - b. provide the written consent upon request from the Municipality at any time without notice.

## **SECTION IX – SEVERABILITY**

- 9.1. Should a court of competent jurisdiction declare a part or whole of any provision of this By-Law to be invalid or of no force and effect, the provision or part is deemed severable from this By-Law, and it is the intention of Council that the remainder survive and be applied and enforced in accordance with its terms to the extent possible under law.

## **SECTION X – AUTHORITY**

- 10.1. This By-Law shall come into force and take effect on the day it is passed.

**READ A FIRST, SECOND AND THIRD TIME AND FINALLY PASSED THIS  
THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 2015.**

\_\_\_\_\_  
**MAYOR**

\_\_\_\_\_  
**CLERK**





# The Corporation of the Municipality of French River

## Information Report

<b>REPORT TO:</b> Council /Committee	<b>REPORT FROM:</b> R. Martin Parks, Recreation & Facilities	<b>MEETING DATE:</b> April 22, 2015
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### **SUCKER CREEK ECONOMIC EXPANSION REPORT**

#### **Subject**

To provide members of Council with the activities of the Parks, Recreation and Facilities department.

#### **Summary of matter to date**

The repairs were completed on April 9<sup>th</sup>, 2015, the wharf is now ready for the boating season.

I have included pictures of the construction phases. One change order was required due to unforeseen circumstances. A copy of the change order is included with the explanation and cost associated with the changes.

We are still waiting on the grant application results.

The following is a financial summary of the project: (before HST)

\$32, 935	Price as Quoted
\$12, 429.80	Add Change order
\$2,181.24	Less Items removed from original quote and from the change order not required as per our engineer and facilities manager
\$2,040.08	Add Engineering / Project Management Costs
\$795.94	Add Non rebatable HST

Total Cost = \$46,019.58

Approved per 2014 budget = \$50,000

**\*Original Reports have been signed by:**

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**Prepared by: Robert Martin, Parks, Recreation & Facilities Manager**

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**Approved by: Mélanie Bouffard, Acting CAO/Clerk**

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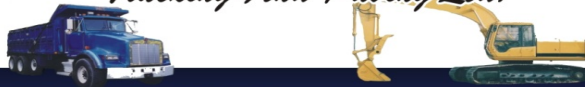
**Reviewed by: Julie Bouthillette, CPA, CGA, Treasurer**





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## **Sucker Creek Boat Launch**

### **Project Change Orders**

Owner or Engineering: **Municipality of French River**  
Attention: **Robert Martin et Neil Castonguay**

Date: **27-03-15**

### **Summary of Change**

#### **1. Additional 53mm Clear Stone**

Once the existing boat launch was removed, we excavated the underlying soil down to the bedrock as per the contract specification. We noticed by the amount of soil we hauled out that it would require more than 20cu.m of 53mm clear stone as per the contract agreement. I notified Neil by a telephone conversation that more stone would be required and he agreed it was necessary to build the ramp to specification and this could not be anticipated. It took a total of 29cu.m of additional 53mm stone to raise the base to it's proposed grade, some additional stone will also still be required to cap the rip rap (approx. 7 cu.m which is included in price below). During Construction at two separate events the rip rap slid down into the water course and that required us to import an additional 7 cu.m of 53mm clear stone to make up for the loss. The Cost shown below includes the supply and delivery of the material plus the installation with a large excavator and all labour work involved.

#### **2. Supply and Install Rip Rap**

The terrain steeps deeper rapidly at the edge of the boat launch, to save on cost and to help retain the base structure of the launch we recommended to install larger size rocks called rip rap . This rip rap will be placed mostly at the dock side and up to 1m past the last concrete pad in the water. We have supplied and installed a total of 4 loads (56 cu.m). The Cost shown below includes the supply and delivery of the material plus the installation with a large excavator and all labour work involved.

#### **3. Hoe Ram to Remove Rock Outcrop**

Bedrock out crops are at a higher elevation then the boat launch base therefore we must lower the solid bedrock elevation by approximatly 150mm. Neil suggested to mobilize the Hoeram to chip it down, if everything goes well we should have no problem completing this within 4 hours.

#### **4. Turbidity Curtain - Credit**

Because it's winter time and the water level is low, we're able to isolate a tighter work area and save costs on turbidity curtains, we installed a total of 13m in lieu of 25m.

## Summary of Cost

Item Description	QTY	UNIT	UNIT PRICE	TOTAL
Additional 53mm Clear Stone (3 loads)	43	cu.m	\$ 190.00	\$ 8,170.00
Supply and Install Rip Rap (4 loads)	56	cu.m	\$ 50.00	\$ 2,800.00
Hoe Ram to Remove Rock Outcrop	4	hrs	\$ 220.00	\$ 880.00
Mobilize and Demobilize Hoe Ram	6	hrs	\$ 135.00	\$ 810.00
Turbidity Curtain - <b>Credit</b>	12	m	-\$ 136.00	<b>-\$ 1,632.00</b>
Snow Removal and Sanding	1	LS	\$ 600.00	No Charge
<b>Subtotal</b>				<b>\$ 11,028.00</b>
<b>Overhead (2%)</b>				<b>\$ 220.56</b>
<b>TOTAL</b>				<b>\$ 11,248.56</b>

Previous contract amount	\$ 32,935.00
WE AGREE to hereby make the changes above specified above at this price	\$ 11,248.56
Revised Contract total	\$ 44,183.56

**Accepted** - The above prices of this change order are satisfactory and are hereby accepted.

All work to be performed under same terms and conditions as specified in original contract unless otherwise stipulated.

Name of owner/consultant: \_\_\_\_\_

*I have the authority to bind the company*

Signature of owner/consultant: \_\_\_\_\_

Date of acceptance: \_\_\_\_\_





## **Municipality of French River**

### **MINUTES OF THE REGULAR MEETING OF COUNCIL**

held in the Council Chambers  
French River Municipal Complex  
Wednesday, April 8, 2015 at 6pm

#### **Members Present:**

Mayor Claude Bouffard(Chair), Councillors Michel Bigras, Ronald Garbutt, Tammy Mitchell, Gisèle Pageau, Denny Sharp

#### **Members Excused:**

Councillor Dean Wenborne

#### **Officials Present:**

Mélanie Bouffard, Acting CAO/Clerk  
Julie Bouthillette, Treasurer/Tax Collector  
Brennan Kenny, Economic Development Manager  
Robert Martin, Parks, Recreation & Facilities Manager  
Linda Keenan, Library Chief Executive Officer

#### **Guests:**

13 Members of public

#### **1. Call to order, roll call and adoption of the agenda**

The Chair called the meeting to order at 6:00 p.m.

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Moved By: Gisèle Pageau

Resol. 2015- 124

Seconded By: Michel Bigras

**BE IT RESOLVED THAT** the agenda be approved as distributed.

Carried

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#### **2. Prayer**

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#### **3. Disclosure of Pecuniary Interest**

None declared.

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The Closed Session portion of the meeting was delayed until Mr. Malo arrived.

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## **5. Resolution to resolve into Committee**

Moved By: Denny Sharp  
Seconded By: Tammy Mitchell

Resol. 2015- 125

**BE IT RESOLVED THAT** Council now go into Council in Committee to consider delegations, reports and correspondence for consideration.

Carried

---

## **COUNCIL IN COMMITTEE**

Councillor Michel Bigras chaired the Council in Committee meeting.

---

## **6. Delegations**

The Delegation Request from French River Irish Royal Canadian Army Cadet Corps was placed on the agenda in error.

---

## **7. Management, Committee and Board Reports**

### **7.1 Mayor**

#### **7.1.1 2015 OGRA/ROMA Conference - Reports from Attendees**

The Reports were included in the agenda package as information.

#### **7.1.2 Councillor Training - Reports from Attendees**

The Reports were included in the agenda package as information.

---

### **7.2 Ontario Provincial Police / Community Policing Advisory Committee**

None.

---

### **7.3 CAO/Clerk Department**

#### **7.3.1 Acting CAO/Clerk Report**

The Acting CAO/Clerk summarized written report found in the agenda package.

Three public forum sessions (Monetville, Noëlville, Alban) will be scheduled to present the final draft budget, once set it will be advertised. The Treasurer will present to ensure that the format and content is prepared and presented at each session.

The next budget deliberation meeting is scheduled for Wednesday, April 15<sup>th</sup> at 7pm after the Public Works & Environmental Committee meeting to be held from 6-7pm.

---

### **7.3.2 Action Report - Canadian Pacific Railway Crossing at Yesterday's Road**

The report was submitted under separate cover subsequently to a meeting held that day and an update of information.

The Acting CAO/Clerk summarized the report, clarified the information and answered questions from Council.

The by-law to enter into an agreement with Canadian Pacific Railway for the installation and maintenance of the crossing is being considered later during the meeting at the By-law Items.

---

## **4. Closed Session**

Moved By: Denny Sharp  
Seconded By: Ron Garbutt

Resol. 2015- 126

**BE IT RESOLVED THAT** the next portion of the meeting be closed to the public in order to consider directions that should be given to senior staff pursuant to section 239 (2) (d) "labour relations or employee negotiations" with respect to the recruitment process for the Chief Administrative Officer

Carried

---

Moved By: Michel Bigras  
Seconded By: Ron Garbutt

Resol. 2015- 127

**BE IT RESOLVED THAT** the open session reconvenes at 7:37 p.m.

Carried

---

## **7.4 Finance Department**

### **7.4.1 Treasurer's Report**

The Treasurer summarized the written report and reported that the total disbursements for the months of February 2015 were in the amount of \$564,070.25.

---



#### **7.4.2 Action Report - Creation of ad hoc committees**

Moved By: Gisèle Pageau  
Seconded By: Claude Bouffard

Resol. 2015- 128

**BE IT RESOLVED THAT** Council creates an Audit Standing Committee for the Term of Council to review the draft financial statements and effectiveness of internal controls;

**AND THAT** the following members be appointed:

Mayor Claude Bouffard  
Councillor Ron Garbutt  
Councillor Tammy Mitchell  
Melanie Bouffard, Acting CAO  
Julie Bouthillette, CPA, CGA, Treasurer

Carried

---

Moved By: Denny Sharp  
Seconded By: Gisèle Pageau

Resol. 2015- 129

**BE IT RESOLVED THAT** Council creates an ad hoc committee to review the Proposals for the Operational Review and Long Term Financial Plan;

**AND THAT** the following members be appointed:

Mayor Claude Bouffard  
Councillor Ron Garbutt  
Councillor Tammy Mitchell  
Melanie Bouffard, Acting CAO  
Julie Bouthillette, CPA, CGA, Treasurer

Carried

---

#### **7.5 Building Controls / Municipal Law Enforcement Department**

##### **7.5.1 Chief Building Officer's Report**

##### **7.5.2 Municipal Law Enforcement Officer's Report**

The reports were found in the agenda package.

---

#### **7.6 Parks, Recreation & Facilities Department**

##### **7.6.1 Parks, Recreation & Facilities Manager's Report**

The Parks, Recreation & Facilities Manager presented the report found in the agenda package.

---

## 7.6.2 Resolutions to approve Request for Tenders

Moved By: Denny Sharp  
Seconded By: Tammy Mitchell

Resol. 2015- 130

**BE IT RESOLVED THAT** Council approves the Request for Tender for the supply and installation at the Noëlville Community Centre for a low ceiling and/or L.E.D. lights.

### *Recorded Vote*

Mayor Claude Bouffard requested a Recorded Vote.

	FOR	AGAINST
COUNCILLOR Michel Bigras	x	
COUNCILLOR Gisèle Pageau	x	
COUNCILLOR Ron Garbutt	x	
COUNCILLOR Tammy Mitchell	x	
COUNCILLOR Denny Sharp	x	
MAYOR Claude Bouffard	x	

Carried

---

Moved By: Denny Sharp  
Seconded By: Claude Bouffard

Resol. 2015- 131

**BE IT RESOLVED THAT** Council approves the Request for Tender for the supply of an ice resurfacer.

Carried

---

## 7.7 Economic Development Department

### 7.7.1 Economic Development Manager's Report

The Economic Development Manager presented the report found in the agenda package.

---

### 7.7.2 Action Report - Results of the Request for Proposals for film/tv photographic inventory

Moved By: Denny Sharp  
Seconded By: Tammy Mitchell

Resol. 2015- 132

**BE IT RESOLVED THAT** Council awards the film/tv photographic inventory project to Shannon McKinnon Photography for a total of \$6,000 (HST included).

Carried

---

## 7.8 Public Works & Environmental Department

### 7.8.1 Public Works & Environmental Committee Chair's Report

Councillor Ron Garbutt summarized the report found in the agenda package.

---

## 7.9 Manitoulin-Sudbury District Services Board

---

### 7.10 French River Public Library Board

#### 7.10.1 Library Chief Executive Officer's Report

The Library Chief Executive Officer presented the report found in the agenda package.

---

### 7.11 Fire Department

---

#### 8.1 French River Community Garden - Municipal Property Location

---

Moved By: Ron Garbutt  
Seconded By: Gisèle Pageau

Resol. 2015- 133

**BE IT RESOLVED THAT** Council approves the location of a community garden on the Noëlville Community Centre property on St. Christophe Street near the Municipal Complex.

Carried

---

#### 8.2 2015 Rally for Dad - Request for hall

---

Moved By: Gisèle Pageau  
Seconded By: Tammy Mitchell

Resol. 2015- 134

**BE IT RESOLVED THAT** Council allows the use of the Noëlville Community Centre lobby for one (1) hour for the 2015 Rally for Dad as their half-way point during their rally on June 20, 2015.

Carried

---

### 9. Verbal Motion to return into the Regular Meeting

---

Moved by: Gisèle Pageau

Resol. 2015- 135

**THAT** the Committee rise and report.

---

## REGULAR MEETING

Mayor Claude Bouffard resumed the position of Chair for the remainder of the meeting.

---

### **10. Resolution adopting proceedings from Council in Committee**

Moved By: Denny Sharp  
Seconded By: Gisèle Pageau

Resol. 2015- 136

**BE IT RESOLVED THAT** the actions taken in Council in Committee in considering delegations, reports and correspondence be confirmed by this Council.

Carried

---

### **11. CONSENT AGENDA**

The following motion was presented to adopt the items contained in the Consent Agenda:

Moved By: Denny Sharp  
Seconded By: Michel Bigras

Resol. 2015- 137

**BE IT RESOLVED THAT** Council approves the Items of the Consent Agenda under Sections 11.1, 11.4 and receives the Items under Sections 11.2, 11.3.

Carried

---

#### **11.1 Adoption of Minutes**

Moved By: Denny Sharp  
Seconded By: Michel Bigras

Resol. 2015- 138

**BE IT RESOLVED THAT** Council adopts the following minutes as presented:

Regular Council Meeting held March 11, 2015  
Regular Council Meeting held March 25, 2015  
Special Council Meeting (Budget) held March 26, 2015

Carried

---



## **11.2 Minutes Received**

Moved By: Denny Sharp  
Seconded By: Michel Bigras

Resol. 2015- 139

**BE IT RESOLVED THAT** Council receives the following minutes as presented:

Sudbury East Planning Board held February 12, 2015

Carried

---

## **11.3 Correspondence for Council's Information**

---

### **11.4 By-laws**

**The following By-laws were read and adopted:**

---

#### **11.4.1 Agreement with Canadian Pacific Railway Company**

Moved By: Denny Sharp  
Seconded By: Michel Bigras

Resol. 2015- 140

**BE IT RESOLVED THAT** By-law 2015-16, being a by-law to enter into an Agreement with Canadian Pacific Railway Company for Maintenance of a Crossing Warning System at an Existing Grade Crossing (Yesterday's Road) be read a first, second and third time and finally passed.

Carried

---

#### **11.4.2 Confirmation By-law**

Moved By: Denny Sharp  
Seconded By: Michel Bigras

Resol. 2015- 141

**BE IT RESOLVED THAT** By-law 2015-17, being a by-law to confirm the proceedings of the Council of the Corporation of the Municipality of French River at a meeting held on April 8, 2015 be read a first, second and third time and finally passed.

Carried

---

## **12. ADDENDUM** (if required and by resolution)

---

## **13. NOTICES OF MOTION**

---

## **14. ANNOUNCEMENTS AND INQUIRIES**

---

## **15. ADJOURNMENT**

Moved By: Michel Bigras  
Seconded By: Tammy Mitchell

Resol. 2015- 142

**BE IT RESOLVED THAT** the meeting be adjourned at 8:25 p.m.

Carried

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**MAYOR**

---

**CLERK**



## Municipality of French River

### **MINUTES OF THE *Economic Development Committee Meeting*** held in the Council Chamber French River Municipal Complex Monday, February 11<sup>th</sup>, 2015 at 6:00 p.m.

#### **Members Present:**

Mayor Claude Bouffard, Councillor Michel Bigras, Councillor Denny Sharp (Chair), Mike Bouffard, Renée Carrier, Claude Dubuc, Vassie Lumley, Paul Sharp, Roch Thomas

#### **Members Excused:**

Terry Young

#### **Officials Present:**

Mélanie Bouffard, Acting CAO/Clerk  
Brennan Kenny, Economic Development Manager  
Trista Verbiwski, Tourism Coordinator

#### **Guests:**

0 members of public  
Councillor Ron Garbutt

#### **1. Call to order, roll call and adoption of the agenda**

The Chair called the meeting to order at 6:00 p.m.

Moved By: Vassie Lumley  
Seconded By: Paul Sharp

Resol. 2015-01

**BE IT RESOLVED THAT** Denny Sharp be Chair for the current meeting.

Carried

---

Moved By: Paul Sharp  
Seconded By: Vassie Lumley

Resol. 2015-02

**BE IT RESOLVED THAT** the agenda be accepted as distributed.

Carried

---

#### **2. Disclosure of Pecuniary Interest**

None declared.

---

#### **3. Delegations**

---

#### **4. Adoption of Minutes**

Moved By: Paul Sharp  
Seconded By: Vassie Lumley

Resol. 2015-03

**BE IT RESOLVED THAT** the minutes of the Economic Development Committee Meeting held August 11, 2014 be accepted as presented.

Carried

---

#### **5.0 Correspondance**

There was no correspondence.

---

#### **6.0 Reports and Items for Discussion**

##### **6.1.1 Chair's Report**

There was no report.

---

##### **6.1.1.1 Economic Development Committee Orientation**

The Economic Development Manager included the orientation that was presented to Council and to the new members prior to the meeting.

##### **6.1.1.2 Recommendation to Council – Committee Chair/Vice/Alternate**

###### **Nominations for Chair**

Mike Bouffard nominated Michel Bigras  
Paul Sharp seconded

Vassie nominated Denny Sharp  
Mike Bouffard seconded

Action: Denny Sharp accepted the position of Chair; the recommendation will be presented to Council.

###### **Nominations for Vice Chair**

Denny Sharp nominated Vassie Lumley  
seconded by Mike Bouffard

Vassie Lumley accepted the position of Vice Chair.

The Alternate Council Member will be determined by Council, there was no recommendation by the committee.

##### **6.1.1.3 Terms of Reference Review**

Action: The committee recommended that Council amend the Terms of Reference to change the meeting schedule to from Second Monday of the month to First Wednesday of the month at 6pm to accommodate the members and the flow of action items to Council.

---



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**6.1.1.4 Subcommittee Appointments**

Members are to contact Brennan to show their interest. Members of the public may be brought forward on a project by project basis.

---

**6.1.2 Economic Development Manager's Report**

The Economic Development Manager summarized the report found in the agenda package.

---

**6.1.3 Tourism Coordinator's Report**

The Tourism Coordinator summarized the report found in the agenda package.

Councillor Michel Bigras arrived at 6:55pm.

---

**6.1.4 Community Development Officer's Report**

The Community Development Coordinator summarized the report found in the agenda package.

The committee discussed the need to reach out to the Anglophone youth who are being bussed out of the community.

**6.1.4.1 Activity Calendar - February**

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**6.1.5 Strategic Plan/Action Tracking**

The strategic plan will be brought forward to the next EDC meeting.

---

**6.2 Old Business**

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**6.3 New Business****6.3.1 Recommendation to Council - Healthcare Ad Hoc Committee**

Action: The committee recommended that Council create a Healthcare subcommittee of the Economic Development Committee; will be presented at the Regular Council Meeting at February 25, 2015.

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**7.0 Notice of Motion**

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**8.0 Announcements and Inquiries**

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**9.0 Closed Session**

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## **10.0 Adjournment**

Moved By: Paul Sharp  
Seconded By: Mike Bouffard

Resol. 2015-04

**BE IT RESOLVED THAT** the Economic Development Committee meeting be adjourned at 7:25 p.m.

Carried

---

---

**CHAIR**

---

**CLERK**



## Municipality of French River

### MINUTES OF THE Public Works & Environmental Committee Meeting held in the Council Chamber French River Municipal Complex Wednesday, April 15, 2015 at 6pm

#### **Members Present:**

Mayor Claude Bouffard, Councillors Ronald Garbutt (Chair), Tammy Mitchell, Dean Wenborne, Denny Sharp

#### **Members Excused:**

#### **Officials Present:**

Mélanie Bouffard, Deputy Clerk, Recording Secretary  
Jim Sartor, Public Works Superintendent  
Kevin Benvenuti, Environmental Services Operator  
Councillors Michel Bigras, Gisèle Pageau

#### **Guests:**

0 Member of public

The Chair called the meeting to order at 6pm.

---

#### **1. Adoption of the agenda**

Moved By: Dean Wenborne  
Seconded By: Claude Bouffard

Resol. 2015-08

**BE IT RESOLVED THAT** the agenda be accepted as distributed.

Carried

---

#### **2. Disclosure of Pecuniary Interest**

None declared.

---

#### **3. Delegations**

---

#### **4. Adoption of Minutes**

Moved By: Tammy Mitchell  
Seconded By: Claude Bouffard

Resol. 2015-09

**BE IT RESOLVED THAT** the minutes held April 15, 2015 be accepted as presented.

Carried

---

## **5. Management Reports & Discussion Items**

### **5.1. Monthly Activity Report**

The Public Works Superintendent summarized the report found in the agenda package.

### **5.2 Noëlville Lagoon Monthly Reports from Ontario Clean Water Agency (OCWA)**

The reports were found in the agenda package.

---

## **6. New Business**

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### **6.1 Waste Management - Lead Councillor Tammy Mitchell**

#### **6.1.1 Ad hoc Waste Collection and Disposal Services Study Committee**

Councillor Tammy Mitchell gave an update of the last ad hoc meeting and informed that the public consultation for waste management was scheduled for Saturday, May 16.

All questions/concerns/comments received are to be forwarded to the Acting CAO/Clerk for tracking and for consideration. Clear alternatives and/or options for concerns, information of by-law and costs will be prepared in time for the public meeting.

The attendance or stats from our consultant at CRA Jim Yardley will be requested to inform of the requirements to control and find collection strategies to allow us to get to our landfill life or to extend it.

---

### **6.2 Wastewater Management - Lead Councillor Tammy Mitchell**

#### **6.2.1 Noëlville Sewage Lagoons Treatment Capacity and Performance Study**

Councillor Tammy Mitchell summarized her consultations with Canadian Shield (operators in St.-Charles), the Stewardship Council, OCWA and the Municipality of Markstay-Warren relating to the recommendations made by GSS in the lagoon study and/or overall lagoon operation methods.

Councillor Mitchell suggested that the operations of the lagoon be tendered out for alternative operating methods, efficiencies and cost reduction.

During those discussions, the concept of a wetland-lagoon was brought up to treat the lagoon wastewater. Canadian Shield Consultants Agency has offered to present more information to Council on the initiative. The Green Municipal Fund is available for a feasibility study.

Action: The Committee recommended that Council apply to the Green Municipal Fund for a feasibility study of a wetland-lagoon. A resolution will be considered at the April 22<sup>nd</sup> Regular Council Meeting.

Canadian Shield Consultants Agency will be requesting a Delegation for the April 22<sup>nd</sup> Regular Council Meeting regarding wetland-lagoons.

---



### **6.3 Water Protection - Lead Councillor Denny Sharp**

Councillor Denny Sharp reported that there are ongoing communications with the Director of Planning for water protection initiatives through the Official Plan.

---

### **6.4 Road Management - Lead Councillors Ron Garbutt & Dean Wenborne**

#### **6.4.1 Priority Matrix for Road Management Plan**

Councillor Ron Garbutt informed that he will be inquiring about the creation of a three year capital plan for road maintenance.

---

### **7. Correspondence**

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### **8. Announcements and Inquiries**

---

### **9. Closed Session**

---

### **10. Adjournment**

Moved By: Denny Sharp  
Seconded By: Dean Wenborne

Resol. 2015-10

**BE IT RESOLVED THAT** the meeting be adjourned at 6:58 p.m.

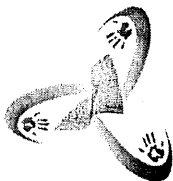
Carried

---

**CHAIR**

---

**CLERK**



Conseil scolaire public Grand Nord de l'Ontario

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École secondaire de la Rivière-des-Français

Shelley Duquette-Lafortune, directrice

April 1st, 2015

Dear friends of École secondaire de la Rivière-des-Français:

This year, commencement exercises at École secondaire de la Rivière-des-Français will be held on Thursday June 4th at 4:00 pm and we have been hard at work planning this special event.

As in the past, we are calling upon your generosity to offer our students scholarships and bursaries to help cover the high cost of postsecondary education. Therefore, we invite you to contribute to the future endeavours of the youths of our community by sending us a donation which in turn will be awarded to deserving students.

If you or the group you represent wishes to contribute to our graduation ceremony, please forward your donation (cheque, gift certificate, books, etc) before May 20th, 2015 and make the cheque payable to École secondaire de la Rivière-des-Français.

On behalf of the 2015 graduating class, I thank you for your generosity. Investing in our youth is investing in our future! We are fortunate to include you among our friends.

Sincerely,

Shelley Duquette-Lafortune

Principal

SDL/md



École secondaire de la Rivière-des-Français

Shelley Duquette-Lafortune, directrice

Le mercredi 1er avril 2015

RECEIVED

APR - 7 2015

MUNICIPALITY OF FRENCH RIVER

Chers amis de l'École secondaire de la Rivière-des-Français,

Depuis quelque temps, nous préparons la cérémonie de la remise des diplômes qui aura lieu le jeudi 4 juin 2015 à 16 heures. Cette année encore une fois, nous faisons appel à votre générosité afin d'offrir des bourses qui visent à défrayer une partie des coûts reliés aux études postsecondaires de nos finissantes et finissants.

Nous vous invitons donc à nous faire parvenir un don que nous remettrons en votre nom, aux élèves méritants. Il est également possible de faire un don sous forme de certificat-cadeau, de livre, d'abonnement, etc. Toute contribution doit nous parvenir d'ici le 20 mai et tout chèque doit être préparé à l'ordre de l'É. s. de la Rivière-des-Français.

Investir dans nos jeunes, c'est investir dans l'avenir! Votre contribution au succès des jeunes de notre communauté est très appréciée. Au nom des diplômées et des diplômés de 2015, je vous remercie de votre grande générosité.

Je vous prie d'agréer, chers amis, l'expression de mes sentiments les meilleurs.

La directrice de l'école,



Shelley Duquette-Lafortune

SDL/md

Corporation of the Municipality of French River  
Corporation de la Municipalité de la Rivière des Français  
P.O. Box/C.P. 156, 44 rue St. Christophe Street  
Noëlville, Ontario  
POM 2N0

## RESOLUTION

MOVED BY: Gisele Pageau, Ward 3 NO: 2015 -

SECONDED BY: \_\_\_\_\_ DATE: \_\_\_\_\_

## NOTICE OF MOTION

**WHEREAS** the Municipality of French River finds itself in a severe budget situation with possible tax increases in the double digits; and

**WHEREAS** all Council members **MUST** lead by example.

**THEREFORE BE IT RESOLVED THAT** Council freezes the wages for all Councillors and for the Mayor for a period of two years (2015 and 2016).

☐ CARRIED

**DEFEATED**

**CHAIR'S SIGNATURE**

### Division Vote

	FOR	AGAINST		FOR	AGAINST
MAYOR Claude Bouffard	<input type="checkbox"/>	<input type="checkbox"/>	COUNCILLOR Gisèle Pageau	<input type="checkbox"/>	<input type="checkbox"/>
COUNCILLOR Michel Bigras	<input type="checkbox"/>	<input type="checkbox"/>	COUNCILLOR Denny Sharp	<input type="checkbox"/>	<input type="checkbox"/>
COUNCILLOR Ron Garbutt	<input type="checkbox"/>	<input type="checkbox"/>	COUNCILLOR Dean Wenborne	<input type="checkbox"/>	<input type="checkbox"/>
COUNCILLOR Tammy Mitchell	<input type="checkbox"/>	<input type="checkbox"/>			

## Disclosure of Pecuniary Interest

Name: \_\_\_\_\_

Name: \_\_\_\_\_





Corporation of the Municipality of French River  
Corporation de la Municipalité de la Rivière des Français  
P.O. Box/C.P. 156, 44 rue St. Christophe Street  
Noëlville, Ontario  
POM 2NO

## RESOLUTION

MOVED BY: Gisele Pageau, Ward 3 NO: 2015 -

SECONDED BY:  DATE:

## NOTICE OF MOTION

**WHEREAS** the Municipality of French River finds itself in a severe budget situation with possible tax increases in the double digits; and

**WHEREAS** when members of Council attend any conferences, all travel and accommodations including a \$75 per day meal allowance is covered by the Municipality; and

**WHEREAS** there is also an additional per diem of \$150 per day given to Council members who attend conferences; and

**WHEREAS** this Council MUST lead by example.

**THEREFORE BE IT RESOLVED THAT** Council cease immediately the awarding of the \$150 per day per diem for Council members attending conferences/meetings.

☐ CARRIED

☐ DEFEATED

\_\_\_\_\_  
**CHAIR'S SIGNATURE**

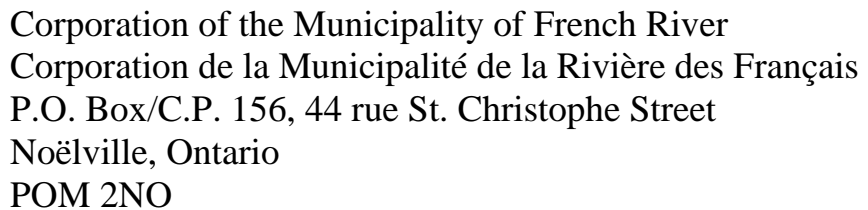
### Division Vote

	FOR	AGAINST		FOR	AGAINST
MAYOR Claude Bouffard	<input type="checkbox"/>	<input type="checkbox"/>	COUNCILLOR Gisèle Pageau	<input type="checkbox"/>	<input type="checkbox"/>
COUNCILLOR Michel Bigras	<input type="checkbox"/>	<input type="checkbox"/>	COUNCILLOR Denny Sharp	<input type="checkbox"/>	<input type="checkbox"/>
COUNCILLOR Ron Garbutt	<input type="checkbox"/>	<input type="checkbox"/>	COUNCILLOR Dean Wenborne	<input type="checkbox"/>	<input type="checkbox"/>
COUNCILLOR Tammy Mitchell	<input type="checkbox"/>	<input type="checkbox"/>			

### Disclosure of Pecuniary Interest

Name: \_\_\_\_\_

Name: \_\_\_\_\_



MOVED BY: Gisele Pageau, Ward 3 NO: 2015 -

SECONDED BY: \_\_\_\_\_ DATE: \_\_\_\_\_

**WHEREAS** it is important that Council keeps abreast with provincial municipal affairs and that the Municipality must be visible at many of these events especially when provincial ministers are in attendance; and

**WHEREAS** members of Council attending any conferences or external meetings must submit in writing a report. The report serves as an information and educational tool for those who cannot attend conferences and for the general public as a whole; and

**WHEREAS** all council members **MUST** lead by example.

**THEREFORE BE IT FURTHER RESOLVED THAT** should more than one Councillor be interested in attend any conference, selection of the participant will be made by a draw.

**CHAIR'S SIGNATURE**

	FOR	AGAINST		FOR	AGAINST
MAYOR Claude Bouffard	<input type="checkbox"/>	<input type="checkbox"/>	COUNCILLOR Gisèle Pageau	<input type="checkbox"/>	<input type="checkbox"/>
COUNCILLOR Michel Bigras	<input type="checkbox"/>	<input type="checkbox"/>	COUNCILLOR Denny Sharp	<input type="checkbox"/>	<input type="checkbox"/>
COUNCILLOR Ron Garbutt	<input type="checkbox"/>	<input type="checkbox"/>	COUNCILLOR Dean Wenborne	<input type="checkbox"/>	<input type="checkbox"/>
COUNCILLOR Tammy Mitchell	<input type="checkbox"/>	<input type="checkbox"/>			

Name: \_\_\_\_\_