



**AGENDA / ORDRE DU JOUR  
REGULAR COUNCIL MEETING / RÉUNION RÉGULIÈRE DU CONSEIL**

Wednesday, March 15, 2017 at 6pm / mercredi le 15 mars 2017 à 18h  
Council Chambers / Salle du conseil

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- 1. Call to Order and Roll Call / Ouverture de la réunion et présence**
- 2. Adoption of Agenda / Adoption de l'ordre du jour**
- 3. Disclosure of Pecuniary Interest / Déclarations d'intérêts pécuniaires**
- 4. Delegations / Délégations (NIL)**
- 5. Reports and Items for Consideration / Rapports et sujets pour considération**
  - 5.1 General Government / Gouvernement général**
    - 5.1.1** Chief Administrative Officer's Verbal Report
    - 5.1.2** Discussion - Canada Day Events
    - 5.1.3** Discussion - to request OPP to update household counts (OPP Fee) - Councillor Bigras
    - 5.1.4** Resolution to authorize a Funding Application to Strategic Economic Infrastructure Program under Northern Ontario Heritage Fund Corporation (NOHFC) as part of the partnership with the Sudbury East Connectivity Agreement (Fibre Optic)
    - 5.1.5** Discussion - Letter from Ministry of Transportation, Follow up relating to Highway 69 signage **p.3**
    - 5.1.6** Resolution to approve Membership Fees of the West Nipissing Sudbury East Vet Services Committee for the years 2016-2017 **p.4**
    - 5.1.7** Resolution to receive the Operational Review Final Report
    - 5.1.8** Discussion - Considerations for Implementation of the Operational Review
  - 5.2 Finance / Finances**
    - 5.2.1** Monthly Disbursements Report / Rapport mensuel des déboursements (Jan 2016)
    - 5.2.2** Resolution to appoint Signing Authorities
  - 5.3 Public Works & Environment Services / Travaux public et services de l'environnement(NIL)**
  - 5.4 Community Services / Services communautaires (NIL)**
  - 5.5 Emergency Services and Public Safety / Services d'urgence et sécurité publique**
    - 5.5.1** Manitoulin-Sudbury District Services Board Report **p.6**
  - 5.6 Development & Planning / Développement et planification (NIL)**

## **5.7 Correspondence / Correspondance**

### **5.7.1 Request for Support - Vianet p.8**

Resolution to authorize a Letter of support for their funding application to the Connect to Innovate Program to increase broadband connectivity in Sudbury-East

### **5.7.2 Request for Support - True 802 Wireless p.9**

Resolution to authorize a Letter of support for their funding application to the Connect to Innovate Program to increase broadband connectivity in Sudbury-East

## **6. Consent Agenda / Ordre du jour regroupé**

### **6.1 Adoption of Minutes / Procès-verbaux adoptés**

#### **6.1.1 Special Council Meeting of held February 15, 2017 p.10**

#### **6.1.2 Regular Council Meeting held February 15, 2017 p.13**

#### **6.1.3 Special Council Meeting of held March 2, 2017 p.20**

#### **6.1.4 Special Council Meeting of held March 7, 2017 p.22**

### **6.2 Receipt of Minutes / Procès-verbaux reçus**

#### **6.2.1 Sudbury & District Board of Health held February 16, 2017 p.25**

### **6.3 Items for Consideration or Information / Items pour consideration ou information (NIL)**

### **6.4 By-laws / Règlements**

#### **6.4.1 2017-13 Municipal Automotive Materials Services Agreement with Automotive Materials Stewardship Inc. (AMS) p.34**

## **7. Notices of Motion / Avis de motion**

## **8. Announcement and Inquiries / Annonce et questions**

## **9. Closed Session / Session à huis clos**

- under section 239 (2) (a) "the security of the property of the municipality or local board"
  - Update of terms of an agreement
- under section 239 (2) (b) "personal matters about an identifiable individual, including municipal or local board employees"
  - Information relating to human resources

## **10. Adjournment / Ajournement**

Resolution to adopt Confirmation By-law

Resolution to adjourn

Ministry of Transportation

Provincial Highways Management  
Northeastern Region  
Suite 301 Traffic Section  
447 McKeown Avenue  
North Bay, ON P1B 9S9  
Tel.: 705-497-5429  
Fax: 705-497-6926

Ministère des Transports

Gestion des routes provinciales  
Région du Nord-Est  
Section de la circulation routière-bureau 301  
447, avenue McKeown  
North Bay, ON P1B 9S9  
Tél.: 705-497-5429  
Télééc.: 705-497-6926



Ontario

RECEIVED

FEB 16 2017

MUNICIPALITY OF FRENCH RIVER

February 9, 2017

Marc Gagnon  
Chief Administrative Officer  
Municipality of French River  
44 Christophe Street  
Noelville, ON P0M 2N0

Dear Mr. Gagnon:

As a follow-up to our correspondence, we have completed an internal review of your proposed Highway 69 signage amendment at the Highway 64 interchange. I am pleased to share the results of that review with you.

The road sign you reference is a directional sign on newly four-laned Highway 69 that provides guidance to motorists to the first major community with traveller services and the end (control) community on the segment of highway they are exiting onto. In this case, the Highway 64 exit directional sign on Highway 69 advises motorists that they are approaching the exit for Highway 64 and that highway leads to Noelville and Sturgeon Falls. MTO provincial policy is to list only the next major community with traveller services and the control community. The Municipality of French River was presented with the option of Alban or Noelville during planning and Noelville was selected as the preferred option.

There are other communities on Highway 64, but the directional sign is not meant to list them all, but rather provide guidance that someone is exiting onto Highway 64 which leads to Noelville and Sturgeon Falls.

The Ministry is amenable to change our directional signs while adhering to the MTO provincial policy. If the Municipality wishes to reconsider signing Alban rather than Noelville, please forward a council resolution stating the preferred change.

Please contact me at 705-497-6834 at your earliest convenience, if you wish to further discuss your concerns.

Sincerely,

Doug Herbrand  
A/Head of Traffic

February 23, 2017

West Nipissing / East Sudbury Vet Services Committee

Darryl Kuepfer

423 Millrand Road

Verner, ON P0H 2M0

To: Municipality of French River

We would like to take this opportunity to thank you for your contributions in the past to the West Nipissing / East Sudbury Vet Services Committee. Your contribution allows us to process the application to the Ministry of Northern Development and Mines (MNDM). The MNDM conditional grants help to offset the costs of travel, locum, and continuing education costs incurred by the Veterinary Practice in our area. We did not receive a contribution last year, so are asking if you could send us the following:

\$250.00 for 2016 year, and

\$250.00 for 2017 year.

Sincerely,



Darryl Kuepfer

Secretary / Treasurer

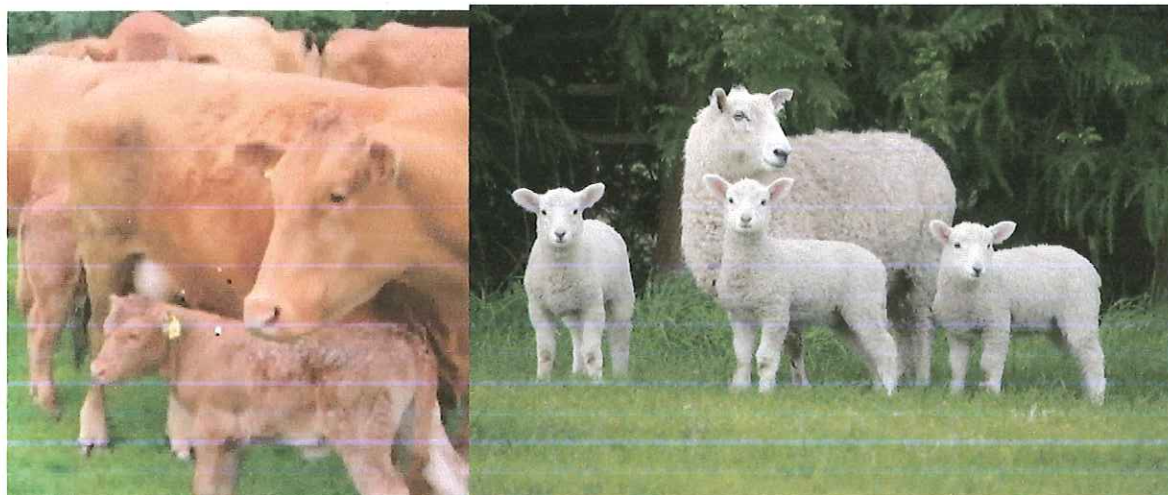
705.492.1895



# West Nipissing/ Sudbury East Vet Services Committee

RECEIVED

FEB 27 2017



MUNICIPALITY OF FRENCH RIVER

**Did you know that actions of a local Northern Producer Animal Health Network (NPAHN) committee here in West Nipissing/ Sudbury East Vet District have acquired a program funded by the Ministry of Northern Development and Mines that reduces the cost of the service call fee or truck fee that the Veterinarian will charge to travel on a return basis from their clinic to service the health care needs of large animals here in the West Nipissing/ Sudbury East Vet District? It's true.**

The assistance program was created in 1945, called **the Veterinary Assistance Program.**

**The Veterinary Assistance Program (VAP)** helps promote the viability of the livestock industry by supporting the provision of veterinary services to large animal owners. It does this by using conditional grants to offset the travel, locum assistance and continuing education costs incurred by Participating Veterinary Practices that are under contract with the Ministry. The Program is delivered in collaboration with the Ministry of Northern Development and Mines, the Northern Producer Animal Health Network (the large animal owners) and the Designated Area Veterinarians Association (their members are the contract veterinarians).

The VAP is operated in 21 northern and remote communities of Ontario. Each of these designated area communities collectively raise a yearly fee from their financial contributors to keep their area under the program for the benefit of the large animal owners who are all participating members of the Northern Producer Animal Health Network. In East Sudbury, West Nipissing, the municipalities are the financial contributors.

Participating members of the Northern Producer Animal Health Network who live in the East Sudbury, West Nipissing District can assess the benefits of the VAP if they own or care for at least one of horses, cattle, sheep, goats, swine, rabbits, poultry, bison, deer, or animals maintained in captivity for producing fur, velvet, or meat.

For more information on the on the role of the Northern Producer Animal Health Network, their website is: <http://www.northernproduceranimalhealthnetwork.ca>.

To learn more about the Veterinary Assistance Program, their website address is:  
<http://www.mndm.gov.on.ca/en/northern-development/business-support/veterinary-assistance-program>.

Prepared by Darryl Kuepfer  
Secretary - Treasurer of the West Nipissing Committee of NPAHN

Cell: 705 492-1895  
February 23, 2017

# MUNICIPALITY OF FRENCH RIVER

## REPORT TO MAYOR AND COUNCIL

### MSDSB COMMITTEE AND BOARD MEETING FEB. 22 AND 23, 2017

ON WED. EVENING FEB. 22 I ATTENDED A MEETING OF THE PROGRAM PLANNING COMMITTEE. IT WAS A LENGTHY DISCUSSION ABOUT THE NEW LONG TERM AFFORDABLE HOUSING STRATEGY. IT IS A LONG AND COMPLEX PAPER COMPRISED OF A CENTRALIZED WAITING LIST POLICY-REVISED, A NEW HOUSEHOLD INCOME LIMIT POLICY, A HOMELESSNESS PREVENTION INITIATIVE AND HOMELESSNESS ENUMERATION DIRECTIVE.

OF PARTICULAR INTEREST IN ALL OF THIS IS A PRIORITY LIST TO OBTAIN SOCIAL HOUSING. 1- VICTIMS OF FAMILY VIOLENCE. 2- HOMELESS PERSONS. 3- SENIORS. A SENIOR IS DEEMED TO BE A PERSON 65 YEARS AND OLDER.

THERE ARE OFFICIAL GUIDELINES FOR EVERY ASPECT OF OBTAINING SOCIAL HOUSING. THERE IS ELIGIBILITY, INCOME LEVELS, THE ABOVE-MENTIONED PRIORITIES, WHAT QUALITY'S FOR BEING HOMELESS, HOW MANY IN THE FAMILY AND SO ON.

A BIG CHALLENGE IN THE DSB CATCHMENT AREA IS FINDING AND COUNTING HOMELESS PERSONS IN ORDER TO TRY AND FULFILL THE DSB OBLIGATIONS TO MEET THE PROVINCIAL POLICY OF ENDING HOMELESSNESS. THE THINKING IS TO ENLIST VOLUNTEERS FROM THE FOOD BANKS OR ANY OTHER AID AGENCIES TO TRY AND LOCATE PERSONS WHO ARE HOMELESS. IN OUR RURAL COMMUNITIES THIS WILL BE A CHALLENGE INDEED. IN ANY EVENT THE DSB HAS NEW FUNDS AND SO IS REQUIRED TO TRY.

AT THE NEXT DAY'S BOARD MEETING THE COMMITTEE'S RECOMMENDATIONS WERE ALL PASSED BY RESOLUTION AND NOW THE VERY CONSIDERABLE EFFORT BEGINS.

THE CAO DISCUSSED HIS 4<sup>TH</sup> QUARTER REPORT IN SOME DETAIL. HE AND THE DSB HAVE BEEN VERY BUSY BUT THE OPERATIONS HAVE BEEN SMOOTH. THE REPORT IS MADE AVAILABLE TO ALL THE PARTICIPATING MUNICIPAL COUNCILS SO THAT ANY COUNCILLOR WHO WISHES TO READ IT MAY DO SO.

THERE WAS A REPORT PRESENTED TO THE BOARD FOR DISCUSSION CONCERNING THE LEGAL OBLIGATION FOR THE DSB TO MAINTAIN AN ADEQUATE AMOUNT OF FUNDS IN RESERVE TO MEET ANY SEVERANCE OR RETIREMENT REQUIREMENTS OF THE OPSEU PARAMEDICS.. A STUDY WAS

COMPLETED BY AN OUTSIDE ACTUARIAL FIRM THAT INDICATES THAT THE **MSDSB** HAS THE FUNDS IN ACCRUAL (RESERVES) AS REQUIRED. ( A COMFORTING BIT OF KNOWLEDGE FOR OUR PARAMEDICS)

THERE IS FURTHER COMFORT FOR ALL THE **DSSAB** MEMBERS IN KNOWING THAT AT THIS TIME THERE APPEARS TO BE A **2016** FINANCIAL SURPLUS OF ALMOST **\$352,000**. THIS IS NOT FINAL PENDING THE YEAREND AUDIT. HOWEVER, THIS NUMBER WILL PROBABLY HOLD UP. AS FRENCH RIVER IS NOW THE **LARGEST** FINANCIAL CONTRIBUTOR TO THE **DSB** WE SHOULD RECEIVE THE LARGEST AMOUNT OF RETURN FROM THE SURPLUS.

IT WOULD SEEM FROM SOME REPORTS THAT THE **MSDSB** MAY RECEIVE SOME NEW FUNDING THIS YEAR THAT WOULD PERMIT OUR PARAMEDICS TO BE INVOLVED IN COMMUNITY (PARAMEDICINE). THIS IS A PROGRAM THAT HAS PARAMEDICS MONITORING AND TREATING PATIENTS WITH DIABETES, CONGESTIVE HEART FAILURE AND CHRONIC OBSTRUCTIVE PULMONARY DISORDER IN THEIR HOMES. THE OBJECTIVE WOULD LIKELY BE TO TRY AND KEEP THESE KINDS OF PATIENTS OUT OF THE HOSPITAL IF POSSIBLE.

LASTLY, IT SEEMS THAT THERE IS TO BE A REVIEW OF THE **DSSAB ACT**. AS WE ALL KNOW THE ACT PRESENTLY GIVES THE **DSSABS** A BIG ROLE AND A LOT OF RESPONSIBILITY FOR PROVIDING VARIOUS SERVICES IN ALL OF THE **NORTH** EXCEPTING ONLY THE LARGER MUNICIPALITIES. A REVIEW IS PROBABLY A GOOD THING AS THE **DSSABS** ROLES AND MANDATES ONLY CONTINUE TO GROW. IT IS PROBABLY A GOOD IDEA FOR US AS A MUNICIPALITY WITH A BIG FINANCIAL STAKE TO MONITOR THIS REVIEW TO SOME EXTENT. THERE IS ALSO THE ISSUE OF HOW OUR SOCIAL ISSUES MIGHT BE AFFECTED WITH ANY POSSIBLE SERVICE CHANGES.

RESPECTFULLY, COUNCILLOR DEAN WENBORNE

From: Dean Wenborne  
Sent: Wednesday, February 01, 2017 11:58 AM  
To: Brian McCullagh <[brian.mccullagh@vianet.ca](mailto:brian.mccullagh@vianet.ca)>  
Cc: Marc Gagnon <[mgagnon@frenchriver.ca](mailto:mgagnon@frenchriver.ca)>  
**Subject: Re: Vianet funding proposal to bring fibre optic broadband to French River**

Hello Mr. McCullagh,

Thank you for contacting myself regarding the interest that Vianet might have in providing fibre-optic service in the French River area. It is a subject that is of much interest to all in the rural areas at present.

Our municipality has been and is in the process of exploring possibilities for fibre-optic service so I am sending your letter to our CAO, Mr. Marc Gagnon. Mr. Gagnon can bring you up to date on where the Municipality of French River is in regard to our present efforts and if there are any other opportunities that could be a matter for discussion.

Thank you again for showing interest in this matter.

Councillor, Dean Wenborne

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**From:** Brian McCullagh <[brian.mccullagh@vianet.ca](mailto:brian.mccullagh@vianet.ca)>  
**Sent:** Tuesday, January 31, 2017 11:10 AM  
**To:** Dean Wenborne  
**Subject: Vianet funding proposal to bring fibre optic broadband to French River**

Hi Dean,

I am reaching out to you as you are my Councillor for my cottage in the French River. I am with Vianet a telecommunications company based out of Sudbury who is actively building fibre optic networks in both urban and rural areas of Ontario. There was a recent announcement of funding by the federal government to build high capacity fibre backbones into rural towns. There are some highlighted towns in the French River that are on the governments eligibility list including St Charles, Noelville and Alban. Based on this information, Vianet is going to submit a funding proposal under this program to bring fibre optic services to the residents and businesses in the French River area. This would include not only the towns themselves but all homes/businesses along the fiber path.

As part of our proposal we look for a letter of support from the local government. At this time we have support from our public sector clients that have offices in the French River area who are struggling to get adequate broadband today.

I would be happy to come meet with you and council to further discuss our plans. I have, for other communities where we are building now, made a presentation to council outlining the proposed project and would be happy to do the same for your council.

Please give me a call at your earliest convenience to further discuss this great opportunity to provide broadband to people who presently have poor access today.

Thanks

Brian McCullagh, Director of Business Development  
128 Larch St. Sudbury, ON P3E 5J8  
705-222-9996 ext 5259





March 9, 2017

Members of Council – Municipality of French River  
44 Christophe St., Suite 1  
Noelville, ON P0M 2N0

Dear Members of Council,

This letter is to advise you that True 802 Wireless will be submitting applications to the Federal government for funding to increase the broadband connectivity in the Sudbury-East/West Nipissing areas under the Connect to Innovate program.

The primary intent of the program is to increase broadband capacity in numerous rural communities across Canada which in turn will enable more municipal rate payers to have access to high speed internet service at an affordable price. With this expansion, we will be able to deliver faster speeds closing the gap between rural and urban services.

Since 2009, True 802 Wireless has been the successful proponent in receiving in excess of \$1.2 million to expand the broadband services within this geographic region making us the Service Provider of choice.

We kindly request a letter of support from Council for our endeavour as numerous rate payers and institutions within your municipality have requested service from us but we have not been able to deliver it.

If you have any questions, please do not hesitate to contact me at 705-521-6675 or by email at [rheal@true802.ca](mailto:rheal@true802.ca).

Regards,

A handwritten signature in blue ink, appearing to read "Rheal Forgette", is shown on a light blue background.

Rheal Forgette - President  
True 802 Wireless



## Municipality of French River

### MINUTES OF THE SPECIAL MEETING OF COUNCIL

held in the Council Chambers

Wednesday, February 15, 2017 at 5:30pm

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#### ***Re: To consider proposed amendments to Zoning By-law 2014-23***

##### **Members Present:**

Mayor Claude Bouffard(Chair), Councillors Ronald Garbutt, Gisèle Pageau, Denny Sharp, Dean Wenborne

##### **Members Excused:**

Councillor Michel Bigras

##### **Officials Present:**

Marc Gagnon, Chief Administrative Officer

Mélanie Bouffard, Clerk

Matthew Dumont, Director of Planning, Sudbury East Planning Board

##### **Guests:**

7 Guests

#### **1. Call to order and roll call**

The Chair called the meeting to order at 5:30 p.m.

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#### **2. Adoption of Agenda**

Moved By Ron Garbutt and Seconded By Gisèle Pageau

Resol. 2017- 40

**BE IT RESOLVED THAT** the agenda be accepted as distributed.

Carried

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#### **3. Disclosure of Pecuniary Interest**

None declared.

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#### **4. Public Hearings for Zoning By-law Amendment Applications**

The Chair summarized the procedure of a Public Hearing to deal with the consideration of a proposed general amendment to Zoning By-law 2014-23.

The Director of Planning informed Council that the Notices of the Public Hearings were posted in the Municipal Office and was sent by First Class Mail on January 27, 2017 (being over twenty (20) days prior to the meeting) to the assessed owners within 120 metres of the subject properties, and to those persons and agencies likely to have an interest in the application and that included with each Notice was an explanation of the purpose and effect of the proposed Zoning By-law Amendment application and a key map showing the location of the property.

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#### **4.1 File No. 17-01FR - Albert Duquette**

The purpose of the Public Meeting was to consider a proposed general amendment to Zoning By-law 2014-23 received from Albert Duquette as a condition associated with consent application B/01/17/FR which was approved by the Planning Board on February 9, 2017. The purpose of the Application for Consent is to create one waterfront residential lot fronting on Monet Lake, the zoning amendment application would rezone the proposed severed lot from 'RR' to 'WR' to recognize the intended use of such lands, reduced lot area and environmental regulations.

Through agency circulation, the Municipality of French River commented that the severance was subject to the Municipality's Parkland Dedication Policy, the Ministry of Transportation informed of applicable regulations, the Ministry of Natural Resources and Forestry accepted the report completed by Fri Ecological Services and informed of applicable regulations and the Sudbury & District Health Unit informed that the properties are capable for the installation of required septic systems.

The applicant did not have any additional comments.

The Chair declared this Public Hearing to be concluded and advised of the 20 day appeal period to the Ontario Municipal Board and that during this appeal period, no building permit may be issued or other work commenced. The Zoning By-law Amendment will be considered by Council at tonight's Regular Council Meeting.

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#### **4.2 File No. 17-02FR - Todd & Roger Fryer**

The purpose of the Public Meeting was to consider a proposed general amendment to Zoning By-law 2014-23 received from Todd & Roger Fryer to maintain the current zoning, however to permit a temporary use provision for a garden suite.

Through agency circulation, the Municipality of French River provided comments related to compliance with the Building Code.

The agent was present on behalf of the applicant and requested an extension to allow the temporary provision for 20 years. The Director of Planning informed that the Planning Act provisions are for a period of 10 years, the temporary uses could be extended for additional 3 year durations for up to a total of 20 years.

The Chair declared this Public Hearing to be concluded and advised of the 20 day appeal period to the Ontario Municipal Board and that during this appeal period, no building permit may be issued or other work commenced. The Zoning By-law Amendment will be considered by Council at tonight's Regular Council Meeting.

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## **5. Adjournment**

Moved By Denny Sharp and Seconded By Malcolm Lamothe

Resol. 2017- 41

**BE IT RESOLVED THAT** the special meeting be adjourned at 5:55 p.m.

Carried

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**MAYOR**

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**CLERK**



## Municipality of French River

### MINUTES OF THE REGULAR COUNCIL MEETING

held in the Council Chambers  
Wednesday, February 15, 2017 at 6pm

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#### **Members Present:**

Mayor Claude Bouffard(Chair), Councillors Michel Bigras, Ronald Garbutt, Malcolm Lamothe, Gisèle Pageau, Denny Sharp, Dean Wenborne

#### **Members Excused:**

#### **Officials Present:**

Marc Gagnon, Chief Administrative Officer  
Mélanie Bouffard, Clerk  
Tom Ng, Treasurer/Tax Collector

#### **Guests:**

9 Members of public

#### **1. Call to Order and Roll Call**

The Chair called the meeting to order at 6:00 p.m.

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#### **2. Adoption of Agenda**

Moved By Ron Garbutt and Seconded By Malcolm Lamothe

Resol. 2017- 42

**BE IT RESOLVED THAT** the agenda be approved as distributed.

Carried

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#### **3. Disclosure of Pecuniary Interest**

Councillor Ron Garbutt declared a pecuniary interest at Item 5.1.1; he is a member of the Club des Bons Vivants d'Alban.

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#### **4. Delegations**

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#### **5. Reports and Items for Consideration**

##### **5.1 General Government**

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##### **5.1.1 Chief Administrative Officer's Report**

The CAO summarized the report included in the agenda package and reminded Council of the following items:

- Special Council Meeting on Thursday March 2<sup>nd</sup> at 6pm for the Public Presentation of the Operational Review by KPMG.
- Public Presentation of the 2017 Draft Budget on Thursday March 23<sup>rd</sup> at 6pm at the Alban Community Centre. \*date might conflict with the SEMA meeting.



- Special Council Meeting on Tuesday March 7<sup>th</sup> at 6pm for the Public Presentation of the Sudbury East Municipal Shared Services Study.
- New Hazardous Waste Days; Saturday June 10<sup>th</sup> and Saturday September 23<sup>rd</sup> from 8am to 5pm

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**Resolution to authorize a Funding Application to Rick Hanson Foundation**

Moved By Denny Sharp and Seconded By Gisèle Pageau

Resol. 2017- 43

**WHEREAS** in March 2016, Council supported the French River Multi-Use Trail Association (FRMUTA) & Village ami des aînés (VAA) and agreed for the use of the Municipal Complex property for the ‘Joe Chartrand Trail’;

**THEREFORE BE IT RESOLVED THAT** Council authorizes a Funding Application to the Rick Hanson Foundation for an amount of up to \$25,000 in partnership with the Village ami des aînés for the development of the Joe Chartrand Trail for ensuring that the trail is developed as per the accessibility guidelines.

Carried

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**Resolution to support Club des Bons Vivants d’Alban in their funding application**

Moved By Gisèle Pageau and Seconded By Malcolm Lamothe

Resol. 2017- 44

**BE IT RESOLVED THAT** Council supports the Club des Bons Vivants d’Alban in their funding application to enhance programming for seniors of the community and agrees to partner for the application by providing (at no cost) the use of the Alban Community Centre for up to 4 times;

**AND THAT** a Letter of Support be forwarded to the Club des Bons Vivants d’Alban.

Carried

**Disclosure of Pecuniary Interest**

Name: Councillor Ron Garbutt

**Disclosed his/her (their) interest(s), abstained from discussion and did not participate on this Item.**

### 5.1.2 AFMO Conference, Sept 19-21, 2017

Moved By Malcolm Lamothe and Seconded By Gisèle Pageau

Resol. 2017- 45

**BE IT RESOLVED THAT** Council approves the following attendees at the AFMO Conference in St-Isidore on September 19-21, 2017 at an approximate cost of \$1,500 each:

Claude Bouffard

Carried

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### 5.1.3 Resolution to proclaim March 22 as ‘Journée de la solidarité franco-ontarienne’

Moved By Denny Sharp and Seconded By Malcolm Lamothe

Resol. 2017- 46

**WHEREAS** March 22, 2017 will mark the 20th anniversary of the SOS Montfort gathering which reunites up to 10,000 people at the Municipal Centre in Ottawa, it will launch the fight in front of the courts to ensure the survival of the Montfort Hospital to continue to offer French medical care and education and the promotion of Franco-Ontarian identity;

**THEREFORE BE IT RESOLVED THAT** Council recognizes March 22, 2017 as Journée de la solidarité franco-ontarienne.

Tandis que le 22 mars 2017 marquera le 20e anniversaire du rassemblement SOS Montfort, réunissant plus de 10 000 personnes au Centre municipal d’Ottawa et qui allait lancer la bataille devant les tribunaux pour assurer la survie de l’Hôpital Montfort ainsi que Montfort peut continuer d’offrir des soins et de l’enseignement médical en français et d’assurer la protection et la promotion de l’identité franco-ontarienne.

**IL EST RÉSOLU QUE** le Conseil municipal de la Municipalité de la Rivière des Français reconnaît la journée du 22 mars 2017 comme la Journée de la solidarité franco-ontarienne.

Carried

#### **5.1.4 By-law 2017-08 to authorize the Council Code of Conduct Policy**

Moved By Denny Sharp and Seconded By Ron Garbutt

Resol. 2017- 47

**BE IT RESOLVED THAT** By-law 2017-08, being a by-law to authorize the adoption of the Council Code of Conduct Policy be read a first, second and third time and finally passed.

Moved By Michel Bigras and Seconded By Malcolm Lamothe

Motion to defer until the Final Reading of Bill 68.

Deferral Carried

\*Current Status of Bill 68: Second Reading Debate

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#### **5.1.5 Appointment of member to the Property Standards Appeal Committee**

Moved By Ron Garbutt and Seconded By Gisèle Pageau

Resol. 2017- 48

**BE IT RESOLVED THAT** Council appoints the following members to the Property Standards Appeal Committee:

1. Kathy Pitre

**AND THAT** the membership of Councillor Denny Sharp be revoked.

Carried

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#### **5.1.6 Report and Resolution relating to the 2018 Municipal Elections and Voting Methods**

Moved By Dean Wenborne and Seconded By Denny Sharp

Resol. 2017- 49

**BE IT RESOLVED THAT** Council maintains the existing First-Past-the-Post election model for the 2018 Municipal Election and directs the Clerk to monitor ranked ballot elections in Ontario and report back to Council after the 2018 Municipal Election;

**AND FURTHER THAT** Council maintains the Vote by Mail method of voting for the 2018 Municipal Election and directs the Clerk to prepare the By-law to authorize the alternative voting method prior to the May 1, 2017 deadline.

Carried

### **5.1.7 Resolution to appoint a Deputy Mayor for the year 2017**

The Chair opened Nominations for the position of Deputy Mayor.

Councillor Gisèle Pageau was nominated by Ron Garbutt and seconded by Malcolm Lamothe. There were four votes for the nominee.

Councillor Michel Bigras was nominated by Denny Sharp and seconded by Michel Bigras. There were three votes for the nominee.

Moved By Ron Garbutt and Seconded By Malcolm Lamothe

Resol. 2017- 50

**BE IT RESOLVED THAT** Council appoints the following Member of Council as Deputy Mayor for the year 2017:

Gisèle Pageau

Carried

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### **5.1.8 Resolution to adopt a By-law 2017-11 to enter into a Recycling Acceptance Agreement with the City of Greater Sudbury**

Moved By Denny Sharp and Seconded By Dean Wenborne

Resol. 2017- 51

**BE IT RESOLVED THAT** By-law 2017-11, being a by-law to authorize the Mayor and Clerk to enter into a Recycling Acceptance Agreement with the City of Greater Sudbury be read a first, second and third time and finally passed.

Carried

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## **5.2 Finance**

### **5.2.1 Monthly Disbursements Report**

The Treasurer reported that the total disbursements for the months of December 2016 were in the amount of \$559,563.30.

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### **5.2.2 Deliberation of Draft 2017 Budget**

The CAO informed that the Draft Budget is currently at an overall increase of 3.99% as there were no amendments requested by Council and presented an updated Reserves Report and Budget Summary Report.

Break from 7:12 till 7:18pm

## 6. Consent Agenda

The following motion was presented to adopt the items contained in the Consent Agenda:

Moved By Denny Sharp and Seconded By Gisèle Pageau

Resol. 2017- 52

**BE IT RESOLVED THAT** Council approves the Items of the Consent Agenda under Sections 6.1, 6.3 and 6.4 and receives the Items under Sections 6.2.

Carried

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### 6.1 Adoption of Minutes

Moved By Denny Sharp and Seconded By Gisèle Pageau

Resol. 2017- 53

**BE IT RESOLVED THAT** Council adopts the following minutes as presented:

Regular Council Meeting held February 1, 2017

Carried

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### 6.2 Receipt of Minutes

Moved By Denny Sharp and Seconded By Gisèle Pageau

Resol. 2017- 54

**BE IT RESOLVED THAT** Council receives the following minutes as presented:

Travel Trailers Ad hoc Committee Meeting held February 3, 2017 (Draft)  
Sudbury East Planning Board held January 12, 2017

Carried

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### 6.3 Items for Consideration or Information

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#### 6.4 By-laws

##### 6.4.1 2017-09 Zoning By-law Amendment (Albert Duquette)

Moved By Denny Sharp and Seconded By Gisèle Pageau

Resol. 2017- 55

**BE IT RESOLVED THAT** By-law 2017-09, being a by-law to amend Zoning By-law 2014-23, as amended (Albert Duquette) be read a first, second and third time and finally passed.

Carried



#### **6.4.2 2017-10 Zoning By-law Amendment (Todd and Roger Fryer)**

Moved By Denny Sharp and Seconded By Gisèle Pageau

Resol. 2017- 56

**BE IT RESOLVED THAT** By-law 2017-10, being a by-law to amend Zoning By-law 2014-23, as amended (Todd and Roger Fryer) be read a first, second and third time and finally passed.

Carried

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### **7. Notices of Motion**

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#### **8. Announcement and Inquiries**

Councillor Malcolm Lamothe provided a verbal report on his participation in a webinar relating to Bill 151 Waste Free Ontario Act.

Councillor Gisèle Pageau reported that following the Delegation of Aide aux seniors, that she met with the Acting Director to discuss fund raising opportunities.

Art Adams, resident of Noëlville, commented that the Municipality should initiate a stand on the high cost of hydro. The Mayor commented that Council has already adopted resolutions to that effect and have been involved in lobbying the province through organizations such as AMO and FONOM.

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### **10. Adjournment**

Moved By Malcolm Lamothe and Seconded By Ron Garbutt

Resol. 2017- 57

**BE IT RESOLVED THAT** By-law 2017-12, being a by-law to confirm the proceedings of the Council of the Corporation of the Municipality of French River at a meeting held on February 15, 2017 be read a first, second and third time and finally passed.

Carried

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Moved By Denny Sharp and Seconded By Dean Wenborne

Resol. 2017- 58

**BE IT RESOLVED THAT** the meeting be adjourned at 7:40 p.m.

Carried

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**MAYOR**

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**CLERK**



## Municipality of French River

### MINUTES OF THE SPECIAL MEETING OF COUNCIL

held in the Council Chambers  
Thursday, March 2, 2017 at 6pm

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#### **Members Present:**

Mayor Claude Bouffard(Chair), Councillors Michel Bigras, Ronald Garbutt, Denny Sharp, Dean Wenborne

#### **Members Excused:**

Councillors Malcolm Lamothe, Gisèle Pageau

#### **Officials Present:**

Marc Gagnon, Chief Administrative Officer  
Mélanie Bouffard, Clerk  
Tom Ng, Treasurer/Tax Collector  
Robert Martin, Parks, Recreation & Facilities Manager  
Carlie Zwiers, Executive Assistant

#### **Guests:**

Chas Anselmo, KPMG LLP  
Oscar Poloni, KPMG LLP  
14 Members of the public

#### **1. Call to order and roll call**

The Chair called the meeting to order at 6:05pm.

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#### **2. Adoption of Agenda**

Resol. 2017- 59

Moved By Denny Sharp and Seconded By Ron Garbutt

**BE IT RESOLVED THAT** the agenda be accepted as distributed.

Carried

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#### **3. Disclosure of Pecuniary Interest**

None declared.

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#### **4.0 Presentation of the Operational Review Draft Report by KPMG**

Chas Anselmo and Oscar Poloni from KPMG presented the Final Draft Operational Review.

The presentation included an outline and highlights of the Review Process, the Key Themes of the Review, the Opportunities for Council's Consideration, the Considerations for Implementation and the next steps of the process.

Council took a break from 7pm till 7:10pm.

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The Final Report will be available next week and will be received by Council at the meeting being held March 15, 2017.

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**5.0 Adjournment**

Resol. 2017- 60

Moved By Denny Sharp and Seconded By Michel Bigras

**BE IT RESOLVED THAT** the special meeting be adjourned at 7:38 p.m.

Carried

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**MAYOR**

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**CLERK**



## Municipality of French River

### MINUTES OF THE SPECIAL MEETING OF COUNCIL

held in the Council Chambers  
Tuesday, March 7, 2017 at 6pm

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***Subject: Public Presentation and Public Consultation Session  
of the Draft Report - Sudbury East Municipal Shared Services Study***

**Members Present:**

Mayor Claude Bouffard(Chair), Councillors Michel Bigras, Ronald Garbutt, Malcolm Lamothe, Denny Sharp, Dean Wenborne

**Members Excused:**

Councillors Gisèle Pageau

**Officials Present:**

Marc Gagnon, Chief Administrative Officer  
Mélanie Bouffard, Clerk  
Michael Campbell, Chief Building Official

**Guests:**

Chas Anselmo, KPMG LLP  
5 Members of the public

**1. Call to order and roll call**

The Chair called the meeting to order at 6 p.m.

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**2. Adoption of Agenda**

Resol. 2017- 61

Moved By Denny Sharp and Seconded By Dean Wenborne

**BE IT RESOLVED THAT** the agenda be accepted as distributed.

Carried

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**3. Disclosure of Pecuniary Interest**

None declared.

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**4.0 Public Presentation of the Sudbury East Municipal Shared  
Services Study - Draft Report by KPMG**

The Municipality of French River along with the Municipalities of St Charles, Markstay-Warren and Killarney received a grant from the Province of Ontario – Ministry of Municipal Affairs and Housing to undertake a Shared Services Study. The study's purpose is to review and identify municipal services that have potential to be shared among Sudbury East Municipalities (SEMA).

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Chas Anselmo from KPMG presented the Draft Report - Sudbury East Municipal Shared Services Study.

The presentation included an outline and highlights of the Shared Service Opportunities for Council's Consideration and the next steps of the process.

The Final Report will be presented to SEMA at their March 23<sup>rd</sup> meeting.

#### **4.1. Public Consultation & Question Period**

The Chair outlined the public consultation process.

Mac Heddle, Alban resident, questioned if the report will be available to the public. The Draft Report is currently on the Municipal Website.

Peter Williams, Alban resident, provided feedback on the asset management requirements of the government. It was agreed that the Regional Asset Management/Engineering will be an important and significant opportunity. He also commented that the Group Purchasing opportunity might be challenging in standardizing needs/goods/services with the other municipalities. It was a valid point and to be considered but global purchasing could provide the standard and could create many opportunities.

Councillor Ron Garbutt commented that the presentations made at the OGRA Conference relating to Asset Management will be available online at end of March.

Councillor Malcolm Lamothe questioned the data relating to population. The population and seasonality data will need to be considered in the next phase and with each opportunity as needs are identified.

Councillor Denny Sharp questioned the next steps and options provided for consideration for the implementation and if further support from KPMG for implementation is part of the study. The options will be first considered at SEMA and by each Municipality, there was no provision for further support built into the study but KPMG would be open to provide assistance.

Councillor Dean Wenborne commented that the best recommendation/opportunity presented was the joint purchasing.



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**5. Resolution to receive the Sudbury East Municipal Shared Services Study - Draft Report as prepared by KPMG LLP**

Moved By Dean Wenborne and Seconded By Malcolm Lamothe

Resol. 2017- 62

**BE IT RESOLVED THAT** Council receives the Sudbury East Municipal Shared Services Study - Draft Report as prepared by KPMG LLP dated February 17, 2017.

Carried

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**6. Adjournment**

Resol. 2017- 63

Moved By Ron Garbutt and Seconded By Denny Sharp

**BE IT RESOLVED THAT** the special meeting be adjourned at 7:08 p.m.

Carried

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**MAYOR**

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**CLERK**

**MINUTES – SECOND MEETING  
SUDBURY & DISTRICT BOARD OF HEALTH  
SUDBURY & DISTRICT HEALTH UNIT, BOARDROOM  
THURSDAY, FEBRUARY 16, 2017, AT 1:30 P.M.**

**BOARD MEMBERS PRESENT**

Maigan Bailey	Janet Bradley	
Jeffery Huska		
Robert Kirwan	René Lapierre	Richard Lemieux
Stewart Meikleham	Ken Noland	Rita Pilon
Mark Signoretti	Carolyn Thain	

**BOARD MEMBERS REGRETS**

Paul Myre

**STAFF MEMBERS PRESENT**

Megan Dumais	Sandra Laclé	Stacey Laforest
Jamie Lamothe	Rachel Quesnel	Renée St Onge
Dr. P. Sutcliffe	Dr. A. Zbar	

Media

**R. LAPIERRE PRESIDING**

**1.0 CALL TO ORDER**

The meeting was called to order at 1:32 p.m.

**2.0 ROLL CALL**

**3.0 REVIEW OF AGENDA / DECLARATIONS OF CONFLICT OF INTEREST**

There were no declarations of conflict of interest.

**4.0 DELEGATION / PRESENTATION**

**i) 2016 Year-In Review**

1) *2016 Highlights by the Numbers* Infographic

2) Presentation by:

- Sandra Laclé, Director, Clinical and Family Services Division
- Stacey Laforest, Director, Environmental Health Division
- Megan Dumais, Director, Health Promotion Division
- Renée St Onge, Director, Resources, Research, Evaluation and Development (RRED) Division

Dr. Sutcliffe noted that every year, typically at the February Board meeting, senior managers present divisional statistical year-in reviews of activities that have taken place over the preceding year. The presentation showcases the scope, breadth and volume of divisional work and complements the annual statistical report included in this month's Medical Officer of Health and Chief Executive Officer report to the Board.

The program directors were introduced and each presented an overview of their divisional highlights of program activities undertaken in 2016.

Dr. Sutcliffe concluded that the Sudbury & District Health Unit's work in achieving its mission and vision would not be achievable without its skilled staff and partnerships noting that in 2016, 299 SDHU employees working 436 055 hours and worked with 287 community partnerships. The SDHU has a variety of professionals including for example, health promoters, nutritionists, epidemiologists and communications officers.

An infographic sampling select "numbers" also included in today's agenda package will be shared broadly through social media to share with our community partners and the public.

Questions were entertained and directors were thanked for their presentations.

On behalf of the Board, the Board Chair thanked the staff for compiling and sharing these impressive statistics.

## **5.0 CONSENT AGENDA**

There were no consent agenda items identified for discussion.

- i) Minutes of Previous Meeting**
  - a. First Meeting – January 19, 2017
- ii) Business Arising From Minutes**
  - None
- iii) Report of Standing Committees**
- iv) Report of the Medical Officer of Health / Chief Executive Officer**
  - a. MOH/CEO Report, February 2017
- v) Correspondence**

**a. Ontario Public Health Modernization Review**

- Letter from the Windsor-Essex County Board of Health to the Ontario Public Health Standards Modernization Committee Executive Steering Committee dated January 18, 2017

**b. Marijuana Controls Under Bill 178, Smoke-Free Ontario Amendment Act, 2016**

- Letter from the Grey Bruce Board of Health to the Minister of Health and Long-Term Care dated February 7, 2017

**vi) Items of Information**

- |                                                                                                                                              |                                      |
|----------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------|
| a. alPHa Information Break                                                                                                                   | February 2, 2017                     |
| b. Canada's Chief Public Health Officer's Annual Report: <i>Health Status of Canadians 2016: A Report of the Chief Public Health Officer</i> |                                      |
| c. Update: Health System Integration                                                                                                         | January 27, 2017<br>February 3, 2017 |
| d. SDHU Submission for Pre-Budget Consultation                                                                                               | February 2017                        |
| e. 2017 alPHa Annual General Meeting and Conference                                                                                          |                                      |

It was noted that, as part of the provincial government's consultation session, the province held pre-budget consultation sessions and Dr. Zbar made a presentation at the consultation session held in Sudbury on December 2. The SDHU subsequently sent a formal written submission which creates a strong case for the work of public health. The SDHU submission included in today's agenda package has also been shared with all boards of health and the Association of Local Public Health Agencies (alPHa).

**11-17 APPROVAL OF CONSENT AGENDA**

***Moved by Lemieux – Meikleham: THAT the Board of Health approves the consent agenda as distributed.***

**CARRIED**

**6.0 NEW BUSINESS**

**i) Opioids**

- Presentation by Dr. A. Zbar, Associate Medical Officer of Health
- Letter from the Peterborough Board of Health to the Chief Medical Officer of Health dated February 2, 2017
- Community Drug Strategy Greater Sudbury 2016 Progress Report

Associate Medical Officer of Health, Dr. A. Zbar, was invited to present on behalf of the Community Drug Strategy Committee for the City of Greater Sudbury, to cover

recent reports that speak to the impact of opioid use in Sudbury & District, as well as share actions that have been planned and undertaken last year to address opioid use and how these actions are applied at the local level through the work of the community drug strategy.

In sharing results of recent reports, including the Ontario Drug Policy Research Network, 2016, it was cautioned that these statistics likely underestimate the true burden of opioid use in Sudbury & District, particularly with respect to illicit use of opioids. Alarming statistics were shared, including that, in Ontario, there are seven opioid poisoning ED visits per day (2014-15), which is an increase of 22% as compared with 2010-15.

Progress with the community drug strategy was highlighted noting that the five pillars of the local community drug strategy are needed to help prevent and reduce opioid-related harms in Sudbury & District. Key community partners will be coming together in the next few months to discuss various aspects of the opioid issue. These meetings will culminate in a community forum to develop an opioid action plan to help ensure a speedy and comprehensive approach to opioid-related harms in our community.

The drug strategy is taking these steps now while the provincial strategy continues its community consultations. Opioid-related harms, however, are not only a local issue and require coordinated provincial and federal responses.

The following proposed motion addresses the need for timely development and implementation of these local strategies.

Dr. Zbar was thanked for her presentation. Questions were entertained and it was noted that further work is underway in the SDHU district offices to develop local drug strategies.

## **12-17 OPIOID USE IN SUDBURY & DISTRICT**

***Moved by Lemieux – Meikleham: WHEREAS the Sudbury & District Board of Health is alarmed by the rise in opioid-related harms as evidenced by a tripling of the number of opioid prescriptions in Canada over the past decade and the growing number of opioid-related poisonings presenting to Ontario emergency departments; and***

***WHEREAS within Greater Sudbury indicators of harmful opioid use exceed those for the province, including the rates of opioid users, opioid maintenance therapy use, high strength opioid use, opioid-related emergency department visits, hospital visits and hospital deaths; and***

***WHEREAS federal and provincial governments have signed a Joint Statement of Action committed to addressing the burden of opioid-related***



***harms in Canada and, recently, Ontario announced a provincial opioid strategy that includes modernizing opioid prescribing and monitoring, improving the treatment of pain and enhancing addiction supports and harm reduction; and***

***WHEREAS the Community Drug Strategy for the City of Greater Sudbury, of which the Sudbury & District Health Unit is a leading member, supports Ontario's opioid strategy and is committed to implementing the strategy within the local context;***

***THEREFORE BE IT RESOLVED the Sudbury & District Board of Health congratulate the Ontario Minister of Health and Long-Term Care and the Chief Medical Officer of Health, as the province's first Provincial Overdose Coordinator, and request that the new provincial plan be further developed with targets, deliverables and timelines that are supported by regular communication to stakeholders and partners such as boards of health; and***

***FURTHER THAT the Sudbury & District Board of Health urge the federal Minister of Health to similarly communicate and promptly implement the federal opioid strategy.***

**CARRIED**

**ii) Part VIII - Ontario Building Code Fee Increases**

- Briefing Note from Dr. Sutcliffe, Medical Officer of Health and Chief Executive Officer to the Board Chair dated February 9, 2017
- Revised Board Manual G-I-50 By-Law 01-98

The Sudbury & District Health Unit is mandated under the Ontario Building Code Act to enforce the provisions pertaining to sewage systems. Under the authority of this Code, the Health Unit collects fees for Part VIII permits and services in order to recover costs associated with administration and enforcement of the Act.

Dr. Sutcliffe provided highlights from the briefing note that recommends a proposed increase in Part VIII – Ontario Building Code fees in order to administer the program on a cost-recovery basis.

As per the Building Code requirements, the SDHU held a public meeting and have notified all contractors, municipalities, lawyers, and other affected individuals of the proposed fee increases and there are no outstanding concerns. It was also noted that the current user fees have been in place since 2011.

Clarification was provided regarding the rates for 1 a and 1 b and the Board agreed to a friendly amendment correcting an error within the fee schedule under the sewage system permits.

In response to an inquiry, Dr. Sutcliffe clarified that a systematic approach be taken for fee schedule increases was not previously supported; however, this can be explored for the future taking into consideration ongoing fiscal pressures. The SDHU has tried to strike a balance between reducing expenses and setting reasonable fees for this cost-recovery program.

**13-17 AMENDMENT TO FEE SCHEDULE “A” TO BY-LAW 01-98**

***Moved by Meikleham – Thain: WHEREAS the Board of Health is mandated under the Ontario Building Code (O. Reg. 332/12), under the Building Code Act to enforce the provisions of this Act and the Building Code related to sewage systems; and***

***WHEREAS program-related costs are funded through user fees on a cost-recovery basis; and***

***WHEREAS the fees charged by the Board of Health have not been increased since 2011; and***

***WHEREAS the proposed fees are necessary to address increased program associated operational and delivery costs;***

***THEREFORE BE IT RESOLVED THAT the Board of Health approve the amended fees within Schedule “A” and that the appendix of Board of Health By-law 01-98 be correspondingly updated; and***

***FURTHERMORE THAT this fee schedule shall come into effect immediately.***  
***CARRIED***

**iii) SDHU 2013 – 2017 Performance Monitoring Plan and Annual Performance Monitoring Report**

- Presentation by Krista Galic, Specialist, Quality & Monitoring
- 2016 Performance Monitoring Report, February 2016

C. Thain, on behalf of the Joint Board of Health/Staff Performance Monitoring Working Group, provided introductory remarks for the Annual Performance Monitoring Report for 2016. The Working Group, for which R. Pilon and J. Bradley are also members, reviewed the report to ensure it is clear and easily understood. C. Thain congratulated staff on preparing this report for the Board.

The 2016 Performance Monitoring Report provides information about the Sudbury & District Health Unit’s status in meeting various accountability measures, which are grounded within the 2013-2017 Strategy Map.

Krista Galic, Quality & Monitoring Specialist, was invited to present the detailed findings of the report.

The Sudbury & District Board of Health Strategy Map, which is an annex document to the SDHU 2013-2017 Strategic Plan, was also displayed as a poster in the Boardroom.

The Performance Monitoring Plan includes four reporting components:

1. Strategic Priorities Narrative Reports
2. SDHU Specific Performance Monitoring Indicators
3. Public Health Organizational Standards (provincially mandated reporting requirements)
4. Provincial Accountability Agreement Indicators (provincially mandated reporting requirements)

Reporting for each indicator occurs on an annual basis and provides a quick snapshot of all of our results throughout the reporting timeframe.

Specific results for the SDHU Specific Performance Monitoring Indicators for 2016 within the report were highlighted. Results have remained fairly consistent over time and the report illustrates that the SDHU is meeting its performance monitoring goals.

It was concluded that the measurement and monitoring strategies provide evidence for decision making and continuous quality improvement. Progress is continually monitored and adjustments to practice are made to ensure desired outcomes are achieved.

K. Galic was thanked for her presentation. R. Pilon. C. Thain and J. Bradley were also thanked for their active participation on the Joint Board/Staff Performance Monitoring Working Group

#### **14-17 SDHU 2016 PERFORMANCE MONITORING REPORT**

***Moved by Thain – Bailey: WHEREAS the Sudbury & District Board of Health is working toward achieving its vision of Healthier Communities for All; and***

***WHEREAS the Board of Health is committed to transparency, accountability and continuous quality improvement through regular monitoring of performance at multiple levels; and***

***WHEREAS the Sudbury & District Health Unit has multiple reporting requirements that include SDHU-Specific Performance Monitoring Indicators, the Ontario Public Health Organizational Standards, and the Public Health Accountability Agreement Indicators; and***

***WHEREAS the Board of Health approved, in June 2013, the SDHU 2013-2017 Performance Monitoring Plan as a means to provide the Board of***

***Health with accountability measures on key focus areas grounded within the 2013–2017 Strategy Map;***

***WHEREAS key former accreditation standards have been incorporated in the SDHU 2013-2017 Performance Monitoring Plan due to the cessation of the Ontario Council on Community Health Accreditation (OCCHA);***

***THEREFORE BE IT RESOLVED THAT the Sudbury & District Board of Health approve the 2016 Performance Monitoring Report***

**CARRIED**

**iv) Board of Health Finance Standing Committee Terms of Reference**

- Revised Board Manual Information Sheet C-II-11

It is recommended that the Board Chair be added as a member of the Finance Standing Committee. It was pointed out that although the Board Chair is listed as an ex-officio at all meetings, it is important to explicitly document this expectation.

Terms of Reference from other health units in the province have been reviewed as it relates to Board Chair participation on Board finance committees and this is the common practice.

Board members concurred that it is wise to imbed the Board Chair in the Terms of Reference due to that position's responsibilities.

**15-17 BOARD OF HEALTH FINANCE STANDING COMMITTEE TERMS OF REFERENCE**

***Moved by Noland – Bradley: THAT the Board of Health, having reviewed the revised Information C II-11, approve the contents therein for inclusion in the Board of Health Manual.***

**CARRIED**

**7.0 ADDENDUM**

No addendum.

**8.0 ANNOUNCEMENTS / ENQUIRIES**

M. Signoretti will share details regarding an event being held at Laurentian University to support the City of Greater Sudbury's bid to host the 2021 Canada Summer Games.

Board members were encouraged to complete the Board evaluation regarding today's Board meeting.

## **9.0 ADJOURNMENT**

### **16-16 ADJOURNMENT**

***Moved by Bailey – Noland: THAT we do now adjourn. Time: 2:44 p.m.***

***CARRIED***

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(Chair)

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(Secretary)

March 1, 2017

Dear municipal partner,

On April 1, 2017, Automotive Materials Stewardship (AMS) will commence operations of the industry stewardship plan (ISP) for the management of used oil filters, used oil containers, used antifreeze and its containers (Automotive Materials). Stewardship Ontario and AMS have been working together to ensure the transition of the management of these materials to AMS occurs with minimal disruption to residents and service providers, including municipalities.

As part of the transition, Stewardship Ontario will no longer have any payment obligations to municipalities for the management of Automotive Materials following March 31, 2017. Any reporting obligations with a service date prior to April 1, 2017 will need to be reported to Stewardship Ontario.

Municipalities that have been managing Automotive Materials under the Orange Drop program will be offered the opportunity to participate in the AMS program as of April 1<sup>st</sup>. AMS will contact municipalities by March 10, 2017 to provide a new services agreement for the management of Automotive Materials. The agreement is based on the current MHSW services agreement between municipalities and Stewardship Ontario.

Municipalities will not receive any payments from AMS for the collection of Automotive Materials from events or depots until the new services agreement is executed; however, once executed, AMS will retroactively pay the municipality for services rendered as of April 1, 2017 provided the municipality is in compliance with the terms of the agreement (e.g. reports have been submitted to AMS on time).

AMS will manage the transportation and processing of Automotive Materials collected at depots through the Automotive Incentive Program, in the same manner they were managed under the Orange Drop program. These services will be available to municipalities as of April 1st, even if the new services agreement has not been executed.

Next steps:

AMS will provide municipalities with the services agreement and further information on the transition process, including how municipalities will complete their event services reports.

Stewardship Ontario wants to take this opportunity to thank you for your participation in the MHSW Program, and for continuing to play a central role in successfully recycling Automotive Materials in Ontario.

Should you have any questions please contact Cynthia Hyland [chyland@stewardshipontario.ca](mailto:chyland@stewardshipontario.ca).

With thanks,



Cullen Hollister  
Director of Operations  
Stewardship Ontario



David Pearce  
Operations Officer  
Automotive Materials Stewardship

**THE CORPORATION OF THE MUNICIPALITY OF FRENCH RIVER**

**BY-LAW 2017-13**

BEING A BY-LAW TO ENTER INTO  
A MUNICIPAL AUTOMOTIVE MATERIALS SERVICES AGREEMENT WITH  
AUTOMOTIVE MATERIALS STEWARDSHIP INC (AMS)

**NOW THEREFORE THE COUNCIL OF THE CORPORATION OF THE  
MUNICIPALITY OF FRENCH RIVER ENACTS AS FOLLOWS:**

- 1) That the Mayor and Clerk be authorized to enter into an Agreement with Automotive Materials Stewardship Inc. (AMS) for the provision of certain services by the Municipality to AMS concerning Automotive Materials.
- 2) The attached Agreement shall form part of this By-law.
- 3) That any By-law inconsistent with this By-law is hereby repealed.
- 4) This By-law shall come into force and take effect upon third and final reading.

**READ A FIRST, SECOND AND THIRD TIME AND FINALLY PASSED  
THIS 15<sup>th</sup> DAY OF MARCH, 2017**

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**MAYOR**

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**CLERK**