



Municipality of French River

MINUTES OF THE REGULAR MEETING OF COUNCIL held in the Council Chambers French River Municipal Complex Wednesday, December 17, 2014 at 7:00 p.m.

Members Present:

Mayor Claude Bouffard(Chair), Councillors Michel Bigras, Ronald Garbutt, Tammy Mitchell, Gisèle Pageau, Denny Sharp, Dean Wenborne

Members Excused:

Officials Present:

Mélanie Bouffard, Acting CAO/Clerk
Julie Bouthillette, Treasurer/Tax Collector
Robert Martin, Parks, Recreation & Facilities Manager
Brennan Kenny, Economic Development Manager

Guests:

8 Members of public

1. CALL TO ORDER, ROLL CALL AND ADOPTION OF THE AGENDA

The Chair called the meeting to order at 7:00 p.m.

Moved By: Ron Garbutt
Seconded By: Gisèle Pageau

Resol. 2014- 268

BE IT RESOLVED THAT the agenda be accepted as distributed and amended to add two addendums:

1. Correction to Resolution adopted November 19th - Funding Application to the Small Communities Fund (SCF) for the French River Landfill Rehabilitation and Improvement Project
2. Revision to the Asset Management Plan

Carried

2. PRAYER

3. DISCLOSURE OF PECUNIARY INTEREST

None declared.

4. CLOSED SESSION

Moved By: Michel Bigras
Seconded By: Dean Wenborne

Resol. 2014- 269

BE IT RESOLVED THAT the next portion of the meeting be closed to the public in order to consider directions that should be given to senior staff pursuant to section 239 (2) (b) "personal matters about an identifiable individual, including municipal or local board employees" to review applications to serve on the French River Library Board and in respect to a Human Resources matter.

Carried

Moved By: Denny Sharp
Seconded By: Michel Bigras

Resol. 2014- 271

BE IT RESOLVED THAT the open session reconvenes at 7:59 p.m.

Carried

4.1 Resolutions emanating from Closed Session

4.1.1 Resignation of Sébastien Goyer as CAO/Clerk

Moved By: Gisèle Pageau
Seconded By: Tammy Mitchell

Resol. 2014- 272

BE IT RESOLVED THAT the Council of the Corporation of the Municipality of French River hereby accepts the resignation of Sébastien Goyer as Chief Administrative Officer/Clerk as of December 11, 2014.

Carried

4.1.2 Approval of compensation for the Acting CAO/Clerk

Moved By: Michel Bigras
Seconded By: Ron Garbutt

Resol. 2014- 273

BE IT RESOLVED THAT the Council of the Corporation of the Municipality of French River hereby approves that Mélanie Bouffard be compensated at the CAO/Clerk Human Resources Pay Grid for Acting as CAO/Clerk from December 8, 2014 until further notice.

Carried

4.1.3 Approval to extend Employee Assistance Program hours

Moved By: Tammy Mitchell
Seconded By: Dean Wenborne

Resol. 2014- 274

BE IT RESOLVED THAT the Council of the Corporation of the Municipality of French River hereby authorizes an extension of counselling hours as per the Employee Assistance Program through the Sudbury Counselling Centre as directed in the Closed Session Meeting of December 17, 2014.

Carried

5. DELEGATIONS

6. MANAGEMENT AND COMMITTEE REPORTS

6.1 Mayor's Report

Mayor gave a verbal report.

6.1.1 Approval of Councillor Training with AMO

Moved By: Tammy Mitchell
Seconded By: Dean Wenborne

Resol. 2014- 275

BE IT RESOLVED THAT the Council of the Corporation of the Municipality of French River hereby approves the following Councillor training with AMO:

1. Michel Bigras, Council Training 101 and Personal Responsibilities, at an approximate cost of \$1,800
2. Tammy Mitchell, Council Training 101 and Personal Responsibilities, at an approximate cost of \$1,800
4. Denny Sharp, Council Training 101, at an approximate cost of \$1,200

Carried

6.2 CAO/Clerk's Report

6.2.1 ROMA/OGRA Conference

Moved By: Ron Garbutt
Seconded By: Gisèle Pageau

Resol. 2014- 276

BE IT RESOLVED THAT Council of the Municipality of French River hereby approves that the following members of Council and Staff attend the ROMA/OGRA Conference, Feb 22-25, 2015 held at the Toronto Fairmont Royal York at an approximate cost of \$2,400 each:

1. Jim Sartor
2. Mike Bigras
3. Ron Garbutt
4. Tammy Mitchell
5. staff member to be later determined
6. Claude Bouffard

Carried

6.2.2 Signing Authorities

Moved By: Ron Garbutt
Seconded By: Michel Bigras

Resol. 2014- 277

BE IT RESOLVED THAT the Council of the Corporation of the Municipality of French River hereby reaffirms that the following two members of Council and two employees are the signing authorities for the Municipality of French River as of December 11, 2014:

1. Mayor Claude Bouffard
2. Councillor Michel Bigras
3. Julie Bouthillette, Treasurer/Tax Collector
4. Mélanie Bouffard, Acting CAO/Clerk

AND THAT the signing authority for Sébastien Goyer be revoked.

Carried

*Point of Clarification: In order to ensure the safeguard of the Corporation from actual or perceived collusion, Claude Bouffard and Mélanie Bouffard will only be jointly signing documents that are authorized by Council Resolution or By-law.

6.3 Treasurer's Report

The Treasurer reported that the total disbursements for the month of October 2014 were in the amount of \$541,449.93 and that the finance department has over budget expenses of \$2,641.18 without prior authorization.

6.3.1 Report on Service Agreement with Dentist Dr. Couto

The Treasurer summarized the report, Council requested further information such as his kind of services, how often he is available at the Noëlville practice and the amount of clients.

Council agreed to extend his agreement for three months.

6.3.2 2015 Budget Process

The Treasurer summarized the report.

Resol. 2014- 278

Moved By: Dean Wenborne

Seconded By: Gisèle Pageau

BE IT RESOLVED THAT the Council of the Corporation of the Municipality of French River hereby approves that the finance department seeks out a proposal from an expert in the field of Municipal Financial and Operation reviews and that a delegation be set up for the next meeting of council.

Carried

6.3.3 Report on 2015 Budget Communication Plan

The Treasurer summarized the report, Council agreed to have further discussion at a subsequent Council meeting.

6.4 Appointments

6.4.1 Appointment of 1 council member, 1 member of School Board and 7 members of the public to the French River Library Board

Moved By: Dean Wenborne
Seconded By: Ron Garbutt

Resol. 2014- 279

BE IT RESOLVED THAT the Council of the Corporation of the Municipality of French River hereby appoints the following member of council, member of school board and the following seven (7) members of the public to the French River Library Board:

1. Councillor Tammy Mitchell
2. Shelley Duquette-Lafortune
3. Suzanne Guilbeault
4. Liliane Lamothe
5. Larry Bouffard
6. Shirley Marcoux
7. Angela Williams
8. Evelin Dionne
9. Suzanne Bisailon

Carried

6.4.2 Appointment of 1 council member to the Manitoulin-Sudbury District Services Board

Moved By: Michel Bigras
Seconded By: Gisèle Pageau

Resol. 2014- 280

BE IT RESOLVED THAT the Council of the Corporation of the Municipality of French River hereby appoints the following member of Council to the Manitoulin-Sudbury District Services Board:

1. Councillor Dean Wenborne

Carried

6.4.3 Appointment of 2 council members to the Sudbury East Planning Board

Moved By: Ron Garbutt
Seconded By: Dean Wenborne

Resol. 2014- 281

BE IT RESOLVED THAT the Council of the Corporation of the Municipality of French River hereby appoints the following two (2) members of Council to the Sudbury East Planning Board:

1. Councillor Denny Sharp
2. Councillor Mike Bigras

Carried

6.4.4 Appointment of 2 council members to the Sudbury East Municipal Association and 1 alternate member

Moved By: Denny Sharp
Seconded By: Tammy Mitchell

Resol. 2014- 282

BE IT RESOLVED THAT the Council of the Corporation of the Municipality of French River hereby appoints the following two (2) members of Council to the Sudbury East Municipal Association and 1 alternate member:

1. Mayor Claude Bouffard
2. Councillor Mike Bigras
3. Councillor Gisèle Pageau, as alternate

Carried

6.4.5 Appointment of 1 council member to be the Fire Department Representative

Moved By: Tammy Mitchell
Seconded By: Gisèle Pageau

Resol. 2014- 283

BE IT RESOLVED THAT the Council of the Corporation of the Municipality of French River hereby appoints the following member of Council as the Fire Department Representative:

1. Councillor Denny Sharp

Carried

6.4.6 Appointment of 2 council members to the Ad hoc Lease Renewal Committee

Moved By: Dean Wenborne
Seconded By: Denny Sharp

Resol. 2014- 284

BE IT RESOLVED THAT the Council of the Corporation of the Municipality of French River hereby appoints the following two (2) members of Council to the Ad hoc Lease Renewal Committee:

1. Councillor Ron Garbutt
2. Councillor Gisèle Pageau

Carried

6.8 Manitoulin-Sudbury District Services Board

6.9 Ontario Provincial Police

The Policing Report for the month of November 2014 was distributed and any questions are to be forwarded to the Mayor to bring forward at the Community Policing Advisory Committee meeting.

7. CONSENT AGENDA

The following motion was presented to adopt the items contained in the Consent Agenda:

Moved By: Ron Garbutt
Seconded By: Michel Bigras

Resol. 2014- 285

BE IT RESOLVED THAT the Council of the Corporation of the Municipality of French River hereby approves the Items of the Consent Agenda under Sections 7.1, 7.3 and 7.5 and receives the Items under Sections 7.2 and 7.4.

Carried

7.1 Adoption of Minutes by Resolution

Moved By: Ron Garbutt
Seconded By: Michel Bigras

Resol. 2014- 286

BE IT RESOLVED THAT the following minutes be adopted as presented:

Regular Council Meeting held November 19, 2014
Inaugural Meeting of Council held December 1, 2014

Carried

7.2 Minutes Received by Resolution

Moved By: Ron Garbutt
Seconded By: Michel Bigras

Resol. 2014- 287

BE IT RESOLVED THAT the following minutes be received as presented:

French River Public Library Board held November 18, 2014
Sudbury & District Board of Health held October 16, 2014

Carried

7.3 Award of Tenders and Request for Proposals by Resolution

7.4 Correspondence for Council's Information Received by Resolution

7.5 Adoption of By-laws by Resolution

The following By-laws were read and adopted:

7.5.1 Agreement for lease of space with Dr Couto (Dental Office)

Moved By: Ron Garbutt
Seconded By: Michel Bigras

Resol. 2014- 288

BE IT RESOLVED THAT By-law 2014-43, being a by-law to authorize an Extension Agreement to lease space at 37 St-Antoine Street with Doctor Couto Dental Office be read a first, second and third time and finally passed.

Carried

7.5.2 Confirmation By-law

Moved By: Ron Garbutt
Seconded By: Michel Bigras

Resol. 2014- 289

BE IT RESOLVED THAT By-law 2014-44, being a by-law to confirm the proceedings of the Council of the Corporation of the Municipality of French River at a meeting held on December 17, 2014 be read a first, second and third time and finally passed.

Carried

8. CORRESPONDENCE FOR COUNCIL'S CONSIDERATION

9. ADDENDUM (if required and by resolution)

Moved By: Denny Sharp
Seconded By: Tammy Mitchell

Resol. 2014- 290

BE IT RESOLVED THAT the Council of the Corporation of the Municipality of French River hereby allows two Addendums to the Agenda as per the rules of the Procedural By-law 2012-70 under Section 8.8 authorizing Council to deal with an urgent matter that requires the immediate consideration of Council.

Carried

Moved By: Denny Sharp
Seconded By: Michel Bigras

Resol. 2014- 291

WHEREAS a Resolution was adopted on November 19, 2014 to approve the Funding Application to the Small Communities Fund (SCF); and

WHEREAS the costs stated in the said resolution require to be modified to reflect the total project cost of \$833,406 including HST

THEREFORE BE IT RESOLVED THAT the Council of the Corporation of the Municipality of French River hereby approves the Funding Application to the Small Communities Fund (SCF) for the French River Landfill Rehabilitation and Improvement Project for an amount of eligible costs of \$750,510;

AND FURTHER that the sum of \$250,170 which represents 33% of the Small Communities Fund be committed to this project by the Municipality.

Carried

Moved By: Dean Wenborne
Seconded By: Denny Sharp

Resol. 2014- 292

BE IT RESOLVED THAT the Council of the Corporation of the Municipality of French River hereby adopts the revised Asset Management Plan as attached and dated December 2014.

Carried

10. NOTICES OF MOTION

10.1 To Establish a Policy to Bring the Final Draft of the Municipal Budget to the Public each Year Motion submitted by Councillor Ron Garbutt

Moved By: Ron Garbutt
Seconded By: Gisèle Pageau

Resol. 2014- 293

WHEREAS the municipal budget is the document that specifies the spending of the municipal taxpayer's dollars; and

WHEREAS it is the responsibility of council to over-see and set the budget, which staff must follow; and

WHEREAS it is also council's responsibility to be open and transparent to the tax payer with regards to the spending of their taxpayer dollars; and

WHEREAS the best way to achieve this transparency is to hold public meetings to explain to the public the draft budget for the upcoming year and receive the taxpayer's comments on the draft budget;

THEREFORE BE IT RESOLVED THAT council set a policy to present the final draft budget each year to the taxpayers of this municipality in the form of special budget meetings located in the urban centers of our municipality being "French River Municipal Office in Noëlville", "Alban Community Center in Alban", and the "Monetville Public School in Monetville" for the convenience of our taxpayers in those areas. The meetings should be scheduled for evenings or week-ends for the convenience of working taxpayers.

THEREFORE BE IT FURTHER RESOLVED THAT members of council and staff be present to explain the budget and answer any questions that may arise from the public and to make note of any comments/suggestions from the public.

Moved By: Michel Bigras
Seconded By: Denny Sharp

Motion to defer for one month, until the next Council Meeting to discuss the whole Communication Plan for the Budget 2015.

Deferral Carried

11. ANNOUNCEMENTS AND INQUIRIES

A Committee of the Whole meeting was scheduled for Wednesday, January 14th, 2015 at 6pm to discuss the following items:

- meeting/governance structure
- budget process and communication plan for 2015
- CAO recruitment process

12. ADJOURNMENT

Moved By: Michel Bigras

Resol. 2014- 294

Seconded By: Denny Sharp

BE IT RESOLVED THAT the meeting be adjourned at 9:38 p.m.

Carried

MAYOR

CLERK