



Municipality of French River

MINUTES OF THE REGULAR MEETING OF COUNCIL

held in the Council Chambers

Wednesday, June 8, 2016 at 6pm

Members Present:

Mayor Claude Bouffard(Chair), Councillors Michel Bigras, Ronald Garbutt, Malcolm Lamothe, Gisèle Pageau, Denny Sharp, Dean Wenborne

Members Excused:

Officials Present:

John Regan, Chief Administrative Officer
Mélanie Bouffard, Clerk
Tom Ng, Treasurer/Tax Collector
Michael Campbell, Chief Building Official

Guests:

5 Members of public

1. Call to order, roll call and adoption of the agenda

The Chair called the meeting to order at 6:00 p.m.

Moved By Ron Garbutt and Seconded By Gisèle Pageau

Resol. 2016- 169

BE IT RESOLVED THAT the agenda be approved as distributed and amended:

Withdraw Item 6.5, to be deferred to June 22 meeting

Add Closed Session Items

- litigation or potential litigation
- personal matters that would identify municipal employees
- the security of the property of the municipality

Carried

2. Moment of reflection

Council paused for a moment of reflection.

3. Disclosure of Pecuniary Interest

None declared.

4. Resolution to resolve into Committee

Moved By Ron Garbutt and Seconded By Malcolm Lamothe

Resol. 2016- 170

BE IT RESOLVED THAT Council now go into Council in Committee to consider delegations, reports and correspondence for consideration.

Carried

COUNCIL IN COMMITTEE

Councillor Michel Bigras chaired the Council in Committee meeting.

5. Delegations

6. Management, Committee and Board Reports

6.1 Mayor

6.1.1 Adoption of 2016 Budget By-law

Moved By Ron Garbutt and Seconded By Claude Bouffard

Resol. 2016- 171

BE IT RESOLVED THAT By-law 2016-23, being a by-law to adopt the 2016 Operating and Capital Budget for the Municipality of French River be read a first, second and third time and finally passed.

Moved by Gisèle Pageau and Seconded by Ron Garbutt

THAT the following be added to the resolution:

AND FURTHER THAT should any savings be found through the Operations & Financial Review process that those funds be placed in a tax stabilization reserve to be applied to the 2017 Budget.

Amendment Carried

Resolution now reads:

BE IT RESOLVED THAT By-law 2016-23, being a by-law to adopt the 2016 Operating and Capital Budget for the Municipality of French River be read a first, second and third time and finally passed.

AND FURTHER THAT should any savings be found through the Operations & Financial Review process that those funds be placed in a tax stabilization reserve to be applied to the 2017 Budget.

Carried

6.2 Chief Administrative Officer

The CAO informed that the process for the emergency plan revision has started, the operations review is still ongoing and that the planning for the Canada Day Celebration is underway.

6.2.1 Adoption of the Employee Policy Manual

*First and Second Reading at May 25th meeting

The CAO outlined the process so far and Council agreed to the following amendments prior to the Third Reading:

- Alcohol and Drugs in the Workplace policy, add 'in the workplace' at Prohibited Behaviour
- Recruitment and Selection policy, remove '6 months' from the Probationary Period to allow flexibility

Council also directed that staff seek advice from the insurance broker for the Alcohol and Drugs in the Workplace policy statement 'The Municipality will arrange or reimburse employees for alternate transportation where the individual is not in a position to operate a motor vehicle.', if a change is required after receiving advice, the policy will be brought back to Council for consideration.

Moved By Denny Sharp and Seconded By Ron Garbutt

Resol. 2016- 172

BE IT RESOLVED THAT By-law 2016-19, being a by-law to adopt the Employee Policy Manual be read a third time and finally passed as amended.

Carried

6.3 Clerk

6.3.1 Review of the Procedure By-law

The Clerk presented the report included in the agenda package.

Moved By Claude Bouffard and Seconded By Denny Sharp

Resol. 2016- 173

BE IT RESOLVED THAT Council directs the Clerk to incorporate the meeting structure as outlined in Option #2 found in the Clerk's Report CL-07-2016 into the review of the Procedure By-law.

Moved by Gisèle Pageau and Seconded by Denny Sharp

THAT the following be added to the resolution:

AND FURTHER THAT a condition be added that urgent matters brought forward during the committee of the whole section of the agenda would only be considered by 2/3 vote.

Amendment Carried

Resolution now reads:

BE IT RESOLVED THAT Council directs the Clerk to incorporate the meeting structure as outlined in Option #2 found in the Clerk's Report CL-07-2016 into the review of the Procedure By-law.

AND FURTHER THAT a condition be added that urgent matters brought forward during the committee of the whole section of the agenda would only be considered by 2/3 vote.

Carried

6.4 Building Controls / Municipal Law Enforcement Department
6.4.1 Appointment of employees as Municipal Law Enforcement Officers

The CBO informed Council that the appointment of additional officers is to provide the tools to perform enforcement duties. The Officers who attend the bin sites are providing pamphlets and educating the public on waste diversion, enforcement is only used in non-compliance situations.

Moved By Denny Sharp and Seconded By Claude Bouffard

Resol. 2016- 174

BE IT RESOLVED THAT By-laws 2016-21 and 2016-22, being by-laws to appoint Municipal Law Enforcement Officers be read a first, second and third time and finally passed.

Carried

6.5 Public Works & Environmental Department
6.5.1 Action Report - Resolution to Award of Engineering Services Contract *

Item withdrawn and will be considered at the June 22nd meeting.

6.6 French River Public Library Board

Councillor Gisèle Pageau, member of the Library Board reported that the Operations Review will also be performed at the library, that an asset management plan will be established for the replacement of equipment, funding was received for summer students and for senior programs.

6.7 Ontario Provincial Police / Community Policing Advisory Committee

6.7.1 Monthly Municipal Policing Report

The Policing Report for the month of March & April 2016 was distributed and any questions are to be forwarded to the Mayor to bring forward at the Community Policing Advisory Committee meeting.

7. Correspondence for Council's Consideration

None.

8. Verbal Motion to return into the Regular Meeting

Moved by: Ron Garbutt

Resol. 2016- 175

THAT the Committee rise and report.

REGULAR MEETING

Mayor Claude Bouffard resumed the position of Chair for the remainder of the meeting.

9. Resolution adopting proceedings from Council in Committee

Moved By Gisèle Pageau and Seconded By Michel Bigras

Resol. 2016- 176

BE IT RESOLVED THAT the actions taken in Council in Committee in considering delegations, reports and correspondence be confirmed by this Council.

Carried

10. CONSENT AGENDA

The following motion was presented to adopt the items contained in the Consent Agenda:

Moved By Michel Bigras and Seconded By Denny Sharp

Resol. 2016- 177

BE IT RESOLVED THAT Council approves the Items of the Consent Agenda under Sections 10.1, 10.4 and receives the Items under Sections 10.2, 10.3.

Carried

10.1 Adoption of Minutes

Moved By Michel Bigras and Seconded By Denny Sharp

Resol. 2016- 178

BE IT RESOLVED THAT Council adopts the following minutes as presented:

Regular Council Meeting held May 25, 2016

Carried

10.2 Minutes Received

Moved By Michel Bigras and Seconded By Denny Sharp

Resol. 2016- 179

BE IT RESOLVED THAT Council receives the following minutes as presented:

Sudbury East Planning Board held April 14, 2016

Carried

10.3 Correspondence for Council's Information

None.

10.4 By-laws

10.4.1 Confirmation By-law

Moved By Michel Bigras and Seconded By Denny Sharp

Resol. 2016- 180

BE IT RESOLVED THAT By-law 2016-24, being a by-law to confirm the proceedings of the Council of the Corporation of the Municipality of French River at a meeting held on June 8, 2016 be read a first, second and third time and finally passed.

Carried

11. ADDENDUM

12. NOTICES OF MOTION

The Notice of Motion was received prior to and read at the May 25th meeting.

Moved By Malcolm Lamothe and Seconded By Gisèle Pageau

Resol. 2016- 181

WHEREAS the Municipality of French River currently has a debt load of approximately \$4.08M at up to 5.14% interest;

AND WHEREAS the Municipality of French River holds reserves in excess of \$4.3M;

AND WHEREAS the Municipality has carrying charges (capital and interest) that far outweigh the return on investment generated by our reserve funds;

AND WHEREAS the Municipality is planning on increasing the reserve fund by \$900k this year.

THEREFORE BE IT RESOLVED THAT Council directs staff to investigate the advantages and disadvantages of borrowing from our reserves to completely erase our debts and the impact of committing to a repayment into our reserve funds at a value of \$1M/year until our reserves are replenished to their current value. Staff is to report to Council by the Regular Council Meeting of June 22, 2016.

Carried

13. ANNOUNCEMENTS AND INQUIRIES

Councillor Denny Sharp reminded of the Run for Youth event on Saturday, June 18th.

Mayor Claude Bouffard reminded of the Splash Pad grand opening event on Friday, June 17th.

14. Closed Session

Moved By Michel Bigras and Seconded By Ron Garbutt

Resol. 2016- 182

BE IT RESOLVED THAT the meeting be closed as authorized in Section 239 of the *Municipal Act*, to discuss the following:

- (a) the security of the property of the municipality
- (b) personal matters that would identify municipal employees
- (c) proposed or pending acquisition or disposition of land
- (e) litigation or potential litigation

Carried

Moved By Ron Garbutt and Seconded By Denny Sharp

Resol. 2016- 184

BE IT RESOLVED THAT the open session reconvenes at 9:07 p.m.

Carried

15. ADJOURNMENT

Moved By Dean Wenborne and Seconded By Michel Bigras

Resol. 2016- 185

BE IT RESOLVED THAT the meeting be adjourned at 9:08 p.m.

Carried

MAYOR

CLERK