



Municipality of French River

AGENDA REGULAR MEETING OF COUNCIL held in the Council Chambers Wednesday, September 28, 2016 at 6pm

1. **Call to order, roll call and adoption of the agenda**
2. **Moment of reflection**
3. **Disclosure of Pecuniary Interest and General Nature Thereof**
4. **Delegations**
 - 4.1 Municipal Property Assessment Corporation
Delivering the 2016 Assessment Update
 - 4.2 Petawawa Renewable Power Corporation, Thomas 500kW Solar Projects **p. 5**
 - Sprucedale Solar LP, 118 Hwy 607;
 - Laurier Solar LP, 534 Hwy 64; and
 - Baysville Solar LP, 47 Lakeview Drive

*Resolutions to support the projects and adopt the By-laws to enter into Community Vibrancy Fund Agreements are considered under the Consent Agenda
5. **Management, Committee and Board Reports**
 - 5.1 Mayor
 - 5.2 General Government
 - 5.2.1 Verbal Report - Inform of Final Tax Levy Billing Error
 - 5.3 Public Works & Environmental Committee
 - 5.3.1 Recommendation to Council to direct staff to review and update the Asset Management Plan, the Road Management Plan and report on eligible projects in order to apply for Ontario Community Infrastructure Fund (OCIF) funding in the 2017 intake
 - 5.4 Manitoulin-Sudbury District Services Board
 - 5.4.1 Second Quarter Activity and Financial Report **p. 6**

6.0 Consent Agenda

6.1 Adoption of Minutes by Resolution

6.1.1 Special Council Meeting held September 9, 2016 p.16

6.1.2 Regular Council Meeting held September 14, 2016 p.18

6.2 Minutes Received by Resolution

6.3 Award of Tenders, Request for Proposals, Funding Matters and Support by Resolution

6.3.1 Resolution to support the Sprucedale Solar LP, 118 Hwy 607 project p.25

6.3.2 Resolution to support the Laurier Solar LP, 534 Hwy 64 project p.26

6.3.3 Resolution to support the Baysville Solar LP, 47 Lakeview Drive project p.27

6.4 Correspondence for Council's Information Received by Resolution

6.5 Adoption of By-laws by Resolution

6.5.1 2016-41 Winter Road Maintenance Service Agreement with Silv'ry Moon Road Association for the seasonal portion of Silv'ry Moon Road p.28

6.5.2 2016-42 Winter Road Maintenance Service Agreement with Trout Lake East Road Fund for the private portion of Lafrenière Road p.29

6.5.3 2016-43 Community Vibrancy Fund Agreement for the Sprucedale Solar LP project p.30

6.5.4 2016-44 Community Vibrancy Fund Agreement for the Laurier Solar LP project p.31

6.5.5 2016-45 Community Vibrancy Fund Agreement for the Baysville Solar LP project p.32

6.5.6 2016-46 Confirmation By-law

7.0 Correspondence for Council's Consideration

8.0 Addendums

9.0 Notices of Motion

10.0 Announcement and Inquiries Members of Council may make brief verbal reports (meeting/conference/announcements). Inquiries shall deal with items pertaining to the current Agenda for the purpose of clarification only, and shall not be used to table new items that require Council's/Committee's consideration. Members of the Public may direct comments and questions to Council only.

11.0 Closed Session

- proposed or pending acquisition or disposition of land by the municipality, with respect to a proposed disposition of land

12.0 Adjournment



Municipalité de la Rivière des Français

ORDRE DU JOUR RÉUNION RÉGULIÈRE DU CONSEIL

qui aura lieu dans la salle du conseil
Mercredi le 28 septembre 2016 à 18h00

1.0 Appel à l'ordre, présence et l'adoption de l'ordre du jour

2.0 Moment de réflexion

3.0 Révélation d'intérêt pécuniaire

4.0 Délégations

4.1 Société d'évaluation foncière des municipalités
Mise à jour de l'évaluation foncière 2016

4.2 Petawawa Renewable Power Corporation, Projet solaire Thomas 500kW

- Sprucedale Solar LP, 118 Hwy 607;
- Laurier Solar LP, 534 Hwy 64; and
- Baysville Solar LP, 47 Lakeview Drive

*Résolutions d'appui et pour adopter les règlements sont considéré dans l'ordre du jour regroupé

5.0 Rapports de la direction, comités et conseils

5.1 Maire

5.2 Gouvernement général

5.2.1 Rapport verbal – Informer d'une erreur de facturation des impôts fonciers finals

5.3 Comité des travaux publics et de l'environnement

5.3.1 Recommandation au conseil de diriger le personnel de revoir et de mettre à jour le Plan de gestion des biens, le Plan de gestion des chemins et de rapporter sur des projets éligible pour une demande de financement au Fonds ontarien pour l'infrastructure communautaire (FOIC) à la ronde 2017

5.4 Conseil des Services du District de Manitoulin-Sudbury

5.4.1 Rapport d'activité et financier du deuxième trimestre

6.0 Ordre du jour regroupé

6.1 Procès-verbaux adoptés par résolution

6.1.1 assemblée spéciale du Conseil le 9 septembre 2016

6.1.2 assemblée régulière du Conseil le 14 septembre 2016

6.2 Procès-verbaux reçus par résolution

6.3 Soumissions et demandes de propositions, affaires financiers et d'appui adoptées par résolution

6.3.1 Résolution d'appui du projet solaire Sprucedale Solar LP, 118 Hwy 607

6.3.2 Résolution d'appui du projet solaire Laurier Solar LP, 534 Hwy 64

6.3.3 Résolution d'appui du projet solaire Baysville Solar LP, 47 Lakeview Drive

6.4 Correspondance à titre de renseignement seulement reçus par résolution

6.5 Règlements adoptées par résolution

6.5.1 2016-41 Entente d'entretien d'un chemin saisonnier en hiver (ch. Silv'ry Moon)

6.5.2 2016-42 Entente d'entretien d'un chemin saisonnier en hiver (ch. Lafrenière)

6.5.3 2016-43 Entente de Fonds Communautaire - projet solaire Sprucedale Solar LP

6.5.4 2016-44 Entente de Fonds Communautaire - projet solaire Laurier Solar LP

6.5.5 2016-45 Entente de Fonds Communautaire - projet solaire Baysville Solar LP

6.5.6 2016-46 Règlement de confirmation

7.0 Correspondance pour la considération du Conseil

8.0 Addendum

9.0 Avis de motion

10.0 Annonce et questions Pour permettre aux Membres du Conseil de faire un court rapport (réunion/conférence/annonce). Des enquêtes doivent être concernant l'ordre du jour actuel dans le but de clarification seulement et ne doivent pas être utilisés pour apporter un nouveau sujet qui nécessite une décision du Conseil. Des membres du public peuvent diriger leur questions ou commentaire au Conseil seulement.

11.0 Session à huis clos

- l'acquisition ou la disposition projetée ou en cours d'un bien-fonds par la municipalité, au sujet d'une disposition proposé

12.0 Ajournement



Corporation of the Municipality of French River
 Corporation de la Municipalité de la Rivière des Français
 Box 156, 44 St. Christophe Street / CP 156, 44 rue St. Christophe
 Noëlville, Ontario P0M 2N0
 Telephone / Téléphone : (705) 898-2294
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Demande pour être une délégation / Delegation Request Form

DATE DE LA RÉUNION / DATE OF MEETING: 28. 09. 2016

Nom / Name: MARK BELL Date: 13. 09. 2016

Adresse/Address: PO BOX 15 ORANGEVILLE ON L9W 2T5

Courriel/Email Address: M.BELL@PETAWAWACORP.COM

Organisation / Organization: PETAWAWA RENEWABLE POWER CORPORATION

Téléphone / Telephone: 416 209 7351

Sujet – Topic

(S.V.P. inclure documentation d'appui à votre demande)
 (Please enclose documentation supporting your request)

- SMALL 500 KW SOLAR PROJECTS:
- 1. 118 HY 607 ALBAN POM IAO
 - 2. 47 LAKEVIEW DR. ALBAN POM IAO
 - 3. 534 HY 64 ALBAN POM IAO

REQUEST FOR MUNICIPAL COUNCIL SUPPORT RESOLUTIONS
 AND COMMUNITY VIBRANCY FUND AGREEMENTS

M. Bell
 Signature du demandeur / Signature of applicant

[Signature]
 Signature du Greffier / Signature of Clerk

**La présentation aura un temps limite de 15 minutes.
 Presentation cannot exceed 15 minutes.**



2016 Second Quarter Activity Report Sept. 22, 2016

The following is the most recent consolidated Quarterly Report that the DSB will be sending to member municipalities and posting on the public website. Expect Quarterly Reports in February, May, September, and November of each year.

The program statistics are provided separately and updated monthly. They are available on the website by clicking the following link: [Monthly Program Statistics](#)

CAO Overview

The DSB 2016 Second Quarter (Unaudited) Financial Report was presented to the Board and projects a year-end municipal share surplus of \$552,401. This surplus includes an Ontario Works Allowances forecasted to be under budget by \$10,799. Children's Services forecasted to be over budget by \$27,930. Social Housing is forecasted to be under budget by \$143,472. Emergency Medical Services is under budget by \$444,275. Interest revenue on non-reserve accounts is forecasted to be \$18,215 under budget.

The DSB quarterly financial reports are available on the DSB website by clicking the following link: [Quarterly Financial Reports](#)

Paramedic Services

Ambulance Service Review

In accordance with the Ambulance Act, each operator of an ambulance service in Ontario must be licensed to operate said service. The Ambulance Service Review process is one based on a quality peer evaluation that allows the MOHLTC to reissue three year licenses to operate ambulance services.

On June 14 & 15 the MOHLTC review team visited our operations to complete a comprehensive review. In our office their team of 7 reviewed our management files, Human Resources files. Policies & Procedures, operational documents, patient care charting, and ambulance maintenance records. In the field they had a team of paramedics from different services throughout the province reviewing operations at 8 of our Paramedic Services Stations.

They reviewed the contents of the ambulance, paramedic activity, and station requirements. An exit interview was held on the last day to give a general overview of the results of what was evaluated. At that time the Review Team did not reveal any major deficiency that would require fixing prior to the final draft report and in fact were

extremely positive regarding the operations of our service. Very minor areas for improvement were noted with immediate action taking place to ensure best practices. The DSB expects a draft report within 60 days and the details will be provided to the Board and contained within the next quarterly report.

OAPC Human Resources Conference

In May DSB staff attended the annual OAPC Spring Education/HR conference. Understanding the importance of Bill 163, the Supporting Ontario's First Responders Act, the conference began with a keynote address from Minister of Labour Kevin Flynn. Following that address the rest of the first day focused entirely on the effects of Post Traumatic Stress Disorder on First Responders, especially Paramedics. The first half of the second day was dedicated to Ontario Emergency Services labour law firm Hicks-Morley. Highlights include recent Collective Bargaining issues and agreements, and other issues/legislation involving the Paramedic community.

Paramedic Mandatory Training

Manitoulin-Sudbury DSB has a legislative requirement to evaluate and ensure the competencies of all of our Paramedic staff on at minimum an annual basis. Currently, the methods utilized are regular online educational modules, a monthly training bulletin called the Paramedic Advance and an annual face-to-face training session.

All staff attended two days of training out of 12 possible dates at the Anishinabe Spiritual Centre in Espanola. This offered a single centralized training solution while full time staff were on shift providing a decrease in overtime for training.

This year we welcomed guest speakers from the Ontario Federation of Indigenous Friendship Centres to deliver Cultural Competency training seminars. We also invited Stryker Stretcher representatives to provide training on Paramedic Service's new stretcher systems, and representatives from Telehomecare to provide training for all paramedics on remote patient monitoring systems, a part of our Community Paramedicine Community Care Access Centres / Paramedic Services collaborative. During the Symposium staff provided practical sessions on Incident Management, Stress and Resilience, and patient care skills at multiple workstations.

Hiring Process

Manitoulin Sudbury DSB completed the annual external Paramedic hiring process in the second quarter of 2016. The hiring competition resulted in the addition of seventeen new casual part time primary care paramedics to the ranks of the service. The streamlined hiring process introduced in 2015 was replicated this year and the success was as expected. The DSB reviewed more than 60 applications packages, 48 candidates were invited to the first phase of the process and 24 candidates moved on to the further phases of the process. These additional phases included practical

and interpersonal skills assessments. All assessment phases were completed in 2 days, with reference audits completed on days 3 and 4.

Successful candidates were offered conditional employment and completed their Base Hospital Certification, practical driver simulation certification and a more extensive orientation program. All candidates became operational in mid to late May.

The decision to hire seventeen external candidates has resulted in a successful reduction in overtime expenditures, while allowing for much needed time away from work for the full time paramedics.

Children's Services

Child Care

The child care operators on Manitoulin Island (Gore Bay Child Care Centre and Manitoulin Family Resources) partnered with the United Chiefs and Councils of Mnidoo Mnising (UCCMM) to host a conference on April 26, 2016. Dr. Jean Clinton and Dr. Michael Ungar were the key note speakers. The focus of the conference was relationships, resiliency, reflection and the early years. The conference was very well attended with over 160 participants from various child and family related sectors.

The College of Early Childhood Educators RECE Leadership Pilot partnership with the City of Greater Sudbury ended in May, the pilot was very successful and considerations are being made to continue to partnership in some capacity. The partnership provided numerous professional development opportunities for child care staff in the district, sessions were held in Little Current, Sudbury and Chapleau. Staff will continue to work with child care providers and staff with the City of Greater Sudbury to determine next steps to continue the partnership.

Tiered Licensing

Beginning in August 2016 a new [tiered licensing](#) process will be available to child care centres that have been licensed for three years or more. This approach will enable the ministry to focus resources on working with child care centres that need more support to achieve and maintain compliance and allow for more time during inspections for program discussions.

Best Start Network

The Aboriginal Advisory Committee hosted a cultural competency day on April 19, 2016 at the Manitoulin Hotel and Conference Centre. The session was very well attended and was considered to be the first step in working together as a community to ensure programs and services are culturally relevant across the district.

Ontario Early Years Child and Family Centres (OEYCFC)

In February the Minister of Education announced the Ministry of Education's (MEDU) [provincial plan](#) for moving forward with the integration and transformation of child and family programs. In June, MEDU met with CMSM's and DSSAB's to obtain feedback on the draft guidelines for OEYCFCs. It is expected that the guidelines will be publicly released in the fall of 2016.

Data Analysis Coordinator Funding

Further to the [provincial plan](#) for moving forward with the integration and transformation of child and family programs, MEDU provided clarity regarding the [Data Analysis Coordinator \(DAC\) Funding Transfer](#). Beginning in January 2017, the Ministry will increase total funding for DAC services to approximately \$4.2M to further support service system planning for CMSMs/DSSABs. A transitional funding approach will be in place for the 2017 calendar year to distribute DAC funding to CMSMs/DSSABs while the Ministry works with key partners to develop a long-term funding framework for OEYCFCs. Transitional allocations for 2017 have been determined based on child population data as well as a base minimum funding level for all CMSMs/DSSABs. The Manitoulin-Sudbury DSB will be receiving funding totaling \$73,153.

Community Hubs

The Government of Ontario announced in May that they have accepted all of the recommendations of the [Community Hubs in Ontario: Strategic Framework and Action Plan](#). A memo was released by the Ministry of Education (MEDU) in May outlining their [planned initiatives to support community hubs in schools](#). Highlights include amendments to Ontario Regulation 444/98 – Disposition of Surplus Real Property. This amendment will ensure additional consideration of community and provincial interests when disposition of surplus school property occurs. The amendments also recognize DSSAB's and ensures they are notified when schools in their area are declared surplus. A number of new capital funding programs were also introduced that will create opportunities for new and retrofitted child care spaces, family support programs and the renovation of surplus school space for community partners.

Ontario's Well Being Strategy

[Ontario's Well-Being Strategy](#) is a discussion document released in May, aimed at engaging education partners, parents and students on the well-being of children and students in Ontario's publicly funded education system. In the fall of 2016, Ontario will build on the release of the discussion document by launching an engagement process with its education partners to establish a common understanding of what promoting well-being means in schools. There is also a [parent fact sheet](#) that is being shared with families.

Ontario Works

Ontario Works Caseload

In the second quarter of 2016, the Ontario Works caseload average is 539. Which is equal to the caseload last year at this time.

Note of caution: This information is based on our new provincial database system data. As the Social Assistance Management System (SAMS) is not functioning to its fullest capabilities and the integrity of the data obtained is questionable

Ontario Works Service Plan Addendum

Staff received a memo from the Ministry of Community Social Services advising us that an Addendum was required to the [2015-16 Ontario Works Service Plan](#). The [2015-16 Ontario Works Service Plan Addendum](#) was approved by the Board in June 2016.

Employment Ontario

The DSB continues to deliver Employment Ontario programs successfully in the Chapleau North area. The Ministry of Advanced Education and Skills Development (MAESD) has added a program called Youth Job Connection Summer, the program is being delivered through the months of July and August 2016.

We received a sanction letter from the Ministry after conducting our first Pre-Employment Training for the Youth Job Connection - Year Round program in February 2016. We have submitted an action plan to the Ministry and we are confident an agreeable solution will be found.

Canada-Ontario Job Grant (COJG)

As of June 30, 2016, ten training agreements were approved. A total of ninety-one (91) staff received training through the COJG. On-going marketing and advertising continues to occur on an ongoing basis to ensure that the employers and employees are aware of the opportunities available.

Youth Job Connection

Youth Job Connection will continue to provide more intensive, targeted support for unemployed youth between ages 15 and 29 with multiple barriers to employment including poverty, homelessness, disability and mental health.

Youth Job Connection Summer, provides summer, part-time and after-school job opportunities to high school students aged 15 to 18 who face challenging life circumstances and may need support transitioning between school and work. Funding was provided for 11 students to complete a summer placement through Youth Job Connection Summer. With the program in high demand, the DSB has successfully lobbied

to receive funding for 22 students and all 22 students are placed with employers and doing well in their placements.

Social Housing

Long-term Affordable Housing Strategy

The Long-Term Affordable Housing Strategy was updated at the end of March which has resulted in some significant changes to the operations of the housing system. The changes are a reflection of Service Manager recommendations for a more streamlined and efficient system.

The strategy update supports the vision that every person has an affordable, suitable and adequate home to provide the foundation to secure employment, raise a family and build strong communities.

One of the significant changes effective July 1, 2016, allows for income mixing in Public Housing projects that were 100% Rent Geared-to-Income.

As a result of these changes the DSB changed several Social Housing policies to embrace the new Long-Term Affordable Housing Strategy and begin the transition of our housing portfolio in order to better suit the needs of our communities in order to create a more vibrant mixed-income community and ensure the viability of our assets.

The [Eligibility Rules Policy](#) was revised so applicants must meet eligibility requirements in order to have their screening application ranked on the Centralized Waiting List. Newly created local Priorities will see the modernization of the Housing System to include a healthy mix within communities of Rent-Geared-to-Income; Affordable Housing and Market Units to ensure that the needs of the community are met and that financial viability are attained to support ongoing need for sustainable affordable housing.

The changes to the [Centralized Waiting List and Tenant Selection](#) policy moves away from a chronological waiting list to households applying for housing will be provided a score based on a matrix ranking system that will place the households in order of priority not date of application. The DSB has established the following priorities, in the following order when ranking applicants on the Social Housing waiting list, Victims of Family Violence, Homeless and Seniors.

In addition, the DSB is expanding the [Direct Shelter Subsidy Program](#) to low income families. This program will give priority to applicants living in areas of our DSB where no publicly funded housing is available.

Housing & Homelessness Plan – Annual Progress Report

The [Annual Progress Report](#) on the DSB's 10-year Housing and Homelessness Plan was approved by the Board in the second quarter. The annual review concentrates on

progress and outcomes, and may include any additional initiatives that the DSB may have undertaken during the year to enhance the current plan. In the year 2 report, the DSB was very successful in obtaining benchmarks in many of the 14 priorities listed in our plan.

Ontario Electricity Support Program

To date, the DSB has logged 217 applications throughout the district. Part of our approval for the Healthy Communities Fund when requested for Hydro Arrears, is to ensure that the applicant has made application for OESP to help reduce their hydro costs.

DSB Waiting list

As of June 30th, the waiting list increased by 46 during the quarter.

- 1 Bedroom - 428 increase of 22 since March 31, 2016
- 2 Bedroom - 63 increase of 14 since March 31, 2016
- 3 Bedroom - 30 increase of 6 since March 31, 2016
- 4 Bedroom - 22 increase of 4 since March 31, 2016

Arrears

Rental arrears remained static at 2.67% of rental revenue for the quarter. An integrated approach is used for rent collection in keeping with the eviction prevention process.

Smoke Free Housing

As of the end of the second quarter, 83/288 of the portfolio's units are designated as Smoke-free. This represents 28.8% of the full portfolio.

Community Gardening Events

The Espanola event held at the Red McCarthy Memorial Pavilion on June 4 and hosted 216 participants, the largest turnout yet in its 5-year history. The event continues to grow annually with additional partners showing interest in the event.

The Chapleau Event took place on site at the Housing Complex this year on June 16. This event is a partnership with the Sudbury North Best Start Hub, and was also a huge success. 94 participants were engaged with the Hub, Paramedics and Firemen and staff. One local business owner was very generous with donations for the event include a children's bike which was won by a local housing resident.

Infrastructure & Asset Management (IAM)

Ontario Renovates

There have been a total of 7 projects approved for Year 3 Ontario Renovates funding with a total estimated cost of \$104,042. This amounts to 35% of the Ontario Renovates budget for Year 3. There were three additional emergency files that were provided funding through the Revolving Loan Fund (RLF) to avoid homelessness. The total cost for the three emergency files was \$35,749. The demographics of those assisted were seniors, working poor, and disabled. The distribution of the IAH and RLF projects are as follows: 4-Manitoulin, 5-Lacloche, and 1-Sudbury East.

Asset Management

Murle Johnson was hired as the new Maintenance Coordinator and has been successful thus far in all aspects of the position.

During the last quarter there have been sixteen (16) completed unit turnovers.

The roofing tender reviews for 70 Barber Espanola and 29 Nixon Mindemoya were completed by the tender committee and pricing came in within budget. The roofing will commence in the third quarter. The Warren roof tender was advertised with work intended to be completed in the third quarter.

The energy audit and feasibility study for the replacement of the heating systems to a hydronic boiler system at 70 Barber was completed. The results were that there are energy savings to be had but due to the high cost of the work (\$300,000), the savings of 8-13% on energy would not result in financial savings unless the work was funded through a Federal or Provincial grant.

Summary

The DSB had a very busy second quarter. If municipal Councils have any questions or would like DSB staff to attend a municipal Council meeting, please feel free to contact me at the address below.

Fern Dominelli

Chief Administrative Officer

Manitoulin-Sudbury District Services Board

Phone: 705-222-7777

E mail: fern.dominelli@msdsb.net

Website: www.msdsb.net

				Manitoulin-Sudbury DSB				
				1st Quarter Report (unaudited)				
				AS AT 6/30/2016				
<u>Total Gross Budget</u>				<u>Municipal Share Budget</u>				
	YTD	YTD	OVER(UNDER)	ANNUAL	YTD	MUNICIPAL	MUNICIPAL	Over(Under)
	ACTUAL	BUDGET	BUDGET	BUDGET	MUNICIPAL	SHARE	SHARE	Budget
						Forecast	BUDGET	Forecast
Ontario Works	\$ 1,956,967	\$ 3,343,873	\$ (1,386,905)	\$ 6,760,433	\$ 639,525	\$ 1,253,018	\$ 1,263,817	\$ (10,799)
100% Funded	\$ 414,358	\$ 341,714	\$ 72,644	\$ 705,667				
Child Care	\$ 2,823,375	\$ 2,202,796	\$ 620,579	\$ 5,270,074	\$ 155,976	\$ 663,469	\$ 635,539	\$ 27,930
Social Housing	\$ 1,785,837	\$ 1,725,990	\$ 59,847	\$ 3,436,207	\$ 1,194,510	\$ 2,110,082	\$ 2,253,554	\$ (143,472)
100% Funded	\$ 72,681	\$ 203,344	\$ (130,663)	\$ 406,687				
Paramedic Services	\$ 6,429,651	\$ 6,844,730	\$ (415,079)	\$ 13,461,778	\$ 2,903,156	\$ 5,882,116	\$ 6,326,391	\$ (444,275)
100% Funded	\$ 1,085,923	\$ 966,202	\$ 119,721	\$ 1,932,404				
TOTAL EXPENSES	\$ 14,568,791	\$ 15,628,648	\$ (1,059,857)	\$ 31,973,251	\$ 4,893,166	\$ 9,908,685	\$ 10,479,301	\$ (570,616)
Interest Revenue	\$ (40,474)	\$ (49,582)	\$ 9,108	\$ (99,163)	\$ (40,474)	\$ (80,948)	\$ (99,163)	\$ 18,215
TOTAL EXPENSES	\$ 14,528,317	\$ 15,579,067	\$ (1,050,749)	\$ 31,874,087	\$ 4,852,692	\$ 9,827,737	\$ 10,380,138	\$ (552,401)

**Variance Analysis
June 30, 2016**

	NET Municipal Variance	Explanation of Unaudited Municipal Share
YTD Actual to YTD Budget:		
Ontario Works	\$ (10,799)	Municipal share of OW allowance is under budget by \$10,799. Municipal share of administration and employment expenses are forecasted to be on budget.
Child Care	\$ 27,930	Municipal share of Child Care Resource Centre is over budget by \$27,930; due to Wage Enhancement.
Social Housing	\$ (143,472)	(\$73,379) + (\$49,433) + (\$20,660) = \$143,472 surplus Federal Funding is (\$73,379) more than budgeted. Direct operated expenses are forecasted to be underspent by (\$49,433). Non-Profit, Rent Supp, and Urban Native expenses are \$20,660 under budget.
Paramedic Services	\$ (444,275)	Paramedic Services is (\$164,697) + (\$279,578) = (\$444,275) under budget. The MOHLTC funding is forecasted to be (\$164,697) surplus. To date we have yet to received our 2016 TWOMO allocation. Medic Staffing and Benefits are forecasted to be under budget by (\$155,229) due to: - The implementation of enhancements for PRU Lacloche started April 1, 2016; resulting in a forecasted surplus of (\$30,000). - OMERS is forecasted to be under budget (\$68,359), due to FT staff off work, & did not contribute to OMERS, so the employer share was saved; - FT & PT wages are forecasted to be under budget by (\$101,878); mainly due to several top rate full time paramedics utilizing STD, LTD or WSIB;- Other related wages are forecast to be under budget by (\$78,394) - Other benefits are forecast to be over budget by \$123,402 Administration Wages and Benefits are forecasted to be (\$79,894) under budget due to Patient Transfer Service coordination and Community Paramedicine. Non Wages are under budget by (\$44,455) - Program Support is forecasted to be (\$34,554) under budget - Transportation & Communication is forecasted to be (\$9,147) - Vehicle fuel is currently forecasted to be (\$21,518) under budget. - Vehicle repairs and maintenance is forecasted to be \$25,669 over budget - Supplies are forecasted to be (\$4,905) under budget
Interest Revenue	\$ 18,215	Interest Revenue on Non Reserve accounts is \$18,215 under budget.
	\$ (552,401)	



Municipality of French River

MINUTES OF THE SPECIAL MEETING OF COUNCIL

held in the Council Chambers
Friday, September 9, 2015 at 2:30pm

Members Present:

Mayor Claude Bouffard(Chair), Councillors Michel Bigras, Ronald Garbutt, Malcolm Lamothe, Gisèle Pageau, Denny Sharp, Dean Wenborne

Members Excused:

Officials Present:

Mélanie Bouffard, Clerk

Guests:

1 Guest

1. Call to order, roll call and adoption of the agenda

The Chair called the meeting to order at 2:30 p.m.

Moved By Ron Garbutt and Seconded By Michel Bigras

Resol. 2016- 266

BE IT RESOLVED THAT the agenda be accepted as distributed.

Carried

2. Disclosure of Pecuniary Interest

None declared.

3. Closed Session

Moved By Gisèle Pageau and Seconded By Dean Wenborne

Resol. 2016- 267

BE IT RESOLVED THAT the meeting be closed as authorized pursuant to the following Section 239 of the *Municipal Act* in relation to allegations against the CAO:

- (b) personal matters that would identify municipal employees
- (f) advice that is subject to solicitor-client privilege

Carried

Moved By Gisèle Pageau and Seconded By Ron Garbutt

Resol. 2016- 269

BE IT RESOLVED THAT the open session reconvenes at 4:26 p.m.

Carried

As a result of the closed session, the Mayor read the Press Release dated September 9, 2016.

5.0 Adjournment

Moved By Michel Bigras and Seconded By Malcolm Lamothe

Resol. 2016- 270

BE IT RESOLVED THAT the special meeting be adjourned at 4:27 p.m.

Carried

MAYOR

CLERK



Municipality of French River

**MINUTES OF THE
COMBINED MEETING OF COUNCIL**

held in the Council Chambers
French River Municipal Complex
Wednesday, September 14, 2016 at 6pm

Members Present:

Mayor Claude Bouffard(Chair), Councillors Michel Bigras, Ronald Garbutt, Malcolm Lamothe, Gisèle Pageau, Dean Wenborne

Members Excused:

Councillor Denny Sharp

Officials Present:

Marc Gagnon, Chief Administrative Officer
Mélanie Bouffard, Clerk
Robert Martin, Parks, Recreation & Facilities Manager
Tom Ng, Treasurer/Tax Collector
Carlie Zwiers, Executive Assistant

Guests:

22 Members of public
Chas Anselmo MPA, Senior Manager, Advisory, KPMG LLP
Sharron Allen, CPA, CA, Senior Accountant, KPMG LLP

1. Call to order, roll call and adoption of the agenda

The Chair called the meeting to order at 6:00 p.m.

Moved By Malcolm Lamothe and Seconded By Ron Garbutt

Resol. 2016- 271

BE IT RESOLVED THAT the agenda be approved as distributed.

Carried

2. Moment of reflection

3. Disclosure of Pecuniary Interest

None declared.

4. Resolution to resolve into Committee

Moved By Gisèle Pageau and Seconded By Dean Wenborne

Resol. 2016- 272

BE IT RESOLVED THAT Council now go into Council in Committee to consider delegations, reports and correspondence for consideration.

Carried

COUNCIL IN COMMITTEE

Councillor Michel Bigras chaired the Council in Committee meeting.

5. Delegations

5.1 Arthur Adams, Presentation of Petition

Arthur Adams presented the following Petition:

‘We the undersigned ELECTORS of the Municipality of FRENCH RIVER petition council to take the necessary and appropriate steps to make the changes required to reduce the council from its current Mayor and six (6) Councillors to a Mayor and four (4) Councillors, and further that the attached options be presented to the electorate by referendum mailed to each elector as per the most current electors list.’

**(petition was presented to the Clerk prior to the meeting)*

The petition contained 609 signatures of residents (businesses and residents) from throughout the French River from every sector, ward and demographic. Along with the petition, a list of comparable municipalities was presented to demonstrate composition of Councils in other municipalities. The sample referendum submitted was viewed as being an opportunity for the electors to choose how they wish to elect their representatives.

Mr. Adams respectfully requested that Council consider the petition and acknowledged that Council was not considering a decision that evening and further requested that he be notified of when Council will consider the matter to allow him to attend as a Delegate.

In response from questions from Council, the following information was added:

- the referendum is expected prior to the election to allow the electorate to vote for candidates in the new council composition in the regular election of 2018
- the options in the petition were the only choices presented to the petitioners
- the population data from Statistics Canada only contain residents and not seasonal residents

The Clerk will certify the petition for validity and a report to Council will be prepared to address the petition and for consideration.

5.2 KPMG

Chas Anselmo and Sharron Allen from KPMG made an Interim Presentation to Council of the Operations Review. The presentation included an outline of the review process, their perspective on the Municipality, key themes, an overview of opportunities and the next steps were highlighted.

The presentation was available in hard copy and on the website following the meeting.

Council took a break from 7:20pm till 7:25pm.

6. Management, Committee and Board Reports

6.1 Mayor

The Mayor gave a verbal report.

6.2 General Government

6.2.1 Report and Resolution to apply to the Ontario150 Community Capital Program and to commit 2017 funds

The CAO presented the report included in the agenda package.

Moved By Ron Garbutt and Seconded By Gisèle Pageau

Resol. 2016- 273

BE IT RESOLVED THAT Council authorizes the Funding Application to the Ontario 150 Capital Program for an amount up to \$80,000 as a “Top Up” for the total project costs of \$200,000 initially applied for through the 150 Community Infrastructure Program to improve the Community Recreational Centre;

AND FURTHER that the amount of up to \$20,000 which represents 10% of the total project be committed by the Municipality.

Carried

6.3 Finance Department

6.3.1 Monthly Disbursements Report

The Treasurer reported that the total disbursements for the month of May 2016 were in the amount of \$605,376.82, for June 2016 were in the amount of \$750,131.80 and for the month of July 2016 were in the amount of \$581,034.01.

6.3.2 Budget vs Actual Report

The internal report was submitted under separate cover for Council’s review.

6.4 French River Public Library Board

6.4.1 Library Board Report

Councillor Gisèle Pageau, Member of the Board, presented the report included in the agenda package.

7. Correspondence for Council's Consideration

7.1 McIntosh Perry, Hwy 64 Rehabilitation - Class Environmental Assessment - Notice of Study Commencement

Moved By Claude Bouffard and Seconded By Ron Garbutt

Resol. 2016- 274

WHEREAS the Ministry of Transportation has retained the services of McIntosh Perry Consulting Engineers to carry out a detail design and Class Environmental (Class EA) for the rehabilitation of Highway 64; and

WHEREAS a Notice of Study Commencement dated August 23, 2016 was received seeking feedback.

THEREFORE BE IT RESOLVED THAT Council provides the following comments to McIntosh Perry Consulting Engineers relating to the Hwy 64 Rehabilitation project:

- inclusion of paved shoulders for safer biking/walking paths
- center line rumbles

Carried

7.2 McIntosh Perry, Hwy 535 Rehabilitation - Class Environmental Assessment - Notice of Study Commencement

Moved By Malcolm Lamothe and Seconded By Ron Garbutt

Resol. 2016- 275

WHEREAS the Ministry of Transportation has retained the services of McIntosh Perry Consulting Engineers to carry out a detail design and Class Environmental (Class EA) for the rehabilitation of Highway 535; and

WHEREAS a Notice of Study Commencement dated August 23, 2016 was received seeking feedback.

THEREFORE BE IT RESOLVED THAT Council provides the following comments to McIntosh Perry Consulting Engineers relating to the Hwy 535 Rehabilitation project:

- inclusion of paved shoulders for safer biking/walking paths
- center line rumbles

Carried

8. Verbal Motion to return into the Regular Meeting

Moved by: Malcolm Lamothe

Resol. 2016- 276

THAT the Committee rise and report.

REGULAR MEETING

Mayor Claude Bouffard resumed the position of Chair for the remainder of the meeting.

9. Resolution adopting proceedings from Council in Committee

Moved By Ron Garbutt and Seconded By Gisèle Pageau

Resol. 2016- 277

BE IT RESOLVED THAT the actions taken in Council in Committee in considering delegations, reports and correspondence be confirmed by this Council.

Carried

10. CONSENT AGENDA

The following motion was presented to adopt the items contained in the Consent Agenda:

Moved By Michel Bigras and Seconded By Malcolm Lamothe

Resol. 2016- 278

BE IT RESOLVED THAT Council approves the Items of the Consent Agenda under Sections 10.1, 10.4 and receives the Items under Sections 10.2, 10.3.

Carried

10.1 Adoption of Minutes

Moved By Michel Bigras and Seconded By Malcolm Lamothe

Resol. 2016- 279

BE IT RESOLVED THAT Council adopts the following minutes as presented:

Regular Council Meeting held August 24, 2016

Carried

10.2 Minutes Received

Moved By Michel Bigras and Seconded By Malcolm Lamothe

Resol. 2016- 280

BE IT RESOLVED THAT Council receives the following minutes as presented:

French River Public Library Board held May 24 & June 15, 2016

Carried

10.3 Correspondence for Council's Information

Moved By Michel Bigras and Seconded By Malcolm Lamothe

Resol. 2016- 281

BE IT RESOLVED THAT Council receives the following correspondence as presented:

Thank you Letter from Club Richelieu dated August 22, 2016

Carried

10.4 By-laws

10.4.1 Confirmation By-law

Moved By Michel Bigras and Seconded By Malcolm Lamothe

Resol. 2016- 282

BE IT RESOLVED THAT By-law 2016-40, being a by-law to confirm the proceedings of the Council of the Corporation of the Municipality of French River at a meeting held on September 14, 2016 be read a first, second and third time and finally passed.

Carried

11. ADDENDUM

12. NOTICES OF MOTION

13. ANNOUNCEMENTS AND INQUIRIES

Frank Mueck, Noëlville, expressed that he was impressed with the KPMG presentation, he questioned the population/seasonal data and shared the concerns raised relating to the need for continuity of senior positions within the organization.

14. Closed Session

Moved By Ron Garbutt and Seconded By Dean Wenborne

Resol. 2016- 283

BE IT RESOLVED THAT the meeting be closed as authorized in Section 239 of the *Municipal Act*, to discuss the following:

(b) personal matters that would identify an individual, including municipal employees, to inform Council on the status and to receive direction relating to a violation of the Clean Yard By-law

Carried

Moved By Gisèle Pageau and Seconded By Michel Bigras

Resol. 2016- 285

BE IT RESOLVED THAT the open session reconvenes at 8:17 p.m.

Carried

15. ADJOURNMENT

Moved By Malcolm Lamothe and Seconded By Dean Wenborne

Resol. 2016- 286

BE IT RESOLVED THAT the meeting be adjourned at 8:18 p.m.

Carried

MAYOR

CLERK

TEMPLATE: MUNICIPAL COUNCIL SUPPORT RESOLUTION

Section 5.1(g)(i) of the FIT Rules, Version 5.0

Page 1 of 1 | Jun 2016 | IESOMRD/f-FIT-010r1

<p>1</p> <p>Resolution number: _____</p> <p>Date resolution was passed: _____</p>	<p>FIT Reference Number: _____</p> <p><i>(The FIT Reference Number must be inserted by the Applicant in order for the resolution to comply with the FIT Rules, even where Local Municipality letterhead is used. This is not to be inserted by the Local Municipality.)</i></p>
--	---

2	<p>[WHEREAS] capitalized terms not defined herein have the meanings ascribed to them in the FIT Rules, Version 5.0.</p> <p>[AND WHEREAS] _____ Sprucedale Solar LP _____ (the "Applicant") proposes to construct and operate a _____ 500 kW groundmount solar project _____</p> <p>(the "Project") on _____ 118 Hy 607 Alban POM1A0 _____ (the "Lands") in _____ Municipality of French River _____ under the province's FIT Program;</p> <p>[AND WHEREAS] the Applicant has requested that Council of _____ Municipality of French River _____</p> <p>indicate by resolution Council's support for the construction and operation of the Project on the Property.</p> <p>[AND WHEREAS] pursuant to the FIT Rules, Version 5.0, Applications whose Projects receive the formal support of Local Municipalities will be awarded Priority Points, which may result in the Applicant being offered a FIT Contract prior to other Persons applying for FIT Contracts;</p>
----------	---

<p>[NOW THEREFORE BE IT RESOLVED THAT]</p> <p>Council of the _____ Municipality of French River _____ supports the construction and operation of the Project on the Lands.</p> <p>This resolution's sole purpose is to enable the Applicant to receive Priority Points under the FIT Program and may not be used for the purpose of any other form of municipal approval in relation to the Application or Project, or for any other purpose.</p>
--

3	<p>Signed: _____ Signed: _____</p> <p>Title: _____ Title: _____</p> <p>Date: _____ Date: _____</p> <p style="text-align: center;"><i>(Signature lines for elected representatives. At least one signature required.)</i></p>
----------	--

TEMPLATE: MUNICIPAL COUNCIL SUPPORT RESOLUTION

Section 5.1(g)(i) of the FIT Rules, Version 5.0

Page 1 of 1 | Jun 2016 | IESOMRD/f-FIT-010r1

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2	<p>[WHEREAS] capitalized terms not defined herein have the meanings ascribed to them in the FIT Rules, Version 5.0.</p> <p>[AND WHEREAS] _____ Laurier Solar LP _____ (the "Applicant") proposes to construct and operate a _____ 500 kW groundmount solar project _____</p> <p>(the "Project") on _____ 534 Hy 64 Alban POM1A0 _____ (the "Lands") in _____ Municipality of French River _____ under the province's FIT Program;</p> <p>[AND WHEREAS] the Applicant has requested that Council of _____ Municipality of French River _____</p> <p>indicate by resolution Council's support for the construction and operation of the Project on the Property.</p> <p>[AND WHEREAS] pursuant to the FIT Rules, Version 5.0, Applications whose Projects receive the formal support of Local Municipalities will be awarded Priority Points, which may result in the Applicant being offered a FIT Contract prior to other Persons applying for FIT Contracts;</p>
----------	---

<p>[NOW THEREFORE BE IT RESOLVED THAT]</p> <p>Council of the _____ Municipality of French River _____ supports the construction and operation of the Project on the Lands.</p> <p>This resolution's sole purpose is to enable the Applicant to receive Priority Points under the FIT Program and may not be used for the purpose of any other form of municipal approval in relation to the Application or Project, or for any other purpose.</p>
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3	<table style="width: 100%;"> <tr> <td style="width: 50%;">Signed: _____</td> <td style="width: 50%;">Signed: _____</td> </tr> <tr> <td>Title: _____</td> <td>Title: _____</td> </tr> <tr> <td>Date: _____</td> <td>Date: _____</td> </tr> </table> <p style="text-align: center;"><i>(Signature lines for elected representatives. At least one signature required.)</i></p>	Signed: _____	Signed: _____	Title: _____	Title: _____	Date: _____	Date: _____
Signed: _____	Signed: _____						
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Date: _____	Date: _____						

TEMPLATE: MUNICIPAL COUNCIL SUPPORT RESOLUTION

Section 5.1(g)(i) of the FIT Rules, Version 5.0

Page 1 of 1 Jun 2016 IESOMRD/f-FIT-010r1

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--	---

2

[WHEREAS] capitalized terms not defined herein have the meanings ascribed to them in the FIT Rules, Version 5.0.

[AND WHEREAS] _____ Baysville Solar LP (the "Applicant") proposes to construct and operate a _____ 500 kW groundmount solar project _____ (the "Project") on _____ 47 Lakeview Drive Alban P0M1A0 _____ (the "Lands") in _____ Municipality of French River _____ under the province's FIT Program;

[AND WHEREAS] the Applicant has requested that Council of _____ Municipality of French River _____ indicate by resolution Council's support for the construction and operation of the Project on the Property.

[AND WHEREAS] pursuant to the FIT Rules, Version 5.0, Applications whose Projects receive the formal support of Local Municipalities will be awarded Priority Points, which may result in the Applicant being offered a FIT Contract prior to other Persons applying for FIT Contracts;

[NOW THEREFORE BE IT RESOLVED THAT]

Council of the _____ Municipality of French River _____ supports the construction and operation of the Project on the Lands.

This resolution's sole purpose is to enable the Applicant to receive Priority Points under the FIT Program and may not be used for the purpose of any other form of municipal approval in relation to the Application or Project, or for any other purpose.

3

Signed: _____	Signed: _____
Title: _____	Title: _____
Date: _____	Date: _____

(Signature lines for elected representatives. At least one signature required.)

THE CORPORATION OF THE MUNICIPALITY OF FRENCH RIVER

BY-LAW 2016-41

**BEING A BY-LAW TO AUTHORIZE THE .0
WINTER ROAD MAINTENANCE AGREEMENT
(seasonal portion of Silv'ry Moon Road)**

WHEREAS Section 23 of the Municipal Act, 2001, S.O. 2001, c 25, as amended to October 22, 2008, provides that a municipality may enter into an agreement with any person to maintain a private road;

AND WHEREAS Silv'ry Moon Road residents have asked Council to pass such a By-law providing for winter maintenance on the seasonal portion of Silv'ry Moon Road;

AND WHEREAS Council deems it desirable to enter into an agreement for such services;

NOW THEREFORE the Council of The Corporation of the Municipality of French River enacts as follows:

1. That the Mayor and Clerk are authorized to execute an agreement with Silv'ry Moon Road Association c/o Bill and Carol Munro for the provision of winter road maintenance services on the seasonal portion of Silv'ry Moon Road.
2. That said agreement is attached hereto as Appendix "A" and forms part of this By-law.
3. That any By-law inconsistent with this By-law is hereby repealed.
4. That this By-law comes into force and takes effect upon the date of its final passing.

**READ A FIRST, SECOND AND THIRD TIME AND FINALLY PASSED
THIS 28th DAY OF SEPTEMBER, 2016**

MAYOR

CLERK

THE CORPORATION OF THE MUNICIPALITY OF FRENCH RIVER

BY-LAW 2016-42

**BEING A BY-LAW TO AUTHORIZE THE
WINTER ROAD MAINTENANCE AGREEMENT
(private portion of Lafrenière Road)**

WHEREAS Section 23 of the Municipal Act, 2001, S.O. 2001, c 25, as amended to October 22, 2008, provides that a municipality may enter into an agreement with any person to maintain a private road;

AND WHEREAS Lafrenière Road residents have asked Council to pass such a By-law providing for winter maintenance on the private portion of Lafrenière Road;

AND WHEREAS Council deems it desirable to enter into an agreement for such services;

NOW THEREFORE the Council of The Corporation of the Municipality of French River enacts as follows:

1. That the Mayor and Clerk are authorized to execute an agreement with Trout Lake East Road Fund c/o Mr. Kevin Stacey for the provision of winter road maintenance services on the private portion of Lafrenière Road.
2. That said agreement is attached hereto as Appendix "A" and forms part of this By-law.
3. That any By-law inconsistent with this By-law is hereby repealed.
4. That this By-law comes into force and takes effect upon the date of its final passing.

**READ A FIRST, SECOND AND THIRD TIME AND FINALLY PASSED
THIS 28th DAY OF SEPTEMBER, 2016**

MAYOR

CLERK

THE CORPORATION OF THE MUNICIPALITY OF FRENCH RIVER

BY-LAW 2016-43

BEING A BY-LAW TO ENTER INTO A COMMUNITY VIBRANCY FUND AGREEMENT
WITH SPRUCEDALE SOLAR LP

**NOW THEREFORE THE COUNCIL OF THE CORPORATION OF THE
MUNICIPALITY OF FRENCH RIVER ENACTS AS FOLLOWS:**

- 1) That the Mayor and Clerk be authorized to enter into a Community Vibrancy Fund Agreement with Sprucedale Solar LP, a limited partnership formed under the laws of the Province of Ontario, represented by Petawawa Renewable Power Corporation, its General Partner.
- 2) The attached Agreement shall form part of this By-law.
- 3) That any By-law inconsistent with this By-law is hereby repealed.
- 4) This By-law shall come into force and take effect upon third and final reading.

**READ A FIRST, SECOND AND THIRD TIME AND FINALLY PASSED
THIS 28th DAY OF SEPTEMBER, 2016**

MAYOR

CLERK

THE CORPORATION OF THE MUNICIPALITY OF FRENCH RIVER

BY-LAW 2016-44

BEING A BY-LAW TO ENTER INTO A COMMUNITY VIBRANCY FUND AGREEMENT
WITH LAURIER SOLAR LP

**NOW THEREFORE THE COUNCIL OF THE CORPORATION OF THE
MUNICIPALITY OF FRENCH RIVER ENACTS AS FOLLOWS:**

- 1) That the Mayor and Clerk be authorized to enter into a Community Vibrancy Fund Agreement with Laurier Solar LP, a limited partnership formed under the laws of the Province of Ontario, represented by Petawawa Renewable Power Corporation, its General Partner.
- 2) The attached Agreement shall form part of this By-law.
- 3) That any By-law inconsistent with this By-law is hereby repealed.
- 4) This By-law shall come into force and take effect upon third and final reading.

**READ A FIRST, SECOND AND THIRD TIME AND FINALLY PASSED
THIS 28th DAY OF SEPTEMBER, 2016**

MAYOR

CLERK

THE CORPORATION OF THE MUNICIPALITY OF FRENCH RIVER

BY-LAW 2016-45

BEING A BY-LAW TO ENTER INTO A COMMUNITY VIBRANCY FUND AGREEMENT
WITH BAYSVILLE SOLAR LP

**NOW THEREFORE THE COUNCIL OF THE CORPORATION OF THE
MUNICIPALITY OF FRENCH RIVER ENACTS AS FOLLOWS:**

- 1) That the Mayor and Clerk be authorized to enter into a Community Vibrancy Fund Agreement with Baysville Solar LP, a limited partnership formed under the laws of the Province of Ontario, represented by Petawawa Renewable Power Corporation, its General Partner.
- 2) The attached Agreement shall form part of this By-law.
- 3) That any By-law inconsistent with this By-law is hereby repealed.
- 4) This By-law shall come into force and take effect upon third and final reading.

**READ A FIRST, SECOND AND THIRD TIME AND FINALLY PASSED
THIS 28th DAY OF SEPTEMBER, 2016**

MAYOR

CLERK