



## **MINUTES OF THE REGULAR MEETING OF COUNCIL**

held in the Council Chambers  
French River Municipal Complex  
April 17, 2013 at 7:00 p.m.

### **Members Present:**

Mayor Claude Bouffard(Chair), Councillors Michel Bigras, Larry Bouffard, Mike Bouffard, Ronald Garbutt, Shawnda Martin-Cross, Denny Sharp

### **Members Excused:**

### **Officials Present:**

Harold Duff, Chief Administrative Officer/Clerk  
Julie Bouthillette, Treasurer/Tax Collector  
Mélanie Bouffard, Deputy Clerk, Recording Secretary  
Robert Martin, Parks, Recreation & Facilities Manager  
Kyle Anderson, By-law Enforcement Officer/Waste Management Coordinator  
Brennan Kenny, Economic Development Officer

### **Guests:**

Sergeant Don Lawson, Ontario Provincial Police  
3 guests

### **1. CALL TO ORDER, ROLL CALL AND ADOPTION OF THE AGENDA**

The Chair called the meeting to order at 7:00 p.m.

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Moved By: Mike Bouffard

Resol. 2013- 131

Seconded By: Michel Bigras

**BE IT RESOLVED THAT** the agenda be accepted as distributed and amended:

Move Item 5.6.6 before Item 5.6.1.

Carried

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### **2. PRAYER**

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### **3. DISCLOSURE OF PECUNIARY INTEREST**

None declared.

#### **4. DELEGATIONS**

##### **Ontario Provincial Police**

Sgt. Don Lawson gave the OPP Monthly Policing Report for the month of April 2013.

##### **4.1 Ministry of Municipal Affairs and Housing, Planning Process Presentation**

Mr. Matt Alexander presented a brief outline on the regulatory background to planning boards, the roles and responsibilities of board members and staff and on best practices for a smooth planning process.

##### **4.2 Dokis First Nation, Dokis Fisheries Update - Lake Sturgeon**

Mr. Randy Restoule provided information relating to the Dokis First Nation Lake Sturgeon Project and answered additional questions from Council.

Mr. Restoule will continue to keep the municipality informed, will provide information to place on the Municipal Website and will share the reports and studies with Council.

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#### **5. MANAGEMENT AND COMMITTEE REPORTS**

##### **5.1 Mayor's Report**

Mayor gave a verbal report.

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##### **5.2 CAO/Clerk's Report**

CAO/Clerk gave a verbal report.

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##### **5.2.1 AMO Conference, August 18-21 in Ottawa - Delegates**

Moved By: Michel Bigras  
Seconded By: Mike Bouffard

Resol. 2013- 132

**BE IT RESOLVED THAT** Council of the Municipality of French River hereby approves that the following members of Council and staff attend the AMO AGM & Annual Conference August 18-21, 2013 held at the Ottawa Convention Centre.

- 1) Michel Bigras
- 2) Shawnda Martin-Cross
- 3) Claude Bouffard
- 4) Mike Bouffard

Carried

## **5.2.2 AFMO Conference, September 11-13 in Sturgeon Falls - Delegates**

Moved By: Mike Bouffard  
Seconded By: Michel Bigras

Resol. 2013- 133

**BE IT RESOLVED THAT** Council of the Municipality of French River hereby approves that the following members of Council and staff attend the AFMO Annual Conference September 11-13, 2013 held in Sturgeon Falls.

- 1) Michel Bigras
- 2) Larry Bouffard
- 3) Claude Bouffard

Carried

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## **5.3 Economic Development Manager's Report**

### **5.3.1 2013 Federal Budget Highlights**

Economic Development Manager summarized written report.

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## **5.4 Economic Development Committee**

Councillor Mike Bouffard, Chair of the committee gave a verbal report.

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## **5.5 Environmental Advisory Committee**

Councillor Garbutt, Chair of the committee gave a verbal report.

### **5.5.1 Direction to prepare a Request for Proposal for the Operations and Maintenance of the Noëlville Wastewater Treatment Facility**

Moved By: Michel Bigras  
Seconded By: Mike Bouffard

Resol. 2013- 134

**BE IT RESOLVED THAT** the Council of the Corporation of the Municipality of French River hereby directs staff to prepare a Request for Proposal for the Operations and Maintenance of the Noëlville Wastewater Treatment Facility.

Carried

## **5.6 Finance and Administration Committee**

Councillor Bigras, Chair of the committee gave a verbal report.

### **5.6.6 2013 Budget Reallocation (Item moved prior to Item 5.6.1)**

Moved By: Mike Bouffard

Resol. 2013- 135

Seconded By: Michel Bigras

**BE IT RESOLVED THAT** the Council of the Corporation of the Municipality of French River hereby approves the following 2013 Budget Reallocation:

1. Transfer of \$111,500 from General Surplus to:
  - a) \$55,400 Health Services because of budgeting discrepancy
  - b) \$5,000 Chipping Costs because costs are higher than anticipated
  - c) \$11,500 Council Honorarium because of approved changes
  - d) \$39,600 Working Fund Reserve
2. Transfer of \$28,000 from General Surplus to Street Lights Reserve
3. Transfer of \$65,000 from General Surplus and \$329, 080 from Landfill Reserve to Unfunded Landfill closure and post Closure
4. Reallocate \$14,000 from Administration>Human Resources to Events because there are extra funds available that can be used to fund the full time contract Community Development Position
5. Reallocate \$6,000 from Building Reserve (\$4,000 for Building Asset because of leasehold improvement proposed to upgrade the basement to a leasable space and \$2,000 for the automatic door opener installed at the Aide aux Seniors office)
6. Transfer of \$40,000 from Insurance Proceeds to Vehicle Reserve.

Carried

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### **5.6.1 Asset Management Planning**

Moved By: Mike Bouffard

Resol. 2013- 136

Seconded By: Shawnda Martin-Cross

**BE IT RESOLVED THAT** the Council of the Corporation of the Municipality of French River hereby appoints Tulloch Engineering to prepare an Asset Management Plan for an amount of \$21,040 plus applicable taxes.

**AND THAT** the project is funded in whole by the Municipal Infrastructure Improvement Initiative (MIII) program.

Carried

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### **5.6.2 Awarding of Chipping Contract for the Noëlville Landfill Site**

Moved By: Mike Bouffard  
Seconded By: Michel Bigras

Resol. 2013- 137

**BE IT RESOLVED THAT** the Council of the Corporation of the Municipality of French River hereby awards the Chipping Contract for the Noëlville Landfill Site to Sturgeon Falls Brush & Contracting for an amount not to exceed \$ 30,000 plus applicable taxes.

Carried

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### **5.6.3 Simplified Living Proposal for 37 St. Antoine Street**

Moved By: Larry Bouffard  
Seconded By: Michel Bigras

Resol. 2013- 138

**BE IT RESOLVED THAT** the Council of the Corporation of the Municipality of French River hereby directs staff to negotiate a Lease Agreement with Simplified Living Magazine for rental space at 37 St. Antoine Street.

Carried

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### **5.6.4 Automatic Door Opener in Municipal Complex**

Moved By: Mike Bouffard  
Seconded By: Shawnda Martin-Cross

Resol. 2013- 139

**BE IT RESOLVED THAT** the Council of the Corporation of the Municipality of French River hereby agrees to cover the full costs of the installation of the automatic door opener at the reception door of the Sudbury East Senior Support in the Municipal Complex,

**AND THAT** the project be funded through the building reserve.

Carried

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### **5.6.5 Personal Responsibilities Workshop**

Moved By: Mike Bouffard  
Seconded By: Larry Bouffard

Resol. 2013- 140

**BE IT RESOLVED THAT** the Council of the Corporation of the Municipality of French River hereby approves that the following members of Council and staff attend AMO's Personal Responsibilities Workshop held April 30, 2013 in North Bay:

1) Ronald Garbutt

Carried

### **5.7 Public Works Committee**

Councillor Shawnda Martin-Cross, Chair of the committee gave a verbal report.

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### **5.8 Manitoulin-Sudbury District Services Board**

Councillor Shawnda Martin-Cross gave a verbal report.

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### **5.9 Ontario Provincial Police Report was moved to Delegations**

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## **6. CONSENT AGENDA**

The following motion was presented to adopt the items contained in the Consent Agenda:

Moved By: Shawnda Martin-Cross  
Seconded By: Larry Bouffard

Resol. 2013- 141

**BE IT RESOLVED THAT** the Council of the Corporation of the Municipality of French River hereby approves the Items of the Consent Agenda under Sections 6.1, 6.3 and 6.5 and receives the Items under Sections 6.2 and 6.4.

Carried

**Item 6.5.1 was taken out of the Consent Agenda to allow debate.**

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### **6.1 Adoption of Minutes by Resolution**

Moved By: Mike Bouffard  
Seconded By: Michel Bigras

Resol. 2013- 142

**BE IT RESOLVED THAT** the following minutes be adopted as presented:

Special Meeting of Council held March 20, 2013  
Regular Council Meeting held March 20, 2013  
Special Meeting of Council held March 27, 2013

Carried

## **6.2 Minutes Received by Resolution**

Moved By: Larry Bouffard  
Seconded By: Shawnda Martin-Cross

Resol. 2013- 143

**BE IT RESOLVED THAT** the following minutes be received as presented:

Economic Development Committee held April 8, 2013  
Environmental Advisory Committee meeting held April 9, 2013  
Finance & Administration Committee held April 10, 2013  
Public Works Committee held April 10, 2013  
French River Public Library held January 22, 2013  
Health & Safety Meeting held February 7, 2013  
Sudbury East Planning Board held February 14, 2013  
Manitoulin-Sudbury DSB held February 28, 2013

Carried

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## **6.3 Award of Tenders and Request for Proposals by Resolution**

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### **6.4 Correspondence for Council's Information Received by Resolution**

#### **6.4.1 Sudbury East Planning Board, Receipt of a Notice of Application, Application for a Proposed Minor Variance by Barry Zettler (File B/01/13/FR)**

Moved By: Mike Bouffard  
Seconded By: Larry Bouffard

Resol. 2013- 144

**BE IT RESOLVED THAT** the following Notice of Application received from the Sudbury East Planning Board be received:

1) Application for a Proposed Minor Variance by Barry Zettler (File B/01/13/FR)

Carried

## **6.5 Adoption of By-laws by Resolution**

**The following By-laws were read and adopted:**

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### **6.5.1 Item was separated from the Consent Agenda to allow debate.**

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#### **6.5.2 Confirmation By-law**

Moved By: Mike Bouffard

Resol. 2013- 145

Seconded By: Michel Bigras

**BE IT RESOLVED THAT** By-law 2013-20, being a by-law to confirm the proceedings of the Council of the Corporation of the Municipality of French River at a meeting held on April 17, 2013 be read a first, second and third time and finally passed.

Carried

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### **Items separated from the Consent Agenda to allow debate**

#### **6.5.1 Land Lease Agreement with Oza Pilon - Scollard Discovery Park**

Moved By: Mike Bouffard

Resol. 2013- 146

Seconded By: Shawnda Martin-Cross

**BE IT RESOLVED THAT** By-law 2013-19, being a by-law to execute a Land Lease Agreement with Oza Pilon for farming operations on the property known as Scollard Discovery Park be read a first, second and third time and finally passed.

Motion to Amend

Moved By: Mike Bouffard

Seconded By: Shawnda Martin-Cross

THAT the resolution reflects that the agreement is for a one year term.

Amendment Carried

Resolution now reads:

**BE IT RESOLVED THAT** By-law 2013-19, being a by-law to execute a Land Lease Agreement with Oza Pilon for farming operations on the property known as Scollard Discovery Park (One Year Term) be read a first, second and third time and finally passed.

Carried



## **7. CORRESPONDENCE FOR COUNCIL'S CONSIDERATION**

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### **7.1 Municipality of Markstay-Warren, Sudbury East Land Ambulance Standby Locations**

Moved By: Mike Bouffard  
Seconded By: Michel Bigras

Resol. 2013- 147

**BE IT RESOLVED THAT** the Council of the Corporation of the Municipality of French River hereby supports the Municipality of Markstay-Warren's resolution requesting the Manitoulin-Sudbury District Services Board to reverse its Resolution dated February 28, 2013 supporting the recommendation made on February 28, 2013 relating to changes to standby locations of ambulances in Sudbury East.

**AND THAT** a copy of the resolution be forwarded to the Municipality of Markstay-Warren.

Carried

#### *Recorded Vote*

Mayor Claude Bouffard requested a Recorded Vote.

	FOR	AGAINST
COUNCILLOR Michel Bigras	x	
COUNCILLOR Larry Bouffard	x	
COUNCILLOR Mike Bouffard	x	
COUNCILLOR Ron Garbutt	x	
COUNCILLOR Shawnda Martin-Cross	x	
COUNCILLOR Denny Sharp	x	
MAYOR Claude Bouffard	x	

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### **7.2 Township of Baldwin, Sudbury & District Board of Health - Resolution to reallocate funds**

Moved By: Mike Bouffard  
Seconded By: Larry Bouffard

Resol. 2013- 148

**BE IT RESOLVED THAT** the Council of the Corporation of the Municipality of French River hereby supports the Township of Baldwin's resolution requesting to be notified directly of any surpluses within the year that the Sudbury & District Board of Health would like to spend on items not directly included in the approved budget.

**AND THAT** a copy of the resolution be forwarded to the Township of Baldwin.

Carried

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**8. ADDENDUM** (if required and by resolution)

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**9. NOTICES OF MOTION**

Councillor Michel Bigras advised Council that he will be presenting a Notice of Motion at the next Regular Council Meeting relating to his concerns with the 2013 scheduled improvements on only sections of Hwy 535.

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**10. ANNOUNCEMENTS AND INQUIRIES**

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**11. CLOSED SESSION**

Moved By: Mike Bouffard  
Seconded By: Michel Bigras

Resol. 2013- 149

**BE IT RESOLVED THAT** the next portion of the meeting be closed to the public in order to consider directions that should be given to senior staff pursuant to section 239 (2) (b) "personal matters about an identifiable individual, including municipal or local board employees" with respect to personnel & legal matters and the CAO Recruitment and under section 239 (2) (c) "a proposed or pending acquisition or disposition of land by the municipality or local board" with respect to two proposed land acquisitions.

Carried

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Moved By: Mike Bouffard  
Seconded By: Larry Bouffard

Resol. 2013- 151

**BE IT RESOLVED THAT** the open session reconvenes at 10:50 p.m.

Carried

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**12. ADJOURNMENT**

Moved By: Mike Bouffard  
Seconded By: Michel Bigras

Resol. 2013- 152

**BE IT RESOLVED THAT** the meeting be adjourned at 10:51 p.m.

Carried

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**MAYOR**

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**CLERK**