



## **Municipality of French River**

### **MINUTES OF THE REGULAR MEETING OF COUNCIL**

held in the Council Chambers  
French River Municipal Complex  
Wednesday, July 8, 2015 at 6pm

#### **Members Present:**

Mayor Claude Bouffard(Chair), Councillors Michel Bigras, Ronald Garbutt, Gisèle Pageau, Denny Sharp, Dean Wenborne

#### **Members Excused:**

#### **Officials Present:**

John Regan, Chief Administrative Officer  
Mélanie Bouffard, Clerk  
Julie Bouthillette, Treasurer/Tax Collector  
Robert Martin, Parks, Recreation & Facilities Manager  
Michael Campbell, Chief Building Official  
Jim Sartor, Public Works Superintendent  
Linda Keenan, Library Chief Executive Officer

#### **Guests:**

22 Members of public

#### **1. Call to order, roll call and adoption of the agenda**

The Chair called the meeting to order at 6:00 p.m.

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Moved By: Ron Garbutt  
Seconded By: Dean Wenborne

Resol. 2015- 215

**BE IT RESOLVED THAT** the agenda be approved as distributed and amended to:

Withdraw Item 7.11.1 Request for exception to the Procurement Policy

Carried

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#### **2. Moment of silence**

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#### **3. Disclosure of Pecuniary Interest**

Mayor Claude Bouffard declared a pecuniary interest at Item 4.0; the Clerk is his daughter in law.

#### **4. Closed Session**

Moved By: Ron Garbutt  
Seconded By: Denny Sharp

Resol. 2015- 216

**BE IT RESOLVED THAT** the next portion of the meeting be closed to the public in order to consider directions that should be given to senior staff pursuant to section 239 (2) (d) "labour relations or employee negotiations" to review and determine the pay grid for the new position of Clerk.

Carried

#### **Disclosure of Pecuniary Interest**

Name: Mayor Claude Bouffard

**Disclosed his/her (their) interest(s), abstained from discussion and did not participate on this Item.**

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Moved By: Ron Garbutt  
Seconded By: Gisèle Pageau

Resol. 2015- 218

**BE IT RESOLVED THAT** the open session reconvenes at 6:29 p.m.

Carried

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Moved By: Gisèle Pageau  
Seconded By: Ron Garbutt

Resol. 2015- 219

**BE IT RESOLVED THAT** the position of Clerk be temporarily classified at the Salary Payband 'g' of the Employee Compensation Plan Schedule until a full review of the Employee Policy Manual is performed.

Carried

#### **Disclosure of Pecuniary Interest**

Name: Mayor Claude Bouffard

**Disclosed his/her (their) interest(s), abstained from discussion and did not participate on this Item.**

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#### **5. Resolution to resolve into Committee**

Moved By: Denny Sharp  
Seconded By: Ron Garbutt

Resol. 2015- 220

**BE IT RESOLVED THAT** Council now go into Council in Committee to consider delegations, reports and correspondence for consideration.

Carried

## COUNCIL IN COMMITTEE

Councillor Michel Bigras chaired the Council in Committee meeting.

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### **6. Delegations**

#### **6.1 Allan & Annie Hébert, Petition requesting a by-election to fill the vacancy in Ward 5**

Annie Hébert presented the petition that was submitted to the Clerk on June 24, 2015.

The statement of purpose is ‘Request a by-election to replace our Councillor Tammy Mitchell as she has sadly passed, in order to honor the democratic process, the residents of Ward 5 want the opportunity to elect a new councillor for Ward 5’.

On behalf of Ward 5 residents, Mrs. Hébert asked for the right to elect their representative within the rules and parameters of our democratic society and to allow them to vote for their preferred candidate who will represent them for the three and half years left in the term.

#### **6.2 Hydroméga Services Inc., Present solar project and request for support**

Stéphane Boyer presented the proposed Large Renewable Procurement (LRP) solar projects located in Noëlville (Mayer and Pilon Roads) on lands owned by Fernand Duval and Norgranite Company. The Community Engagement Plan was outlined which detailed the public consultation measures that will be put in place during the development of the solar projects.

The proponent is seeking formal municipal support and would like to enter into a binding agreement with the Municipality with regards to the projects. There will also be negotiations for a community vibrancy fund that would allow contributions for the benefit the community.

The Resolution to support will be considered at the August 12<sup>th</sup> Regular Council Meeting.

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### **7. Management, Committee and Board Reports**

#### **7.1 Mayor**

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##### **7.1.1 Management Report and Resolution to create an ad hoc committee to study an annual user fee per seasonal trailer site (Notice of Motion from the May 27<sup>th</sup> Council Meeting)**

The CAO summarized the report.

Moved By: Ron Garbutt  
Seconded By: Dean Wenborne

Resol. 2015- 221

**BE IT RESOLVED THAT** Council defers the creation an ad hoc committee to research the impact of establishing an annual user fee to be charged per seasonal trailer until after the completion of the Operational Review.

Carried

### **7.1.2 Resolutions to appoint Council Members to the following Committees and Boards**

Moved By: Claude Bouffard  
Seconded By: Dean Wenborne

Resol. 2015- 222

**BE IT RESOLVED THAT** Council appoints the following Member of Council to the Ad hoc Committee - Waste Management Services Review:

Denny Sharp

Carried

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Moved By: Ron Garbutt  
Seconded By: Gisèle Pageau

Resol. 2015- 223

**BE IT RESOLVED THAT** Council appoints the following Member of Council to the Ad hoc Committee - Operational Review and Long Term Financial Plan Review:

Dean Wenborne

Carried

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Moved By: Ron Garbutt  
Seconded By: Claude Bouffard

Resol. 2015- 224

**BE IT RESOLVED THAT** Council appoints the following Member of Council to the French River Library Board:

Gisèle Pageau

Carried

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### **7.2 Ontario Provincial Police / Community Policing Advisory Committee**

The Policing Report for the month of May 2015 was distributed under separate cover. Questions are to be forwarded to the Mayor to bring forward at the Community Policing Advisory Committee meeting.

### **7.2.1 Resolution to approve the installation of a Crime Stoppers Sign**

Moved By: Gisèle Pageau  
Seconded By: Claude Bouffard

Resol. 2015- 225

**WHEREAS** the Sudbury East Municipal Association recommends that all Sudbury East Municipal Association (SEMA) have at least one Crime Stoppers Sign erected.

**BE IT RESOLVED THAT** Council support the initiative and approves the purchase and installation of a Crime Stoppers Sign at a cost of up to \$1,000.

**AND THAT** it be funded through the Operational Budget of Protection Services.

Carried

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### **7.3 CAO/Clerk Department**

#### **7.3.1 Action Report - Options to Fill the Vacancy on Ward 5**

The report was found in the agenda package. Council discussed the options outlined in the report.

A Special Meeting will be scheduled on Wednesday, July 15 at 4pm to allow more time for Council to consider the options.

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#### **7.3.2 Action Report - Dupuis Drain**

Clerk summarized written report found in the agenda package.

Moved By: Claude Bouffard  
Seconded By: Ron Garbutt

Resol. 2015- 226

**BE IT RESOLVED THAT** Council authorizes the Engineer (K. Smart Associates) to proceed with a New Assessment Schedule Report under Section 76 of the Drainage Act for Dupuis Drain.

Carried

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### **7.4 Finance Department**

#### **7.4.1 Treasurer's Report**

The Treasurer summarized the written report and reported that the total disbursements for the months of May 2015 were in the amount of \$507,135.60.

The procurement policy was distributed in March 2015 for Council's Review. It will be brought forward at the August 12<sup>th</sup> Council Meeting for consideration and adoption.

#### **7.4.2 Presentation and Resolution to renew the Municipal Insurance**

Wendy Plante of J.G. Rivet Broker Limited presented the renewal terms. Council discussed and requested that the broker and staff to review the terms to find additional savings since there is still time for those considerations prior to the payment of the premium.

Moved By: Claude Bouffard  
Seconded By: Gisèle Pageau

Resol. 2015- 227

**BE IT RESOLVED THAT** Council approves the Municipal Insurance Program Renewal with Rivet Insurance for a period of 18 months (July 15<sup>th</sup>, 2015 to January 15<sup>th</sup>, 2017) in the amount of one hundred and sixty two thousand nine hundred and ninety nine hundred and seventy three cents (\$162,999.73) including PST.

Carried

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#### **7.5 Building Controls / Municipal Law Enforcement Department**

##### **7.5.1 Chief Building Officer's Report**

The Chief Building Officer presented the report found in the agenda package.

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#### **7.6 Parks, Recreation & Facilities Department**

##### **7.6.1 Parks, Recreation & Facilities Manager Report**

The Parks, Recreation & Facilities Manager presented the report found in the agenda package.

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#### **7.7 Economic Development Department**

##### **7.7.1 Economic Development Manager's Report**

The report was found in the agenda package.

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#### **7.8 Public Works & Environmental Department**

##### **7.8.1 Information Report - Status of the Waste Collection Vehicle**

The Public Works Superintendent gave a verbal report of the status of the waste collection vehicle which has been taken off the road and tagged as unsafe.

The employees of the Public Works & Environmental Department are doing their best at keeping the bin sites in order, they are unable to empty the bins by hand the for safety reasons.

The following arrangements have been made as alternative methods for waste collection:

- Waste Management have delivered open 20 cubic yard bins (recycling and waste) for each bin site except the one near the Arena due to lack of space for bins, they will be emptying them as required
- businesses that are serviced have been notified that only overflow waste

will be picked up or they can access the landfill site  
-Laurentian University have the same collection vehicle, they will be collecting the waste and recycling on Friday, July 10 to empty all the bins  
-the landfill site hours have been extended; Tuesday July 7<sup>th</sup>, Wednesday July 8<sup>th</sup>, Thursday July 9<sup>th</sup> and Friday July 10<sup>th</sup> 7am-8pm. Regular hours on Saturday July 11<sup>th</sup> 7am-530pm  
-in the process of purchasing a used collection vehicle to continue servicing our current system until Council makes a permanent decision

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## **7.9 Manitoulin-Sudbury District Services Board**

### **7.9.1 Report to Council prepared by Councillor Dean Wenborne**

Councillor Wenborne summarized the report that was distributed under separate cover.

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## **7.10 French River Public Library Board**

### **7.10.1 Library Chief Executive Officer's Report**

The Chief Executive Officer presented the report found in the agenda package and added that they are proud of the partnership reached with the municipality for summer kids programming.

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## **7.11 Fire Department**

### **7.11.1 Action Report - Request for exception to the Procurement Policy for the purchase of Self Contained Breathing Apparatus (SCBA)**

-Item Withdrawn to allow more time to review the requirements of the Procurement Policy and to reconsider the procurement process for the purchase of the firefighting equipment.

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## **8. Correspondence for Council's Consideration**

### **8.1 Ethosolar Inc.** (Delegation at the June 24<sup>th</sup> meeting of a solar project)

Moved By: Denny Sharp  
Seconded By: Gisèle Pageau

Resol. 2015- 228

**WHEREAS** capitalized terms not defined herein have the meanings ascribed to them in the FIT Rules, Version 4.0;

**AND WHEREAS** Conergy 1 LP (the "Applicant") proposes to construct and operate a Ground Mount Solar Project (the Project") on 6494 Hwy 64 (the "Lands") in Monetville, Ontario under the province's FIT Program;

**AND WHEREAS** the Applicant has requested that Council of the Municipality of French River indicate by resolution Council's support for the construction and operation of the Project on the Property;

**AND WHEREAS** pursuant to the FIT Rules, Version 4.0, Applications whose Projects receive the formal support of Local Municipalities will be awarded Priority Points, which may result in the Applicant being offered a FIT Contract prior to other Persons applying for FIT Contracts.

**NOW THEREFORE BE IT RESOLVED THAT** Council of the Municipality of French River supports the construction and operation of the Project on the Lands.

**AND FURTHER THAT** a Community Vibrancy Fund be negotiated.

Carried

**Disclosure of Pecuniary Interest**

Name: Mayor Claude Bouffard

**Disclosed his/her (their) interest(s), abstained from discussion and did not participate on this Item.**

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**9. Verbal Motion to return into the Regular Meeting**

Moved by: Denny Sharp

Resol. 2015- 229

**THAT** the Committee rise and report.

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**REGULAR MEETING**

Mayor Claude Bouffard resumed the position of Chair for the remainder of the meeting.

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**10. Resolution adopting proceedings from Council in Committee**

Moved By: Michel Bigras

Resol. 2015- 230

Seconded By: Dean Wenborne

**BE IT RESOLVED THAT** the actions taken in Council in Committee in considering delegations, reports and correspondence be confirmed by this Council.

Carried

## **11. CONSENT AGENDA**

The following motion was presented to adopt the items contained in the Consent Agenda:

Moved By: Denny Sharp  
Seconded By: Ron Garbutt

Resol. 2015- 231

**BE IT RESOLVED THAT** Council approves the Items of the Consent Agenda under Sections 11.1, 11.4 and receives the Items under Sections 11.2, 11.3.

Carried

**Items 11.4.1, 11.4.2 11.4.3 were taken out of the Consent Agenda to allow debate.**

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### **11.1 Adoption of Minutes**

Moved By: Denny Sharp  
Seconded By: Ron Garbutt

Resol. 2015- 232

**BE IT RESOLVED THAT** Council adopts the following minutes as presented:

Special Meeting of Council held May 27, 2015  
Special Meeting of Council held June 10, 2015  
Regular Council Meeting held June 24, 2015

Carried

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### **11.2 Minutes Received**

Moved By: Denny Sharp  
Seconded By: Ron Garbutt

Resol. 2015- 233

**BE IT RESOLVED THAT** Council receives the following minutes as presented:

French River Public Library Board held May 19, 2015

Carried

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### **11.3 Correspondence for Council's Information**

## 11.4 By-laws

**The following By-laws were read and adopted:**

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### 11.4.4 Zoning By-law Amendment

Moved By: Denny Sharp  
Seconded By: Ron Garbutt

Resol. 2015- 234

**BE IT RESOLVED THAT** By-law 2015-45, being a by-law to Amend Zoning By-law 2014-23, as amended (Lahaie Lumber Ltd) be read a first, second and third time and finally passed.

Carried

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### 11.4.5 Confirmation By-law

Moved By: Denny Sharp  
Seconded By: Ron Garbutt

Resol. 2015- 235

**BE IT RESOLVED THAT** By-law 2015-46, being a by-law to confirm the proceedings of the Council of the Corporation of the Municipality of French River at a meeting held on July 8, 2015 be read a first, second and third time and finally passed.

Carried

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### Items separated from the Consent Agenda to allow debate

#### 11.4.1 Recycling Collection and Processing Services Agreement

Moved By: Ron Garbutt  
Seconded By: Michel Bigras

Resol. 2015- 236

**BE IT RESOLVED THAT** By-law 2015-42, being a by-law to amend By-law 2006-52 Schedule 'B' of the Recycling Collection and Processing Services Agreement with the City of Greater Sudbury be read a first, second and third time and finally passed.

Carried

#### **11.4.2 Off Road Vehicle By-law**

Moved By: Michel Bigras  
Seconded By: Gisèle Pageau

Resol. 2015- 237

**BE IT RESOLVED THAT** By-law 2015-43, being a by-law to permit the operation of Off Road Vehicles on any Highway within the jurisdiction of the Municipality be read a first, second and third time and finally passed.

Carried

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#### **11.4.3 Zoning By-law Amendment**

Moved By: Denny Sharp  
Seconded By: Gisèle Pageau

Resol. 2015- 238

**BE IT RESOLVED THAT** By-law 2015-44, being a by-law to Amend Zoning By-law 2014-23, as amended (Philip Pilon & Frances Pilon) be read a first, second and third time and finally passed.

Carried

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#### **12. ADDENDUM** (if required and by resolution)

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#### **13. NOTICES OF MOTION**

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#### **14. ANNOUNCEMENTS AND INQUIRIES**

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#### **15. ADJOURNMENT**

Moved By: Michel Bigras  
Seconded By: Dean Wenborne

Resol. 2015- 239

**BE IT RESOLVED THAT** the meeting be adjourned at 9: 23 p.m.

Carried

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**MAYOR**

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**CLERK**