



## **Municipality of French River**

### **MINUTES OF THE COMBINED COUNCIL MEETING**

held in the Council Chambers  
Wednesday, April 5, 2017 at 6pm

#### **Members Present:**

Deputy Mayor Gisèle Pageau (Chair), Councillors Michel Bigras, Ronald Garbutt, Denny Sharp, Dean Wenborne

#### **Members Excused:**

Mayor Claude Bouffard, Councillors Malcolm Lamothe

#### **Officials Present:**

Marc Gagnon, Chief Administrative Officer  
Mélanie Bouffard, Clerk  
Tom Ng, Treasurer/Tax Collector  
Carlie Zwiers, Executive Assistant

#### **Guests:**

4 Members of public

#### **1. Call to order and roll call**

The Chair called the meeting to order at 6:00 p.m.

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#### **2. Adoption of Agenda**

Moved By Ron Garbutt and Seconded By Dean Wenborne

Resol. 2017- 81

**BE IT RESOLVED THAT** the agenda be approved as distributed.

Carried

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#### **3. Disclosure of Pecuniary Interest**

None declared.

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#### **4. Delegations**

##### **4.1 French River Cultural Industries Council, Overview of the Rubber Boots Festival June 24, 2017 and to seek potential partnerships and sponsorship opportunities**

Annie Hébert, Member of the French River Cultural Industries Council gave an overview of the Rubber Boots Festival starting on June 24<sup>th</sup> at 11am to 1am on June 25<sup>th</sup>. The event was the recipient of the Canada 150 Fund for an amount of \$5,000 and would not be possible without the generous donations of local sponsors.

A formal invitation was extended to the Mayor, Councillors and the CAO to attend the opening ceremonies at 2pm on June 24<sup>th</sup> and to participate to the whole festival.

The Rubber Boots Festival celebrates the four founding cultures of the area and the mascot's name is Eusebe to honour Eusebe Seguin who will be commemorated for being a local pioneer, dairy farmer, logger and maple syrup producer.

They are seeking volunteers, partnerships, donations and/or sponsorships.

Following the presentation and discussion, Council generally agreed that the Municipality should get involved in the event and suggested that the group follow up with a formal request to the following items:

- seek an exemption to the by-law to allow trailers during the special event on the St. Antoine school grounds (they already received permission from the school board and they have insurance)
- seek permission to allow tents on municipal grounds
- road closure
- banner across the highway (consultation with MTO)
- seek exemption/reduction to hall rental fees

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## **5. Resolution to resolve into Committee**

Moved By Ron Garbutt and Seconded By Dean Wenborne

Resol. 2017- 82

**BE IT RESOLVED THAT** Council now go into Committee of the Whole to consider delegations, reports and correspondence for consideration.

Carried

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## **COMMITTEE OF THE WHOLE**

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### **6. Reports and Items for Consideration**

#### **6.1 General Government**

##### **6.1.1 Discussion - Process for the Considerations for Implementation of the Operational Review**

The following 12 opportunities as included in the Operational Review Final Report were discussed:

- 1) Refinement of corporate systems including establish corporate goals and objectives, clarifying roles and responsibilities and performance management
  - 2) User fees – standardize cost recovery for recreational services opposed to the current approach of an annual percentage increase
  - 3) Rationalization of library support
  - 4) Shift towards a full cost recovery model for building control services including the enforcement of the Municipality's building permit renewal fee
  - 5) The establishment of a communications policy including internal, external, and social media components
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- 6) The establishment of financial policies including formalizing the Municipality's budget process
- 7) Reducing road maintenance to private and rural roads
- 8) The establishment of a capital levy to assist in the reinvestment in the Municipality's infrastructure
- 9) Re-evaluating the Municipality's approach to solid waste management services
- 10) The acquisition of an excavator to assist in public works activities
- 11) Rationalization of municipal assets
- 12) A series of process efficiencies and enhancement as identified in our mapping of the Municipality's processes

Following discussion, Council generally agreed that at this time that the CAO report at the May 3<sup>rd</sup> Council Meeting on Items 2, 4, 9, 11, that the Items 1 and 6 continue to be administrative matters and reported on regularly, that Item 10 remain in abeyance and that Item 7 be deferred to the Public Works & Environmental Committee.

The considerations for the implementation of the Operational Review and the prioritization of the opportunities will be placed on the Agenda of the Combined Council Meetings as a monthly standing item.

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**6.1.2 Resolution to receive the Sudbury East Municipal Shared Services Study - Final Report as prepared by KPMG LLP dated March 23, 2017 and to provide direction to the CAO on the implementation plan**

Moved By Michel Bigras and Seconded By Denny Sharp

Resol. 2017- 83

**WHEREAS** the Municipality of French River along with the Municipalities of St Charles, Markstay-Warren and Killarney agreed to participate in a Shared Services Study on October 14, 2015 to review and identify municipal services that have potential to be shared among Sudbury East Municipalities (SEMA); and

**WHEREAS** KPMG LLP, Chartered Accountants was retained to undertake the Shared Municipal Services Study and;

**WHEREAS** the third draft of the KPMG Shared Municipal Services Study report was received by Resolution 2017-62 on March 7<sup>th</sup>, 2017 ; and

**WHEREAS** SEMA received the Final Shared Municipal Services Study report on March 23, 2017;

**THEREFORE BE IT RESOLVED THAT** Council adopts the Sudbury East Municipal Shared Services Study - Final Report as prepared by KPMG LLP dated March 23, 2017.

**AND FURTHER THAT** Council agrees that the Chief Administrative Officers of each Sudbury East Municipality be directed to collectively prepare a realistic implementation plan and recommendations based on the

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opportunities addressed within the study and to present to their respective Councils and to SEMA for consideration within the next 30 days.

Carried

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**6.1.3 Report - Authorized Requester Agreement with Minister of Transportation**

The Clerk presented the report included in the agenda package. The Agreement was considered at Item 9.4.1.

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**6.1.4 Report - Company-Approved Noëlville Helipad Site Agreement with Ornge**

The Clerk presented the report included in the agenda package. The Agreement was considered at Item 9.4.2.

The status of the Alban and Cherriman Helipad Site will be further reported at a later date.

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**6.2 Finance****6.2.1 Monthly Disbursements Report**

The Treasurer reported that the total disbursements for the months of February 2017 were in the amount of \$ 806,103.42.

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**6.3 Public Works & Environment Services (NIL)**

The next Committee meeting will be held April 12<sup>th</sup>, 2017 at 6pm.

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**6.4 Community Services****6.4.1 French River Public Library Board Report**

Councillor Gisèle Pageau, member of the Board, presented the monthly report.

Council generally agreed that the Library Board should report to Council on a quarterly basis in order to provide statistics to Council.

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**6.5 Emergency Services and Public Safety (NIL)**

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**6.6 Development & Planning (NIL)**

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**6.7 Correspondence (NIL)**

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## REGULAR MEETING

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### 7. Verbal Motion to return into the Regular Meeting

Moved by: Denny Sharp

Resol. 2017- 84

**THAT** the Committee rise and report.

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### 8. Consideration of the adoption of recommendations from Committee of the Whole

Moved By Denny Sharp and Seconded By Michel Bigras

Resol. 2017- 85

**BE IT RESOLVED THAT** the actions taken in Committee of the Whole in considering delegations, reports and correspondence be confirmed by this Council.

Carried

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### 9. Consent Agenda

The following motion was presented to adopt the items contained in the Consent Agenda:

Moved By Denny Sharp and Seconded By Ron Garbutt

Resol. 2017- 86

**BE IT RESOLVED THAT** Council approves the Items of the Consent Agenda under Sections 9.1, 9.3, 9.4 and receives the Items under Sections 9.2.

Carried

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#### 9.1 Adoption of Minutes

Moved By Denny Sharp and Seconded By Ron Garbutt

Resol. 2017- 87

**BE IT RESOLVED THAT** Council adopts the following minutes as presented:

Regular Council Meeting held March 15, 2017

Carried

## **9.2 Minutes Received**

Moved By Denny Sharp and Seconded By Ron Garbutt

Resol. 2017- 88

**BE IT RESOLVED THAT** Council receives the following minutes as presented:

Sudbury East Planning Board held February 9, 2017  
Manitoulin-Sudbury DSB held February 23, 2017

Carried

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## **9.3 Items for Consideration or Information (NIL)**

### **9.3.1 Resolution to adopt the 2017 Municipal Apportionment of the Sudbury East Planning Board**

Moved By Denny Sharp and Seconded By Ron Garbutt

Resol. 2017- 89

**BE IT RESOLVED THAT** Council adopts the 2017 Sudbury East Planning Board Municipal Apportionment in the amount of \$48,340.00.

Carried

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## **9.4 By-laws**

### **9.4.1 Authorized Requester Agreement with Minister of Transportation**

Moved By Denny Sharp and Seconded By Ron Garbutt

Resol. 2017- 90

**BE IT RESOLVED THAT** By-law 2017-15, being a by-law to authorize the Mayor and Clerk to enter into an Authorized Requester Agreement with the Minister of Transportation be read a first, second and third time and finally passed.

Carried

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### **9.4.2 Company-Approved Noëlville Helipad Site Agreement Renewal**

Moved By Denny Sharp and Seconded By Ron Garbutt

Resol. 2017- 91

**BE IT RESOLVED THAT** By-law 2017-16, being a by-law to authorize the Mayor and Clerk to enter into a Company-Approved Helipad Agreement (Noëlville Site) with Ornge be read a first, second and third time and finally passed.

Carried

## **10. Notices of Motion (NIL)**

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### **11. Announcement and Inquiries**

The CAO reported on the Budget Public Presentation held on March 29<sup>th</sup> at the Alban Community Centre and informed that the Budget will be considered at the April 19<sup>th</sup> Council Meeting.

#### **11.1 OGRA Conference Report by Councillor Ron Garbutt**

Councillor Ron Garbutt summarized the report included in the agenda package; once Council starts Asset Management discussions the flow charts will be further explained.

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## **12. Closed Session (NIL)**

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### **13. Adjournment**

Moved By Denny Sharp and Seconded By Ron Garbutt

Resol. 2017- 92

**BE IT RESOLVED THAT** By-law 2017-17, being a by-law to confirm the proceedings of the Council of the Corporation of the Municipality of French River at a meeting held on April 5, 2017 be read a first, second and third time and finally passed.

Carried

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Moved By Ron Garbutt and Seconded By Dean Wenborne

Resol. 2017- 93

**BE IT RESOLVED THAT** the meeting be adjourned at 7:25 p.m.

Carried

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**MAYOR**

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**CLERK**