



## Municipality of French River

### AGENDA REGULAR MEETING OF COUNCIL held in the Council Chambers French River Municipal Complex Wednesday, August 12, 2015 at 6pm

1. **Call to order, roll call and adoption of the agenda**
2. **Prayer**
3. **Disclosure of Pecuniary Interest**
4. **Resolution to resolve into Committee**

#### COUNCIL IN COMMITTEE

5. **Delegations**
  - 5.1 Ethosolar Inc., Carol Bisailon Ground Mount 250kW Solar Project p. 3
    - Resolution - Municipal Council Support
  - 5.2 Hydroméga Services Inc., French River Solar 1 LP Project p. 21
    - Presentation of the project and proposed Community Vibrancy Fund Agreement
    - Resolution - Municipal Council Support
6. **Management, Committee and Board Reports**
  - 6.1 Mayor
  - 6.2 CAO/Clerk Department
    - 6.2.1 Council Priority Session
  - 6.3 Finance Department
    - 6.3.1 Resolution - Adoption of the Procurement Policy
  - 6.4 Public Works & Environmental Department
    - 6.4.1 Action Report - Results of the Request for Tender, Tandem Snow Plow Truck/Sander p. 29
      - Resolution - Award the Supply of a Tandem Snow Plow Truck/Sander
    - 6.4.2 Action Report - Waste Management System Review \*
7. **Correspondence for Council's Consideration**
  - 7.1 Randy Pettapeice, MPP Perth-Wellington  
Resolution for Fairness in Provincial Infrastructure Funds
8. **Verbal Motion to return into the Regular Meeting**

## REGULAR MEETING

### 9. Resolution adopting proceedings from Council in Committee

### 10. Consent Agenda - Resolution to Approve Items 11.1, 11.4 and Receive Items 11.2, 11.3

(For the purpose of convenience and for expediting the meeting, matters of repetitive or routine nature are included in the Consent Agenda and are voted on collectively. A Member of Council can request an Item to be singled out from the Consent Agenda to allow debate while all other Items remaining are voted on collectively. Each Item contained in the Consent Agenda is recorded separately in the minutes of the meeting.)

#### 10.1 Adoption of Minutes

10.1.1 Special Meeting of Council held July 8, 2015 p. 32

10.1.2 Regular Council Meeting held July 8, 2015 p. 35

10.1.3 Special Meeting of Council held July 15, 2015 p. 46

#### 10.2 Minutes Received

10.2.1 Sudbury East Planning Board held June 11, 2015 p. 48

10.2.2 Sudbury & District Board of Health held June 18, 2015 p. 58

10.2.3 Manitoulin-Sudbury DSB held June 25, 2015 p. 70

#### 10.3 Correspondence for Council's Information

10.3.1 Trout Lake Campers Association p. 78

Proposal to institute curbside garbage pickup

#### 10.4 By-laws

10.4.1 2015-50 Estaire Transfer Site Agreement with Jane Quinn p. 80

10.4.2 2015-51 Community Vibrancy Fund Agreement with Hydroméga Services Inc. p. 81

10.4.3 2015-52 Confirmation By-law

### 11. Addendums

### 12. Notices of Motion

### 13. Closed Session

- under section 239 (2) (d) "labour relations or employee negotiations" with respect to the streamlining of management positions

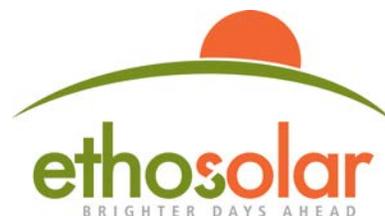
### 14. Announcement and Inquiries (from Council Members and Public)

(This section of the Agenda is to allow Members of the Public and Members of Council to make brief verbal announcements and inquiries with the permission of the Chair. Inquiries shall deal with items pertaining to the current Agenda for the purpose of clarification only, and shall not be used to table new items that require Council's/Committee's consideration.

### 15. Adjournment

**EthoSolar Inc.**

494 Veterans Drive, Unit 12, Barrie, Ontario L4N 9J5  
Toll Free 855.207.5500 | Tel 705.252.9155 | Fax 705.722.6769  
info@ethosolar.com | www.ethosolar.com



Municipality of French River  
P.O. Box 156  
44 St. Christophe Street, Suite 1  
Noëlville, Ontario  
P0M 2N0

Date: July 9, 2015

Attention: Melanie Bouffard - Acting CAO [mbouffard@frenchriver.ca](mailto:mbouffard@frenchriver.ca)

RE: **Municipal Council Support Resolution for the  
Carol Bisailon Ground Mount 250 kW Solar Project**

The Independent Electricity System Operator (IESO) has launched its Feed-in-Tariff (FIT) Version 4.0 Program. The IESO recognizes the value of municipal input and support for solar energy systems in their respective communities. In an effort to obtain your support and input, EthoSolar wishes to approach the Leadership of the Municipality of French River on behalf of Carol Bisailon.

Through the enclosed documentation, EthoSolar would like to present the rationale for your support of **Carol Bisailon's Ground Mount Solar Project** located in Alban, Ontario.

**Why this solar power project benefits the Municipality of French River**

The benefits to supporting solar energy installations in your community include, but are not limited to the following:

1. Developing new employment opportunities. Each new project increases the potential for several full-time positions to cover the maintenance over the 20 year contracts once approved
2. Increased property values
3. Generating revenues that are designed to remain local. During the last FIT application window, EthoSolar helped to secure over \$39 million of additional income generation within Simcoe County and the City of Barrie alone;
4. Taking advantage of the magnitude of available electrical grid capacity in the Municipality
5. Demonstrating your municipal commitment to becoming a sustainable community.

It is our intention to work with the Municipality on behalf of Carol Bisailon as we compile the FIT 4.0 Application for Carol Bisailon's Ground Mount Solar Project located at **176 Moonlight Bay Road, R.R.#1, Site 11, Box 2, Alban, Ontario P0M 1A0.**

Given the latest requirements to receive a FIT contract from the IESO, Carol Bisailon must have the support of Council for this particular project. Projects such as this one will not likely proceed without written resolution confirming the Municipal Council's support. EthoSolar, in partnership with Conergy 1 LP is responsible for ensuring all facets of the project come together including the application process for a FIT 4.0 contract.

Enclosed you will find the following documentation:

1. **Project Overview:** Property owner information and project description including an aerial perspective of the project location.
2. **IESO Form:** Independent Electricity System Operator Prescribed Form/Template: Municipal Council Support Resolution (for signature by representatives of the Municipality of French River).

### **OUR REQUEST TO COUNCIL**

On behalf of Conergy 1 LP, EthoSolar is requesting that Council would pass a resolution of support and issue bylaws in support of Carol Bisailon's Ground Mount Solar Project in Alban, Ontario. By doing so, Council would ensure this solar power project will receive two (2) Priority Points required in the IESO FIT 4.0 application process. Once a FIT contract has been awarded by the IESO, Conergy 1 LP will be granted a Return-on-Investment that will spur clean, renewable energy at a minimum of 20 years in the local community. The Prescribed Form issued by the IESO must be signed off by an official representative and returned to or collected by the offices of EthoSolar Inc.

EthoSolar is dedicated to working with the Municipality of French River, IESO, HydroOne and the local distribution company to help move this solar project forward. We would be delighted to further discuss the opportunities for renewable energy in your community and answer questions specific to this particular project. We can be reached at (705) 252-9155 or via email.

**Please advise as to how we can further approach Council and/or the Municipality's staff to process a request for Municipal Council Support Resolution.**

Best regards,

Susan Lawson  
Sales & Marketing Administration Supervisor  
[susan@ethosolar.com](mailto:susan@ethosolar.com)

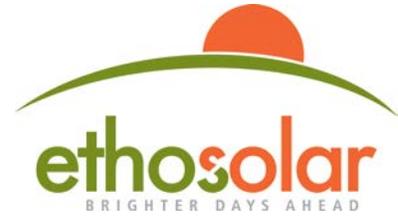
Enclosures

When you support local solar power projects, you are also:

- Reducing your impact on the environment
- Supporting the development of new, renewable electricity generation in Ontario
- Reducing the community's reliance on fossil fuels
- Sending a strong message about the importance of renewable electricity in your community

**EthoSolar Inc.**

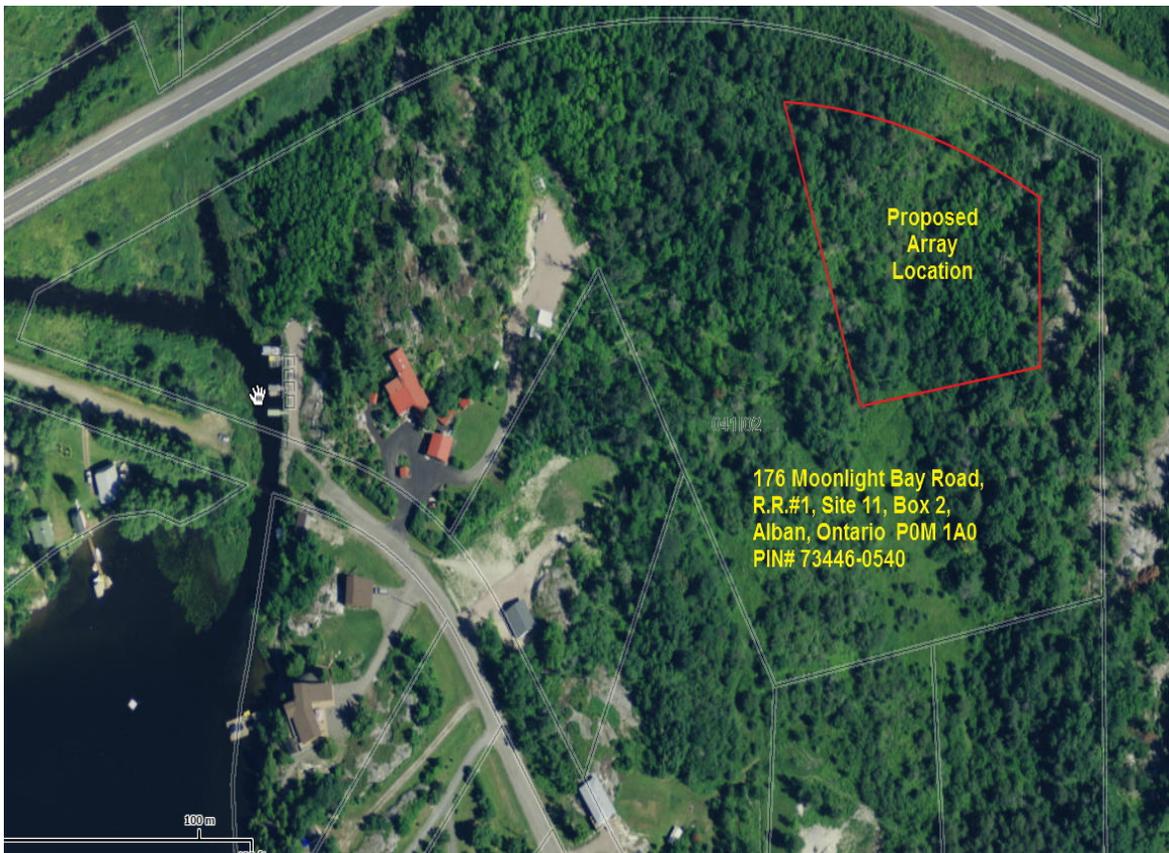
494 Veterans Drive, Unit 12, Barrie, Ontario L4N 9J5  
Toll Free 855.207.5500 | Tel 705.252.9155 | Fax 705.722.6769  
info@ethosolar.com | www.ethosolar.com



**PROPOSED SOLAR PROJECT OVERVIEW**

Proposed Solar Project Name	Bisaillon's Solar Project
Property Owner Contact	Carol Bisaillon
Project Address	176 Moonlight Bay Road, Alban, Ontario P0M 1A0
Property Owner Phone	(705) 806-1980
Property Owner Email	<a href="mailto:carl.bisaillon@gmail.com">carl.bisaillon@gmail.com</a>

**Aerial Perspective of Project Location**



**Project Specs**

Project Size	250 kW
Project Type	Ground Mount
Number of Solar Panels	1,200
Gross/Active PV Surface Area	1,920 m <sup>2</sup>
CO <sup>2</sup> Emissions Avoided	325,000 kg/a

## Project Description

Established in 2009, EthoSolar is a demonstrated partner in providing complete quality solar solutions. We are dedicated to making each investment in clean, renewable energy as profitable and seamless as possible.

EthoSolar is committed to designing and installing solar projects that use best-in-class technology while ensuring the aesthetic compliments the existing building and landscape. With over 600 projects completed across Ontario, we have a team of qualified staff dedicated to each project's particular needs while also meeting the Ontario Building Code requirements. Installation crews have been trained and equipped with best practices in Health & Safety policies and procedures.

The solar project for Carol and Nicole Bisaillon will involve a ground mount installation. The construction will occur with no obstruction to the existing businesses or residences in the area. The installation crew will use equipment, designed and built to code standards at all times, with no adverse impact on the rural landscape and surrounding area.

## Fire & Emergency Plan

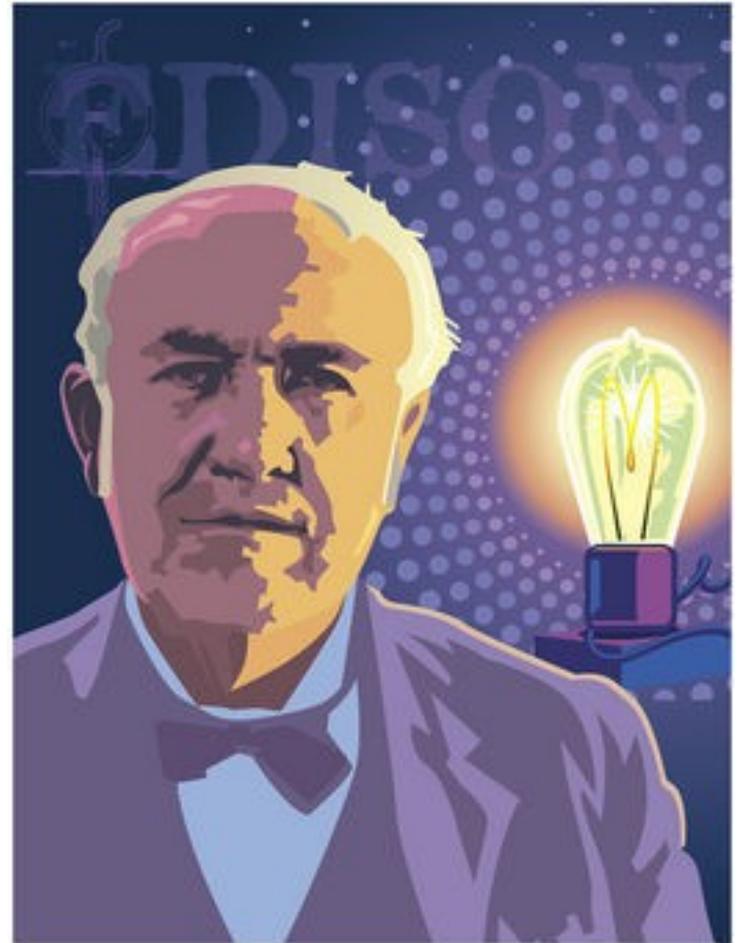
Upon request by the Municipality of French River, EthoSolar can provide a fire and emergency plan to satisfy any concerns with both the building and fire departments for this proposed project (should a FIT contract be awarded).

## Commitment to Education

Part of EthoSolar's mission is to educate our customers and communities on renewable energy. EthoSolar is interested and willing to participate in opportunities to share within local schools and during community events.

# Thomas Edison

"I'd put my money on the Sun and Solar Energy, what a source of Power! I hope we don't have to wait until oil and coal run out, before we tackle that." Thomas Edison, c.1931

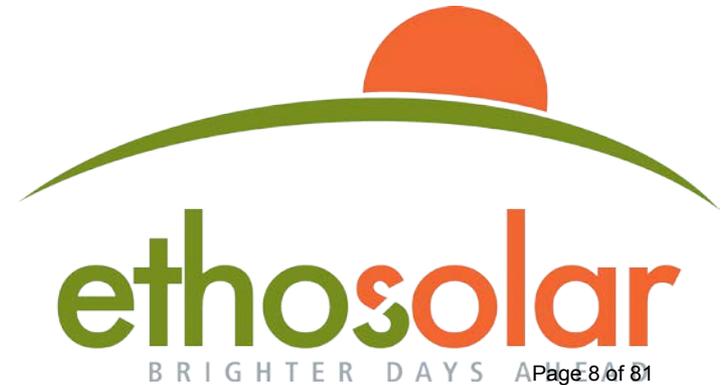


Presentation to



Township of French River

Date: August 12, 2015  
Presented by: Jason Beer



# the agenda

Solar Sustainability & Prosperity

Bisaillon Solar Project

Greening

EthoSolar

# Solar Sustainability and Prosperity

## IESO Feed-In Tariff programs for MicroFIT & SmallFIT

### Paid to produce energy for the IESO – 20 year contract

#### Rooftop Fixed rates

<10 = 38.4 cents per kW (MicroFIT)

>10,<100 = 34.3 cents per kW (SmallFIT)

>100= 31.6 cents per kW (SmallFIT)

#### Ground Mount rate

<10 kW = 28.9 cents per kW

>10 kW = 27.5 cents per kW

#### SmallFIT 4

Rule updates – May 2015

Application window June to July 2015

Contract awards – Spring 2016

## Post FIT – Produce to Consume

- Solar array cost already recouped
- Producing your own electricity at virtually no cost
- Stabilize electricity rate (.13kW approx.)
- Expected life of the solar system (35 to 40 yrs.)
- Simple connection
- Reduce peak demand costs
- Green your organization

# the proposed project

## Bisailon Solar Project

Carl Bisailon | 176 Moonlight Bay Road, R.R.#1, Alban, Ontario P0M 1A0  
250 kW Solar Ground Mount System



500 kW Fixed Ground Mount solar project  
Application preparation: May-June 2015  
IESO contract application: Sept. 2015  
Contract award: Spring 2016  
Project development 2016 – 2017

- Not visible from road or by neighbours
- Provision of a passive income stream
- Increase its sustainable impact
- Positioning itself for future energy self reliance, and reducing its energy costs

# Benefits to Municipality

## Why supporting this solar project matters

- **Enhances & coexists with your other environmental and sustainability practices**
- **Environmental impact of removing 4,300 cars from the road and planting more than 500,000 trees**
- **Move towards localised electrical generation independence and security**

**Demonstrate your municipal commitment to becoming a sustainable community**

# Benefits to Municipality

## Why supporting this solar project matters

- **Create additional revenues designed to remain local**
- **Solar is inconspicuous and does not impact the visual landscape**
- **Project built on agricultural land class 4-7, meets provincial setback (water/road/residence) and visual screening standards**

**Demonstrate your municipal commitment to becoming a sustainable community**

# Seeking your Support

## Request for Municipal Council Support Resolution

**ONTARIO POWER AUTHORITY** Save As Clear All Print 120 Adelaide Street West, Suite 1600  
Toronto, Ontario M5H 1T1  
T 416-967-7474  
F 416-967-1947  
www.powerauthority.on.ca

**TEMPLATE: MUNICIPAL COUNCIL SUPPORT RESOLUTION**  
(Section 5.1(g)(i) of the FIT Rules, Version 3.0) OPARP/F-FIT-012r2

Resolution NO: \_\_\_\_\_ Date: \_\_\_\_\_

[WHEREAS] capitalized terms not defined herein have the meanings ascribed to them in the FIT Rules, Version 3.0.

[AND WHEREAS] \_\_\_\_\_ insert name of Applicant \_\_\_\_\_ (the "Applicant") proposes to construct and operate a  
\_\_\_\_\_ insert description of facility, including renewable fuel (e.g., rooftop solar facility, biogas facility)  
\_\_\_\_\_ (the "Project") on \_\_\_\_\_ insert address or legal description \_\_\_\_\_ (the "Lands") in  
\_\_\_\_\_ insert the name of the Local Municipality \_\_\_\_\_ under the Province's FIT Program;

[AND WHEREAS] the Applicant has requested that Council of \_\_\_\_\_ insert name of Local Municipality \_\_\_\_\_  
indicate by resolution Council's support for the construction and operation of the Project on the Lands.

[AND WHEREAS] \_\_\_\_\_ insert name of Applicant \_\_\_\_\_  
Municipalities with \_\_\_\_\_ insert name of Local Municipality \_\_\_\_\_  
applying for FIT C \_\_\_\_\_ insert name of Applicant \_\_\_\_\_ Other Persons

[NOW THEREFORE] \_\_\_\_\_ insert name of Local Municipality \_\_\_\_\_ supports the  
Council of the \_\_\_\_\_ insert name of Local Municipality \_\_\_\_\_ supports the  
construction and operation of the Project on the Lands.

This resolution's sole purpose is to enable the Applicant to receive Priority Points under the FIT Program and may not be used for the  
purpose of any other form of municipal approval in relation to the Application or Project or any other purpose.

\_\_\_\_\_  
Title:

\_\_\_\_\_  
Title:

*(signature lines for elected representatives.)*

FIT reference number: \_\_\_\_\_  
*(The reference number must be inserted by the Applicant in order for the resolution  
to comply with the FIT Rules, even where Local Municipal letterhead is used. This is not to  
be inserted by the Local Municipality.)*

Oct 2013 Page 1 of 1

**IESO FIT 4 Form  
available in May**

- To pass a resolution in support of the construction and operation of the Proposed Bisailon Solar Project located at 176 Moonlight Bay Road, R.R.#1, Alban, Ontario
- Council's support enables the Bisailon Project to receive 2 Priority Points solely under the IESO FIT 4 Program
- This support will not be used for the purpose of any other form of municipal approval



# About EthoSolar

- Established 2009
- Headquarters: Barrie, Ontario
- USA office: Worcester, Massachusetts
- Residential and commercial markets.
- Over 1,000 completed residential and commercial systems installed
- Dedicated to developing clean, profitable and seamless renewable energy projects

## Why Choose EthoSolar?

- EthoSolar's mission within the renewable industry
- We aim to BE the solution, not just to provide a solution
- Developing long-term 20+ year relationship
- Committed to building relationships that provide reliable, innovative and competitive solutions

# examples of FIT projects

## Completed by EthoSolar

250 kW | Sunrise Potato Storage in Alliston



# Completed by EthoSolar

250 kW | Essa & District Agricultural Society – Agriplex Barrie Fairgrounds



# Completed by EthoSolar

175 kW | Dalt's Honda Dealership in Orillia



# Summary

Compliments  
Sustainability  
Objectives

Environmental  
Leadership  
Enhanced

Produce Hydro  
to 2056

Direct Economic  
Growth

- ✓ Municipal Council Support Resolution
- ✓ Compliments and enhances Muskoka Lakes Township's existing sustainability, environmental, and resource management initiatives
- ✓ EthoSolar has a proven process with over (25MW) 1,000 completed projects
- ✓ EthoSolar provides turn-key project management

# ethosolar contact



Jason Beer  
Key Accounts Manager  
EthoSolar Inc.  
[j.beer@ethosolar.com](mailto:j.beer@ethosolar.com)  
416.268.8115

Kevin Allan  
Director of Sales & Marketing

Susan Lawson  
Sales Administrator

Daniel Roberts  
Sales coordinator

Lisa Miller  
Project Administrator

Office: 705.252.9155  
Fax: 705.722.6769  
1.855.207.5500



## **Noelville Solar 1 Project**

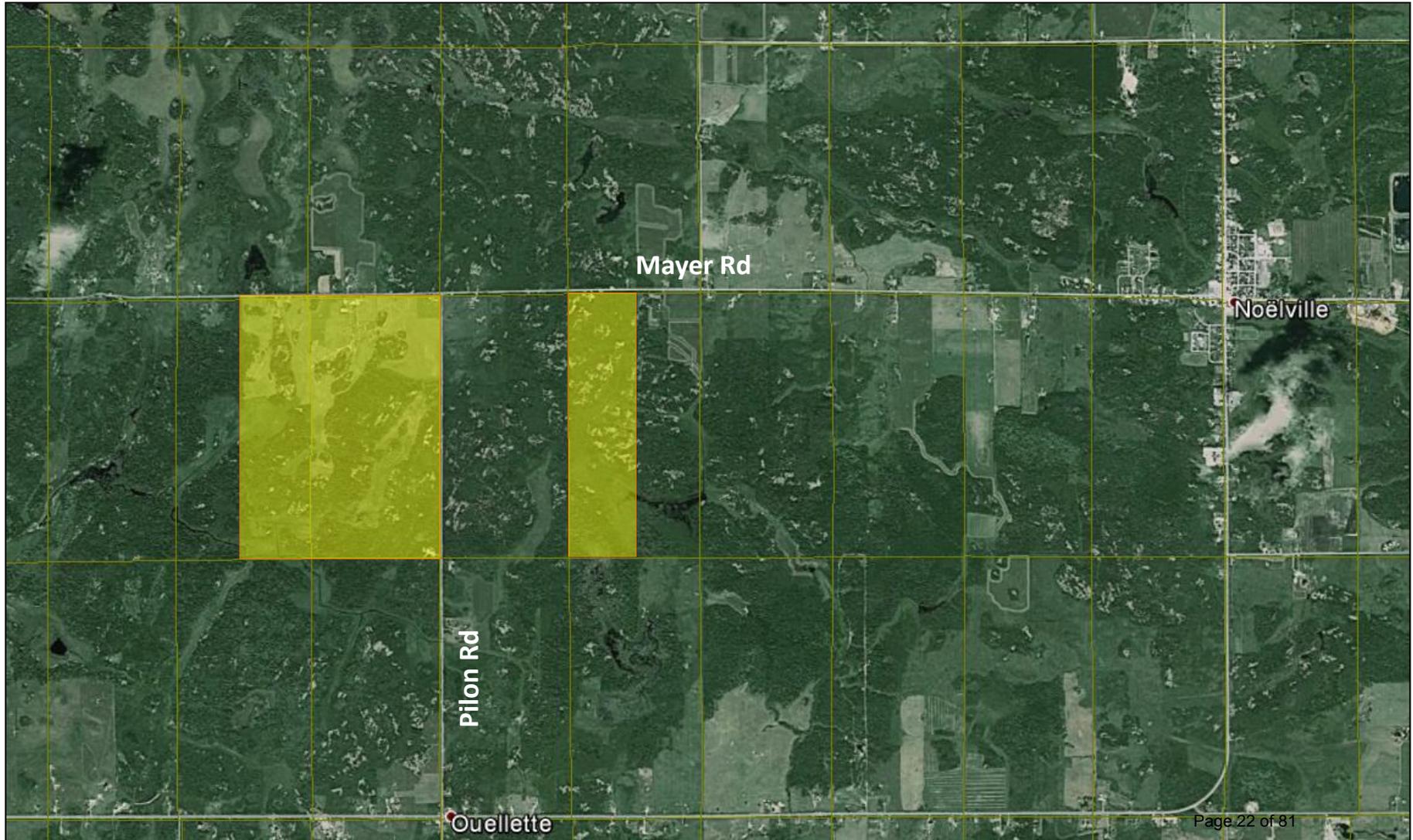
*Qualified Applicant : Hydroméga Services Inc.*

*Registered Proponent : French River Solar 1 LP*

*Presentation to the Council Meeting  
Municipality of French River, August 12<sup>th</sup>, 2015*

# Noelville Solar 1 Project

- ☐ Located in Noelville
- ☐ Contractual capacity of up to 22 MW
- ☐ Approx. 130 acres of land required
- ☐ Few agricultural constraints



## What are we seeking?

In order to maximize the chance of the project being selected, we would like to obtain:

- A resolution of support from the Municipality** (improves the project competitiveness)
- Enter into a *binding agreement* with the Municipality** (improves the project competitiveness)
- Obtain confirmation that we have met with the Municipality** (mandatory LRP requirement)

In order to obtain such support, we would commit to the following:

- Consult extensively with the Municipality throughout the development**
- Enter into an agreement relative to:**
  - The creation of a consultative committee aiming at minimizing impact during the construction;
  - The use of local roads;
  - The payment of an annual “voluntary contribution” towards the Municipality if the project is selected and commissioned.

# Community Vibrancy Fund Agreement

We are proposing an agreement where:

- We would make a *Community Vibrancy Fund Contribution* of 2,500\$ / MW of contractual capacity;
- Such payment would be reduced if property taxes were to change significantly;
- Payments would be made yearly for the duration of the LRP Contract (20 years);

Installed Capacity*	Yearly payment	Total payment
22 MW	55,000\$	1,100,000\$
18 MW	45,000\$	900,000\$
12 MW	30,000\$	600,000\$

\* Indicative only

**The objective is to offer an attractive payment to the Municipality while ensuring the Project remains competitive.**

The agreement would also include:

- A commitment by the Proponent to consult with the Municipality and residents throughout development, construction and operation of the project;
- A commitment by the Proponent to negotiate and enter into a Road Use Agreement with the Municipality;
- A commitment by the Proponent to make commercially reasonable efforts to hire local suppliers of labour and materials in respect of the construction and operation of Project, to the extent available and to the extent that such local suppliers are equally competitive or better than other bidders.



In consideration for these commitment, the Municipality:

- agrees to provide and execute forms and resolutions required under LRP I RFP to evidence the existence of a binding agreement between the Proponent and the Municipality as well as support of the Project by the Municipality;
- agrees to process, review and render a decision on the Proponent's permit applications and Renewable Energy Approval ("**REA**") municipal consultation submissions;
- agrees to provide for the establishment of a segregated community fund ("**Community Vibrancy Fund**") financed solely by Community Vibrancy Fund Contributions made by the Proponent and similar contributions made by other proponents of renewable energy projects in the Municipality.

- ❑ **Tax contribution to the Municipality**
- ❑ **Establishment of a *Community Vibrancy Fund Contribution***
- ❑ **Stimulate local economy during development and construction**
  - Approximately 8 to 10 months construction period;
  - Potential benefits for hospitality and services sector, accommodation and catering;
  - Needs of local services for construction (i.e. land clearing, aggregate, civil works, electrical and mechanical installation, etc.).
- ❑ **Stimulate local economy during operation**
  - 1 to 2 full time positions at the plant for the operation and maintenance depending of the final size of the project;
  - Security, landscaping, weed mitigation or other needs during operation.



**Thank you!**



# The Corporation of the Municipality of French River

## Action Report

<b>REPORT TO:</b> Council	<b>REPORT FROM:</b> Public Works Superintendent	<b>MEETING DATE:</b> August 12 <sup>th</sup> 2015
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**RF#2015-014**

### Subject

To report the results of the Request for Tender replacement Tandem Snow Plow/Sander

### Discussion

The deadline for the following requests was July 23<sup>rd</sup> 2015. The results are as follows:

Request for Tender (2015-014) for the replacement of Truck #2

	Excluding HST	Including HST
• Nickel City International	\$238,113.18	\$269,067.89
• Northland Truck(Freightliner)	\$248,711.73	\$281,044.25
• Cambrian Truck(western star)	\$239,390.00	
• Cambrian Truck (Larahelle)	\$224,643.24	
• Cambrian Truck (Viking)	\$231,305.00	
• Freightliner North Bay(Freightliner)	\$223,820.00	

### Financial Considerations

The lowest bid meets all requirements.

### Strategic Plan

Safety for driver and motorists

Make and model is compatible with other fleet for parts

### Communication Plan - n/a

### Recommendation

It is recommended to award the contracts as follows:

Freightliner North Bay \$223, 820.00 Including HST \$252,916.60

**\*Original Reports have been signed by:**

\_\_\_\_\_  
Prepared by:  
**Jim Sartor, Public Works Superintendent**

\_\_\_\_\_  
Approved by: **John Regan, CAO**



**Randy Pettapiece, MPP**

Perth-Wellington Constituency Office  
Stratford, Ontario

Perth-Wellington

RECEIVED

JUL 23 2015

MUNICIPALITY OF FRENCH RIVER

July 21, 2015

Mélanie Bouffard  
Clerk  
Municipality of French River  
44 St. Christophe St, Suite 1  
PO Box 156  
Noelville, ON P0M 2N0

Dear Ms. Bouffard:

**Re: Resolution for Fairness in Provincial Infrastructure Funds**

I am writing to inform you of my upcoming private member's resolution in the Ontario legislature and to formally request your support. It reads as follows:

*That, in the opinion of this House, the government should guarantee that government-held ridings and opposition-held ridings be given equal and transparent consideration on infrastructure funding, and that when funding decisions are made, should guarantee that all MPPs, whether in government or opposition, be given fair and equal advance notice of the official announcement.*

The basis for my resolution is simple: When municipalities apply for provincial infrastructure funding, you should expect that your application would be evaluated based on merit. You should expect that it would be evaluated promptly, based on well-defined and transparent criteria. Finally, you should expect that the decision to approve your application would never depend on your MPP's political stripe.

There is, after all, no such thing as Liberal, PC or NDP infrastructure money; there is only *public* money. That money comes from taxes that we all pay; everyone in the province should expect a similar quality of infrastructure and services, regardless of where they live.

Because municipalities rely on provincial partnerships to fund critical infrastructure projects, the consequences of provincial funding decisions can be far-reaching. The provincial government must respect this partnership and ensure that government and opposition-held ridings are given equal consideration when it comes to infrastructure investment decisions. Too often, however, there is at least a persistent perception that public infrastructure dollars have, in at least some cases, been directed according to politics and not according to need.

.../2



Having served as a municipal councillor, I know that the process to apply for infrastructure funding is a major—and sometimes frustrating—undertaking. It often entails significant red tape and investments of staff time and resources. Before making those investments, municipalities need some assurance that, based on clear criteria, your application has a reasonable chance of success. You also need to know that your MPP will advocate on your behalf and, most importantly, decision-makers will be receptive to that advocacy no matter if the MPP serves in government or opposition.

The final section of my resolution deals with infrastructure announcements themselves. These announcements must, I believe, be depoliticized in order to address the perception that opposition-held ridings are disadvantaged—or worse yet, being punished—for voting against the government.

**If your municipality supports the intent of my resolution, I would encourage you to consider passing a formal resolution to support it.** If your Council decides to proceed in this way, I would appreciate receiving a copy of your resolution as soon as possible. Debate on this resolution is scheduled for October 8, 2015.

I would appreciate your views on this matter, and your own experience in your municipality concerning access to provincial infrastructure funds. If you have any feedback on this issue, or if you require any additional information, please don't hesitate to contact me at 519-272-0660 or by email: [randy.pettapiececo@pc.ola.org](mailto:randy.pettapiececo@pc.ola.org).

Thank you very much for your consideration.

Sincerely,

A handwritten signature in blue ink that reads "Randy Pettapiece". The signature is written in a cursive style.

Randy Pettapiece, MPP  
Perth-Wellington



## Municipality of French River

### MINUTES OF THE SPECIAL MEETING OF COUNCIL

held in the Council Chambers  
French River Municipal Complex  
Wednesday, July 8, 2015 at 5:30pm

*Re: To consider proposed amendments to Zoning By-law 2014-23*

**Members Present:**

Mayor Claude Bouffard(Chair), Councillors Michel Bigras, Ronald Garbutt, Gisèle Pageau, Denny Sharp, Dean Wenborne

**Members Excused:**

**Officials Present:**

John Regan, Chief Administrative Officer  
Mélanie Bouffard, Clerk  
Melissa Riou, Director of Planning, Sudbury East Planning Board

**Guests:**

3 Guests

**1. Call to order, roll call and adoption of the agenda**

The Chair called the meeting to order at 5:30 p.m.

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Moved By: Ron Garbutt  
Seconded By: Gisèle Pageau

Resol. 2015- 213

**BE IT RESOLVED THAT** the agenda be accepted as distributed.

Carried

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**2. Disclosure of Pecuniary Interest**

None declared.

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The Chair summarized the procedure of a Public Hearings to deal with the consideration of two proposed general amendments to Zoning By-law 2014-23.

The Director of Planning informed Council that the Notices of the Public Hearing were posted in the Municipal Office and were sent by First Class Mail on June 19, 2015 (being over twenty (20) days prior to this evening's meeting) to the assessed owners within 120 metres of the properties subject to the proposed Zoning By-law Amendments, and to those persons and agencies likely to have an interest in the applications and that included with each Notice was an explanation of the purpose and effect of the proposed

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Zoning By-law Amendment application and a key map showing the location of the property.

### **3. Application File No. ZBA 15-08FR (Lahaie Lumber Ltd)**

The purpose of the Public Meeting was to consider a proposed general amendment to Zoning By-law 2014-23 received from Lahaie Lumber Ltd to amend the existing Special 'Industrial Rural (MR)' provisions to permit a maximum ground floor area for structures of 2,000m<sup>2</sup> instead of the current maximum of 375 m<sup>2</sup>. The additional ground floor area is intended to be used for a new proposed lumber storage structure and for additional flexibility should they choose to add another structure in the future. The recommended amendment to the by-law is to distinguish between unenclosed buildings or structures and enclosed buildings and structures – proposing only a slight increase to the provisions for enclosed structures to allow only for minor expansion, and further specifying that any manufacturing, processing, treatment, etc, must be wholly conducted within a completely enclosed building setback a minimum of 70 metres from the southerly lot line and any adjacent residential uses.

With respect to agency circulation, the Chief Building Official agrees to the propose amendments provided that there will be no processing or manufacturing within the 70 m buffer zone. No comments or concerns were raised through agency circulation.

The applicant was not present.

No one spoke in objection or in support of the application.

No questions or comments from Council.

The Chair declared this Public Hearing to be concluded and advised of the 20 day appeal period to the Ontario Municipal Board and that during this appeal period, no building permit may be issued or other work commenced. The Zoning By-law Amendment will be considered by Council at tonight's Regular Council Meeting.

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### **4. Application File No. ZBA 15-09FR (Philip Pilon and Frances Pilon)**

The purpose of the Public Meeting was to consider a proposed general amendment to Zoning By-law 2014-23 received from Philip Pilon and Frances Pilon to amend the current rural zoning to permit a temporary dwelling unit within the existing garage for a period of up to five years or until the primary dwelling has been constructed, whichever is the lesser.

The applicant intends to construct a log home on the property and wants to live on the site while he is building. Once the log home has been completed, the intent is to convert the dwelling unit into an office for the commercial (repair and service) business to be operated from the garage.

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With respect to agency review, MTO had no objections and no other comments were received through agency circulation or from the public.

The applicant added that the request is being made since he is harvesting the wood from his property and building a log home by himself which requires more construction time.

No one from the public spoke in objection or in support of the application.

In response to questions from Council, the Director of Planning advised as follows:

- the applicant will be required to apply for septic system approvals as a requirement of the building permit process
- typically temporary uses are permitted for three years, but Council has the flexibility to consider longer periods, if they believe the application is justified

The Chair declared this Public Hearing to be concluded and advised of the 20 day appeal period to the Ontario Municipal Board and that during this appeal period, no building permit may be issued or other work commenced. The Zoning By-law Amendment will be considered by Council at tonight's Regular Council Meeting.

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## **6. Others**

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## **7. Adjournment**

Moved By: Michel Bigras  
Seconded By: Dean Wenborne

Resol. 2015- 214

**BE IT RESOLVED THAT** the special meeting be adjourned at 5:51p.m.

Carried

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**MAYOR**

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**CLERK**



## Municipality of French River

### MINUTES OF THE REGULAR MEETING OF COUNCIL

held in the Council Chambers  
French River Municipal Complex  
Wednesday, July 8, 2015 at 6pm

#### **Members Present:**

Mayor Claude Bouffard(Chair), Councillors Michel Bigras, Ronald Garbutt, Gisèle Pageau, Denny Sharp, Dean Wenborne

#### **Members Excused:**

#### **Officials Present:**

John Regan, Chief Administrative Officer  
Mélanie Bouffard, Clerk  
Julie Bouthillette, Treasurer/Tax Collector  
Robert Martin, Parks, Recreation & Facilities Manager  
Michael Campbell, Chief Building Official  
Jim Sartor, Public Works Superintendent  
Linda Keenan, Library Chief Executive Officer

#### **Guests:**

22 Members of public

#### **1. Call to order, roll call and adoption of the agenda**

The Chair called the meeting to order at 6:00 p.m.

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Moved By: Ron Garbutt  
Seconded By: Dean Wenborne

Resol. 2015- 215

**BE IT RESOLVED THAT** the agenda be approved as distributed and amended to:

Withdraw Item 7.11.1 Request for exception to the Procurement Policy

Carried

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#### **2. Moment of silence**

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#### **3. Disclosure of Pecuniary Interest**

Mayor Claude Bouffard declared a pecuniary interest at Item 4.0; the Clerk is his daughter in law.

**4. Closed Session**

Moved By: Ron Garbutt  
Seconded By: Denny Sharp

Resol. 2015- 216

**BE IT RESOLVED THAT** the next portion of the meeting be closed to the public in order to consider directions that should be given to senior staff pursuant to section 239 (2) (d) "labour relations or employee negotiations" to review and determine the pay grid for the new position of Clerk.

Carried

**Disclosure of Pecuniary Interest**

Name: Mayor Claude Bouffard

**Disclosed his/her (their) interest(s), abstained from discussion and did not participate on this Item.**

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Moved By: Ron Garbutt  
Seconded By: Gisèle Pageau

Resol. 2015- 218

**BE IT RESOLVED THAT** the open session reconvenes at 6:29 p.m.

Carried

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Moved By: Gisèle Pageau  
Seconded By: Ron Garbutt

Resol. 2015- 219

**BE IT RESOLVED THAT** the position of Clerk be temporarily classified at the Salary Payband ‘g’ of the Employee Compensation Plan Schedule until a full review of the Employee Policy Manual is performed.

Carried

**Disclosure of Pecuniary Interest**

Name: Mayor Claude Bouffard

**Disclosed his/her (their) interest(s), abstained from discussion and did not participate on this Item.**

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**5. Resolution to resolve into Committee**

Moved By: Denny Sharp  
Seconded By: Ron Garbutt

Resol. 2015- 220

**BE IT RESOLVED THAT** Council now go into Council in Committee to consider delegations, reports and correspondence for consideration.

Carried

## COUNCIL IN COMMITTEE

Councillor Michel Bigras chaired the Council in Committee meeting.

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### **6. Delegations**

#### **6.1 Allan & Annie Hébert, Petition requesting a by-election to fill the vacancy in Ward 5**

Annie Hébert presented the petition that was submitted to the Clerk on June 24, 2015.

The statement of purpose is ‘Request a by-election to replace our Councillor Tammy Mitchell as she has sadly passed, in order to honor the democratic process, the residents of Ward 5 want the opportunity to elect a new councillor for Ward 5’.

On behalf of Ward 5 residents, Mrs. Hébert asked for the right to elect their representative within the rules and parameters of our democratic society and to allow them to vote for their preferred candidate who will represent them for the three and half years left in the term.

#### **6.2 Hydroméga Services Inc., Present solar project and request for support**

Stéphane Boyer presented the proposed Large Renewable Procurement (LRP) solar projects located in Noëlville (Mayer and Pilon Roads) on lands owned by Fernand Duval and Norgranite Company. The Community Engagement Plan was outlined which detailed the public consultation measures that will be put in place during the development of the solar projects.

The proponent is seeking formal municipal support and would like to enter into a binding agreement with the Municipality with regards to the projects. There will also be negotiations for a community vibrancy fund that would allow contributions for the benefit the community.

The Resolution to support will be considered at the August 12<sup>th</sup> Regular Council Meeting.

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### **7. Management, Committee and Board Reports**

#### **7.1 Mayor**

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##### **7.1.1 Management Report and Resolution to create an ad hoc committee to study an annual user fee per seasonal trailer site (Notice of Motion from the May 27<sup>th</sup> Council Meeting)**

The CAO summarized the report.

Moved By: Ron Garbutt  
Seconded By: Dean Wenborne

Resol. 2015- 221

**BE IT RESOLVED THAT** Council defers the creation an ad hoc committee to research the impact of establishing an annual user fee to be charged per seasonal trailer until after the completion of the Operational Review.

Carried

### **7.1.2 Resolutions to appoint Council Members to the following Committees and Boards**

Moved By: Claude Bouffard  
Seconded By: Dean Wenborne

Resol. 2015- 222

**BE IT RESOLVED THAT** Council appoints the following Member of Council to the Ad hoc Committee - Waste Management Services Review:

Denny Sharp

Carried

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Moved By: Ron Garbutt  
Seconded By: Gisèle Pageau

Resol. 2015- 223

**BE IT RESOLVED THAT** Council appoints the following Member of Council to the Ad hoc Committee - Operational Review and Long Term Financial Plan Review:

Dean Wenborne

Carried

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Moved By: Ron Garbutt  
Seconded By: Claude Bouffard

Resol. 2015- 224

**BE IT RESOLVED THAT** Council appoints the following Member of Council to the French River Library Board:

Gisèle Pageau

Carried

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### **7.2 Ontario Provincial Police / Community Policing Advisory Committee**

The Policing Report for the month of May 2015 was distributed under separate cover. Questions are to be forwarded to the Mayor to bring forward at the Community Policing Advisory Committee meeting.

## **7.2.1 Resolution to approve the installation of a Crime Stoppers Sign**

Moved By: Gisèle Pageau  
Seconded By: Claude Bouffard

Resol. 2015- 225

**WHEREAS** the Sudbury East Municipal Association recommends that all Sudbury East Municipal Association (SEMA) have at least one Crime Stoppers Sign erected.

**BE IT RESOLVED THAT** Council support the initiative and approves the purchase and installation of a Crime Stoppers Sign at a cost of up to \$1,000.

**AND THAT** it be funded through the Operational Budget of Protection Services.

Carried

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## **7.3 CAO/Clerk Department**

### **7.3.1 Action Report - Options to Fill the Vacancy on Ward 5**

The report was found in the agenda package. Council discussed the options outlined in the report.

A Special Meeting will be scheduled on Wednesday, July 15 at 4pm to allow more time for Council to consider the options.

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### **7.3.2 Action Report - Dupuis Drain**

Clerk summarized written report found in the agenda package.

Moved By: Claude Bouffard  
Seconded By: Ron Garbutt

Resol. 2015- 226

**BE IT RESOLVED THAT** Council authorizes the Engineer (K. Smart Associates) to proceed with a New Assessment Schedule Report under Section 76 of the Drainage Act for Dupuis Drain.

Carried

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## **7.4 Finance Department**

### **7.4.1 Treasurer's Report**

The Treasurer summarized the written report and reported that the total disbursements for the months of May 2015 were in the amount of \$507,135.60.

The procurement policy was distributed in March 2015 for Council's Review. It will be brought forward at the August 12<sup>th</sup> Council Meeting for consideration and adoption.

## **7.4.2 Presentation and Resolution to renew the Municipal Insurance**

Wendy Plante of J.G. Rivet Broker Limited presented the renewal terms. Council discussed and requested that the broker and staff to review the terms to find additional savings since there is still time for those considerations prior to the payment of the premium.

Moved By: Claude Bouffard  
Seconded By: Gisèle Pageau

Resol. 2015- 227

**BE IT RESOLVED THAT** Council approves the Municipal Insurance Program Renewal with Rivet Insurance for a period of 18 months (July 15<sup>th</sup>, 2015 to January 15<sup>th</sup>, 2017) in the amount of one hundred and sixty two thousand nine hundred and ninety nine hundred and seventy three cents (\$162,999.73) including PST.

Carried

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## **7.5 Building Controls / Municipal Law Enforcement Department**

### **7.5.1 Chief Building Officer's Report**

The Chief Building Officer presented the report found in the agenda package.

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## **7.6 Parks, Recreation & Facilities Department**

### **7.6.1 Parks, Recreation & Facilities Manager Report**

The Parks, Recreation & Facilities Manager presented the report found in the agenda package.

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## **7.7 Economic Development Department**

### **7.7.1 Economic Development Manager's Report**

The report was found in the agenda package.

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## **7.8 Public Works & Environmental Department**

### **7.8.1 Information Report - Status of the Waste Collection Vehicle**

The Public Works Superintendent gave a verbal report of the status of the waste collection vehicle which has been taken off the road and tagged as unsafe.

The employees of the Public Works & Environmental Department are doing their best at keeping the bin sites in order, they are unable to empty the bins by hand the for safety reasons.

The following arrangements have been made as alternative methods for waste collection:

- Waste Management have delivered open 20 cubic yard bins (recycling and waste) for each bin site except the one near the Arena due to lack of space for bins, they will be emptying them as required
- businesses that are serviced have been notified that only overflow waste

will be picked up or they can access the landfill site  
-Laurentian University have the same collection vehicle, they will be collecting the waste and recycling on Friday, July 10 to empty all the bins  
-the landfill site hours have been extended; Tuesday July 7<sup>th</sup>, Wednesday July 8<sup>th</sup>, Thursday July 9<sup>th</sup> and Friday July 10<sup>th</sup> 7am-8pm. Regular hours on Saturday July 11<sup>th</sup> 7am-530pm  
-in the process of purchasing a used collection vehicle to continue servicing our current system until Council makes a permanent decision

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## **7.9 Manitoulin-Sudbury District Services Board**

### **7.9.1 Report to Council prepared by Councillor Dean Wenborne**

Councillor Wenborne summarized the report that was distributed under separate cover.

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## **7.10 French River Public Library Board**

### **7.10.1 Library Chief Executive Officer's Report**

The Chief Executive Officer presented the report found in the agenda package and added that they are proud of the partnership reached with the municipality for summer kids programming.

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## **7.11 Fire Department**

### **7.11.1 Action Report - Request for exception to the Procurement Policy for the purchase of Self Contained Breathing Apparatus (SCBA)**

-Item Withdrawn to allow more time to review the requirements of the Procurement Policy and to reconsider the procurement process for the purchase of the firefighting equipment.

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## **8. Correspondence for Council's Consideration**

### **8.1 Ethosolar Inc.** (Delegation at the June 24<sup>th</sup> meeting of a solar project)

Moved By: Denny Sharp  
Seconded By: Gisèle Pageau

Resol. 2015- 228

**WHEREAS** capitalized terms not defined herein have the meanings ascribed to them in the FIT Rules, Version 4.0;

**AND WHEREAS** Conergy 1 LP (the "Applicant") proposes to construct and operate a Ground Mount Solar Project (the "Project") on 6494 Hwy 64 (the "Lands") in Monetville, Ontario under the province's FIT Program;

**AND WHEREAS** the Applicant has requested that Council of the Municipality of French River indicate by resolution Council's support for the construction and operation of the Project on the Property;

**AND WHEREAS** pursuant to the FIT Rules, Version 4.0, Applications whose Projects receive the formal support of Local Municipalities will be awarded Priority Points, which may result in the Applicant being offered a FIT Contract prior to other Persons applying for FIT Contracts.

**NOW THEREFORE BE IT RESOLVED THAT** Council of the Municipality of French River supports the construction and operation of the Project on the Lands.

**AND FURTHER THAT** a Community Vibrancy Fund be negotiated.

Carried

**Disclosure of Pecuniary Interest**

Name: Mayor Claude Bouffard

**Disclosed his/her (their) interest(s), abstained from discussion and did not participate on this Item.**

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**9. Verbal Motion to return into the Regular Meeting**

Moved by: Denny Sharp

Resol. 2015- 229

**THAT** the Committee rise and report.

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**REGULAR MEETING**

Mayor Claude Bouffard resumed the position of Chair for the remainder of the meeting.

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**10. Resolution adopting proceedings from Council in Committee**

Moved By: Michel Bigras

Resol. 2015- 230

Seconded By: Dean Wenborne

**BE IT RESOLVED THAT** the actions taken in Council in Committee in considering delegations, reports and correspondence be confirmed by this Council.

Carried

## **11. CONSENT AGENDA**

The following motion was presented to adopt the items contained in the Consent Agenda:

Moved By: Denny Sharp  
Seconded By: Ron Garbutt

Resol. 2015- 231

**BE IT RESOLVED THAT** Council approves the Items of the Consent Agenda under Sections 11.1, 11.4 and receives the Items under Sections 11.2, 11.3.

Carried

**Items 11.4.1, 11.4.2 11.4.3 were taken out of the Consent Agenda to allow debate.**

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### **11.1 Adoption of Minutes**

Moved By: Denny Sharp  
Seconded By: Ron Garbutt

Resol. 2015- 232

**BE IT RESOLVED THAT** Council adopts the following minutes as presented:

Special Meeting of Council held May 27, 2015  
Special Meeting of Council held June 10, 2015  
Regular Council Meeting held June 24, 2015

Carried

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### **11.2 Minutes Received**

Moved By: Denny Sharp  
Seconded By: Ron Garbutt

Resol. 2015- 233

**BE IT RESOLVED THAT** Council receives the following minutes as presented:

French River Public Library Board held May 19, 2015

Carried

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### **11.3 Correspondence for Council's Information**

## 11.4 By-laws

**The following By-laws were read and adopted:**

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### 11.4.4 Zoning By-law Amendment

Moved By: Denny Sharp  
Seconded By: Ron Garbutt

Resol. 2015- 234

**BE IT RESOLVED THAT** By-law 2015-45, being a by-law to Amend Zoning By-law 2014-23, as amended (Lahaie Lumber Ltd) be read a first, second and third time and finally passed.

Carried

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### 11.4.5 Confirmation By-law

Moved By: Denny Sharp  
Seconded By: Ron Garbutt

Resol. 2015- 235

**BE IT RESOLVED THAT** By-law 2015-46, being a by-law to confirm the proceedings of the Council of the Corporation of the Municipality of French River at a meeting held on July 8, 2015 be read a first, second and third time and finally passed.

Carried

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## Items separated from the Consent Agenda to allow debate

### 11.4.1 Recycling Collection and Processing Services Agreement

Moved By: Ron Garbutt  
Seconded By: Michel Bigras

Resol. 2015- 236

**BE IT RESOLVED THAT** By-law 2015-42, being a by-law to amend By-law 2006-52 Schedule 'B' of the Recycling Collection and Processing Services Agreement with the City of Greater Sudbury be read a first, second and third time and finally passed.

Carried

### **11.4.2 Off Road Vehicle By-law**

Moved By: Michel Bigras  
Seconded By: Gisèle Pageau

Resol. 2015- 237

**BE IT RESOLVED THAT** By-law 2015-43, being a by-law to permit the operation of Off Road Vehicles on any Highway within the jurisdiction of the Municipality be read a first, second and third time and finally passed.

Carried

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### **11.4.3 Zoning By-law Amendment**

Moved By: Denny Sharp  
Seconded By: Gisèle Pageau

Resol. 2015- 238

**BE IT RESOLVED THAT** By-law 2015-44, being a by-law to Amend Zoning By-law 2014-23, as amended (Philip Pilon & Frances Pilon) be read a first, second and third time and finally passed.

Carried

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### **12. ADDENDUM** (if required and by resolution)

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### **13. NOTICES OF MOTION**

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### **14. ANNOUNCEMENTS AND INQUIRIES**

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### **15. ADJOURNMENT**

Moved By: Michel Bigras  
Seconded By: Dean Wenborne

Resol. 2015- 239

**BE IT RESOLVED THAT** the meeting be adjourned at 9: 23 p.m.

Carried

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**MAYOR**

---

**CLERK**



## Municipality of French River

### MINUTES OF THE SPECIAL MEETING OF COUNCIL held in the Council Chambers French River Municipal Complex Wednesday, July 15, 2015 at 4:00 p.m.

#### **Members Present:**

Mayor Claude Bouffard(Chair), Councillors Michel Bigras, Ronald Garbutt, Gisèle Pageau, Denny Sharp, Dean Wenborne

#### **Members Excused:**

#### **Officials Present:**

John Regan, Chief Administrative Officer  
Julie Bouthillette, Treasurer/Tax Collector, Acting Clerk

#### **Guests:**

17 Guests

#### **1. Call to order, roll call and adoption of the agenda**

The Chair called the meeting to order at 4:00 p.m.

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Moved By: Gisele Pageau  
Seconded By: Ron Garbutt

Resol. 2015-240

**BE IT RESOLVED THAT** the agenda be accepted as distributed:

Carried

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#### **2. Disclosure of Pecuniary Interest**

None declared.

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#### **3. Discuss and determine the method to fill the Vacancy on Ward 5**

Moved By: Mike Bigras  
Seconded By: Gisèle Pageau

Resol. 2015- 241

**BE IT RESOLVED THAT** By-law 2015-49, being a by-law to authorize a by-election for Ward 5 be read a first, second and third time and finally passed.

#### *Recorded Vote*

Mayor Claude Bouffard requested a Recorded Vote.

	FOR	AGAINST
COUNCILLOR Michel Bigras	x	
COUNCILLOR Ron Garbutt	x	
COUNCILLOR Gisèle Pageau	x	
COUNCILLOR Denny Sharp	x	
COUNCILLOR Dean Wenborne	x	
MAYOR Claude Bouffard	x	

Carried

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**4.0 By-laws to Appoint Municipal Law Enforcement Officers**

Moved By: Mike Bigras  
Seconded By: Ron Garbutt

Resol. 2015- 242

**BE IT RESOLVED THAT** By-law 2015-47, being a by-law to appoint a Municipal Law Enforcement Officers (John Regan) be read a first, second and third time and finally passed.

Carried

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Moved By: Dean Wenborne  
Seconded By: Gisele Pageau

Resol. 2015- 243

**BE IT RESOLVED THAT** By-law 2015-48, being a by-law to appoint a Municipal Law Enforcement Officers (Kevin Benvenuti) be read a first, second and third time and finally passed.

Carried

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Moved By: Ron Garbutt  
Seconded By: Gisele Pageau

Resol. 2015- 244

**BE IT RESOLVED THAT** the special meeting be adjourned at 4:18 p.m.

Carried

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**MAYOR**

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**CLERK**

**SUDBURY EAST PLANNING BOARD  
MINUTES  
Thursday, June 11, 2015 at 5:30 p.m.  
Sudbury East Planning Board Office  
5 Dyke Street, Warren, Ontario**

**MEMBERS PRESENT:** Phil Belanger, Michel Bigras, Greg Hunt (5:31), Heide Ralph, Ginny Rook (5:31), Paul Schoppmann, Nancy Wirtz, Ned Whynott (5:32)

**MEMBERS ABSENT:** Carol Lemon, Denny Sharp

**OFFICIALS PRESENT:** Melissa Riou, Director of Planning/Secretary-Treasurer

Karen Beaudette, Administrative Assistant

**PUBLIC PRESENT:** Gregg Anderson, Cathy Charles, George Kaminski, Denis Michel

**1. MEETING CALLED TO ORDER**

Chairperson called the meeting to order at 5:32 p.m.

**2. ADOPTION OF THE AGENDA**

**Resolution: 15-046**

**BE IT RESOLVED THAT** the agenda for the Sudbury East Planning Board regular meeting of June 11<sup>th</sup>, 2015, be adopted as distributed and amended.

**MOVED BY:** Phil Belanger

**SECONDED BY:** Heide Ralph

**Carried.**

**3. DISCLOSURE OF PECUNIARY INTEREST AND GENERAL NATURE THEREOF**

No Disclosure of Pecuniary Interest.

**4. ADOPTION OF THE MINUTES**

a) Sudbury East Planning Board - Regular meeting of May 14<sup>th</sup>, 2015.

**Resolution: 15-047**

**BE IT RESOLVED THAT** the minutes of the Sudbury East Planning Board's regular meeting of May 14<sup>th</sup>, 2015 be adopted as distributed.

**MOVED BY:** Ginny Rook

**SECONDED BY:** Paul Schoppmann

**Carried.**

## 5. PRESENTATIONS/DELEGATIONS

### a) EthoSolar – Request for Support Resolution

The Director of Planning prepared a report concerning Ground Mount Solar Projects (attached). Mr. Gregg Anderson prepared a PowerPoint presentation (attached). After his presentation the Board asked Mr. Anderson several questions related to the proposed project. Member Ralph asked why the monetary rates paid to the land owner for the project were so high. Mr. Anderson said that the hydro rates charged by the Ontario Hydro do not include the costs of the nuclear facilities. Member Rook asked if this proposed solar project would be on lands used for agriculture or close to settlement areas. Mr. Anderson said that the land proposed was not used for agriculture and the arrays would not be visible to the residents of the area. EthoSolar has a policy to erect barriers to provide a natural sight line. In this project, evergreen trees would be planted.

Member Hunt asked where the hydro generated would be distributed. Mr. Anderson said that hydro always follows the path of least resistance and would probably stay locally. Member Schoppmann asked if this project would be taking available capacity away from St. Charles' proposed project. Mr. Anderson said that this would not affect St. Charles' project at all as municipalities' capacity was from a different "bucket". Mr. Anderson stated that typically, there are no building permits required for solar trackers the EthoSolar have made it a policy to engage the municipalities concerned.

#### **Resolution 15-048**

**WHEREAS** capitalized terms not defined herein have the meanings ascribed to them in the FIT Rules, Version 4.0.

**AND WHEREAS** Conergy 1 LP (the "Applicant") proposes to construct and operate a Ground Mount Solar Project (the "Project") on Con 3 Lot 10 PCL 9643 REG (the "Lands") in Burwash, Ontario under the province's FIT Program;

**AND WHEREAS** the Applicant has requested that the Sudbury East Planning Board indicate by resolution the Planning Boards support for the construction and operation of the Project on the Property.

**AND WHEREAS** pursuant to the FIT rules, Version 4.0, Applications whose Projects receive the formal support of Local Municipalities will be awarded Priority Points, which may result in the Applicant being offered a FIT Contract prior to other Persons applying for FIT Contracts;

**NOW THEREFORE BE IT RESOLVED THAT** the Sudbury East Planning Board supports the construction and operation of the Project on the lands.

**MOVED BY:** Heide Ralph

**SECONDED BY:** Nancy Wirtz

**Defeated.**

**Resolution 15-049**

**WHEREAS** capitalized terms not defined herein have the meanings ascribed to them in the FIT Rules, Version 4.0.

**AND WHEREAS** Conergy 1 LP (the “Applicant”) proposes to construct and operate a Ground Mount Solar Project (the “Project”) on Con 3 Lot 11 PCL 39016 REG (the “Lands”) in Burwash, Ontario under the province’s FIT Program;

**AND WHEREAS** the Applicant has requested that the Sudbury East Planning Board indicate by resolution the Planning Boards support for the construction and operation of the Project on the Property.

**AND WHEREAS** pursuant to the FIT rules, Version 4.0, Applications whose Projects receive the formal support of Local Municipalities will be awarded Priority Points, which may result in the Applicant being offered a FIT Contract prior to other Persons applying for FIT Contracts;

**NOW THEREFORE BE IT RESOLVED THAT** the Sudbury East Planning Board supports the construction and operation of the Project on the lands.

**MOVED BY:** Phil Belanger

**SECONDED BY:** Nancy Wirtz

**Defeated.**

**Resolution 15-050**

**WHEREAS** capitalized terms not defined herein have the meanings ascribed to them in the FIT Rules, Version 4.0.

**AND WHEREAS** Conergy 1 LP (the “Applicant”) proposes to construct and operate a Ground Mount Solar Project (the “Project”) on Con 3 Lot 9 PCL 10083 REG (the “Lands”) in Burwash, Ontario under the province’s FIT Program;

**AND WHEREAS** the Applicant has requested that the Sudbury East Planning Board indicate by resolution the Planning Boards support for the construction and operation of the Project on the Property.

**AND WHEREAS** pursuant to the FIT rules, Version 4.0, Applications whose Projects receive the formal support of Local Municipalities will be awarded Priority Points, which may result in the Applicant being offered a FIT Contract prior to other Persons applying for FIT Contracts;

**NOW THEREFORE BE IT RESOLVED THAT** the Sudbury East Planning Board supports the construction and operation of the Project on the lands.

**MOVED BY:** Heide Ralph  
**SECONDED BY:** Phil Belanger  
**Defeated.**

#### **Resolution 15-051**

**WHEREAS** capitalized terms not defined herein have the meanings ascribed to them in the FIT Rules, Version 4.0.

**AND WHEREAS** Conergy 1 LP (the “Applicant”) proposes to construct and operate a Ground Mount Solar Project (the “Project”) on Con 3 Lot 10 PCL 21425A REG (the “Lands”) in Burwash, Ontario under the province’s FIT Program;

**AND WHEREAS** the Applicant has requested that the Sudbury East Planning Board indicate by resolution the Planning Boards support for the construction and operation of the Project on the Property.

**AND WHEREAS** pursuant to the FIT rules, Version 4.0, Applications whose Projects receive the formal support of Local Municipalities will be awarded Priority Points, which may result in the Applicant being offered a FIT Contract prior to other Persons applying for FIT Contracts;

**NOW THEREFORE BE IT RESOLVED THAT** the Sudbury East Planning Board supports the construction and operation of the Project on the lands.

**MOVED BY:** Heide Ralph  
**SECONDED BY:** Paul Schoppmann  
**Defeated.**

## **6. CONSENT APPLICATIONS**

The Chair advised that a Consent Application be analyzed and discussed before the Planning Board decides whether or not to grant Provisional Consent. Also that the analysis and discussion of a Consent Application serves two purposes: first, to present to the Planning Board and the public the details and background to a proposed Consent; and second, to receive comments from the public and agencies before a Planning Board decision is made.

The Director of Planning advised that Notice of Application was posted in the municipal office and was sent by First Class Mail to the assessed owners within 120 metres of the properties subject to the proposed Consent and associated Zoning By-law Amendment, and to those persons and agencies likely to have an interest in the application. The Notice was sent on May 21<sup>st</sup>, 2015 (B/07-09/15/FR – Robert Boivin and Leanne Pilon), (B/15-16/15/FR – Richard and Anne Thomas and Madeleine Thomas) being over twenty (20) days prior to this evening’s meeting. Notice of Application was posted in the municipal off and was sent by First Class Mail to the assessed owners within 60 metres of the property subject to the proposed Consent, and

to those persons and agencies likely to have an interest in the application. The Notice was sent on May 11<sup>th</sup>, 2015 (B/14/15/FR – William and Rose Fitzgerald) being over fourteen (14) days prior to this evening's meeting. Included with each Notice was an explanation of the purpose and effect of the proposed Consent and a key map showing the location of the property. The circulations were provided in accordance with the provisions of The Planning Act, R.S.O. 1990, Chapter P.13.

**a) B/07-09/15/FR**

No member of the public was present for comments or questions from the Board.

The Director of Planning summarized the application.

The subject property is located at 30 Gilbert Road, south of Highway 64. The purpose of the application for Consent is to sever 3 lots from the subject lands. The associated application for rezoning was approved by Council for the Municipality of French River at its meeting last evening which rezoned the lands from Rural to Residential Rural in order to facilitate the proposed severance of 3 lots from the subject lands.

The proposed severed lots are 2.14 ha, 1.25 ha and 0.89 ha respectively, each with frontage of 60 metres. The proposed retained lot will have an area of 1.26 ha and a frontage of 187.9 metres – all frontages and areas meet or exceed the minimum requirements of the residential rural zone, which are 0.8 ha and 60 metres.

With respect to Official Plan Policies, the level of development is consistent with limited residential development in rural areas.

With respect to the Natural Heritage policies of the Provincial Policy Statement (PPS) and the Official Plan (OP) – significant habitat of endangered or threatened species was identified adjacent to the proposed development (primarily Blanding's turtles) and the applicant was required to complete a scoped Environmental Impact Statement (EIS). Their consultant, RiverStone Environmental recommended a number of mitigation measures to protect the species:

- 1) That site alteration not occur on the portion of the subject property identified as areas of high constraint.
- 2) That vegetation removal not occur between May 1 and July 31 because of nesting periods for birds and bats (if it does occur during that time period a nest survey be completed).
- 3) That vegetation removal and disturbance outside the building envelopes be minimized.

To address those measures, special zone provisions have been proposed that would restrict development and site alteration, including the removal of vegetation to within 75 metres of Gilbert Road as well as not permitting removal of vegetation between May 1, and July 31. Through discussion between RiverStone and the Ministry of Natural Resources and Forestry (MNRF), these measures were determined to be sufficient.

With respect to other agency comments:

- Staff of the Municipality of French River had no objections or concerns;
- MTO had no objections, but did clarify that access would be restricted to Gilbert Road and that permits would be required for any buildings, septics and wells in proximity to the MTO ROW;
- Bell Canada had no concerns.

No comments or concerns were received through public consultation.

**Resolution: 15-052**

**BE IT RESOLVED THAT** Consent application B/07-09/15/FR submitted by Robert Boivin and Leanne Pilon be recommended for approval as per the report prepared by the Board's Director of Planning.

**MOVED BY:** Phil Belanger

**SECONDED BY:** Ginny Rook

**Carried**

The Chair advised that there is a 20 day appeal period during which time any person or public body may, not later than 20 days after the giving of notice under Section 53(17) of the Planning Act, R.S.O. 1990, Chapter P.13 is completed, appeal the decision or any condition imposed by the Planning Board or appeal both the decision and any condition to the Ontario Municipal Board by filing with the Secretary-Treasurer a notice of appeal setting out the reasons for the appeal, accompanied by the fee prescribed under the Ontario Municipal Board Act. During this appeal period, no building permit may be issued or other work commenced.

**b) B/14/15/FR – William and Rose Fitzgerald**

Cathy Charles, benefitting adjacent land owner; George Kaminski, abutting land owner and Denis Michel, applicants solicitor and agent, were present for comments or questions from the Board.

The Director of Planning summarized the application. The subject property is located on Turenne Road in the Township of Delamere. The purpose of the application is to effect a lot addition of approximately 0.6 ha to be added to an adjacent waterfront residential lot (410A Turenne Road). The proposed retained lands will have an approximate area of 0.6 hectares and are in identical ownership to abutting waterfront residential lot to be south west (410 F-G).

A similar application to the current one was submitted in 2009 and approved by the Planning Board, but lapsed prior to Final Consent because one condition had not been fulfilled. That condition was that the part of Victor Road which lies between the lot addition and the benefitting lands be transferred to the owners of the benefitting lands.

Since that time the Municipality of French River has completed a reference plan and transferred each of the parts to the appropriate owner and registered required right-of-way (ROW) to

provide legal access from Turenne Road to the lots along the Bay of French River.

The Official Plan permits lot boundary adjustments or lot additions such as this.

With respect to Zoning – once consolidated, both the severed and retained lots will meet the minimum requirements of the Zoning by-law. The Fitzgerald's will retain a total area of 1.2 ha, while the enlarged parcel will have an area of approximately 0.84 ha.

With respect to agency review – no comments or concerns were received.

We have received calls with respect to this application – a number just for clarification, but one with concerns about the application. Jeanette and George Kaminski own the abutting parcel 410E.

The Kaminski's purchased the portion of Victor Road abutting their property and have an easement registered on a portion of those lands which permit access to the Fitzgerald's waterfront lot. They do not wish the Fitzgerald's to consolidate their waterfront lot with their lot along Turenne Road because they feel that it will increase the amount of traffic over the ROW and that there will be greater potential for trailers, tenting or accessory structures to be erected on the Fitzgerald land. The Kaminski's have also indicated that they would have no issue if the Fitzgerald accessed their waterfront property across their own lands rather than the ROW (which is where the existing driveway access is located).

Mr. Michel reiterated the Director of Planning's description of the application. A major right-of-way splits the Fitzgerald's property. The Charles' will receive through lot addition, the portion to the east of the right-of-way. The remaining properties will merge on title. If the plan was to sell a portion of the property in the future, planning permission would have to be requested.

Mr. Kaminski expressed concern that if the property is amalgamated, the right-of-way the Fitzgerald's now have would become a heavy traffic area. Mr. Kaminski feels that he's being taken advantage of and would be satisfied if the Fitzgerald's created a new driveway on their own property. Mr. Kaminski does not want any development on the lot to be merged with the Fitzgerald's lake property. Member Whynott asked if the Fitzgerald's can access their property from any other right-of way. The Director of Planning stated that they could access from Turenne Road. Member Belanger asked if the properties were to merge would the existing right-of-way transfer to the newly merged parcels. The Director of Planning said that this would be the case.

Mr. Kaminski said that this imposition over his right-of-way was detrimental to him. He asked how it was possible that he would be forced to give access to the Fitzgerald's and did not understand how the Board could pass this consent application.

Mr. Michel said that this issue has been longstanding and he could go to the Land Registry tomorrow and have the PIN merged tomorrow to create one property. Member Belanger stated that a condition to the application could not be imposed now as the Board has no power to supersede the existing right-of-way.

Member Schoppmann asked if this issue could be addressed by the Fitzgerald's acquiring a driveway permit for Turenne Road. The Director of Planning said that this issue could potentially be resolved through a condition of consent on title that no driveway access be allowed onto Part 10. Mr. Kaminski stated that he was just concerned about the future. Member Belanger asked Mr. Michel if the property that was to be merged with the lakeshore property had deeded access already. Mr. Michel said that as soon as the PIN merged, the access would exist.

The Director of Planning read the resolution (below). Member Schoppmann stated that he understood the right-of-way concerns about the future but as the property could not be divided without planning permission in the future, the Board should not apply conditions on title for the current application. Member Ralph said that conditions should not be added to the approval of the application.

Mr. Kaminski asked if the application was being approved without conditions. The Director of Planning stated that it was.

**Resolution: 15-053**

**BE IT RESOLVED THAT** Consent application B/14/15/FR submitted by the William and Rose Fitzgerald be recommended for approval as per the report prepared by the Board's Director of Planning.

**MOVED BY:** Phil Belanger

**SECONDED BY:** Ginny Rook

**Carried.**

The Chair advised that there is a 20 day appeal period during which time any person or public body may, not later than 20 days after the giving of notice under Section 53(17) of the Planning Act, R.S.O. 1990, Chapter P.13 is completed, appeal the decision or any condition imposed by the Planning Board or appeal both the decision and any condition to the Ontario Municipal Board by filing with the Secretary-Treasurer a notice of appeal setting out the reasons for the appeal, accompanied by the fee prescribed under the Ontario Municipal Board Act. During this appeal period, no building permit may be issued or other work commenced.

**c) B/15-16/15/FR – Richard and Anne Thomas and Madeleine Thomas**

No member of the public was present for questions from the Board.

The Director of Planning summarized the application. The subject property is located at 546 and 534 Highway 64 in the Village of Alban. The purpose of application B/15/16/FR is to separate the two parcels which have merged on title inadvertently due to a change in ownership. The proposed severed lot at 546 Highway 64 is a residential lot with an existing dwelling and accessory structures, the proposed retained lot is an industrial lot containing the office associated with B. Thomas Bulldozing.

The associated application for zoning by-law amendment introduced special provisions to recognize the reduced lot area of the proposed lot to be severed and to recognize the reduced lot area and lack of frontage for the proposed lot to be retained through the associated consent application. The associated application for rezoning was approved by Council for the Municipality of French River at its meeting last evening in order to facilitate the proposed severance.

The residential lot meets the minimum lot frontage requirement of 30 metres, but has an area of 0.15 ha instead of the required 0.4 ha.

The industrial lot has an area of 0.47 ha, instead of the required 2.0 hectares and does not have any frontage. In order to address this, another application for Consent was submitted to establish legal access over an abutting lot owned by the Thomas' in favour of 534 Highway 64.

The Official Plan permits the separation of existing legal uses, such as this situation and the associated application for a ROW and the special provisions will address any zoning deficiencies.

With respect to agency review, staff of the Municipality of French River had no concerns. MTO requested notes and conditions be added, specifically that they be provided draft copies of the transfer documents and plans prior to registration.

No other comments or concerns were raised through agency circulation or through public consultation.

**Resolution: 15-054**

**BE IT RESOLVED THAT** Consent application B/15-16/15/FR submitted by Richard and Anne Thomas and Madeleine Thomas be recommended for approval as per the report prepared by the Board's Director of Planning.

**MOVED BY:** Heide Ralph

**SECONDED BY:** Greg Hunt

**Carried.**

**7. NEW BUSINESS**

**a) MMAH Funding 2015 to 2016**

**Resolution: 15-055**

**BE IT RESOLVED THAT** the Sudbury East Planning Board hereby authorizes the Chair and the Secretary-Treasurer to execute the funding agreement with the Ministry of Municipal Affairs and Housing for the allocation of \$25,791.00 to the Sudbury East Planning Board for the delivery of planning services in the planning area from April 1, 2015 to March 31, 2016.

**MOVED BY:** Phil Belanger  
**SECONDED BY:** Heide Ralph  
**Carried.**

**8. NOTICES OF MOTION RECEIVED BY THE SECRETARY-TREASURER PRIOR TO THE CLOSING OF THE MEETING**

There were no notices of motion received by the Secretary-Treasurer prior to the closing of the meeting.

**9. PAYMENT OF VOUCHERS**

a) May 2015

**Resolution: 15-056**

**BE IT RESOLVED THAT** the statement of disbursements for the month of May, 2015 in the amount of \$12,308.80 to be distributed and is hereby approved for payment.

**MOVED BY:** Heide Ralph  
**SECONDED BY:** Phil Belanger  
**Carried.**

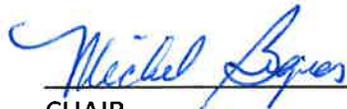
**11. ADJOURNMENT**

**Resolution: 15-057**

**BE IT RESOLVED THAT** the Meeting be adjourned at 7:00 P.M.

**AND THAT** the next regular meeting be held on July 9<sup>th</sup>, 2015 at 5:30 P.M. at the Sudbury East Planning Board Office in Warren.

**MOVED BY:** Greg Hunt  
**SECONDED BY:** Heide Ralph  
**Carried.**

  
\_\_\_\_\_  
CHAIR

  
\_\_\_\_\_  
SECRETARY-TREASURER

**UNAPPROVED MINUTES – FOURTH MEETING  
SUDBURY & DISTRICT BOARD OF HEALTH  
SUDBURY & DISTRICT HEALTH UNIT, BOARDROOM  
THURSDAY, JUNE 18, 2015, AT 1:30 P.M.**

**BOARD MEMBERS PRESENT**

Claude Belcourt  
René Lapierre  
Ken Noland  
Mark Signoretti (arrived at 1:40 pm)

Janet Bradley  
Stewart Meikleham  
Rita Pilon  
Carolyn Thain

Robert Kirwan (arrived at 1:50 pm)  
Paul Myre  
Ursula Sauvé

**BOARD MEMBERS REGRETS**

Jeffery Huska

Paul Schoppmann

**STAFF MEMBERS PRESENT**

Shelley Westhaver  
Stacey Laforest

Nicole Frappier  
Rachel Quesnel

Marc Piquette  
Dr. P. Sutcliffe

**GUESTS**

Dr. X. Wang, NOSM Resident  
Dr. J. Jackman, NOSM Resident  
Media

**R. LAPIERRE PRESIDING**

**1.0 CALL TO ORDER**

The meeting was called to order at 1:30 p.m.

**2.0 ROLL CALL**

**3.0 DECLARATION OF CONFLICT OF INTEREST**

None.

**4.0 DELEGATION / PRESENTATION**

**i) New Sudbury & District Health Unit Website**

- Jamie Lamothe, Senior Communications Officer, Corporate Services Division
- Cynthia Peacock-Rocca, Manager, Environmental Health Division

J. Lamothe was invited to introduce and demonstrate the *new* SDHU website. The new site has been developed to:

- improve how information is organized on the site and enhance the information that is provided to clients as well as the services offered to them through the site;
- upgrade to a highly functional and easy-to-use open-source software that adapts to future needs and offers the SDHU flexibility of working with various vendors;
- increase the accessibility of the website so that individuals with disabilities are able to better access and use the site.

The SDHU is ensuring it meets specific obligations under the Accessibility for Ontarians with Disabilities Act (AODA) so that its website and its contents are as accessible as possible. For example, it is now possible for people who use assistive technologies to easily navigate the site and the information is offered in different formats such as posted scripts for videos.

The multi-device compatibility includes a responsive design allowing full content to be displayed on various devices such as mobile phones, tablets, and desktops. The navigation meets the user's needs and applies research-based web design principles, based on usability studies and best practices and includes structures that encourage exploring other content. The customer service feature makes it easier for clients to connect with us and request services, e.g. requesting appointments for clinics or using online registration for certain classes.

C. Rocca was welcomed to demonstrate the updated *Check Before You Eat* inspection disclosure website and new public education program. The SDHU has had a proactive food safety inspection results disclosure site in place since 2009. This updated disclosure site has now been rebranded the "Check Before You Eat!" site. The updated site features an interactive map of our service area that illustrates the location of all food premises where the user can access detailed inspection data for each food premises.

In 2014, the BOH passed motion 32-14 directing staff to enhance its promotion of safe food handling and the food safety program, with particular emphasis on the food safety inspection program and how to access inspection information. The Check Before You Eat decal program is being initiated now that the Check Before You Eat feature in on our new website. Owners and operators of food premises will be receiving a package in the mail shortly that contains various information such as the Check Before You Eat decal, a description of the program and the bi-annual Food Watch newsletter. A media release will subsequently be sent to all media outlets advising the public of this new program.

Questions and comments were entertained and Dr. Sutcliffe thanked the teams involved with these collaborative projects that crossed over the whole organization under the leadership of J. Lamothe. We will continue to improve the site and staff are excited regarding its functionalities, accessibility and further potential for the future.

## **5.0 MINUTES OF PREVIOUS MEETING**

### **i) Third Meeting – May 21, 2015**

A question concerning the 100% funded Healthy Communities Partnership Fund was entertained.

### **23-15 APPROVAL OF MINUTES**

***Moved by Noland – Myre: THAT the minutes of the Board of Health meeting of May 21, 2015, be approved as distributed.***

**CARRIED**

## **6.0 BUSINESS ARISING FROM MINUTES**

None.

## 7.0 REPORT OF THE MEDICAL OFFICER OF HEALTH / CHIEF EXECUTIVE OFFICER

### i) June 2015 – Medical Officer of Health / Chief Executive Officer Report

*Words for thought* in this month's report introduces the new Air Quality Health Index (AQHI) that will be launched by the province this month. The AQHI will forecast and report on air quality and educate the public on the health risks associated with air pollution. It will also provide health-based recommendations and offer specific advice for people who are vulnerable to the effects of air pollution. The Sudbury & District Health Unit (SDHU) will be including the AQHI in its public health messaging.

Board members are encouraged to read and provide feedback regarding the SDHU's 2014 annual report titled *Public Health: It's in Your Interest*. The report has been designed for a widespread distribution electronically and is Accessibility for Ontarians with Disabilities Act (AODA) compliant.

The Association of Local Public Health Agencies (alPHa), the Sudbury & District Board of Health and other Ontario boards of health have been advocating to the province to ensure enough time is taken to effectively plan for the integration of the provincial oral health programs to ensure more children and youth have access to free dental care. Board members were informed that the Ministry of Health and Long-Term Care has recently announced that it is extending the August 1, 2015, deadline for this integration to January 2016.

Board members were thanked for attending the SDHU's inaugural Public Health Champion Award ceremony this morning at 10:30 a.m. The first ever recipient is Franco Marriotti, retired Science North biologist, in recognition of his leadership in numerous environmental initiatives.

The May 21 meeting with the LaCloche Foothills Association was deferred by the Association. Dr. Sutcliffe reported on a meeting held on May 21, 2015, with representatives of the Sudbury East Municipal Association (SEMA) where there was good dialogue regarding public health in Ontario, the SDHU as well as local public health programs and services, needs and issues. In response to SEMA's request, the SDHU has prepared a report that is specific to the Sudbury East area summarizing Sudbury East activities for 2014. The report will be shared with the Board with today's addendum and will then be shared with SEMA. It is the SDHU's intention to produce a similar report for each of our district office areas.

Dr. Sutcliffe reported on the Council of Ontario Medical Officers of Health (COMOH) Section meeting on June 9, 2015, following the alPHa AGM and resolution session which she as well as Board members J. Bradley and U. Sauvé attended. Both Board members were invited to provide verbal highlights regarding the alPHa Annual Conference 2015, Rethinking Public Health, held from June 7 to 9 in Ottawa.

U. Sauvé provided an overview of the conference themes and resolutions that were carried during the resolution session. J. Bradley summarized the conference topics and provided highlights from a workshop during the Board section meeting by Valerie Tarasuk from the University of Toronto regarding food insecurity in Canada. The workshop helped Board members gain an understanding of this important public health problem and to discuss possible policy solutions through an interactive learning experience. This workshop summary prompted a discussion among the Sudbury & District Board of Health members regarding contributing factors towards food insecurities confirming this Boards' commitment to addressing health inequities.

J. Bradley displayed a plaque that Dr. Sutcliffe received at the June alPHA meeting in recognition of her work as alPHA President following a two-year term as Chair of COMOH. Board members congratulated Dr. Sutcliffe recognizing her contributions to the public health system at the provincial level.

A postcard regarding sustainable food was distributed to the Board members who were invited to attend a local conference on October 3.

The Senior Management Executive Committee has been carefully monitoring changes in the expectations of local public health and considering the implications for the SDHU structure and initiatives, such as the increased emphasis on community and stakeholder engagement and communications as per the Ontario Public Health Organizational Standards. Recent organizational changes align the SDHU to ensure capacity for strategic leadership. These changes, which are within the board-approved budget parameters, include the creation of the Assistant Director, Strategic Engagement, a change in one position to Senior Communications Officer and elimination of the Manager of Communications position.

With the position being vacant since September 2013, active recruitment for the Associate Medical Officer of Health position will resume shortly.

This monthly report outlines the twice yearly Corporate Services divisional routine updates and items that require mandatory reporting. More timely issues are included in the monthly MOH/CEO reports.

Submissions of eight ticks to the Public Health Ontario lab identified two blacklegged ticks and one testing positive for the bacteria that causes Lyme disease.

The SDHU continues to monitor the Gogama train derailment situation as it relates to water quality and fish consumption.

Questions and comments were entertained. Clarification was provided regarding the types of requests the SDHU receives relating to freedom of information requests.

#### **24-15 ACCEPTANCE OF REPORTS**

***Moved by Belcourt – Noland: THAT the Report of the Medical Officer of Health and Chief Executive Officer for the month of June 2015 be accepted as distributed.***

**CARRIED**

### **8.0 NEW BUSINESS**

#### **i) Items for Discussion**

##### **a) Immunization of School Pupils Act (ISPA) Enforcement**

- Briefing Note from the Medical Officer of Health dated June 11, 2015

Beginning in the 2014/15 school year, elementary and secondary school students were required to comply with changes in the *Immunization of School Pupils Act* (ISPA). Health units across the province experienced a significant increase in workload relating to the enforcement of the ISPA which also coincided with the roll out of the provincial electronic immunization module of Panorama. Some health

units indicated that they are unable to uphold the ISPA and the Chief Medical Officer of Health subsequently communicated a clear directive to Ontario public health units to ensure that, by September 2015, all school-aged children are compliant with the ISPA provisions.

Dr. Sutcliffe reassured the Board that the SDHU has been responsive to the changes in legislation under the leadership of Shelley Westhaver, Director, Clinical and Family Services. Alignment of resources has allowed us to be compliant with the legislation and ensure a good position with Panorama. However, these efforts have also resulted in challenges for the Health Unit related to duplicate records or unreported immunizations.

The proposed motion today calls for an electronic immunization record and common electronic data base to address the current challenges at the local public health level in collecting immunization data.

## **25-15 ENFORCEMENT OF THE IMMUNIZATION OF SCHOOL PUPILS ACT (ISPA)**

***Moved by Pilon – Thain: WHEREAS each public health unit in Ontario is required to enforce the Immunization of School Pupils Act by assessing and maintaining immunization records of school pupils (students) each year; and***

***WHEREAS parents/guardians whose child(ren) receive vaccine at a health care provider other than public health are required to provide notification of their child's immunizations to their local public health unit; and***

***WHEREAS healthcare providers are not required under the provisions of the Health Protection and Promotion Act to report immunizations to the Medical Officer of Health; and***

***WHEREAS incomplete immunization records create significant challenges to the enforcement of the ISPA indicated by the numbers of students suspended from attendance at school under the Act, as well as parental and guardian frustration;***

***THEREFORE BE IT RESOLVED THAT the Sudbury & District Board of Health recommend to the Minister of Health and Long Term Care that amendments to provincial regulations be made requiring health care providers to report to the Medical Officer of Health all immunizations administered to individuals under 18 years of age.***

***FURTHER THAT the Sudbury & District Board of Health advocate to the Minister of Health and Long Term Care for the integration of all health care provider electronic immunization records onto a common electronic data base to ensure efficient and accurate sharing of immunization records.***

***FURTHER THAT this motion be forwarded to the Association of Local Public Health Agencies, the Chief Medical Officer of Health and all Ontario Boards of Health.***

**CARRIED**

**b) Board of Health Manual**

- Briefing Note to the Board Chair dated June 11, 2015

A review has been undertaken of the Board Manual and revisions are proposed for the Board's approval. Dr. Sutcliffe highlighted significant changes which, if approved, will be posted on Board Effect.

While most changes are housekeeping in nature to reflect the Board's shift from paper to electronic meetings, other updates were required to reflect legislation and the Ontario Public Health Organizational Standard.

A new information sheet recommends the establishment of a Board Finance Standing Committee. Other noteworthy changes include the delegation of authority under the Municipal Freedom of Information and Protection of Privacy Act to the MOH and the requirement for the Board Chair's approval of MOH expenses.

Questions were entertained.

**26-15 BOARD OF HEALTH MANUAL**

***Moved by Signoretti – Belcourt: THAT the Board of Health, having reviewed the Board of Health Policy & Procedure Manual, approves the contents therein.***

**CARRIED**

Discussion ensued regarding terms for the Finance Standing Committee, Board Executive Committee as well as for the elected Chair and Vice-Chair. Pros and cons were shared and it was clarified that the Health Protection and Promotion Act stipulates that the term of for the Chair and Vice-Chair are for the year.

**27-15 BOARD OF HEALTH FINANCE STANDING COMMITTEE**

***Moved by Myre – Meikleham: THAT the Sudbury & District Board of Health appoint the following three Board of Health members to the Board of Health Finance Standing Committee for 2015:***

1. ***Carolyn Thain***
2. ***René Lapierre***
3. ***Claude Belcourt***

**CARRIED**

**c) Healthy Babies Healthy Children (HBHC) Program**

- Briefing Note from the Medical Officer of Health dated June 11, 2015

The HBHC program is 100% provincial funded where public health nurses and family home visitors provide supportive services to new families. This program has been subject to a funding freeze for several years. This Board previously advocated for adequate funding for the HBHC program twice by board motions in 2010 and 2004, joining other Ontario Boards of Health as this is a well known issue throughout the province. Although some other health units have decided to reduce the HBHC services in their health units, the SDHU is not proposing such action at this time.

## **28-15 HEALTHY BABIES HEALTHY CHILDREN (HBHC) PROGRAM**

***Moved by Pilon – Thain: WHEREAS the Healthy Babies Healthy Children (HBHC) program is a prevention/early intervention initiative designed to ensure that all Ontario families with children (prenatal to age six) who are at risk of physical, cognitive, communicative, and/or psychosocial problems have access to effective, consistent, early intervention services; and***

***WHEREAS the Healthy Babies Healthy Children program is a mandatory program for Boards of Health; and***

***WHEREAS in 1997 the province committed to funding the Healthy Babies Healthy Children program at 100% and the HBHC budget has been flat-lined since 2008; and***

***WHEREAS collective agreement settlements, travel costs, pay increments and accommodation costs have increased the costs of implementing the HBHC program, the management and administration costs of which are already offset by the cost-shared budget for provincially mandated programs; and***

***WHEREAS the HBHC program has made every effort to mitigate the outcome of the funding shortfall, this has becoming increasingly more challenging and will result in reduced services for high-risk families if increased funding is not provided.***

***THEREFORE BE IT RESOLVED THAT the Sudbury & District Board of Health direct staff to prepare a budget and program analysis of the HBHC program, outlining pressures and options for mitigation, detailing program and service implications of these options as compared against Ministry of Children and Youth Services expectations; and***

***FURTHER THAT the Sudbury & District Board of Health advocate strongly to the Minister of Children and Youth Services to fully fund all program costs related to the Healthy Babies Healthy Children program, including all staffing, operating and administrative costs.***

***FURTHER THAT this motion be forwarded to the Ministers of Children and Youth Services and Health and Long-Term Care, the Association of Local Public Health Agencies, Ontario Boards of Health and the Chief Medical Officer of Health.***

**CARRIED**

### **d) Disclosure and Transparency**

- Briefing Note from the Medical Officer of Health dated June 11, 2015
- Memorandum from Ministry of Health and Long-Term Care Executive Director, R. Martino, to Medical Officers of Health and Associate Medical Officers of Health dated June 9, 2015

The briefing note details the province's direction towards transparency in reporting practices such as through revised Ontario Public Health Standards requiring public disclosure of non-routine infection prevention and control lapse investigations.

The Sudbury & District Health Unit will comply with requirements outlined in the revised Ontario Public Health Standards upon their release. We have already

begun to explore the concept of open government and the potential implications for public health work.

The Check Before You Eat campaign is an example of SDHU initiatives moving toward more transparency of non-routine inspections. Dr. Sutcliffe noted that each scenario of reporting has to be assessed for risk and feasibility to ensure nothing is jeopardized and privacy is protected, such as releasing charges and convictions under the Smoke-Free Ontario Act Charges.

The proposed motion is seeking the Board's support for the spirit of the direction for the SDHU to develop detailed reporting practices for disclosure.

Questions were entertained.

## **29-15 TRANSPARENCY IN REPORTING PRACTICES**

***Moved by Thain – Meikleham: WHEREAS the Minister of Health and Long-Term Care has requested that each Board of Health and Medical Officer of Health make transparency a priority objective in business plans; and***

***WHEREAS the Minister of Health and Long-Term Care has requested that each Board of Health and Medical Officer of Health publicly disclose more detailed information with respect to non-routine infection prevention and control lapse investigations in accordance with planned revisions to the Ontario Public Health Standards; and***

***WHEREAS the Minister of Health and Long-Term Care has requested that each Board of Health and Medical Officer of Health take steps towards developing and establishing new reporting practices to make information readily available to the public; and***

***WHEREAS the Sudbury & District Health Unit has made a commitment to transparency;***

***THEREFORE BE IT RESOLVED THAT the Sudbury & District Board of Health direct staff to plan appropriate actions to increase transparency in public reporting practices including expansion of the current proactive disclosure system and revisions to applicable sections of the Board of Health manual.***

**CARRIED**

- e) Sudbury & District Health Unit 2013-2017 Performance Monitoring Plan**
  - Strategic Narrative Report, June 2015

Joint Board/Staff Performance Monitoring Working Group member, R. Pilon, was invited to speak to the summer edition of the Strategic Narrative Report dated June 2015. The Working Group recently reviewed the five key SDHU activities that are included in the report.

R. Pilon reviewed the five strategic priority narratives which are each linked to a strategic priority and represent the broad scope of work across all division and our district offices. The process for collecting and selecting the narratives was also reviewed. Kudos were extended to staff for their work which clearly aligns with the Board's strategic priorities.

**ii) Correspondence**

**a) Access to Alcohol**

*Sudbury & District Board of Health Motion #08-15 Modernization of Beverage Alcohol Regulations in Ontario*

- Letter from the Premier to the Sudbury & District Health Unit Medical Officer of Health dated May 15, 2015

No discussion.

**b) Smoke-Free Multi-Unit Housing**

- Letter from the Perth District Health Unit Board to the Minister of Health and Long-Term Care dated May 19, 2015

No discussion.

**c) Bill 45, Making Healthy Choices Act**

- Letter from the Peterborough County-City Health Unit Board Chair to the Premier of Ontario dated May 14, 2015
- Email from M. Greenberg dated May 26, 2015

No discussion.

**d) Low Income Dental Integration**

- Letter from R. Martino, Executive Director, Public Health Division, and M. Greenberg, Interim ADM, Health Promotion Division, Ministry of Health and Long-Term Care dated June 2, 2015
- Health Bulletin dated May 29, 2015

No discussion.

**e) Basic Income Guarantee**

- Letter from Simcoe Muskoka District Board of Health to the Federal and Provincial Government dated May 28, 2015

No discussion.

**f) Ontario Public Health Standards – Amendments to the Institutional/Facility Outbreak Prevention and Control Protocol**

- Memo from Interim Chief Medical Officer of Health to Board Chairs, Associate/Medical Officers of Health dated May 29, 2015

No discussion.

### **30-15 ACCEPTANCE OF NEW BUSINESS ITEMS**

***Moved by Meikleham – Myre: THAT this Board of Health receives New Business items 8 i) to ii).***

**CARRIED**

### **9.0 ITEMS OF INFORMATION**

- |      |   |              |
|------|---|--------------|
| i)   | SDHU Strategic Plan Newsletter<br>(English and French versions)   | Spring 2015  |
| ii)  | Ministry of Health and Long-Term Care<br>News Release “ <i>Joint Statement by Ministerial<br/>Participants of Pharmacare Roundtable</i> ” | June 8, 2015 |
| iii) | 2015 Sudbury & District Health Unit’s<br>Annual Report (English and French versions)  |              |

A print copy of the annual report is available for the Board; however, the report will be shared with others electronically.

### **10.0 ADDENDUM**

#### **31-15 ADDENDUM**

***Moved by Meikleham – Myre: THAT this Board of Health deals with the items on the Addendum.***

**CARRIED**

#### **DECLARATION OF CONFLICT OF INTEREST**

There were no declarations of conflict of interest.

#### **i) Algoma Public Health**

- Assessor’s Report on Algoma Public Health, *April 24, 2015*
- Ministry of Health and Long-Term Care Actions on Assessor’s Report, *June 2015*
- Letter from the District of Algoma Health Unit Board of Health Chair to the Sudbury & District Board of Health Chair dated June 17, 2015

On June 16, 2015, the Minister of Health and Long-Term Care was in Sault Ste. Marie to publicly share the Assessor’s Report on the Algoma Public Health and the MOHLTC’s response and actions to the report which are summarized the MOHLTC Actions on Assessor’s Report, June 2015.

Recommendations in the Assessor’s report were summarized by Dr. Sutcliffe.

The Sudbury & District Board of Health were appreciative of the letter from the Algoma Public Health Board of Health recognizing this Board’s support as well as coverage by Dr. Sutcliffe as Acting MOH and by Sandra Laclé as Acting Chief Executive Officer.

The potential implications from the assessor’s report and Ministry actions were discussed such as the skills based board. One of the recommendations in the Assessor’s report was the possible merger with the Sudbury & District Board of Health; however, the Ministry has

indicated that this will be reviewed in the larger context of public health review as indicated in the Minister's mandate letter.

Questions were entertained.

The situation will be closely monitored as to future direction and the Board will be kept apprised of any actions or new developments. Should actions or discussions take place regarding the merger recommendation, this Board would be convened to discuss implications.

**ii) Association of Local Public Health Agencies (ALPHA) Resolutions Session, 2015 Annual General Meeting (AGM)**

- Disposition of Resolutions, *June 2015*

Previously discussed under agenda item 7.0

**iii) 2014 Snapshot of Public Health – Sudbury East Report, June 2015**

The 2014 Snapshot of Public Health Report provides a summary of public health activities that have taken place in the Sudbury East area in 2014. Board members are encouraged to read the report. The SDHU is exploring the feasibility of developing a similar report for other areas within its catchment area, including Chapleau and municipal associations of Lacloche Foothills and Manitoulin Island.

**iv) Northern Ontario Evacuation of First Nation Communities – Resolution 50-2015**

- Letter from the Thunder Bay District Health Unit Medical Officer to Dr. Sutcliffe dated April 13, 2015

The Thunder Bay District Board of Health is seeking support from other Boards of Health to encourage the provincial government to review existing protocols and plans for a better and safer First Nation evacuation/relocation process.

The Sudbury & District Board of Health agreed that the correspondence to the provincial government should be shared with local municipalities.

**32-15 NORTHERN ONTARIO EVACUATIONS OF FIRST NATIONS COMMUNITIES**

***Moved by Sauvé – Bradley: WHEREAS the evacuation and relocation of residents of a number of First Nations communities in Northwestern Ontario and along the James Bay Coast, is required on a close to annual basis due to seasonal flooding and risk of forest fires; and***

***WHEREAS a safe, effective, and efficient temporary community relocation is challenging within the current reactive model; and***

***WHEREAS a proactive, planned and adequately resourced evacuation system would ensure the maintenance of quality evacuation centers in pre-selected host municipalities, as well as appropriate infrastructure to ensure the health and safety of evacuees in a culturally acceptable manner; and***

**WHEREAS the Thunder Bay District Board of Health passed a motion on March 18, 2015, and has submitted a letter dated April 10, 2015 to the Honourable Kathleen Wynne requesting that the provincial government address the ongoing lack of resources and infrastructure to ensure the safe, efficient and effective temporary relocation of First Nations communities in Northwestern Ontario and the James Bay coast when they face environmental and weather related threats in the form of seasonal flooding and forest fires;**

**THEREFORE BE IT RESOLVED THAT the Sudbury and District Board of Health support the Thunder Bay District Board of Health's resolution 50-2015 dated March 18, 2015; and**

**FURTHER THAT a copy of this motion be forwarded to the Premier of Ontario, Ministers responsible for Health and Long-Term Care, Community Safety and Correctional Services, Aboriginal Affairs, Northern Development and Mines, Natural Resources and Forestry, local area Members of Provincial Parliament and all Ontario Boards of Health.**

**CARRIED**

### **13.0 ANNOUNCEMENTS / ENQUIRIES**

Kudos were extended to the SDHU and staff for its contributions to the most recent Rainbow Routes new trail map project.

Board members were encouraged to completed the Board evaluation regarding today's Board meeting.

### **14.0 ADJOURNMENT**

#### **33-15 ADJOURNMENT**

**Moved by Bradley – Sauvé: THAT we do now adjourn. Time: 3:56 p.m.**

**CARRIED**

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(Chair)

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(Secretary)



**Draft Minutes**  
**of the June 25, 2015**  
**MANITOULIN-SUDBURY DSB BOARD MEETING**  
held in Espanola's 210 Mead Blvd. DSB Boardroom

**Present:** Bill Baker, Les Gamble, David Leonard, Al MacNevin, Jim Rook, Eric Russell, Dean Wenborne, Ned Whycott, Ted Lovelace, Ron Piche, Bruce Killah

**Regrets :** Michael Levesque, Laurier Falldien, Stewart Meikleham

**Staff:** Fern Dominelli, Donna Moroso, Connie Morphet, Mike MacIsaac, Melody Ouellette, Ehren Baldauf, David Wolff

**Media:** Michael Erskine

**1.0 CALL TO ORDER**

Chair, Les Gamble, called the meeting to order at 10:00 a.m.

**2.0 ADOPTION OF AGENDA**

**Resolution No. 15-54**

**Moved by:** Dean Wenborne

**Seconded by:** Bruce Killah

BE IT RESOLVED THAT the agenda be adopted.

**Carried**

**3.0 DECLARATIONS OF CONFLICT OF INTEREST**

There were no declarations of conflict of interest.

**4.0 Closed Session**

**Resolution 15-55**

**Moved by:** Ron Piche

**Seconded by:** David Leonard

BE IT RESOLVED THAT the Board move into closed session at 10:03 a.m.

**Carried**

**Resolution 15-56**

**Moved by:** Al MacNevin

**Seconded by:** Ned Whynott

BE IT RESOLVED THAT the Board adjourn this closed session at 10:20 a.m.

**Carried**

**5.0 Business Arising from Closed Session:**

During its Closed Session, the Board discussed Property and Human Resources Issues.

**6.0 Minutes**

**6.1 Adoption of Minutes**

**Resolution No. 15-57**

**Moved by:** Jim Rook

**Seconded by:** Ned Whynott

BE IT RESOLVED THAT the Minutes of the [May 28, 2015](#) Board meeting be approved.

**Carried**

**6.2 Business Arising from Minutes**

**7.0 Committee Reports**

**7.1 Property Committee**

Al MacNevin, Chair of the Property Committee, discussed items covered during the committee meeting.

The DSB was advised by the Rainbow District School Board that access to parking at the rear of 210 Mead Blvd will be closed as of September 1, 2015. At this point the DSB staff are looking at all options to increase the available parking at 210 Mead before September 1.

**8.0 New Business**

**8.1 Cultural Competency Training**

Donna Moroso, Director of Integrated Social Services, delivered a brief report on the Cultural Competency Training attended by DSB staff and 16 Community Organizations, a total of 115 participants over 2 days.

The training was delivered by Maya Chacaby, the [Aboriginal Cultural Competency Education](#) Coordinator with the Ontario Federation of Indigenous Friendship Centres (OFIFC). Maya has been leading the Cultural Competency Training sessions across the province for the last three years. She has trained over 3,000 participants from District School Boards, Health Service Providers, Hospitals, Law Enforcement, Children's Aid, Municipal leadership, Provincial Ministries and Tribal Councils.

The training was a huge success and the DSB plans on training all 130 paramedics next year during the annual EMS spring training. As well, the Best Start Network will be participating in this training in the near future.

## **8.2 Ontario Federation of Indigenous Friendship Centres (OFIFC)**

Donna Moroso, Director of Integrated Social Services, discussed a [letter](#) from OFIFC to Northern Ontario Service Deliverers Association (NOSDA) seeking their input on the impending impacts of the Canada-Ontario Job Grant (COJG).

OFIFC is concerned that the design and implementation of the COJG will negatively impact multi-barriered individuals including urban Aboriginal people.

NOSDA has responded to the concerns of the OFIFC detailing that COJG is an employer-driven program. This program benefits job-ready individuals, rather than the individuals who are in need of the support to join the labour market. In general, this program is not for the unemployed.

## **8.3 Northern Ontario Service Deliverers Association (NOSDA)**

Fern Dominelli, CAO, advised the board that the [Federation of Northern Ontario Municipalities](#) (FONOM), the [Northwestern Ontario Municipal Association](#) (NOMA), and the [Northern Ontario Service Deliverers Association](#) (NOSDA) have formalized their working relationship by holding their first joint meeting on May 14, 2015. This came about from their respective annual conferences where the need to work more collaboratively for the betterment of Northern communities was a common goal for all three organizations.

As part of the development of a structured working relationship the organizations will meet regularly and on an as needed basis to discuss current and long-term issues and strategies from a Northern Ontario perspective.

The next meeting is June 26, 2015 where the organizations will be discussing our delegations at the AMO conference in August.

#### 8.4 WSIB Rate Framework Reform

Connie Morphet, Director of Finance and Administration, walked the Board through the proposed changes to the [WSIB Rate Framework](#).

Currently DSSAB's may have several different WSIB rates within their worker complement that represents the risk of injury and the cost of claims within the employment category. The Manitoulin-Sudbury District Services Board currently has 4 rate groups with different group rates with the ambulance services group rate being the highest.

Should the suggested recommendation move forward proposing that a predominant class be set for each employer that represents the largest percentage of the employer's annual insurable earnings, DSSAB's would be negatively affected. Premium costs in most cases could increase significantly, placing undue hardship on our local municipalities and our local taxpayers to cover the associated increased costs.

In a [letter](#) dated June 8, 2015 addressed to Elizabeth Witmer, WSIB Chair, NOSDA voiced their concern over the proposed changes. NOSDA is now working with WSIB to clarify the new proposed rate structure. We have gathered all the NOSDA members WSIB information and provided it to WSIB for their analysis. The DSB hopes to have the analysis and response from WSIB by September at which time it will be shared with the Board.

#### 8.5 EMS Staffing Enhancement Results

Mike MacIsaac, Chief of EMS, walked the board through the EMS Staffing Enhancement Results - Progress Report, highlighting the changes that have increased the efficiency of the stations that saw staffing enhancements over the years.

It is understood that the value of staffing levels must be measured against results. The Board has been very proactive in attempting to stay ahead of the curve when it comes to call volume increases. Staying ahead of a potential rise in call volumes on a gradual basis year after year is a safe and fiscally responsible way to maintain an appropriate level of services.

From the data shown in this report it is evident that the DSB is staying ahead of the future risks and is actually providing a better, more responsive service to the citizens of its communities.

The DSB is currently looking at different data gathering possibilities to report on patient outcomes to support the positive changes in staffing enhancement.

**Resolution 15-58****Moved by:** Bill Baker**Seconded by:** Eric Russell

WHEREAS the Manitoulin-Sudbury DSB has reviewed the EMS Staffing Enhancement Results - Progress Report.

THEREFORE BE IT RESOLVED THAT the Manitoulin-Sudbury DSB approves the [EMS Staffing Enhancement Results - Progress Report](#) and acknowledges the improvements in service due to the staffing enhancements made over the years.

**Carried****8.6 10-Year Housing & Homelessness Plan**

Donna Moroso, Director of Integrated Social Services, walked the board through the 10-Year Housing & Homelessness Plan – Progress Report.

With the completion of the devolution of Ontario's affordable housing to municipalities, the Province required the development of a [10-Year Housing and Homelessness Plan](#) to reflect certain principles or interests that the government had prescribed in addition to considering and responding to local needs.

The Year One report on the plan includes a review of the priorities that were the result of the accumulation of data and research pertaining to housing, income, and homelessness from within the DSB at the time the plan was developed.

The priorities complement one another, as they reflect a whole community focus on addressing housing and homelessness in the ten year period. There are 14 priorities included in the plan and the report to the Ministry of Municipal Affairs and Housing outlines the actions taken to implement each priority. Priorities include, emphasis on seniors, overlooked populations, gaps in service that contribute to imminent risk of homelessness, employment and training opportunities, energy efficiency, sustainable housing and affordable housing.

The DSB will continue to work towards addressing each recommendation and continuing with the ongoing progress ensuring our communities benefit from our commitment.

**Resolution 15-59****Moved by:** Ted Lovelace**Seconded by:** Ron Piche

WHEREAS the Manitoulin-Sudbury DSB has reviewed the 10-Year Housing and Homelessness Plan - Progress Report.

THEREFORE BE IT RESOLVED THAT the Manitoulin-Sudbury DSB approves the [10-Year Housing and Homelessness Plan - Progress Report](#).

**Carried**

### **8.7 Patient Transfer Service**

Mike MacIsaac, Chief of EMS, provided the Board with an update on the Patient Transfer Service.

The Patient Transfer Service pilot project has been operating since March 2013, with 2 vehicles on 8 hour shifts 5 days a week out of Little Current and Espanola. Based on the success of the pilot project the North East Local Health Integration Network is suggesting that a permanent model should be implemented but the future of the service and the funding remains to be decided. The Board will be updated as new information is received.

### **8.8 Jobs for Youth**

Donna Moroso, Director of Integrated Social Services, provided the Board with an update on the 2015 Jobs for Youth program.

The total student applicants for 2015 is 163 of which 146 were eligible with 122 students being placed. Reasons for students being ineligible include not residing in the area, being too young and having already participated in the program. Of the 122 students placed, 51 are considered at risk. At risk is defined as students who have been involved with the Children's Aid Society, those on probation or have been in trouble with the law, those whose parents are on social assistance and those who live in remote rural areas.

The total employer applicants for 2015 is 164. Not all employers received a student. Since the placement is geared to the student's interests with the goal that it will be an enjoyable experience and will set them up for success, the DSB was unable to match some positions with student interest.

### **8.9 Community Paramedicine Update**

David Wolff, Commander of Training, gave a brief presentation on the [Community Paramedicine](#) program. David shared a presentation he will be giving at the Community Paramedicine Initiatives Knowledge Exchange Day. The purpose of the presentation is to highlight our partnership with Cochrane and Algoma DSSAB's and describe the unique challenges our geography presents to Community Paramedicine.

The program has been well received by our paramedics and our 2 pilot stations, Gore Bay and Gogama, are moving forward with the program. A wellness clinic is being set up for both communities at their July 1<sup>st</sup> community events.

### **8.10 Social Housing Market Rents**

Donna Moroso, Director of Integrated Social Services, provided the board a brief update on the Social Housing Market Rents.

DSB staff are currently contacting each of the 35 Market Rent tenants in order to determine the impact the proposed change to market rents may have on their ability to remain tenants. Further analysis is currently in progress with 61 Market Rent applicants on the waitlist to determine their eligibility for rent geared to income (RGI) subsidy.

The DSB has held 2 meetings with the non-profit housing providers to receive their feedback. Each provider was asked to contact their Market Rent tenants and waitlist applicants to request up-to-date information on income and assets to determine potential eligibility for rent geared to income (RGI) subsidy.

On June 3, 2015 DSB staff met with Board representatives from Gore Bay non-profit and on June 5, 2015 with Board representatives from the Espanola non-profit. During these 2 meetings the non-profit staff and Boards agreed to undertake contact with their residents to request income and asset information for both tenants and applicants. This information will be compiled to determine the impact of this change to market values.

The province does set Market Rents through Canada Mortgage and Housing Corporation data for other communities in Ontario but does not establish Market Rents for any of the Manitoulin-Sudbury DSB communities. At this point staff are recommending that the new Market Rents be based on the Household Income Limits (HILS) as established by the province on an annual basis.

The term Average Market Rent has been used interchangeable with Market Rents. Average Market Rents is referenced in the Investment in Affordable Housing (IAH) guidelines when it comes to establishing affordable rents. When a project receives funding under the IAH program, the affordable rent must be 80% of the Average Market Rent in the community. This has caused a lot of confusion for DSB staff and for the non-profits. The bottom line is the DSB is allowed to establish Market Rents based on a survey to determine actual market rents in a community or the DSB is allowed to use the HILS to set the Market Rents.

DSB staff have been advised by Ministry of Municipal Affairs and Housing officials that the DSB can establish Market Rents for their building. The DSB can establish Market Rents by competing market surveys to determine actual market rents in each community and then based on that information, set the Market Rents for DSB buildings. The DSB can in fact use the HILS to set the Market Rent.

Both providers agreed that the market rents are too low and need to be increased. Gore Bay non-profit indicated their concern that significant increases to market rent could drive people out of their community. Espanola non-profit has indicated that using HILS is not fair and that Market Rents should be based on average market rents charged in each community not an arbitrary HILS number set by the province

After a lengthy discussion, the Board directed staff to move forward with the original recommendations contained in the [Social Housing Market Rents – Issue Report](#) that was deferred in April 2015 and to revise the report to include a phased in approach to implementing the new Market Rents.

A follow up meeting has been scheduled for July 24, 2015 with the 3 non-profit providers to review the financial information collected from current and waitlist market tenants to discuss possible phase in options. The information collected at this meeting will be used to revise the issue report and shared with the DSB Board in September.

## 9.0 Other Business

**AMO Convention** – August 16 – 19, 2015. Some issues being raised will be the Patient Transfer Service and the WSIB rate reform.

**Annual Container Gardening Event**– The annual Container Gardening events took place in Espanola on June 6, 2015 and in Chapleau on June 15, 2015. The event is hosted by the Manitoulin-Sudbury DSB and the Best Start Hubs in LaCloche and Sudbury North. The event is open to families with children to learn basic container gardening skills. Participants enjoyed a free BBQ lunch at both of these events as well as face painting and other activities. EMS, fire and police attended the events and allowed the children to explore the vehicles. This year’s turnout was the best one held to date with 84 adults and 111 children attending the Espanola event and 42 adults and 43 children attending the Chapleau event.

## 10.0 Next Meeting – September 24, 2015

## 11.0 Adjournment

### Resolution 15-60

**Moved by:** Ned Whynott

**Seconded by:** Ted Lovelace

BE IT RESOLVED THAT we do now adjourn at 12:12 p.m. until the next regular meeting to be held, in the DSB’s Espanola Mead Boulevard Board Room on September 24, 2015.

**Carried**

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Chair

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CAO (Secretary-Treasurer  
of the Corporation)

# TROUT LAKE CAMPERS ASSOCIATION – SUDBURY DISTRICT, ONTARIO ESTABLISHED 1955

P. O. BOX 315  
NOELVILLE, ON  
P0M 2N0

June 8, 2015

Municipality of French River  
P.O. Box  
Noelville, ON P0M 2N0

Dear Mayor & Councillors:

**Re: Proposal to Institute Curbside Garbage Pickup**

The Trout Lake Campers Association - Sudbury District is writing to express the views of its membership regarding the proposed curbside garbage proposal.

We have circulated a poll to our members and the response has been overwhelmingly opposed to curbside pick-up for lakeshore properties.

The poll was taken by e-mail and mail. We have 200 member families on Trout Lake; however we restricted the survey only to our members and other residents that reside in the MFR. Out of 185 eligible voters we have received so far, 109 responses. As you know, any survey which receives over 10% responses is good; we have achieved an astonishing 59% response rate. Statistical accuracy as it applies to the opinions of all eligible voters is higher than 90%. Even more astonishing was that ALL of the responders, 100% are emphatically OPPOSED to the curbside pickup proposal.

In addition, many of our members attended the open house held in Alban and expressed their views directly to the Mayor and Councilors who were present, and many others wrote letters and e-mails to Councilors outlining their views.

There can be no confusion amongst Council that the TLCASD members and property owners at Trout Lake are **vehemently opposed** to this proposal.

Our reasons are clear:

- The imminent danger of attracting hungry bears and other animals around properties
- The high cost of curbside pickup which would be borne by taxpayers, including the need to purchase bear-proof containers
- The environmental impact and the consequential impact to tourism will be significant.

- There are other ways to deal with the problem of how to extend landfill life, none of which have been explored by the municipality.

These ways include:

- Starting a specific education program so all residents know and understand the consequences of not recycling; and know what and how to recycle. This has NEVER been done in the Municipality of French River.
- Proper costing and analysis of all possible solutions and combinations of solutions needs to be done.
- A clear request for proposals and quotations needs to be undertaken, so Councilors understand the pros and cons of all options, not just what they want to hear.
- Much clearer and to the point signage at bin sites indicating what is required.

The information previously provided indicates that the review is so seriously flawed as to be illegal and one sided. It is not legal to have staff members sitting on an Ad-hoc committee. Accurate and clear costs were not presented. Comparisons were made between apples and oranges.

This review is so flawed; Council should take time and go back to the drawing board. Start again, and review this issue with an open mind, and get all the facts before trying to make a decision. In addition, the survey which Council said it would undertake on its website never materialized and we were told, that Council felt it wasn't necessary after having so much input from the open house. It appears as if Council was tired of hearing the wrath of residents, and so didn't even follow through on its plan for official surveying of residents. You can't change your own rules as you go, just because it gets a little uncomfortable.

Council should also bear in mind that approximately 50% of the taxpayers live on the water in this municipality. Those taxpayers are already shouldering much more than 50% of the tax load, and have a right to see their money used wisely, for the benefit of all.

In Sudbury, there are areas which receive reduced services, for example fire service. Those areas pay a reduced service fee. If French River wants to institute a higher level of service in the towns of Noelville and Alban for garbage pickup, the outlying areas deserve to receive a reduced service fee. Then the waterfront properties are not subsidizing the towns for services which are only wanted in the towns. Waterfront properties cannot continue to be looked at as a "cash cow" to support anything the municipality wishes to do.

The voices of residents of Trout Lake have been heard. Will the Municipality of French River take the initiative and do the right thing? We are paying attention.

Yours truly,



Linda Lachance, Secretary

Trout Lake Campers Association - Sudbury District

**THE CORPORATION OF THE MUNICIPALITY OF FRENCH RIVER**

**BY-LAW 2015-50**

BEING A BY-LAW TO AUTHORIZE THE MAYOR AND CLERK TO EXECUTE AN AGREEMENT WITH THE OPERATOR OF THE TRANSFER STATION IN ESTAIRE FOR THE PROVISION OF WASTE MANAGEMENT SERVICES

**WHEREAS** Section 74 of the Municipal Act, 2001 S.O. 2001, c. 25, as amended to October 22, 2008, provides that a municipality has the authority to provide waste management services for an unorganized territory;

**AND WHEREAS** Council deems it desirable to execute an agreement with the Operator of the Transfer Station in Estaire for the provision of waste management services for the residents of the Unincorporated Townships of Burwash, Cox, Hendrie, Secord and Servos;

**NOW THEREFORE, THE COUNCIL FOR THE MUNICIPALITY OF FRENCH RIVER ENACTS AS FOLLOWS:**

1. The Mayor and Clerk are hereby authorized to enter into an agreement with the Operator of the Transfer Station in Estaire representing the residents of the Unincorporated Townships of Burwash, Cox, Hendrie, Secord and Servos.
2. The terms and conditions of the Agreement shall be as set out in Schedule 'A', attached hereto and forming part of this By-law;
3. This By-law shall come into force and take effect on the day it is passed.

**READ A FIRST, SECOND AND THIRD TIME AND FINALLY PASSED  
THIS 12<sup>th</sup> DAY OF AUGUST, 2015.**

\_\_\_\_\_  
**MAYOR**

\_\_\_\_\_  
**CLERK**

**THE CORPORATION OF THE MUNICIPALITY OF FRENCH RIVER**

**BY-LAW 2015-51**

BEING A BY-LAW TO ENTER INTO A COMMUNITY VIBRANCY FUND AGREEMENT  
WITH FRENCH RIVER SOLAR 1 LP

**NOW THEREFORE THE COUNCIL OF THE CORPORATION OF THE  
MUNICIPALITY OF FRENCH RIVER ENACTS AS FOLLOWS:**

- 1) That the Mayor and Clerk be authorized to enter into a Community Vibrancy Fund Agreement with French River Solar 1 LP, a limited partnership formed under the laws of the Province of Ontario, represented by French River Solar 1 GP, its General Partner.
- 2) The attached Agreement shall form part of this By-law.
- 3) That any By-law inconsistent with this By-law is hereby repealed.
- 4) This By-law shall come into force and take effect upon third and final reading.

**READ A FIRST, SECOND AND THIRD TIME AND FINALLY PASSED  
THIS 12<sup>th</sup> DAY OF AUGUST, 2015**

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**MAYOR**

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**CLERK**