



Municipality of French River

AGENDA REGULAR MEETING OF COUNCIL

held in the Council Chambers
French River Municipal Complex
Wednesday, February 25, 2015 at 7pm

1. **Call to order, roll call and adoption of the agenda**
2. **Prayer**
3. **Disclosure of Pecuniary Interest**
4. **Closed Session**
5. **Resolution to resolve into Committee**

COUNCIL IN COMMITTEE

6. **Delegations**

- 6.1 Presentation of the Noëlville Sewage Lagoons Evaluation of Treatment Capacity and Performance, Prepared by GSS Engineering Consultants Ltd. *
- 6.2 Junior A Hockey Team Proposal *
- 6.3 DiBrina Sure – CAO recruitment *

7. **Management, Committee and Board Reports**

- 7.1 **Mayor** P. 5
 - 7.1.1 Approval of delegates at the AMO Conference, August 16-19, 2015 in Niagara Falls P.6
- 7.2 **Ontario Provincial Police / Community Policing Advisory Committee**
 - 7.2.1 Municipal Policing Report for the month of January 2015 *
- 7.3 **CAO/Clerk Department**
- 7.4 **Finance Department**
 - 7.4.1 Action Report - Dentist Lease Agreement at 37 St. Antoine P.9
 - 7.4.2 Information Report - Statement of Remuneration & Expenses 2014 P.10
 - 7.4.3 Action Report - Operations Review and Long Term Financial Plan Terms of Reference P11
 - 7.4.4 Council Remuneration for Elected Members of Council
- 7.5 **Building Controls / Municipal Law Enforcement Department**
- 7.6 **Parks, Recreation & Facilities Department**
- 7.7 **Economic Development Department**
 - 7.7.1 Action Report - 2015 Celebrations commemorating the 400th anniversary of Champlain P15
- 7.8 **Public Works & Environmental Department**
 - 7.8.1 Waterways Protection - Pursue authority to permit and inspect private sewage systems
 - 7.8.2 Dokis Reserve Road - Seek solution for the deterioration of the condition of the road
 - 7.8.3 Amend Terms of Reference to add one (1) Council Member, Appoint a Chair, Council Member and Alternate Member

7.9 Manitoulin-Sudbury District Services Board

7.10 French River Public Library Board

7.11 Fire Department

8. Correspondence for Council's Consideration

8.1 Grants and Subsidy Application from the St. Thomas' Anglican Church for a hall rental fee rebate for their a Church Fund Raising Event on April 11 **P.18**

8.2 Request for annual contribution of \$200 towards the West Nipissing/ East Sudbury Vet Services Committee **P.22**

8.3 Ministry of Transportation consultation on Ontario's Default Speed Limit **P.19**

9. Verbal Motion to return into the Regular Meeting

REGULAR MEETING

10. Resolution adopting proceedings from Council in Committee

11. Consent Agenda - Resolution to Approve Items 11.1, 11.4 and Receive Items 11.2, 11.3

(For the purpose of convenience and for expediting the meeting, matters of repetitive or routine nature are included in the Consent Agenda and are voted on collectively. A Member of Council can request an Item to be singled out from the Consent Agenda to allow debate while all other Items remaining are voted on collectively. Each Item contained in the Consent Agenda is recorded separately in the minutes of the meeting.)

11.1 Adoption of Minutes

11.1.1 Special Meeting of Council held February 4, 2015 **P.25**

11.1.2 Special Meeting of Council held February 5, 2015 **P.27**

11.1.3 Regular Council Meeting held February 11, 2015 **P.30**

11.2 Minutes Received

11.2.1 Sudbury East Planning Board held January 8, 2015 **P.41**

11.2.2 French River Public Library Board held December 8, 2014 **P.49**

11.3 Correspondence for Council's Information

11.4 By-laws

11.4.1 2015-09 New Municipal Hazardous or Special Waste Services Amending Agreement with Stewardship Ontario **P.51**

11.4.2 2015-10 Confirmation By-law

12. Addendums

13. Notices of Motion

14. Announcement and Inquiries (from Council Members and Public)

(This section of the Agenda is to allow Members of the Public and Members of Council to make brief verbal announcements and inquiries with the permission of the Chair. Inquiries shall deal with items pertaining to the current Agenda for the purpose of clarification only, and shall not be used to table new items that require Council's/Committee's consideration.

15. Adjournment



Municipalité de la Rivière des Français

ORDRE DU JOUR **RÉUNION RÉGULIÈRE DU CONSEIL** qui aura lieu dans la salle du conseil Complexe municipal de la Rivière des Français Mercredi le 25 février 2015 à 19h

1. **Appel à l'ordre, présence et l'adoption de l'ordre du jour**
2. **Prière**
3. **Révélation d'intérêt pécuniaire**
4. **Session à huis clos**
5. **Résolution pour résoudre en comité**

CONSEIL EN COMITÉ

6. **Délégations**

- 6.1 Présentation de l'examen de la conception et l'opération du réseau d'évacuation des eaux d'égout de Noëlville, Préparé par GSS Engineering Consultants Ltd. *
- 6.2 Proposition d'une équipe de hockey Junior A *
- 6.3 DiBrina Sure –plan d'embauche pour le directeur général *

7. **Rapports de la direction, comités et conseils**

7.1 **Maire**

- 7.1.1 Approbation des délégués à la Conférence AMO, le 16-19 août, 2015 à Niagara Falls

7.2 **Police provinciale de l'Ontario / Comité consultatif de la police communautaire**

- 7.2.1 Rapport mensuel de la police provinciale de l'Ontario de janvier 2015

7.3 **Administration**

7.4 **Département des finances**

- 7.4.1 Rapport d'action - Bail avec dentiste à 37 rue St. Antoine
- 7.4.2 Rapport d'information - Déclaration des dépenses du conseil 2014
- 7.4.3 Rapport d'action - Revue des opérations et plan financier à long-terme Mandat de référence
- 7.4.4 Rémunération des membres du conseil élu

7.5 **Département des services de construction et des règlements municipaux**

7.6 **Département des parcs, loisirs et des installations**

7.7 **Département du développement économique**

- 7.7.1 Rapport d'action - Célébration du 400e Anniversaire de Champlain

7.8 **Département des travaux publics et de l'environnement**

- 7.8.1 Protection des voies navigables - Poursuivre l'autorisation d'autoriser et inspecter les systèmes d'égouts privés
- 7.8.2 Chemin Dokis Reserve - Tenter une solution de la condition détérioration du chemin
- 7.8.3 Amendement du Mandat de référence pour ajouter un (1) Membre du conseil, Nominé un président, Membre du conseil et un membre alternatif

7.9 Conseil des Services du District de Manitoulin-Sudbury

7.10 Conseil de la bibliothèque publique de la Rivière des Français

7.11 Département des services d'incendie

8. Correspondance pour la considération du Conseil

8.1 Demande à la politique de subvention de St. Thomas' Anglican Church pour un rabais du frais de location de la salle le 11 avril

8.2 Demande de la contribution annuelle de 200\$ à West Nipissing / East Sudbury Veterinary Services Committee

8.3 Consultation par le Ministère des Transports pour la limitation de vitesse

9. Motion verbale pour retourner en réunion régulière

RÉUNION RÉGULIÈRE

10. Résolutions pour adopter les procédures du Conseil en comité

11. Ordre du jour regroupé - Résolution pour adoptés items 11.1, 11.4 et recevoir items 11.2, 11.3

(Par souci de commodité et pour accélérer le déroulement des réunions, les items répétitifs ou routiniers sont inclus à l'ordre du jour regroupé et adopté par un vote collectif. Un membre du conseil peut demander qu'on retire un item de l'ordre du jour regroupé pour permettre un débat ou un vote séparé à l'item isolé. Tous les items dans l'ordre du jour regroupé sont inscrits séparément au procès-verbal de la réunion.)

11.1 Procès-verbaux adoptés

11.1.1 Réunion spéciale du Conseil le 4 février 2015

11.1.2 Réunion spéciale du Conseil le 5 février 2015

11.1.3 Réunion régulière du Conseil le 11 février 2015

11.2 Procès-verbaux reçus

11.2.1 Conseil de planification de Sudbury Est le 8 janvier 2015

11.2.2 Conseil bibliothèque publique de la Rivière des Français le 8 décembre 2014

11.3 Correspondance à titre de renseignement

11.4 Règlements

11.4.1 2015-09 Entente de services modifiés – Nouveau program municipal de collections des déchets dangeureux et Stewardship Ontario

11.4.2 2015-10 Règlement de confirmation

12. Addendum

13. Avis de motion

14. Annonce et questions (par membres du Conseil et gens du public)

(Cette section de l'ordre du jour vise à permettre les membres du public et les membres du Conseil à faire des annonces courtes et des enquêtes verbales avec la permission du président. Les enquêtes doivent être concernant l'ordre du jour actuel dans le but de clarification seulement, et ne doivent pas être utilisés pour apporter un nouveau sujet qui nécessite une décision du Conseil ou au Comité.

15. Ajournement



The Corporation of the Municipality of French River

Information Report

REPORT TO: Regular Council Meeting	REPORT FROM: Mayor Claude Bouffard	MEETING DATE: February 25, 2015
--	--	---

Monthly Activity Report

Subject

To provide Council with the monthly activities of the Mayor.

- January 23 - meeting with Municipal Affairs and Housing, Acting CAO and Treasurer to discuss shared services with surrounding Municipalities
- January 26 - meeting with French River Active Parks Association with regards to the Splash Pad
- January 29 - Council Training with regards to Planning Board, Manitoulin-Sudbury District Services Board, Sudbury East Board of Trade at the St. Charles Community Centre
- February 3 - Finance Training 101 with surrounding Municipalities in French River Council Chambers
- February 4 - Met with potential investor and Economic Development Manager
- February 13 - Flag Day – École St. Antoine
- February 17 - Pancake Breakfast – École St. Antoine
- February 19 - Community Policing Advisory Committee meeting in Warren

Ongoing activities with regards to human resource matters.

Prepared by:
Mayor Claude Bouffard

2015 AMO AGM and Annual Conference

Scotiabank Convention Centre | Niagara Falls, Ontario | August 16-19, 2015



Registration Package

Conference Highlights

The AMO AGM and Annual Conference is the premier event for Ontario Municipalities - attracting over 1600 delegates and 100 vendors and suppliers, this is an event not to miss!

What can you expect at the Conference?

- A vibrant mix of practical and technical sessions featuring a range of expert speakers;
- Educational and thought-provoking keynote speakers;
- Topical plenary sessions;
- Messages from the Premier and the party leaders;
- The opportunity for networking with your peers at a number of events;
- In Conference working study tours;
- Integrated trade show featuring the latest in products, services and equipment;
- Access to Pre-Conference targetted educational workshops (not included in registration fee);
- and so much more...

Registration Information

- Rates listed do not include HST. Please ensure to calculate HST when submitting your payment.
- Confirmation will be sent after each registration, modifications or cancellation. Review your confirmation carefully for accuracy.
- Elected officials of member municipalities may select a Caucus to participate in, any changes to your caucus selection must be done prior to July 17, 2015. No changes can be made after this date.

Cancellations

All cancellations must be submitted in writing to the Association of Municipalities of Ontario. Cancellations received prior to 4:30 pm ET, July 11, 2015 will be eligible for a refund less \$95.00 (plus HST) administration fee. Cancellations made after 4:30 pm are non-refundable. An alternate attendee name may be substituted at any time.

Conference Registration Inclusions (Any conference attendee may purchase additional tickets to the Tuesday Evening BBQ at the Falls.)

Inclusion	Full	Conference Only	One Day		1/2 Day
		(no Tuesday BBQ)	Monday	Tuesday	Wednesday
Access to Conference Sessions and Study Tours* on Monday	X	X	X		
Access to Conference Sessions on Tuesday	X	X		X	
Access to Conference Sessions on Wednesday	X	X			X
Access to the Trade Show	X	X	X		
Admission to the following Networking Events:					
- Official AMO Trade Show Opening Reception	X	X	X		
- Niagara Falls Welcome Reception	X	X	X		
- Power Down Exhibit Hall Reception	X	X	X		
- Open Invite Sponsors Receptions	X	X	X	X	X
Tuesday Evening BBQ at the Falls	X				
Refreshment Breaks	X	X	X	X	X
Tuesday Insight Breakfasts	X	X		X	
Wednesday Insight Breakfasts	X	X			X
All Conference Materials	X	X	X	X	X
Access to AMOmobile	X	X	X	X	X

* Study Tour information can be found on page 2.

2015 AMO AGM and Annual Conference

Scotiabank Convention Centre | Niagara Falls, Ontario | August 16-19, 2015



Study Tours

A rich, diverse array of Conference study tours are available on Monday August 18th, departing the Convention Centre at 3:30 p.m. **Study Tours** are an opportunity to explore and learn about exciting projects and areas in the City of Niagara Falls and the surrounding areas. Full details on all the study tours can be found on our website at www.amo.on.ca. Please note for all tours: (Casual attire and appropriate footwear required.)

Study Tours are FREE for delegates but require sign-up. Guests or Companions are welcome to join a Study Tour at a minimal cost of \$20 plus HST. Guests or companions must be over the age of 18.

Study Tour Information

1. Revisiting the Past - Reshaping the Future

The Battle of Lundy's Lane is considered the bloodiest battle of the War of 1812. Learn how preservation of this historic battle site and the surrounding area has started to turn a challenged neighbourhood around. Tour the Museum's recent \$12M renovation and expansion, featuring three remarkable galleries and then the Battle Ground Hotel Museum, a restored 1850's tavern. On the Lundy's Lane Battlefield you will experience how life was for soldiers and civilians in 1814 and tactics used in the battle. Hear from local business leaders how investment in the past is re-shaping the area's future.

2. A Forest with a Heart

Heartland Forest sits on 93 acres of provincially significant wetland and Carolinian Forest. This nature experience and learning centre was purposefully designed around accessibility and offers barrier-free forest trails, outdoor learning centres and one of the largest tree houses in Canada.

3. The Renaissance of Agriculture

This tour will begin in transit, passing some of the most productive tender fruit lands and grape vineyards in Canada. You will hear about the economic impact of agriculture in the region and the steps taken by government to support this sector. Several innovative projects will be highlighted at the Vineland research Centre.

4. Maintaining Excellence at the Niagara Parks Commission

This adventure will begin at the lush oasis of the Floral Showhouse, travel to the magnificent Horseshoe Falls, and then through Queen Victoria Park – the "heart" of the Niagara Parks. You will visit the Niagara Glen, a unique spot of beauty deep in the Great Gorge that has been a designated Nature Reserve since 1992, for a short hike and will learn about the Niagara Parks Trail. You'll enjoy 40 hectares of beautifully maintained gardens at the Botanical Gardens, established in 1936 and home to the School of Horticulture and Butterfly Conservatory. The tour finishes with a stop at Queenston Heights, located high atop the Niagara Escarpment, filled with exquisite gardens and rich history, and featuring Brock's Monument.

Registration Form

Name

Municipality/Company

Name of Guest/Companion

E-mail

Please indicate which study tour you wish to attend. Study Tours are included at NO COST as part of the Conference Registration for all delegates. If you would like to bring a guest or a companion please purchase a ticket on your official Conference Registration form for \$20.

☐ 1. Revisiting the Past - Reshaping the Future.

☐ 2. A Forest with a Heart

☐ 3. The Renaissance of Agriculture

☐ 4. Maintaining Excellence at the Niagara Parks Commission

Please note: No on-site registrations will be taken for the study tours. You must be registered to attend the Conference in order to participate in a Study Tour. Registration for study tours closes on July 25, 2015.

Completed forms can be faxed to 416.971.6191 or scanned to events@amo.on.ca

2015 AMO AGM and Annual Conference

Scotiabank Convention Centre | Niagara Falls, Ontario | August 16-19, 2015



Registration Form

Contact

All registration enquiries can be made to:

events@amo.on.ca
or 416.971.9856

Name: _____

Title: _____

Organization: _____

Address: _____

City, Province, Postal Code: _____

Phone: _____ Fax: _____

E-mail: _____

Payment

Cheques can be mailed to
Association of Municipalities of Ontario
200 University Avenue,
Suite 801
Toronto, ON, M5H 3C6

Completed forms can be faxed to 416.971.6191 or scanned to events@amo.on.ca

Registration Fees (Note fees do not include HST of 13%, please add)

Please check registration type below.		Early Bird (until April 3, 2015)		Regular (until August 13, 2015)	
		Member	Non Member	Member	Non Member
<input type="checkbox"/>	Full	\$ 695	\$ 890	\$ 750	\$ 950
<input type="checkbox"/>	Conference Only	\$ 625	\$ 750	\$ 680	\$ 750
<input type="checkbox"/>	One Day - Monday	\$ 395	\$ 460	\$ 430	\$ 520
<input type="checkbox"/>	One Day - Tuesday	\$ 395	\$ 460	\$ 430	\$ 520
<input type="checkbox"/>	Half Day - Wednesday	\$ 225	\$ 265	\$ 235	\$ 275
<input type="checkbox"/>	Extra Tickets to Tuesday Evening BBQ	\$ 85	\$ 85	\$ 85	\$ 85
<input type="checkbox"/>	Guest Ticket to Study Tour	\$20	\$20	\$20	\$20

Registration Fees

Please note On-Site registration fees are valid from August 14, 2015. For full on-site rate details please visit amo.on.ca

Additional Needs

Dietary concerns, please list:

Registration Fee + Additional Purchases + HST = TOTAL TO BE REMITTED

Payment

☐ Invoice Me (option only available to Member municipalities)

☐ Cheque enclosed

Pay by cheque or invoice and receive a 5% discount on your registration.

☐ MasterCard ☐ Visa

Credit Card # _____

Expiry Date _____

Signature _____

Name on Card _____

Accessibility, please list:

Other, please specify

☐ This is my first time attending the Conference.

I am an Elected Official of a Member municipality and will be attending a Caucus Lunch on Monday, August 17, 2015. Please check one that you feel reflects your municipality. Caucus choices must be submitted by July 17, 2015. No changes will be permitted after July 17, 2015.

☐ County

☐ Large Urban

☐ Northern

☐ Rural

☐ Regional & Single Tier

☐ Small Urban



The Corporation of the Municipality of French River

Action Report

REPORT TO: Council	REPORT FROM: Julie Bouthillette, CPA, CGA	MEETING DATE: February 25, 2015
------------------------------	---	---

DENTIST LEASE AGREEMENT AT 37 ST. ANTOINE

Subject

To discuss the lease agreement with local Dentist - Dr. Couto

Background

Subsequent to a report presented on December 17th, 2014 council agreed to extend the existing lease agreement until March 31, 2014.

Discussion

On February 12, 2015 the Lease Renewal Committee met to discuss the status of all Municipal Leases and to plan on next steps. It was questioned whether or not it is the Municipality's mandate to provide dentist services including getting involved in private health services.

As an alternative, there will be conversations with a local hygienist to see if there are other possibilities for dental services including but not limited to local hygienist filling the gap supplemented with scheduled dentist visits in her practice.

Financial Considerations

Rent Revenues: \$7,000 per year

Upfront Capital Costs: \$14,000 Potential 2 Year Capital Costs: \$100,000

Strategic Plan

Objective: Promote a full complement of health services.

Direction: French River is a community where the public enjoys a variety of timely, accessible and bilingual health services within their own region, without the need to travel long distances.

Communication Plan

To Be Determined with consultation with Dentist (I.E. Press release)

Recommendation

The recommendation is not to renew the lease agreement subsequent to March 31st, 2015.

Document(s) Attached -N/A

*Original Reports have been signed by:

Prepared by:
Julie Bouthillette, CPA, CGA, Treasurer

Reviewed and Approved by:
Mélanie Bouffard, Acting CAO/Clerk



**Municipality of French River
Council
Statement of Remuneration & Expenses**

As per R.S.O. 2001 Chapter 25 Section 284(1) as amended.
Treasurer's report for expenses under Section 284(1).
For fiscal period
2014

The remuneration and expenses are authorized under by-law 2001-12, and compensation policies B-1.2 and B-3.2.

Name		Remunerations	Payroll Exp.	Seminars / Conferences / Training	Misc.	Mileage	Total
Mayor - Claude Bouffard	116	\$17,481.78	\$873.77	\$8,155.92	\$25.00	\$2,803.58	\$29,340.05
Councillor Ward 1 - Ronald Garbutt	122	\$9,365.25	\$377.50	\$1,807.35	\$0.00	\$1,380.30	\$12,930.40
Councillor Ward 2 - Denny Sharp	106	\$9,365.25	\$368.92	\$2,208.87	\$0.00	\$1,052.19	\$12,995.22
Councillor Ward 3 - Larry Bouffard	120	\$8,860.93	\$336.97	\$0.00	\$0.00	\$1,267.82	\$10,465.72
Councillor Ward 4 - Shawnda Cross	110	\$8,860.93	\$361.20	\$2,258.86	\$75.00	\$1,564.19	\$13,120.17
Councillor Ward 5 - Mike Bouffard	125	\$8,860.93	\$325.37	\$610.56	\$0.00	\$831.19	\$10,628.05
Councillor Ward 6 - Michel Bigras	124	\$11,238.12	\$495.31	\$5,008.69	\$0.00	\$1,457.58	\$18,199.70
Councillor Ward 3 - Gisele Pageau	127	\$504.32					
Councillor Ward 4 - Dean Wenborne	117	\$504.32					
Councillor Ward 5 - Tammy Mitchel	126	\$504.32					
Totals		\$75,546.15	\$3,139.05	\$20,050.24	\$100.00	\$10,356.84	\$109,192.28

Note: Expenses includes such items as per diem costs, conference registration fees, parking, etc.



The Corporation of the Municipality of French River

Action Report

REPORT TO: Council	REPORT FROM: Julie Bouthillette, CPA, CGA	MEETING DATE: February 25, 2015
------------------------------	---	---

OPERATIONAL REVIEW AND LONG TERM FINANCIAL PLAN – TERMS OF REFERENCE

Subject

To clearly define the terms of reference in relation to an Operational Review that is linked to a Long Term Financial Plan.

Background

In December, a report was presented to Council with the subject of the 2015 budget process. Subsequent to discussions, Council agreed to receive a proposal and listen to a delegation from Oscar A. Poloni, CPA, CA from KPMG with regards to an operational review and long-term financial plan.

Council received the delegation and proposal on January 14th, 2015 Committee of the Whole which outlined some of the benefits of such a comprehensive review.

On February 11, 2015 an information report was presented to Council which emphasised the main advantage of the review which is to provide tools for long term financial planning. It was also stated at that time that the Terms of Reference and recommendation would come forward at the Regular Council Meeting of February 25, 2015.

Discussion

The Municipality of French River has a long term focus. The Operational Review should be a detailed review and not only touch on the high-level, one expenditure or one time cut. The objectives of the Operational Review include:

1. To evaluate the operating structure, staffing levels and service offerings
2. To achieve savings and income generation
3. To review service levels and standards
4. To explore shared services
5. To improve service delivery methods (effectiveness and efficiency)
6. To optimize resource usage (maximise value for money)
7. To demonstrate strong leadership
8. To address political and community pressures
9. To minimise pressure on taxes
10. To formulate a plan maintain adequate financial reserve

The associated Long Term Financial Plan has the main objective of developing strategies that are conducive to long term financial sustainability.

The Term of References for the engagement will be outlined in an Engagement Letter which will reflect the Municipality's request for an Operational Review and Long Term Financial Plan as detailed in the proposal dated January 9th, 2015. The proposed Terms of Reference would include the following deliverables: (any suggestions/additions/modifications can be submitted until a decision is made)

Phase I: Project Initiation

- Project status meeting schedule
- Presentation to Council on the Review process: A survey of Council will be undertaken to develop an understanding of Council's preference on taxation policy, municipal services, service levels, contracting in/out and staffing efficiencies
- Engagement Letter between the Municipality and the retained consultant
- Membership of the Municipal Project Team: A Review Team will be established and an orientation session will be held to introduce the process and outline timeframes, expectations and deliverables

Phase II: Environmental Scan

- Service matrices: A working session will be held with the review team to inventory municipal services, the basis for delivery and outcomes, which will be documented in service matrices
- Analysis of past financial performance and discussion of major trends: Information concerning municipal operations and financial performance will be reviewed. A second working session should be held with Review Team to identify potential opportunities for cost reductions, as well as requirements for financial sustainability.
- Analysis of all current Municipal Plans (Strategic, Economic Development, Roads, Assets, Drains, etc.)
- Five-year financial projections under a status quo scenario
- Five-year taxation and municipal burden analysis
- Interim presentation to Council

Phase III: Service Level Baseline

- Comparative summary of municipal services, service levels, staffing and costs
- Comparative summary of taxation and user fee levels

Phase IV: Opportunity Identification

- Listing of potential opportunities and associated financial impact: Estimates of the financial impact of the identified opportunities, as well as other potential risks, will be developed
- High level indication of non-financial implications associated with each option

Phase V: Model and Process Design

- Interviews with the Treasurer
- A working session with members of the Municipality's senior management team
- A working session with members of Council
- Consider a 20-year planning horizon
- Develop recommended financial indicators to be used by the Municipality in monitoring and reporting on its financial performance and position
- Structure the financial model so as to provide concise and relevant reporting of its financial performance and position
- Establish an input function for key assumptions that will allow the Municipality to perform what-if analysis
- Develop recommended policies for key areas in support of the Municipality's financial planning process. At a minimum, we anticipate that separate policies will be reviewed or established for:
 - o Budgeting and financial planning (operating and capital)
 - o Taxation
 - o User fees
 - o Treasury functions (i.e. investments)
 - o Reserves and reserve funds
 - o Capital financing
 - o Debt
 - o Procurement

Phase VI: Council Direction

- Council direction to management as to which opportunities should be considered for inclusion in future budgets: A working session with Council will be held to incorporate the opportunities into the Municipality's 2015 draft budget to demonstrate the financial impact associated with each opportunity and provide municipal staff with direction on how to proceed
- Financial projections indicating the future financial performance of the Municipality assuming implementation of the identified opportunities

Phase VII: Final Reporting

- A final report (in PowerPoint format) summarizing the results of the Review
- A final report (in PDF format) detailing all the findings, Council direction and potential future opportunities

Post-Review Support (nine (9) months following)

- A working session with the Municipality to discuss the status of the Review and Financial Plan;
- Presentation to Council regarding the Municipality's progress with the results of the Operational Review and Long-term Financial Plan

In conducting the review, the Municipality expects that the process will be:

- Open and transparent
- Respectful of existing / proposed Human Resources Policies
- Undertaken with the view of promoting the effective and efficient use of staff
- Reflective of existing municipal plans

Financial Considerations

The cost of the Operational Review that is linked to a Long Term Financial Plan ranges from \$10,000 to \$55,000. Funding of this expenditure can be done with the 2015 Ontario Community Improvement Fund (OCIF) of \$25,000. The remainder of the costs will have to be through property taxation. The expected return on investment is approximately 0.2% - 1% compounding tax savings so spending less than 1% of tax revenues will pay back within 3 years.

Options:

- 1- Single Source KPMG - \$47,500 as per attached proposal Operational Review and Long Term Financial Plan
- 2- Single Source Nigel Bellchamber - \$9,650 as per attached proposal for a Modified Service Delivery Review
- 3- Request for Proposal: invest additional time and resources to go to market to obtain additional prices.
- 4- Status Quo (DO NOT PERFORM an Operational Review and Long Term Financial Plan)

Strategic Plan

A financial and operating review would assist with assessing our success with all municipal strategic goals. Furthermore a financial and operating review will tie in all of the existing plans (operational and strategic) into a workable roadmap.

Communication Plan

N/A

Recommendation

The recommendation is Option 1 - Single Source KPMG - \$47,500 as per attached proposal Operational Review and Long Term Financial Plan.

The reason an operating review linked to a Long Term Financial Plan is important is because the taxpayers are scrutinizing all expenses and ensuring that all revenues sources are explored. Department heads are requesting help with new revenue sources, reducing budgets and finding efficiencies. Finance department requires guidance in terms of policies in order to ensure that we meet council's expectations as well as help with the one-time development of long term financial planning tools. Most importantly is that the 2015 operating budget as it stands requires long term permanent changes.

Document(s) Attached

KPMG - Proposal Operational Review and Long Term Financial Plan*

Nigel Bellchamber - Proposal for a Modified Service Delivery Review*

KPMG Reference check summary*

* Documents will be sent under separate cover since they are confidential.

***Original Reports have been signed by:**

Prepared by:
Julie Bouthillette, CPA, CGA, Treasurer

Reviewed and Approved by:
Mélanie Bouffard, Acting CAO/Clerk



The Corporation of the Municipality of French River

Action Report

REPORT TO: Regular Council Meeting	REPORT FROM: Economic Development	MEETING DATE: February 25, 2015
--	---	---

400th ANNIVERSARY – SAMUEL DE CHAMPLAIN

Subject

To inform Council of plans for the 2015 celebrations commemorating the 400th anniversary of Champlain's passage through the area, and to request financial support.

Background

Some of the goals included in the 2012 Economic Development Strategic Plan include tapping into opportunities related to cultural heritage, creating additional cultural events, promoting the area as a day-trip destination, and to work with provincial parks and community organizations.

2015 marks the 400th anniversary of Champlain's passage through Ontario, which took him and his team down the French River. There are many opportunities for funding and partnerships to commemorate this anniversary,

Discussion

The proposed work plan for the "400 Years of Travel" program has been attached to this report as an appendix.

Partners for the project include Ontario Parks, the Club Richelieu de la Rivière-des-Français, and the French River Métis.

Financial Considerations

An application was submitted for funding aid in the form of a 4-5 month assistant, who would be directly related to the Champlain celebrations program, at no cost to the Municipality. This application was accepted, and if Council chooses to support this program, then staff will post for the position. In our correspondence with Ministry officials, it was made clear that this position would be accepted only if Council support was received.

While the application has been submitted due to strict timelines with the Ministry of Francophone Affairs (just over a month was given for the application to find partners and procure letters of support), the Municipality's financial portion is simply marked "anticipated" rather than "confirmed" in the application. The Municipality is able to submit a supporting resolution by the middle of March for this program. The program is also scalable depending on the amount of Council support given to the project. If support is denied, staff will promptly instruct the program officials to end their consideration of the application. A minimum 10% financial contribution from the applicant is required.

The request for funding is up to \$4,000 for the programming. Similar to the Canada Day celebrations, if additional funding can be procured, the municipal portion would decrease a corresponding amount.

Le Club Richelieu will be providing \$1,500 towards the project, while Ontario Parks will be providing both a \$1,000 cash contribution, along with \$6,000 worth of in-kind contributions from the Samuel de Champlain Provincial Park, including historical artifacts and clothing.

The project costs for the entire program total \$38,960.00. The municipal contribution is approximately 10.3% of all project costs.

Strategic Plan

Economic Development Strategic Plan

Communication Plan

The event will be communicated through a multi-media strategy, including mailouts, social media, website, hard copy posters, signage throughout the community, and word of mouth.

Recommendation

Staff recommends that Council provides up to a \$4,000 contribution towards the “400 Years of Travel” program, and directs staff to send a letter and copy of the resolution to the Ontario 400th Celebrations Program confirming this contribution.

Document(s) Attached

400 Years of Travel Work Plan

***Original Reports have been signed by:**

**Prepared by: Brennan Kenny, Economic Development Manager
Trista Verbiwski, Tourism Coordinator**

Reviewed by: Julie Bouthillette, Treasurer

Approved by: Mélanie Bouffard, Acting CAO/Clerk

Work Plan

“400 Years of Travel”

Series of Activities	Responsibility	Start and end Date A. start B. End	Activities	Anticipated Attendance
Canada Day Celebrations	-Municipality -Richelieu	A. July 1, 2015 B. July , 2015	- Traditional music (live music) - Traditional food - Interactive mobile panel - Costumed people - Interactive activities	900
Grand opening of the community garden	- Horticultural Society	A. July 18, 2015 B. July 18, 2015	-Interactive / activities -Interactive mobile panel -Costumed people -Traditional food	100
Art on the lawn	- French River Cultural Industries Council	A. August 7, 2015 B. August 8, 2015	-Showcase art work -Costumed people -Interactive activities -Interactive mobile panel - Unveiling of the cultural mural	600
Metis Rendez-Vous	- French River Métis Tribe -Richelieu	A. August 22, 2015 B. August 22, 2015	-Traditional music (live music) -Traditional food - Interactive mobile panel -Costumed people -Interactive activities	400
Guided Hike Ongoing interpretative guided tours to Recollet Falls	-Ontario Parks	A. July 4 th , 2015 B. September 5 th , 2015	- Ongoing interpretative guided tours to Recollet Falls -Costumed people Interactive activities -Interactive mobile panel	300
Closing Ceremonies	-Municipality -Ontario Parks -Richelieu	A. September 25,2015 B. September 27,2015	- Traditional music (live music) - Traditional food - Interactive mobile panel - Costumed people - Interactive activities	600

Section: Grants	Policy number: C-1
Subject: Grants and Subsidy Policy	Effective Date: April 12, 2001
	Revision Date: October 23, 2013
	Page: 4 of 4



MUNICIPALITÉ DE LA RIVIÈRE DES FRANÇAIS
MUNICIPALITY OF FRENCH RIVER

GRANT & SUBSIDY
APPLICATION FORM

Date of Application: FEB. 17, 2015
Name of Organization: ST. THOMAS' ANGLICAN CHURCH
Address: 277 HWY 607A, R.R. #2, ALBAN, ON POM-1A0
Contact Person: JOAN LEDUC E-Mail: _____
Telephone No. (daytime): (705) 857-2704 Telephone No. (evening): SAME
Location of Event: ALBAN COMMUNITY CENTRE
Name of Event: CHURCH FUND RAISING
Date of Event: APRIL 11, 2015
Application Details: THIS EVENT INCLUDES A YARD/RUMMAGE
SALE, LUNCH, ENTERTAINMENT BY LOCAL
PEOPLE - CRAFT TABLES.

Recommendation of: Parks, Recreation & Facilities Manager I Recommend
Approval of T&F Application
[Signature]

Ministry of Transportation

Traffic Office

Highway Standards Branch
301 St. Paul Street, 2nd Floor
St. Catharines, Ontario L2R 7R4
Tel Number: (905) 704-2960
Fax Number: (905) 704-2888

Ministère des Transports

Bureau de la circulation routière

Direction des normes routières
301 rue St. Paul, 2^e étage
St. Catharines (Ontario) L2R 7R4
Tél. : (905) 704-2960
Téléc. : (905) 704-2888



RECEIVED

FEB - 4 2015

MUNICIPALITY OF FRENCH RIVER

29 January 2015

Clerk's Office
The Municipality of French River
P.O. Box 156 44 St. Christophe Street, Suite 1
Noelville, ON P0M 2N0

Dear Clerk's Office,

RE: Consultation on Ontario's Default Speed Limit

The Ontario Ministry of Transportation (MTO) is seeking stakeholder input on whether to consider changing the default speed limit for local roads within urban areas. As a representative of The Municipality of French River, we welcome your comments and invite you to participate in the consultation activities for Ontario's default speed limit.

The current default maximum speed limit for local roads within urban areas in Ontario is 50 km/h. MTO would like to consult with stakeholders on the following options:

- + Maintain current default speed limit of 50 km/h;
- + Through a legislative change, reduce the default speed limit from 50 km/h to 40 km/h;
- + Through a legislative change, permit municipalities to set a default speed limit of 50 km/h or 40 km/h inside municipal boundaries, and require the posting of a sign at each entry point of the municipality; or
- + Through a legislative change, permit municipalities to set a different default speed limit inside municipal boundaries or neighbourhoods, and require the posting of a sign at each entry point of the municipality/neighbourhood.

You are invited to provide comments and/or complete a questionnaire available on-line at <https://www.surveymonkey.com/s/SpeedLimitOntario> by February 27, 2015.

Following the public comment period, MTO will host a series of workshops to consult with municipalities and various stakeholders regarding the options under consideration for a potential change to the default speed limit. Stakeholder workshops are currently scheduled for March, 2015. Each workshop will be held in a different geographic jurisdiction of MTO (e.g., Central, Eastern and Southwestern and Northern Ontario).

You are encouraged to provide comments and/or complete the on-line questionnaire, and/or attend a stakeholder workshop on these possible changes to the default speed limit. I kindly ask you to complete and forward the attached workshop reply form indicating your interest in participating in future workshops by February 27, 2014 to me as follows:

Roger De Gannes
Head, Traffic Operations
Traffic Office
Ministry of Transportation Ontario
2nd Floor, 301 St. Paul Street
St. Catharines, Ontario L2R 7R4
Phone: (905) 704-2947
Email: Roger.DeGannes@mto.gov.on.ca

Thank you in advance for your input. We welcome and appreciate your feedback. Should you have any questions or difficulty accessing the on-line questionnaire, please do not hesitate to contact me at 905-704-2947 or by email at Roger.DeGannes@mto.gov.on.ca.

Sincerely,

A handwritten signature in blue ink that reads "Roger De Gannes". The signature is written in a cursive, flowing style.

Roger De Gannes
Head, Traffic Operations

REPLY FORM (Please print)

RE: Consultation on Ontario's Default Speed Limit

Date: _____

Name: _____

Title: _____

Agency: _____

Address: _____

Postal Code: _____

Phone: _____

Fax: _____

Email: _____

Do you wish to participate in workshops on the default speed limit in Ontario?

(Circle yes or no)

Yes

No

Comments: _____

Please return this form to the contact below by February 27, 2015:

Roger DeGannes
Manager, Traffic Office
Ministry of Transportation Ontario

301 St. Paul Street
St. Catharines, Ontario L2R 7R4
Phone: (905) 704-2947
Email: Roger.DeGannes@mto.gov.on.ca

January 20, 2015

West Nipissing / East Sudbury Vet Services Committee

Darryl Kuepfer

423 Millrand Road

Verner, ON P0H 2M0

RECEIVED

JAN 28 2015

MUNICIPALITY OF FRENCH RIVER

To: Municipality of French River

We would like to take this opportunity to thank you for your contributions last year to the West Nipissing / East Sudbury Vet Services Committee. Your contribution allows us to process the application to the Ministry of Northern Development and Mines (MNDM). The MNDM conditional grants help to offset the costs of travel, locum, and continuing education costs incurred by the Veterinary Practice in our area. It is the time of year that we are again looking for contributions to this year's program. I have enclosed an information pamphlet as well explaining this program.

Sincerely,



Darryl Kuepfer

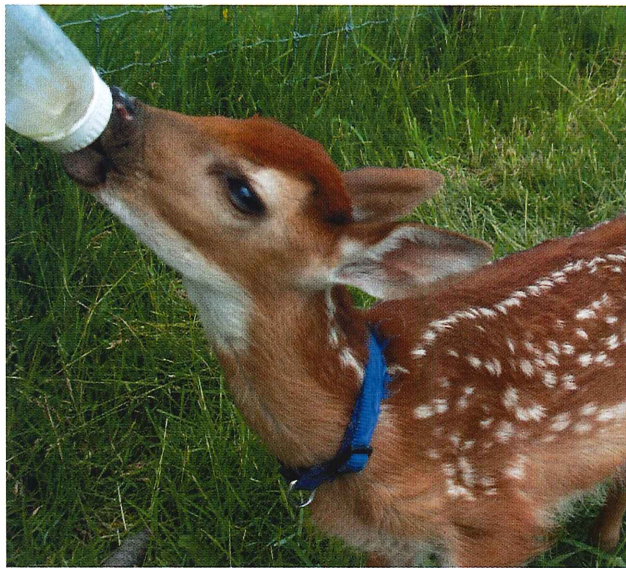
Secretary / Treasurer

NPAHN's Mission

- Promote the development, sale and export of agricultural products by making veterinary service available to northern and remote communities in Ontario, so that they can produce agricultural products on a competitive basis with southern Ontario communities
- Promote education opportunities to owners of large animals, in animal health production and management
- Set up local VSCs, that assess the animal health needs of their local agricultural communities and advise the program manager or the VAP, of modifications, that will keep the program current to the needs of livestock owners

NPAHN's Goal

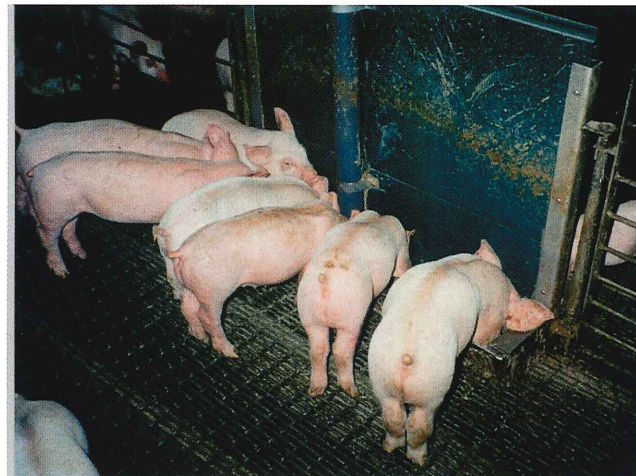
NPAHN will contribute to the development and maintenance of a viable and diverse livestock industry in northern Ontario through the provision of veterinary services to livestock owners and support activities including veterinary recruitment and retention, producer education, and communication.



How To Get Involved

Contact

Gord Mitchell
NPAHN Executive Secretary
42 Lake Dr.
Huntsville, ON P1H 1E7
705-789-2062
mitchg@vianet.on.ca



Northern Producer Animal Health Network



Generating Rural Development Through Farming



What is NPAHN?

Northern Producer Animal Health Network (NPAHN) acts as the umbrella organization for the 22 Veterinary Services Committees (VSC) that are serviced by the Vet Assistance Program (VAP).

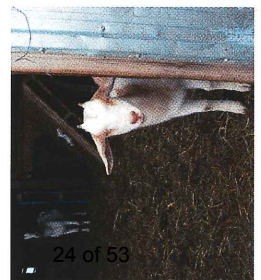
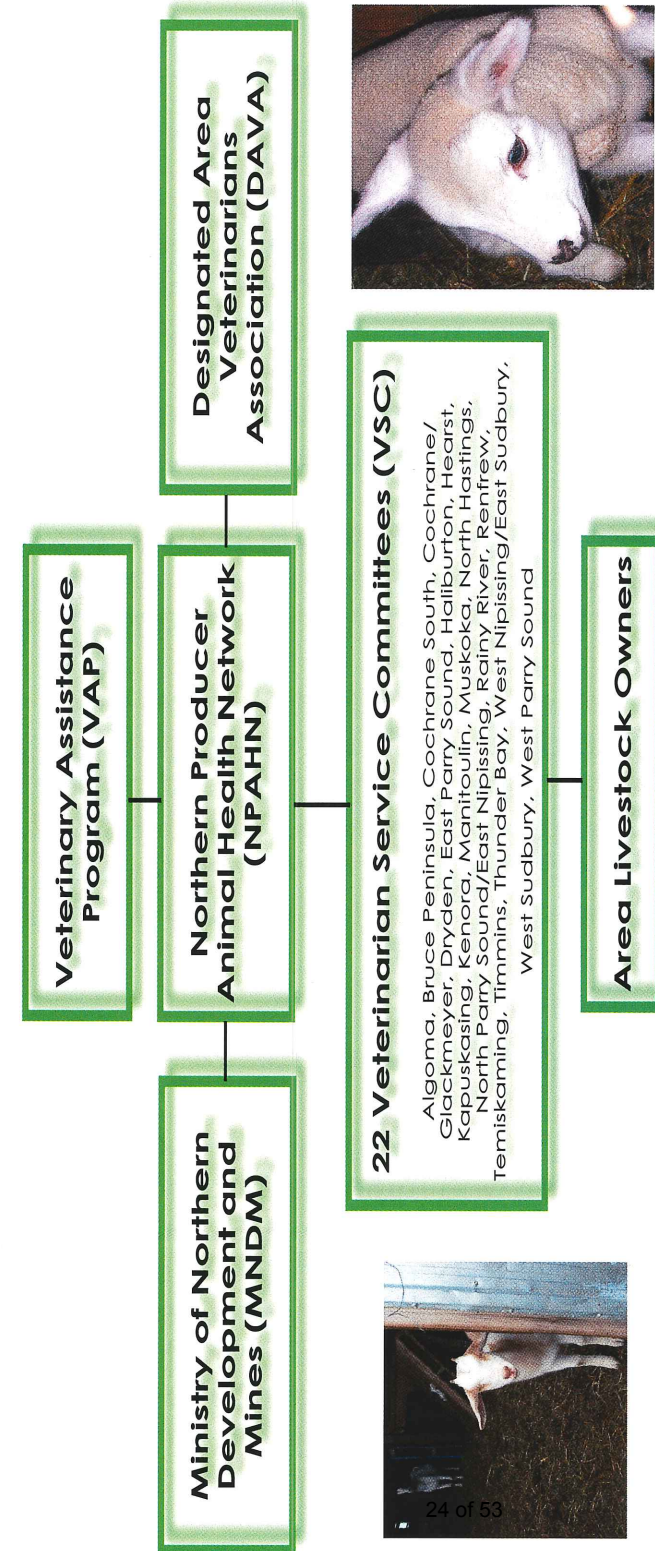
What is the VAP?

Run through the Ministry of Northern Development and Mines (MNDM), the Veterinary Assistance Program (VAP) helps promote the viability of the livestock industry by supporting the provision of veterinary services to livestock owners.

It does this by using conditional grants to offset the travel, locum and continuing education costs incurred by the participating Veterinary Practices.

Who Qualifies for the VAP?

Livestock owners located in the designated program areas who either own or care for a minimum of one horse and/or bovine, sheep, goats, swine, rabbits, poultry, bison, deer or animals maintained in captivity for producing fur, velvet or meat.





Municipality of French River

MINUTES OF THE SPECIAL MEETING OF COUNCIL

held in the Council Chambers
French River Municipal Complex
Wednesday, February 4, 2015 at 6pm

Members Present:

Mayor Claude Bouffard(Chair), Councillors Michel Bigras, Ronald Garbutt, Tammy Mitchell, Gisèle Pageau, Denny Sharp, Dean Wenborne

Members Excused:

Officials Present:

Mélanie Bouffard, Acting CAO/Clerk
Julie Bouthillette, Treasurer/Tax Collector
Jim Sartor, Public Works Superintendent
Kevin Benvenuti, Environmental Services Operator
Jacques Bouffard, Fire Chief
Robert Martin, Parks, Recreation & Facilities Manager
Lucie Rochon, Deputy Treasurer

Guests:

2 Guests

1. Call to order, roll call and adoption of the agenda

The Chair called the meeting to order at 6pm.

Moved By: Ron Garbutt
Seconded By: Denny Sharp

Resol. 2015- 29

BE IT RESOLVED THAT the agenda be accepted as distributed.

Carried

2. Disclosure of Pecuniary Interest

Councillor Michel Bigras declared a pecuniary interest at the remuneration portion of the Fire Department budget; his son is a volunteer Firefighter.

Councillor Tammy Mitchell declared a pecuniary interest at the remuneration portion of the Fire Department budget; her husband is a volunteer Firefighter.

3.0 Build a Budget Workshop

The Treasurer explained how the Build a Budget Workshop process was going to be developed and outlined the contents of the budget binder distributed to each Council Member. The targeted date to adopt the Budget By-law is either late April or early May.

The Treasurer presented the nondiscretionary budget items in the following budget categories:

3.1 General Government

- conference attendance, could reduce the numbers, those attending are to report upon their return, possible amendment to the policy
- potential shared services with other boards/municipalities for IT services

3.2 Protective Services

- OPP billing discussions, opportunity to bill as a levy

3.3 Transportation Services

3.4 Environmental Services

- request to review the sewage user fees
- request to look into requesting proposals for drainage superintendent
- request to review landfill fees to increase revenue for operations

The Treasurer informed that if there are categories that require immediate approval that the budget could be adopted partially.

4.0 Adjournment

Moved By: Tammy Mitchell
Seconded By: Denny Sharp

Resol. 2015- 30

BE IT RESOLVED THAT the special meeting be adjourned at 9:10 p.m.

Carried

MAYOR

CLERK



Municipality of French River

MINUTES OF THE SPECIAL MEETING OF COUNCIL

held in the Council Chambers
French River Municipal Complex
Wednesday, February 5, 2015 at 6pm

Members Present:

Mayor Claude Bouffard(Chair), Councillors Michel Bigras, Ronald Garbutt, Tammy Mitchell, Gisèle Pageau, Denny Sharp, Dean Wenborne

Members Excused:

Officials Present:

Mélanie Bouffard, Acting CAO/Clerk
Julie Bouthillette, Treasurer/Tax Collector
Brennan Kenny, Economic Development Manager
Robert Martin, Parks, Recreation & Facilities Manager
Lucie Rochon, Deputy Treasurer
Linda Keenan, Library Chief Executive Officer

Guests:

1 Guest

1. Call to order, roll call and adoption of the agenda

The Chair called the meeting to order at 6pm.

Moved By: Tammy Mitchell
Seconded By: Ron Garbutt

Resol. 2015- 31

BE IT RESOLVED THAT the agenda be accepted as distributed.

Carried

2. Disclosure of Pecuniary Interest

Councillor Michel Bigras declared a pecuniary interest at the remuneration portion of the Fire Department budget; his son is a volunteer Firefighter and at the EMS portion; he is an employee of MSDSB.

Councillor Tammy Mitchell declared a pecuniary interest at the remuneration portion of the Fire Department budget; her husband is a volunteer Firefighter.

3.0 Build a Budget Workshop Part 2

The Treasurer presented the nondiscretionary budget items in the following budget categories:

3.1 Health Services

-request to continue discussions with Ornge for helipads and look into the maintenance agreements revenues

3.2 Social Services

3.3 Recreation & Culture

3.4 Planning & Development

3.5 Human Resources - Action Report

The Treasurer presented the report found in the agenda package.

The recommendation to Council was to consider starting the CAO recruitment process, to hire a firm to assist and/or hiring a firm on a retainer for a full scope of human resources services which would include the recruitment process. A resolution will be presented at the Regular Council Meeting of February 11, 2015.

3.5.1 Delegation - Presentation by DiBrina Sure Group 2015 Human Resources Plan

Aurel Malo, Managing Partner at DiBrina Sure Human Resources Inc. gave a summary of his company and outlined the two proposals submitted to Council, one for the CAO recruitment and the other a retainer proposal for human resources services which includes the CAO recruitment.

DiBrina Sure Human Resources Inc. had come highly recommended to the Municipality and was hired to assist with the complex human resources matters. They were also recently involved in the review of all human resources policies of the Municipality.

Mr. Malo expressed that a human resources firm brings a level of expertise, knowledge and experience to an organization when recruiting the top position. The option of having a human resources firm on retainer offers a full range of services such as reviewing job descriptions, pay equity, training and revision of policies.

4.0 Adjournment

Moved By: Gisèle Pageau
Seconded By: Michel Bigras

Resol. 2015- 32

BE IT RESOLVED THAT the special meeting be adjourned at 8:50 p.m.

Carried

MAYOR

CLERK



Municipality of French River

MINUTES OF THE REGULAR MEETING OF COUNCIL

held in the Council Chambers
French River Municipal Complex
Wednesday, February 11, 2015 at 6pm

Members Present:

Mayor Claude Bouffard(Chair), Councillors Michel Bigras, Ronald Garbutt, Tammy Mitchell, Gisèle Pageau, Denny Sharp

Members Excused:

Councillor Dean Wenborne

Officials Present:

Mélanie Bouffard, Acting CAO/Clerk
Julie Bouthillette, Treasurer/Tax Collector
Brennan Kenny, Economic Development Manager
Jim Sartor, Public Works Superintendent
Robert Martin, Parks, Recreation & Facilities Manager
Michael Campbell, Municipal Law Enforcement Officer

Guests:

2 Members of public
Staff/Sgt Yves Forget, Ontario Provincial Police

1. Call to order, roll call and adoption of the agenda

The Chair called the meeting to order at 6:00 p.m.

Moved By: Michel Bigras
Seconded By: Tammy Mitchell

Resol. 2015- 33

BE IT RESOLVED THAT the agenda be approved as distributed.

Carried

2. Prayer

3. Disclosure of Pecuniary Interest

None declared.

4. Closed Session

There was no closed session.

5. Resolution to resolve into Committee

Moved By: Gisèle Pageau
Seconded By: Denny Sharp

Resol. 2015- 34

BE IT RESOLVED THAT Council now go into Council in Committee to consider delegations, reports and correspondences.

Carried

COUNCIL IN COMMITTEE

Councillor Michel Bigras chaired the Council in Committee meeting.

6. Delegations

7. Management, Committee and Board Reports

Council in Committee allowed Item 7.2 to move up in the agenda.

7.2 Ontario Provincial Police / Community Policing Advisory Committee (CPAC)

7.2.1 Presentation of the OPP's 2014-2016 Action Plan - Noëlville Detachment

The Staff/Sgt Yves Forget briefly introduced of the 2014-2016 Action Plan - Noëlville Detachment, introduced himself to the new members of Council and also outlined the mandate of the Community Policing Advisory Committee (CPAC).

There were questions relating to the new OPP Billing Model and the increase in OPP costing. Staff/Sgt Forget informed that the OPP are conducting strategic planning exercises to evaluate and analyze services and practices in order to lower the bottom line.

The next CPAC meetings will include discussions on methods to reduce costs such as introducing neighborhood watch programs and options to tap into other stake holders such as the health unit to keep the community safe, more engaged in crime prevention in order to solve issues before they become calls for service.

The new OPP Billing Model was presented and explained to the Mayor and Treasurer and was then explained at the Special Budget Meeting of February 4, 2015. However, Council agreed that further clarification is required and requested that arrangements be made to have Superintendent Rick Philbin (OPP -Municipal Policing Bureau) and Staff/Sgt Forget to present to all Councils of Sudbury East.

Council in Committee allowed Item 7.8 to move up in the agenda.

7.8 Public Works & Environmental Department

7.8.1 Public Works Superintendent's Report

The Public Works Superintendent summarized the report.

7.8.2 Public Works and Environmental Committee - Appointment of Council Members, Alternate Member and Chair and approval of the Terms of Reference

Moved By: Claude Bouffard

Resol. 2015- 35

Seconded By: Denny Sharp

BE IT RESOLVED THAT Council approves the Terms of Reference dated February 11, 2015 and appoints the following three Council Members to the Public Works and Environmental Committee:

1. Tammy Mitchell
2. Ron Garbutt
3. Dean Wenborne

AND THAT Councillor Denny Sharp be appointed as the Alternate Member.

Carried

The Committee will make a recommendation for the position of Chair at the first meeting scheduled February 18, 2015 to be approved by Council at the Regular Meeting of February 25, 2015.

7.8.3 Action Report - Creation of ad hoc committee and appointment of members to analyze waste management services and review the Waste Management Collection & Disposal Services Proposals

Moved By: Denny Sharp

Resol. 2015- 36

Seconded By: Ron Garbutt

BE IT RESOLVED THAT Council creates an ad hoc Waste Management Collection & Disposal Services Committee and appoints the following members to the Committee to analyze waste management services and review the Waste Management Collection & Disposal Services Proposals:

1. Councillor Tammy Mitchell
2. Councillor Ron Garbutt
3. Mélanie Bouffard, Acting CAO
4. Jim Sartor, Public Works Superintendent
5. Kevin Benvenuti, Environmental Services Senior Operator
6. Julie Bouthillette, CPA, CGA, Treasurer
7. Antoine C. Boucher, P. Eng, Director of Public Works and Engineering from the Municipality of East Ferris

Carried

The first meeting was scheduled February 18, 2015 at 8:30am.

7.8.4 Information Report - Process for the presentation of the Noëlville Sewage Lagoons Evaluation of Treatment Capacity and Performance Study prepared by GSS Engineering Consultants Ltd.

GSS Engineering Consultants has been invited to present the Draft Report at the February 25th Council Meeting.

7.8.5 Action Report - Landfill Environmental Assessment, 2015 work plan and budget

Moved By: Claude Bouffard
Seconded By: Denny Sharp

Resol. 2015- 37

BE IT RESOLVED THAT Council approves the capital cost of \$55,381 + HST as per the attached Work Program and Cost Estimate in order to complete the Landfill Site Environmental Assessment as scheduled for the fall of 2015.

Carried

7.1 Mayor

7.1.1 Action Report - Human Resources Services including CAO Recruitment Process

Moved By: Ron Garbutt
Seconded By: Tammy Mitchell

Resol. 2015- 38

BE IT RESOLVED THAT Council retains DiBrina Sure Group for Human Resources Services and to start the recruitment process of the CAO as per the attached proposal for an amount of \$1,300 per month plus applicable taxes.

Carried

7.1.2 Approval of attendees at the Asset Management Symposium

Moved By: Tammy Mitchell
Seconded By: Denny Sharp

Resol. 2015- 39

BE IT RESOLVED THAT Council approves the following attendees at the Asset Management Symposium held in Markham on March 24-25, 2015 at an approximate cost of \$1,200 each:

Councillor Tammy Mitchell
Mayor Claude Bouffard
Julie Bouthillette, Treasurer

Carried

7.3 CAO/Clerk Department

7.3.1 Acting CAO/Clerk Report

CAO/Clerk summarized written report.

7.3.2 Action Report - Conveyance of a portion of land to Municipality for road purposes

Moved By: Denny Sharp
Seconded By: Claude Bouffard

Resol. 2015- 40

BE IT RESOLVED THAT Council authorizes the Mayor and Clerk to sign the Acknowledgement & Direction for the conveyance of Part 3 of Reference Plan 53R20389 (Bear Lake Road) from Robert and Rae-Anne Timony to the Municipality of French River for road purposes.

Carried

7.4 Finance Department

7.4.1 Treasurer's Report

The Treasurer summarized the written report and reported that the total disbursements for the months of November and December 2014 were in the amount of \$727,138.36 and \$695,091.40 respectively.

7.4.2 Information Report - Operational Review and Long-Term Financial Plan

The Treasurer summarized the written report.

The Terms of Reference to determine the scope of work will be considered at the Regular Meeting of February 25, 2015.

The Acting CAO & the Treasurer will approach the Sudbury East Municipalities to initiate discussions relating to consider shared services opportunities.

7.5 Building Controls / Municipal Law Enforcement Department

7.5.1 Chief Building Officer's Report

7.5.2 Action Report - Animal Control/Impounding of dogs

Moved By: Denny Sharp
Seconded By: Gisèle Pageau

Resol. 2015- 41

BE IT RESOLVED THAT Council directs staff to proceed with negotiations with the Municipality of St.-Charles animal control for the use of their services in impounding dogs captured within the Municipality of French River.

Carried

7.6 Parks, Recreation & Facilities Department

7.6.1 Parks, Recreation & Facilities Manager's Report

The Parks, Recreation & Facilities Manager summarized the report.

7.6.2 Action Report - Junior A Hockey Team

The Parks, Recreation & Facilities Manager summarized the report.

Moved By: Claude Bouffard

Resol. 2015- 42

Seconded By: Denny Sharp

BE IT RESOLVED THAT Council directs staff to proceed with negotiations with the Junior A Hockey Team in question by providing them with a Letter of Interest to commit to negotiations and to invite them to make a presentation to Council at a public meeting.

Carried

7.6.3 Action Report - Sliding Hill

The Parks, Recreation & Facilities Manager summarized the report.

Moved By: Denny Sharp

Resol. 2015- 43

Seconded By: Gisèle Pageau

BE IT RESOLVED THAT Council approves to designate the sliding hill at the Alban Community Centre as an Unsupervised Sliding Hill as per Option 4 outlined in the Report dated February 11, 2015.

Carried

7.7 Economic Development Department

7.7.1 Economic Development Manager's Report

The Economic Development Manager summarized the report.

7.7.2 Economic Development Committee - Appointment of the Chair and an Alternate Council Member and approval of revised Terms of Reference (schedule of meetings)

Moved By: Denny Sharp

Resol. 2015- 44

Seconded By: Claude Bouffard

BE IT RESOLVED THAT Council appoints Councillor Denny Sharp as Chair and Mayor Claude Bouffard as the Alternate Council Member to the Economic Development Committee and approves that the Terms of Reference be amended to reflect the schedule of meetings on the First Wednesday of the month.

Carried

7.9 Manitoulin-Sudbury District Services Board

7.9.1 Report to Council prepared by Councillor Dean Wenborne

The report was included in the agenda package.

7.10 French River Public Library Board

7.11 Fire Department

8. Correspondence for Council's Consideration

8.1 Grants and Subsidy Application

Moved By: Gisèle Pageau

Resol. 2015- 45

Seconded By: Tammy Mitchell

BE IT RESOLVED THAT Council approves the Grant & Subsidy Application for a rebate of \$200 from the hall rental fee at the Alban Community Centre received from the Chevalier de Colomb, Conseil 10585 (Alban) for their Annual Fishing Derby being held on March 7, 2015.

Carried

9. Verbal Motion to return into the Regular Meeting

Moved by: Gisèle Pageau

Resol. 2015- 46

THAT the Committee rise and report.

REGULAR MEETING

10. Resolution adopting proceedings from Council in Committee

Moved By: Michel Bigras
Seconded By: Gisèle Pageau

Resol. 2015- 47

BE IT RESOLVED THAT the actions taken in Council in Committee in considering delegations, reports and correspondence be confirmed by this Council.

Carried

11. CONSENT AGENDA

The following motion was presented to adopt the items contained in the Consent Agenda:

Moved By: Denny Sharp
Seconded By: Ron Garbutt

Resol. 2015- 48

BE IT RESOLVED THAT Council approves the Items of the Consent Agenda under Sections 11.1, 11.4 and receives the Items under Sections 11.2, 11.3.

Carried

Items 11.4.3 was taken out of the Consent Agenda to allow debate.

11.1 Adoption of Minutes

Moved By: Denny Sharp
Seconded By: Ron Garbutt

Resol. 2015- 49

BE IT RESOLVED THAT Council adopts the following minutes as presented:

Regular Council Meeting held January 21, 2015

Carried

11.2 Minutes Received

Moved By: Denny Sharp
Seconded By: Ron Garbutt

Resol. 2015- 50

BE IT RESOLVED THAT Council receives the following minutes as presented:

Sudbury East Planning Board held October 9, 2015

Carried

11.3 Correspondence for Council's Information

11.4 By-laws

The following By-laws were read and adopted:

11.4.1 Rural Economic Development Program (RED Program)

Moved By: Denny Sharp
Seconded By: Ron Garbutt

Resol. 2015- 51

BE IT RESOLVED THAT By-law 2015-05, being a by-law to authorize an Agreement with the Ministry of Agriculture, Food and Rural Affairs for funds under the Rural Economic Development Program (RED Program) to assist in carrying out the French River Business Development Program be read a first, second and third time and finally passed.

Carried

11.4.2 Debenture By-law

Moved By: Denny Sharp
Seconded By: Ron Garbutt

Resol. 2015- 52

BE IT RESOLVED THAT By-law 2015-06, being a by-law to authorize the borrowing upon serial debentures in the principal amount of \$300,000 towards the cost of the replenishing cash reserves from purchasing of vehicle and replenish cash flow from the purchase of grader be read a first, second and third time and finally passed.

Carried

Item 11.4.3 was separated from the Consent Agenda to allow debate.

11.4.4 Confirmation By-law

Moved By: Denny Sharp
Seconded By: Ron Garbutt

Resol. 2015- 53

BE IT RESOLVED THAT By-law 2015-08, being a by-law to confirm the proceedings of the Council of the Corporation of the Municipality of French River at a meeting held on February 11, 2015 be read a first, second and third time and finally passed.

Carried

Items separated from the Consent Agenda to allow debate

11.4.3 Agreement with Teranorth Construction

Moved By: Denny Sharp
Seconded By: Tammy Mitchell

Resol. 2015- 54

BE IT RESOLVED THAT By-law 2015-07, being a by-law to authorize an Agreement with Teranorth Construction for the disposal of soils and contaminated soils at the Landfill Site be read a first, second and third time and finally passed.

Carried

12. ADDENDUM (if required and by resolution)

13. NOTICES OF MOTION

13.1 Recruitment of a Chief Administrative Officer (CAO), Motion submitted by Councillor Michel Bigras

Moved By: Michel Bigras

WHEREAS the CAO acts as the liaison for both Council and staff; and

WHEREAS the Municipality of French River currently has several projects of major importance that require immediate attention and expertise;

THEREFORE BE IT RESOLVED THAT Council directs staff to bring forward a report, including options for CAO recruitment, and an updated job description for approval by the February 25, 2015 Council meeting; and

FURTHER BE IT RESOLVED THAT Council form a hiring committee composed of the following members:

The Motion was withdrawn by Mover Councillor Michel Bigras.

14. ANNOUNCEMENTS AND INQUIRIES

15. ADJOURNMENT

Moved By: Michel Bigras
Seconded By: Tammy Mitchell

Resol. 2015- 55

BE IT RESOLVED THAT the meeting be adjourned at 8:32 p.m.

Carried

MAYOR

CLERK

**SUDBURY EAST PLANNING BOARD
MINUTES
Thursday, January 8, 2015 at 5:30 p.m.
Sudbury East Planning Board Office
5 Dyke Street, Warren, Ontario**

MEMBERS PRESENT: Michel Bigras, Greg Hunt, Heide Ralph, Ginny Rook, Paul Schoppmann, Denny Sharp, Jim Stankovich, Ned Whynott, Nancy Wirtz

MEMBERS ABSENT:

OFFICIALS PRESENT: Melissa Riou, Director of Planning/Secretary-Treasurer

Karen Beaudette, Administrative Assistant

PUBLIC PRESENT: Claude Bouffard, Carol Lemmon, Rollande McDonald, Theresa McDonald, William McDonald, Tammy Mitchell, Perry Middaugh, Monique Pilon, Steve Saloin

1. MEETING CALLED TO ORDER

Vice-Chairperson called the meeting to order at 5:30 p.m.

2. ADOPTION OF THE AGENDA

Resolution: 15-001

BE IT RESOLVED THAT the agenda for the Sudbury East Planning Board regular meeting of January 8th, 2015, be adopted as distributed and amended.

MOVED BY: Michel Bigras

SECONDED BY: Nancy Wirtz
Carried.

3. DISCLOSURE OF PECUNIARY INTEREST AND GENERAL NATURE THEREOF

No Disclosure of Pecuniary Interest.

4. ELECTION

Resolution 15-002

BE IT RESOLVED THAT Melissa Riou be appointed chairperson for the purpose of the ensuing elections.

MOVED BY: Ginny Rook

SECONDED BY: Heide Ralph
Carried.

Resolution 15-003

BE IT RESOLVED THAT nominations for the position of Chairperson of the Sudbury East Planning Board be opened.

MOVED BY: Ginny Rook
SECONDED BY: Jim Stankovich
Carried

Michel Bigras	Nominated by: Denny Sharp
	Seconded by: Jim Stankovich
Paul Schoppmann:	Nominated by: Heide Ralph
	Seconded by: Ginny Rook

Resolution 15-004

BE IT RESOLVED THAT nominations for the position of Chairperson of the Sudbury East Planning Board be closed.

MOVED BY: Michel Bigras
SECONDED BY: Greg Hunt
Carried

Paul Schoppmann declined the nomination for the position of Chairperson.

Michel Bigras accepted the nomination for the position of Chairperson of the Sudbury East Planning Board for the year 2015.

Resolution 15-005

BE IT RESOLVED THAT nominations for the position of Vice-Chairperson of the Sudbury East Planning Board be opened.

MOVED BY: Jim Stankovich
SECONDED BY: Ginny Rook
Carried

Paul Schoppmann:	Nominated by: Jim Stankovich
	Seconded by: Michel Bigras

Resolution 15-006

BE IT RESOLVED THAT nominations for the position of Vice-Chairperson of the Sudbury East Planning Board be closed.

MOVED BY: Denny Sharp
SECONDED BY: Ned Whynott
Carried

Paul Schoppmann accepted the nomination for the position of the Vice-Chairperson of the Sudbury East Planning Board for the year 2015.

Resolution 15-007

BE IT RESOLVED THAT the Sudbury East Planning Board confer signing authority to Michel Bigras, Chairperson, or Paul Schoppmann, Vice-Chairperson and Melissa Riou, Secretary-Treasurer, in regards to all banking matters pertaining to the Planning Board's General Account.

MOVED BY: Jim Stankovich

SECONDED BY: Denny Sharp
Carried

5. ADOPTION OF THE MINUTES

a) Sudbury East Planning Board - Regular meeting of October 9th, 2014.

Resolution: 15-008

BE IT RESOLVED THAT the minutes of the Sudbury East Planning Board's regular meeting of October 9th, 2014 be adopted as distributed.

MOVED BY: Jim Stankovich

SECONDED BY: Nancy Wirtz
Carried.

6. PRESENTATIONS/DELEGATIONS

No Presentations or Delegations

7. ZONING CONFORMITY PERMITS

a) Zoning Conformity Permits for the fourth quarter of 2014 were presented to the Board.

8. CONSENT APPLICATIONS

The Chair advised that a Consent Application be analyzed and discussed before the Planning Board decides whether or not to grant Provisional Consent. Also that the analysis and discussion of a Consent Application serves two purposes: first, to present to the Planning Board and the public the details and background to a proposed Consent; and second, to receive comments from the public and agencies before a Planning Board decision is made.

The Director of Planning advised that Notice of Application was posted in the municipal office and was sent by First Class Mail to the assessed owners within 120 metres of the properties subject to the proposed Consent, and to those persons and agencies likely to have an interest in the application. The Notice was sent on December 19th (B/42/14/MW – Diane Best and Wayne Best) being over fourteen (14) days prior to this evening's meeting. Included with each Notice was an explanation of the purpose and effect of the proposed Consent and a key map showing the location of the property. The circulations were provided in accordance with the provisions of The Planning Act, R.S.O. 1990, Chapter P.13.

The Director of Planning advised that Notice of Application was posted in the municipal office and was sent by First Class Mail to the assessed owners within 60 metres of the properties subject to the proposed Consent, and to those persons and agencies likely to have an interest in the application. Notices were sent on December 15th, 2014 (B/43-46/14/MW – Patrick

McDonald and William McDonald), (B47- 48/14/BRW – Jeffrey Norris & Robert and Pamela Kutchaw), (B/49-51/14/SCR – Kenneth Flinn) and December 17th, 2014 (B/52-53/14/MW – Monique Pilon, John Pilon, Rollande Pilon and Carole Cousineau) being over fourteen (14) days prior to this evening's meeting. Included with each Notice was an explanation of the purpose and effect of the proposed Consent and a key map showing the location of the property. The circulations were provided in accordance with the provisions of The Planning Act, R.S.O. 1990, Chapter P.13.

a) B/42/14/MW – Diane Best and Wayne Best

Perry Middaugh, agent, was present for questions or comments from the Board.

The Director of Planning summarized the application. The subject property is located on McKerral Road, east of the Village of Markstay in the Township of Hagar. The application proposes to create one (1) rural residential lot on approximately 0.8 hectares with 144 metres of frontage. The proposed retained lands are to be approximately 56.7 ha in area with a lot frontage of 160 metres and contains an existing dwelling and accessory structures.

With respect to Official Plan policies, no constraints were identified and with respect to the criteria for creation of new lots in section 4.5.1 – the severed and retained lots are of adequate size for their respective zones and the applicant has provided the required documentation to demonstrate site suitability, reasonable expectation of potable water and capacity for hauled sewage.

With respect to zoning, the proposed retained lands will remain under the current rural zoning and the proposed severed lands are proposed to be rezoned to residential rural - that application will be considered by Council for the Municipality of Markstay-Warren at its meeting of January 19th.

With respect to agency and public comments – the Sudbury and District Health Unit provided supportive comments. Hydro One had no comments and no other comments or concerns were received to date.

The Board had no questions regarding the application.

Resolution: 15-009

BE IT RESOLVED THAT Consent application B/42/14/MW submitted by Diane Best and Wayne Best be recommended for approval as per the report prepared by the Board's Director of Planning.

MOVED BY: Jim Stankovich

SECONDED BY: Paul Schoppmann

Carried.

The Chair advised that there is a 20 day appeal period during which time any person or public body may, not later than 20 days after the giving of notice under Section 53(17) of the Planning Act, R.S.O. 1990, Chapter P.13 is completed, appeal the decision or any condition imposed by

the Planning Board or appeal both the decision and any condition to the Ontario Municipal Board by filing with the Secretary-Treasurer a notice of appeal setting out the reasons for the appeal, accompanied by the fee prescribed under the Ontario Municipal Board Act. During this appeal period, no building permit may be issued or other work commenced.

b) B/43-46/14/MW – Patrick McDonald and William McDonald

Rollande McDonald, Theresa McDonald and William McDonald, owners, were present for questions or comments from the Board.

The Director of Planning summarized the application. The subject property is located in the Village of Markstay on the North side of Pioneer Street and west of Main Street. The application proposes to sever two (2) lots from the subject lands to create two new development lots on Main Street north, each with an approximate area of 0.14 ha and frontages of 30.5 metres – as well as two (2) lot additions, each with the same frontage and area as the proposed vacant lots – but are to be added to adjacent lots as shown on the FRI Imagery. Both lots to be enlarged appear to use all or part of the lands proposed to be added to their lots already.

With respect to Official Plan policies, Village lands are to be a primary focus for residential development and is consistent with the lot creation policies of the Plan as well. With respect to potential future development of the remaining lands, there is sufficient width for future road connections remaining from both Main Street North and Pioneer Street as well as Spruce Street. It is likely that future development of the lands will proceed by way of plan of subdivision.

With respect to zoning, each of the proposed lots are already zoned R1 and meet the minimum requirements of such zone as per the zoning by-law for the Municipality of Markstay-Warren.

With respect to agency review, the CAO/Clerk confirmed through consultation with the Drainage Superintendent that the location is at a low risk of flooding and the municipality does not have any concern with respect to flooding at this location.

The Sudbury & District Health Unit concluded that the lots have limited area to support a class 4 septic system, but are still capable for development. Our office had discussions with the applicants about these comments, but they did not wish to increase the size of the proposed lots.

Union gas had no comments. No other comments or concerns were received as of today.

No comments or concerns were received from the public.

Member Schoppmann expressed concerns regarding the comments from the Sudbury District Health Unit and enquired if a condition could be applied to the Provisional Consent to limit the liability of the Planning Board if the lots had new ownership. The Director of Planning stated that a note could be included in the Consent In Principle Conditions. Member Schoppmann asked if the Planning Board would still be open to liability if a note was added. The Director of Planning said that a condition would be stronger than a note.

SECONDED BY: Nancy Wirtz
Carried.

The Chair advised that there is a 20 day appeal period during which time any person or public body may, not later than 20 days after the giving of notice under Section 53(17) of the Planning Act, R.S.O. 1990, Chapter P.13 is completed, appeal the decision or any condition imposed by the Planning Board or appeal both the decision and any condition to the Ontario Municipal Board by filing with the Secretary-Treasurer a notice of appeal setting out the reasons for the appeal, accompanied by the fee prescribed under the Ontario Municipal Board Act. During this appeal period, no building permit may be issued or other work commenced.

- d) B/52-53/14/MW– Monique Pilon, John Pilon, Rollande Pilon and Carole Cousineau

Monique Pilon, owner, was present for questions or comments from the Board.

The Director of Planning summarized the application. The subject property is located on McNabb Road in the Township of Loughrin, in the Municipality of Markstay-Warren. The application proposes to create two (2) rural lots, each of the lots (including the retained) will have an approximate area of 11.5 hectares and frontages of 266 metres. The applicants have indicated that the lots will be used for recreational purposes (e.g. hunt camp) – the retained lot did contain a dwelling, which burnt down a few years ago.

With respect to Official Plan criteria – though a class 6 road – the municipality indicates that it is a year round maintained road. At present hydro only extends to the location of the former dwelling, though the intent is to use the lots for recreational purposes – should they choose to develop the lots for residential purposes in the future hydro extension would be required. It is recommended that a condition be added requiring a note be registered on title indicating the cost of the hydro extension will be borne by the property owner.

With respect to zoning, each of the proposed lots will continue to meet the requirements of the current RU zone.

With respect to agency review – as previously noted – municipal staff indicate no concerns and that it is a year-round maintained road. The Sudbury and District Health Unit concluded the lots are capable for development. No other comments or concerns were received through agency circulation or from the public.

The Board had no questions regarding the application.

Resolution: 15-013

BE IT RESOLVED THAT Consent application B/52-53/14/MW submitted by Monique Pilon, John Pilon, Rollande Pilon and Carole Cousineau be recommended for approval as per the report prepared by the Board's Director of Planning.

MOVED BY: Jim Stankovich
SECONDED BY: Heide Ralph
Carried.

The Chair advised that there is a 20 day appeal period during which time any person or public body may, not later than 20 days after the giving of notice under Section 53(17) of the Planning Act, R.S.O. 1990, Chapter P.13 is completed, appeal the decision or any condition imposed by the Planning Board or appeal both the decision and any condition to the Ontario Municipal Board by filing with the Secretary-Treasurer a notice of appeal setting out the reasons for the appeal, accompanied by the fee prescribed under the Ontario Municipal Board Act. During this appeal period, no building permit may be issued or other work commenced.

9- NEW BUSINESS

a) Land Use Complaint (Unincorporated Township of Burwash)

The Director of Planning provided a brief update regarding a land use complaint on Nepewassi Lake. The complainant has called the Planning Board expressing concern that the complaint is not being resolved in a timely manner. A letter has been sent to the property owner in question and communicated to the Ministry of Natural Resources and the Sudbury District Health Unit. A site inspection will be done in conjunction with the Sudbury District Health Unit in the spring after the ice has melted. The owner of the property has called in response to the letter. The owner is in Florida and will pursue the proper permits with both the Planning Board and the Sudbury District Health unit in the spring.

Member Ralph asked about the nature of the complaint. The Director of Planning stated that there were several areas of concern; building without a zoning conformity permit, encroaching on Crown land and an unapproved sewage disposal.

b) Planner Conflict of Interest (Potential Application)

This matter was presented to the Board for information and discussion. The Director of Planning informed the board that there will be a conflict of interest for a potential application being submitted to the Planning Board. The potential application is for a property on Ashagami Lake in which the Director of Planning has a personal interest. The Director of Planning has requested and received quotes from three consultants. Initially, the applicants were looking at a more complex application but have since modified their proposal. The Director of Planning has determined that the amount received for the application fee will likely cover the cost of a consultant.

Member Schoppmann asked if the application was in the jurisdiction of the City of Sudbury. The Director of Planning said that it was not. Member Schoppmann asked whether the City of Greater Sudbury could process the applications since it is partially in their jurisdiction. The Director of Planning said that their employment contract would not allow that.

Member Ralph asked if the Ministry of Municipal Affairs and Housing would be able to handle the application. The Director of Planning said that they would not.

Chair Bigras asked if any motion would be required. The Director of Planning stated that a motion would not be required and referred to the Procurement By-law.

10. NOTICES OF MOTION RECEIVED BY THE SECRETARY-TREASURER PRIOR TO THE CLOSING OF THE MEETING

There were no notices of motion received by the Secretary-Treasurer prior to the closing of the meeting.

11. PAYMENT OF VOUCHERS

a) October – November – December 2014

Resolution: 15-014

BE IT RESOLVED THAT the statement of disbursements for the month of October 2014 in the amount of \$19,325.84, November 2014 in the amount of \$15,857.54 and December 2014 in the amount of \$11,604.35 to be distributed and is hereby approved for payment.

MOVED BY: Jim Stankovich

SECONDED BY: Paul Schoppmann

Carried.

12. ADJOURNMENT

Resolution: 15-015

BE IT RESOLVED THAT the Meeting be adjourned at 6:13 P.M.

AND THAT the next regular meeting be held on February 12th, at 5:30 P.M. at the Sudbury East Planning Board Office in Warren.

MOVED BY: Jim Stankovich

SECONDED BY: Greg Hunt

Carried.



CHAIR



SECRETARY-TREASURER

FRENCH RIVER PUBLIC LIBRARY

MINUTES

December 8, 2014

Noelville Branch

MEMBERS PRESENT: Suzanne Bisailon
Liliane Lamothe
Suzanne Guilbeault
Angela Williams
Shelley Duquette-Lafortune

EXCUSED: Denny Sharp

STAFF Linda Keenan - CEO

1. Call to order

Meeting was called to order 4:19 pm and Chaired by Chairperson Susanne Bisailon.

BE IT RESOLVED THAT: the Board wishes to call this meeting to order at 4:19 pm this evening.

Carried

Moved by: Angela Williams

Resol 14-079

Seconded by: Liliane Lamothe

2. Disclosure of Pecuniary Interest

None.

3. Agenda

As presented.

4. Minutes

As presented.

5. Financial Reports

As discussed and presented

BE IT RESOLVED THAT: the agenda of December 2014, minutes of November 2014 be accepted as presented and that the financial reports for October be accepted as presented and discussed.

Carried

Moved by: Liliane Lamothe

Resol 14-080

Seconded by: Angela Williams

6. Chairperson Report

Gave a verbal & written report.

7. Councillor's Report

No report

8. CEO's Report

Gave a verbal and written report.

BE IT RESOLVED THAT: we accept the Chairperson's verbal and written report as well as the CEO's verbal and written report for the month of November.

Carried

Moved by: Angela Williams

Resol 14-081

Seconded by: Liliane Lamothe

9. Correspondence

9.1 Copies of the circulation as well as walk-in statistics for November 2014 were sent to all members by email.

9.2 Copies of the survey letter from the Municipality and article on public libraries were given at meeting to all members present.

9.1 BE IT RESOLVED THAT: Board members have received copies of the circulation as well as the walk-in statistics for the month of November 2014 by email.

Carried

Moved by: Shelley Duquette-Lafortune

Resol 14-082

Seconded by: Angela Williams

10. New Business

10.1 Strategic Plan 2015-2018

The Board and CEO discussed recommendation by OLSN representative Steven Kraus on the Strategic Plan document. The Board wishes to have the document presented formally to the Municipal Council and Public.

10.1 BE IT RESOLVED THAT: with editing and approval from the Ontario Library Service North, the Board approves the French River Public Library 2015-2018 Strategic Plan. The Board gives direction to the CEO to present and distribute the Strategic Plan to the Municipality and Community

Carried

Moved by: Suzanne Guilbeault

Resol 14-083

Seconded by: Liliane Lamothe

10.2 Human Resource Policy

The Board and CEO discussed the Human Resource document and have made some much needed revisions.

10.2 BE IT RESOLVED THAT: the Board approves the changes made to the Human Resource Policy. All changes will be effective January 1, 2015. The Board gives direction to CEO to distribute a copy as well as discuss changes with all staff.

Carried

Moved by: Shelley Duquette-Lafortune

Resol 14-084

Seconded by: Liliane Lamothe

11. Announcements and inquiries (Board members and public) Annonces et questions (par les membres du CA et le publique.)

12. Closed meeting

12.1 BE IT RESOLVED THAT: the Board recommends a closed session be held at 5:57 pm this evening to discuss "Under the By-law section 18-1" "Matters that should be dealt with in the absence of the public or a staff member," with respect to employees.

Carried

Moved by: Angela Williams

Resol 14-085

Seconded by: Liliane Lamothe

12.1 BE IT RESOLVED THAT: the Board wishes reconvening the regular meeting at 6 pm

Carried

Moved by: Angela Williams

Resol 14-086

Seconded by: Liliane Lamothe

13. Next Board Meeting

BE IT RESOLVED THAT: the next Board meeting will be held on Tuesday, January 20, 2015 at 5 pm in the Noelville Branch and that the meeting be adjourned at **6:03** pm this evening.

Carried

Moved by: Liliane Lamothe

Resol 14-087

Seconded by: Angela Williams

Chairperson

Secretary

December 15, 2014

To: Head of Municipal Hazardous Waste Management
Association of Municipalities of Ontario
Regional Public Works Commissioners of Ontario
Municipal Waste Association
MHSW Steering Committee

Subject: 2015 Municipal Amendment Agreement

Attached you will find a copy of the Amended Municipal Agreement for 2015. Your immediate attention to this matter is required.

In anticipation of Industry Stewardship Plan(s) being approved, Stewardship Ontario negotiated with Municipal Association representatives changes to the Municipal Agreement that allow the Municipal Agreement to continue in the event an ISP is approved. These changes include an explicit financial carve out for the payment of MHSW services for material(s) managed by an Industry Stewardship Organization, and to ensure that title for such materials would not transfer to Stewardship Ontario.

On December 10, 2014 the Waste Diversion Ontario Board (WDO) approved the Industry Stewardship Plan proposed by Product Care Association (Product Care) for Paints and Coatings. Product Care will assume responsibility for the management of Paints and Coatings in Ontario. WDO went on to state "The new program will take effect no sooner than June 2015 to allow WDO, Stewardship Ontario, Product Care and municipalities the time needed to transition from the current MHSW Program (Orange Drop) operated by Stewardship Ontario to the new program operated by Product Care."

Stewardship Ontario is working with stakeholders to ensure a seamless transition from the current SO program for paints and coatings to Product Care, with no interruption to service for Municipal depots or Municipal events. Stewardship Ontario requires the amended agreements to be signed and returned no later than 90 days prior to the effective date of the ISP. Therefore, given the potential for a June 1st 2015 start date, the 2015 amended municipal agreement must be signed and returned to Stewardship Ontario no later than March 1, 2015. This will help facilitate the transition process for all parties.

For information regarding the Paints and Coatings Industry Stewardship Plan, you can go to www.wdo.ca

Regards,

Patrick Chauvet
Director of Operations – Blue Box and MHSW
pchauvet@stewardshipontario.ca

THE CORPORATION OF THE MUNICIPALITY OF FRENCH RIVER

BY-LAW 2015-09

BEING A BY-LAW TO AMEND BY-LAW 2011-38 A NEW MUNICIPAL HAZARDOUS OR SPECIAL WASTE SERVICES AGREEMENT WITH STEWARDSHIP ONTARIO

WHEREAS the Municipality of French River and Stewardship Ontario entered into an agreement concerning municipal hazardous or special wastes dated July 1, 2011, including any previous amendment made by the parties (“the Agreement”); and

WHEREAS the parties wish to make certain amendments to the Agreement as set out herein.

NOW THEREFORE THE COUNCIL OF THE CORPORATION OF THE MUNICIPALITY OF FRENCH RIVER ENACTS AS FOLLOWS:

- 1) That the execution of the Amending Agreement be authorized and hereby effective January 1, 2015.
- 2) The attached Amending Agreement shall form part of this By-law.
- 3) Any section marked as “Intentionally Deleted” in the Agreement remains “Intentionally Deleted” and is not replaced by or amended anything in Schedule “A”
- 4) All other provisions of the Agreement remain un-amended and in full force and effect.
- 4) This By-law shall come into force and take effect upon third and final reading.

**READ A FIRST, SECOND AND THIRD TIME AND FINALLY PASSED
THIS 25th DAY OF FEBRUARY, 2015**

MAYOR

CLERK

THE CORPORATION OF THE MUNICIPALITY OF FRENCH RIVER

BY-LAW 2015-10

BEING A BY-LAW TO CONFIRM THE PROCEEDINGS OF
THE COUNCIL OF THE CORPORATION OF THE MUNICIPALITY OF FRENCH RIVER
AT A MEETING HELD THIS 25TH DAY OF FEBRUARY 2015

WHEREAS pursuant to Section 5(1) of the Municipal Act, 2001, S.O. 2001, c.25 as amended to October 22, 2008, the powers of a municipality shall be exercised by its Council;

AND WHEREAS pursuant to Section 5(3) of the Municipal Act, 2001, S.O. 2001, c.25 as amended to October 22, 2008, a Municipal power, including a municipality's capacity, rights, powers and privileges under Section 9 shall be exercised by by-law unless the municipality is specifically authorized to do otherwise;

AND WHEREAS it is deemed expedient that proceedings of the Council of the Corporation of the Municipality of French River as herein set forth be confirmed and adopted by by-law;

NOW THEREFORE THE COUNCIL OF THE CORPORATION OF THE MUNICIPALITY OF FRENCH RIVER ENACTS AS FOLLOWS:

1. The actions of the Council of the Corporation of the Municipality of French River at the meeting held on this 25th day of February 2015 in respect of each motion and resolution passed and other action taken by the Council of the Corporation of the Municipality of French River at this meeting is hereby adopted and confirmed as if all such proceedings were expressly embodied in this by-law.
2. The Mayor and proper officials of the Corporation of the Municipality of French River are hereby authorized and directed to do all things necessary to give effect to the actions of the Council of the Corporation of the Municipality of French River referred to in the preceding section hereof.
3. The Mayor and Clerk are authorized and directed to execute all documents necessary in that behalf and to affix the Seal of the Corporation of the Municipality of French River.
4. Section 1 does not apply to any action or matter that is required by law to be done by resolution.
5. Section 1 does not apply to any matter to which Ontario Municipal Board approval is required until such approval is obtained but Section 2 applies for the purpose of obtaining such approval.
6. This by-law shall come into force and take effect on the day it is passed.

**READ A FIRST, SECOND AND THIRD TIME AND FINALLY PASSED
THIS 25TH DAY OF FEBRUARY 2015.**

MAYOR

CLERK