



Municipality of French River

AGENDA **REGULAR MEETING OF COUNCIL** held in the Council Chambers French River Municipal Complex Wednesday, October 15, 2014 at 7:00 p.m.

1.0 CALL TO ORDER, ROLL CALL AND ADOPTION OF THE AGENDA

2.0 PRAYER

3.0 DISCLOSURE OF PECUNIARY INTEREST

4.0 DELEGATIONS

- 4.1** French River Community Garden, Rivière des Français: Village ami des aînés, amis de tous **p. 7**
Request to establish on Municipal Complex property

5.0 MANAGEMENT AND COMMITTEE REPORTS

5.1 Mayor's Report

- 5.1.1** Announcement of the 2014 CP Holiday Train - Sunday, November 30 at 7:30pm

5.2 CAO/Clerk's Report **p. 9**

- 5.2.1** Presentation to Brennan Kenny - Certificate in Economic Development from the University of Waterloo
- 5.2.2** Resolution - Application to the Ontario Trillium Foundation - French River Cultural Industries Council * **p. 11**
- 5.2.3** Resolution - Application to the Ontario Trillium Foundation - Municipality of French River *
- 5.2.4** Resolution - Pedestrian Safety Review by the Ministry of Transportation **p. 13**

5.3 Treasurer's Report **p. 31**

5.4 Economic Development Committee - Chair Councillor Mike Bouffard

5.5 Environmental Advisory Committee - Chair Councillor Garbutt

5.6 Finance and Administration Committee - Chair Councillor Bigras

- 5.6.1** Resolution - Property Tax Changes **p. 33**
- 5.6.2** Resolution - Lease Renewal Committee - expand mandate to include negotiations with Sudbury East Seniors Support and the French River Quilters

5.7 Public Works Committee - Chair Councillor Martin-Cross

5.7.1 Resolution - Award Ditching Contract

5.7.2 Resolution - Establish a permanent parking prohibition on the south side of St. Christophe Street and direct staff to pursue a study for a four way stop at the intersection of St. Christophe and St. Antoine Streets

5.8 Manitoulin-Sudbury District Services Board - Councillor Martin-Cross

5.8.1 2014 Second Quarter Activity Report [p. 34](#)

5.8.2 2014 Second Quarter Financial Report [p. 42](#)

5.9 Ontario Provincial Police - Monthly Municipal Policing Report *

6.0 CONSENT AGENDA - Resolution to Approve Items 6.1, 6.3, 6.5 and Receive Items 6.2, 6.4

(For the purpose of convenience and for expediting the meeting, matters of repetitive or routine nature are included in the Consent Agenda and are voted on collectively. A Member of Council can request an Item to be singled out from the Consent Agenda to allow debate while all other Items remaining are voted on collectively. Each Item contained in the Consent Agenda is recorded separately in the minutes of the meeting.)

6.1 Adoption of Minutes by Resolution

6.1.1 Special Meeting of Council held September 29, 2014 [p. 44](#)

6.1.2 Regular Council Meeting held September 24, 2014 [p. 46](#)

6.2 Minutes Received by Resolution

6.2.1 Finance & Administration Committee held October 8, 2014 [p. 54](#)

6.2.2 Public Works Committee held October 8, 2014 [p. 57](#)

6.2.3 Sudbury & District Board of Health held September 18, 2014 [p. 60](#)

6.2.4 Manitoulin-Sudbury DSB held September 25, 2014 [p. 67](#)

6.2.5 Sudbury East Planning Board held September 11, 2014 [p. 75](#)

6.3 Award of Tenders, Request for Proposals and Funding Matters by Resolution

6.4 Correspondence for Council's Information Received by Resolution

6.4.1 2015 Municipal Policing Billing Statement - OPP [p. 85](#)

6.5 Adoption of By-laws by Resolution

6.5.1 2014-39 Load Restriction on Municipal Bridges [p. 106](#)

6.5.2 2014-40 Confirmation By-law [p. 107](#)

7.0 CORRESPONDENCE FOR COUNCIL'S CONSIDERATION

- 7.1** Resolution - Grants and Subsidy Application from French River Children's Christmas Party [p.108](#)
for a hall rental fee rebate for annual Christmas party on November 29
- 7.2** Resolution - Letter of support and partnership for the proposed French River Community [p.109](#)
Garden, *Rivière des Français: Village ami des aînés, amis de tous* project

8.0 ADDENDUM (if required and by resolution)

9.0 NOTICES OF MOTION

10.0 ANNOUNCEMENTS AND INQUIRIES (from Mayor, Council Members and Public)

(This section of the Agenda is to allow Members of the Public and Members of Council to make brief verbal announcements and inquiries with the permission of the Chair (i.e.: conference attendance, meeting report, community event announcement). Inquiries shall deal with items pertaining to the current Agenda for the purpose of clarification only, and shall not be used to table new items that require Council's/Committee's consideration.)

11.0 CLOSED SESSION - section 239 (2) (e) "litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board" with respect to ongoing litigation

12.0 ADJOURNMENT



Municipalité de la Rivière des Français

ORDRE DU JOUR **RÉUNION RÉGULIÈRE DU CONSEIL** qui aura lieu dans la salle du conseil Complexe municipal de la Rivière des Français Mercredi le 15 octobre 2014 à 19h00

1.0 APPEL À L'ORDRE, PRÉSENCE ET L'ADOPTION DE L'ORDRE DU JOUR

2.0 PRIERE

3.0 RÉVÉLATIONS D'INTÉRÊT PÉCUNIAIRE

4.0 DÉLÉGATIONS

- 4.1** Jardin communautaire de la Rivière des Français
Demande d'établir le jardin sur le terrain du complexe municipale

5.0 RAPPORTS DE LA DIRECTION ET DES COMITÉS

5.1 Rapports du maire

- 5.1.1** Annonce du train de Noël le dimanche, le 30 novembre à 19h30

5.2 Rapports du directeur administratif/greffier

- 5.2.1** Présentation à Brennan Kenny - Certificat en développement économique de l'Université de Waterloo
- 5.2.2** Résolution - Application à Fondation Trillium de l'Ontario - Conseil des industries culturelles de la Rivière des Français *
- 5.2.3** Résolution - Application à Fondation Trillium de l'Ontario - Municipalité de la Rivière des Français *
- 5.2.4** Résolution - Étude d'un passage pour piétons, Ministère des transports

5.3 Rapports de la trésorière

5.4 Comité de développement économique - Président Conseiller Mike Bouffard

5.5 Comité consultatif de l'environnement - Président Conseiller Garbutt

5.6 Comité de finance et d'administration - Président Conseiller Bigras

- 5.6.1** Résolution - Changement aux taxes foncières
- 5.6.2** Résolution - Comité de négociations de bail - addition des négociations avec Aide aux seniors et French River Quilters

- 5.7 Comité des travaux publics - Présidente Conseillère Martin-Cross**
 - 5.7.1** Résolution - Décerner un contrat pour le creusage de fossés
 - 5.7.2** Résolution - Établir une interdiction de stationnement permanent sur le côté sud du ch. St. Christophe et dirigé le personnel de poursuivre une étude d'un arrêt à quatre voies à l'intersection de St. Christophe et St. Antoine
- 5.8 Conseil des Services du District de Manitoulin-Sudbury - Conseillère Martin-Cross**
 - 5.8.1** Rapport du deuxième trimestre pour 2014
 - 5.8.2** Rapport financier du deuxième trimestre pour 2014
- 5.9 Police provinciale de l'Ontario - Rapport mensuel ***

6.0 ORDRE DU JOUR REGROUPÉ

- Résolution pour adoptés Items 6.1, 6.3, 6.5 et recevoir Items 6.2, 6.4

(Par souci de commodité et pour accélérer le déroulement des réunions, les items répétitifs ou routiniers sont inclus à l'ordre du jour regroupé et adopté par un vote collectif. Un membre du conseil peut demander qu'on retire un item de l'ordre du jour regroupé pour permettre un débat ou un vote séparé à l'item isolé, le reste des items dans l'ordre du jour regroupé sont adoptés collectivement. Tous les items dans l'ordre du jour regroupé sont inscrits séparément au procès-verbal de la réunion.)

6.1 Procès-verbaux adoptés par résolution

6.1.1 assemblée spéciale du Conseil le 29 septembre 2014

6.1.2 assemblée régulière du Conseil le 24 septembre 2014

6.2 Procès-verbaux reçus par résolution

6.2.1 Comité de finance et d'administration le 8 octobre 2014

6.2.2 Comité des travaux publics le 8 octobre 2014

6.2.3 Conseil des services de santé publique le 18 septembre 2014

6.2.4 Conseil des services du District de Manitoulin-Sudbury le 25 septembre 2014

6.2.5 Conseil de planification de Sudbury Est le 11 septembre 2014

6.3 Soumissions et demandes de propositions et affaires financiers adoptées par résolution

6.4 Correspondance à titre de renseignement seulement reçus par résolution

6.4.1 États de compte 2015 frais de service policiers municipaux – PPO

6.5 Règlements adoptés par résolution

6.5.1 2014-39 Limite de charge sur les ponts municipaux

6.5.2 2014-40 Règlement de confirmation

7.0 CORRESPONDANCE À L'INTENTION DU CONSEIL

- 7.1** Résolution - Demande à la politique de subvention du comité de Noël pour un rabais du frais de location de la salle le 29 novembre
- 7.2** Résolution - Demande d'appui et partenariat pour le Jardin communautaire proposé, un projet du *Rivière des Français: Village ami des aînés, amis de tous*

8.0 ADDENDUM (si requis et par résolution)

9.0 AVIS DE MOTION

10.0 ANNONCES ET QUESTIONS (par membres du Conseil et gens du public)

(Cette section de l'ordre du jour vise à permettre les membres du public et les membres du Conseil à faire des annonces courtes et des enquêtes verbales avec la permission du président (ex: participation à une conférence, rapport d'une réunion, annonce d'un événement communautaire). Les enquêtes doivent être concernant l'ordre du jour actuel dans le but de clarification seulement, et ne doivent pas être utilisés pour apporter un nouveau sujet qui nécessite une décision du Conseil ou au Comité.)

11.0 SESSION À HUIS CLOS - section 239 (2) (e) "les litiges actuels ou éventuels, y compris les questions dont les tribunaux administratifs sont saisis, ayant une incidence sur la municipalité ou le conseil local" au sujet d'un cas courant

12.0 AJOURNEMENT



Corporation of the Municipality of French River
Corporation de la Municipalité de la Rivière des Français
Box 156, 44 St. Christophe Street / CP 156, 44 rue St. Christophe
Noëlville, Ontario P0M 2N0
Telephone / Téléphone : (705) 898-2294
Facsimile/Télécopieur : (705) 898-2181

RECEIVED
OCT - 3 2014
MUNICIPALITY OF FRENCH RIVER

Demande pour être une délégation / Delegation Request Form

DATE DE LA RÉUNION / DATE OF MEETING: 15 oct /14

Nom / Name: ANDRE GELINAS Date: 27 sept /14

Adresse/Address: 40 ST-CHRISTOPHE ST APT. 202

Courriel/Email Address: NOELVILLE ON P0M 2 N0

Organisation / Organization: VILLAGE AMIS DES AÎNÉS. AMIS DE TOUS.

Téléphone / Telephone: 705 898 1619 or cell 705 561 7142

Sujet – Topic

(S.V.P. inclure documentation d'appui à votre demande)

(Please enclose documentation supporting your request)

Le VAA aimerait à organiser ^{ou des} jardins
communautaires. un jardin près de la résidence
des pionniers pourrait être un bon endroit. Il y a
un terrain, si nous choisissons cet endroit l'achat
de terre à l'est de la résidence nous avons besoin de
l'approbation de la municipalité. C'est la raison
de notre présence ici ce soir.

Claude Mayer :
Signature du demandeur / Signature of applicant

Antoine Buffa
Signature du Greffier / Signature of Clerk

La présentation aura un temps limite de 15 minutes.
Presentation cannot exceed 15 minutes.



Examples



The Corporation of the Municipality of French River

REPORT TO COUNCIL	CAO/16/2014	DATE OF MEETING: October 15 th 2014
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CAO MONTHLY REPORT

SUBJECT

To provide members of Council with an overview of the CAO/Clerk's activities and senior department heads.

DISCUSSION

1. On September 25th 2014, I attended on behalf of AFMO to the 6th Edition of the Gala de la PME of RDÉE Ontario (Réseau d'emploi et d'employabilité de l'Ontario) in Toronto. Present was Parliamentary Assistant Marie-France Lalonde, MPP Ottawa-Orleans and many dignataries in from many franco-ontarian organizations.
2. On October 1st 2014, I attended with Mayor Bouffard and many French River Lodges to a stakeholders meeting in West Nipissing in regards of the plans of PWGSC in regards with Big Chaudière Dam.
3. On October 3rd 2014, Mayor Bouffard, PW&E Superintendent Jim Sartor and PW&E Admin Coordinator and Project Officer Michelle Clark and our Engineer Neil Castonguay, participated in a face to face meeting with MTO in regards with Golf Course Road.
4. On Monday October 6th, Mayor Bouffard, councillor Martin-Cross and I attended a meeting at the French River Inn to discuss issues ongoing with a CP Rail crossing.
5. On October 8th 2014, I attended and spoke to the "Business Under the Stars" Event organize by the Economic Development Group. The event was full of information and well planned out.
6. On October 9th, 2014, the Mayor and I met with some representative of the FRCIC to discuss their strategic plan and a possible municipal support for a Trillium Application.
7. On Friday, October 10th, I attended with Mayor Bouffard to the annual Thanksgiving Dinner organized by the Monetville Public School.
8. On October 15th 2014, PW&E Administrative Coordinator and Project Officer and the Treasurer participated in a conference call with Realterm (LAS) in regards with our proposed study for LED Street Lights replacement. A report will be coming back to Council in November.

FINANCIAL CONSIDERATIONS

None.

STRATEGIC PLAN

The CAO/Clerk Activities in general support of the objectives of the Municipality of French River Strategic Plan.

COMMUNICATION PLAN

None required.

RECOMMENDATION

No recommendation from the CAO at this time.

DOCUMENT(S) ATTACHED

None.

Two handwritten signatures in black ink. The first signature on the left is 'Sébastien' written in a cursive style. The second signature on the right is more stylized and appears to be 'Goyer'.

PREPARED AND SUBMITTED BY:

Sébastien Goyer, CAO/Clerk

DATE: 15/10/2014

From: [Sébastien Goyer](#)
To: mbouffard@frenchriver.ca
Subject: FW: Cultural Policy
Date: October-15-14 4:29:30 PM

Please print for all Council Members. Explanation by the FRCIC as to why they need the Municipality to support their application to the Trillium Foundation.

Sébastien Goyer
Chief Administrative Officer/Clerk · Directeur Général et Greffier
44, rue St-Christophe Street, Suite #1
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French River, ON P0M 2N0
✉ sgoyer@frenchriver.ca
☎ (705) 898-2294
☎ (705) 898-2181 (fax)

From: Brennan Kenny [mailto:bkenny@frenchriver.ca]
Sent: October-15-14 3:21 PM
To: Sebastien Goyer
Subject: FW: Cultural Policy

For the Council mtg.

From: cultural industries council french river [mailto:cicfrenchriver@hotmail.com]
Sent: October-15-14 3:15 PM
To: brennan
Subject: RE: Cultural Policy

Hi Brennan,

I am at work in Sudbury so can share with you a few sentences.

We are planning to apply for a full time contract Arts & Culture leadership position, located out of the Backstreet Gallery to build and expand the foundation of the FRCIC membership, engage in collaborative strategic planning with the MFR and expand the reach of the Gallery as well as the FRCIC initiatives and activities. We plan to work with MFR to review the Cultural Mapping Report Recommendations, the Feasibility Study as well as the Four Pillar approach and collaboratively develop an implementation plan for enhancing Arts & Culture in MFR. We plan to develop a youth arts & culture leadership base as well. We would like to include costs for the local community 'Things To Do' / 'Places to Visit' in FR- kiosks in this submission as well. We will collaborate with you on the development of the grant submission details to include aspects/expenses that may be related to considerations from the MFR perspective as well.

My work number is [REDACTED] - I will be here until 4 today. I should be at the Gallery by 5:30 for our 6:30 meeting. My cell number is [REDACTED] and I will have my cell phone on around 5:30.

c

Subject: Re: Cultural Policy

From: bkenny@frenchriver.ca

Date: Wed, 15 Oct 2014 15:00:31 -0400

To: cicfrenchriver@hotmail.com

Actually left you a voicemail earlier today, Council is tonight (usually the same day as the CIC board meeting). We were looking for a bit more detail on what the CIC will be applying for (1/2 page or so) to the Trillium Foundation so that we can properly inform Council. Is this possible?

Thanks!

Brennan

Brennan Kenny

Economic Development Manager

Municipality of French River

Find us on Facebook and Twitter!



MINISTRY OF TRANSPORTATION

MUNICIPALITY OF FRENCH RIVER

PEDESTRIAN SAFETY REVIEW

JULY 2014

**Pushpinder Singh
Regional Traffic Office**

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1. INTRODUCTION

French River is a municipality in the province of Ontario, Sudbury District. The municipality had a population of 2,422 according to the Canada 2011 Census. The municipality comprises the communities of Alban, Bigwood, Chartrand Corner, Delamere, French River Station, Happy Landing, Jamot, Monetville, Noelville, North Monetville, Ouellette, Rutter, Sucker Creek Landing and Wolseley Bay.

The community of Noelville has requested the installation of a pedestrian crosswalk at the intersection of Provincial Highway 535 & Highway 64 owing to safety concerns. Highway 535 & Highway 64 are currently 2-lane highways. The request is a result of safety concerns expressed by the community in regards to pedestrian safety.

1.1 STUDY AREA

Highway 64 is a provincial highway connecting Highway 69 north of the French river and Highway 11 via Highway 17 west of Sturgeon falls. For the purpose of this review, the study area comprises the intersection of Highway 535/64 and Notre Dame Avenue West.

Highway 535 is a provincially maintained secondary highway which runs through the Municipality of French River. The highway begins from a junction with Highway 64 and it runs from south to north, intersecting Highway 17.

Figure 1 shows the study area.

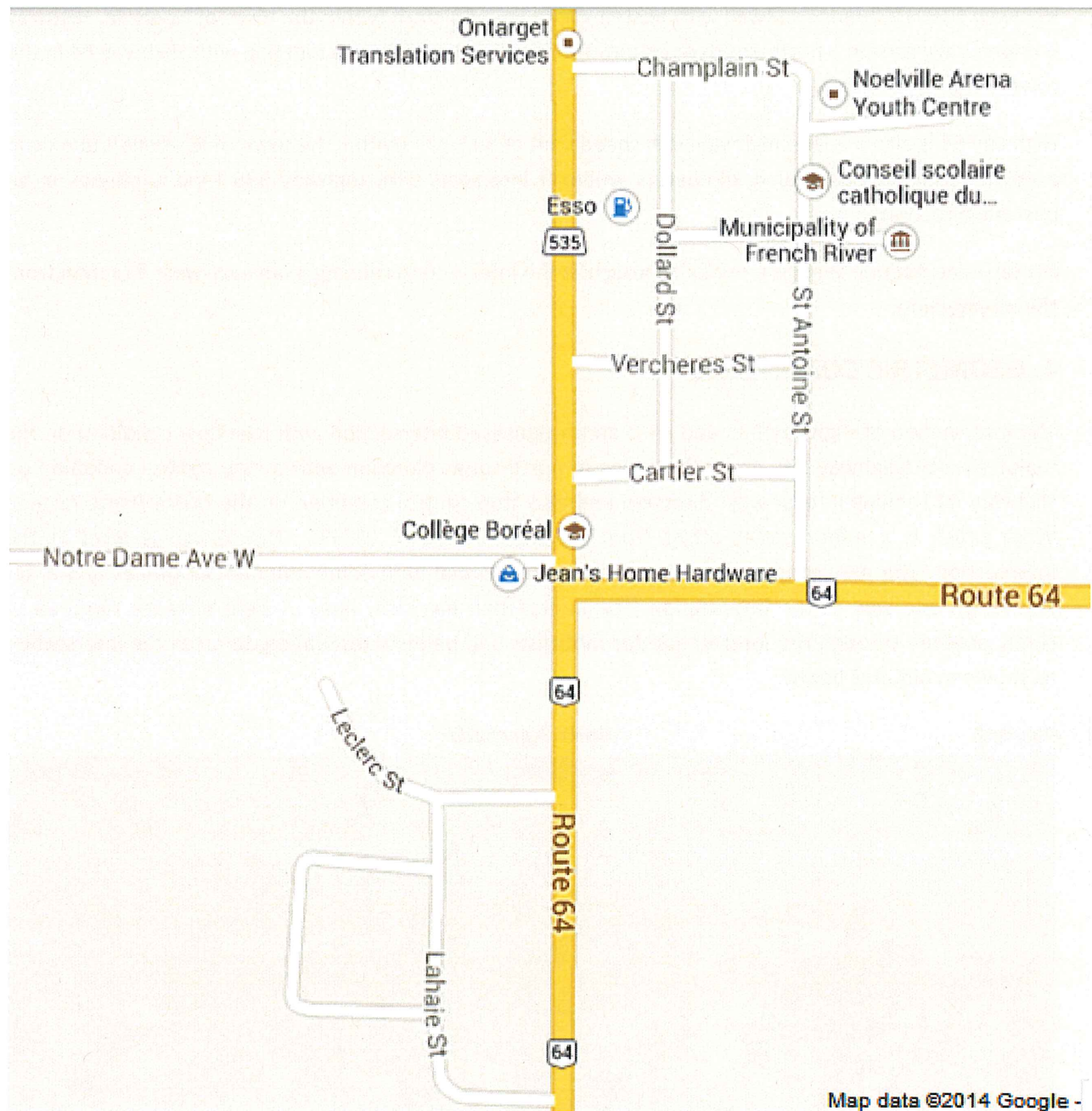
2. KEY STUDY TASKS

The analysis presented in this report is intended to determine whether or not additional safety measures are required for safe movement of pedestrians through the intersection. To achieve this, a number of factors need to be considered including capacity, safety performance, and operational issues at the intersection. Additional factors considered in this report include:

- Examination of geometric & traffic conditions of the intersection
- Discussion regarding different alternatives for pedestrian crosswalk
- Pros and cons related to traffic control devices for the intersection
- Review of the past 5 year Collision history
- Review of pedestrian volume for minimum 8-hours at intersection.

Figure 1

Study Area - Highway 64 & Highway 535 intersection



3. CURRENT TRAFFIC CONDITION

Highway 535, Highway 64 & Notre Dame Avenue West comprises the primary study area, where Highway 535 is a 2-lane roadway with posted speed limit 50 km/h within the town of Noelville. Highway 535 generally runs in a north-south direction. The highway begins at the junction with Highway 64 in the town of Noelville.

Highway 64 is also a 2-lane highway with speed limit of 50 km/h (within the town of Noelville) running in a north-south direction for 4 kilometers where it intersects with Highway 535 then continues in an easterly direction.

Notre Dame Avenue West is a minor approach at the intersection running in an east-west direction from the intersection.

4. GEOMETRIC CONDITIONS

The intersection of Highway 535 and 64 is an un-signalised intersection with free flow condition on the major streets (Highway 535 and 64) running in north-south direction with a stop control condition on Highway 64 running in east-west direction and also stop control condition on the Notre Dame Avenue West which is a minor street offset from the intersection of 65/535. The terrain is level at the intersection. The area around the intersection is residential with some commercial offices and a gas station on one side of the intersection. The intersection has clear lines of sight distance required to safely proceed through the intersection for motorists and pedestrians waiting to cross the intersection as shown in pictures below.

Figure 2

North Approach

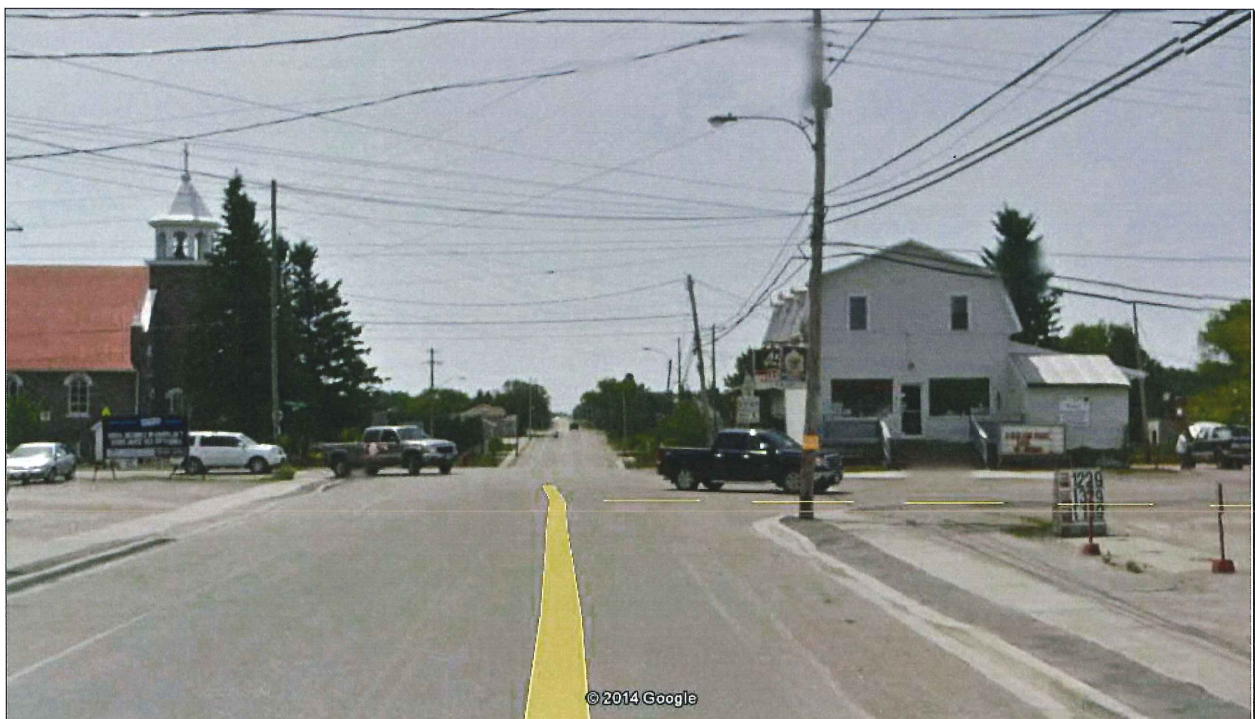


Figure 3

West Approach heading North



Figure 4

West Approach heading South

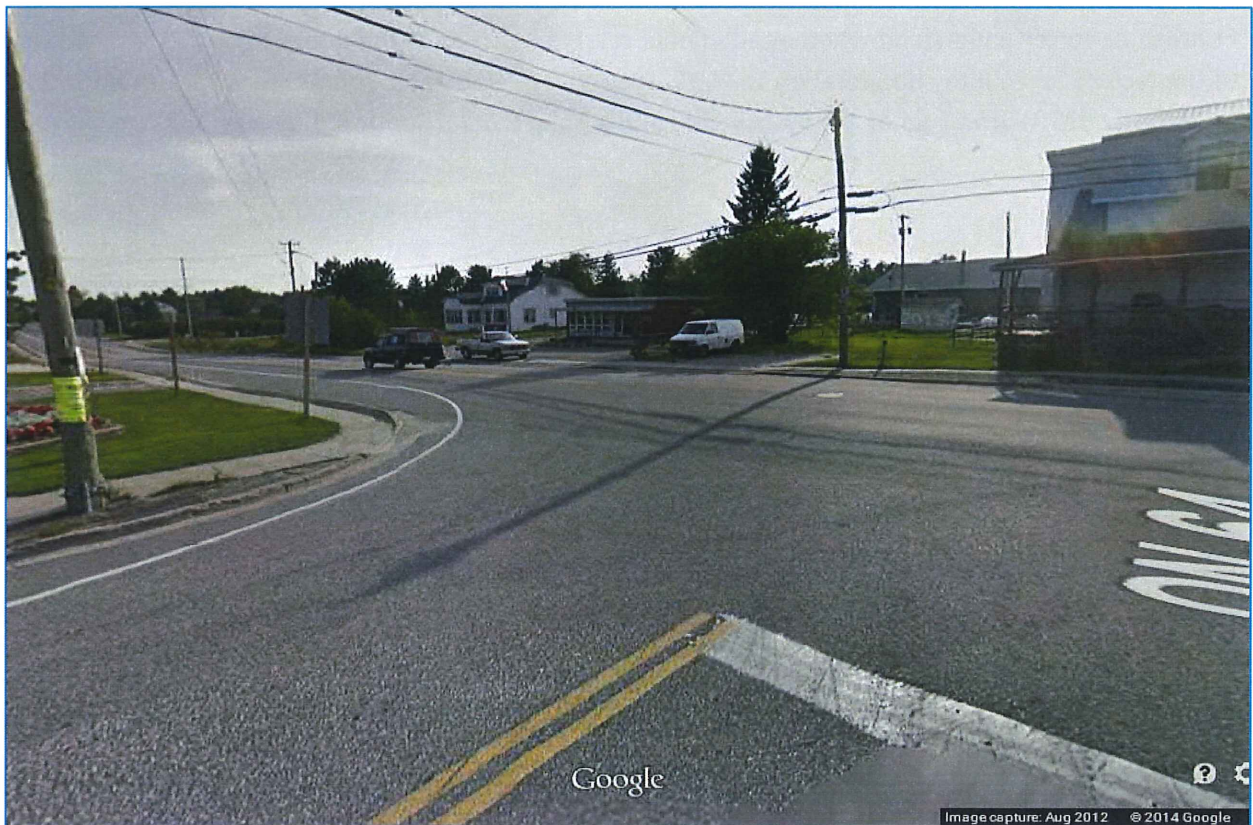
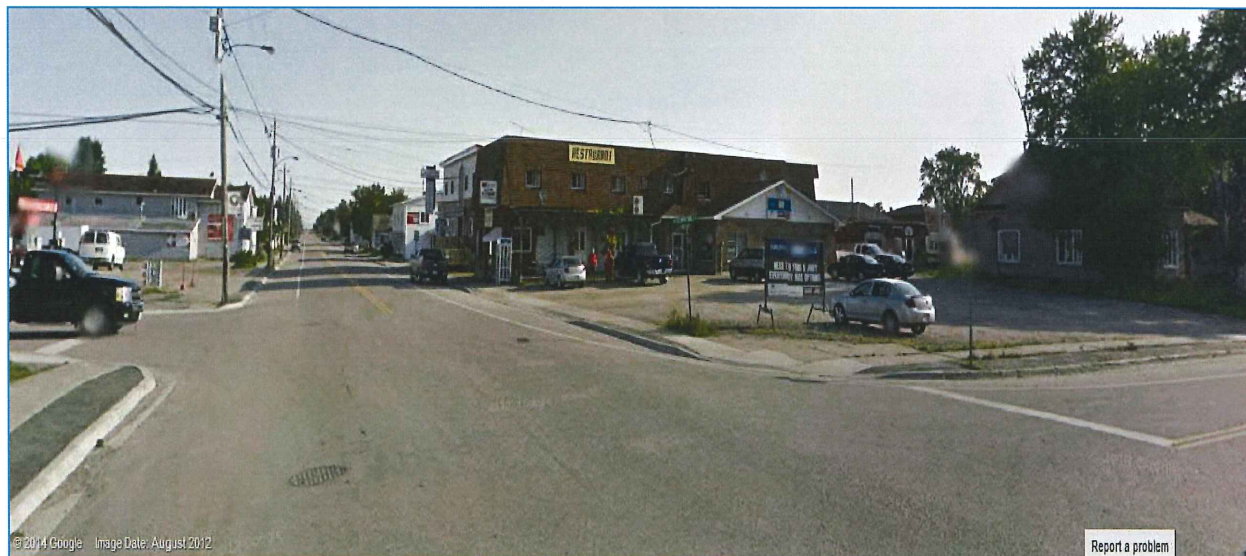


Figure 5

South Approach heading North



5. TRAFFIC VOLUMES

In order to better understand whether additional safety measures at the intersection are justified, one of the factors taken into consideration is AADT. The most recent traffic counts were performed in 2010 at Highway 535/Highway 64 at the intersection and a point 0.5 km South of Highway 535, are shown in Table 1.

Table 1

2010 TRAFFIC COUNTS					
LHRS	Offset	Highway #	Location Description	Section Length	AADT
34320	2.7	64	A POINT 0.5 KM S OF HWY 535	0.5	1750
34330	0	64	SEC HWY 535-NOELVILLE	9.2	880
55100	0	535	HWY 64-NOELVILLE	38.5	970

6. COLLISION REVIEW

For the purpose of this review, the relevant collision data provided by the Ministry is from 2006 to 2013. There were 2 collisions reported in 2006, 1 in 2007, 1 in 2010, 1 in 2011, and 1 in 2013. This includes 1 fatal injury collision (Non-Intersection related), and 5 Property Damage Only collisions. No collisions were reported in 2008, 2009, and 2012, as shown in **Table 2**.

Table 2

Collisions @ Hwy 64 & Hwy 535 intersection						
LHRS	Offset	Year	Fatal	Injury	PDO	Total
34330	0.000	2006	0	0	1	1
34330	0.000	2006	0	0	1	1
34330	0.000	2007	0	0	1	1
55100	0.000	2010	0	0	1	1
34330	0.000	2011	0	0	1	1
Total			0	0	5	5

Note: A fatal collision took place in 2013 in which a senior citizen walking on the adjacent sidewalk along Highway 535 was struck and killed by an SUV. The driver of the SUV was subsequently charged with careless driving.

7. ALTERNATIVES

7.1 INTERSECTION PEDESTRIAN SIGNAL & MID BLOCK PEDESTRIAN SIGNAL

This type of traffic control signal is typically installed in a manner to provide traffic gaps for pedestrian right of way at intersections (IPS - Intersection Pedestrian Signal) or between intersections (MPS - Midblock Pedestrian Signal). The control of the pedestrian signal is pedestrian actuated two phase operation. Pedestrian signal indications are primarily used for crossing the main street. Both control types require that the major traffic be fully signalised, while for IPS crossings, the minor road must be controlled with stop signs, as shown in **Figure 6 and 7**.

7.1.1 Merits:

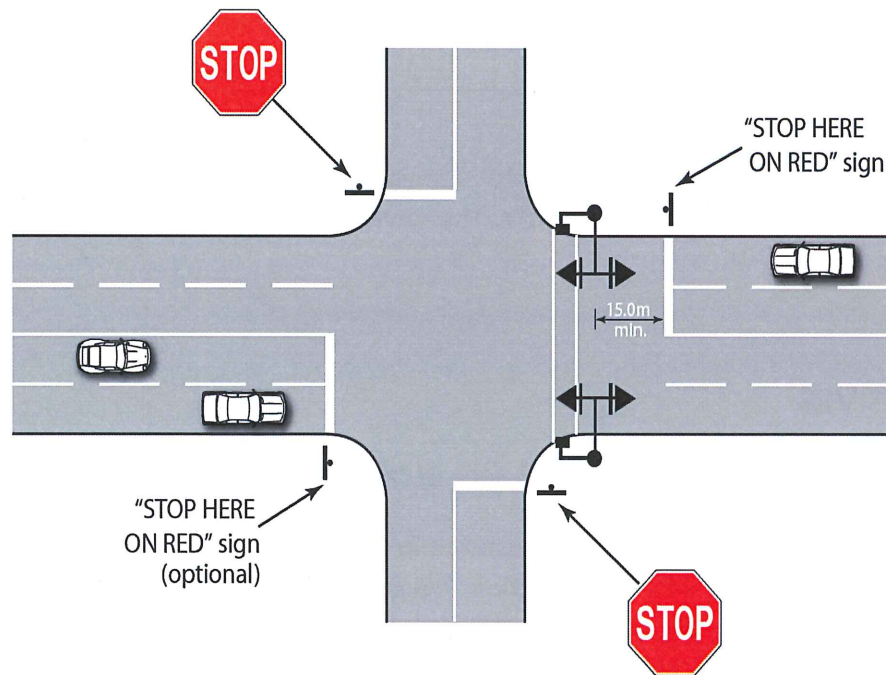
- Increase driver awareness
- Provide pedestrians an opportunity to cross at controlled crosswalk during red phase pedestrian walk interval
- Uses standard signal configuration
- Pedestrian activated

Disadvantages:

- High installation and maintenance costs (approximately \$80,00.00)
- Stop condition disrupts traffic flow and could increase risk of rear-end collisions
- Resting in green for long periods of time may increase driver complacency
- Must meet the signal warrants for vehicular and pedestrian use

Figure 6

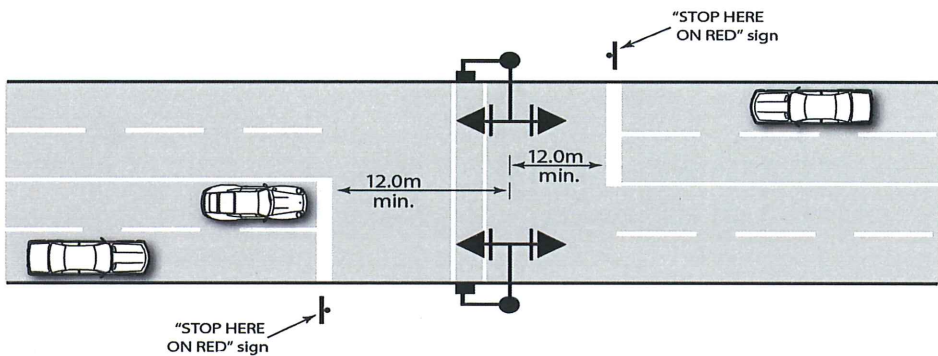
Intersection Pedestrian Signal



MPS (Midblock Pedestrian Signal) traffic signals are installed at a mid-point of a road in order to provide necessary gaps required for pedestrians to cross the roadway as illustrated in **Figure 7**.

Figure 7

Mid-block Pedestrian Signal



The Pictures below demonstrate a potential location for a Mid-block crossing.

Figure 8

Potential Location for MPS and PEDESTRIAN CROSSOVER

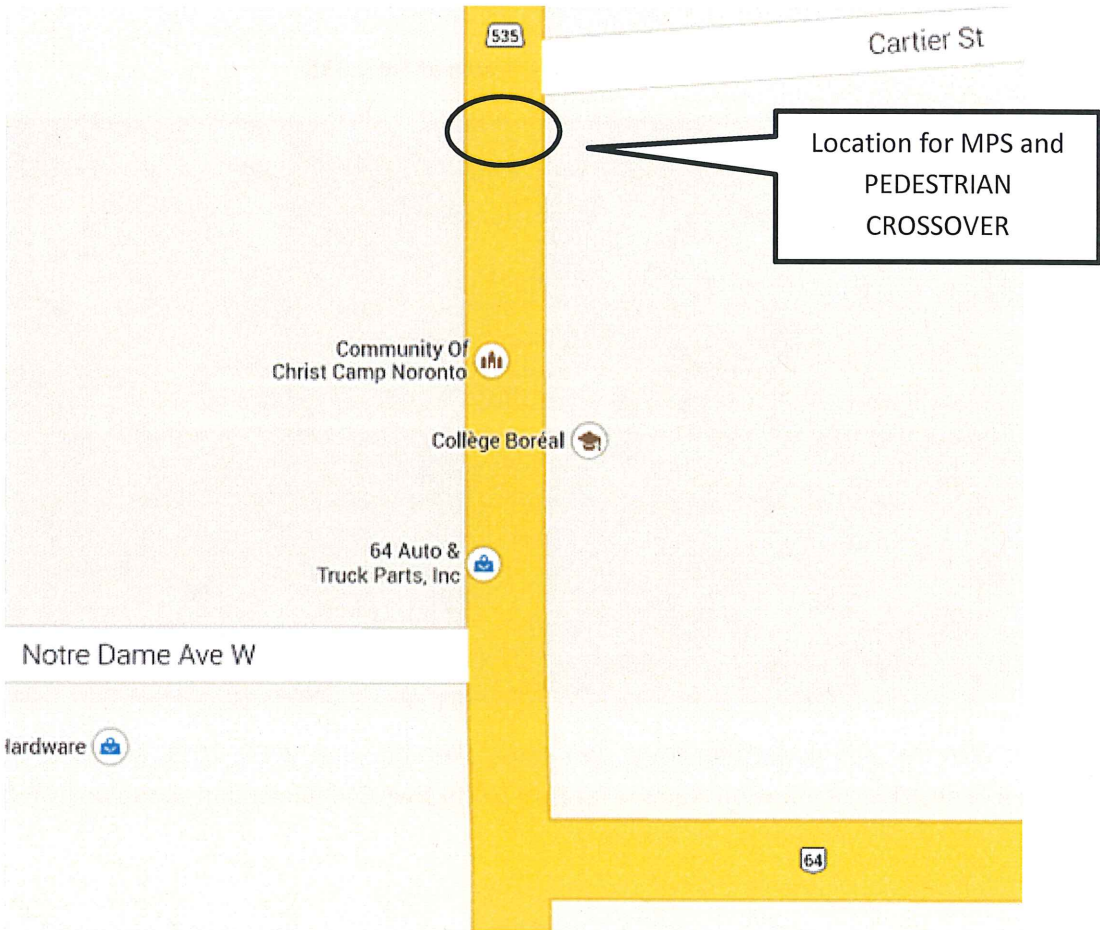


Figure 9

Looking South at Hwy 535

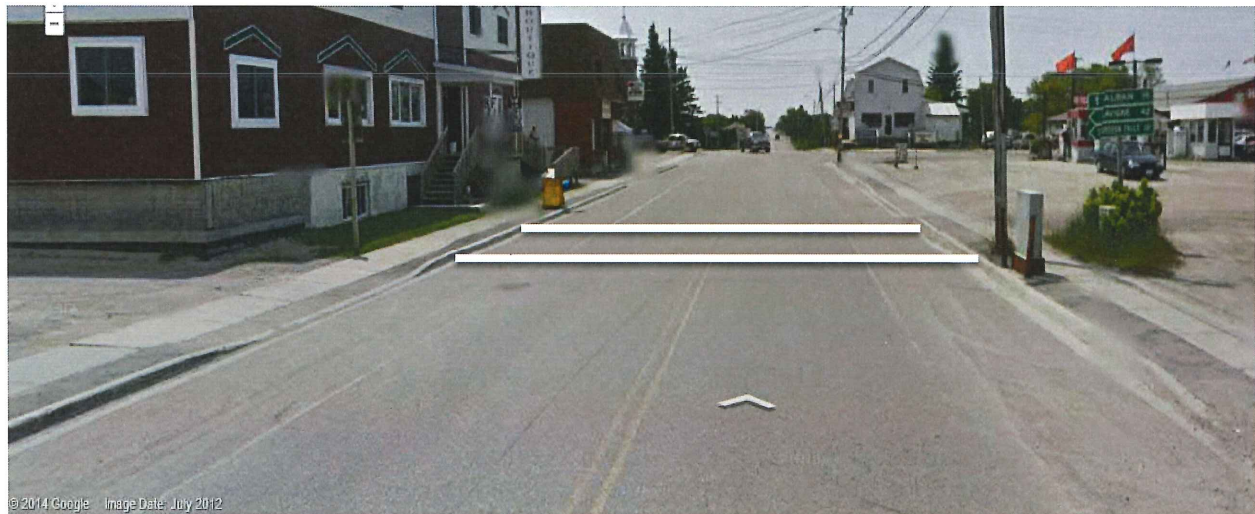


Figure 10

Looking North at Hwy 535



An 8 hour vehicular and pedestrian count was undertaken for years 2009, 2011, and 2013 and used to calculate a pedestrian justification warrant for Hwy 535 & Hwy 64 intersection as shown in **Table 3**.

Table 3

ALL APPROACHES VEHICULAR & PEDESTRIAN DATA			
Date	Location	8 hr. Vehicular Count	8 hr. Pedestrian Volume
30-07-2009	Hwy 64 @ Sec Hwy 535-NOELVILLE	2751	9
13-07-2011	Hwy 64 @ Sec Hwy 535-NOELVILLE	2822	80
24-07-2013	Hwy 64 @ Sec Hwy 535-NOELVILLE	2559	133

The justification for IPS and MPS signals is on the basis of pedestrian volume meeting the requirement of pedestrian warrant in accordance to Pedestrian Justifications A and B. The need for traffic control is considered justified, if both the following minimum pedestrian volume and delay justifications are satisfied, as shown in **Table 4 and 5**.

Table 4 Pedestrian Volume Justification A

8 HOUR VEHICULAR VOLUME (V ₈)	NET 8 HOUR PEDESTRIAN VOLUME				
	<200	200 - 275	276 - 475	476 - 1000	>1000
<1440	NOT JUSTIFIED	NOT JUSTIFIED	NOT JUSTIFIED	NOT JUSTIFIED	NOT JUSTIFIED
1440 - 2600	NOT JUSTIFIED	NOT JUSTIFIED	NOT JUSTIFIED	SEE EQUATION 1	JUSTIFIED
2601 - 7000	NOT JUSTIFIED	NOT JUSTIFIED	SEE EQUATION 2	JUSTIFIED	JUSTIFIED
>7000	NOT JUSTIFIED	SEE EQUATION 3	JUSTIFIED	JUSTIFIED	JUSTIFIED

EQUATION 1: Justified if net 8-hour ped vol. $> (1650 - (0.45V_8))$

EQUATION 2: Justified if net 8-hour ped vol. $> (0.00001 V_8^2 - 0.146V_8 + 800)$

EQUATION 3: Justified if net 8 hour ped vol. $> (340 - (0.0094V_8))$

% Justification = ((net 8 hour pedestrian volume)/(Equation 1, 2 or 3 as appropriate)) x 100%

Table 5 Pedestrian Volume Justification B

NET TOTAL 8 HOUR VOL. OF TOTAL PEDESTRIANS	NET TOTAL 8 HOUR VOLUME OF DELAYED PEDESTRIANS		
	<75	75 - 130	>130
<200	NOT JUSTIFIED	NOT JUSTIFIED	NOT JUSTIFIED
200 - 300	NOT JUSTIFIED	JUSTIFIED IF VOL. OF DELAYED PEDS. $> (240 - (0.55 \times \text{VOL. OF TOTAL PEDS}))$	JUSTIFIED
>300	NOT JUSTIFIED	JUSTIFIED	JUSTIFIED

% Justification = ((net 8 hour delayed pedestrian volume) / (threshold volume for justification)) x 100%

As shown in the **Table 3**, 133, 80, and 9 are the maximum 8 hour pedestrian volume provided by the Ministry crossing through the intersection in year 2013, 2011, and 2009 respectively. **Table 6** illustrates the warrant analysis for IPS and MPS.

Table 6

IPS & MPS TRAFFIC CONTROL JUSTIFICATION			
Date	Location	Justification A met?	Justification B met?
30-07-2009	Hwy 64 @ Sec Hwy 535-NOELVILLE	No	No
13-07-2011	Hwy 64 @ Sec Hwy 535-NOELVILLE	No	No
24-07-2013	Hwy 64 @ Sec Hwy 535-NOELVILLE	No	No

7.2 PEDESTRIAN CROSSOVER

A pedestrian crossover is typically comprised of overhead flashing beacons installed on traffic signal poles and mast arms along with overhead signs. Warning signs are typically placed in advance of the marked crosswalk or on signs located adjacent to the crosswalk entry. The flashing beacons can be programmed to either operate continuously or be pedestrian actuated.

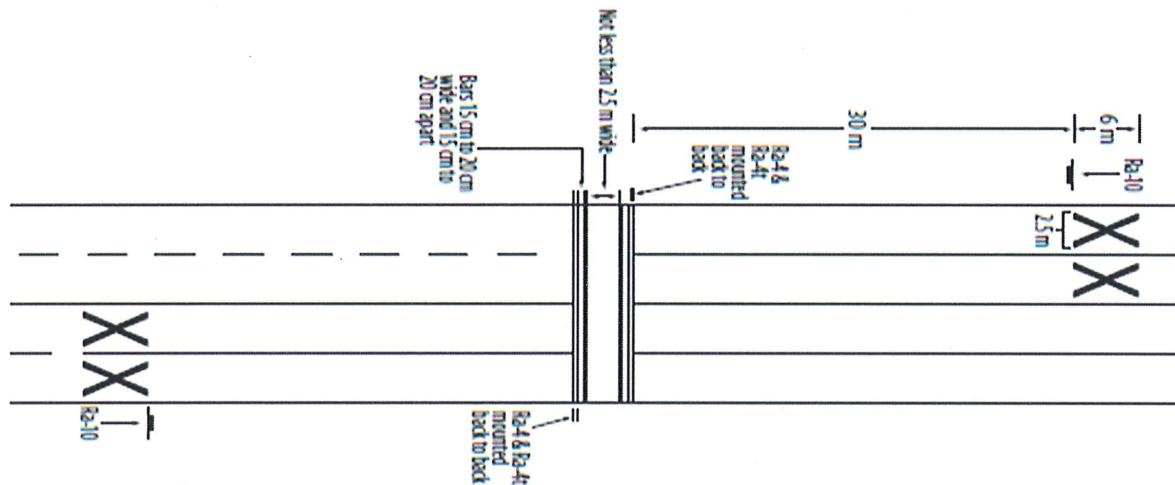
7.2.1 Merits:

- Increase driver awareness
- Pedestrian activated

Disadvantages:

- Does not provide a red signal indication requiring approaching traffic to stop
- High installation cost (approximately \$33,000.00)
- Low compliance
- Violates HTA (Highway Traffic Act) for Provincial Highways

Figure 11 illustrates the layout applied to the pedestrian crossover.



7.3 TRAFFIC CONTROL SIGNALS

Traffic signals are used for traffic control and regulating the movements of vehicles and pedestrians. They are used to alternate the right of way between conflicting streams of vehicular traffic.

To determine the requirement of traffic signal at an existing intersection, a signal warrant analysis needs to be done considering the following type of data:

- Minimum vehicular volume
- Delay to cross traffic
- Collision Experience
- Pedestrian volume

7.3.1 Merits:

- Provides orderly movement of traffic and can increase the traffic handling capacity of the intersection
- Pedestrians can cross the roads safely at the signalized intersection
- Signals allow unimpeded crossing of the heavy traffic flow with safety
- Signals provide opportunity to traffic on minor road to cross the path of continuous flow of traffic stream on major road at reasonable intervals.

Disadvantages:

- Rear-end collision may increase
- Improper design and location of signals may lead to the violation of control system
- Can result in unnecessary delays to traffic if warrants are not satisfied
- High installation and maintenance cost (approximately \$173,000.00)

For the installation of traffic signals at an existing intersection or at a midblock location, the following criteria should be met as shown in **Table 7**.

Table 7

TRAFFIC SIGNAL WARRANT		
Justifications	Data Type	Minimum Requirement
1.	Minimum vehicular volume	80%
2.	Delay to cross traffic	80%
3.	Collision Experience	80%
4.	Combination Justification	80%
5.	Pedestrian volume	80%

7.3.2 TRAFFIC SIGNAL WARRANT REVIEW

A comprehensive study of traffic conditions and physical characteristics was undertaken in year 2009, 2011 and 2013. 8-hour traffic count is used for the signal warrant calculation.

Table 8 summarizes the results of the signal warrant analysis.

Table 8

TRAFFIC SIGNAL WARRANT REVIEW		
Un-signalised Intersection	Year	Are Signals Warranted?
Hwy 64 & Hwy 535	2009	No
Hwy 64 & Hwy 535	2011	No
Hwy 64 & Hwy 535	2013	No

7.4 ALL WAY STOP CONTROL

An **all-way stop** (or **four-way stop** when there are four approaches to the intersection) is a traffic control device which is used when traffic approaching from all directions is required to stop before proceeding through the intersection. A motorist approaching an all-way stop is always required to come to a full stop before the crosswalk or stop line. After a full-stop has been made, vehicles typically have the right-of-way to proceed through the intersection in the order that they arrived at the intersection. If vehicles arrive approximately at the same time, each driver must yield to the driver on their right.

An all-way STOP sign control disrupts the flow of traffic and introduces delays to all drivers within the intersection and should only be considered at the intersection of two relatively equal roadways having similar traffic volume demand and operating characteristics. All way Stop control should not be used as a speed control device and where the intersection is offset or poorly defined or geometrical substandard.

All-way stop control should not be considered under the following situations:

- Where the protection of pedestrians, school children in particular is a prime concern.
- As a speed control device
- At intersections that are offset, poorly defined or geometrical substandard.
- As a means of deterring the movement of through traffic in residential area.

7.4.1 Merits:

- May help in reducing certain types of collisions
- Low installation and maintenance costs(approximately \$3,500.00)

Disadvantages:

- Unwarranted all way stop condition are ineffective
- Increase delays
- Provide false sense of security to pedestrians
- May result in increased frequency of certain types of collisions

7.5 MIDBLOCK STOP SIGN

All regulatory traffic control devices should be supported by laws, ordinances, or regulations. No regulation in the Highway Traffic Act (HTA) supports the installation of stop signs at a midblock location. Stop signs can be installed at an intersection according to regulation number 623. Using stop signs for motorists to stop at midblock location and give pedestrians the opportunity to safely cross the roadway is an economical prophylactic, but it is unfortunate that it does not reliably prevent for which it was installed and can increase the risk of negative outcomes (e.g. rear end collisions) which can be more costly . Installing stop signs at midblock location does not provide motorists the sense that they need to provide pedestrians right of way. Placement of midblock STOP signs is not an appropriate alternative to reduce the speeds of motorists and do not provide a right of way to pedestrians to cross the road, so it should be avoided. It can increase other type traffic problems and can increase the possibilities of rear-end collisions. Drivers are not likely to see a Stop sign at a midblock location and in this situation just before the intersection which can result in drivers to run through the midblock stop location because they are not intended to see a Stop sign at a midblock location and can result in pedestrian-motorist collision.

Concern's associated with midblock stop signs:

- Provide false sense of security to pedestrians
- Should not be used to reduce speeds of the motorists
- Can increase certain type of collisions (e.g. rear end collisions)
- May result in increased delays to motorists

7.6 ENHANCED SIGNAGE – Pedestrian ahead sign (Wc-7)

The purpose of the Pedestrian Ahead sign (Wc-7) is to provide advance warning to motorists that pedestrians may be in the area. The Wc-7 sign is normally used in rural areas. The Wc-7 sign should be installed where field observations have indicated that a significant number of pedestrians cross the road provided that pedestrian volumes are not high enough to justify the installation of a pedestrian crossover or pedestrian intersection signal. In certain situations the Wc-7 sign can also be installed with a flashing amber light for enhanced visibility.

7.6.1 Merits:

- Improved pedestrian safety by alerting drivers to the presence of pedestrians
- Low installation and maintenance cost (approximately 4,500.00)

8. CONCLUSION

Based on the operational review and pedestrian warrant analysis performed, the following conclusions are made:

- The current traffic control devices are operating effectively at the intersection. Only one fatal collision has been reported involving a pedestrian in past 5 years, which was not intersection related. The accident took place on the sidewalk adjacent to Highway 535. The driver who was involved in collision was charged with careless driving.
- Highway 64 and Notre Dame Avenue West are offset to each other. The geometric conditions of the intersection and the number of pedestrians crossing the intersection do not satisfy the minimum requirements to implement all way stop control at the intersection. According to OTM book 5, all way stop control should not be considered at intersections which are offset or poorly defined.
- The current intersection configuration provides effective capacity with minimum delays.
- The number of pedestrians crossing the intersection is very low and according to OTM Book 12 does not satisfy the minimum pedestrian justification warrants required for IPS, MPS, and Pedestrian Crossover.
- The percentage of traffic volumes and the delay to cross traffic at the intersection does not exceed 50% in the peak hours which does not satisfy the minimum requirement for a traffic signal warrant.

The results of our operational review indicate that no additional measures are justified from a technical perspective at this time. Pedestrian signs could be installed to draw motorist's attention to the potential presence of pedestrians. MTO does not recommend installation of any traffic control measures at this intersection and we are confident that the intersection will continue to operate in an acceptable manner. MTO will continue to monitor this intersection and highway corridor and make appropriate recommendations for any improvements deemed necessary.



The Corporation of the Municipality of French River

REPORT TO RCM	FIN1014-02 – Treasurer's Report -Tax Comparison	DATE OF MEETING: October 15 th , 2014
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SUBJECT

To compare the amount of taxes paid in neighboring Municipalities.

BACKGROUND

In 2012 the Municipality of West Nipissing had issued a report comparing selected municipalities. Council has requested that this information be updated with actual 2014 information.

DISCUSSION

The table below compares the taxes paid on a residential property.

	Markstay- Warren	St. Charles	French River	Killarney	West- Nipissing
Residential Tax Rate	0.01529978	0.0128949	0.01078987	0.0095643	0.01209717
Taxes paid on house assessed at \$100,000	1,529.98	1,289.49	1,078.99	956.43	1,209.72
Weighted Assessment Average*	158,014.50	197,680.96	216,657.88	170,709.54	186,936.81
Weighted Taxation Average*	2,417.59	2,549.08	2,337.71	1,632.72	2,261.41
Residential Count**	971	684	1974	854	5116

* Using 2014 CVA and not 2014 Phase in values

** Includes: Single Detached, Single Detached on water, Seasonal/Recreational on Water

FINANCIAL CONSIDERATIONS

N/A

STRATEGIC PLAN

N/A

COMMUNICATION PLAN

N/A

RECOMMENDATION

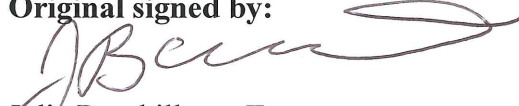
N/A

DOCUMENT(S) ATTACHED

N/A

PREPARED BY:

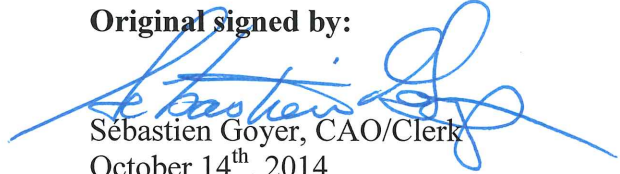
Original signed by:



Julie Bouthillette, Treasurer
October 14th, 2014

APPROVED BY:

Original signed by:



Sébastien Goyer, CAO/Clerk
October 14th, 2014



The Corporation of the Municipality of French River

REPORT TO FINANCE AND ADMINISTRATION COMMITTEE MEETING	FIN/102014	DATE OF MEETING: October 8 th , 2014
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TREASURER'S REPORT

SUBJECT

Property Tax Changes occur twice a year as follows

- April 2014 to September 2014 due November 26th
- October 2014 to March 2015 due May 27th

BACKGROUND

N/A

DISCUSSION

1- As per the OPTA report : additional taxes	\$29,532.96
2- Vacancy Applications	
3- Charity Rebate: roll# 060-000-09900	(125.89)
4- Write-offs:	
030-000-59500	(772.94)
030-000-74810	(13.65)
060-000-13300 (MFR)	(2,242.54)
050-000-10900 (MFR)	(967.99)
050-000-03700 (MFR)	<u>(5,035.90)</u>
Total Write offs	(9,158.91)

TOTAL	20,374.05
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* Please note that all amounts include school support and do not reflect actual revenues for the municipality.

PREPARED BY:

Original signed by:

Julie Bouthillette, Treasurer
October 8, 2014

APPROVED BY:

Original signed by:

Sébastien Goyer, Chief Administrative Officer/Clerk/CEMC
October 8, 2014

2014 Second Quarter Activity Report Sept. 25, 2014

The following is the most recent consolidated Quarterly Report that the DSB will be sending to member municipalities and posting on our public website. Expect Quarterly Reports in February, May, September, and November of each year.

The program statistics are provided separately and updated monthly. They are available on the website by clicking the following link: [Monthly Program Statistics](#)

CAO Overview

The DSB 2014 Second Quarter (Unaudited) Financial Report was presented to the Board and projects a year-end municipal share surplus of \$189,928. This surplus includes an Ontario Works surplus of \$17,907. Social Housing is forecasted to be under budget by \$65,492. Emergency Medical Services is under budget by \$107,798. In addition non-reserve interest revenue is forecasted to be \$1,269 (deficit) under budget.

The DSB quarterly financial reports are available on the DSB website by clicking the following link: [Quarterly Financial Reports](#)

Emergency Medical Services

Non-Urgent Transfers

The alternative non-urgent patient transportation system is still in operation. The system has been in place for over 16 months now and the success continues. Since inception staff have averaged 3.02 transfers per day and have made 1,398 trips with patients. A total of 939 patients have been moved between facilities and our crews have travelled a total of 181,675km.

This alternative transportation model has spent 2,612 hours of time moving patients with 782 hours getting to and from the patients. Overall utilization is at 68% which is very high and indicative of a system that is functional and efficient. From an EMS perspective there was over 3,400 hours of time (141 days) where an ambulance was now able to stay within its community for the purpose of emergency coverage.

Staff continue to work with the NE-LHIN and local Hospitals to continue with this service in the absence of a permanent model. The NE-LHIN steering committee has heard the Final Report from the consultant on this matter and now expects the final report being made public within the 3rd quarter.

Community Paramedicine

After the information session in Toronto in early March the Chief and Commander of Training began to prepare a submission to the MOHLTC on this matter. Again, the concept of Community Paramedicine is a relatively new one but one gaining in popularity and becoming important in terms of the greater healthcare model within Ontario. Community Paramedicine encompasses many different programs involving non-traditional paramedic roles mostly developed through partnerships with other health agencies. There was an announcement by the MOHLTC earlier this year of \$6 million in one-time funding to go towards new and existing programs within the province.

Meeting with partners from Cochrane DSSAB and Algoma DSAB in early April at the NOSDA AGM allowed us the ability to generate content for our [submission](#). All relevant information was gathered and prepared in time for the April 17th submission to the MOHLTC.

All EMS services were advised that selections had been made by the appointed committee and submitted to the Minister on the very day that the Provincial election was called. The election placed a delay on the announcement.

Ontario Association of Paramedic Chiefs (OAPC) Human Resources Conference

On May 14th & 15th the EMS Chief, along with the DSB CAO and HR Consultant attended the annual OAPC Spring Education/HR conference in Toronto. Again this year this annual event involved day long presentations from the preeminent Ontario Emergency Services labour law firm Hicks-Morley. Highlights include recent Collective Bargaining issues and agreements, and other issues/legislation involving the EMS community in Ontario. The previous day the OAPC held their business meetings. Discussed were EMS service issues, updates from a variety of services and OAPC committees.

Massey/Noëlville Hours of Coverage

On March 2nd, Massey and Noëlville received enhance coverage as per the first step of the Board approved [EMS Updated 5 Year Staffing Plan](#). This step brings a consistent pattern of staffing for the 2 stations involving 20 hours of on-site coverage per day with the remaining 4 hours being on-call. Previously there was a mix of 24 hours on-site staffing with greater periods of on-call dependent on the day of week. This staffing

enhancement should statistically provide for more complete coverage and provide for better response times within in these communities.

Road Safety

After many, many months of development the new driving safety system was installed in each ambulance during the 2nd quarter.

As previously mentioned Road Safety is a system that has been around for many years. Many EMS providers in the USA and a few in Canada have been successfully utilizing this system. Road Safety is an onboard driver behavior modification system. It is a known fact that correcting an error is most successful if it can be done while the error is occurring.

In summary what this program does is monitor and record unsafe vehicle operating parameters such as speeding and high vehicle g-forces caused by rapid accelerations, hard decelerations, and high speed turns. The system provides an audible warning as the driver approaches an unsafe condition, allowing sufficient time to take corrective action before a crash might occur. The system also creates database reporting, ranking driver performance and identifying areas for improvement.

Staff look forward to seeing positive results in driving safety once this new system is fully integrated within our EMS department.

Children's Services

Children's Programs Supervisor

The Manitoulin-Sudbury DSB accepted with regret the resignation of Ray Hannah effective June 6, 2014. Ray will remain in the children's services sector as the Director of Client Services with the Children's Community Network and will continue to co-chair the Manitoulin-Sudbury Best Start Network. On August 11th, 2014 the Manitoulin-Sudbury DSB welcomed Lori Clark as the new Children's Programs Supervisor. Lori was formerly the Children's Services Director with Manitoulin Family Resources, she was responsible for the overall operations of licensed child care, private home daycare and the Manitoulin Best Start Hub. Lori has actively participated on the Manitoulin-Sudbury Best Start Network and the Manitoulin-Sudbury DSB Child Care Networks.

Ministry of Education Updates

The Ministry of Education released Ontario's Pedagogy for Early Learning, which accompanies the Early Learning Framework called [How Does Learning Happen](#). This document is a professional resource developed to support Ontario's renewed vision for the early years. The document highlights the importance of strong leadership and

collaborative practice across Child Care and Child and Family support programs. This approach will help move us toward integrated services for children and families in Ontario.

Manitoulin-Sudbury Best Start Network

Members of the Manitoulin-Sudbury Best Start Network and the local Service Provider Networks met in June to begin a Results Based Accountability (RBA) planning process. The goal of the meeting was to establish agreed upon results for our communities. The group will meet again in the fall to identify common goals, strategies and indicators. Through this work, a strategic plan will be developed for the Best Start Network and local Service Provider Networks.

Child Care Expansion Little Current Public School

In June 2014, the addition of a modular unit at Little Current Public school began with completion expected for early September. The expansion will allow the child care operator at Little Current Public School to offer Child Care to more children supporting a seamless transition to school. The Manitoulin-Sudbury DSB and the Rainbow District School Board equally shared the costs for this expansion. The DSB share of \$125,000 was approved through the 100% provincially funded Child Care capital budget allocation.

Revitalization of Education in Espanola

The Ministry of Education has confirmed funding for the Revitalization of Education in Espanola and has encouraged the school boards to work together to address student accommodation needs in Espanola. The goal is to ensure all students continue to have access to the best possible programming in quality school facilities while maximizing the best use of space.

The Manitoulin-Sudbury DSB has committed \$200,000 to support the capital costs associated with moving the Child Care centre from A.B. Ellis Public School to the new location at Espanola High School. The DSB share was approved through the 100% provincially funded Child Care capital budget allocation.

Child Care Licensing System (CCLS)

The Child Care Licensing System, launched in December 2013, is a database for both Child Care operators and CMSM/DSSAB's. The system is equipped to send notifications when an operator submits a Serious Occurrence Report and when a license is issued or revised.

Special Needs Strategy

The Ministries of Children and Youth Services, Community and Social Services, Education and Health and Long Term Care are working together to improve services for children and youth with special needs and their families. This work is happening through the [Joint Ministry Special Needs Strategy](#).

Ontario Works

Ontario Works Caseload

In the second quarter of 2014, the Ontario Works Caseload average is 502. Compared to last year at this time, the caseload has increased by 2.5%. The increase is mostly due to family hardships, inability to find employment, people waiting for employment insurance or employment insurance claims ending.

The 2014 budget was based on an estimated monthly maximum caseload of 530. As a result, the Ontario Works Allowance gross budget surplus is \$57,629 and the municipal share is \$8,954 in the second quarter of 2014. If the caseload trends remain the same, the forecasted allowance surplus to end of the year will be \$17,907.

Social Services Solution Modernization Project (SSSMP)

The “go live” date for our new provincial database system for Ontario Works has been confirmed as Nov 11th, 2014. The End User Training that started January 20, 2014 is now complete. There will be an opportunity to train new staff in September. Staff are now in the process of implementing “Refresher Training”. This will be delivered in two phases. Phase 1 will begin this summer and will go through to the end of September or early October. This phase is being delivered internally and being facilitated by three staff. Phase 2 will be delivered through the Northern Training Strategy. The current plan is to have this delivered closer to the go live date. The DSB continues to be involved in application testing exercises. Due to additional one-time funding from the province, the DSB was able to send staff to participate in some testing exercises to familiarize themselves with SAMS (Social Assistance Management System). The DSB also have a team of staff that are currently reviewing local policies, practices and processes. This is to be completed by early fall.

Employment Ontario

The DSB Employment Ontario program has completed its first quarter (April to June). With the exception of two, the DSB has surpassed all the targets set by the Ministry of Training, Colleges and Universities (MTCU). The DSB’s Chapleau Employment Resource Centre continues to expand its suite of services and market the program as effectively as possible.

On May 26, the DSB, in partnership with other community organizations, hosted its second Career Fair. This was a huge success. The Career Fair had a total of 22 Employer booths. Students from grade 3 to grade 12 attended as well as local residents. Over 273 individuals visited the fair.

Youth Employment Fund

As of June 30, 2014, ten youth have been placed through the Youth Employment Fund (YEF). Four of those youth were on the Ontario Works or ODSP Caseloads.

Jobs for Youth

The Ministry of Children and Youth Services has given the Manitoulin-Sudbury DSB the funding allocation to deliver the Jobs for Youth program for the full DSB catchment area for the summer of 2014. In preparation for the 2014 Jobs for Youth Program the DSB hired 2 Youth Worker Leaders. The Youth Leaders attended assemblies at high schools and the program was well advertised in local papers. Local agencies were contacted including the Children's Aid Society, Ministry of Child and Youth Services (youth probation), Municipalities as well as Ontario works clients. A total of 133 students applied, of these 106 were eligible for the program. The majority of the 27 students who were deemed ineligible were previous participants. The guidelines do not allow youth to participate in the program more than once. The two Youth Leaders then began matching eligible students with eligible employers. Students were matched based on interests. For the LaCloche area there were 19 eligible applicants, all 19 were placed. For Manitoulin Island there were 26 eligible applicants, all 26 were placed. For Sudbury East there were 30 eligible applicants, 29 were placed. In the Sudbury North area there were 31 eligible applicants, 23 of which were placed. The unplaced students were a result of lack of employers in the area. In total 97 students have been placed.

Community Involvement

The DSB continues to be involved with local service providers.

The Good Food Box program (GFB) has received permanent funding from United Way / Centraide Sudbury and Nipissing Districts. The DSB continues to be involved in order to ensure that the program is delivered outside the Greater City of Sudbury. To date, the GFB program provides services to the Espanola, Massey (new), Manitoulin Island, Nairn Center (new), Markstay-Warren, Alban and Killarney areas. For June 2014, of 337 orders received a total of 135 came from our catchment areas. As food security is very important for the health and welfare of our citizen, the DSB is committed to continuing its involvement in this program.

Social Housing

Smoke Free Policy

Staff have moved forth with the decision to implement our Smoke Free Housing Policy. The report and policy were approved by the Board in April and the policy will take effect in January 2015 in order to allow time to educate our residents. Staff are working with the local Health Unit to assist in providing our residents with information and educational material. Staff will also be offering residents the opportunity to designate their unit as smoke free prior to the implementation of the policy. Tenant meetings will commence in late summer/early fall and will have a 2nd round in the early winter.

Waiting List

During the 2nd quarter of 2014 our portfolio saw a substantial increase (11%) to the waiting list. The breakdown of applicant information as of June 30, 2014 is as follows:

- 1 Bedroom 291
- 2 Bedroom 59
- 3 Bedroom 35
- 4 bedroom 9

Revenues

Rental Revenues for the quarter are slightly below budgeted amounts for the quarter. Finishing at 1.5% below estimated values. This percentage has gained ground from last quarter. It should also be noted that during the quarter staff received payment for 1 past tenant account in full while there are 4 other former tenants with arrears that are currently fulfilling repayment agreement terms.

Arrears

Arrears for the period averaged 3% of total revenue for this quarter. An integrated approach to collecting arrears is utilized to maintain tenancies and ensure timely collection of outstanding rent.

Infrastructure & Asset Management (IAM)

Investment in Affordable Housing (IAH)

The April 1 to June 30 activity for Year 4 of the IAH program included 3 approved Ontario Renovates applications which total \$52,881 (this is also the year-to-date total). The budgeted amount for the year 4 initiative is \$112,388 and thus the remaining budget for Year 4 is \$59,507. There are suggestions that the provincial government will extend the IAH program for another 5 years.

Supervisor of Infrastructure & Asset Management

The Board approved tendering of the replacement sewage system at 66 Robinson in Little Current. The Engineering firm C2S provided an updated engineer's estimate and the tender documents. The Tender advertising began in early July.

The Supervisor of IAM attended a Housing Services Corporation (HSC) sponsored asset planner training session. The focus of the training was the new version of Asset Planner software purchased through the Social Housing Asset Management Program funding. Staff will be entering the 2010 Building Condition Assessment (BCA) data. The 4th quarter

data entry will focus on updating capital and maintenance work completed more recently. This will facilitate the creation of new BCA's for the buildings based on current/historical data without incurring consultant/engineering costs. These will also be more accurate than previous BCA's as the contributing information will be updated continuously throughout the year and in the future.

Infrastructure Maintenance Repairs and Capital Projects

General maintenance on the exterior of the buildings gained momentum during the second quarter as the snow melted. The original 210 Mead generator was repurposed for the 60 Barber housing unit with associated electrical upgrades completed. The EMS base in Hagar required a significant water closet re-configuration and replacement. A smoke detector replacement project throughout Espanola housing was completed this quarter.

Summary

The DSB had a very busy second quarter. If municipal Councils have any questions or would like DSB staff to attend a municipal Council meeting please feel free to contact me at the address below.

Fern Dominelli

Chief Administrative Officer

Manitoulin-Sudbury District Services Board

Phone: 705-222-7777

E mail: fern.dominelli@msdsb.net

Website: www.msdsb.net

Manitoulin-Sudbury DSB
2nd Quarter Report (unaudited)
as of June 30, 2014

	<u>Total Gross Budget</u>					<u>Municipal Share Budget</u>			
	YTD ACTUAL	YTD BUDGET	OVER(UNDER) BUDGET	ANNUAL BUDGET		YTD MUNICIPAL	MUNICIPAL SHARE Forecast	MUNICIPAL SHARE BUDGET	Over(Under) Budget Forecast
ONTARIO WORKS	\$ 2,762,509	\$ 3,229,305	\$ (466,796)	\$ 6,180,641		\$ 621,650	\$ 1,435,007	\$ 1,452,914	\$ (17,907)
OW 100% Programs	\$ 364,769	\$ 273,071	\$ 91,698	\$ 546,142		\$ -	\$ -	\$ -	\$ -
CHILD CARE	\$ 2,171,928	\$ 2,360,793	\$ (188,865)	\$ 4,721,586		\$ 386,474	\$ 652,656	\$ 652,656	\$ -
SOCIAL HOUSING	\$ 1,847,869	\$ 1,724,721	\$ 123,149	\$ 3,409,265		\$ 1,206,453	\$ 2,028,768	\$ 2,094,260	\$ (65,492)
100% Funded Social Housing	\$ 128,731	\$ 121,613	\$ 7,119	\$ 243,225		\$ -	\$ -	\$ -	\$ -
EMS	\$ 6,260,113	\$ 6,470,760	\$ (210,647)	\$ 12,544,020		\$ 3,408,657	\$ 6,801,955	\$ 6,909,753	\$ (107,798)
TOTAL EXPENSES	\$ 13,535,919	\$ 14,180,262	\$ (644,343)	\$ 27,644,879		\$ 5,623,234	\$ 10,918,386	\$ 11,109,583	\$ (191,197)
Non-Reserve Interest Revenue	\$ (48,521)	\$ (49,582)	\$ 1,061	\$ (99,163)		\$ (48,521)	\$ (97,894)	\$ (99,163)	\$ 1,269
TOTAL EXPENSES	\$ 13,487,398	\$ 14,130,680	\$ (643,282)	\$ 27,545,716		\$ 5,574,713	\$ 10,820,492	\$ 11,010,420	\$ (189,928)

**Variance Analysis
June 30, 2014**

	GROSS Variance	NET Municipal Variance	Explanation of Unaudited Municipal Share
YTD Actual to YTD Budget:			
Ontario Works	\$ (466,796)	\$ (17,907)	Municipal share of OW allowance is forecasted to be under budget by \$17,907; municipal share of administration and employment expenses is forecasted to be on budget.
OW 100% Programs	\$ 91,698	\$ -	Community Homelessness Prevention Initiative (CHPI) and Jobs for Youth are 100% funded
Child Care	\$ (188,865)	\$ -	Municipal share of Child Care program is forecasted to be on budget.
Social Housing	\$ 123,149	\$ (65,492)	(\$59,410) + 10,573+ (13,175) + (\$3,479) = \$65,492 surplus Non-Profit, Rent Supp and Urban Native expenses are forecasted to be \$59,410 under budget. The direct run housing net of revenue and expenses are forecasted to be over budget by \$10,573 due to rent revenue forecasted to be \$1,880 less than budgeted, insurance over budget \$12,395, utilities over budget \$39,866, taxes under budget \$18,501 & program support under budget \$25,067; Debenture costs are forecasted to be \$3,479 under budget. Federal Funding is forecasted to surplus by \$13,175 more than budgeted.
100% Funded Social Housing	\$ 7,119	\$ -	Investment in Affordable Housing (IAH) is 100% funded
Land Ambulance	\$ (210,647)	\$ (107,798)	MOHLTC funding is forecasted to be \$8,697 more than budgeted. Based on expenses as at June 30, 2014, EMS is forecasted to be \$107,798 under budget. Shift overruns and shift call backs are forecasted to be under budget by \$81,993. Transportation and communications is forecasted to be \$18,305 under budget; vehicle fuel is also under budget by \$7,500.
Interest Revenue	\$ 1,061	\$ 1,269	Interest Revenue on Non Reserve accounts is forecasted to be \$1,269 under budget.
	\$ (643,282)	\$ (189,928)	



Municipality of French River

MINUTES OF THE SPECIAL MEETING OF COUNCIL

held in the Council Chambers
French River Municipal Complex
Monday, September 29, 2014 at 11am

Members Present:

Mayor Claude Bouffard(Chair), Councillors Larry Bouffard, Mike Bouffard, Ronald Garbutt, Denny Sharp

Members Excused:

Councillors Michel Bigras, Shawnda Martin-Cross

Officials Present:

Sébastien Goyer, Chief Administrative Officer/Clerk
Mélanie Bouffard, Deputy Clerk, Recording Secretary

Guests:

Bonnie Murphy, Head, Traffic Section, Ministry of Transportation
Doug Hergrand, Traffic Supervisor, Ministry of Transportation
0 Members of the public

1. Call to order, roll call and adoption of the agenda

The Chair called the meeting to order at 11:07 a.m.

Moved By: Larry Bouffard
Seconded By: Ron Garbutt

Resol. 2014- 217

BE IT RESOLVED THAT the special agenda be accepted as distributed.

Carried

2. Disclosure of Pecuniary Interest

None declared.

3. Pedestrian Crossing Study Presentation by the Ministry of Transportation

Mr. Herbrand and Mrs. Murphy presented the Pedestrian Safety Review to determine whether or not additional safety measures are required for safe movement of pedestrians through the intersection of Provincial Highway 535 & Highway 64.

The review outlines and provides 6 Alternatives. The results of the operational review indicated that no additional measures are justified from a technical perspective at this time. Oversized Pedestrian Crossing Signs were recommended to be installed to draw motorist's attention to the potential presence of pedestrians.

In order for the Ministry to proceed, a Council Resolution would be required.

4. Adjournment

Moved By: Denny Sharp
Seconded By: Mike Bouffard

Resol. 2014- 218

BE IT RESOLVED THAT the special meeting be adjourned at 12:14 p.m.

Carried

MAYOR

CLERK



Municipality of French River

MINUTES OF THE REGULAR MEETING OF COUNCIL held in the Council Chambers French River Municipal Complex Wednesday, September 24, 2014 at 7:00 p.m.

Members Present:

Mayor Claude Bouffard(Chair), Councillors Michel Bigras, Larry Bouffard, Ronald Garbutt, Shawnda Martin-Cross, Denny Sharp

Members Excused:

Councillor Mike Bouffard

Officials Present:

Sébastien Goyer, Chief Administrative Officer/Clerk
Julie Bouthillette, Treasurer/Tax Collector
Mélanie Bouffard, Deputy Clerk, Recording Secretary
Robert Martin, Parks, Recreation & Facilities Manager
Brennan Kenny, Economic Development Manager
Michelle Clark, Public Works & Environmental Administrative Coordinator and Project Manager

Guests:

4 Members of public

1. CALL TO ORDER, ROLL CALL AND ADOPTION OF THE AGENDA

The Chair called the meeting to order at 7:00 p.m.

Moved By: Larry Bouffard
Seconded By: Shawnda Martin Cross

Resol. 2014- 199

BE IT RESOLVED THAT the agenda be accepted as distributed and amended to add two addendums:

- Notice of breach of confidentiality
- French River Minor Hockey, request to waive the advertising fee for ice surface

Carried

2. PRAYER

3. DISCLOSURE OF PECUNIARY INTEREST

None declared.

4. DELEGATIONS

5. MANAGEMENT AND COMMITTEE REPORTS

5.1 Mayor's Report

Mayor gave a verbal report.

5.2 CAO/Clerk's Report

CAO/Clerk summarized written report.

5.2.1 Appointment of a Member to the Municipal Elections Joint Audit Compliance Committee

Moved By: Shawnda Martin Cross
Seconded By: Ron Garbutt

Resol. 2014- 200

WHEREAS Section 81.1 (1) of the Municipal Election Law 2014 requires a council of local board, before October 1 of an election year, to establish a committee for the purposes of section 81.2009, c.33, Sch. 21. s. 8 (44);

BE IT RESOLVED THAT the Council of the Corporation of the Municipality of French River hereby appoints Judy Robertson to the 2014 Municipal Election Joint Compliance Audit Committee.

Carried

5.2.2 Economic Development Manager's Report

The report was found in the agenda package.

5.2.3 Public Works Superintendent's Report

The report was found in the agenda package.

5.2.4 Chief Building Officer's Report

The report was found in the agenda package.

5.2.5 Municipal Law Enforcement Officer's Report

The report was found in the agenda package.

5.2.6 Parks, Recreation & Facilities Manager's Report

The report was found in the agenda package.

5.3 Treasurer's Report

5.3.1 Memorandum of Agreement with Sudbury Counselling Centre for an Employee Assistance Program for a 12 month period

The Treasurer summarized the report found in the agenda package.

Moved By: Denny Sharp
Seconded By: Shawnda Martin Cross

Resol. 2014- 201

BE IT RESOLVED THAT the Council of the Corporation of the Municipality of French River hereby authorizes the Memorandum of Agreement with Sudbury Counselling Centre for an Employee Assistance Program for a 12 month period.

Carried

5.4 Economic Development Committee

5.5 Environmental Advisory Committee

5.6 Finance and Administration Committee

5.6.1 French River Public Library Report

The report was found in the agenda package.

5.7 Public Works Committee

5.8 Manitoulin-Sudbury District Services Board

5.9 Ontario Provincial Police

The Policing Report for the month of August 2014 was distributed and any questions are to be forwarded to the Mayor to bring forward at the Community Policing Advisory Committee meeting.

6. CONSENT AGENDA

The following motion was presented to adopt the items contained in the Consent Agenda:

Moved By: Michel Bigras
Seconded By: Larry Bouffard

Resol. 2014- 202

BE IT RESOLVED THAT the Council of the Corporation of the Municipality of French River hereby approves the Items of the Consent Agenda under Sections 6.1, 6.3 and 6.5 and receives the Items under Sections 6.2 and 6.4.

Carried

6.1 Adoption of Minutes by Resolution

Moved By: Michel Bigras
Seconded By: Larry Bouffard

Resol. 2014- 203

BE IT RESOLVED THAT the following minutes be adopted as presented:

Special Meeting of Council held September 15, 2014
Regular Council Meeting held August 27, 2014

Carried

6.2 Minutes Received by Resolution

Moved By: Michel Bigras
Seconded By: Larry Bouffard

Resol. 2014- 204

BE IT RESOLVED THAT the following minutes be received as presented:

French River Public Library Board held August 19, 2014
Sudbury East Planning Board held August 14, 2014

Carried

6.3 Award of Tenders and Request for Proposals by Resolution

6.4 Correspondence for Council's Information Received by Resolution

Moved By: Michel Bigras
Seconded By: Larry Bouffard

Resol. 2014- 205

BE IT RESOLVED THAT the following correspondence be received:

1. Thank you Letter from Club Richelieu Rivière-des-Français
2. Ontario Hockey Federation, Information Letter

Carried

6.5 Adoption of By-laws by Resolution

The following By-laws were read and adopted:

6.5.1 Infrastructure Ontario Financing

Moved By: Michel Bigras
Seconded By: Larry Bouffard

Resol. 2014- 206

BE IT RESOLVED THAT By-law 2014-33, being a by-law to authorize certain capital works of the Municipality of French River to authorize the submission of an application to the Ontario Infrastructure and Land Corporation (OILC) for financing such capital works; to authorize temporary borrowing from OILC to meet expenditures in connection with such works; and to authorize long term borrowing from OILC for such works through the issue of debentures be read a first, second and third time and finally passed.

Carried

6.5.2 Amend By-law 2013-16 Assumption of Sedgwick Road Extension

Moved By: Michel Bigras
Seconded By: Larry Bouffard

Resol. 2014- 207

BE IT RESOLVED THAT By-law 2014-34, being a by-law to amend By-law 2013-16 to provide for the establishment and assumption of Sedgwick Road Extension as a Municipal Highway to update the Description Reference Plan be read a first, second and third time and finally passed.

Carried

6.5.3 Establish Municipal Elections Joint Audit Compliance Committee

Moved By: Michel Bigras
Seconded By: Larry Bouffard

Resol. 2014- 208

BE IT RESOLVED THAT By-law 2014-35, being a by-law to establish the 2014 Municipal Elections Joint Audit Compliance Committee be read a first, second and third time and finally passed.

Carried

6.5.4 Winter Seasonal Road Maintenance Agreement (Silv'ry Moon Rd)

Moved By: Michel Bigras
Seconded By: Larry Bouffard

Resol. 2014- 209

BE IT RESOLVED THAT By-law 2014-36, being a by-law to authorize the execution of a Winter Seasonal Road Maintenance Agreement for the seasonal portion of Silv'ry Moon Rd be read a first, second and third time and finally passed.

Carried

6.5.5 Winter Seasonal Road Maintenance Agreement (Lafrenière Rd)

Moved By: Michel Bigras
Seconded By: Larry Bouffard

Resol. 2014- 210

BE IT RESOLVED THAT By-law 2014-37, being a by-law to authorize the execution of a Winter Seasonal Road Maintenance Agreement for the private portion of Lafrenière Rd be read a first, second and third time and finally passed.

Carried

6.5.6 Confirmation By-law

Moved By: Michel Bigras
Seconded By: Larry Bouffard

Resol. 2014- 211

BE IT RESOLVED THAT By-law 2014-38, being a by-law to confirm the proceedings of the Council of the Corporation of the Municipality of French River at a meeting held on September 24, 2014 be read a first, second and third time and finally passed.

Carried

7. CORRESPONDENCE FOR COUNCIL'S CONSIDERATION

7.1 Roland & Françoise Courchesne, Request to reduce speed limit on Hwy 64 in Alban area

Moved By: Denny Sharp
Seconded By: Michel Bigras

Resol. 2014- 212

BE IT RESOLVED THAT the Council of the Corporation of the Municipality of French River hereby directs staff to enter into discussions with the Ministry of Transportation regarding the request received to reduce the speed limit from 80km/h to 60km/h from the Town of Alban beyond the bridge near Jean Street.

Carried

7.2 Colette Bureau, Concern with realtor signs

Moved By: Larry Bouffard
Seconded By: Ron Garbutt

Resol. 2014- 213

BE IT RESOLVED THAT the Council of the Corporation of the Municipality of French River hereby directs staff to consult with all Real Estate Companies and address the issue of signage and report back at the January 2015 Regular Council Meeting.

Carried

7.3 Lukas Woolridge, player for the St. Charles Spirit Junior A Hockey Team Sponsorship Request

Council agreed to defer the item to the November Regular Council Meeting to receive further information.

8. ADDENDUM (if required and by resolution)

Moved By: Denny Sharp
Seconded By: Larry Bouffard

Resol. 2014- 214

BE IT RESOLVED THAT the Council of the Corporation of the Municipality of French River hereby allows two Addendums to the Agenda as per the rules of the Procedural By-law 2012-70 under Section 8.8 authorizing Council to deal with an urgent matter that requires the immediate consideration of Council.

Carried

8.1 Notice of breach of confidentiality (online interact banking)

The CAO summarized the report found in the agenda package.

8.2 French River Minor Hockey Association

Moved By: Michel Bigras
Seconded By: Larry Bouffard

Resol. 2014- 215

BE IT RESOLVED THAT the Council of the Corporation of the Municipality of French River hereby waives the advertising fee of \$120 for the French River Minor Hockey Association logo on the ice surface.

Carried

9. NOTICES OF MOTION

10. ANNOUNCEMENTS AND INQUIRIES

Paul Sharp, of Noëlville, commented on the following items:

- relating to Item 7.2, agrees that matter should be addressed and suspects that a sign by-law will be required since it currently seems that the whole municipality is for sale.
- relating to Item 8.2, informed that the Minor Hockey Association can always approach local clubs to request funds
- announced that the joint collaboration between the French River Multi-Use Trail Association and the French River Lions was a success, the recent draw was worth 16,000\$ and resulted in \$10,000 in profits for each club

11. CLOSED SESSION

12. ADJOURNMENT

Moved By: Larry Bouffard

Resol. 2014- 216

Seconded By: Michel Bigras

BE IT RESOLVED THAT the meeting be adjourned at 8:19 p.m.

Carried

MAYOR

CLERK



Municipality of French River

MINUTES OF THE Finance & Administration Committee Meeting held in the Council Chamber French River Municipal Complex Wednesday, October 8, 2014 at 10:00 a.m.

Members Present:

Mayor Claude Bouffard, Councillors Michel Bigras (Chair), Larry Bouffard, Mike Bouffard
Alternate Member: Councillor Ron Garbutt

Members Excused:

Officials Present:

Sébastien Goyer, Chief Administrative Officer/Clerk
Mélanie Bouffard, Deputy Clerk, Recording Secretary
Robert Martin, Parks, Recreation & Facilities Manager

Guests:

1 Guest

1. Call to order, roll call and adoption of the agenda

The Chair called the meeting to order at 10:00 a.m.

Moved By: Mike Bouffard
Seconded By: Larry Bouffard

Resol. 2014-24

BE IT RESOLVED THAT the agenda be accepted as distributed and amended to add:

- 5.1.2 Chief Building Officer's Report
- 5.1.3 Municipal Law Enforcement Officer's Report

Carried

2. Disclosure of Pecuniary Interest

None declared.

3. Delegations

4. Adoption of Minutes

Moved By: Claude Bouffard
Seconded By: Larry Bouffard

Resol. 2014-25

BE IT RESOLVED THAT the minutes of the Finance & Administration Committee Meeting held July 9, 2014 be accepted as presented.

Carried

5.0 Reports and Items for Discussion

5.1. Management Reports

5.1.1 Treasurer's Report - Property Tax Changes

The report was submitted under separate cover by email.

The Committee Members had numerous questions; a Resolution will be placed on the October 15th Regular Council Meeting to approve the Property Tax Changes, Council will have the opportunity to ask questions at that time.

Mike Bouffard requested that a similar report identifying tax changes relating to building permits be presented at Economic Development Committee to review growth.

5.1.2 Chief Building Officer's Report

The report was submitted under separate cover.

5.1.3 Municipal Law Enforcement Officer's Report

The report was submitted under separate cover.

5.2 Old Business

5.2.1 2015 Municipal Policing Billing Statement - OPP

The report was submitted under separate cover.

The CAO reported that the 2015 OPP Billing increased by over \$105,000; the issue was a strong topic at the AMO Conference. Detachment Commanders in each area will be meeting with CAOs and Treasurers to go through the details of the new billing model then will be presenting to Councils. All questions from Council Members are to be forwarded to the CAO ahead of time to be able to have answers at those meetings.

The new billing model doesn't impact the study to review policing services and costs of the West Nipissing Police.

The Mayor commented that Section 10 should be reconsidered since that option allows the Municipality to dictate the level of service necessary which controls the costs.

Action: The Committee recommended that staff be directed to write a letter to the OPP to oblige them to present and explain their mandate and the new billing model as soon as possible at a public meeting to allow Council and the ratepayers to have answers to their questions.

5.2.2 Tax Sale Advertisement

For information only.

5.2.3 Discussion regarding Lease Renewal Committee

committee to review the lease renewal of the Centre de santé

Action: The Committee recommended that Lease Renewal Committee's scope of work be expanded to include lease negotiations with Aide aux seniors and French River Quilters; all leases will be month by month until renewals negotiations are complete and approved by Council.

5.3 New Business

6. Correspondence

6.1 French River Quilters – Lease renewal

6.2 French River Quilters – Leasehold improvements

As recommended at Item 5.2.3; the lease renewal negotiation will be done through the Lease Renewal Committee. Most of the leasehold improvements requested have been addressed, some were already addressed by the time the letter was received, the only outstanding matter is the issue with the breakers since an electrician would needed and the costs are unknown; the Committee will take it into consideration.

7. Addendum

8. Notice of Motion

9. Announcements and Inquiries

10. Closed Session

11. Items Deferred to Next Meeting

12. Adjournment

Moved By: Larry Bouffard
Seconded By: Mike Bouffard

Resol. 2014-26

BE IT RESOLVED THAT the Finance & Administration Committee meeting be adjourned at 11:10 p.m.

Carried

CHAIR

CLERK



Municipality of French River

MINUTES OF THE Public Works Committee Meeting held in the Council Chamber French River Municipal Complex Wednesday, October 8, 2014 at 3:00 p.m.

Members Present:

Mayor Claude Bouffard, Councillors Ronald Garbutt, (Chair), Denny Sharp

Members Excused:

Councillor Shawnda Martin-Cross

Officials Present:

Sébastien Goyer, Chief Administrative Officer/Clerk
Mélanie Bouffard, Deputy Clerk, Recording Secretary
Jim Sartor, Public Works Superintendent
Michael Campbell, Municipal Law Enforcement Officer
Michelle Clark, Administrative Assistant, Public Works Department

Guests:

2 Member of public
Councillor Mike Bouffard

1. Call to order, roll call and adoption of the agenda

The CAO called the meeting to order at 3:00 p.m.

Moved By: Claude Bouffard
Seconded By: Ron Garbutt

Resol. 2014-16

BE IT RESOLVED THAT Councillor Denny Sharp act as Chair for the meeting in the absence of Councillor Shawnda Martin-Cross.

Carried

Moved By: Claude Bouffard
Seconded By: Ron Garbutt

Resol. 2014-17

BE IT RESOLVED THAT the agenda be accepted as distributed and amended to add:

5.3.1 Parking prohibited on St. Christophe Street

Carried

2. Disclosure of Pecuniary Interest

None declared.

3. Delegations

4. Adoption of Minutes

Moved By: Ron Garbutt
Seconded By: Claude Bouffard

Resol. 2014-18

BE IT RESOLVED THAT the minutes of the Public Works Committee Meeting held July 9, 2014 be accepted as presented.

Carried

5.0 Reports and Items for Discussion

5.1. Management Reports

5.1.1 Monthly Activity Report

The Public Works Superintendent summarized the report provided under separate cover and gave an update on the planned work on Montée Guérin. The hard surface has been damaged throughout the years with the impact of the half load restrictions exemption milk trucks; a section of the road will be scarified with the grader instead of continuing to patch it.

The CAO will be looking into setting up a meeting with the Milk Board and local farmers to find alternate routes and/or options. It has been brought up that the road would need to be widened at the intersection of Viau and Montée Guérin to improve the ease of turning and for traffic safety.

The Committee allowed Councillor Mike Bouffard to speak to the matter and express his concerns that the issue in his Ward was not brought to his attention; he would have appreciated to be consulted on the costs of scarifying which would require grading versus other options to ensure good use of resources.

The Public Works Superintendent commented that a ½ km section would be scarified and that the costs were considered and are very similar. The planned minor repairs and upgrading to the road would be enough to handle the farming operations traffic.

Whippoorwill Road: The Committee agreed that the stop sign remains.

Ditching tender: The lowest tender was higher than budgeted, the successful contractor has agreed to do the work on Turenne Rd this year and do the work on Trout Lake Rd next year under the same terms and prices of the contract.

Action: The Committee recommended that a Resolution be presented at the October 15th Regular Council Meeting to award the Ditching Contract.

A letter will be sent to local contractors to explain the tender and quote process to eliminate confusion.

There is an increasing concern with the multiple problems with nuisance beavers and the impact on roads which in turn impacts services and the budget. Ideas were shared on how the Municipality could address the issue.

5.1.2 Update on Old Grader and Winter Road Preparation Activities

-was included in 5.1.1

5.1.3 Report of the Hazardous Waste Collection Weekend

The CAO summarized the report.

5.1.4 Report on Golf Course Road

The CAO summarized the report.

5.2 Old Business

5.3 New Business

5.3.1 Parking prohibition along south side of St. Christophe Street

The Municipal Law Enforcement Officer summarized the report.

Action: The Committee recommended that a permanent parking prohibition be applied on the south side of St. Christophe Street and that a four way stop be studied; a Resolution will be presented at the October 15th Regular Council Meeting.

6. Correspondence

7. Addendum

8. Notice of Motion

9. Announcements and Inquiries

10. Closed Session

11. Items Deferred to Next Meeting

12. Adjournment

Moved By: Claude Bouffard
Seconded By: Ron Garbutt

Resol. 2014-19

BE IT RESOLVED THAT the Public Works Committee Meeting be adjourned at 4:24 p.m.

Carried

CHAIR

CLERK

**UNAPPROVED MINUTES – SIXTH MEETING
SUDBURY & DISTRICT BOARD OF HEALTH
SUDBURY & DISTRICT HEALTH UNIT, BOARDROOM
THURSDAY, SEPTEMBER 18, 2014, AT 1:30 P.M.**

BOARD MEMBERS PRESENT

Janet Bradley
Evelyn Dutrisac
Rita Pilon
Brenda Spencer (via teleconference)

Claude Belcourt
Brigita Gingras
Ursula Sauvé

Ron Dupuis
Ken Noland
Paul Schoppmann

BOARD MEMBERS REGRETS

Claude Berthiaume

Madeleine Dennis

Terry Kett

STAFF MEMBERS PRESENT

Sandra Laclé
Renée St Onge
Daniela Kempkens, Guest

Marc Piquette
Dr. P. Sutcliffe

Rachel Quesnel

Media

R. DUPUIS PRESIDING

1.0 CALL TO ORDER

The meeting was called to order at 1:30 p.m. The Board welcomed Dr. P. Sutcliffe back and thanked S. Laclé for her leadership during Dr. Sutcliffe's leave. The Board also acknowledged the Senior Management Executive Committee members' contributions and teamwork during Dr. Sutcliffe's leave.

Dr. Daniela Kempkens, third year post-graduate resident with the Northern Ontario School of Medicine was introduced. She is on rotation at the Sudbury & District Health Unit (SDHU) until the spring.

2.0 ROLL CALL

3.0 DECLARATION OF CONFLICT OF INTEREST

None.

4.0 DELEGATION / PRESENTATION

i) Environmental Health Milestones: History of Our Progress

- Ido Vettoretti, Specialist, Environmental Health Division

Dr. Sutcliffe noted that next week is Environmental Public Health Week which provides an opportunity to recognize the work of Certified Public Health Inspectors and Environmental Health Officers and increase awareness of the profession. In honour of that, I. Vettoretti was invited to share a presentation that was prepared for the Canadian Institute of Public Health Inspectors (CIPHI)'s conference in 2013 for CIPHI's 100th anniversary.

The historical presentation recognizes the SDHU's PHI legacy in northeastern Ontario, and acknowledges the importance of institutional history for Environmental Health, its progress, and its past professionals.

It was concluded that the presentation reflects our dynamic and evolving history; builds professional morale; fosters career commitment; and encourages cooperation, and collaboration. The presentation highlighted the importance of documenting our institutional history.

Questions were entertained and the Board thanked I. Vettoretti for the interesting historical perspective on the evolution of environmental and public health locally.

5.0 MINUTES OF PREVIOUS MEETING

i) Fifth Meeting – June 19, 2014

49-14 APPROVAL OF MINUTES

Moved by Schoppmann - Pilon: THAT the minutes of the Board of Health meeting of June 19, 2014, be approved as distributed.

CARRIED

6.0 BUSINESS ARISING FROM MINUTES

i) Public Health Champion Recognition Program

Dr. Sutcliffe provided a verbal update on the groundwork underway for the Public Health Champion Recognition Program that will honour and recognize the work of organizations or individuals in our community who foster, promote, and encourage public health.

The Public Health Champion Awards Call for Nominations brochure was shared with the Board this spring and it was agreed that a Joint Board of Health/Staff Working Group would be established to operationalize the recognition program. The establishment of the Working Group will be deferred until the new year when the Board of Health membership is known following the municipal elections.

Board members were advised that in alignment with promoting and educating the public about public health, the recognition program will focus on theme areas annually beginning with Environmental Health for the first award in 2015.

The Joint Working Group will team up this spring to rank, rate, and ultimately recommend the 2015 Public Health Champions. Presentation of the first annual award is slated to occur in June.

ii) Joint Board/Staff Public Health Art/Statue Feasibility Working Group

- Briefing Note to the Board Chair dated September 11, 2014

Dr. Sutcliffe referenced the briefing note and explained that after thoughtfully exploring all possible options and carefully assessing all issues, the Working Group is recommending that it is not feasible to proceed with a public health art/sculpture on the property of the main office at 1300 Paris Street.

Working Group Chair, C. Becourt summarized the issues and thanked staff for their time and expertise as well as the Working Group Board members, R. Dupuis, J. Bradley and U. Sauvé, for their enthusiasm and commitment for exploring the feasibility of finding an option to replace the mother and child statue. The Board thanked C. Belcourt for his passion and valiant efforts.

50-14 JOINT BOARD/STAFF PUBLIC HEALTH ART/FEASIBILITY WORKING GROUP

Moved by Gingras - Noland: THAT the Board of Health not proceed with a public health art/sculpture project for the 1300 Paris Street Sudbury site due to the feasibility and financing constraints as determined by the Joint Board/Staff Public Health Art/Sculpture Feasibility Working Group following its careful assessment of financial resources, staff resources and property issues.

CARRIED

7.0 REPORT OF THE MEDICAL OFFICER OF HEALTH / CHIEF EXECUTIVE OFFICER

i) September 2014 – Medical Officer of Health / Chief Executive Officer Report

Words for thought in this month's report speaks to the Ebola virus disease outbreak in West Africa. Since the Minister of Health and Long-Term Care's News Release in August, the Ebola case count continues to increase. We are working closely with provincial and local health partners to ensure we are prepared to respond should cases present in Ontario.

Health Unit staff are also busy collaborating with parents, educators, and health care providers to ensure all students are protected according to the new immunization requirements. The province has updated the immunization requirements for the 2014/15 school year to include new mandatory immunizations and dose requirements.

Dr. Sutcliffe invited S. Laclé to report on a provincial Healthy Kids webinar she and a Health Promotion Manager participated in on Dr. Sutcliffe's behalf in July. Board members were reminded that Dr. Sutcliffe was a member of the Healthy Kids Panel who submitted its report, *No Time to Wait: The Healthy Kids Strategy*, to the Minister of Health and Long-Term Care in March 2013. In her role as a Public Health Ontario Board member, S. Laclé attended a Public Health Ontario strategic planning session with stakeholders which Dr. Sutcliffe participated as a stakeholder in her role as ALPHA president.

Dr. Sutcliffe took the opportunity to personally thank S. Laclé for her leadership as interim Chief Executive Officer during her leave. S. Laclé acknowledged Dr. Sutcliffe's continual support to her and the SDHU over this time.

We and the other health units in the province are still waiting to hear from the Ministry of Health and Long-Term Care (MOHLTC) regarding our 2014 provincial grant. Until then, the SDHU continues with its 2014 budget contingency plan and is prudently cautious.

Dr. Sutcliffe clarified that the Hungry for Action Municipal Candidate Survey will not be going forward; however, the project which includes poverty simulation activities will be proceeding.

The SDHU is gearing up for the upcoming flu season and the first community clinic is scheduled for October 15, 2014.

The Panorama Immunization Module, a provincial information system, went live at the SDHU on July 2, 2014. The Immunization Module is being utilized in all SDHU offices and will be utilized in school-based clinics as well as for influenza community clinics. It will facilitate our work locally and across the province. The SDHU's launch of Panorama was successful and has been a massive undertaking by all involved. Staff were acknowledged for their intensive efforts in getting the system up and running.

Dr. Sutcliffe clarified that the new SDHU website must be operational before the SDHU can launch the Check Before You Eat campaign as the decal includes a QR code that brings patrons to the food inspection section of the website. Promotion/education to operators and distribution of decals will also be coordinated with the new website launch.

The Health Promotion School team has been taking an asset-building approach to reduce chronic diseases, injuries, and improve sexual health practices in school-aged children and supports the school community members to build developmental assets. It was suggested that a future presentation be planned for the Board to outline the team's work and approaches with the students, families, and schools.

The Resources, Research, Evaluation and Development division has completed much work to improve internal surveillance reports which provide important data for staff during program planning and evaluation.

Questions and comments regarding the MOH/CEO report were entertained. It was suggested that the Board consider participating in the poverty simulation activities. This possibility will be investigated and brought back to the Board once the planning is further along.

51-14 ACCEPTANCE OF REPORTS

Moved by Pilon - Schoppmann: THAT the Report of the Medical Officer of Health and Chief Executive Officer for the month of September 2014 be accepted as distributed.

CARRIED

8.0 NEW BUSINESS

i) Items for Discussion

a) Public Health Performance Indicators – 2013 Year-End Results

- Email from the Ministry of Health and Long-Term Care dated August 29, 2014
- Public Health Performance Indicators 2013 Year-End Results Report, August 2014

The Public Health Performance Indicators Report is the first year-end report of its kind produced by the MOHLTC. The Ministry's monitoring tool also provides information for health units to compare and learn from each other. It was pointed out that the report is for internal purposes only.

As previously shared with the Board, three negative variance reports were submitted to the MOHLTC related to a vaccine fridge failure and two related to report timing. Dr. Sutcliffe concluded that the SDHU is doing excellent work to comply with the MOHLTC's accountability agreement performance indicators.

b) Board of Health Member Self-Evaluation of Performance

- 2014 Sudbury & District Board of Health Self-Evaluation Survey

The Board of Health self-evaluation of performance is an internal SDHU tool to ensure compliance with the Ontario Public Health Organizational Standards. Board members are asked to take a few minutes at the close of today's Board meeting to complete the survey. Completed surveys are due to R. Quesnel by October 20, 2014. Board members were reminded that the Board self-evaluation survey is part of the SDHU's performance monitoring indicators.

ii) Correspondence

a) Performance Indicator for Low-Risk Alcohol Drinking Guidelines

- Response Letter from the Ministry of Health and Long-Term Care to the Council of Ontario Medical Officers of Health dated June 30, 2014

No discussion.

b) 2012 Annual Report of the Chief Medical Officer of Health of Ontario to the Legislative Assembly of Ontario

- Letter from the Interim and Former Chief Medical Officer of Health dated July 17, 2014
- *Old Foes and New Threats: Ontario's Readiness for Infectious Diseases* Report Table of Contents

No discussion.

c) Ontario's Poverty Reduction Strategy – Realizing Our Potential

- Executive Summary

No discussion.

d) International Code of Marketing of Breastmilk Substitutes

Sudbury & District Board of Health Motion #24-14

- Letter from the Haliburton, Kawartha, Pine Ridge District Board of Health to the Prime Minister dated June 11, 2014
- Letter from the Office of the Prime Minister to Dr. P. Sutcliffe dated June 23, 2014
- Letter from the Public Health Agency of Canada to Dr. P. Sutcliffe dated July 21, 2014

No discussion.

e) Interim Chief Medical Officer of Health

- Email regarding the Interim Chief Medical Officer of Health dated July 31, 2014

No discussion.

f) Ebola Virus Disease

- Memorandum from the Interim Chief Medical Officer of Health dated August 1, 2014

No discussion.

52-14 ACCEPTANCE OF NEW BUSINESS ITEMS

Moved by Noland - Gingras: THAT this Board of Health receives New Business items 8 i) to ii).

CARRIED

9.0 ITEMS OF INFORMATION

- | | | |
|------|---|-------------------------------|
| i) | Senior Management Executive Committee Minutes | May 30, 2014
June 27, 2014 |
| ii) | Public Health Ontario Connections | August 2014 |
| iii) | MOHLTC Staffing Announcements | June 23, 2014 |
| iv) | Save the Date – 2015 aPHa AGM and Conference | |
| v) | Inside Edition | September 2014 |

These items were shared for the Board's information. No questions were entertained.

10.0 ADDENDUM

53-14 ADDENDUM

Moved by Pilon - Schoppmann: THAT this Board of Health deals with the items on the Addendum.

CARRIED

There were no declarations of conflict of interest.

i) Healthy Kids Community Challenge

- Ministry of Health and Long-Term Care News Release dated September 12, 2014
- Ministry of Health and Long-Term Care – Healthy Kids Community Challenge website: Listing of communities participating in challenge

Dr. Sutcliffe recapped that the Healthy Kids Panel had recommended there be a community strategy to reduce childhood obesity rates based on the EPODE model (Ensemble Prévenons l'Obésité des Enfants / Together Let's Prevent Childhood Obesity). Last year, the MOHLTC had announced funding opportunities through the Healthy Kids Community Challenge. At that time it was announced that 30 applications could be funded for a four year period with a total budget of \$1.5 m. The SDHU coordinated a meeting with multiple partners from across its catchment area and offered support to agencies that wanted to apply. Three proposals were subsequently submitted to the MOHLTC.

On September 12, 2014, the MOHLTC announced that 45 communities were selected to join the Healthy Kids Community Challenge. Three local applicants within the SDHU catchment area were successful:

- 1) City of Greater Sudbury
- 2) Shkagamik-kwe Health Centre
- 3) Manitoulin Island (Noojmowin Teg Health Centre).

The participating communities will receive resources from the province, including funding, training and marketing tools to support local programs.

This is great news and the SDHU is committed to working all constituent municipalities to support community efforts to reduce childhood obesity and support child health.

ii) Interim Chief Medical Officer of Health (CMOH)

- Ministry of Health and Long-Term Care Email dated September 15, 2014

Dr. Williams, retired Medical Officer of Health (MOH) from the Niagara region was Interim CMOH until Dr. Pollett, retired MOH from London, became Interim CMOH for the month of August. Dr. Mowat, MOH from the Peel area is now in the Interim CMOH position for the next six months while recruitment for the permanent CMOH position takes place.

11.0 ANNOUNCEMENTS / ENQUIRIES

There were no announcements.

12.0 ADJOURNMENT

54-14 ADJOURNMENT

Moved by Noland - Belcourt: THAT we do now adjourn. Time: 2:43 p.m.

CARRIED

(Chair)

(Secretary)

DRAFT MINUTES
of the September 25, 2014
MANITOULIN-SUDBURY DSB BOARD MEETING
held in Espanola's 210 Mead Blvd. DSB Boardroom

Present: Lou Addison, Les Gamble, David Leonard, Jack McMillan, Derek Stephens, Dennis Golden, Paul Moffatt, Mike Lehoux, André Byham, Bruce Killah, Shawnda Martin-Cross, Denis Turcot, Edgar Lovelace,

Regrets: Morgan Pitfield

Staff: Fern Dominelli, Donna Moroso, Melody Ouellette, Connie Morphet, David Wolff, Patrick Wittmann, Ehren Baldauf

Media: Alicia McCutcheon, Manitoulin Expositor

1.0 CALL TO ORDER

Chair, Les Gamble, called the meeting to order at 10:00 a.m.

2.0 ADOPTION OF AGENDA

Resolution No. 14-62

Moved by: André Byham

Seconded by: Mike Lehoux

BE IT RESOLVED THAT the agenda be adopted.

Carried

3.0 DECLARATIONS OF CONFLICT OF INTEREST

There were no declarations of conflict of interest.

4.0 Closed Session

Resolution 14-63

Moved by: David Leonard

Seconded by: Derek Stephens

BE IT RESOLVED THAT the Board move into closed session at 10:05 a.m.

Carried

Resolution 14-64**Moved by:** Denis Turcot**Seconded by:** Lou Addison

BE IT RESOLVED THAT the Board adjourn this closed session at 11:10 a.m.

Carried**5.0 Business Arising from Closed Session**

During its Closed Session, the Board discussed Property and Human Resources Issues.

6.0 Minutes**6.1 Adoption of Minutes****Resolution No. 14-65****Moved by:** David Leonard**Seconded by:** Shawnda Martin-Cross

BE IT RESOLVED THAT the Minutes of the [June 26, 2014](#) Board meeting be approved.

Carried**6.2 Business Arising from Minutes**

There was no business arising from the Minutes.

7.0 New Business**7.1 CAO Quarterly Activity Report**

Fern Dominelli, CAO, walked the Board through the 2014 Second Quarter CAO Activity Report. This report will be shared with member municipalities who are encouraged to add it to Council agenda packages.

Resolution No. 14-66**Moved by:** Shawnda Martin-C**Seconded by:** Paul Moffatt

BE IT RESOLVED THAT the [2014 CAO Second Quarter Activity Report](#) be approved.

Carried**7.2 Second Quarter Financial Report**

Connie Morphet, Director of Finance and Administration, walked the Board through the 2014 Second Quarter Unaudited Financial Report. The DSB is currently estimating a 2014 municipal surplus of \$189,928.

Resolution No. 14-67**Moved by:** Bruce Killah**Seconded by:** Jack McMillan

BE IT RESOLVED THAT the [2014 Second Quarter Unaudited Financial Report](#) be approved as presented.

Carried

7.3 Interim Governance and Accountability Guidelines for District Social Services Administration Boards

[Guideline #9:](#) Transition Period Following Election was reviewed with the Board.

The Board was advised that the guideline prohibits specific actions between Election Day, October 27, 2014, and up to the first day of the term of the new board which is January 1, 2015.

7.4 TWOMO Election Update

Current TWOMO representatives, Bruce Killah, David Leonard and Edgar Lovelace have been acclaimed.

7.5 Community Homelessness Prevention Initiative (CHPI)

On July 28, 2014, the Manitoulin-Sudbury DSB received a [letter](#) from Janet Hope, the Assistant Deputy Minister for the Ministry of Municipal Affairs and Housing informing the DSB of its initial funding allocation of \$191.635 for 2014/15. In addition, the province has made a decision to convert the additional one-time funding of \$42 million from 2013-2014 to annualized funding starting in 2014-15. The DSB's additional funding allocation for 2014-15 is not known at this time.

Further details regarding the allocation of this additional funding will be provided to Service Managers in the near future.

7.6 Investment in Affordable Housing (IAH) Program

The IAH will continue to provide increased flexibility and accountability for Service Managers to design strategies that meet local needs and priorities identified in their Housing and Homelessness Plans.

The year 1 (2014-2015) notional funding allocation under the new program for the Manitoulin-Sudbury DSB is \$160,000. Allocation for the final five years of the program (2015-2020) will be based on the new census data and will be provided once this data becomes available. We expect an announcement in early 2015.

7.7 Power Dam Special Payment Program

Les Gamble, DSB Board Chair, shared his concern about the proposed measures introduced in Bill 14, Building Opportunity and Securing Our Future Act (Budget Measures) which phases down or decreases the Power Dam Special Payment Program for hydro-electric stations, poles and wires by 23.53% by 2017, starting in 2015. His concern is that the Township of Sables-Spanish Rivers will have to increase property tax rates in order to compensate for the loss of revenue or be forced to significantly compromise municipal services. The Townships of [Sables-Spanish Rivers](#) and [Nairn and Hyman](#) have sent resolutions to Premier Wynne expressing their concerns regarding this issue. Les has encouraged all municipalities to take the two resolutions to their Councils for review as this will have an effect on member municipalities as the DSB apportionment formula does include revenues received from power dams.

7.8 Public Access Defibrillation (PAD) Policy

David Wolff, EMS Commander of Training, walked the Board through the new Public Access Defibrillation Policy.

The DSB passed [Resolution 09-71](#) to support the PAD program in September 2009. Since that time the program has grown substantially to 145 AED's. Due to the growth of this program the Board recommended a policy be created for the operation of the PAD Program.

There are several methods to become a participant of the PAD Program such as Heart and Stroke Foundation initiatives, an "Opt In" initiative, and redeployment of surplus Automated External Defibrillators (AED).

Resolution No. 14-68

Moved by: Derek Stephens

Seconded by: Bruce Killah

WHEREAS the Manitoulin-Sudbury DSB Board has reviewed the Public Access Defibrillation Policy.

THEREFORE BE IT RESOLVED THAT the Manitoulin-Sudbury DSB Board approves the [Public Access Defibrillation Policy](#) effective October 1, 2014.

Carried

7.9 NE LHIN – Northern Partners Collaborate on a Patient-Focused Non-Urgent Transportation Review

David Wolff, EMS Commander of Training, walked the Board through the NE LHIN Non-Urgent Patient – Issue Report.

Performance Concepts Consulting completed their report [Non-Urgent Patient Transportation in the NE LHIN](#) on June 9, 2014. The report studied the data from Manitoulin-Sudbury DSB's non-urgent transportation pilot together with data from two other pilot programs located in Sudbury and Temiskaming as well as EMS data from all three service areas before and during the pilot programs and with direct input from all stakeholders.

The report presented to the NE LHIN makes recommendations to deal with the issue of Non-Urgent patient transfers across the North East region of the province. The DSB is looking forward to the NE LHIN review and implementation of this report, as it will elevate the need for paramedics to preform long haul non urgent transfers which takes them out of their communities for hours at a time.

Resolution No. 14-69

Moved by: André Byham

Seconded by: David Leonard

WHEREAS the Manitoulin-Sudbury District Services Board has reviewed the NE LHIN Non Urgent Patient Issue Report.

THEREFORE BE IT RESOLVED THAT the Manitoulin-Sudbury DSB Board approves the [NE LHIN Non Urgent Patient - Issue Report](#) and directs staff to action the recommendations contained within the report.

Carried

7.10 Community Paramedicine Update

David Wolff, EMS Commander of Training, walked the Board through the [Community Paramedicine Update – Issue Report](#).

Community Paramedicine is a new face on an old idea. It is an improvement on promoting health; from public relations and public education to proactive illness and injury prevention. Community Paramedicine's goal is to identify potential situations that, if not addressed, would become future 911 calls. This is accomplished by paramedics, when not otherwise occupied by emergency calls, utilizing their assessment skills to identify potential patients who may require interventions different from a transport to an emergency department. Actions can include providing education and/or making a referral/report to an appropriate partnering agency who in turn will provide the required care.

Resolution No. 14-70**Moved by:** Dennis Golden**Seconded by:** André Byham

WHEREAS the Manitoulin-Sudbury District Services Board has reviewed the Community Paramedicine Update Issue Report.

THEREFORE BE IT RESOLVED THAT the Manitoulin-Sudbury DSB Board approves the [Community Paramedicine Update - Issue Report](#) and directs staff to action the recommendations contained within the report.

Carried

7.11 Container Gardening – Chapleau

The Manitoulin-Sudbury DSB and the Chapleau Best Start Hub hosted its second annual Family Container Gardening Event on July 10th at the 78-80 Pine Street parking lot. This year's event was successful with 47 community members participating.

7.12 Jobs for Youth (JFY)

For the 2014 JFY Program 133 students applied, of the 101 eligible students, 46 were identified as at risk youth. Once the Pre-Employment Training was completed the students began their placements on July 7 for a total of 7 weeks of employment that ended on August 22, 2014.

During the last week of employment the DSB hosted a graduation day where graduation certificates were issued and resumes were updated for future use.

The 93 youth that completed their summer placement did not work their maximum allocated hours. As such, the DSB has offered part-time placements to some of the students during their school year with the employers that they worked for during the summer months. In total we have 18 part-time placements throughout the district.

The feedback we received from the students and employers was positive. The students were thankful for enjoyable jobs, pre-employment training and availability of the youth leaders. The employers found the program beneficial for both employers and students.

The Board was provided the [Jobs for Youth - Interim Report](#) which was submitted to the Ministry of Children & Youth Services.

This was the first year that the DSB was responsible for delivering the Jobs for Youth program across our entire DSB area and it was a very successful program.

8.0 Other Business

NOSDA Delegations at the Association of Municipalities (AMO) Annual Conference

Ministry of Education

NOSDA spoke with Liz Sandals, Minister of Education regarding the ongoing child care funding for the North, the Child Care Modernization Act and the Surplus space and repurposing space in schools.

Ministry of Training, Colleges and Universities

Conversation with Reza Moridi, Minister of Training, Colleges and Universities regarding Service System Management as it relates to Employment Integration and the advantage of making CMSM/DSSAB's the Service System Managers for employment programs.

Ministry of Municipal Affairs and Housing

Discussed Community Homelessness Prevention Initiative (CHPI) funding with Ted McMeekin, Minister of Municipal Affairs and Housing. Expressed NOSDA's appreciation for the province's decision to make the 42 Million one-time CHPI funding ongoing in the 2014 budget. Expressed concern over the CHPI and Investment in Affordable Housing (IAH) funding formula. This formula contains Statistics Canada data and the "Deep Core Housing Need" information which NOSDA has repeatedly indicated does not accurately reflect the needs or realities of Northern and remote communities. NOSDA urged the Province to forcefully take on its role as Housing advocate with the Federal government.

Ministry of Aboriginal Affairs

NOSDA spoke with David Zimmer, Minister of Aboriginal Affairs regarding the issues of housing and homelessness and the lack of supports for those Aboriginal people moving off-reserve. Also discussed was the need for local involvement in decision making when it comes to the integration of Employment programs. CMSM/DSSAB's should be the Service System Managers for Employment

Ministry of Health and Long Term Care

Communicated our concern to Dipika Demerla, Associate Minister of Health and Long Term Care that quality patient care is undermined in Northern Ontario as a result of non-urgent patient transfers that are provided by EMS. NOSDA explained that in Southern Ontario the cost of private transfer services is covered by larger Hospitals, through their global health budgets. In the North, the rural and remote hospitals do not have global budget that would allow them to fund private transfer services

**Sudbury East Municipal Association (SEMA) Delegation
Ministry of Health and Long Term Care (MOHLTC)**

SEMA discussed the ongoing issue of EMS costs and the funding formula for EMS. SEMA explained the funding discrepancies between MOHLTC and all other provincial Ministries when it comes to paying the Territories Without Municipal Organization (TWOMO) share of the DSSAB annual budget. SEMA also expressed concerns over the fact that the MOHLTC annual 50/50 funding for EMS costs was always one year behind which costs local municipalities.

9.0 Next Meeting – October 23, 2014

11.0 Adjournment

Resolution 14-71

Moved by: Mike Lehoux

Seconded by: Edgar Lovelace

BE IT RESOLVED THAT we do now adjourn at 12:00 p.m. until the next regular meeting to be held, in the DSB's Espanola Mead Boulevard Board Room on October 23, 2014.

Carried

Chair

CAO (Secretary-Treasurer
of the Corporation)

**SUDBURY EAST PLANNING BOARD
MINUTES
Thursday, September 18th, 2014 at 5:30 p.m.
Sudbury East Planning Board Office
5 Dyke Street, Warren, Ontario**

MEMBERS PRESENT: Peter McMullen (5:40), Heide Ralph, Ginny Rook, Steve Salonin, Paul Schoppmann, Jim Stankovich

MEMBERS ABSENT: Michel Bigras, Shawnda Martin-Cross, Mira Melien

OFFICIALS PRESENT: Melissa Riou, Director of Planning/Secretary-Treasurer

Karen Beaudette, Administrative Assistant

PUBLIC PRESENT: Clement Collins, Roger Duval, Dave Dorland, Gisele Guinard, Dave Falat, Nancy Falat, Alice Lalonde, Yvette Makitalo, Paul Myers, Shelley Myers, Shane Nelson, Penny Shewchuk, Robert Shewchuk, Jovette Vaillancourt, Vivian Vaillancourt, two other members of the public (who did not sign in).

1. MEETING CALLED TO ORDER

Vice-Chairperson called the meeting to order at 5:30 p.m.

2. ADOPTION OF THE AGENDA

Resolution: 14-058

BE IT RESOLVED THAT the agenda for the Sudbury East Planning Board regular meeting of September 18th, be adopted as distributed and amended.

MOVED BY: Jim Stankovich

SECONDED BY: Ginny Rook

Carried.

3. DISCLOSURE OF PECUNIARY INTEREST AND GENERAL NATURE THEREOF

Member Salonin disclosed a pecuniary interest and general nature thereof in agenda item 7b, B/26-27/14/MW – Robert and Penny Shewchuk consent applications.

4. ADOPTION OF THE MINUTES

a) Sudbury East Planning Board - Regular meeting of August 14th, 2014.

Resolution: 14-059

BE IT RESOLVED THAT the minutes of the Sudbury East Planning Board's regular meeting of August 14th, 2014 be adopted as distributed.

MOVED BY: Heide Ralph

SECONDED BY: Steve Salonin

Carried.

5. PRESENTATIONS/DELEGATIONS

No Presentations or Delegations

6. ZONING CONFORMITY PERMITS

7. CONSENT APPLICATIONS

The Chair advised that a Consent Application be analyzed and discussed before the Planning Board decides whether or not to grant Provisional Consent. Also that the analysis and discussion of a Consent Application serves two purposes: first, to present to the Planning Board and the public the details and background to a proposed Consent; and second, to receive comments from the public and agencies before a Planning Board decision is made.

The Director of Planning advised that Notice of Application was posted in the municipal office and was sent by First Class Mail to the assessed owners within 60 metres of the properties subject to the proposed Consent, and to those persons and agencies likely to have an interest in the application. The Notice was sent on August 27th (B/23-24/14/MW – Kimberly Taylor), September 2nd, 2014 (B/26-27/14/MW – Robert and Penny Shewchuk) August 27th, 2014 (B/28-30/14/MW – Walter Collins, Paul Collins, Shirley Collins and Clement Collins) and September 3rd, 2014 (B/32-34/14/MW – Laurent and Suzanne Carriere) being over fourteen (14) days prior to this evening's meeting. The Notices were sent by First Class Mail to the assessed owners with 60 metres of the properties subject to the proposed Consent. Included with each Notice was an explanation of the purpose and effect of the proposed Consent and a key map showing the location of the property. The circulations were provided in accordance with the provisions of The Planning Act, R.S.O. 1990, Chapter P.13.

a) B/23-24/14/MW – Kimberly Taylor

No member of the public was present for questions or comments from the Board.

The Director of Planning summarized the application. The subject property is located on the east side of Tex's road north of Ratter Lake Road and municipally known as 454 Tex's Road. The proposed severed lot A is to be approximately 19.4 hectares in lot area with a lot frontage of approximately 100.0 metres and is currently vacant. The proposed severed lot B is to be approximately 8.7 hectares in lot area with a lot frontage of approximately 100.0 metres and is currently vacant. The proposed retained lands are to be approximately 33.5 hectares in lot area with a lot frontage of approximately 415 metres and contains a single detached dwelling and accessory structures.

This application was circulated to those agencies that were considered to have an interest in the proposal. The following comments were received:

Staff of the Municipality of Markstay-Warren had no comments or concerns with the applications.

No other comments were received.

The Board had no questions regarding the application.

Resolution: 14-060

BE IT RESOLVED THAT Consent application B/23-24/14/MW submitted by Kimberly Taylor be recommended for approval as per the report prepared by the Board's Director of Planning.

MOVED BY: Ginny Rook

SECONDED BY: Heide Ralph

Carried.

The Chair advised that there is a 20 day appeal period during which time any person or public body may, not later than 20 days after the giving of notice under Section 53(17) of the Planning Act, R.S.O. 1990, Chapter P.13 is completed, appeal the decision or any condition imposed by the Planning Board or appeal both the decision and any condition to the Ontario Municipal Board by filing with the Secretary-Treasurer a notice of appeal setting out the reasons for the appeal, accompanied by the fee prescribed under the Ontario Municipal Board Act. During this appeal period, no building permit may be issued or other work commenced.

b) B/26-27/14/MW – Robert and Penny Shewchuk

Mr. Dave Dorland (Agent), Mr. and Mrs. Shewchuk (applicants) and Roger Duval, Gisele Guinard, Dave Falat, Nancy Falat, Alice Lalonde, Yvette Makitalo, Paul Myers, Shelley Myers, Shane Nelson, Jovette Vaillancourt, Vivian Vaillancourt, two other members of the public (who did not sign) in from the public were present for questions or comments from the Board.

The Director of Planning summarized the application. The subject lands are located on Shewchuk Road, on the south and easterly sides of Ratter Lake and north of Highway 535. Lands to the east consist of large rural parcels, while lands to the west are primarily waterfront residential and waterfront commercial tourist on Ratter Lake. The application proposes to sever the existing dwelling from the subject lands and for a lot addition to the adjacent waterfront residential lot to the west. The proposed severed lot is to be approximately 0.8 hectares in lot area with a lot frontage of approximately 95 metres on Ratter Lake and 64 metres on Shewchuk Road and contains an existing dwelling and accessory structures. The proposed lot addition is to be 0.38 hectares in area with frontage of 42.5 metres on Ratter Lake and 115 metres of frontage on Shewchuk Road; and is proposed to be added to the parcel to the immediate west (103 Shewchuk Road). The proposed retained lands are to be approximately 117 hectares in lot area with a lot frontage of approximately 900 metres on Ratter Lake and 213 metres of frontage on Shewchuk Road and is currently vacant.

The applicant's had wished to add the proposed retained lands to their own lands, however, because those lands are separated by Shewchuk Road it would not be possible for the lands to merge on title.

In order to support the application and address concerns with respect to limiting development on the lake without further applications and review – an associated application for a zoning by-law amendment has been submitted which will place holding provisions on the retained parcel which will not allow any development on the lands with additional Planning Act approvals and appropriate studies. This zoning by-law amendment will be considered by the Council for the Municipality of Markstay-Warren at its October meeting.

Staff of the Municipality of Markstay-Warren had no comments or concerns with the application. Phone calls were received from neighbouring property owners seeking clarification regarding the proposal. The callers were provided more detail on what would be required should the owner wish to pursue development on the lands in the future, which would include an Official Plan Amendment, a Lake Capacity Study and would require rezoning to remove the holding provisions. A letter was also received from a property owner concerned with the current level of development on the lake, in particular the commercial trailer park and large number of small residential lots on the west side of the lake. Issues of concern included the number of motor boats on the lake and increased reports of blue-green algae.

The Chair asked Mr. Dave Dorland, the agent for the applicants, to clarify his clients' application. Mr. Dorland stated that his clients were only seeking to dispose of the dwelling his mother used to live in. His mother has since passed away and the family does not require two dwellings. The Shewchuk's desire to retain the property to use as a wood lot only. Mr. Dorland clarified that there is no proposed development on the retained lands. If there was any development in the future, there would have to be an Official Plan Amendment, lake assessment studies and environmental studies, all of which would be immense undertakings and very expensive.

Property owner, Paul Myers asked what the zoning would be on the retained portion. Mr. Dorland said that the retained portion would be Waterfront Residential with a Holding Provision. One of the requirements of the Holding Provision would be that no building permits could be issued. Mr. Myers then asked what the zoning would be on the lot addition. Mr. Dorland said that the zoning would be Waterfront Residential.

Property owner, Gisele Guinard read a letter to the Board which was also addressed to the Municipality of Markstay-Warren and the Markstay-Warren Community Development Corporation. A copy of her letter is attached.

The Director of Planning stated that the Ministry of the Environment has corresponded that they are concerned that the lake may have reached capacity and that any new planning applications would require a Lake Capacity Study. Ms. Guinard said that the residents present want no more development on the lake and no more planning applications.

The Director of Planning stated that you could not prevent people from submitting planning

applications but that there was a process in place and requirements would have to be met for all applications.

A member of the public stated that the rezoning is affecting his taxes and that they have increased greatly. Member Schoppmann informed him that the taxes would fall under the purview of the Municipality of Markstay-Warren and MPAC and that the Planning Board was not involved in that process.

Property owner, Dave Falat stated that he had not received a Notice of the application. The Director of Planning said that the legislated circulation requirements of 60 metres for consent applications and 120 metres for zoning by-law amendments from the subject property were met. Mr. Falat said that Ratter Lake was a small lake and that everyone should have been circulated. Mr. Falat went on to say that there were many contraventions going on around the lake and that if someone had a house and a garage on a property, the garage ends up being a granny suite. Mr. Falat also stated that the trailer park has increased from 50 trailers to 75 trailers and the lake is turning into a zoo with too many boats and other motorized vehicles on the lake. Someone is going to get killed. Mr. Falat stated that he had called the Municipality of Markstay-Warren and the SDHU repeatedly about his concerns regarding the increased lake activity to no avail. Member Schoppmann told Mr. Falat that the trailer park would fall under the jurisdiction of the Municipality of Markstay-Warren and that if the septic capacity is over the threshold the SDHU should inspect the site.

The Director of Planning stated that it is her understanding that the trailer park is working to upgrade the current septic system to obtain proper Environmental Compliance Approval from the Ministry of Environment. The Director of Planning went on to say that she would be willing to work with the Municipality of Markstay-Warren to restrict the amount of trailer sites at the park through zoning if needed.

Land owner, Shane Nelson said that a lot of his questions were answered by the preceding discussions and explanations, but would like to have the legislation changed regarding the circulation process. Member Salonin said that since the lake is so small, immediate neighbours on the lake would include everyone on the lake. Mr. Nelson said that misinformation creates bad neighbours. Mr. Nelson also asked who would monitor or take care of a shoreline capacity study. The Director of Planning said that the proponent would hire and pay for an independent consultant to perform the study following the Lake Capacity Handbook which has to be strictly adhered to. If the Board, in consultation to Ministry of Environment has concerns with the study meeting the requirements, the Board could hire a consultant to perform a Peer Review of the study. Member Schoppmann stated that the process is pretty strict regarding Lake Capacity Studies.

Member Ralph stated that it was very nice to see so many concerned residents at the meeting. Member Ralph mentioned that there is due process and the Planning Board had recently gone through the Zoning By-law Review process with little or no input from any residents of the entire Sudbury East Planning Area. The Zoning By-law Review would have been a very opportune time to have all the concerns addressed and noted in the new Zoning By-law regarding potential development on the lake.

Mr. Nelson asked where the notices were posted. Member Ralph said that the notices for the public meeting were posted in the newspaper, the municipal newsletter and on the Board website.

Member Stankovich addressed the concern regarding garages becoming homes. He said that changing the garage into a home would constitute a change in occupancy which would require at a minimum a building permit and would be the responsibility of the Municipal council.

Ms. Guinard said that it was a positive event to have everyone out at the meeting but would like to restate that the residents want a cap on future development on the lake.

All material regarding applications are presented to the Municipal Councils for comment prior to consideration in front of the Planning Board. There is also opportunity for further input from residents in the upcoming Official Plan Review which may begin next year.

Resolution: 14-061

BE IT RESOLVED THAT Consent application B/26-27/14/MW submitted by Robert and Penny Shewchuk be recommended for approval as per the report prepared by the Board's Director of Planning.

MOVED BY: Heide Ralph

SECONDED BY: Ginny Rook

Carried.

The Chair advised that there is a 20 day appeal period during which time any person or public body may, not later than 20 days after the giving of notice under Section 53(17) of the Planning Act, R.S.O. 1990, Chapter P.13 is completed, appeal the decision or any condition imposed by the Planning Board or appeal both the decision and any condition to the Ontario Municipal Board by filing with the Secretary-Treasurer a notice of appeal setting out the reasons for the appeal, accompanied by the fee prescribed under the Ontario Municipal Board Act. During this appeal period, no building permit may be issued or other work commenced.

- c) B/28-30/14/MW– Walter Collins, Paul Collins, Shirley Collins and Clement Collins.

Clement Collins was present for questions or comments from the Board.

The Director of Planning summarized the application. The subject property is located on the west side of Nepewassi Lake Road, south of Highway 17 and north of Nepewassi Lake. The subject lands are surrounded by rural and residential land uses, with crown land to the north, west and south. The purpose of the application is to sever three (3) rural lots from the subject lands. The proposed severed lot A is to be approximately 7.5 hectares in lot area with a lot frontage of approximately 200.0 metres and is currently vacant. The proposed retained lot B is to be approximately 7.5 hectares in lot area with a lot frontage of approximately 120.0 metres and contains a dwelling (municipally known as 1084 Nepewassi

Lake Road). Proposed severed lot C is to be approximately 7.5 hectares in lot area with a lot frontage of approximately 280 metres and contains an existing dwelling (municipally known as 1092 Nepewassi Lake Road). The proposed severed lot D is to be approximately 7.5 hectares in lot area with a lot frontage of approximately 200.0 metres and is currently vacant. The unequal road frontages proposed for lots B and C are to accommodate the existing locations of the dwellings which are proposed to be located on separate lots.

This application was circulated to those agencies that were considered to have an interest in the proposal. The following comments were received:

The Chief Building Official for the Municipality of Markstay-Warren requested a condition be added pertaining to the removal of abandoned motor vehicles and equipment on the subject lands as per Section 6.1 of Zoning By-law 2014-27. No other comments were received from agencies or members of the public.

Member Schoppmann informed Mr. Collins that the Municipality of St. Charles owns the property directly across from the subject lands and that the Municipality has made application for a solar farm at that location. Mr. Collins stated that that was not a problem.

Mr. Collins asked for some clarification on the application. The Director of Planning explained that the application was forthright and if he had difficulty understanding the process or conditions, she would be willing to discuss and clarify any issues.

The Board had no questions regarding the application.

Resolution: 14-062

BE IT RESOLVED THAT Consent application B/28-30/14/MW submitted by Walter Collins, Paul Collins, Shirley Collins and Clement Collins be recommended for approval as per the report prepared by the Board's Director of Planning.

MOVED BY: Steve Salomin

SECONDED BY: Jim Stankovich

Carried.

The Chair advised that there is a 20 day appeal period during which time any person or public body may, not later than 20 days after the giving of notice under Section 53(17) of the Planning Act, R.S.O. 1990, Chapter P.13 is completed, appeal the decision or any condition imposed by the Planning Board or appeal both the decision and any condition to the Ontario Municipal Board by filing with the Secretary-Treasurer a notice of appeal setting out the reasons for the appeal, accompanied by the fee prescribed under the Ontario Municipal Board Act. During this appeal period, no building permit may be issued or other work commenced.

d) B/32-34/14/MW– Laurent and Suzanne Carriere.

Mr. Dave Dorland was present for questions or comments from the Board.

The Director of Planning summarized the application. The subject lands are located on the south side of North Road, east of Landry Road and municipally known as 2348 North Road. Subject lands are surrounded by rural and residential land uses. The purpose of the application is to sever three (3) rural lots from the subject lands. The proposed severed lot A is to be approximately 8.0 hectares in lot area with a lot frontage of approximately 100.0 metres and is currently vacant. The proposed severed lot B is to be approximately 8.0 hectares in lot area with a lot frontage of approximately 100.0 metres and is currently vacant. Proposed severed lot C is to be approximately 8.0 hectares in lot area with a lot frontage of approximately 100.0 metres and is currently vacant. The proposed retained lands are to be approximately 39.0 hectares in lot area with a lot frontage of approximately 379.4 metres and contains a single detached dwelling and accessory structures.

This application was circulated to those agencies that were considered to have an interest in the proposal. The following comments were received:

The staff of the Municipality of Markstay-Warren had no comments or concerns with the applications. No other comments were received from agencies or members of the public.

The Board had no questions regarding the application.

Resolution: 14-063

BE IT RESOLVED THAT Consent application B/32-34/14/MW submitted by Laurent and Suzanne Carriere be recommended for approval as per the report prepared by the Board's Director of Planning.

MOVED BY: Steve Salonin

SECONDED BY: Peter McMullen

Carried.

The Chair advised that there is a 20 day appeal period during which time any person or public body may, not later than 20 days after the giving of notice under Section 53(17) of the Planning Act, R.S.O. 1990, Chapter P.13 is completed, appeal the decision or any condition imposed by the Planning Board or appeal both the decision and any condition to the Ontario Municipal Board by filing with the Secretary-Treasurer a notice of appeal setting out the reasons for the appeal, accompanied by the fee prescribed under the Ontario Municipal Board Act. During this appeal period, no building permit may be issued or other work commenced.

8- BUSINESS ARISING FROM PREVIOUS MINUTES

a) Telecommunications Protocol

The Director of Planning provided a brief update on establishing a new telecommunications protocol. Draft application form and procedures have been prepared and will likely be ready for review at the next meeting and that fees for the Protocol would likely be at least \$750.00 to

cover expenses associated with processing the applications.

9. NEW BUSINESS

- a) Provincial Appointment for Unincorporated Townships Representative.

The Director of Planning notified the Board that the Ministry of Municipal Affairs and Housing had sent out the Notice for Invitation to Apply for the Provincial Appointment for Unincorporated Townships Representatives. If any Board member knows of any interested parties, please forward the application to them.

10. NOTICES OF MOTION RECEIVED BY THE SECRETARY-TREASURER PRIOR TO THE CLOSING OF THE MEETING

There were no notices of motion received by the Secretary-Treasurer prior to the closing of the meeting.

11. PAYMENT OF VOUCHERS

- a) August 2014

Resolution: 14-064

BE IT RESOLVED THAT the statement of disbursements for the month of August 2014 in the amount of \$8,240.39 to be distributed and is hereby approved for payment.

MOVED BY: Ginny Rook

SECONDED BY: Steve Saloinin

Carried.

12. ADJOURNMENT

Resolution: 14-065

BE IT RESOLVED THAT the Meeting be adjourned at 6:25 P.M.

AND THAT the next regular meeting be held on October 9th at 5:30 P.M. at the Sudbury East Planning Board Office in Warren.

MOVED BY: Jim Stankovich

SECONDED BY: Heide Ralph

Carried.


CHAIR

SECRETARY-TREASURER

Respectfully submitted to the following entities:

- The Sudbury East Planning Board
- The Corporation of the Municipality of Markstay-Warren
- The Markstay-Warren Community Development Corporation

Regarding current and future Consent Applications, Re-zoning proposals and all plans of similar intent, namely – the severing of waterfront properties on Ratter Lake.

I the undersigned object to all further creation of new waterfront lots on Ratter Lake.

Partial list of reasons:

1. Ratter Lake is part of large watershed ecosystem which must be protected from further development.
2. Ratter Lake is already heavily developed, and at its maximum capacity, with permanent homes and cottages surrounding the majority of the lakefront.
3. Further development, including cottages, homes or commercial entities will severely impact the precarious environmental status of Ratter Lake.
4. Ratter Lake is already heavily fished, summer and winter, with an ever-increasing amount of boat traffic, none of which is policed, and further access to its resources will destroy its remaining fish and wildlife population.
5. There is an abundance of potential for further development in the municipality, along existing roadways, to more than meet the projected tax base needs of our community, without developing the remaining waterfront on Ratter Lake.

Having learned of a consent application of the above nature by Robert and Penny Shewchuck, I am specifically requesting:

1. Access to or notification of all information pertaining to this application, and further applications of a nature which may lead to the addition of new cottage or residential lots on Ratter Lake, including notice of all meetings pertaining to such development.
2. That all public entities named above enact permanent By-law or other directives to ensure that no further lakefront lots be created on the waterfront of Ratter Lake, by severing or other means.

Ratepayer and concerned citizen,

Sign Shelley E. Myers
Print Shelley Myers
Date Sept. 18, 2014

Ontario
Provincial
Police

Police
provinciale
de l'Ontario



Municipal Policing Bureau
Bureau des services policiers des municipalités

777 Memorial Ave.
Orillia ON L3V 7V3

777, ave Memorial
Orillia (ON) L3V 7V3

Tel: (705) 329-6200 Fax: (705) 330-4191

File number/Référence: 511-00

September 29, 2014

Mayor/Reeve

Dear Mayor/Reeve:

Re: 2015 Municipal Policing Billing Statement – Ontario Provincial Police (OPP)

Please find attached the 2015 Billing Statement and accompanying summaries for the municipality. This is the official notification of the 2015 OPP municipal policing costs; please share this information with the municipality's Financial Officer. The Statement has been prepared in accordance with a revised municipal policing cost-recovery billing methodology approved by Treasury Board/Management Board of Cabinet on August 13, 2014.

Please find enclosed the following documents:

1. OPP Annual Billing Statements for the period January 1 to December 31, 2015
2. Notes to 2015 OPP Municipal Policing Annual Billing Statement
3. OPP Total Municipal Base Service and Calls for Service Cost Summary
4. Calls For Service Billing Summary
5. Court Security Cost Summary, (if applicable)
6. Calls for Service Details (2010 to 2013)
7. 2015 OPP Municipal Policing Billing General Information
8. Property Count Definition
9. 2014 OPP Municipal Policing Cost-Recovery Formula Comparison

The OPP Municipal Policing Cost-Recovery Formula continues to be an integral part of the cost recovery process. The costing formula applied to municipal policing costs has been subjected to the regularly scheduled annual review. The 2014 Cost-Recovery Formula has been integrated into the 2015 Billing Statement costs.

Municipalities will be billed monthly consistent with the current billing process. Please note, that interest will be charged on overdue accounts and it is applied retroactively to outstanding balances.

The information provided in this package is intended to provide an explanation of the revised billing methodology and the specific costs recovered from the municipality. Additional information about the revised billing model is available online at <http://www.opp.ca/ecms/index.php?id=13>. Questions or concerns that have not been

addressed in the information package or online should be directed to Linda Davis, Municipal Policing Bureau Contract Analyst, at Linda.Davis@opp.ca or 705-329-6289.

We would like to take this opportunity to advise the municipality that due to the workload demands of preparing the municipal billing statement packages the completion of the semi-annual reconciliation has been delayed. We expect to have the reconciliations completed prior to the end of October.

Yours truly,



R.A. (Rick) Philbin
Superintendent
Commander
Municipal Policing Bureau

Attachments

c: Detachment Commander
ec: Commander, Region

O.P.P. Annual Billing Statement

French River M

For the period January 1 to December 31, 2015

Please see attachments for notes and additional information

			Cost per Property	\$
Base Service				
	<u>Property Counts</u>			
	Household	2,509		
	Commercial and Industrial	<u>131</u>		
	Total properties	<u>2,640</u>	\$ 200.51	\$ 529,346
Calls for Service				
	(see summaries)			
	Total all municipalities	\$138,122,392		
	Municipal portion	0.1219%	\$ 63.79	\$ 168,412
Overtime				
	(see notes)		\$ 6.68	\$ 17,639
Contract Enhancements				
	(see summary)			
Court Security				
	(see summary)			
Prisoner Transportation				
	(per property cost)		\$ 2.41	\$ 6,362
Accommodation				
	(per property cost)		\$ 1.14	\$ 3,010
Cleaning Services				
	(per property cost)		\$ 3.68	\$ 9,715
Total 2015 Calculated Cost before Phase-In Adjustment			\$ 278.21	\$ 734,484
2015 Phase-In Adjustment Billing Summary				
2014 Forecasted cost			Total	\$ 530,371
2015 Calculated Cost per Property (see above)				\$ 200.90
Cost per Property Variance				\$ 278.21
2015 Adjustment (Maximum per property)			(Increase)	\$ 77.31
Actual 2015 Phase-In Adjustment			(Increase)	\$ 40.00
				\$ 37.31
Total Billing for 2015			\$ 240.90	\$ 635,971
2015 Monthly Billing Amount				\$ 52,998

Notes to 2015 OPP Municipal Cost Recovery Billing

Municipal Base Service and Calls for Service Costs

The Base Service and Calls for Service costs are calculated costs of OPP members providing municipal policing services. The costs are determined based on the staffing in detachments and the municipal policing activities performed. Statistical analysis of activity in all detachments is used to determine the municipal policing workload allocation of all detachment-based staff as well as the allocation of the municipal workload between base services and calls for service activity. For 2015 billing purposes the allocation of the municipal workload has been calculated to be 60.1% Base Service and 39.9% Calls for Service. Please refer to *Base Service and Calls for Service Cost Summary* for the total municipal Base Service and Calls for Service 2015 cost calculation.

Base Service

The Base Service costs represent municipal costs related to proactive policing services such as routine patrols, crime prevention, RIDE programs, training, administration, etc. The cost to each municipality is determined by the number of properties in the municipality and the standard province-wide average cost per property. The number of municipal properties is determined based on MPAC data; please refer to the property count definition attached, *Property Count Definition: OPP Municipal Policing Billing Model*. The calculation of the standard province-wide base cost per property is detailed on *Base Service and Calls for Service Cost Summary*.

Calls for Service

The Calls for Service costs represent the municipal costs related to policing services that are typically reactive in nature and usually require a police officer's attendance. A municipality pays a proportionate share of the total cost of municipal calls for service costs calculated for the province. A municipality's proportionate share of the costs is based on weighted time standards applied to the historical calls for service. The municipality's total weighted time is calculated as a percentage of the total of all municipalities.

Overtime

Municipalities are billed for overtime resulting from occurrences in their geographic area and a portion of overtime that is not linked specifically to a municipality, such as training. Municipalities are not charged for overtime identified as a provincial responsibility. The overtime activity for the calendar years 2012 and 2013 has been analyzed, applying the revised billing methodology, and averaged to forecast the 2015 costs. The costs incorporate the estimated 2015 salary rates and a discount to reflect overtime paid as time in lieu. The overtime costs incurred in servicing detachments for shift shortages have been allocated on a per property basis based on straight time.

Court Security

Municipalities with court security responsibilities in local courthouses have been billed court security costs based on the cost of the staff in the servicing detachment required to provide designated court security activities. 2015 costs have been based on 2013 security activity and security requirements specified by detachment staff.

Prisoner Transportation

Prisoner Transport costs have been allocated to municipalities on a per property basis. The total estimated cost of municipal detachment staff providing prisoner transport services across the province has been calculated based on 2013 activities. The standard per property cost was calculated using the total of all OPP-policed municipal properties.

Accommodation

The municipal portion of the cost of provincially-owned detachment facilities has been allocated to municipalities on a per property basis. A standard province-wide rate has been set based on the total calculated municipal detachment costs and the property counts of municipalities requiring detachment facilities. The municipal detachment costs are based on the number of municipal officers and the per officer cost set in the 2014 Municipal Policing Cost-Recovery Formula.

Cleaning Services

Cleaning costs have been allocated to municipalities on a per property basis. The cost of the municipal portion of detachment caretakers and cleaning service contracts has been calculated and prorated based on the property counts of municipalities requiring these services.

Phase-in Adjustment

The municipal cost impacts of the revised municipal billing model will be phased in over a period of five years, 2015 to 2019. The 2015 phase-in adjustment is based on the comparison of the 2015 calculated cost per property to the 2014 forecasted cost per property. See the table below for 2015 phase-in adjustment details.

2015 vs. 2014 Cost per Property	Phase-in cap applied	# of Municipalities
Increase greater than \$40	Maximum \$40 increase	172
0 to \$40 Increase	n/a	34
Decrease up to \$30	n/a	23
Decrease greater than \$30	Maximum \$30 decrease	95

2014 Forecasted Municipal Policing Costs

For 2015 billing purposes the Municipal Policing Bureau has forecasted 2014 costs by municipality. The issued 2014 Estimated Policing Costs were adjusted for recently observed costing trends and anticipated final cost adjustment. These forecasted costs were required to estimate the 2015 vs 2014 municipal cost impacts resulting from the revised billing model and determination of phase-in adjustments required.

OPP TOTAL BASE SERVICE AND CALLS FOR SERVICE COST SUMMARY

For the Period January 01 to December 31, 2015

Salaries and Benefits

	Note 1	FTE	Base %	\$ / FTE	Total Base Service and Calls for Service		
					Calls for Service \$	Base Service \$	Calls for Service \$
Uniform Members							
Inspector		24.67	100.0	145,080	3,579,124	3,579,124	-
Staff Sergeant-Detachment Commander		14.96	100.0	130,860	1,957,666	1,957,666	-
Staff Sergeant		26.61	100.0	121,774	3,240,406	3,240,406	-
Sergeant		233.56	60.1	109,512	25,577,623	15,372,199	10,205,423
Constables		1,929.37	60.1	92,158	177,806,880	106,861,809	70,945,072
Part Time Constables		8.30	60.1	73,588	610,780	367,204	243,576
Total Uniform Salaries		2,237.47		95,095	212,772,479	131,378,408	81,394,071
Contractual Payout (Vacation & Statutory Holidays)				3,748	8,354,929	5,120,368	3,234,561
Shift Premium				678	1,472,094	884,729	587,365
Benefits (27.34% Full-time, Insp. 22.70%, 17.11% Part-time)					57,943,442	35,715,220	22,228,221
<i>Total Uniform Salaries & Benefits</i>				125,384	280,542,944	173,098,725	107,444,219
Detachment Civilian Members	Note 1						
Court Officer		14.20	60.1	63,083	895,779	538,729	357,050
Detachment Administrative Clerk		174.33	60.1	61,082	10,648,425	6,400,172	4,248,253
Detachment Clerk Typist		0.67	60.1	53,183	35,633	21,273	14,359
Detachment Operations Clerk		0.86	60.1	58,560	50,362	30,451	19,910
Garage Attendant		2.26	60.1	51,534	116,467	70,086	46,381
Total Detachment Civilian Salaries		192.32			11,746,665	7,060,711	4,685,953
Benefits (26.51% of Salaries)					3,114,041	1,871,795	1,242,246
<i>Total Detachment Civilian Salaries & Benefits</i>				77,271	14,860,706	8,932,506	5,928,200
Support Staff (Salaries and Benefits)	Note 2						
Communication Operators				5,702	12,758,054	7,818,297	4,939,757
Prisoner Guards				1,352	3,025,059	1,853,795	1,171,265
Office Automation Support				430	962,112	589,595	372,518
Telephone Support				128	286,396	175,507	110,889
Operational Support				4,261	9,533,860	5,842,470	3,691,390
<i>Total Support Staff Salaries and Benefits Costs</i>					26,565,481	16,279,664	10,285,817
Total Salaries & Benefits					321,969,130	198,310,895	123,658,236

Other Direct Operating Expenses Note 2

Communication Center	250	559,368	342,788	216,580
Operational Support	750	1,678,103	1,028,363	649,740
RHQ Municipal Support	2,194	4,909,009	3,008,303	1,900,706
Vehicle Usage	8,229	18,412,141	11,283,193	7,128,947
Telephone	1,200	2,684,964	1,645,380	1,039,584
Detachment Supplies	503	1,125,447	689,688	435,759
Uniform & Equipment	1,223	2,736,426	1,676,916	1,059,509
Mobile Radio Equipment Maintenance	804	1,798,926	1,102,405	696,521
Office Automation - Uniform	1,401	3,134,695	1,920,981	1,213,714
Office Automation - Civilian	1,633	287,179	172,608	114,571
Uniform & Equipment Court officer	702	9,968	5,995	3,973
Mobile Radio Equipment Maintenance Court Officer	804	11,417	6,866	4,551
<i>Total Other Direct Operating Expenses</i>		37,347,643	22,883,486	14,464,157

Total 2015 Municipal Base and Calls for Service Cost

\$ 359,316,773 \$ 221,194,381 \$ 138,122,392

Total OPP-Policed Municipal Properties

1,103,152

BASE SERVICE COST PER PROPERTY

\$200.51

OPP TOTAL BASE SERVICE AND CALLS FOR SERVICE COST SUMMARY
January 01, 2015 to December 31, 2015

Notes:

Total Base Service and Call for Service Costs are based on the cost of salary, benefit, support and other direct operating expenses for staff providing policing services to municipalities. Staff is measured in full-time equivalent (FTE) units and the costs per FTE are described in the notes below.

- 1) Full-time equivalents (FTEs) are based on average municipal detachment staffing levels for the years 2010 through 2013. Contract staff enhancements are excluded.

The equivalent of **100.5 FTEs with a cost of \$14,778,590**, has been excluded from the Base Service and Calls for Service to reflect the average municipal detachment FTEs required for provincially-mandated responsibilities eligible for Provincial Service Usage credit.

Uniform salaries rates are based on weighted average rates for municipal detachment staffing by rank, level and classification. The 2015 salaries were estimated based on the 2014 rates set in the 2011 to 2014 Compensation Framework Agreement between the OPPA and the Ministry of Government Services with an estimated overall general salary rate increase of 1.5% applied.

FTEs have been apportioned between Base Service and Calls for Service costs based on the current ratio, **60.1% Base Service : 39.9% Calls for Service**.

- 2) Support Staff Costs and Other Direct Operating Expenses for uniform FTEs are calculated on a per FTE basis as per rates set in the 2014 Municipal Policing Cost-Recovery Formula.

Calls for Service Billing Summary

For the Period January 1 to December 31, 2015

Calls for Service Billing Workgroups	Calls for Service Count					2015 Average Time Standard	Total Weighted Time	% of Total Provincial Weighted Time	2015 Estimated Calls for Service Cost
	2010	2011	2012	2013	Four Year Average				
					A	B	C = A * B		
					(Note 1)			(Note 2)	(Note 3)

French River M

Drugs	9	4	3	3	5	31.8	151	0.0094%	\$ 12,984
Drugs Possession	7	5	6	3	5	6.0	32	0.0020%	\$ 2,708
Operational	169	174	165	183	173	3.4	587	0.0366%	\$ 50,486
Operational 2	153	144	167	164	157	1.2	188	0.0117%	\$ 16,194
Other Criminal Code Violations	19	18	12	8	14	7.0	100	0.0062%	\$ 8,574
Property Crime Violations	42	49	52	40	46	6.1	279	0.0174%	\$ 23,988
Statutes & Acts	33	27	31	26	29	3.0	88	0.0055%	\$ 7,543
Traffic	21	19	25	32	24	3.3	80	0.0050%	\$ 6,878
Violent Criminal Code	31	31	31	35	32	14.2	454	0.0283%	\$ 39,058
Total	484	471	492	494	485		1,959	0.1219%	\$ 168,412

Provincial Totals	397,681	1,606,916	100%	\$ 138,122,392
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Note 1) Average is displayed without decimals. For billing purposes the calculated average has been applied.

Note 2) Percentage is displayed to four decimal places. Final cost calculations are based on percentages rounded to seven decimal places.

Note 3) Costs rounded to 0 decimals

Calls for Service Billing Workgroup Descriptions

Drugs

Includes trafficking, production, and importation of drugs including marihuana, cocaine, heroin, crystal meth or other controlled substances. It also includes occurrences related to indoor/outdoor grow labs.

Drug Possession

Includes all occurrences where the most serious violation is possession of marihuana, cocaine, heroin, crystal meth or other controlled substance. It also includes other minor drug related offences.

Operational

Operational calls for service are non-criminal events that police attend to. These include animal complaints, non-criminal domestic disturbances, missing persons, noise complaints, property – lost or found, sudden deaths, and assist public calls.

Operational 2

Includes false alarms, keep the peace and 911 calls/911 hang-ups. Due to the higher frequency of these calls, they have been separated out from the 'Operational' category and allocated a lower time standard. Traffic incidents are excluded.

Calls for Service Billing Workgroup Description (continued)

Other Criminal Code Violations

The majority of offences counted in the Other Criminal Code Offences group are criminal offences that are not directed to people or related to property. It is similar to the group that Statistics Canada uses when reporting 'Other Criminal Code'. These include prostitution, offensive weapons, bail violations, counterfeiting, disturb the peace, indecent acts, breach of probation, and bribery.

Property Crime Violations

This category is similar to the group that Statistics Canada uses when reporting 'Property Crimes'. These include arson, break and enter, theft, possession of stolen goods, mischief, identity theft, and some frauds.

Statutes & Acts

Includes provincial statutes, primarily the Mental Health Act, Landlord Tenant Act and Trespass to property offences. It also includes custody dispute calls.

Traffic

Includes motor vehicle collisions of all severities (property damage, personal injury and fatalities) and road rage incidents reported to police.

Violent Crimes

The majority of offences counted in the Violent Crimes group are crimes against persons. This category is similar to the group that Statistics Canada uses when reporting 'Violent Crimes'. These include homicides, attempted murders, assaults, threats and robberies.

Security Detail (if applicable)

There currently are no Niche violation codes that map to this work group.

**Calls For Service Details
For the Calendar Years 2010 to 2013**

Calls for Service Billing Workgroups	Calls for Service Count				
	2010	2011	2012	2013	Four Year Average
French River M	484	471	492	494	485.25
Drugs	9	4	3	3	4.75
DRUG Operation - Master Code	1				0.25
DRUG Operation - Residential Grow [indoor]	1				0.25
Production - Cannabis (Marihuana) (Cultivation)	2		1	2	1.25
Production - Other Controlled Drugs & Substances			1		0.25
Trafficking - Cannabis	5	3			2.00
Trafficking - Cocaine				1	0.25
Trafficking - Other Controlled Drugs and Substances Act		1	1		0.50
Drugs Possession	7	5	6	3	5.25
DRUG related occurrence	1	3	1	1	1.50
Possession - Cannabis	5	1	3	1	2.50
Possession - Other Controlled Drugs and Substances Act	1	1	2	1	1.25
Operational	169	174	165	183	172.75
Accident - Non-MVC Others	1	1			0.50
Alarm - Holdup		1		3	1.00
Alarm - Master Code		1			0.25
Alarm - Others	4	1	1	1	1.75
Animal - Bear Complaint			1		0.25
Animal - Dog Owners Liability Act		2	1	2	1.25
Animal - Master Code	1	1			0.50
Animal - Other	6	17	7	6	9.00
Animal Bite		1	1		0.50
Animal Injured	2	2	1	1	1.50
Animal Rabid	1	1			0.50
Animal Stray	6	4	10	6	6.50
Assist Fire Department	2	1	2	1	1.50
Assist Public	11	21	18	17	16.75
Compassionate Message	3	1	1		1.25
Distressed / Overdue Motorist	2	2	2		1.50
Dogs By-Law				1	0.25
Domestic Disturbance	16	19	12	20	16.75
False Fire Alarm - Building			1		0.25
FAMILY DISPUTE	9	7	6	16	9.50
Fire - Building	1		1	2	1.00
Fire - Master code			1		0.25
Fire - Other	4	5	3	1	3.25
Fire - Vehicle	3	1	1		1.25
Firearms (Discharge) By-Law				2	0.50
Found - Bicycles		2	1	1	1.00
Found - Household Property		1		1	0.50
Found - License Plate			2		0.50
Found - Machinery & Tools		1			0.25

Calls For Service Details For the Calendar Years 2010 to 2013

Calls for Service Billing Workgroups	Calls for Service Count				
	2010	2011	2012	2013	Four Year Average
Found - Others	6	3	1		2.50
Found - Personal Accessories	1	1	2	1	1.25
Found - Radio, TV, Sound-Reprod. Equip.	1				0.25
Found - Sporting Goods, Hobby Equip.	3		2		1.25
Found Property - Master Code	2	5	8	4	4.75
Insecure Condition - Building	1			1	0.50
Insecure Condition - Others				1	0.25
Lost - Bicycles	1				0.25
Lost - Disabled Parking Permit				1	0.25
Lost - Gun		1			0.25
Lost - Household Property	1	1			0.50
Lost - License Plate			9	5	3.50
Lost - Others	8	2	3	4	4.25
Lost - Personal Accessories	4	1		1	1.50
Lost - Photographic Equipment	1		1		0.50
Lost - Sci., Optical, Measuring Devices				1	0.25
Lost Property - Master Code	8	3	6	13	7.50
Missing Person 12 & older	4	2	3	2	2.75
Missing Person Located 12 & older	3	4	6	4	4.25
Neighbour Dispute	6	12	8	7	8.25
Noise By-Law	2	4			1.50
Noise Complaint - Animal		2	2	1	1.25
Noise Complaint - Master Code	1				0.25
Noise Complaint - Others	7	9	5	3	6.00
Noise Complaint - Residence			7	2	2.25
Noise Complaint - Vehicle			1	1	0.50
Other Municipal By-Laws	1				0.25
Phone - Master Code				1	0.25
Phone - Nuisance - No Charges Laid	5	4	3	4	4.00
Phone - Other - No Charges Laid	1	2	1	3	1.75
Phone - Threatening - No Charges Laid				1	0.25
Sudden Death - Accidental	1		1		0.50
Sudden Death - Natural Causes	2	5	2	5	3.50
Sudden Death - Others	1				0.25
Sudden Death - Suicide	2			1	0.75
Suspicious Person	10	8	11	14	10.75
Suspicious vehicle	4	5	3	5	4.25
Trouble with Youth	6	5	6	11	7.00
Unwanted Persons	3	1		5	2.25
Vehicle Recovered - All Terrain Veh	1		1		0.50
Vehicle Recovered - Other		1			0.25
Operational 2	153	144	167	164	157.00
911 call / 911 hang up	103	98	101	89	97.75

Calls For Service Details For the Calendar Years 2010 to 2013

Calls for Service Billing Workgroups	Calls for Service Count				
	2010	2011	2012	2013	Four Year Average
911 hang up - Pocket Dial				2	0.50
False Alarm - Accidental Trip	12	11	18	15	14.00
False Alarm - Cancelled	12	15	8	8	10.75
False Alarm - Malfunction	17	14	21	34	21.50
False Alarm - Others		1	1	2	1.00
False Holdup Alarm - Accidental Trip	1		3	1	1.25
False Holdup Alarm - Malfunction			3	4	1.75
Keep the Peace	8	5	12	9	8.50
Other Criminal Code Violations (Excluding traffic)	19	18	12	8	14.25
Bail Violations - Fail To Appear		1	1		0.50
Bail Violations - Fail To Comply	6	4	2	1	3.25
Bail Violations - Recognizance			1		0.25
Breach of Firearms regulation - Unsafe Storage	1		1		0.50
Breach of Probation	2	2		1	1.25
Counterfeit Money - Others	1			1	0.50
Counterfeit Money-Master code	1	1		1	0.75
Disturb the Peace	2	1			0.75
Indecent acts - Master Code	1	2			0.75
Indecent acts - Other		1	1		0.50
Libel - Defamatory		1			0.25
Municipal Influence or Corruption (fraud)		1			0.25
Offensive Weapons - Careless use of firearms	2			2	1.00
Offensive Weapons - In Vehicle		1			0.25
Offensive Weapons - Other Weapons Offences			3		0.75
Offensive Weapons - Possession of Weapons			2		0.50
Offensive Weapons - Restricted		1			0.25
Offensive Weapons - Weapons Trafficking		1			0.25
Offensive Weapons-Other Offensive Weapons	1	1		1	0.75
Public Mischief - mislead peace officer	1				0.25
Trespass at Night	1		1		0.50
Utter Threats to injure animal				1	0.25
Property Crime Violations	42	49	52	40	45.75
Arson - Building		2			0.50
Break & Enter - Firearms			2		0.50
Fraud - False Pretence Under \$5,000		1	4		1.25
Fraud - Forgery & Uttering	1	1		1	0.75
Fraud - Fraud through mails	1			1	0.50
Fraud - Money/property/security Under \$5,000		2	1	2	1.25
Fraud - Other	1	1	2	1	1.25
Fraud - Steal/Forge/Poss./Use Credit Card		1			0.25
Interfere with lawful use, enjoyment of property		1	1		0.50
Mischief	15	21	22	10	17.00
Mischief Graffiti - Non-Gang Related			1		0.25

Calls For Service Details For the Calendar Years 2010 to 2013

Calls for Service Billing Workgroups	Calls for Service Count				
	2010	2011	2012	2013	Four Year Average
Personation with Intent (fraud)		2			0.50
Possession of Stolen Goods under \$5,000			1	1	0.50
Property Damage	1	1		3	1.25
Theft FROM Motor Vehicles Under \$5,000	3				0.75
Theft of - All Terrain Vehicles			3		0.75
Theft of - Motorcycles			1	1	0.50
Theft of Motor Vehicle			1		0.25
Theft Over \$5,000 - Other Theft		1			0.25
Theft Over \$5,000 - Trailers		1			0.25
Theft Under \$5,000 - Bicycles	3	1		1	1.25
Theft Under \$5,000 - Boat (Vessel)	1			2	0.75
Theft Under \$5,000 - Boat Motor	4	1	1	2	2.00
Theft Under \$5,000 - Building			1		0.25
Theft Under \$5,000 - Construction Site	1				0.25
Theft Under \$5,000 - Farm Equipment		1			0.25
Theft Under \$5,000 - Master Code	2	2	2	2	2.00
Theft Under \$5,000 - Other Theft	9	9	8	11	9.25
Theft Under \$5,000 - Trailers				2	0.50
Theft Under \$5,000 SHOPLIFTING			1		0.25
Statutes & Acts	33	27	31	26	29.25
CHILDREN'S LAW REFORM ACT - CUSTODY ORDER	1		1		0.50
Custody Dispute	1	1			0.50
FAMILY LAW ACT - CUSTODY/ACCESS ORDER	1				0.25
FAMILY LAW ACT - OTHER	2				0.50
Landlord / Tenant	6	7	9	3	6.25
Mental Health Act	9	3	4	4	5.00
Mental Health Act - Attempt Suicide	4	4	2	1	2.75
Mental Health Act - Threat of Suicide			3	4	1.75
Trespass To Property Act	9	11	12	14	11.50
Youth Criminal Justice Act (YCJA)		1			0.25
Traffic	21	19	25	32	24.25
MVC - PERS. INJ. FAILED TO REMAIN				1	0.25
MVC - PERSONAL INJURY	2	2	3	6	3.25
MVC - PROP. DAM. FAILED TO REM	6	3	2	1	3.00
MVC - PROP. DAM. NON REPORTABLE	3	5	8	6	5.50
MVC - PROP. DAM. REPORTABLE	10	9	12	18	12.25
Violent Criminal Code	31	31	31	35	32.00
Assault - Level 1	17	12	12	18	14.75
Assault With Weapon or Causing Bodily Harm - Level 2	2	3	1		1.50
Criminal Harassment	6	3	6	3	4.50
Criminal Harassment - Offender Unknown		1			0.25
Forcible confinement		2			0.50
Robbery - Threat of Violence		1			0.25

**Calls For Service Details
For the Calendar Years 2010 to 2013**

Calls for Service Billing Workgroups	Calls for Service Count				
	2010	2011	2012	2013	Four Year Average
Sexual Assault	1	5	6	5	4.25
Sexual Interference	1				0.25
Threatening / Indecent Phone Calls				1	0.25
Utter Threats to Person	4	4	5	7	5.00
Utter Threats-Master code			1	1	0.50

2015 OPP Municipal Policing Billing General Information

Provincial Recovery Summary

The total municipal cost-recoveries included in the 2015 municipal billings are summarized below.

Cost	Recovery
Base Services	\$221,194,381
Calls for Service	\$138,122,392
Overtime	\$12,849,653
Court Security	\$3,651,859
Contract Enhancements	\$14,842,139
Prisoner Transportation	\$2,663,599
Cleaning Services	\$2,978,456
Accommodation	\$907,504
Total Municipal Cost-Recovery (1)	\$397,209,983

(1) Excludes anticipated regulatory discounts (estimated \$611k)

Provincial Service Usage

The revised billing model recognizes all of the detachments that service municipalities (municipal detachments) as one entity supporting each other with investigations, workload pressures and staffing shortages. Provincial Service Usage (PSU) is generated when officers perform provincially-mandated responsibilities requiring them to work outside the municipal detachments or perform certain specialized duties within detachment areas; for example security for a major event such as the G8/G20 Conference. To acknowledge the deployment of municipal detachment officers for PSU related activities, municipal costs have been discounted. A PSU discount rate is applied to the total municipal policing FTEs to reflect the reduction in service provided to all municipalities. The rate is based on a four-year average of the annual rates calculated for 2010 through 2013. Each annual rate has been calculated as 'the total PSU hours for all municipal detachments' divided by 'the total hours worked in municipal detachments'. The PSU discount rate applied in 2015 is 3.91%. In total \$14,778,590 (100.5 municipal policing FTEs), has been removed from the costs allocated to municipalities.

Detachment revenue

Revenue collected at detachments on behalf of municipalities has not been included in the forecasted 2014 costs or 2015 billing summary costs. The 2014 revenue owing to municipalities will be included in the final reconciliation of 2014 costs. Any detachment revenue owing to municipalities upon completion of 2015 will be credited to the municipality through a reduction in a 2016 monthly billing amount.

2014 Reconciliation Adjustment

The reconciliation process for 2014 municipal policing costs will be completed in the same manner as in previous years. Upon completion of the year-end reconciliations the phase-in cost adjustments will be recalculated for all municipalities based on the final costs for all municipalities. The determination of the final 2014 costs may change the per property phase-in caps applied in the issued billing. The capped per property rate may be decreased or increased depending on the final year end status of the costs. Rather than adjust the 2015 monthly billings the net impact of the required adjustment will be included in the 2014 year end reconciliation credit or invoice issued. For further details please see the example detailed below.

2015 Year End Adjustment

Upon completion of 2015, municipal costs based on salaries and benefits components may be recalculated to account for variances between estimated and final rates applicable for the year as determined by collective bargain agreements and the Ministry of Government Services revised benefits calculations. The number of municipal detachment FTEs, "base/calls for service" ratio, property counts, municipal calls for service allocation rates, and PSU discounts included in the original calculations of the 2015 billing will remain unchanged. Court Security, Contract Enhancements and Prisoner Transport costs will be recalculated based on actual 2015 data. Any adjustments required as a result of the recalculation of 2015 costs will be included as a Prior Year Adjustment in the 2017 Annual Billing Statement issued in fall 2016 unless other arrangements are requested.

Court Security and Prisoner Transportation Grant

The Ministry of Community Safety and Correctional Services (MCSCS) has been reviewing the municipal grant allocations for 2015 and 2016. Court Security and Prisoner Transport (CSPT) costs will be partially offset by the finalized grant allocation. The process currently used to distribute the grants is under review in an effort to streamline the system. An option to allow the OPP to issue credits to municipalities for their CSPT grants is under consideration. Municipalities will be advised of any changes to the distribution process.

Municipalities Currently in OPP Policing Service Contract Arrangements with Enhancements

Municipalities currently in policing services contracts with enhancements have been issued two separate billing statements for cost estimation purposes. Statements have been prepared with and without enhancements. Contract enhancements in municipal detachments have been reviewed and estimated under the new billing model methodology. The costs associated with contract enhancements for dedicated court security responsibilities are including in the Court Security costs. Municipalities expressing intent to continue with enhancements upon renewal of their contracts, if applicable, will be billed based upon the enhanced billing statement while

negotiations are being conducted. Once contract arrangements have been finalized a final billing statement will be issued and billing for the year will be adjusted as required.

Municipalities in Group Policing Service Contract Arrangements

Municipalities are allocated police services costs in accordance with their municipal structure and assumed responsibility for policing as dictated by the *Police Service Act s.4*; that is any lower tier, single tier or regional municipality is billed based on the costs allocated to them. If municipalities continue with group OPP Policing Service contract arrangements after December 31, 2014, the costs for the group will be the sum of the cost of contract enhancements and the costs of the individual municipalities.

Municipalities in group policing service contract arrangements that include contract enhancements for FTEs or other direct operating expenses have been issued two separate billing statements. One statement captures the cost of the previously contracted enhancements, allocated to each of the group municipalities based on property counts and the other statement excludes the cost of any enhancements.

For purposes of calculating the phase-in billing adjustment, the 2014 forecasted cost for existing group contract municipalities has been allocated to member municipalities based on the current cost sharing arrangements as provided by the Group.

Property Count Definition: OPP Municipal Policing Billing Model

The property counts included in the OPP municipal policing bills are comprised of household, commercial and industrial properties. The property counts will be updated annually based on Municipal Property Assessment Corporation (MPAC)¹ data. The counts included in the 2015 OPP municipal billing were based upon 2012 year end property counts for 2013 taxation.

Households

Household counts are the number of residential units (RU), farmlands on which a farm residence exists (FRU), and seasonal dwelling units (RDU).

Commercial and Industrial Business Properties

Business property counts are the number of assessment roll numbers in the commercial and industrial realty tax classes (RTC) detailed in Appendix A. The count includes the number of commercial and industrial classifications taxed at the fully occupied tax rates (refer to Realty Tax Qualifier (RTC) descriptions in Appendix B).

Other Property Count Considerations

- Households, commercial and industrial properties on Canadian Forces Bases (CFB) have been excluded, as CFBs have their own police.
- Property counts have been adjusted for municipalities receiving hybrid (OPP and Municipal police) policing services.
- Timeshares are adjusted in household numbers to count the assessment roll numbers as identified by MPAC Property Codes 385 and 386.
- A building with an apartment above a retail store counts as two properties. The upper portion counted as a household property and the lower portion counted as a commercial property.
- There is no distinction made between types of commercial and industrial properties. For example, a single property count would apply to each: a gas station, an office building, a nightclub, or a stadium.
- Commercial properties with multiple units, such as shopping malls count as a single property, regardless of the number of commercial units operating within malls. Similarly, a large industrial property with a small commercial unit attached would be counted as a single property.
- Vacant lands, such as farmland, managed forest, municipal parks, conservation lands, and commercial or industrial vacant lands are not included in the property counts.
- Institutional properties are excluded, with the exception of those with a residential component (e.g. continuum of care seniors facility), which would be captured in the household numbers.

¹ MPAC is responsible for determining assessed values and classifications for all properties in Ontario (<http://www.mpac.ca>).

Property Count Definition

Appendix A

Realty Tax Class (RTC) Descriptions

Properties with the following RTC are **included** in the count:

RTC Commercial*	RTC Industrial
C - Commercial	I - Industrial
D - Office Buildings	J - New construction: industrial
G - Parking Lots	K - New construction: large industrial
Q - Professional Sports Facility	L - Large industrial
S - Shopping Centre	
X - New Construction: Commercial	
Y - New Construction: Office Building	
Z - New construction: Shopping Centre	

*Note - O - Condominium resort is excluded; these properties are captured in the household counts.

Appendix B

Realty Tax Qualifier (RTQs) Descriptions

Please note in the tables below the abbreviation P.I.L. represents Payment-in-Lieu of taxes.

INCLUDED - Properties with the following RTQ are taxed as fully occupied and are **included** in the count, provided that they fall within one of the RTC categories outlined in Appendix A:

RTQ	DESCRIPTION
C	Lower-tier & Education Only
D	Taxable for School Taxes only.
F	Exempt from taxation, but eligible for P.I.L. at the full rate.
G	Exempt from taxation, but eligible for P.I.L. at the general rate only (No School Taxes).
H	Taxable, shared as if a P.I.L.
I	Water Intake System, Shared P.I.L.
L	Upper Tier & Education Only
M	Taxable at the General rate (No School rates).
N	Non-Generating Station, Shared P.I.L.
P	Taxable tenant of Provincially owned property, subject to P.I.L. at the full rate.
S	Generating Station, Shared P.I.L.
T	Taxable at the full rate.

Property Count Definition

Appendix B (Cont'd)

EXCLUDED - Properties with the following RTQ are **excluded** from the count:

RTQ	DESCRIPTION
1	Taxable at the Farmland Awaiting Development- Phase 1 rate (Registered Plan Stage).
2	Exempt from taxation, but eligible for P.I.L. of taxes at the Farmland Awaiting Development- Phase 1 rate (Registered Plan Stage).
3	Exempt from taxation, but eligible for P.I.L. of taxes at the General Farmland Awaiting Development- Phase 1 rate (No School Rates) (Registered Plan Stage).
4	Taxable at the Farmland Awaiting Development- Phase II rate (Building Permit Stage).
5	Exempt from taxation, but eligible for P.I.L. at the Farmland Awaiting Development- Phase II rate (Building Permit Stage).
6	Exempt from taxation, but eligible for P.I.L. at the General Farmland Awaiting Development- Phase II rate (No School Rates) (Building Permit Stage).
A	Taxable at the General Vacant Land rate (No School taxes).
B	Taxable at the General Excess Land rate (No School rates).
E	Exempt
J	Taxable at Vacant Land rate, shared as if a P.I.L. (not a PIL but shared as if it was).
K	Taxable at Excess Land rate, shared as if a P.I.L.
Q	Taxable tenant of Provincially owned property at Excess Land rate, subject to P.I.L. at the full rate.
R	P.I.L.: Full Vacant Land, Taxable Tenant of Province
U	Taxable at the Excess Land rate.
V	Exempt from taxation, but eligible for P.I.L. at the Excess Land rate.
W	Exempt from taxation, but eligible for P.I.L. at the General Excess Land rate (no School rates).
X	Taxable at the Vacant Land rate.
Y	Exempt from taxation, but eligible for P.I.L. of taxes at the Vacant Land rate.
Z	Exempt from taxation, but eligible for P.I.L. at the General Vacant Land rate (no School rates).

THE CORPORATION OF THE MUNICIPALITY OF FRENCH RIVER

BY-LAW 2014-39

BEING A BY-LAW TO ENACT LOAD RESTRICTIONS ON MUNICIPAL BRIDGES

WHEREAS Section 27(1) of *the Municipal Act, 2001, S.O. 2001, c.25 as amended*, authorizes Municipalities to pass By-Laws in respect of a highway under its jurisdiction;

NOW THEREFORE the Council of the Corporation of the Municipality of French River enacts as follows;

1. That the load limit be established on the following bridges in the Municipality of French River:
 - Meshaw Falls Bridge #001 and #002 - Triple load limit posting of 32/23/13 tonnes
 - Turenne Road Bridge #003- Triple load limit posting of 23/42/59 tonnes
2. That the Municipality shall post signage that supports Guidelines for use by a structural assessment of the bridge (C2S Engineering Inc. July 2014)
3. That the Municipality shall adhere to the location criteria for signage posting as follows;
 - 3.1 The sign must be located immediately upstream of the bridge to which it applies, or mounted on the bridge structure itself. A supplementary sign may be placed on the left side of the roadway approaching the bridge.
 - 3.2 If the weight restriction applies to the intermediate point along the road where there is no alternative route, truck routing signing should be provided to divert heavy vehicles to the nearest intersection where a suitable alternative route is available. (Ontario Traffic Manual, March 2000)
4. That this By-Law shall be in effect for 5 years.
5. That this By-law shall come into force and take effect as of the date of the passing.

**READ A FIRST, SECOND AND THIRD TIME AND FINALLY PASSED
THIS 15th DAY OF OCTOBER 2014**

MAYOR

CLERK

THE CORPORATION OF THE MUNICIPALITY OF FRENCH RIVER

BY-LAW 2013-40

BEING A BY-LAW TO CONFIRM THE PROCEEDINGS OF
THE COUNCIL OF THE CORPORATION OF THE MUNICIPALITY OF FRENCH RIVER
AT A MEETING HELD THIS 15th DAY OF OCTOBER 2014

WHEREAS pursuant to Section 5(1) of the Municipal Act, 2001, S.O. 2001, c.25 as amended to October 22, 2008, the powers of a municipality shall be exercised by its Council;

AND WHEREAS pursuant to Section 5(3) of the Municipal Act, 2001, S.O. 2001, c.25 as amended to October 22, 2008, a Municipal power, including a municipality's capacity, rights, powers and privileges under Section 9 shall be exercised by by-law unless the municipality is specifically authorized to do otherwise;

AND WHEREAS it is deemed expedient that proceedings of the Council of the Corporation of the Municipality of French River as herein set forth be confirmed and adopted by by-law;

NOW THEREFORE THE COUNCIL OF THE CORPORATION OF THE MUNICIPALITY OF FRENCH RIVER ENACTS AS FOLLOWS:

1. The actions of the Council of the Corporation of the Municipality of French River at the meeting held on this 15th day of October, 2014 in respect of each motion and resolution passed and other action taken by the Council of the Corporation of the Municipality of French River at this meeting is hereby adopted and confirmed as if all such proceedings were expressly embodied in this by-law.
2. The Mayor and proper officials of the Corporation of the Municipality of French River are hereby authorized and directed to do all things necessary to give effect to the actions of the Council of the Corporation of the Municipality of French River referred to in the preceding section hereof.
3. The Mayor and Clerk are authorized and directed to execute all documents necessary in that behalf and to affix the Seal of the Corporation of the Municipality of French River.
4. Section 1 does not apply to any action or matter that is required by law to be done by resolution.
5. Section 1 does not apply to any matter to which Ontario Municipal Board approval is required until such approval is obtained but Section 2 applies for the purpose of obtaining such approval.
6. This by-law shall come into force and take effect on the day it is passed.

**READ A FIRST, SECOND AND THIRD TIME AND FINALLY PASSED
THIS 15TH DAY OF OCTOBER, 2014.**

MAYOR

CLERK

Section: Grants	Policy number: C-1
Subject: Grants and Subsidy Policy	Effective Date: April 12, 2001
	Revision Date: October 23, 2013
Page: 4 of 4	



**MUNICIPALITÉ DE LA RIVIÈRE DES FRANÇAIS
MUNICIPALITY OF FRENCH RIVER**

**GRANT & SUBSIDY
APPLICATION FORM**

RECEIVED

OCT - 3 2014

MUNICIPALITY OF FRENCH RIVER

Date of Application: Oct. 3 2014

Name of Organization: French River Children's Christmas Party

Address: 1326 Mayer Rd. Noelville, ON

Contact Person: Denny Sharp E-Mail: dennysharp1000@gmail.com

Telephone No. (daytime): 705 898-1204 Telephone No. (evening): 705 898 1204

Location of Event: Noelville arena

Name of Event: French River Children's Christmas Party

Date of Event: November 29 2014 (Saturday) ^{between} 4:00pm ^{and} 8:00pm

Application Details: Annual Children's Christmas Party using the upstairs hall & kitchen, the mezzanine, the ice surface and the other upstairs room. Party will follow the parade of lights. We will need access to hall for decorating etc.

In past years we have been really grateful for the use of this facility. Please feel free to come out & join us! Thankyou Denny

Recommendation of: Parks, Recreation & Facilities Manager _____

I recommend acceptance of this grant & subsidy grant application.

[Signature]

French River Community Garden

2014-2015

Tuesday, October 7th 2014
French River, ON



RE: Request for Letters of Support/Partnership

Dear community partners,

I call upon your support for the proposed **French River Community Garden** which the steering committee (*subcommittee of Rivière des Français: Village Ami des Aînés, Ami de Tous*) is currently applying for funds to the TD Friends of the Environment grant.

Community gardens are a vital component of a vibrant, healthy, and sustainable community. They are an important recreational amenity which serves all segments of the population. Community gardens are a place for intergenerational sharing and a great place to educate the community about fresh local food production and the wonders of our beautiful natural environment. It also helps generate many positive outcomes on multiple determinants of health such as food security, reduced isolation, skill building, physical activity and improved mental health.

On behalf of the committee, I apologise for the last minute nature of this request. The grant is due to be submitted Wednesday October 15th 2014.

If you could submit your letter of support by Tuesday October 14th at the latest, it would be greatly appreciated.

Merci pour votre support et/ou votre partenariat.

Meghan Perrin, Health Promoter | French River Nurse Practitioner-Led Clinic
Project Lead, French River Community Garden
mperrin@frenchrivernplc.ca 705-857-3767 x 206

