



## **Municipality of French River**

### **AGENDA** **REGULAR MEETING OF COUNCIL** held in the Council Chambers French River Municipal Complex Wednesday, November 25, 2015 at 6pm

#### **1.0 CALL TO ORDER, ROLL CALL AND ADOPTION OF THE AGENDA**

#### **2.0 MOMENT OF SILENCE**

#### **3.0 DISCLOSURE OF PECUNIARY INTEREST**

#### **4.0 DELEGATIONS**

- 4.1** Energy Conservation and Demand Management Plan, Greenview Environmental Management **p. 5**
  - Resolution to accept report

#### **5.0 MANAGEMENT, COMMITTEE AND BOARD REPORTS**

##### **5.1 Mayor**

##### **5.2 Chief Administrative Officer**

##### **5.3 Treasurer**

###### **5.3.1 Report of monthly disbursements**

##### **5.4 Ontario Provincial Police / Community Policing Advisory Committee**

###### **5.4.1 Monthly Municipal Policing Report **p. 18****

#### **6.0 CONSENT AGENDA - Resolution to Approve Items 6.1, 6.3, 6.5 and Receive Items 6.2, 6.4**

(For the purpose of convenience and for expediting the meeting, matters of repetitive or routine nature are included in the Consent Agenda and are voted on collectively. A Member of Council can request an Item to be singled out from the Consent Agenda to allow debate while all other Items remaining are voted on collectively. Each Item contained in the Consent Agenda is recorded separately in the minutes of the meeting.)

##### **6.1 Adoption of Minutes by Resolution**

###### **6.1.1 Regular Council Meeting held November 4, 2015 **p. 23****

###### **6.1.2 Special Council Meeting held November 10, 2015 **p. 30****

###### **6.1.3 Special Council Meeting held November 16, 2015 **p. 33****

##### **6.2 Minutes Received by Resolution**

###### **6.2.1 Economic Development Committee held October 7, 2015 **p. 35****

###### **6.2.2 Committee of Adjustment held September 9, 2015 **p. 38****

###### **6.2.3 Sudbury East Planning Board held October 1, 2015 **p. 41****

###### **6.2.4 Sudbury & District Board of Health held October 15, 2015 **p. 47****

###### **6.2.5 Manitoulin-Sudbury DSB held October 22, 2015 **p. 55****

*\* indicates that the item is presented under separate cover / item est sous pli séparé)*

**6.3 Award of Tenders, Request for Proposals and Funding Matters by Resolution**

**6.4 Correspondence for Council's Information Received by Resolution**

**6.4.1** Resolution to receive Letter from Premier of Ontario re: Youth Job Connection Program **p . 63**

**6.5 By-laws**

**6.5.1** Resolution to adopt By-law 2015-66 confirming proceedings of meeting

**7.0 CORRESPONDENCE FOR COUNCIL'S CONSIDERATION**

**7.1** Resolution to donate \$300 for the Christmas Food Baskets **p . 64**

**8.0 ADDENDUM (if required and by resolution)**

**9.0 NOTICES OF MOTION**

**10.0 ANNOUNCEMENTS AND INQUIRIES (from Council Members and Public)**

(This section of the Agenda is to allow Members of the Public and Members of Council to make brief verbal announcements and inquiries with the permission of the Chair. Inquiries shall deal with items pertaining to the current Agenda for the purpose of clarification only, and shall not be used to table new items that require Council's/Committee's consideration.

**11.0 CLOSED SESSION**

**12.0 ADJOURNMENT**

*\* indicates that the item is presented under separate cover / item est sous pli séparé)*



## Municipalité de la Rivière des Français

### **ORDRE DU JOUR** **RÉUNION RÉGULIÈRE DU CONSEIL** qui aura lieu dans la salle du conseil Complexe municipal de la Rivière des Français Mercredi le 25 novembre 2015 à 18h00

#### **1.0 APPEL À L'ORDRE, PRÉSENCE ET L'ADOPTION DE L'ORDRE DU JOUR**

#### **2.0 MOMENT DE SILENCE**

#### **3.0 RÉVÉLATIONS D'INTÉRÊT PÉCUNIAIRE**

#### **4.0 DÉLÉGATIONS**

- 4.1** Plan de conservation et gestion de l'énergie, Greenview Environmental Management
  - Résolution pour recevoir le rapport

#### **5.0 RAPPORTS DE LA DIRECTION ET DES COMITÉS**

##### **5.1 Maire**

##### **5.2 Directeur administratif**

##### **5.3 Trésorier**

###### **5.3.1 Rapport des déboursements mensuels**

##### **5.4 Police provinciale de l'Ontario / Comité consultatif de la police communautaire**

###### **5.4.1 Rapport mensuel de la police provinciale de l'Ontario**

#### **6.0 ORDRE DU JOUR REGROUPE**

##### **- Résolution pour adoptés Items 6.1, 6.3, 6.5 et recevoir Items 6.2, 6.4**

(Par souci de commodité et pour accélérer le déroulement des réunions, les items répétitifs ou routiniers sont inclus à l'ordre du jour regroupé et adopté par un vote collectif. Un membre du conseil peut demander qu'on retire un item de l'ordre du jour regroupé pour permettre un débat ou un vote séparé à l'item isolé. Tous les items dans l'ordre du jour regroupé sont inscrits séparément au procès-verbal de la réunion.)

##### **6.1 Procès-verbaux adoptés par résolution**

###### **6.1.1** assemblée régulière du Conseil le 4 novembre 2015

###### **6.1.2** assemblée spéciale du Conseil le 10 novembre 2015

###### **6.1.3** assemblée spéciale du Conseil le 16 novembre 2015

##### **6.2 Procès-verbaux reçus par résolution**

###### **6.2.1** Comité de développement économique le 7 octobre 2015

###### **6.2.2** Comité de dérogation le 9 septembre 2015

###### **6.2.3** Conseil de planification de Sudbury Est le 1 octobre 2015

###### **6.2.4** Conseil des services de santé publique le 15 octobre 2015

###### **6.2.5** Conseil des services du District de Manitoulin-Sudbury le 22 octobre 2015

*\* indicates that the item is presented under separate cover / item est sous pli séparé)*

**6.3 Soumissions et demandes de propositions et affaires financiers adoptées par résolution**

**6.4 Correspondance à titre de renseignement seulement reçus par résolution**

**6.4.1** Résolution pour recevoir Lettre de la première ministre re : Programme connexion emploi jeunesse

**6.5 Règlements**

**6.5.1** Résolution pour adopter Règlement de confirmation 2015-66

**7.0 CORRESPONDANCE À L'INTENTION DU CONSEIL**

**7.1** Résolution pour contribuer 300\$ pour les paniers de Noël alimentaires

**8.0 ADDENDUM** (si requis et par résolution)

**9.0 AVIS DE MOTION**

**10.0 ANNONCES ET QUESTIONS** (par membres du Conseil et gens du public)

(Cette section de l'ordre du jour vise à permettre les membres du public et les membres du Conseil à faire des annonces courtes et des enquêtes verbales avec la permission du président. Les enquêtes doivent être concernant l'ordre du jour actuel dans le but de clarification seulement, et ne doivent pas être utilisés pour apporter un nouveau sujet qui nécessite une décision du Conseil ou au Comité.

**11.0 SESSION À HUIS CLOS**

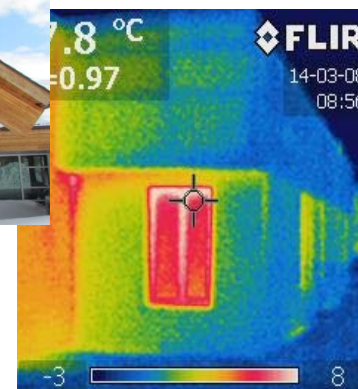
**12.0 AJOURNEMENT**

*\* indicates that the item is presented under separate cover / item est sous pli séparé)*



# Energy Conservation and Demand Management Plan

Presentation to Council  
November 25, 2015



# Introduction

- Greenview Environmental Management established in 2005
- Design, engineering, building assessment, and environmental services
- Specialization in energy and condition assessments, building science, mechanical engineering
- Municipal, commercial, industrial, institutional, large residential sectors

# Outline

- Project background and timelines
- Purpose and scope
- Elements of an ECDM Plan (Draft Oct30-15)
- Recommendations
- Next Steps

# Background

- Ontario Regulation 397/11 (as amended) introduced in 2012, per the *Green Energy Act*
- Required Municipalities and public sector entities to review energy consumption related to their facilities
- Municipality manages annual reporting
- Greenview retained to develop an initial 5-year plan to help guide the Municipality



# Purpose & Scope

- Review energy consumption associated with Municipal buildings/facilities
- Assess consumption, rates, deficiencies, and opportunities for improvement
- Document past and present conservation measures, develop proposed measures
- Assist the Municipality with a strategy for moving forward with energy-related best management practices

# Goals & Objectives

- Reduce GHG emissions generated by the Municipality
- Communal commitment to energy conservation in municipal operations, including training and awareness
- Establish accountability in municipal operations via measurement and reporting
- Consider renewable energy alternatives, new HVAC/lighting technologies for buildings and facilities
- Save on energy-related operating costs

# Plan Elements

- Past – historical measures the Municipality has taken to reduce energy consumption (i.e. lighting retrofits, etc.)
- Current – on-going and/or independent measures (lighting, HVAC replacements, controls, etc.)
- Proposed – future consideration for energy conservation, equipment replacements, renewable energy alternatives
- Estimated capital costs, potential savings, and simple payback related to measures

# Record Reviews

- The Municipality records annual energy usage for the 10 buildings pertinent to the legislation
- Capital upgrades/measures to buildings (past and planned) were provided by Municipal staff
- Energy usage reporting and comparative analysis to others

# Facility Reviews

- 10 of the Municipality's buildings/facilities were reviewed by a Professional Engineer
- For each visit, the site grounds, building envelope, mechanical systems (HVAC and hot water), electrical, renewable energy, etc. were reviewed
- As a value-added service, other observations were noted, pertinent to the site

# Recommendations - General

1. Designate staff to monitor energy consumption for buildings/facilities on a regular basis
2. Increase awareness and base knowledge of municipal staff, employees, and facility users about energy conservation
3. Ensure buildings/facilities and their equipment are properly maintained by qualified persons
4. Adopt energy conservation approach with general purchasing requirements (appliances, equipment, etc.)

# Recommendations - Focused

1. Municipal Complex - undertake energy review and assessment of existing HVAC systems
2. Alban Library – HVAC control upgrades, secured
3. PW Garage – improved controls/management of heating during winter months
4. Programmable HVAC controls and DHW timers for all buildings, based on occupancy

# Next Steps

1. Municipal support for CDM Plan finalization
2. Proceed with general recommendations
3. Review focused recommendations
4. Establish schedule of implementation of proposed measures
5. Prioritize energy efficiency in design of new/upgrading of buildings and facilities



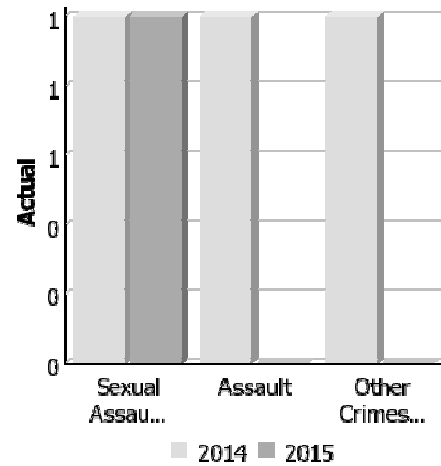
# Questions & Discussion



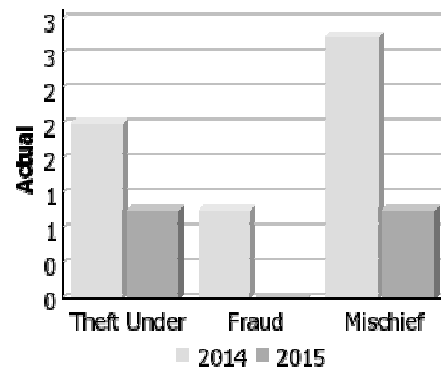
**Police Services Board Report for French River**  
**Records Management System**  
**September - 2015**

**Violent Crime**

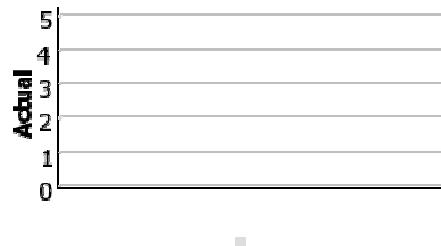
Actual	September			Year to Date - September		
	2014	2015	% Change	2014	2015	% Change
Murder	0	0	--	0	0	--
Other Offences Causing Death	0	0	--	0	0	--
Attempted Murder	0	0	--	0	0	--
Sexual Assault	1	1	0.0%	4	3	-25.0%
Assault	1	0	-100.0%	11	9	-18.2%
Abduction	0	0	--	1	0	-100.0%
Robbery	0	0	--	0	0	--
Other Crimes Against a Person	1	0	-100.0%	3	2	-33.3%
<b>Total</b>	<b>3</b>	<b>1</b>	<b>-66.7%</b>	<b>19</b>	<b>14</b>	<b>-26.3%</b>

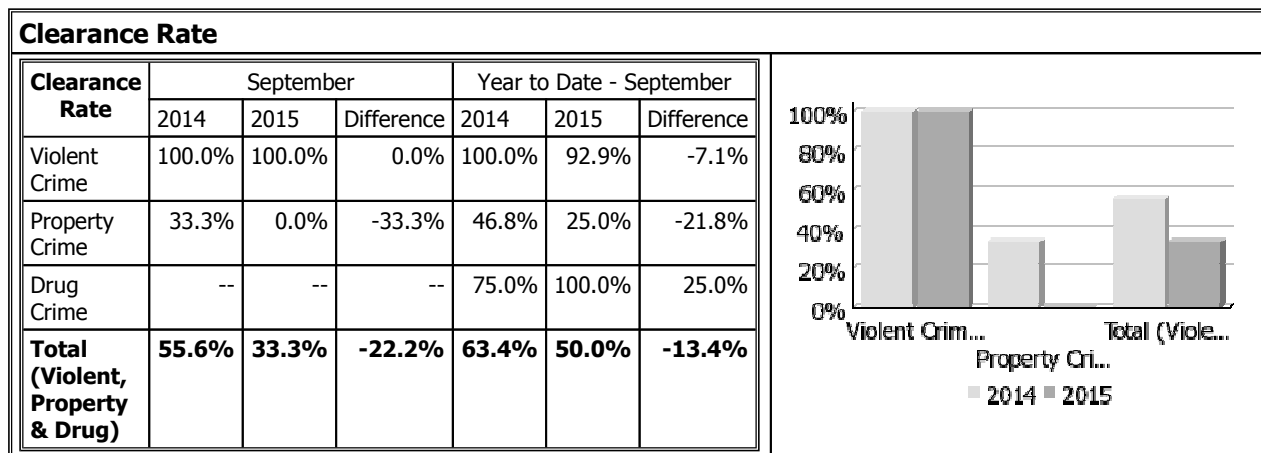
**Property Crime**

Actual	September			Year to Date - September		
	2014	2015	% Change	2014	2015	% Change
Arson	0	0	--	0	0	--
Break & Enter	0	0	--	11	17	54.5%
Theft Over	0	0	--	7	2	-71.4%
Theft Under	2	1	-50.0%	12	3	-75.0%
Have Stolen Goods	0	0	--	1	0	-100.0%
Fraud	1	0	-100.0%	3	7	133.3%
Mischief	3	1	-66.7%	13	3	-76.9%
<b>Total</b>	<b>6</b>	<b>2</b>	<b>-66.7%</b>	<b>47</b>	<b>32</b>	<b>-31.9%</b>

**Drug Crime**

Actual	September			Year to Date - September		
	2014	2015	% Change	2014	2015	% Change
Possession	0	0	--	3	3	0.0%
Trafficking	0	0	--	1	0	-100.0%
Importation and Production	0	0	--	0	0	--
<b>Total</b>	<b>0</b>	<b>0</b>	<b>--</b>	<b>4</b>	<b>3</b>	<b>-25.0%</b>





Data contained within this report is dynamic in nature and numbers will change over time as the Ontario Provincial Police continue to investigate and solve crime.

#### Data Utilized

- Major Crimes
- Niche RMS All Offence Level Business Intelligence Cube

**Detachment:** 4M - NOELVILLE

**Location code(s):** 4M00 - NOELVILLE

**Area code(s):** 4098 - French River

**Data source date:**

2015/11/07

**Report Generated by:**

Jaworski, Pauline

**Report Generated on:**

Nov 10, 2015 11:29:07 AM

PP-CSC-Operational Planning-4300

**Police Services Board Report for Noelville Cluster**  
**2015/Sep**

<b>Public Complaints</b>	
Policy	0
Service	0
Conduct	0

**Date information collected from Professional Standards Bureau Commander Reports:** 2015-11-10

**Data Source**

Ontario Provincial Police, Professional Standards Bureau Commander Reports

- Includes all public policy, service and conduct complaints submitted to the Office of the Independent Police Review Director (OIPRD)

<b>Secondary Employment</b>
nil

<b>Intelligence Led Policing - Crime Abatement Strategy</b>	
Number of Offenders in Program	2
Number of Offenders Charged	0
Number of Charges Laid	0
Number of Checks Performed	1

**Date information was collected from Records Management System:** 2015-11-10

**Detachment:** 4M - NOELVILLE

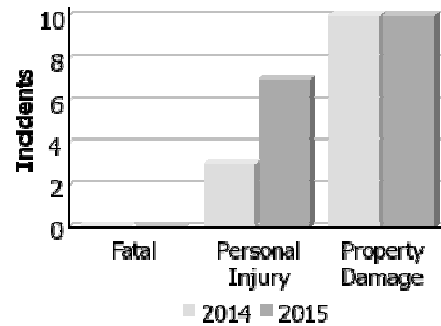
**Report Generated by:**  
Jaworski, Pauline

**Report Generated on:**  
Nov 10, 2015 11:13:21 AM  
PP-CSC-Operational Planning-4300

**Police Services Board Report for Noelville Cluster**  
**Collision Reporting System**  
**September - 2015**

**Motor Vehicle Collisions by Type**

Incidents	September			Year to Date - September		
	2014	2015	% Change	2014	2015	% Change
Fatal	0	0	--	2	3	50.0%
Personal Injury	3	7	133.3%	20	35	75.0%
Property Damage	10	10	0.0%	101	111	9.9%
<b>Total</b>	<b>13</b>	<b>17</b>	<b>30.8%</b>	<b>123</b>	<b>149</b>	<b>21.1%</b>


**Fatalities in Detachment Area**

Incidents		September			Year to Date - September		
		2014	2015	% Change	2014	2015	% Change
Motor Vehicle Collision	Fatal Incidents	0	0	--	1	2	100.0%
	Alcohol Related	0	0	--	1	0	-100.0%
Off-Road Vehicle	Fatal Incidents	0	0	--	1	0	-100.0%
	Alcohol Related	0	0	--	1	0	-100.0%
Motorized Snow Vehicle	Fatal Incidents	0	0	--	0	1	--
	Alcohol Related	0	0	--	0	1	--
Persons Killed		September			Year to Date - September		
		2014	2015	% Change	2014	2015	% Change
Motor Vehicle Collision		0	0	--	2	2	0.0%
Off-Road Vehicle		0	0	--	1	0	-100.0%
Motorized Snow Vehicle		0	0	--	0	1	--

**Data Utilized**

- SQL online application reporting system – OPP CRS 2.3.09
- Collision Reporting System Business Intelligence Cube

**Detachment:** 4M - NOELVILLE

**Data source date:**  
 2015/11/09

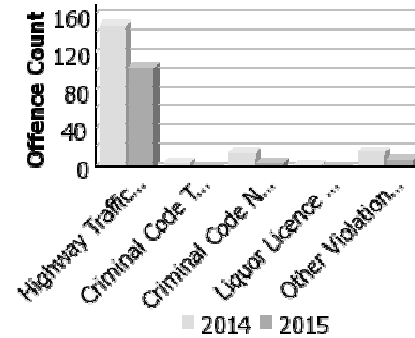
**Report Generated by:**  
 Jaworski, Pauline

**Report Generated on:**  
 Nov 10, 2015 11:26:26 AM  
 PP-CSC-Operational Planning-4300

**Police Services Board Report for Noelville Cluster**  
**Integrated Court Offence Network**  
**September - 2015**

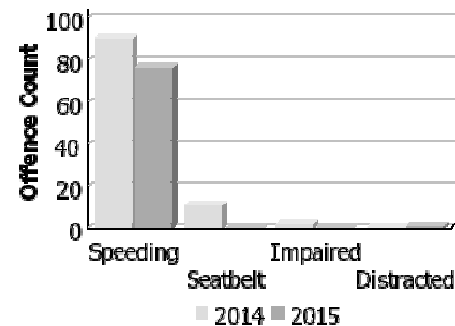
**Criminal Code and Provincial Statute Charges Laid**

Offence Count	September			Year to Date - September		
	2014	2015	% Change	2014	2015	% Change
Highway Traffic Act	149	104	-30.2%	1,425	1,434	0.6%
Criminal Code Traffic	4	0	-100.0%	38	24	-36.8%
Criminal Code Non-Traffic	14	4	-71.4%	231	191	-17.3%
Liquor Licence Act	1	0	-100.0%	14	9	-35.7%
Other Violations	15	7	-53.3%	195	149	-23.6%
<b>All Violations</b>	<b>183</b>	<b>115</b>	<b>-37.2%</b>	<b>1,903</b>	<b>1,807</b>	<b>-5.0%</b>



**Traffic Related Charges**

Offence Count	September			Year to Date - September		
	2014	2015	% Change	2014	2015	% Change
Speeding	91	77	-15.4%	1,058	1,089	2.9%
Seatbelt	11	0	-100.0%	31	20	-35.5%
Impaired	2	0	-100.0%	18	19	5.6%
Distracted	0	1	--	13	25	92.3%



Integrated Court Offence Network data is updated on a monthly basis: Data could be as much as a month and a half behind.

**Data Utilized**

- Ministry of Attorney General, Integrated Court Offence Network
- Integrated Court Offence Network Charge Business Intelligence Cube

**Detachment:** 4M - NOELVILLE

**Data source date:**

Oct 19, 2015 5:08:18 PM

**Report Generated by:**

Jaworski, Pauline

**Report Generated on:**

Nov 10, 2015 11:27:52 AM

PP-CSC-Operational Planning-4300



## **Municipality of French River**

### **MINUTES OF THE REGULAR MEETING OF COUNCIL** held in the Council Chambers French River Municipal Complex Wednesday, November 4, 2015 at 4pm

#### **Members Present:**

Mayor Claude Bouffard(Chair), Councillors Michel Bigras, Ronald Garbutt, Malcolm Lamothe, Gisèle Pageau, Denny Sharp, Dean Wenborne

#### **Members Excused:**

#### **Officials Present:**

John Regan, Chief Administrative Officer  
Mélanie Bouffard, Clerk  
Arthur Smith, Treasurer/Tax Collector  
Michael Campbell, Chief Building Official

#### **Guests:**

30 Members of public

**Mr. Malcolm Lamothe was sworn-in and took his seat at the Council Table after taking his Oath of Office for the Office of Councillor Ward 5**

#### **1. CALL TO ORDER, ROLL CALL AND ADOPTION OF THE AGENDA**

The Chair called the meeting to order at 4:00 p.m.

---

Moved By Michel Bigras and Seconded By Malcolm Lamothe

Resol. 2015- 329

**BE IT RESOLVED THAT** the agenda be approved as distributed and amended to add:

Item 5.1.1 ROMA/OGRA Conference, Resolution to add a member

Item 5.2.2 Appointment of Signing Authorities

Carried

---

#### **2. MOMENT OF SILENCE**

---

#### **3. DISCLOSURE OF PECUNIARY INTEREST**

Councillor Denny Sharp declared a pecuniary interest at Item 5.5.1; she is a member of the committee.

#### **4. DELEGATIONS**

Council agreed to hold off on the item until the delegate's arrival.

---

#### **5. MANAGEMENT, COMMITTEE AND BOARD REPORTS**

##### **5.1 Mayor's Report**

Mayor gave a verbal report.

---

##### **5.1.1 ROMA/OGRA Conference Feb 21-24, 2016**

Moved By Gisèle Pageau and Seconded By Ron Garbutt

Resol. 2015- 330

**BE IT RESOLVED THAT** Council approves that the following member of Council attend the ROMA/OGRA Conference Feb 21-24, 2016 held at the Toronto Fairmont Royal York at an approximate cost of \$2,400 each:

1. Malcolm Lamothe

Carried

---

##### **5.2 Chief Administrative Officer**

##### **5.2.1 Priority Session Report**

The CAO gave a brief outline of the Priority Session Report and the process taken.

Moved By Ron Garbutt and Seconded By Michel Bigras

Resol. 2015- 331

**BE IT RESOLVED THAT** Council receives the Priority Session Report dated October 22, 2015.

Carried

---

##### **5.2.2 Signing Authorities**

Moved By Malcolm Lamothe and Seconded By Denny Sharp

Resol. 2015- 332

**BE IT RESOLVED THAT** Council affirms that the following two members of Council and three employees are the signing authorities for the Municipality of French River as of November 4, 2015:

1. Mayor Claude Bouffard
2. Councillor Michel Bigras
3. Mélanie Bouffard, Clerk
4. John Regan, Chief Administrative Officer
5. Arthur Smith, Treasurer/Tax Collector

Carried



### **5.3 Building Controls / Municipal Law Enforcement Department**

The Chief Building Official presented the Third Quarter Report found in the agenda package.

---

### **5.4 Fire Department**

#### **5.4.1 Purchase of Self Containing Breathing Apparatus (SCBA)**

Moved By Denny Sharp and Seconded By Michel Bigras

Resol. 2015- 333

**BE IT RESOLVED THAT** Council awards the Supply of 12 low pressure Self-contained Breathing Apparatus (SCBA) units Contract 2015-20 to SPI Health and Safety at a quarterly financing option for the next three (3) years for a total amount of \$63, 335.04 (H.S.T. included).

Motion to Amend

Moved By Michel Bigras and Seconded By Gisèle Pageau

To add the following:

AND to authorize staff to review and proceed with the most suitable financing option for the purchase of the equipment and to report on it.

Amendment Carried

Resolution now reads:

**BE IT RESOLVED THAT** Council awards the Supply of 12 low pressure Self-contained Breathing Apparatus (SCBA) units Contract 2015-20 to SPI Health and Safety at a quarterly financing option for the next three (3) years for a total amount of \$63, 335.04 (H.S.T. included).

**AND** to authorize staff to review and proceed with the most suitable financing option for the purchase of the equipment and to report on it.

Carried

## **5.5 Parks, Recreation & Facilities Department**

### **5.5.1 Grants and Subsidy Application**

Moved By Gisèle Pageau and Seconded By Ron Garbutt

Resol. 2015- 334

**BE IT RESOLVED THAT** Council approves the Grant & Subsidy Application for a rebate of \$200 from the hall rental fee at the Alban Community Centre received from the French River Children's Christmas Party Committee for their Annual Christmas Party on November 29, 2015.

Carried

#### **Disclosure of Pecuniary Interest**

Name: Councillor Denny Sharp

**Disclosed his/her (their) interest(s), abstained from discussion and did not participate on this Item.**

---

### **5.5.2 Grants and Subsidy Application**

Moved By Michel Bigras and Seconded By Malcolm Lamothe

Resol. 2015- 335

**BE IT RESOLVED THAT** Council approves the Grant & Subsidy Application for a rebate of \$200 from the hall rental fee at the Alban Community Centre received from French River Active Parks Association (FRAPA) for their Winter Fair/Christmas Bazar on December 6, 2015.

Carried

---

## **5.6 Sudbury East Planning Board**

### **5.6.1 Central Ontario Ortho-photography Project (COOP) 2016**

Moved By Michel Bigras and Seconded By Gisèle Pageau

Resol. 2015- 336

**BE IT RESOLVED THAT** Council authorizes a Letter of Intent to the Ministry of Natural Resources and Forestry (MNRF) to commit to participate in the partnership and to funding for the Central Ontario Ortho-photography Project (COOP) 2016.

Carried

---

## **5.7 Ontario Provincial Police / Community Policing Advisory Committee**

The Policing Report for the month of August 2015 was distributed and any questions are to be forwarded to the Mayor to bring forward at the Community Policing Advisory Committee meeting.

## **6. CONSENT AGENDA**

The following motion was presented to adopt the items contained in the Consent Agenda:

Moved By Michel Bigras and Seconded By Gisèle Pageau

Resol. 2015- 337

**BE IT RESOLVED THAT** Council approves the Items of the Consent Agenda under Sections 6.1, 6.3 and 6.5 and receives the Items under Sections 6.2 and 6.4.

Carried

---

### **6.1 Adoption of Minutes by Resolution**

Moved By Michel Bigras and Seconded By Gisèle Pageau

Resol. 2015- 338

**BE IT RESOLVED THAT** Council adopts the following minutes as presented:

Special Meeting of Council held October 14, 2015

Regular Council Meeting held October 14, 2015

Special Meeting of Council held October 21, 2015

Carried

---

### **6.2 Minutes Received by Resolution**

---

### **6.3 Correspondence for Council's Information Received by Resolution**

---

### **6.4 Adoption of By-laws by Resolution**

**The following By-laws were read and adopted:**

---

#### **6.4.1 Appoint a Treasurer**

Moved By Michel Bigras and Seconded By Gisèle Pageau

Resol. 2015- 339

**BE IT RESOLVED THAT** By-law 2015-63, being a by-law to appoint a Treasurer be read a first, second and third time and finally passed.

Carried

#### **6.4.2 Confirmation By-law**

Moved By Michel Bigras and Seconded By Gisèle Pageau

Resol. 2015- 340

**BE IT RESOLVED THAT** By-law 2015-64, being a by-law to confirm the proceedings of the Council of the Corporation of the Municipality of French River at a meeting held on November 4, 2015 be read a first, second and third time and finally passed.

Carried

---

### **7. CORRESPONDENCE FOR COUNCIL'S CONSIDERATION**

---

#### **8. ADDENDUM** (if required and by resolution)

---

#### **9. NOTICES OF MOTION**

---

#### **10. ANNOUNCEMENTS AND INQUIRIES**

---

#### **11. CLOSED SESSION**

Moved By Denny Sharp and Seconded By Malcolm Lamothe

Resol. 2015- 341

**BE IT RESOLVED THAT** Council move into a closed meeting pursuant to section 239 (2)(d)&(e) of the Municipal Act, 2001 as amended for the purpose of union negotiations and a breach of information and that the meeting is to be closed pursuant to the said subsection.

Carried

---

Moved By Ron Garbutt and Seconded By Gisèle Pageau

Resol. 2015- 343

**BE IT RESOLVED THAT** the open session reconvenes at 5:41 p.m.

Carried

---

#### **11.1 Resolution emanating from Closed Session**

Moved By Michel Bigras and Seconded By Denny Sharp

Resol. 2015- 344

**BE IT RESOLVED THAT** By-law 2015-65, being a by-law to authorize the execution of the Collective Agreement between the Municipality of French River and the United Steelworkers Union Local 2020 be read a first, second and third time and finally passed.

Carried

#### **4. DELEGATIONS**

##### **4.1 Infrastructure Solutions Inc.**

Mr. Neil Roberts of Infrastructure Solutions Inc. and Dr. Ali from the University of Waterloo presented an overview on the Road Network Optimization Application developed by the University of Waterloo in which the Municipality has committed to participate.

---

#### **12. ADJOURNMENT**

Moved By Malcolm Lamothe and Seconded By Michel Bigras

Resol. 2015- 345

**BE IT RESOLVED THAT** the meeting be adjourned at 6:20 p.m.

Carried

---

---

**MAYOR**

---

**CLERK**



## Municipality of French River

### MINUTES OF THE SPECIAL MEETING OF COUNCIL

held in the Council Chambers  
French River Municipal Complex  
Tuesday, November 10, 2015 at 9am

#### **Members Present:**

Mayor Claude Bouffard(Chair), Councillors Michel Bigras, Ronald Garbutt, Malcolm Lamothe, Gisèle Pageau, Denny Sharp, Dean Wenborne

#### **Members Excused:**

#### **Officials Present:**

John Regan, Chief Administrative Officer  
Mélanie Bouffard, Clerk  
Arthur Smith, Treasurer/Tax Collector  
Robert Martin, Parks, Recreation & Facilities Manager  
Michael Campbell, Chief Building Official  
Trista Verbiwski, Manager of Economic Development and Tourism  
Carlie Zwiers, Executive Assistant  
Bruneau Michel, Lead Hand, Public Works Department

#### **Guests:**

0 Guests

#### **1. Call to order, roll call and adoption of the agenda**

The Chair called the meeting to order at 9am.

---

Moved By Michel Bigras and Seconded By Ron Garbutt

Resol. 2015- 346

**BE IT RESOLVED THAT** the agenda be accepted as distributed.

Motion to Amend

Moved by Ron Garbutt and Seconded by Gisèle Pageau

To add a Closed Session under section 239 (2) (b) personal matters about an identifiable individual.

Amendment Carried

---

#### **2. Disclosure of Pecuniary Interest**

Councillor Michel Bigras declared a pecuniary interest for items relating to the Fire Department; his son is a Captain for the French River Fire Department.

**BE IT RESOLVED THAT** Council move into a closed meeting pursuant to section 239 (2) (b) of the Municipal Act, 2001 as amended for the purpose of a matter that would identify municipal employees and that the meeting is to be closed pursuant to the said subsection.

Carried

**BE IT RESOLVED THAT** the open session reconvenes at 10:40 p.m.

Carried

---

**3. Presentation and deliberation of Draft 2016 Budget**

Parks, Recreation and Facilities at 11am.

CBO/ Bylaw at 11:40am.

Administration & Fire Department at 12pm.

-Councillor Michel Bigras excused himself from the conversation relating to the Fire Department.

Lunch Break at 12:35pm

Public Works at 1pm.

Economic Development at 2:15pm.

Councillor Dean Wenborne questioned the status of the study for the user fee per recreational trailer site.

**WHEREAS** a Notion of Motion to create an annual user fee per trailer site was presented May 27<sup>th</sup>, 2015 and the decision was deferred to the August 12<sup>th</sup> meeting and to create an ad hoc committee; and

**WHEREAS** at the July 8<sup>th</sup> meeting, a report was presented and a resolution was adopted deferring the creation of the ad hoc committee until after the completion of an Operational Review; since then it was determined that the review will not be occurring.

**THEREFORE BE IT RESOLVED THAT** the Council of the Municipality of French River proceed with establishing a recreational trailer site user fee to receive appropriate compensation for their share of delivery of municipal services that are not currently reflected in the

---

---

assessment value of those properties, that the properties be identified, an appropriate fee be established and that a letter be sent advising and justifying the fee.

Carried

---

Moved By Ron Garbutt and Seconded By Michel Bigras Resol. 2015- 350

**BE IT RESOLVED THAT** Council move into a closed meeting pursuant to section 239 (2) (b) of the Municipal Act, 2001 as amended for the purpose of a matter that would identify municipal employees and that the meeting is to be closed pursuant to the said subsection.

Carried

---

Moved By Michel Bigras and Seconded By Ron Garbutt Resol. 2015- 351

**BE IT RESOLVED THAT** the open session reconvenes at 5:56 p.m.

Carried

---

Moved By Michel Bigras and Seconded By Denny Sharp Resol. 2015- 352

**BE IT RESOLVED THAT** the special meeting be adjourned at 5:57p.m.

Carried

---

---

**MAYOR**

---

**CLERK**





## Municipality of French River

### MINUTES OF THE SPECIAL MEETING OF COUNCIL

held in the Council Chambers  
French River Municipal Complex  
Monday, November 16, 2015 at 1:30pm

#### **Members Present:**

Mayor Claude Bouffard(Chair), Councillors Michel Bigras, Ronald Garbutt, Malcolm Lamothe, Gisèle Pageau, Denny Sharp, Dean Wenborne

#### **Members Excused:**

#### **Officials Present:**

Mélanie Bouffard, Clerk

#### **Guests:**

0 Guests

#### **1. Call to order, roll call and adoption of the agenda**

The Chair called the meeting to order at 1:30pm.

---

Moved By Michel Bigras and Seconded By Malcolm Lamothe

Resol. 2015- 353

**BE IT RESOLVED THAT** the special agenda be accepted as distributed.

Carried

---

#### **2. Disclosure of Pecuniary Interest**

None declared.

---

Moved By Ron Garbutt and Seconded By Gisèle Pageau

Resol. 2015- 354

**BE IT RESOLVED THAT** Council move into a closed meeting pursuant to section 239 (2) (b) of the Municipal Act, 2001 as amended for the purpose of a matter that would identify municipal employees and that the meeting is to be closed pursuant to the said subsection.

Carried

---

Moved By Dean Wenborne and Seconded By Ron Garbutt

Resol. 2015- 356

**BE IT RESOLVED THAT** the open session reconvenes at 3:10 p.m.

Carried

---

Mayor Claude Bouffard declared a pecuniary interest in the Closed Session and left the meeting; he is related to the employee identified in the closed session.

---

Moved By Malcolm Lamothe and Seconded By Ron Garbutt

Resol. 2015- 357

**BE IT RESOLVED THAT** the special meeting be adjourned at 3:11 p.m.

Carried

---

---

**MAYOR**

---

**CLERK**



## Municipality of French River

### **MINUTES OF THE Economic Development Committee Meeting** held in the Council Chamber French River Municipal Complex Wednesday, October 7, 2015 at 6pm

#### **Members Present:**

Mayor Claude Bouffard, Councillor Michel Bigras, Councillor Denny Sharp (Chair), Renée Carrier, Claude Dubuc, Vassie Lumley, Paul Sharp, Terry Young

#### **Members Excused:**

Mike Bouffard, Roch Thomas

#### **Officials Present:**

Trista Verbiwski, Manager of Economic Development & Tourism  
Patrick Losier, Community Development Coordinator  
Mélanie Bouffard, Clerk  
Carlie Zwiers, Executive Assistant

#### **Guests:**

0 members of public

#### **1. Call to order, roll call and adoption of the agenda**

The Chair called the meeting to order at 6:00 p.m.

---

Moved By Michel Bigras and Seconded By Vassie Lumley

Resol. 2015-16

**BE IT RESOLVED THAT** the agenda be accepted as distributed.

Carried

---

#### **2. Disclosure of Pecuniary Interest**

None declared.

---

#### **3. Delegations**

---

#### **4. Adoption of Minutes**

Moved By Claude Dubuc and Seconded By Terry Young

Resol. 2015-17

**BE IT RESOLVED THAT** the minutes of the Economic Development Committee Meeting held September 2, 2015 be accepted as presented.

Carried

## **5.0 Correspondance**

---

### **6.0 Reports and Items for Discussion**

---

#### **6.1 Chair's Report**

The Chair gave a verbal report.

---

#### **6.2 Manager of Economic Development and Tourism's Report**

The Manager of Economic Development and Tourism summarized the written report found in the agenda package.

The quarter reports will be presenting to the committee prior to being presented to Council.

The Chair welcomed Carlie Zwiers to the Municipality. Carlie will joined us on Monday as our Executive Assistant, she brings with her a great deal of knowledge and experience in Business Marketing, Project Management, advanced administration and customer service.

---

#### **6.2 Community Development Officer's Report**

The Community Development Coordinator summarized the report found in the agenda package.

---

#### **6.4 Strategic Plan Discussion**

The revision to the Strategic Plan is ongoing, the Manager of Economic Development and Tourism gave an update of the process.

The Voyageur Cycling Route, Feasibility Study and Implementation Plan Final Report dated August 2015 was shared, the link will be emailed to the members, will generate economic impact to Sudbury East and a cycle friendly route from Deep River to Coniston.

---

#### **6.5 Christmas Parade Discussion**

The committee discussed organizing an Economic Development Float for Alban and Noëlville parades, ideas will be brought forward at the next meeting.

---

#### **6.6 Old Business**

---

#### **6.7 New Business**

---

### **7.0 Notice of Motion**

---

## **8.0 Announcements and Inquiries**

-French River Horse Park, horse training business, created four jobs, 2 new, arena and club house

-Seniors trail in Alban, had first official walk yesterday morning, resulting with partnership with public health

The next meeting is scheduled for November 4<sup>th</sup>, 2015. Claude Dubuc informed that he will not be attending. The Volunteer Night is scheduled for December 2<sup>nd</sup> after the committee meeting.

---

## **9.0 Closed Session**

---

## **10.0 Adjournment**

Moved By Michel Bigras and Seconded By Renee

Resol. 2015-18

**BE IT RESOLVED THAT** the Economic Development Committee meeting be adjourned at 7:14p.m.

Carried

---

---

**CHAIR**

---

**CLERK**



**Municipality of French River**  
**MINUTES OF THE**  
**COMMITTEE OF ADJUSTMENT**  
**AS DEFINED UNDER THE PLANNING ACT**  
held in the Council Chambers  
French River Municipal Complex  
Wednesday, September 9, 2015 at 5:30 p.m.

**Members Present:**

Mayor Claude Bouffard, Councillors Michel Bigras, Ronald Garbutt(Chair), Gisèle Pageau, Denny Sharp, Dean Wenborne

**Members Excused:**

**Officials Present:**

Melissa Riou, Director of Planning  
Mélanie Bouffard, Clerk/Secretary-Treasurer  
John Regan, CAO

**Guests:**

8 guests

**1.0 Call to order, roll call and adoption of the agenda**

The Chair called the meeting to order at 5:30pm.

---

Moved By: Denny Sharp  
Seconded By: Gisèle Pageau

Resol. 2015-13

**BE IT RESOLVED THAT** the agenda be accepted as distributed.

Carried

---

**2.0 Disclosure of Pecuniary Interest**

None declared.

---

**3.0 Adoption of the Minutes**

Moved By: Denny Sharp  
Seconded By: Claude Bouffard

Resol. 2015- 14

**BE IT RESOLVED THAT** the minutes of the June 24, 2015 Committee of Adjustment meeting be accepted as presented.

Carried

The Chair summarized the procedure for the Public Hearings to deal with the following proposed Minor Variance Application:

1. Application No. A/09/15/FR - Jeanne D'Arc Beaulieu

The Director of Planning informed the committee that the Notice of the Public Hearing was sent on August 27, 2015 to the assessed owners within 60 metres of the property subject to the Minor Variance Application, and to those persons and agencies likely to have an interest in the application and that included with each Notice was an explanation of the purpose and effect of the minor variance application and a key map showing the location of the property.

---

**4.0 Application A/09/15/FR - Jeanne D'Arc Beaulieu**

The Chair then declared the Public Hearing to deal with Application A/09/15/FR - Jeanne D'Arc Beaulieu.

The following variance(s) to the regulations of the Waterfront Residential (WR) Zone have been requested in order to permit the construction of a boathouse , as follows:

-Relief from Section 7.7.2(b)(i) any accessory structure - Maximum Building Height of 5.75 metres instead of the permitted maximum of 5.0 metres.

-Relief from Section 7.7.2(d)(i) Maximum Building Width and Length (Land Based Boathouse) Width of 7.3 metres instead of the permitted maximum of 6.0 metres. Length of 10.0 metres instead of the permitted maximum of 10.0 metres.

The Planner informed that a few letters from adjacent owners were received with concerns relating to the end result and how the matter got to that point.

Mr. Stéphane Beaulieu, on behalf of the applicant, presented a letter dated September 8, 2015 (attached to minutes) that was previously sent by email and to answer any questions from the Members.

Barbara & Charles Booth, 818 Dry Pine Bay Road in Alban (mailing address: 3 Gloucester Court, Sudbury) made a presentation and distributed a handout (attached to minutes).

Neil Oberholzer, 800 Dry Pine Bay Road in Alban, is a long term resident and is opposed to the application since the structure does not come near conforming to the municipal by-laws and not near old boathouse use.

In response to questions from the Committee, the Director of Planning advised as follows:

- a work order was issued and the applicant was advised to apply for a minor variance once the contravention was brought to the attention of the Chief Building Official
- the applicant is aware that they need to get the proper septic inspection

Motion to Postpone

Moved by Claude Bouffard and Seconded by Gisèle Pageau

Motion to Postpone the decision for 60 days until all the information received tonight is reviewed and that a full inspection of the structure is made to confirm measurements.

Carried

The Chair then declared the Public Hearing to be concluded.

---

## **5. Others**

None.

---

## **6. Adjournment**

Moved By: Gisèle Pageau

Resol. 2015- 15

Seconded By: Michel Bigras

**BE IT RESOLVED THAT** the meeting for the Committee of Adjustment be adjourned at 6:30 p.m.

Carried

---

**CHAIR**

---

**SECRETARY**



**SUDBURY EAST PLANNING BOARD  
MINUTES  
Thursday, October 1, 2015 at 5:30 p.m.  
Sudbury East Planning Board Office  
5 Dyke Street, Warren, Ontario**

**MEMBERS PRESENT:** Phil Belanger, Michel Bigras, Greg Hunt, Carol Lemon, Heide Ralph, Ginny Rook, Jim Rook (Killarney Alternate), Paul Schoppmann, Ned Whynott

**MEMBERS ABSENT:** Denny Sharp

**OFFICIALS PRESENT:** Melissa Riou, Director of Planning/Secretary-Treasurer

Karen Beaudette, Administrative Assistant

**PUBLIC PRESENT:** Dave Falat, Nancy Falat, Donna Verbiwski

**1. MEETING CALLED TO ORDER**

Chairperson called the meeting to order at 5:30 p.m.

**2. ADOPTION OF THE AGENDA**

**Resolution: 15-078**

**BE IT RESOLVED THAT** the agenda for the Sudbury East Planning Board regular meeting of October 1<sup>st</sup>, 2015, be adopted as distributed.

**MOVED BY:** Phil Belanger

**SECONDED BY:** Ginny Rook

**Carried.**

**3. DISCLOSURE OF PECUNIARY INTEREST AND GENERAL NATURE THEREOF**

No disclosure of pecuniary interest

**4. ADOPTION OF THE MINUTES**

a) Sudbury East Planning Board - Regular meeting of August 13<sup>th</sup>, 2015.

**Resolution: 15-079**

**BE IT RESOLVED THAT** the minutes of the Sudbury East Planning Board's regular meeting of August 13<sup>th</sup>, 2015 be adopted as distributed.

**MOVED BY:** Ned Whynott

**SECONDED BY:** Phil Belanger

**Carried.**

## 5. PRESENTATIONS/DELEGATIONS

### a) Dave Falat – Ratter Lake

Mr. Falat presented a written report (attached) requesting action from the Sudbury East Planning Board to designate Ratter Lake a locally significant lake. His concerns are outlined in the report. Mr. Falat also stated that there has been development north of the lake that is adversely affecting the lake.

Member Ralph asked the Director of Planning if the Board has any authority over lakes in the area. The Director of Planning replied that Ratter Lake has been identified by the Ministry of the Environment and Energy as being at or near capacity and that any future development would require a proponent to undertake a lake capacity study. As far as ongoing development on private property, the Board has no authority. The best solution would be for the lake residents to form a Lake Association Committee. Member G. Rook asked what sort of development was taking place. The Director of Planning said that correspondence has been received that a driveway was constructed through property north of the lake and there had been concerns from neighbours that dredging had taken place. The Ministry of the Environment and Energy (MOEE) and the Ministry of Natural Resources and Forestry (MNRF) attended the site to assess the damage reported to Markstay-Warren staff and it is the understanding of the Director that the shoreline was not affected and that the work completed had not significantly lowered the water levels. If a property owner were to undertake significant shoreline development, permits would be required from MNRF.

Mr. Falat stated that there were three driveways and that the MNRF had related to him that the work done on the private property was not good but that the MNRF had no jurisdiction as no Crown Land was involved. Member Whynott said that Mr. Falat had made a presentation to the Council for the Municipality of Markstay-Warren and it was informed that the work was done on private property. Member Whynott asked what the property owner's rights were. Mr. Falat asked what the lake's rights were.

The Director of Planning said that the Board is looking at implementing policies to require shoreline buffer zones. With an existing lot of record, it would be very difficult to control work taking place on a property, particularly outside of a buffer zone. It is of concern to the Board to strengthen the existing policies.

Mr. Falat said that he has been living on the lake since 1980 and he used to drink the water then. The water is undrinkable now. There is no government agency willing to get involved in the deterioration of the lake. Member Schoppmann said that MOEE should be the agency to get involved as he knows they are enforcing remediation on waterfront private properties in Sudbury right now. Member J. Rook stated the MOEE should be the governing body to help with any water issues and asked Mr. Falat if he has proof to substantiate the water quality? Mr. Falat said that he just cannot drink the lake water now. Member J. Rook said that testing can be done at Testmark Laboratories or any other company that tests water.

Mr. Falat stated that all he was asking the Board for right now is to have Ratter Lake designated a locally significant waterbody. The Director of Planning said that typically the Municipality

would request this from the Planning Board. Chair Bigras asked Mr. Falat to submit a request to the Planning Board to have the lake designated when the Official Plan is reviewed. The best course of action would be for Mr. Falat to form an association of lakefront property owners. There would be strength in numbers. There are many lake associations in the Planning Area including, but not limited to, the Trout Lake Association, Bear Lake Association, Nepewassi Lake Association and the French River Stewardship Council. Many lake associations are associated with University's for assistance in monitoring lake water. These lake associations would also be able to provide guidelines on how to best achieve the results for improving water quality in the lakes. Member J. Rook told Mr. Falat that he would be available to provide any guidance possible and gave Mr. Falat his phone number as he is the president of the French River Stewardship Council.

The Director of Planning asked Mr. Falat to submit his name and phone number and he would be on the mailing list as an individual to receive notification of any upcoming Official Plan updates.

## **6. ZONING CONFORMITY PERMITS**

a) 3<sup>rd</sup> Quarter 2015

## **7. CONSENT APPLICATIONS**

The Chair advised that a Consent Application be analyzed and discussed before the Planning Board decides whether or not to grant Provisional Consent. Also that the analysis and discussion of a Consent Application serves two purposes: first, to present to the Planning Board and the public the details and background to a proposed Consent; and second, to receive comments from the public and agencies before a Planning Board decision is made.

The Director of Planning advised that Notice of Application was posted in the municipal office and was sent by First Class Mail to the assessed owners within 60 metres of the properties subject to the proposed Consent Applications and to those persons and agencies likely to have an interest in the application. The Notices were sent on September 17<sup>th</sup>, 2015 (B/25/15/MW – Nicole Paquette and Pauline Clement) and September 16<sup>th</sup>, 2015 (B/26/15/MW – Ronald and Gail Jones) being over fourteen (14) days prior to this evening's meeting. Included with each Notice was an explanation of the purpose and effect of the proposed Consent and a key map showing the location of the property. The circulations were provided in accordance with the provisions of The Planning Act, R.S.O. 1990, Chapter P.13.

### **a) B/25/15/MW – Nicole Paquette and Pauline Clement**

No member of the public was present for questions or comments from the Board.

The Director of Planning summarized the application.

The subject property is located on Langlois Road in the Municipality of Markstay-Warren. The application is for a lot addition of approximately 48 square metres, which is to be severed from 150 Langlois Road and added to the parcel to the immediate south. The lot to be enlarged is

currently landlocked, and the lot addition will provide legal frontage and access for the lot which was created in 1974 with the understanding that it would have access – however subsequent surveys show that it is in fact landlocked.

The lot addition is to have a width of 12 metres, which will be sufficient for driveway access, but will not meet the minimum required frontage of the Rural Residential (RR) zone which is 60 metres. For that reason the applicants have requested a minor variance, which will be considered by Council for the Municipality of Markstay-Warren at its meeting of October 19, 2015.

With respect to agency review, staff and council for the Municipality had no comments or concerns. Bell Canada did request a condition that a transfer easement for a utility line be provided over the subject lands. The sample template documents from Bell will be provided to the applicant with the notice of decision.

No comments or concerns were received through public notification.

Member Hunt said that there was a significant curve on the road in front of the property and asked the Director of Planning if the Municipal staff had any concerns regarding driveway access. The Director of Planning stated that the Public Works Superintendent did attend the property and did not have any concerns. Member Hunt said that he was familiar with the area and had concerns regarding vehicle safety. Member Schoppmann asked if the addition of a condition regarding a driveway permit be added to the Consent application. The Director of Planning said that a condition could be added that would state the Consent would be conditional on the entrance permit being confirmed by the Public Works Superintendent. Member Schoppmann asked if getting a 60 metre frontage would be possible on the lot. The Director of Planning said that it would not be possible as the frontage would bring it too close to the existing building on the retained property. Member Ralph asked how big the lot was. The Director of Planning said that it was the full two acres (0.8 ha).

**Resolution: 15-080**

**BE IT RESOLVED THAT** Consent application B/25/15/MW submitted by Nicole Paquette and Pauline Clement be recommended for approval as per the report prepared by the Board's Director of Planning.

**MOVED BY:** Ginny Rook

**SECONDED BY:** Jim Rook

**Carried**

The Chair advised that there is a 20 day appeal period during which time any person or public body may, not later than 20 days after the giving of notice under Section 53(17) of the Planning Act, R.S.O. 1990, Chapter P.13 is completed, appeal the decision or any condition imposed by the Planning Board or appeal both the decision and any condition to the Ontario Municipal Board by filing with the Secretary-Treasurer a notice of appeal setting out the reasons for the appeal, accompanied by the fee prescribed under the Ontario Municipal Board Act. During this

appeal period, no building permit may be issued or other work commenced.

**b) B/26/15/MW – Ronald and Gail Jones**

No member of the public was present for comments or questions from the Board.

The Director of Planning summarized the application. The subject property is located on the south side of Highway 17, opposite Kukagami Lake Road in the Municipality of Markstay-Warren. The application is for a lot addition of approximately 0.4 hectares, to be severed from the subject lands and added to the parcel to the immediate west. The lands to be severed function as part of the backyard for the adjacent lands and will provide easier access to the southerly portion of the property via an existing trail and culvert.

There was an application in 2014 for a lot addition to and from the same parcels for a portion directly adjacent to the dwelling (right up to the deck). When the survey was completed they decided that they wanted to pursue further addition to their lands – which the benefitting land owners have indicated was part of the original deal to purchase the land. It was to be the full length of the property.

With respect to agency circulation staff and Council for the Municipality of Markstay-Warren had no comments or concerns. MTO requested certain notes and conditions be added with respect to permit requirements. Bell Canada has no objections as long as there is no interference to the Bell Canada cable feeding the mobility tower on the lot to be retained.

No comments or concerns were received through agency circulation or public consultation.

**Resolution: 15-081**

**BE IT RESOLVED THAT** Consent application B/26/15/MW submitted by the Ronald and Gail Jones be recommended for approval as per the report prepared by the Board's Director of Planning.

**MOVED BY:** Paul Schoppmann

**SECONDED BY:** Greg Hunt

**Carried.**

The Chair advised that there is a 20 day appeal period during which time any person or public body may, not later than 20 days after the giving of notice under Section 53(17) of the Planning Act, R.S.O. 1990, Chapter P.13 is completed, appeal the decision or any condition imposed by the Planning Board or appeal both the decision and any condition to the Ontario Municipal Board by filing with the Secretary-Treasurer a notice of appeal setting out the reasons for the appeal, accompanied by the fee prescribed under the Ontario Municipal Board Act. During this appeal period, no building permit may be issued or other work commenced.

**8. NEW BUSINESS**

**9. BUSINESS ARISING FROM PREVIOUS MINUTES**

**10. NOTICES OF MOTION RECEIVED BY THE SECRETARY-TREASURER PRIOR TO THE CLOSING OF THE MEETING**

There were no notices of motion received by the Secretary-Treasurer prior to the closing of the meeting.

**11. PAYMENT OF VOUCHERS**

a) August 2015

**Resolution: 15-082**

**BE IT RESOLVED THAT** the statement of disbursements for the month of August, 2015 in the amount of \$13,559.54 to be distributed and is hereby approved for payment.

**MOVED BY:** Heide Ralph

**SECONDED BY:** Phil Belanger

**Carried.**

**12. ADJOURNMENT**

**Resolution: 15-083**

**BE IT RESOLVED THAT** the Meeting be adjourned at 6:09 P.M.

**AND THAT** the next regular meeting be held on November 12<sup>th</sup>, 2015 at 5:30 P.M. at the Sudbury East Planning Board Office in Warren.

**MOVED BY:** Heide Ralph

**SECONDED BY:** Ginny Rook

**Carried.**

  
CHAIR

  
SECRETARY-TREASURER

**UNAPPROVED MINUTES – SIXTH MEETING  
SUDBURY & DISTRICT BOARD OF HEALTH  
SUDBURY & DISTRICT HEALTH UNIT, BOARDROOM  
THURSDAY, OCTOBER 15, 2015, AT 1:30 P.M.**

**BOARD MEMBERS PRESENT**

Claude Belcourt  
René Lapierre  
Ken Noland  
Mark Signoretti

Janet Bradley  
Stewart Meikleham  
Rita Pilon  
Carolyn Thain

Jeffery Huska  
Paul Myre  
Paul Schoppmann

**BOARD MEMBERS REGRETS**

Robert Kirwin

Ursula Sauvé

**STAFF MEMBERS PRESENT**

Sandra Laclé  
Dr. P. Sutcliffe

Marc Piquette  
Shelley Westhaver

Rachel Quesnel

Media

**R. LAPIERRE PRESIDING**

**1.0 CALL TO ORDER**

The meeting was called to order at 1:30 p.m.

**2.0 ROLL CALL**

**3.0 REVIEW OF AGENDA / DECLARATION OF CONFLICT OF INTEREST**

There were no declarations of conflict of interest.

It was clarified that there are no addendum nor incamera agenda items today.

**4.0 DELEGATION / PRESENTATION**

**i) Lean @ SDHU**

- Lisa Schell, Manager, Clinical and Family Services Division
- Annie Berthiaume, Specialist, Quality and Monitoring, Corporate Services

A. Berthiaume and L. Schell were welcomed to provide an overview of Lean, an example of a SDHU team Lean initiative and the next planned steps of the SDHU Lean journey.

L. Schell described the SDHU's Control of Infectious Diseases (CID) program's Lean review project which was to review and examine key elements of programming as well as to identify inefficiencies and waste with the ultimate goal of optimizing available resources on the go-forward. Many benefits have been identified through the CID Lean review such as increased efficiencies, as well as opportunities to provide more comprehensive client centered care.

All SDHU management have received training on Lean and a few Lean projects have already been completed. Every division has identified at least one Lean project that they will conduct

from now until March 2016 and a total of eight Lean projects are underway. Just-in-time Lean training has been taking place for staff and the SDHU is building capacity. Storyboards will be available for staff to share successes and lessons learned.

The SDHU's goal of Lean is to identify and eliminate wastes as well as for staff to critically think about their work in terms of making the best use of their time in a most efficient process.

Questions and comments were entertained and speakers thanked for their presentation.

## **5.0 MINUTES OF PREVIOUS MEETING**

### **i) Fifth Meeting – September 17, 2015**

#### **41-15 APPROVAL OF MINUTES**

***Moved by Noland – Meikleham: THAT the minutes of the Board of Health meeting of September 17, 2015, be approved as distributed.***

**CARRIED**

## **6.0 BUSINESS ARISING FROM MINUTES**

None.

## **7.0 REPORT OF BOARD COMMITTEES**

### **i) Board of Health Finance Standing Committee**

- Minutes dated September 23, 2015

C. Thain shared highlights of the inaugural meeting of the Board of Health Finance Standing Committee. She noted that the Committee will meet again on November 5, 2015, to review the draft 2016 budget which staff will bring forward to the November Board meeting. Due to the full discussion on budget and funding at this September meeting, the insurance review was deferred to that November meeting.

## **8.0 REPORT OF THE MEDICAL OFFICER OF HEALTH / CHIEF EXECUTIVE OFFICER**

### **i) October 2015 – Medical Officer of Health / Chief Executive Officer Report**

Words for Thought includes an illustration of how healthy populations are essential for healthy economies. The World Economic Forum report makes the case that increasing investment in health results in individual and societal/population benefits that can be sustainable and reinforcing. This supports the important health equity work of local public health units. Dr. Sutcliffe noted that the SDHU recently launched a new *You Can Create Change* social marketing campaign to inform people about social and economic determinants of health and encourage people to take action to improve health equity. The campaign will be rolled out over the next few months with a variety of initiatives in a cost effective manner.

There are no new updates on the recruitment of an Associate Medical Officer of Health for the Sudbury & District Health Unit as this point.



Board members interested in attending the one-day workshop *Managing Uncertainty: Risk Management*, in Toronto on November 5, 2015, are asked to advise R. Quesnel as soon as possible.

Currently, the response rate for the annual Board self-evaluation of performance is 38% with 5 out of 13 responses received to date. The survey gives Board members a chance to reflect on their individual performance, the effectiveness of Board policy and processes, and the Board's overall performance as a governing body. Dr. Sutcliffe reminded Board members that in addition to being an internal tool to ensure compliance with the Ontario Public Health Organizational Standards, the Board self-evaluation survey is part of the SDHU's Performance Monitoring Plan.

Universal Influenza Immunization Program (UIIP)'s provincial launch date is October 26. Board members will be encouraged to roll up their sleeves just before or following the November Board meeting to receive their influenza vaccine. Locally, immunization will start on October 21 for the higher risk population. We expect some changes with this year's campaign as many local pharmacies will be offering to provide the flu vaccine to individuals over the age of five.

Questions and comments were entertained.

#### **42-15 ACCEPTANCE OF REPORTS**

***Moved by Meikleham – Noland: THAT the Report of the Medical Officer of Health and Chief Executive Officer for the month of October 2015 be accepted as distributed.***  
***CARRIED***

### **9.0 NEW BUSINESS**

#### **i) Items for Discussion**

##### **a) Performance Monitoring Plan**

- Strategic Priorities Narratives Report by the Joint Board/Staff Performance Monitoring Working Group

Dr. Sutcliffe noted that the Strategic Priorities Narratives Report is developed by SDHU staff to assist with monitoring the integration of the strategic priorities within the SDHU's programs and services. It is shared with the Board in the spring, summer, and fall of every year for the duration of the 2013–2017 Strategic Plan.

Joint Board/Staff Performance Monitoring Working Group member, C. Thain was pleased to provide highlights from the fall 2015 Strategic Priority Narratives Report which was reviewed by the Working Group on September 29.

Narrative topics are sought out by divisional directors and five topics are selected to be included in the narrative report. The report includes narratives that span across all divisions and are varying service scopes.

This report highlights significant programs or services that exemplify efforts in meeting the SDHU's five 2013-2017 strategic plan priorities. These narratives demonstrate the integration of our strategic priorities into our daily work and provide an opportunity to describe key work being conducted for and with the communities serviced.

The report will be shared widely with external agencies.

**b) Nutritious Food Basket**

- Nutritious Food Basket Infographic: Limited Incomes = A Recipe for Hunger
- 2015 Nutritious Food Basket Scenarios

Annually, each health unit looks at the costs within their jurisdiction of healthy eat in accordance with the Canada Health Guide and compares one year over another. An Infographic displays the cost of groceries for a month for a family of four as \$874 leaving little money to pay for other costs of living such as utilities and transportation. The motion tabled today is yet another motion on this matter to further our advocacy efforts.

**43-15 NUTRITIOUS FOOD BASKET 2015: LIMITED INCOMES = A RECIPE FOR HUNGER**

***Moved by Noland – Meikleham: WHEREAS the Sudbury & District Board of Health has monitored the cost of healthy eating on an annual basis since 2008 in accordance with the Nutritious Food Basket Protocol and the Population Health Assessment and Surveillance Protocol per the Ontario Public Health Standards; and***

***WHEREAS the 2015 costing results continue to demonstrate that individuals and families living on low incomes cannot afford food after paying for housing and other necessities and therefore may be at higher risk for food insecurity; and***

***WHEREAS food insecurity means inadequate or insecure access to food because of financial constraints and has serious public health implications; and***

***WHEREAS a basic income guarantee is a cash transfer from government to citizens not tied to labour market participation that can ensure everyone has an income sufficient to meet basic needs; and***

***WHEREAS basic income guarantee is similar to the income guarantees provided in Canada for seniors and children, which have contributed to health improvements in those groups; and***

***WHEREAS basic income guarantee is a simpler and more transparent approach to social assistance and has the potential to eliminate poverty;***

***WHEREAS the Association of Local Public Health Agencies endorsed the concept of basic income guarantee;***

***THEREFORE BE IT RESOLVED that the Sudbury & District Board of Health urge provincial and federal governments to prioritize and investigate a joint federal-provincial basic income guarantee as a policy option for reducing poverty;***

***FURTHER THAT while basic income guarantee is being investigated, ask the Province to increase social assistance rates to reflect the actual cost of nutritious food and adequate housing as informed by the current results of the Ministry of***

***Health and Long-Term Care's Nutritious Food Basket and the Canada Mortgage and Housing Corporation Rental Income (Ontario) reports;***

***FURTHER THAT the Sudbury & District Board of Health request that the Province index social assistance rates to inflation to keep up with the rising cost of living;***

***FURTHER THAT the Sudbury & District Board of Health share this motion and supporting materials with appropriate community agencies, boards, and municipalities throughout the catchment area.***

**CARRIED**

**c) Board of Health Proceedings – Consent Agenda**

- Proposed Board of Health Manual Revisions:
  - E-I-11 Preparation of the Agenda - Procedure
  - G-I-30 By-Law 04-88

The concept of a consent agenda was introduced and supported at the September Board meeting. Revisions to the Board Manual are proposed today for the Board's approval to implement a Board consent agenda effective November 2015.

Questions were entertained.

**44-15 BOARD OF HEALTH MANUAL**

***Moved by Schoppmann – Meikleham: THAT the Board of Health, having reviewed the revised Procedure E-I-11 and By-Law 04-88, approves the contents therein for inclusion in the Board of Health Manual.***

**CARRIED**

**d) Public Health Funding Review**

- Resolution from the Board of Health for the Porcupine Health Unit dated September 18, 2015
- Resolution from the Board of Health for the Grey Bruce Health Unit dated September 25, 2015
- Ministry of Health and Long-Term Care Public Health Funding Model Share Status for the SDHU
- Memo from the Association of Local Public Health Agencies' Executive Director dated October 8, 2015

Dr. Sutcliffe noted that the Association of Local Public Health Agencies (alPHA) is currently finalizing a motion regarding the MOHLTC's recently announced public health funding formula and public health funding envelope for 2015. Although the alPHA motion is not finalized, Dr. Sutcliffe is aware of its focus and content given she is on the alPHA board. The motion is proposed to endorse concerns expressed by local Boards such as Porcupine and Grey Bruce. The main components of the anticipated motion as identified in the alPHA memo were recapped and include advocating to the Ministry to maintain an annual minimum growth; advocating that there be a comprehensive monitoring strategy to understand implementation impacts of the funding model on the public health system; and reexamination of the funding envelope for public health.

It was clarified that today's resolution is not seeking support the alPha motion itself at this point as it is not finalized but rather supports alPha's advocacy work on behalf of the 36 local health units regarding the provincial funding formula.

Once the alPha motion is finalized, it will be shared with the Board. It is expected that the motion will come forward for this Board's endorsement at the next Board meeting.

#### **45-15 PROVINCIAL PUBLIC HEALTH FUNDING FORMULA**

***Moved by Meikleham – Noland: That the Sudbury & District Board of Health endorse the correspondence concerning public health funding, dated September 21, 2015 from the Porcupine Health Unit and dated September 25, 2015 from the Grey Bruce Health Unit; and***

***That the Sudbury & District Board of Health endorse the public health funding advocacy work planned by the Association of Local Public Health Agencies (alPha) as communicated on October 8, 2015, directing the Medical Officer of Health to work with alPha in support of this advocacy.***

**CARRIED**

#### **ii) Correspondence**

##### **a) Enforcement of the Immunization of School Pupils Act (ISPA)**

*Sudbury & District Board of Health Motion #25-15*

- Letter from the Chatham-Kent Board of Health to the Minister of Health and Long-Term Care dated September 21, 2015
- Letter from the Durham Region Council to the Premier of Ontario dated September 29, 2015
- Letter from the Peterborough County-City Board of Health to the Minister of Health and Long-Term Care dated September 30, 2015

No discussion.

##### **b) Healthy Babies Healthy Children (HBHC) Program**

*Sudbury & District Board of Health Motion #28-15*

- Letter from the Durham Region Council to the Premier of Ontario dated September 29, 2015

No discussion.

##### **c) Northern Ontario Evacuations of First Nations Communities**

*Sudbury & District Board of Health Motion #32-15*

- Letter from the Peterborough County-City Board of Health to the Premier of Ontario dated September 30, 2015

No discussion.

**d) Basic Income Guarantee**

- Letter from the Peterborough County-City Board of Health to the Federal Minister of Health and the Provincial Ministers of Labour, Health and Long-Term Care, Children and Youth Services and Poverty Reduction Strategy dated September 30, 2015

No discussion.

**e) Energy Drinks**

- Letter from the Peterborough County-City Board of Health to the Minister of Health and Long-Term Care dated September 30, 2015

No discussion.

**f) Acting Chief Medical Officer of Health**

- Email from the Office of the Chief Medical Officer of Health dated October 1, 2015

No discussion.

**46-15 ACCEPTANCE OF NEW BUSINESS ITEMS**

***Moved by Meikleham – Schoppmann: THAT this Board of Health receives New Business items 9 i) to ii).***

**CARRIED**

**10.0 ITEMS OF INFORMATION**

- |     |  |  |
|-----|--|--|
| i)  | aIPHa Information Break  | September 16, 2015<br>September 29, 2015 |
| ii) | aIPHa Workshop – Managing Uncertainty: Risk Management on November 5, 2015 | Workshop Flyer                           |

Items were received for information.

**11.0 ADDENDUM**

No addendum.

**12.0 IN CAMERA**

**13.0 RISE AND REPORT**

No incamera

**14.0 ANNOUNCEMENTS / ENQUIRIES**

Board members were encouraged to complete the Board evaluation regarding today's Board meeting.

**15.0 ADJOURNMENT**

**47-15 ADJOURNMENT**

***Moved by Noland – Schoppmann: THAT we do now adjourn. Time: 2:17 p.m.***

***CARRIED***

---

(Chair)

---

(Secretary)

Unapproved



**Draft Minutes**  
**of the October 22, 2015**  
**MANITOULIN-SUDBURY DSB BOARD MEETING**  
held in Espanola's 210 Mead Blvd. DSB Boardroom

**Present:** Bill Baker, Les Gamble, David Leonard, Al MacNevin, Jim Rook, Eric Russell, Ned Whynott, Ted Lovelace, Ron Piche, Bruce Killah, Laurier Falldien

**Regrets :** Michael Levesque, Stewart Meikleham, Dean Wenborne

**Staff :** Fern Dominelli, Donna Moroso, Connie Morphet, Mike MacIsaac, Melody Ouellette

**Media:**

**1.0 CALL TO ORDER**

**2.0 ADOPTION OF AGENDA**

**Resolution No. 15-75**

**Moved by:** Al MacNevin

**Seconded by:** David Leonard

BE IT RESOLVED THAT the agenda be adopted.

**Carried**

**3.0 DECLARATIONS OF CONFLICT OF INTEREST**

There were no declarations of conflict of interest.

**4.0 Closed Session**

**Resolution 15-76**

**Moved by:** Ron Piche

**Seconded by:** Ned Whynott

BE IT RESOLVED THAT the Board move into closed session at 10:00 a.m.

**Carried**

**Resolution 15-77**

**Moved by:** Bruce Killah

**Seconded by:** Bill Baker

BE IT RESOLVED THAT the Board adjourn this closed session at 10:17 a.m.

**Carried**

**4.0 Business Arising from Closed Session:**

In accordance with Policy B.3.06 Tendering Audit Financial and Insurance, a request for proposals (RFP) was sent in early July 2015 to all financial institutions that met the criteria for inclusion for consideration.

**Resolution 15-78****Moved by:** David Leonard**Seconded by:** Ron Piche

WHEREAS the Manitoulin-Sudbury District Services Board has requested proposal for the DSB Banking Services in accordance with DSB [Policy B.3.06 Tendering Audit Financial and Insurance](#); and

WHEREAS the CAO and Director of Finance & Administration have reviewed the proposals submitted and are recommending the Royal Bank of Canada.

THEREFORE BE IT RESOLVED THAT the Manitoulin-Sudbury DSB Board approves the appointment of Royal Bank of Canada as the DSB bank based on the proposal submitted.

**Carried****6.0 Minutes****6.1 Adoption of Minutes****Resolution No. 15-79****Moved by:** Jim Rook**Seconded by:** Bill Baker

BE IT RESOLVED THAT the Minutes of the [September 24, 2015](#) Board meeting be approved.

**Carried****6.2 Business Arising from Minutes****7.0 Committee Reports****7.1 Finance Committee**

Jim Rook, Committee Chair, walked the Board through the Finance Committee Budget deliberations that took place on October 7, 2015.

As part of the budget review the committee reviewed the [Terms of Reference](#), the [2015 Annual Report on Reserves](#), the [Social Housing End of Operating Agreements](#), the [EMS 5 Year Staffing Plan](#), the [Annual Budget Guidelines Policy](#), the [2016 Allocation of Program Support](#) and the [EMS Vehicle Capital Reserve Issue Report](#).



The committee reviewed changes to the Annual Budget Guidelines Policy that reflect a different way of forecasting hydro expenses in order to ensure accuracy for budget projections.

The EMS Vehicle Capital Reserve-Issue Report recommended a change from diesel to gas powered ambulances and the introduction of a power load stretcher system. Both of these items will be implemented over a 7-year period.

The Finance Committee is recommending approval of the [2016 Operating Budget](#) which results in a 1.47% increase to the municipal share.

**Resolution No. 15-80**

**Moved by:** Jim Rook

**Seconded by:** Al MacNevin

WHEREAS the Finance Committee met on October 7, 2015 to review the [Finance Committee Terms of Reference](#), [Annual Budget Guidelines](#), [2016 Allocation of Program Support](#), [2015 Annual Reserves Report](#), and 2016 budget estimates; and

WHEREAS the Finance Committee reviewed the [EMS 5 Year Staffing Plan](#) and the [Social Housing End of Operating - Issue Report](#) and is recommending the Board implement the recommendations contained within these reports as part of the 2016 Budget. These recommendations will increase the annual contribution to the Social Housing Capital Reserve and EMS staffing enhancement by adding a half time Primary Response Unit (PRU) in Espanola as recommended by the Program Planning Committee in May 2015; and

WHEREAS the Finance Committee has reviewed the Revised Annual Budget Guidelines and the EMS Vehicle Capital Reserve - Issue Report and is recommending approval of same to the Board and;

WHEREAS the 2016 Budget **without** any EMS **enhancements** would have resulted in an increase of **\$2,027 or 0.02%**; and

WHEREAS the Finance Committee is recommending to the Board that it adopt the 2016 Operating Budget with the enhancements to EMS which results in a Municipal Share increase of **\$150,497 or 1.47%**.

THEREFORE BE IT RESOLVED THAT the Manitoulin-Sudbury DSB accepts the Finance Committee's recommendation and approves the [2016 Allocation of Program Support](#); and

FURTHER BE IT RESOLVED THAT the Manitoulin-Sudbury DSB accepts the Finance Committee's recommendations and approves the revised [Annual Budget Guidelines](#) effective October 1, 2015 and;

FURTHER BE IT RESOLVED THAT the Manitoulin-Sudbury DSB accepts the Finance Committee's recommendations and approves [EMS Vehicle Capital Reserve - Issue Report](#) and directs staff to action the recommendations contained within the report and;

FURTHER BE IT RESOLVED THAT the Manitoulin-Sudbury DSB accepts the Finance Committee's recommendations and approves the [2016 Operating Budget](#) in the amount of **\$31,874,087** gross and municipal share in the amount of **\$10,380,138** which represents an increase of **\$150,497 or 1.47%** in the municipal share.

**Carried**

## **8.0 New Business**

### **8.1 Ministry of Energy**

Donna Moroso, Director of Integrated Social Services, walked the board through the new [Ontario Electricity Support Program \(OESP\)](#).

On March 26, 2015, the Ministry of Energy announced a program to help low-income electricity consumers. The new OESP will start in 2016 and will help low-income consumers pay electricity bills. The program provides monthly assistance directly on electricity bills. The amount received per month will be based on income and household size. This will be funded by all rate payers through a per kilowatt-hour charge on electric bills.

Consumers can apply for the program beginning October 26, 2015. Consumers can apply online, those consumers unable to apply online can contact a local social service agency to help them with the application.

In November, the DSB staff will be doing a variety of information sessions out in the district to try to reach as many low-income families as possible and to help them complete the application. These sessions will be advertised in local papers as well as sent to member municipalities for distribution in their communities.

The sessions run from 10 am – 2 pm as follows:

November 19 – Gore Bay Library  
November 20 – Cambrian College in Little Current  
November 23 & 24 – Cambrian College in Espanola  
November 24 & 25 – DSB office in Chapleau  
November 25 & 26 – Alpha-En-Partage in St. Charles

## 8.2 Ministry of Education

Donna Moroso, Director of Integrated Social Services, related the news regarding [Ontario Building New Licensed Child Care Spaces in Schools](#).

Earlier this year the Ontario Government announced that they would be investing \$120 million over the next three years to create approximately 4,000 new licensed child care spaces across the province.

School boards are required to submit a request for the inclusion of new child care construction as part of their Capital Priorities or School Consolidation Capital business case. School boards and CMSMs/DSSABs are expected to work together to identify the need for dedicated child care space.

The DSB staff will be working with local school boards and the Ministry of Education to identify projects in the Manitoulin-Sudbury DSB jurisdiction that would qualify for this investment.

## 8.3 EMS Response Time Standards

Mike MacIsaac, Chief of EMS, walked the board through the [EMS Response Time Standards – Issue Report](#).

During the month of October every year ambulance services are to develop their response time performance plans for the following year. These plans are due to the Director of Emergency Health Services Branch by October 31.

This year has seen a drastic improvement in response times when considering Sudden Cardiac Arrest (SCA) and CTAS1 (patients need to be seen by a physician immediately). Our target was to have a defibrillator on the patient within 6 minutes 20% of the time. We currently have a 50% success rate on our SCA targets. Our target for CTAS1 calls was to have a paramedic to the patient within 8 minutes 25% of the time. We currently have a 52.3% success rate on our CTAS1. In accordance with these improvements the DSB is recommending altering our target for SCA to 25% and our CTAS to 30% for 2016.

Additionally, after 2 years of published performance we can begin to see a general plateau in the CTAS 2-5 performance. Understanding that there is a difference between the CTAS 2 patient and CTAS 5 patient, we have decided to alter the timeframes and percentage goals on a sliding scale to account for the importance of the difference.

**Resolution No. 15-81****Moved by:** Jim Rook**Seconded by:** Ned Whynott

WHEREAS the Manitoulin-Sudbury District Services Board has reviewed the 2016 EMS Response Time Standard - Issue Report.

THEREFORE BE IT RESOLVED THAT the Board approves the [2016 EMS Response Time Standard - Issue Report](#) and directs staff to action the recommendations contained within the report.

**Carried**

**8.4 Ministry of Health and Long Term Care**

Connie Morphet, Director of Finance & Administration, walked the board through the correspondence received from the Ministry of Health and Long Term Care in regards to [TWOMO Funding](#), [Ebola Preparedness Funding](#) and [Wikwemikong Base and One Time Funding](#).

The MOHLTC has calculated the TWOMO funding using the base 2015 DSB Budget less First Nation funding resulting in 19.9% as TWOMO funding. The resulting TWOMO calculation for 2015 has increased the TWOMO funding by \$186,160. The 50/50 funding is reduced by \$93,080 (50% of TWOMO).

A standard Ebola preparedness was set by the MOHLTC and this was supported by 100% provincial funding in the amount of \$21,914.

The Wikwemikong 2015/16 budget includes one-time funding in the amount of \$204,621 for two vehicles, one ambulance and one Paramedic Response Unit (PRU). It also includes an increase of \$342,435 to the budget which includes ongoing regular increases as well as budget for salaries, benefits and all associated ongoing costs applicable to a 12 hour, 7 day per week PRU. The Wikwemikong EMS service is 100% provincially funded.

**8.5 Ontario Municipal Social Services Association (OMSSA) – Social Assistance Management System (SAMS) Business Recovery Work Group Report**

Donna Moroso, Director of Integrated Social Services, walked the board through the [OMSSA - SAMS Ontario Works Business Recovery Work Group Report](#) recommendations.

Over the past several months, OMSSA, along with 11 member CMSM/DSSABs as well as officials from the Ministry of Community and Social Services (MCSS) have reviewed and analyzed impacts of the implementation of SAMS.

The main focus of this work has been to understand how the implementation of SAMS has impacted the business processes and obligations of CMSM/DSSABs in the planning, funding and delivery of Ontario Works. Understanding this information will aid in the creation of a remediation plan to alleviate capacity constraints, reduce impacts on service delivery and clients and to attempt a return to “business as usual”.

CMSM/DSSABs have worked extensively with our colleagues at OMSSA, AMO and MCSS to come up with a series of recommendations for them to consider as outlined in the OMSSA report.

**Resolution No. 15-82****Moved by:** Eric Russell**Seconded by:** Bill Baker

WHEREAS the Manitoulin-Sudbury DSB has reviewed the OMSSA report on the [Social Assistance Management System \(SAMS\) Implementation and Ontario Works Business Recovery](#); and

WHEREAS the Manitoulin-Sudbury DSB agrees with the recommendation contained within the report.

THEREFORE BE IT RESOLVED THAT Manitoulin-Sudbury DSB endorses the OMSSA report and encourages the Ministry of Community & Social Services to implement the recommendations contained within the report.

**Carried****8.6 Jobs for Youth Program**

Donna Moroso, Director of Integrated Social Services, updated the board regarding the letter mailed to the Premier on [September 24, 2015](#) that outlined the DSB’s concern of the negative impact the new Youth Job Connection program will have on at risk youth in our communities and requested a meeting with the Premier to discuss our concerns.

On [October 2, 2015](#), the DSB received a response from the Premier thanking us for our letter and assuring us that the Minister of Training, Colleges and Universities would take our views into consideration. The letter did not address our request for a meeting.

The DSB will send a follow-up letter to the Premier and will once again request a meeting to address the drastic reduction in services for our area. The member municipalities are encouraged to pass their own resolutions to voice their concern of the negative impact the new program will have on the youth of our district and forward to the Premier.

**9.0 Other Business**

**10.0 Next Meeting – November 26, 2015**

**11.0 Adjournment**

**Resolution 15-**

**Moved by:** Al MacNevin

**Seconded by:** Ted Lovelace

BE IT RESOLVED THAT we do now adjourn at 11:25 a.m. until the next regular meeting to be held, in the DSB's Espanola Mead Boulevard Board Room on November 26, 2015.

**Carried**

---

Chair

---

CAO (Secretary-Treasurer  
of the Corporation)

The Premier  
of Ontario

Legislative Building  
Queen's Park  
Toronto ON M7A 1A1

La première ministre  
de l'Ontario

Édifice de l'Assemblée législative  
Queen's Park  
Toronto ON M7A 1A1



October 29, 2015

RECEIVED

NOV - 2 2015

MUNICIPALITY OF FRENCH RIVER

His Worship Claude Bouffard  
Mayor  
Municipality of French River  
1-44 rue St. Christopher  
CP 156  
Noelville, Ontario  
P0M 2N0

Dear Mayor Bouffard:

Thank you for writing on behalf of the Municipality of French River regarding funding for youth employment in Ontario. I appreciate receiving the municipality's feedback about our government's new Youth Job Connection program.

I want to assure council that our government is dedicated to helping young people of all abilities and backgrounds succeed in the labour market. As council's position on the matter would also interest my colleagues the Honourable Reza Moridi, Minister of Training, Colleges and Universities, and Honourable Tracy MacCharles, Minister of Children and Youth Services, I have forwarded copies of your correspondence to them for their information.

Once again, thank you for writing. Please accept my best wishes.

Sincerely,

A handwritten signature in black ink, reading 'Kathleen Wynne'.

Kathleen Wynne  
Premier

c: The Honourable Reza Moridi  
The Honourable Tracy MacCharles



*Comité des paniers de Noël  
Région de la Rivière-des-Français*

**RECEIVED**  
**NOV 10 2015**  
MUNICIPALITY OF FRENCH RIVER

le 04 novembre 2015

Monsieur Claude Bouffard, Maire  
Municipalité de la Rivière-des-Français  
Noëlville ON P0M 2N0

Monsieur Bouffard,

Par la présente, le Comité des paniers de Noël pour la Région de la Rivière-des-Français invite votre organisation à lui faire une contribution financière pour l'aider à défrayer les coûts relatifs à la confection de paniers de denrées alimentaires à l'intention des familles démunies de notre région à l'occasion des Fêtes.

Cette initiative annuelle régionale revêt un caractère réellement communautaire puisque le Comité comprend des représentants de chaque communauté de foi ainsi que des associations/groupes locaux et régionaux telles que Réserve Dokis, Chevaliers de Colomb (Alban et Noëlville), Club Lions, Club Richelieu Rivière-des-Français, Mouvement des femmes chrétiennes, Club des Retraités de la Rivière-des-Français (Noëlville et Alban) la Legion Rivière-des-Français et Union culturelle franco-ontarienne.

Les familles que nous aidons sont réparties sur le territoire allant de la Réserve Dokis à Rutter en passant par Monetville, Noëlville et Alban.

Veuillez libeller votre chèque « Comité des Paniers de Noël » et le faire parvenir à:

Denis Prévost, Président-Coordonnateur  
Comité des Paniers de Noël  
Paroisse St-David  
Noëlville, Ontario P0M 2N0

Vous pouvez également déposer votre contribution en personne au bureau de la paroisse, situé dans la sacristie de l'église, du mercredi au vendredi de chaque semaine.

Nous vous prions d'agréer nos remerciements sincères pour votre contribution financière anticipée.

Respectueusement,

*Denis Prévost*

Denis Prévost  
Président-Coordonnateur  
Comité des Paniers de Noël