



**Municipality of French River**

**MINUTES OF THE  
COMBINED COUNCIL MEETING**

held in the Council Chambers  
Wednesday, June 7, 2017 at 6pm

**Members Present:**

Mayor Claude Bouffard(Chair), Councillors Michel Bigras, Ronald Garbutt, Gisèle Pageau, Dean Wenborne

**Members Excused:**

Councillors Malcolm Lamothe, Denny Sharp

**Officials Present:**

Marc Gagnon, Chief Administrative Officer  
Mélanie Bouffard, Clerk  
Tom Ng, Treasurer/Tax Collector  
Robert Martin, Parks, Recreation & Facilities Manager  
Michael Campbell, Chief Building Official  
Carlie Zwiers, Executive Assistant

**Guests:**

3 Members of public

**1. Call to order and roll call**

The Chair called the meeting to order at 6:00 p.m.

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**2. Adoption of Agenda**

Resol. 2017- 148

Moved By Gisèle Pageau and Seconded By Ron Garbutt

**BE IT RESOLVED THAT** the agenda be approved as distributed.

Carried

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**3. Disclosure of Pecuniary Interest**

None declared.

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**4. Delegations (NIL)**

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**5. Resolution to resolve into Committee**

Moved By Dean Wenborne and Seconded By Ron Garbutt

Resol. 2017- 149

**BE IT RESOLVED THAT** Council now go into Committee of the Whole to consider delegations, reports and correspondence for consideration.

Carried

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**COMMITTEE OF THE WHOLE**

Councillor Gisèle Pageau chaired the Committee of the Whole meeting.

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## **6. Reports and Items for Consideration**

### **6.1 General Government**

#### **6.1.1 Presentation of Municipal Website Re-design**

The First Phase of the Municipal Website Re-design was presented to provide Council with a visual on how the site will look and a general sense of how it will operate.

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#### **6.1.2 Information Report - Operational Review Opportunities Status Report**

The CAO and Managers summarized the report found in the agenda package and provided status updates on the following 12 Opportunities presented in the Operational Review;

##### **Appendix “A” - Opportunity # 2 Recreational User Fee Review**

Item is ongoing; the report outlined the progress to date, the data will be provided to Council by the July 19<sup>th</sup> meeting for review and direction for the development of a cost recovery policy for recreational services.

##### **Appendix “B” - Opportunity # 4 Building Permit Enforcement**

A resolution was adopted at the May 17<sup>th</sup> Regular Council Meeting to approve the letter and direct staff to pursue the closure of the outstanding permits. Item is ongoing; the report outlined the progress to date.

##### **Appendix “C” - Opportunity # 5 Communications Policy**

Item is ongoing; the report outlined the progress to date.

##### **Appendix “D” - Opportunity # 6 Establish Financial Policies**

Item is ongoing; the report outlined the progress to date.

##### **Appendix “E” - Opportunity # 9 Review of Private Bin Service**

A resolution was adopted at the May 17<sup>th</sup> Regular Council Meeting for approval and to direct staff to establish a cost recovery user fee related to the provision of Waste Collection services to businesses that have purchased bins and a time frame for its implementation to be further reported to Council for information. The timeframe was set to implement the service fee by the beginning of the week of Monday, July 31, 2017, the fees will be presented for approval at the meeting of July 19, 2017 and the Notice will be provided to private bin holders related to the fee by July 1, 2017.

Mayor Claude Bouffard declared a pecuniary interest at this Item as he is a business owner who has purchased a bin.

## **Appendix “F” - Opportunity # 11 Rationalization of municipal assets**

At the meeting held May 17<sup>th</sup>, Council requested further information relating to 37 St. Antoine Street property, such as maintenance costs, capital maintenance plan costs and cost for a well. The next steps are to provide an analysis on the pros, cons, options, the market to sell this type of building, the market to rent the available office space and recommendations for Council’s consideration in relation to the ownership of the property.

## **Appendix “G” - Opportunity # 12 Process Mapping**

Item is ongoing; the report outlined the progress to date; the GP upgrade was pushed to October 11<sup>th</sup> to allow for further research into other systems before upgrading.

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### **6.1.3 Report - Employee Group Benefit Program Renewal**

The Executive Assistant presented the report included in the agenda package. Following discussion, Council generally agreed to renew the Employee Group Benefit Program with Sun Life Financials. A resolution will be presented at the June 21<sup>st</sup> Regular Council Meeting.

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### **6.1.4 Report - Shared Services, Regional Economic Development**

The CAO presented the report included in the agenda package. Following discussion, Council generally agreed to support Economic Partners Sudbury East/West Nipissing application to FedNor’s Community Investment Initiative for Northern Ontario (CIINO). A resolution will be presented at the June 21<sup>st</sup> Regular Council Meeting.

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### **6.1.5 AMO 2017 Annual Conference - Municipal Delegation Request**

The annual conference will be held in August and there is an opportunity to request a meeting with a Minister through a Municipal Delegation, the deadline to apply is June 28, 2017. There was no interest in pursuing delegation at this time.

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## **6.2 Finance (NIL)**

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## **6.3 Public Works & Environment Services**

### **6.3.1 Report - Draft Sewer Rate By-law**

The Clerk presented the report included in the agenda package. Following discussion, Council generally agreed to adopt the fee increase in the Sewer Rate By-law. A resolution will be presented at the June 21<sup>st</sup> Regular Council Meeting.

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### **6.3.2 Report - Award of Recycling Hauling Services**

The Manager presented the report included in the agenda package. Following discussion, Council generally agreed to award the Hauling Services Contract to R & D. A resolution will be presented at the June 21<sup>st</sup> Regular Council Meeting.

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## **6.4 Community Services**

### **6.4.1 French River Public Library Board Report**

Councillor Gisèle Pageau, member of the Board, presented a verbal report.

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### **6.4.2 Information Report - Community Fitness Centre**

The CAO presented the information report included in the agenda package.

Council took a break from 7:10 to 7:20pm.

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### **6.4.3 Update and next steps of the Ministry of Education, Rural Education Strategy**

An update was shared on the matter; a letter to the Minister is being drafted.

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## **6.5 Emergency Services and Public Safety**

### **6.5.1 Manitoulin-Sudbury District Services Board**

a) Quarter Activity and Financial Report; the report was included in the agenda package.

b) Board Report by Councillor Wenborne; the report was distributed under separate cover.

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## **6.6 Development & Planning (NIL)**

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## **6.7 Correspondence**

### **6.7.1 Information - Annual contribution to the 8<sup>th</sup> grade graduates of École St Antoine**

It's been a tradition that the Municipality contribute \$150.00 to the École St Antoine to award prizes and honor the 8th graders for their efforts during their celebration. A representative of Council was invited to present and celebrate with them on June 21<sup>st</sup> at 5:30pm at Country Side Restaurant.

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## **REGULAR MEETING**

Mayor Claude Bouffard resumed the position of Chair for the remainder of the meeting.

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## **7. Verbal Motion to return into the Regular Meeting**

Moved by: Ron Garbutt

Resol. 2017- 150

**THAT** the Committee rise and report.

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## **8. Consideration of the adoption of recommendations from Committee of the Whole**

None

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## **9. Consent Agenda**

The following motion was presented to adopt the items contained in the Consent Agenda:

Moved By Ron Garbutt and Seconded By Michel Bigras

Resol. 2017- 151

**BE IT RESOLVED THAT** Council approves the Items of the Consent Agenda under Sections 9.1, 9.3, 9.4 and receives the Items under Sections 9.2.

Carried

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## **9.1 Adoption of Minutes**

Moved By Ron Garbutt and Seconded By Michel Bigras

Resol. 2017- 152

**BE IT RESOLVED THAT** Council adopts the following minutes as presented:

Regular Council Meeting held May 17, 2017

Carried

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## **9.2 Minutes Received**

Moved By Ron Garbutt and Seconded By Michel Bigras

Resol. 2017- 153

**BE IT RESOLVED THAT** Council receives the following minutes as presented:

Manitoulin-Sudbury District Services Board held April 27, 2017  
Sudbury & District Board of Health held May 18, 2017

Carried

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## **9.3 Items for Consideration or Information**

### **9.3.1 Monthly Disbursements Report**

The total Monthly Disbursements was reported for the months of April 2017 in the amount of \$ 881,223.07.

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### **9.3.2 Resolution to declare a Community Event**

Moved By Ron Garbutt and Seconded By Michel Bigras

Resol. 2017- 154

**BE IT RESOLVED THAT** Council declares the Family Ball Tournament hosted by the Club Richelieu Rivière des Français being held August 11-12-13, 2017 as a Community Event.

Carried

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### **9.4 By-laws (NIL)**

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### **10. Notices of Motion (NIL)**

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### **11. Announcement and Inquiries**

The Mayor reported on the following items:

- request was made to have a roadside plaque erected to honor Cyril Monette, the letter will be considered at the next meeting
- Sudbury East shared training session held on May 31<sup>st</sup> by Amberley Gavel on the roles, responsibilities of Council and Staff
- a historian citizen prepared a draft report relating to the history of the area
- encourage Members to fill out the AMO questionnaire relating to the "What's Next Ontario" project
- update on the CPAC meeting held that day
- items to be addressed with DSB such as housing, funding of the Ontario Works program, composition of the Board

The CAO provided an update on Bill 6, Bill 43 and reported that Bill 68 received Royal Assent on May 30<sup>th</sup> for which staff will be participating in training sessions.

The planning of the Canada Day event to be held in Alban is under way; community partnerships are being confirmed with local groups, the advertising will be released soon.

Carl Bisailon, resident of Alban, commented on the changes in Bill 68 in relation with the Integrity Commissioner, commented that the most important pages on the website are the calendar, council agendas and minutes and past reports, informed that the French River Stewardship Council have applied for a grant and have mentioned the continued support from the Municipality in relation to their environmental initiatives.

Ron Robert, resident of Alban, commented on the difficulty of having School Boards to consolidate especially when religion and language are involved, to assist in the project, he suggested to research how many other regions share services/facilities between boards in order to demonstrate its existence.

**12. Closed Session (NIL)**

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**13. Adjournment**

Moved By Ron Garbutt and Seconded By Gisèle Pageau

Resol. 2017- 155

**BE IT RESOLVED THAT** By-law 2017-27, being a by-law to confirm the proceedings of the Council of the Corporation of the Municipality of French River at a meeting held on June 7, 2017 be read a first, second and third time and finally passed.

Carried

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Moved By Gisèle Pageau and Seconded By Dean Wenborne

Resol. 2017- 156

**BE IT RESOLVED THAT** the meeting be adjourned at 7:57p.m.

Carried

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**MAYOR**

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**CLERK**