



## Municipality of French River

### MINUTES OF THE REGULAR COUNCIL MEETING

held in the Council Chambers  
Wednesday, August 23, 2017 at 6pm

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#### **Members Present:**

Mayor Claude Bouffard(Chair), Councillors Michel Bigras, Ronald Garbutt, Malcolm Lamothe, Gisèle Pageau, Denny Sharp, Dean Wenborne

#### **Members Excused:**

#### **Officials Present:**

Marc Gagnon, Chief Administrative Officer  
Mélanie Bouffard, Clerk  
Tom Ng, Treasurer/Tax Collector  
Robert Martin, Parks, Recreation & Facilities Manager  
Roch Bigras, Interim Fire Chief

#### **Guests:**

Normand Beauchamp, Fire Chief, Smith Falls Fire Department  
Jason Smith, Lieutenant, Smith Falls Fire Department  
5 Members of public

#### **1. Call to Order and Roll Call**

The Chair called the meeting to order at 6:00 p.m.

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#### **2. Adoption of Agenda**

Moved By Ron Garbutt and Seconded By Malcolm Lamothe

Resol. 2017- 198

**BE IT RESOLVED THAT** the agenda be approved as distributed.

Carried

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#### **3. Disclosure of Pecuniary Interest**

Councillor Mike Bigras declared a pecuniary interest at Item 4.1; his son is the Interim Fire Chief.

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#### **4. Delegations**

##### **4.1 Smith Falls Fire Department**

##### **Presentation of Fire Department 911 Call and Dispatching Services**

The item was moved following Item 5.2.

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## 5. Reports and Items for Consideration

### 5.1 General Government

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#### 5.1.1 Chief Administrative Officer's Verbal Report

The CAO provided a brief update in relation to the following items:

- Northern911 provided their increased new rates on dispatch services, other providers have been sought, resulting in the delegation tonight
- the French River Rapids President sent his appreciation to Council and has officially invited Council to the festivities of the Weekend Opener of September 15-16, 2017
- introduced Jerry Jopling, the by-law enforcement student
- reported that the heavy rain fall has increased the workload by creating many washouts and flooding
- reported that the old grader is down and that spot grading on priority areas will be done by the other grader and the contractor
- thanked the staff who worked hard to make the family ball tournament running smooth even in the bad weather
- informed that contract with R&D Recycling started on Monday

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#### 5.1.2 Monthly Operational Review Opportunities Status Report

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##### Appendix "A" - Opportunity # 2 Recreational User Fee Review

Data was collected to provide an analysis outlining the operational costs (related to the cost of providing the service) and the effect of the various cost recovery levels and the impact of recreational user fees. The remaining data related to the Alban Community Centre will be provided at a meeting in September in order to review the user fees for Council's consideration. The user fees related to Ice Rental were considered prior to the 2017/2018 Winter Season.

##### Resolution to amend Fees & Related Charges By-law 2017-35

Moved By Ron Garbutt and Seconded By Dean Wenborne

Resol. 2017- 199

**BE IT RESOLVED THAT** By-law 2017-37, being a by-law to Amend the Fees & Related Charges By-law 2017-35 for the annual 2% increase of Ice Rental Fees for the 2017/2018 Winter Season be read a first, second and third time and finally passed.

Carried

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**Appendix “C” - Opportunity # 12 - Business Process Mapping**

**Resolution relating to the Municipal Accounting Software**

Moved By Mike Bigras and Seconded By Malcolm Lamothe

Resol. 2017- 200

**WHEREAS** an analysis was prepared relating to the status of the Municipal Accounting Software to determine the options available and the related costs.

**BE IT RESOLVED THAT** Council agrees with the recommendation to proceed with the upgrade and training of the current Municipal Accounting Software.

Carried

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**Appendix “B” - Opportunity # 11 - Rationalization of municipal assets**

**Municipal Property - 37 St. Antoine St.**

Following discussion, Council generally agreed with the recommendation outlined in the report that staff take an opportunity over the next 12 months to aggressively explore alternative revenue streams and additional options that may assist in maintaining the property and the community culture and art initiatives currently being provided at the site. A Resolution will be prepared at a subsequent meeting demonstrating Council’s direction.

**Resolution relating to Municipal Vacant Properties**

Moved By Ron Garbutt and Seconded By Gisele Pageau

Resol. 2017- 201

**WHEREAS** an inventory of municipally owned vacant land was prepared and where properties were identified as non-essential and previously declared as surplus.

**THEREFORE BE IT RESOLVED THAT** Council agrees that the following two (2) Municipal Vacant Properties be appraised and actively marketed:

5201- 020-000-31400, Daoust Street, Cosby Con 3 Lot 1 Plan M1050 Lot 22 Pcl 46798

5201- 020-000-31700, Daoust Street, Cosby Con 3 Lot 1 Plan M1050 Lot 25 Pcl 46798

Carried

**5.1.3 Resolution to support ROMA's Rural and Northern Lens relating to the proposed Municipal Asset Management Planning Regulation**

A letter will accompany the resolution to outline the challenges that affect our Municipality resulting from the Regulation.

Moved By Ron Garbutt and Seconded By Gisele Pageau

Resol. 2017- 202

**WHEREAS** municipalities are a responsible, mature order of government in Ontario; and

**WHEREAS** the Municipality of French River promotes, supports and encourages strong and effective rural and northern rural governments; and

**WHEREAS** the Municipality of French River supports the responsible and fiscally accountable development of municipal Asset Management Plans; and

**WHEREAS** the Province of Ontario through the Ministry of Economic Development, Employment and Infrastructure has developed a proposed Municipal Asset Management Planning Regulation; and

**WHEREAS** the proposed Municipal Asset Management Planning Regulation has been posted on the Environmental Registry as 013-0551; and

**WHEREAS** the Municipality of French River has reviewed the proposed Municipal Asset Management Planning Regulation; and

**WHEREAS** the Municipality of French River has reviewed the submission on the proposed Municipal Asset Management Planning Regulation submitted by the Rural Ontario Municipal Association.

**THEREFORE BE IT RESOLVED THAT** the Municipality of French River agrees that the proposed Municipal Asset Management Planning Regulation:

1. Is overly prescriptive
2. Does not reflect the principle that municipalities are responsible, mature governments
3. Will create a resource and fiscal strain on our municipality and others, more specifically, the small rural and northern rural communities that have limited staffing capacity, being the most vulnerable and sensitive to an increasingly burdensome regulatory environment

**FURTHER BE IT RESOLVED THAT** copies of this Resolution be sent to the Minister of Infrastructure, AMO, our Local MPPs and our local MP.

Carried

#### **5.1.4 Resolution to approve the attendees at ROMA Conference**

Moved By Mike Bigras and Seconded By Gisele Pageau

Resol. 2017- 203

**BE IT RESOLVED THAT** Council approves the following attendees at the ROMA Conference in Toronto on January 21-23, 2018 at an approximate cost of \$1, 300 each:

1. Councillor Michel Bigras
2. Mayor Claude Bouffard

Carried

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#### **5.1.5 Resolution to reschedule the September Regular Council Meeting from September 20th to September 27<sup>th</sup>**

Moved By Denny Sharp and Seconded By Mike Bigras

Resol. 2017- 204

**BE IT RESOLVED THAT** Council agrees to rescheduled the September 20th Regular Council Meeting to Wednesday, September 13th, 2017.

Carried

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#### **5.2 Finance (NIL)**

Council took a break from 7:05 to 7:10pm

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#### **4.1 Smith Falls Fire Department**

##### **Presentation of Fire Department 911 Call and Dispatching Services**

Fire Chief Normand Beauchamp and Lieutenant Jason Smith of the Smith Falls Fire Department made a presentation of the full fire dispatching services that they provide and details of their processes, resources and communication system.

The level of service that they offer is full on scene support to the Incident Commander for a fee of \$3/capita per year plus the costs of the required equipment.

Following the Delegation, Council generally agreed that staff continue with exploring the services provided by Smith Falls Fire Department, the equipment required and the internet resources available to ensure that we have the capabilities before considering entering into an agreement.

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Council took a break from 8pm to 8:05pm

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### **5.3 Public Works & Environment Services**

#### **5.3.1 Resolution to submit funding application to the Northern Ontario Internship Program for a Public Works Youth Intern** *(from the Public Works Committee Meeting held August 9th)*

Moved By Denny Sharp and Seconded By Ron Garbutt

Resol. 2017- 205

**BE IT RESOLVED THAT** Council authorizes the Funding Application to the Northern Ontario Internship Program for a Public Works Youth Intern commencing in January 2018 for a one (1) year term;

**AND FURTHER** that the potential contribution of up to \$25,000 be committed to this project by the Municipality.

Carried

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#### **5.3.2 Resolution to adopt the amended Terms of Reference of the Public Works & Environment Committee** *(Public Works Committee Meeting held August 9<sup>th</sup>)*

Moved By Denny Sharp and Seconded By Gisele Pageau

Resol. 2017- 206

**BE IT RESOLVED THAT** Council adopts the amended Terms of Reference of the Public Works & Environment Committee to hold meetings on a bi-monthly basis on the Second Wednesday at 6pm in the Council Chambers.

Carried

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### **5.4 Community Services (NIL)**

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### **5.5 Emergency Services and Public Safety**

#### **5.5.1 Information Report - Status of Helipad Sites**

Council discussed the possibility of having the Alban Helipad Site re-located as suggested by Ornge to meet the desired access from main highways.

## 5.6 Development & Planning

### 5.6.1 Resolution to provide comments to the Sudbury East Planning Board in relation to the Travel Trailers- Draft Zoning By-law Amendment and Licensing By-law

Moved By Gisele Pageau and Seconded By Malcolm Lamothe

Resol. 2017- 207

**BE IT RESOLVED THAT** Council agrees to provide the following comments to the Sudbury East Planning Board in relation to the Travel Trailers- Draft Zoning By-law Amendment and Licensing By-law:

Moved By Mike Bigras and Seconded By Ron Garbutt

Motion to Defer to the Council Meeting scheduled on September 13th.

Deferral Carried

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## 5.7 Correspondence

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### 5.7.1 Resolution to award an exemption to the Noise By-law to McIntosh Perry for the Highway 535 & 64 Culvert and Pavement Rehabilitation

Resol. 2017- 208

Moved By Mike Bigras and Seconded By Ron Garbutt

**WHEREAS** a Request for Noise By-law Exemption was received from McIntosh Perry.

**BE IT RESOLVED THAT** Council grants an exemption from the provisions of the Noise By-law 2016-38, Schedule “B” - Time Prohibitions, Item 4 for the full length of each contract identified as Highway 535 & 64 Culvert and Pavement Rehabilitation (G.W.P. 5174-12-00 & 5372-11-00) based on the information provided in the Request attached and dated July 31, 2017.

Moved by Denny Sharp and Seconded by Dean Wenborne

**THAT** the following be added to the resolution:

**AND FURTHER** that adequate notice be provided to the affected property owners within a reasonable timeframe.

Amendment Carried

Resolution now reads:

**WHEREAS** a Request for Noise By-law Exemption was received from McIntosh Perry.

**BE IT RESOLVED THAT** Council grants an exemption from the provisions of the Noise By-law 2016-38, Schedule “B” - Time Prohibitions, Item 4 for the full length of each contract identified as Highway 535 & 64 Culvert and Pavement Rehabilitation (G.W.P. 5174-12-00 & 5372-11-00) based on the information provided in the Request attached and dated July 31, 2017.

**AND FURTHER THAT** adequate notice be provided to the affected property owners within a reasonable timeframe.

Carried

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**5.7.2 Resolution to support Municipality of Bluewater’s resolution relating to the removal of Tax Exempt Portion of Remuneration**

Moved By Mike Bigras and Seconded By Gisele Pageau

Resol. 2017- 209

**BE IT RESOLVED THAT** Council supports the letter dated April 12, 2017 from Cheryl Gallant, Member of Parliament regarding the Trudeau Liberals removing the tax-exempt portion of remuneration paid to local officials from their 2017 Federal Deficit Budget;

**AND FURTHER THAT** a copy of the resolution be forwarded to Premier of Ontario, the Prime Minister, Minister of Finance, our Local MP and MPPs.

Carried

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**5.7.3 Information - Letter from Ministry of Transportation - new sign layout at the HWY 69 Interchange to include ‘Alban/Noëlville’**

It was suggested that a Notice be provided through media to inform the public. A Resolution to approve the layout will be considered once it is provided by MTO.



**5.7.4 Resolution to support Municipality of Killarney's resolution relating to the changes under consideration to the Municipal Act, 2001 to end payments Out of Court for Municipalities**

Moved By Ron Garbutt and Seconded By Dean Wenborne

Resol. 2017- 210

**BE IT RESOLVED THAT** Council supports the Municipality of Killarney's resolution appealing to the Minister of Municipal Affairs to reconsider the proposed change to the Municipal Act, 2001 as a result of Bill 68 regarding tax registration procedures which would end payments out of court for municipalities. The proposed amendment to Section 380 (8) and (9) would see out of court payments revert back to the Crown;

**FURTHER THAT** tax sale proceedings involve a significant amount of staff time which is an expense to a municipality and it is only fair that municipalities continue to be eligible for these payments out of court;

**FURTHER THAT** tax sale revenues assist municipalities with various expenditures which to some extent alleviate the burden of the reduction of revenues of various Provincial grants/programs and the continual "downloading" upon small municipalities;

**AND FURTHER THAT** a copy of the resolution be forwarded to the Premier of Ontario, the Minister of Municipal Affairs, our Local MPPs and our Local MP.

Carried

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**6. Consent Agenda**

The following motion was presented to adopt the items contained in the Consent Agenda:

Moved By Mike Bigras and Seconded By Ron Garbutt

Resol. 2017- 211

**BE IT RESOLVED THAT** Council approves the Items of the Consent Agenda under Sections 6.1, 6.3 and 6.4 and receives the Items under Sections 6.2.

Carried

## **6.1 Adoption of Minutes**

Moved By Mike Bigras and Seconded By Ron Garbutt

Resol. 2017- 212

**BE IT RESOLVED THAT** Council adopts the following minutes as presented:

Regular Council Meeting held July 19, 2017

Carried

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## **6.2 Receipt of Minutes**

Moved By Mike Bigras and Seconded By Ron Garbutt

Resol. 2017- 213

**BE IT RESOLVED THAT** Council receives the following minutes as presented:

Sudbury East Planning Board held June 15, 2017

Carried

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## **6.3 Items for Consideration or Information (NIL)**

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### **6.3.1 Monthly Disbursements Report**

The Treasurer reported that the total disbursements for the months of June 2017 were in the amount of \$ 913,154.57.

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## **6.4 By-laws (NIL)**

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## **7. Notices of Motion**

### **7.1 Asset Management Plan Update**

**Motion submitted by Councillor Ron Garbutt**

Moved By Ron Garbutt and Seconded By Gisele Pageau

Resol. 2017- 214

**WHEREAS** the Province is mandating municipalities to develop an accurate yearly updated Asset Management Plan; and

**WHEREAS** that plan will be tied to the level of service for those assets as well as the municipal operational & capital budgets; and

**WHEREAS** the Provincial government will be mandating that all grant applications be identified in our Asset Management Plan as a priority to qualify for the provincial grants.

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**THEREFORE BE IT RESOLVED THAT** Council directs the CAO to direct staff to update their respective assets in the Asset Management Database as a priority, in preparation for the other sections of the Asset Management Plan development (Strategic plan, level of service, capital plan) & 2018 budget deliberations.

**AND FURTHER THAT** the CAO provides monthly updates on staff's progress.

Moved by Ron Garbutt and Seconded by Malcolm Lamothe

**THAT** the following be added to the resolution:

Replace 'monthly' to 'quarterly'.

Amendment Carried

Resolution now reads:

**WHEREAS** the Province is mandating municipalities to develop an accurate yearly updated Asset Management Plan; and

**WHEREAS** that plan will be tied to the level of service for those assets as well as the municipal operational & capital budgets; and

**WHEREAS** the Provincial government will be mandating that all grant applications be identified in our Asset Management Plan as a priority to qualify for the provincial grants.

**THEREFORE BE IT RESOLVED THAT** Council directs the CAO to direct staff to update their respective assets in the Asset Management Database as a priority, in preparation for the other sections of the Asset Management Plan development (Strategic plan, level of service, capital plan) & 2018 budget deliberations.

**AND FURTHER THAT** the CAO provides quarterly updates on staff's progress.

Carried

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## **8. Announcement and Inquiries**

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## **9. Closed Session (NIL)**

## 10. Adjournment

Moved By Denny Sharp and Seconded By Malcolm Lamothe

Resol. 2017- 215

**BE IT RESOLVED THAT** By-law 2017-38, being a by-law to confirm the proceedings of the Council of the Corporation of the Municipality of French River at a meeting held on August 23, 2017 be read a first, second and third time and finally passed.

Carried

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Moved By Gisele Pageau and Seconded By Dean Wenborne

Resol. 2017- 216

**BE IT RESOLVED THAT** the meeting be adjourned at 9:02 p.m.

Carried

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**MAYOR**

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**CLERK**