



## Municipality of French River

### AGENDA REGULAR MEETING OF COUNCIL held in the Council Chambers French River Municipal Complex Wednesday, June 24, 2015 at 6pm

#### 1.0 CALL TO ORDER, ROLL CALL AND ADOPTION OF THE AGENDA

#### 2.0 PRAYER

#### 3.0 DISCLOSURE OF PECUNIARY INTEREST

#### 4.0 DELEGATIONS

- 4.1 Ontario Provincial Police p. 5  
Presentation of the new Municipal Policing Monthly Report (March & April 2015) p. 10
- 4.2 Ethosolar Inc.  
Present project and request for support p. 15

#### 5.0 MANAGEMENT, COMMITTEE AND BOARD REPORTS

##### 5.1 Mayor

- 5.1.1 Resolution - Declare the Office of Ward 5 as Vacant
- 5.1.2 Resolution - Approval of attendees at the AFMO Conference, Sept. 22-24 in North Bay

##### 5.2 CAO/Clerk Department

- 5.2.1 Resolution - Creation of a Clerk Position (replaces Deputy Clerk Position)

##### 5.3 Treasury Department

- 5.3.1 Presentation of the 2015 Municipal Insurance Renewal, J.G. Rivet Broker Limited
- Resolution to renew the Comprehensive Municipal Insurance
- 5.3.2 Resolution - Appointment of Signing Authorities

##### 5.4 Parks, Recreation & Facilities Department

- 5.4.1 Action Report - Roof at 37 St. Antoine - Facility Emergency Repairs p. 20

##### 5.5 Public Works & Environmental Department

- 5.5.1 Resolution - Approval of Request for Tender #2015-014 - Supply of one 2015-2016 Tandem Snow Plow Truck/Sander
- 5.5.2 Resolution - Approval of Request for Tender #2015-013 - Removal, Supply and Installation of Light Emitting Diode (LED) Street Light Fixtures

- 6.0 CONSENT AGENDA - Resolution to Approve Items 6.1, 6.3, 6.5 and Receive Items 6.2, 6.4**  
 (For the purpose of convenience and for expediting the meeting, matters of repetitive or routine nature are included in the Consent Agenda and are voted on collectively. A Member of Council can request an Item to be singled out from the Consent Agenda to allow debate while all other Items remaining are voted on collectively. Each Item contained in the Consent Agenda is recorded separately in the minutes of the meeting.)
- 6.1 Adoption of Minutes by Resolution**  
**6.1.1** Regular Council Meeting held May 27, 2015 [p. 21](#)
- 6.2 Minutes Received by Resolution**  
**6.2.1** French River Public Library Board held April 14 and 23, 2015 [p. 29](#)  
**6.2.2** Sudbury East Planning Board held May 14, 2015 [p. 33](#)  
**6.2.3** Manitoulin-Sudbury DSB held April 23, 2015 [p. 41](#)
- 6.3 Award of Tenders, Request for Proposals and Funding Matters by Resolution**
- 6.4 Correspondence for Council's Information Received by Resolution**
- 6.5 Adoption of By-laws by Resolution**  
**6.5.1** 2015-36 Report & By-law to appoint a seasonal Municipal Law Enforcement Officer [p. 49](#)  
**6.5.2** 2015-38 Appoint a Chief Administrative Officer [p. 52](#)  
**6.5.3** 2015-39 Appoint a Clerk [p. 53](#)  
**6.5.4** 2015-40 Land Lease Agreement with MTO, Community Antenna Site [p. 54](#)  
**6.5.5** 2015-41 Confirmation By-law
- 7.0 CORRESPONDENCE FOR COUNCIL'S CONSIDERATION**
- 8.0 ADDENDUM (if required and by resolution)**
- 9.0 NOTICES OF MOTION**  
**9.1** Columbarium at St. David Cemetery (Noëlville) [p. 55](#)  
 Motion submitted by Councillor Michel Bigras
- 10.0 ANNOUNCEMENTS AND INQUIRIES (from Council Members and Public)**  
 (This section of the Agenda is to allow Members of the Public and Members of Council to make brief verbal announcements and inquiries with the permission of the Chair. Inquiries shall deal with items pertaining to the current Agenda for the purpose of clarification only, and shall not be used to table new items that require Council's/Committee's consideration.)
- 11.0 CLOSED SESSION**
- 12.0 ADJOURNMENT**



## Municipalité de la Rivière des Français

### ORDRE DU JOUR RÉUNION RÉGULIÈRE DU CONSEIL

qui aura lieu dans la salle du conseil  
Complexe municipal de la Rivière des Français  
Mercredi le 24 juin 2014 à 18h00

- 1.0 APPEL À L'ORDRE, PRÉSENCE ET L'ADOPTION DE L'ORDRE DU JOUR**
- 2.0 PRIERE**
- 3.0 RÉVÉLATIONS D'INTÉRÊT PÉCUNIAIRE**
- 4.0 DÉLÉGATIONS**
  - 4.1** Police provinciale de l'Ontario  
Présentation du nouveau modèle du rapport mensuel (mars & avril 2015)
  - 4.2** Ethosolar Inc.  
Présentation d'un projet et une demande d'appui
- 5.0 RAPPORTS DE LA DIRECTION ET DES COMITÉS**
  - 5.1 Rapports du maire**
    - 5.1.1** Déclaration de la charge du membre du conseil de Quartier 5 comme vacante
    - 5.1.2** Résolution - Approbation des participants à la conférence AFMO, le 22-24 sept. à North Bay
  - 5.2 Rapports du directeur administratif/greffier**
    - 5.2.1** Résolution - Création d'un nouveau poste de Greffière
  - 5.3 Rapports de la trésorière**
    - 5.3.1** Présentation du Renouvellement d'Assurance Municipal, J.G. Rivet Broker Limited
      - Résolution pour renouveler l'Assurance Municipal pour 2015
    - 5.3.2** Résolution - Désignation des autorités pour signer
  - 5.4 Département des parcs, loisirs et des installations**
    - 5.4.1** Rapport d'action - Réparation d'urgence au toit à 37 St. Antoine
  - 5.5 Comité des travaux publics et de l'environnement**
    - 5.5.1** Résolution - Approbation de l'Appel d'offres #2015-014 - Fourniture d'un 2015-2016 Camion charrue/sableuse
    - 5.5.2** Résolution - Approbation de l'Appel d'offres #2015-013 - Enlever, fourniture et installation de lampadaire Diode Électroluminescente (DEL)

## **6.0 ORDRE DU JOUR REGROUPE**

### **- Résolution pour adoptés Items 6.1, 6.3, 6.5 et recevoir Items 6.2, 6.4**

(Par souci de commodité et pour accélérer le déroulement des réunions, les items répétitifs ou routiniers sont inclus à l'ordre du jour regroupé et adopté par un vote collectif. Un membre du conseil peut demander qu'on retire un item de l'ordre du jour regroupé pour permettre un débat ou un vote séparé à l'item isolé. Tous les items dans l'ordre du jour regroupé sont inscrits séparément au procès-verbal de la réunion.)

#### **6.1 Procès-verbaux adoptés par résolution**

**6.1.1** Réunion régulière du Conseil le 27 mai 2015

#### **6.2 Procès-verbaux reçus par résolution**

**6.2.1** Conseil bibliothèque publique de la Rivière des Français le 14 et 23 avril 2015

**6.2.2** Conseil de planification de Sudbury Est le 14 mai 2015

**6.2.3** Conseil des services du District de Manitoulin-Sudbury le 23 avril 2015

#### **6.3 Soumissions et demandes de propositions et affaires financiers adoptées par résolution**

#### **6.4 Correspondance à titre de renseignement seulement reçus par résolution**

#### **6.5 Règlements adoptées par résolution**

**6.5.1** 2015-36 Rapport et règlement - Nomination d'un Officier d'exécution des règlements municipaux

**6.5.2** 2015-38 Nomination d'un directeur générale

**6.5.3** 2015-39 Nomination d'une greffière

**6.5.4** 2015-40 Entente de bail avec MTO, Antenne de communication

**6.5.5** 2015-41 Règlement de confirmation

## **7.0 CORRESPONDANCE À L'INTENTION DU CONSEIL**

## **8.0 ADDENDUM (si requis et par résolution)**

## **9.0 AVIS DE MOTION**

**9.1** Columbarium au cimetière St. David (Noëlville)  
Motion soumise par Conseiller Michel Bigras

## **10.0 ANNONCES ET QUESTIONS (par membres du Conseil et gens du public)**

(Cette section de l'ordre du jour vise à permettre les membres du public et les membres du Conseil à faire des annonces courtes et des enquêtes verbales avec la permission du président. Les enquêtes doivent être concernant l'ordre du jour actuel dans le but de clarification seulement, et ne doivent pas être utilisés pour apporter un nouveau sujet qui nécessite une décision du Conseil ou au Comité.)

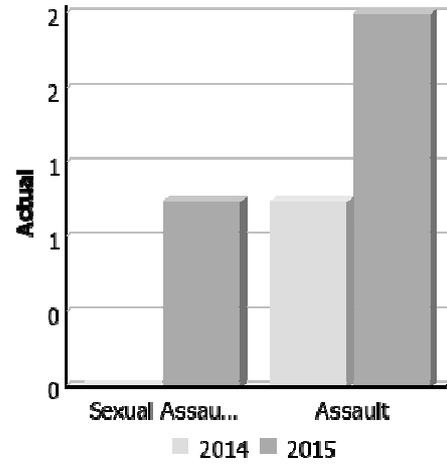
## **11.0 SESSION À HUIS CLOS**

## **12.0 AJOURNEMENT**

**Police Services Board Report for French River  
Records Management System  
March - 2015**

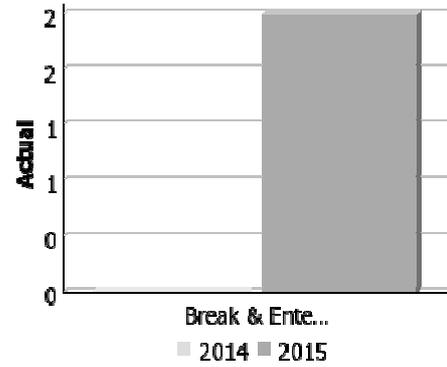
**Violent Crime**

Actual	March			Year to Date - March		
	2014	2015	% Change	2014	2015	% Change
Murder	0	0	0	0	0	0
Other Offences Causing Death	0	0	0	0	0	0
Attempted Murder	0	0	0	0	0	0
Sexual Assault	0	1	0	0	1	0
Assault	1	2	100.00%	1	4	300.00%
Abduction	0	0	0	0	0	0
Robbery	0	0	0	0	0	0
Other Crimes Against a Person	0	0	0	0	0	0
<b>Total</b>	<b>1</b>	<b>3</b>	<b>200.00%</b>	<b>1</b>	<b>5</b>	<b>400.00%</b>



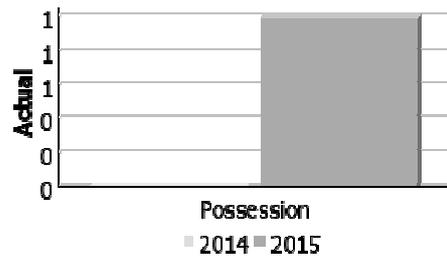
**Property Crime**

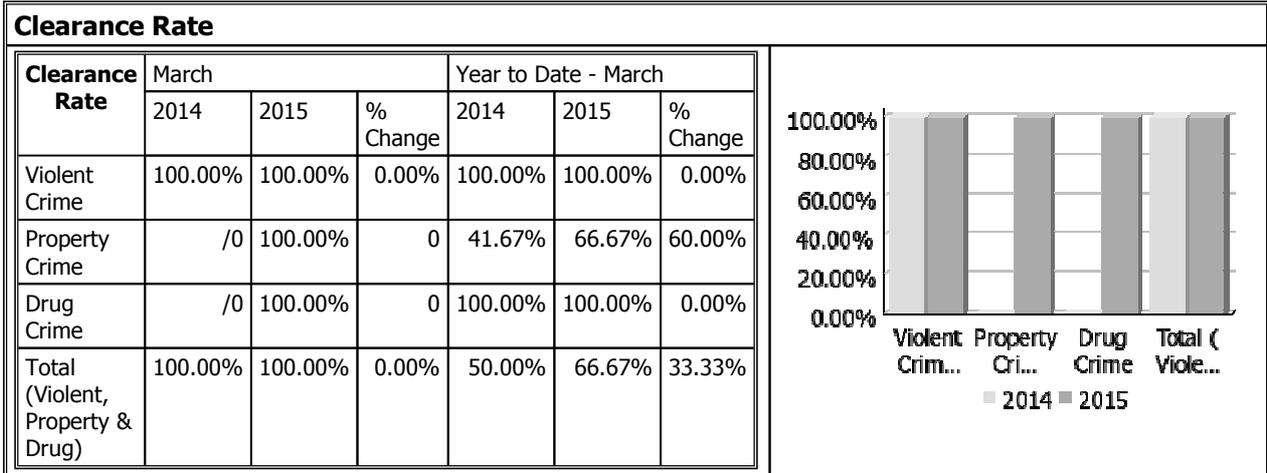
Actual	March			Year to Date - March		
	2014	2015	% Change	2014	2015	% Change
Arson	0	0	0	0	0	0
Break & Enter	0	2	0	1	8	700.00%
Theft Over	0	0	0	0	0	0
Theft Under	0	0	0	2	1	-50.00%
Have Stolen Goods	0	0	0	0	0	0
Fraud	0	0	0	1	3	200.00%
Mischief	0	0	0	3	0	-100.00%
<b>Total</b>	<b>0</b>	<b>2</b>	<b>0</b>	<b>7</b>	<b>12</b>	<b>71.43%</b>



**Drug Crime**

Actual	March			Year to Date - March		
	2014	2015	% Change	2014	2015	% Change
Possession	0	1	0	1	1	0.00%
Trafficking	0	0	0	0	0	0
Importation and Production	0	0	0	0	0	0
<b>Total</b>	<b>0</b>	<b>1</b>	<b>0</b>	<b>1</b>	<b>1</b>	<b>0.00%</b>





Data contained within this report is dynamic in nature and numbers will change over time as the Ontario Provincial Police continue to investigate and solve crime.

**Data Utilized**

- Major Crimes
- Niche RMS All Offence Level Business Intelligence Cube

**Detachment:** 4M - NOELVILLE

**Location code(s):** 4M00 - NOELVILLE

**Area code(s):** 4098 - French River

**Data source date:**

2015/05/09

**Report Generated by:**

Jaworski, Pauline

**Report Generated on:**

May 11, 2015 4:20:34 PM

PP-CSC-Operational Planning-4300

**Police Services Board Report for Noelville Cluster  
2015/Mar**

<b>Public Complaints</b>	
Policy	0
Service	0
Conduct	0

**Date information collected from Professional Standards Bureau Commander Reports:** 2015-05-11

**Data Source**

Ontario Provincial Police, Professional Standards Bureau Commander Reports  
 - Includes all public policy, service and conduct complaints submitted to the Office of the Independent Police Review Director (OIPRD)

<b>Secondary Employment</b>
nil

<b>Intelligence Led Policing - Crime Abatement Strategy</b>	
Number of Offenders in Program	5
Number of Offenders Charged	1
Number of Charges Laid	2
Number of Checks Performed	1

**Date information was collected from Records Management System:** 2015-05-11

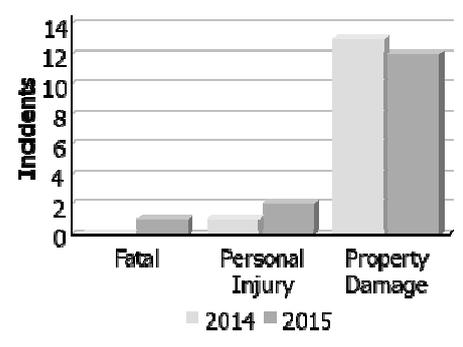
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Jaworski, Pauline

**Report Generated on:**  
May 11, 2015 4:04:04 PM  
PP-CSC-Operational Planning-4300

**Police Services Board Report for Noelville Cluster  
Collision Reporting System  
March - 2015**

<b>Motor Vehicle Collisions by Type</b>						
Incidents	March			Year to Date - March		
	2014	2015	% Change	2014	2015	% Change
Fatal	0	1	0	0	1	0
Personal Injury	1	2	100.00%	8	10	25.00%
Property Damage	13	12	-7.69%	42	49	16.67%
<b>Total</b>	<b>14</b>	<b>15</b>	<b>7.14%</b>	<b>50</b>	<b>60</b>	<b>20.00%</b>



<b>Fatalities in Detachment Area</b>							
Incidents		March			Year to Date - March		
		2014	2015	% Change	2014	2015	% Change
Motor Vehicle Collision	Fatal Incidents	0	0	0	0	0	0
	Alcohol Related	0	0	0	0	0	0
Off-Road Vehicle	Fatal Incidents	0	0	0	0	0	0
	Alcohol Related	0	0	0	0	0	0
Motorized Snow Vehicle	Fatal Incidents	0	1	0	0	1	0
	Alcohol Related	0	1	0	0	1	0
Persons Killed		March			Year to Date - March		
		2014	2015	% Change	2014	2015	% Change
Motor Vehicle Collision		0	0	0	0	0	0
Off-Road Vehicle		0	0	0	0	0	0
Motorized Snow Vehicle		0	1	0	0	1	0

**Data Utilized**

- SQL online application reporting system – OPP CRS 2.3.09
- Collision Reporting System Business Intelligence Cube

**Detachment:** 4M - NOELVILLE

**Data source date:**  
2015/05/10

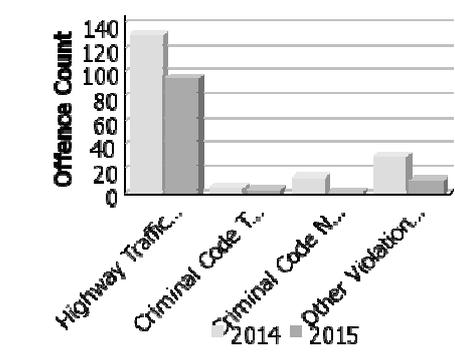
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PP-CSC-Operational Planning-4300

**Police Services Board Report for Noelville Cluster  
Integrated Court Offence Network  
March - 2015**

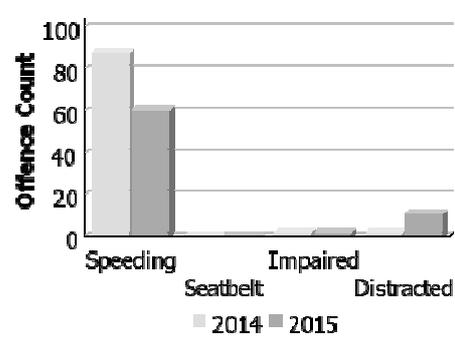
**Criminal Code and Provincial Statute Charges Laid**

Offence Count	March			Year to Date - March		
	2014	2015	% Change	2014	2015	% Change
Highway Traffic Act	131	96	-26.72%	312	303	-2.88%
Criminal Code Traffic	5	3	-40.00%	9	4	-55.56%
Criminal Code Non-Traffic	13	1	-92.31%	34	41	20.59%
Other Violations	31	11	-64.52%	58	38	-34.48%
All Violations	180	111	-38.33%	413	386	-6.54%



**Traffic Related Charges**

Offence Count	March			Year to Date - March		
	2014	2015	% Change	2014	2015	% Change
Speeding	88	61	-30.68%	220	209	-5.00%
Seatbelt	0	0	0	1	5	400.00%
Impaired	2	2	0.00%	6	3	-50.00%
Distracted	2	11	450.00%	5	13	160.00%



Integrated Court Offence Network data is updated on a monthly basis: Data could be as much as a month and a half behind.

**Data Utilized**

- Ministry of Attorney General, Integrated Court Offence Network
- Integrated Court Offence Network Charge Business Intelligence Cube

**Detachment:** 4M - NOELVILLE

**Data source date:**  
Apr 15, 2015 11:12:17 PM

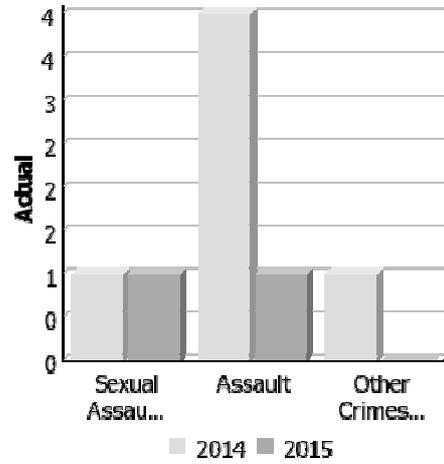
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Jaworski, Pauline

**Report Generated on:**  
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PP-CSC-Operational Planning-4300

**Police Services Board Report for French River  
Records Management System  
April - 2015**

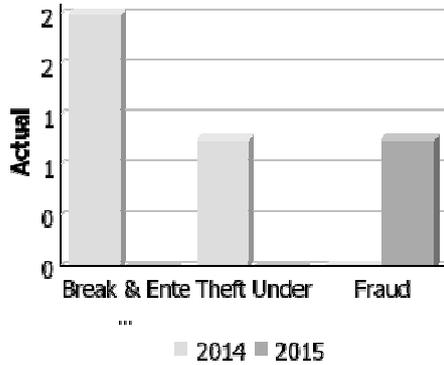
**Violent Crime**

Actual	April			Year to Date - April		
	2014	2015	% Change	2014	2015	% Change
Murder	0	0	--	0	0	--
Other Offences Causing Death	0	0	--	0	0	--
Attempted Murder	0	0	--	0	0	--
Sexual Assault	1	1	0.0%	1	2	100.0%
Assault	4	1	-75.0%	5	5	0.0%
Abduction	0	0	--	0	0	--
Robbery	0	0	--	0	0	--
Other Crimes Against a Person	1	0	-100.0%	1	0	-100.0%
<b>Total</b>	<b>6</b>	<b>2</b>	<b>-66.7%</b>	<b>7</b>	<b>7</b>	<b>0.0%</b>



**Property Crime**

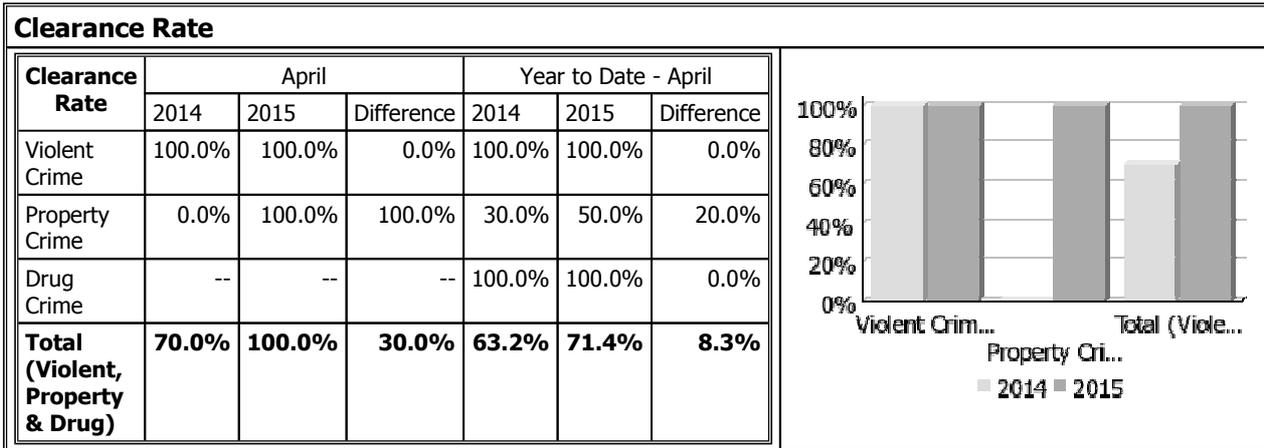
Actual	April			Year to Date - April		
	2014	2015	% Change	2014	2015	% Change
Arson	0	0	--	0	0	--
Break & Enter	2	0	-100.0%	3	7	133.3%
Theft Over	0	0	--	0	0	--
Theft Under	1	0	-100.0%	3	1	-66.7%
Have Stolen Goods	0	0	--	0	0	--
Fraud	0	1	--	1	4	300.0%
Mischief	0	0	--	3	0	-100.0%
<b>Total</b>	<b>3</b>	<b>1</b>	<b>-66.7%</b>	<b>10</b>	<b>12</b>	<b>20.0%</b>



**Drug Crime**

Actual	April			Year to Date - April		
	2014	2015	% Change	2014	2015	% Change
Possession	0	0	--	1	1	0.0%
Trafficking	0	0	--	0	0	--
Importation and Production	0	0	--	0	0	--
<b>Total</b>	<b>0</b>	<b>0</b>	<b>--</b>	<b>1</b>	<b>1</b>	<b>0.0%</b>





Data contained within this report is dynamic in nature and numbers will change over time as the Ontario Provincial Police continue to investigate and solve crime.

**Data Utilized**

- Major Crimes
- Niche RMS All Offence Level Business Intelligence Cube

**Detachment:** 4M - NOELVILLE

**Location code(s):** 4M00 - NOELVILLE

**Area code(s):** 4098 - French River

**Data source date:**

2015/06/06

**Report Generated by:**

Jaworski, Pauline

**Report Generated on:**

Jun 8, 2015 1:17:54 PM

PP-CSC-Operational Planning-4300

**Police Services Board Report for Noelville Cluster  
2015/Apr**

<b>Public Complaints</b>	
Policy	0
Service	0
Conduct	0

**Date information collected from Professional Standards Bureau Commander Reports:** 2015-06-08

**Data Source**

Ontario Provincial Police, Professional Standards Bureau Commander Reports  
 - Includes all public policy, service and conduct complaints submitted to the Office of the Independent Police Review Director (OIPRD)

<b>Secondary Employment</b>
Nil

<b>Intelligence Led Policing - Crime Abatement Strategy</b>	
Number of Offenders in Program	5
Number of Offenders Charged	0
Number of Charges Laid	0
Number of Checks Performed	2

**Date information was collected from Records Management System:** 2015-04-30

**Detachment:** 4M - NOELVILLE

**Report Generated by:**  
Jaworski, Pauline

**Report Generated on:**  
Jun 8, 2015 1:32:28 PM  
PP-CSC-Operational Planning-4300

**Police Services Board Report for Noelville Cluster  
Collision Reporting System  
April - 2015**

<b>Motor Vehicle Collisions by Type</b>						
Incidents	April			Year to Date - April		
	2014	2015	% Change	2014	2015	% Change
Fatal	0	0	--	0	1	--
Personal Injury	1	2	100.0%	9	12	33.3%
Property Damage	13	11	-15.4%	55	60	9.1%
<b>Total</b>	<b>14</b>	<b>13</b>	<b>-7.1%</b>	<b>64</b>	<b>73</b>	<b>14.1%</b>

Type	2014	2015
Fatal	0	1
Personal Injury	1	2
Property Damage	13	11

<b>Fatalities in Detachment Area</b>							
Incidents		April			Year to Date - April		
		2014	2015	% Change	2014	2015	% Change
Motor Vehicle Collision	Fatal Incidents	0	0	--	0	0	--
	Alcohol Related	0	0	--	0	0	--
Off-Road Vehicle	Fatal Incidents	0	0	--	0	0	--
	Alcohol Related	0	0	--	0	0	--
Motorized Snow Vehicle	Fatal Incidents	0	0	--	0	1	--
	Alcohol Related	0	0	--	0	1	--
Persons Killed		April			Year to Date - April		
		2014	2015	% Change	2014	2015	% Change
Motor Vehicle Collision		0	0	--	0	0	--
Off-Road Vehicle		0	0	--	0	0	--
Motorized Snow Vehicle		0	0	--	0	1	--

**Data Utilized**

- SQL online application reporting system – OPP CRS 2.3.09
- Collision Reporting System Business Intelligence Cube

**Detachment:** 4M - NOELVILLE

**Data source date:**  
2015/06/07

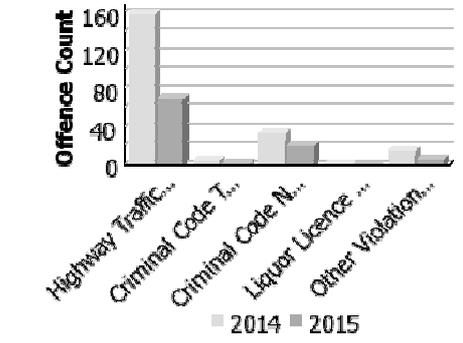
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Jaworski, Pauline

**Report Generated on:**  
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PP-CSC-Operational Planning-4300

**Police Services Board Report for Noelville Cluster  
Integrated Court Offence Network  
April - 2015**

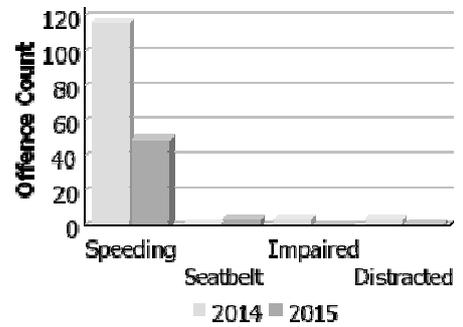
**Criminal Code and Provincial Statute Charges Laid**

Offence Count	April			Year to Date - April		
	2014	2015	% Change	2014	2015	% Change
Highway Traffic Act	159	70	-56.0%	471	428	-9.1%
Criminal Code Traffic	4	1	-75.0%	13	5	-61.5%
Criminal Code Non-Traffic	33	20	-39.4%	68	78	14.7%
Liquor Licence Act	0	0	--	0	1	--
Other Violations	15	6	-60.0%	73	54	-26.0%
<b>All Violations</b>	<b>211</b>	<b>97</b>	<b>-54.0%</b>	<b>625</b>	<b>566</b>	<b>-9.4%</b>



**Traffic Related Charges**

Offence Count	April			Year to Date - April		
	2014	2015	% Change	2014	2015	% Change
Speeding	117	50	-57.3%	337	296	-12.2%
Seatbelt	1	4	300.0%	2	9	350.0%
Impaired	4	0	-100.0%	10	3	-70.0%
Distracted	4	1	-75.0%	9	17	88.9%



Integrated Court Offence Network data is updated on a monthly basis: Data could be as much as a month and a half behind.

**Data Utilized**

- Ministry of Attorney General, Integrated Court Offence Network
- Integrated Court Offence Network Charge Business Intelligence Cube

**Detachment:** 4M - NOELVILLE

**Data source date:**  
May 13, 2015 10:39:06 AM

**Report Generated by:**  
Jaworski, Pauline

**Report Generated on:**  
Jun 8, 2015 1:01:41 PM  
PP-CSC-Operational Planning-4300



Corporation of the Municipality of French River  
Corporation de la Municipalité de la Rivière des Français  
Box 156, 44 St. Christophe Street / CP 156, 44 rue St. Christophe  
Noëlville, Ontario P0M 2N0  
Telephone / Téléphone : (705) 898-2294  
Facsimile/Télécopieur : (705) 898-2181

## Demande pour être une délégation / Delegation Request Form

DATE DE LA RÉUNION / DATE OF MEETING: June 10, 2015

Nom / Name: Jason Beer - Ethosolar Inc. Date: May 20, 2015

Adresse/Address: 494 Veterans Drive, Unit 12, Barrie, ON L4N 9S5

Courriel/Email Address: j.beer@ethosolar.com and susan@ethosolar.com

Organisation / Organization: Ethosolar Inc.

Téléphone / Telephone: (705) 252-9155 Ext. 111

### Sujet – Topic

(S.V.P. inclure documentation d'appui à votre demande)

(Please enclose documentation supporting your request)

Please see attached as emailed:

1. Request for Municipal Council Support Resolution
2. Proposed Project Overview
3. Template Municipal Council Support Resolution Form

[Signature]  
Signature du demandeur / Signature of applicant

[Signature]  
Signature du Greffier / Signature of Clerk

**La présentation aura un temps limite de 15 minutes.**

**Presentation cannot exceed 15 minutes.**

**EthoSolar Inc.**

494 Veterans Drive, Unit 12, Barrie, Ontario L4N 9J5  
Toll Free 855.207.5500 | Tel 705.252.9155 | Fax 705.722.6769  
info@ethosolar.com | www.ethosolar.com



Municipality of French River  
P.O. Box 156  
44 St. Christophe Street, Suite 1  
Noëlville, Ontario  
P0M 2N0

Date: May 21, 2015

Attention: Melanie Bouffard - Acting CAO [mbouffard@frenchriver.ca](mailto:mbouffard@frenchriver.ca)

RE: **Municipal Council Support Resolution for the  
Dan & Sylvie Seguin Ground Mount 500 kW Solar Project**

The Independent Electricity System Operator (IESO) has launched its Feed-in-Tariff (FIT) Version 4.0 Program. The IESO recognizes the value of municipal input and support for solar energy systems in their respective communities. In an effort to obtain your support and input, EthoSolar wishes to approach the Leadership of the Municipality of French River on behalf of Dan and Sylvie Seguin.

Through the enclosed documentation, EthoSolar would like to present the rationale for your support of **Dan and Sylvie Seguin's Ground Mount Solar Project** located in Monetville, Ontario.

**Why this solar power project benefits the Municipality of French River**

The benefits to supporting solar energy installations in your community include, but are not limited to the following:

1. Developing new employment opportunities. Each new project increases the potential for several full-time positions to cover the maintenance over the 20 year contracts once approved
2. Increased property values
3. Generating revenues that are designed to remain local. During the last FIT application window, EthoSolar helped to secure over \$39 million of additional income generation within Simcoe County and the City of Barrie alone;
4. Taking advantage of the magnitude of available electrical grid capacity in the Municipality
5. Demonstrating your municipal commitment to becoming a sustainable community.

It is our intention to work with the Municipality on behalf of Dan and Sylvie Seguin as we compile the FIT 4.0 Application for Dan and Sylvie Seguin's Ground Mount Solar Project located at **6494 Hwy. 64, Monetville, Ontario P0M 2K0**.

Given the latest requirements to receive a FIT contract from the IESO, Dan and Sylvie Seguin must have the support of Council for this particular project. Projects such as this one will not likely proceed without written resolution confirming the Municipal Council's support. EthoSolar, in partnership with Conergy 1 LP is responsible for ensuring all facets of the project come together including the application process for a FIT 4.0 contract.

Enclosed you will find the following documentation:

1. **Project Overview:** Property owner information and project description including an aerial perspective of the project location.
2. **IESO Form:** Independent Electricity System Operator Prescribed Form/Template: Municipal Council Support Resolution (for signature by representatives of the Municipality of French River).

### **OUR REQUEST TO COUNCIL**

On behalf of Conergy 1 LP, EthoSolar is requesting that Council would pass a resolution of support and issue bylaws in support of Dan & Sylvie Seguin's Ground Mount Solar Project in Monetville, Ontario. By doing so, Council would ensure this solar power project will receive two (2) Priority Points required in the IESO FIT 4.0 application process. Once a FIT contract has been awarded by the IESO, Conergy 1 LP will be granted a Return-on-Investment that will spur clean, renewable energy at a minimum of 20 years in the local community. The Prescribed Form issued by the IESO must be signed off by an official representative and returned to or collected by the offices of EthoSolar Inc.

EthoSolar is dedicated to working with the Municipality of French River, IESO, HydroOne and the local distribution company to help move this solar project forward. We would be delighted to further discuss the opportunities for renewable energy in your community and answer questions specific to this particular project. We can be reached at (705) 252-9155 or via email.

**Please advise as to how we can further approach Council and/or the Municipality's staff to process a request for Municipal Council Support Resolution.**

Best regards,

Susan Lawson  
Sales & Marketing Administration Supervisor  
[susan@ethosolar.com](mailto:susan@ethosolar.com)

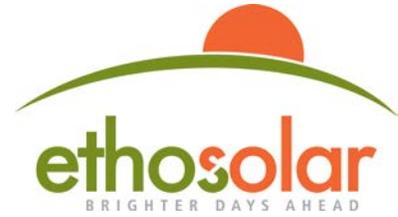
Enclosures

When you support local solar power projects, you are also:

- Reducing your impact on the environment
- Supporting the development of new, renewable electricity generation in Ontario
- Reducing the community's reliance on fossil fuels
- Sending a strong message about the importance of renewable electricity in your community

**EthoSolar Inc.**

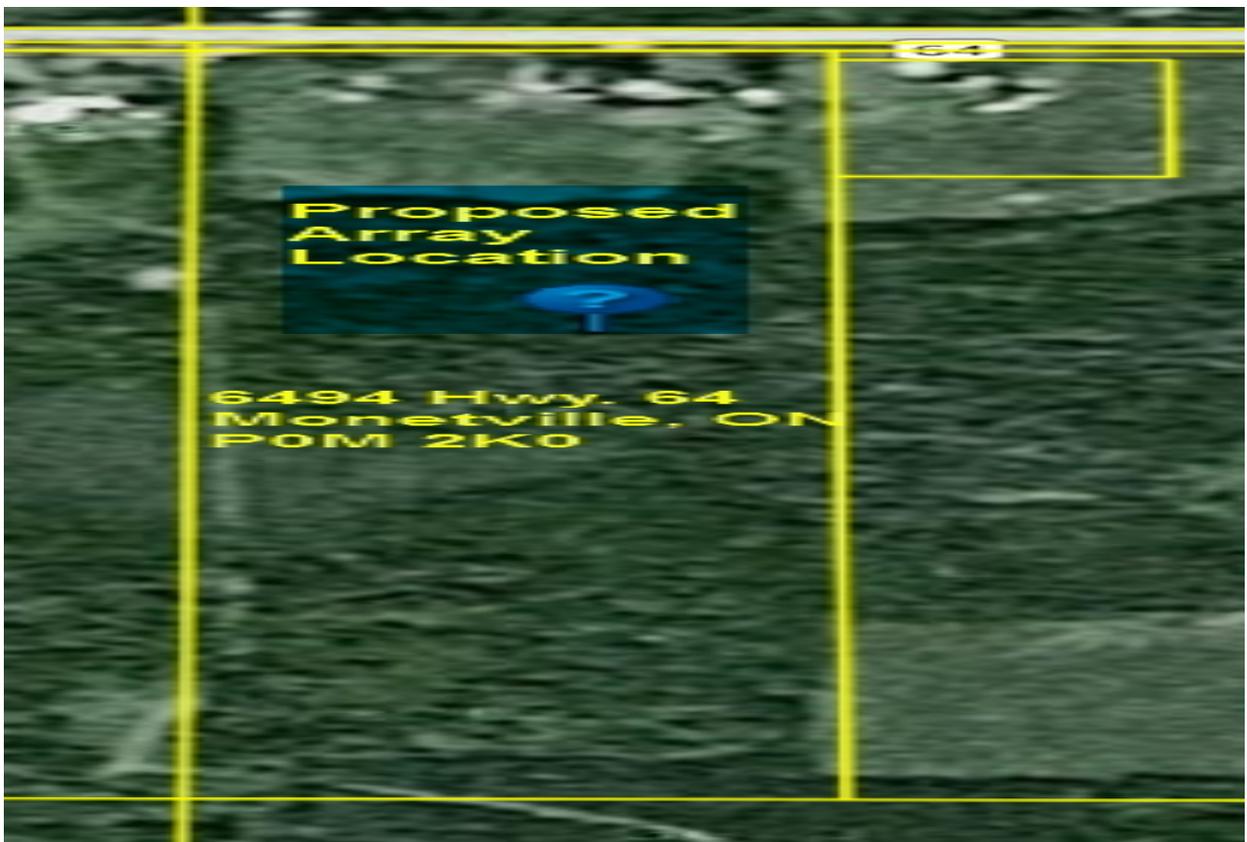
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info@ethosolar.com | www.ethosolar.com



**PROPOSED SOLAR PROJECT OVERVIEW**

Proposed Solar Project Name	Seguin's Solar Project
Property Owner Contact	Dan and Sylvie Seguin
Project Address	6494 Hwy. 64, Monetville, Ontario P0M 2K0
Property Owner Phone	(705) 626-1505
Property Owner Email	<a href="mailto:goatsoapgirl@gmail.com">goatsoapgirl@gmail.com</a>

**Aerial Perspective of Project Location**



**Project Specs**

Project Size	500 kW
Project Type	Ground Mount
Number of Solar Panels	2,400
Gross/Active PV Surface Area	3,840 m <sup>2</sup>
CO <sup>2</sup> Emissions Avoided	650,000 kg/a

## Project Description

Established in 2009, EthoSolar is a demonstrated partner in providing complete quality solar solutions. We are dedicated to making each investment in clean, renewable energy as profitable and seamless as possible.

EthoSolar is committed to designing and installing solar projects that use best-in-class technology while ensuring the aesthetic compliments the existing building and landscape. With over 600 projects completed across Ontario, we have a team of qualified staff dedicated to each project's particular needs while also meeting the Ontario Building Code requirements. Installation crews have been trained and equipped with best practices in Health & Safety policies and procedures.

The solar project for Dan and Sylvie Seguin will involve a ground mount installation. The construction will occur with no obstruction to the existing businesses or residences in the area. The installation crew will use equipment, designed and built to code standards at all times, with no adverse impact on the rural landscape and surrounding area.

## Fire & Emergency Plan

Upon request by the Municipality of French River, EthoSolar can provide a fire and emergency plan to satisfy any concerns with both the building and fire departments for this proposed project (should a FIT contract be awarded).

## Commitment to Education

Part of EthoSolar's mission is to educate our customers and communities on renewable energy. EthoSolar is interested and willing to participate in opportunities to share within local schools and during community events.



# The Corporation of the Municipality of French River

## Action Report

<b>REPORT TO:</b> Council	<b>REPORT FROM:</b> Robert Martin, Facilities	<b>MEETING DATE:</b> June 10, 2015
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### **ROOF AT 37 ST. ANTOINE - FACILITY EMERGENCY REPAIRS**

#### **Background**

The 2015 Budget included an amount of \$15,000 to repair the Roof at the Noelville Fire Hall.

#### **Discussion / Financial Considerations**

On June 5<sup>th</sup> it came to our attention that the roof at 37 St. Antoine was leaking. Facilities have patched the affected areas but this is a very temporary fix. There are two alternatives:

- 1 - Replacement of the Roof is estimated at \$22,000 plus HST which could be funded from Reserves;
- 2 - Reallocate the funds previously budgeted for the Fire Hall roof of \$15,000.

#### **Strategic Plan**

**Objective:** Provide beautiful places for the community to gather.

**Objective:** Promote a full complement of health services.

#### **Communication Plan**

N/A

#### **Recommendation**

The recommendation is that we do both therefore go with option 1 - Replacement of the Roof is estimated at \$22,000 plus HST and that the funds be pulled from Reserves.

#### **Document(s) Attached**

N/A

\*Original Reports have been signed by:

\_\_\_\_\_  
**Prepared by: Robert Martin, Facilities**

\_\_\_\_\_  
**Reviewed by: Julie Bouthillette, Treasurer**

\_\_\_\_\_  
**Approved by: Mélanie Bouffard, Acting CAO/Clerk**



## Municipality of French River

### MINUTES OF THE REGULAR MEETING OF COUNCIL

held in the Council Chambers  
French River Municipal Complex  
Wednesday, May 27, 2015 at 6pm

#### **Members Present:**

Mayor Claude Bouffard(Chair), Councillors Michel Bigras, Ronald Garbutt, Tammy Mitchell, Denny Sharp, Dean Wenborne

#### **Members Excused:**

Councillor Gisèle Pageau

#### **Officials Present:**

Mélanie Bouffard, Acting CAO/Clerk  
Julie Bouthillette, Treasurer/Tax Collector

#### **Guests:**

9 Members of public

### **1. CALL TO ORDER, ROLL CALL AND ADOPTION OF THE AGENDA**

The Chair called the meeting to order at 6:13 pm

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Moved By: Denny Sharp  
Seconded By: Ron Garbutt

Resol. 2015- 165

**BE IT RESOLVED THAT** the agenda be approved as distributed.

Carried

---

### **2. PRAYER**

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### **3. DISCLOSURE OF PECUNIARY INTEREST**

None declared.

---

### **4. DELEGATIONS**

#### **4.1 French River Irish Royal Canadian Army Cadet Corps**

Capt. Moore was present along with a few Cadets and gave an update of the progress of the corps which is in its third year. In order for the program to be supported, 20 members minimum are required and currently there are 10 members. There are a few challenges; the youth are having difficulty participating since many are bussed outside the community for education and the availability of officers to come to our community.

Council was thanked for their ongoing support and was presented with a plaque as a sign of appreciation.

## **5. MANAGEMENT AND COMMITTEE REPORTS**

### **5.1 Mayor's Report**

Mayor gave a verbal report.

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### **5.2 CAO/Clerk's Report**

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#### **5.2.1 Action Report - Summer Council Meeting Schedule**

Acting CAO/Clerk summarized written report.

Moved By: Ron Garbutt

Resol. 2015- 166

Seconded By: Tammy Mitchell

**BE IT RESOLVED THAT** Council agrees to cancel the following Regular Council Meetings during the summer months:

July 22, 2015

August 26, 2015

Carried

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### **5.3 Treasurer's Report**

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### **5.4 Economic Development Department**

---

#### **5.4.1 Declaration of Canada Day as a Community Event**

Moved By: Michel Bigras

Resol. 2015- 167

Seconded By: Denny Sharp

**BE IT RESOLVED THAT** Council declares the 2015 Canada Day Celebration of July 1, 2015 hosted by the Municipality of French River as an Event of Municipal Significance.

Carried

---

### **5.5 Ontario Provincial Police / Community Policing Advisory Committee**

#### **5.5.1 Introduction of the new Police Services Board Report**

The Staff/Sgt will be invited to present the first report to Council.

## **6. CONSENT AGENDA**

The following motion was presented to adopt the items contained in the Consent Agenda:

Moved By: Tammy Mitchell  
Seconded By: Dean Wenborne

Resol. 2015- 168

**BE IT RESOLVED THAT** Council approves the Items of the Consent Agenda under Sections 6.1, 6.3 and 6.5 and receives the Items under Sections 6.2 and 6.4.

Carried

**Items 6.3.1, 6.3.2, 6.3.3 were taken out of the Consent Agenda to allow debate.**

---

### **6.1 Adoption of Minutes by Resolution**

Moved By: Tammy Mitchell  
Seconded By: Dean Wenborne

Resol. 2015- 169

**BE IT RESOLVED THAT** Council adopts the following minutes as presented:

Regular Council Meeting held May 13, 2015

Carried

---

### **6.2 Minutes Received by Resolution**

Moved By: Tammy Mitchell  
Seconded By: Dean Wenborne

Resol. 2015- 170

**BE IT RESOLVED THAT** Council receives the following minutes as presented:

French River Public Library Board held March 24, 2015  
Sudbury & District Board of Health held April 16, 2015  
Sudbury East Planning Board held March 12, 2015

Carried

### **6.3 Award of Tenders and Request for Proposals by Resolution**

**6.3.1 Item was separated from the Consent Agenda to allow debate.**

---

**6.3.2 Item was separated from the Consent Agenda to allow debate.**

---

**6.3.3 Item was separated from the Consent Agenda to allow debate.**

---

### **6.4 Correspondence for Council's Information Received by Resolution**

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### **6.5 Adoption of By-laws by Resolution**

**The following By-laws were read and adopted:**

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#### **6.5.1 Interim Tax Levy**

Moved By: Tammy Mitchell  
Seconded By: Dean Wenborne

Resol. 2015- 171

**BE IT RESOLVED THAT** By-law 2015-27, being a by-law to provide for an Interim Tax Levy be read a first, second and third time and finally passed.

Carried

---

#### **6.5.2 Tax Ratios**

Moved By: Tammy Mitchell  
Seconded By: Dean Wenborne

Resol. 2015- 172

**BE IT RESOLVED THAT** By-law 2015-28, being a by-law to establish the Tax Ratios for the year 2015 be read a first, second and third time and finally passed.

Carried

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#### **6.5.3 Final Tax Levy**

Moved By: Tammy Mitchell  
Seconded By: Dean Wenborne

Resol. 2015- 173

**BE IT RESOLVED THAT** By-law 2015-29, being a by-law to provide for the adoption of the current estimates and tax rates, and to further provide for penalty and interest in default of payment thereof for the year 2015 be read a first, second and third time and finally passed.

Carried

---

### **6.5.4 Zoning By-law Amendment**

Moved By: Tammy Mitchell  
Seconded By: Dean Wenborne

Resol. 2015- 174

**BE IT RESOLVED THAT** By-law 2015-30, being a by-law to amend Zoning By-law 2014-23, as amended (1381429 Ontario Inc. (Mike Bouffard)) be read a first, second and third time and finally passed.

PPP

---

### **6.5.5 Confirmation By-law**

Moved By: Tammy Mitchell  
Seconded By: Dean Wenborne

Resol. 2015- 175

**BE IT RESOLVED THAT** By-law 2015-31, being a by-law to confirm the proceedings of the Council of the Corporation of the Municipality of French River at a meeting held on May 27, 2015 be read a first, second and third time and finally passed.

Carried

---

### **Items separated from the Consent Agenda to allow debate**

#### **6.3 Award of Tenders and Request for Proposals by Resolution**

##### **6.3.1 Award contract for the supply and installation of a low e-ceiling**

Moved By: Michel Bigras  
Seconded By: Tammy Mitchell

Resol. 2015- 176

**BE IT RESOLVED THAT** Council awards the Supply and installation of a low e-ceiling at the Noëlville Community Centre, Contract No.2015-007 to Coliseum Recreation Inc. for an amount of \$34,996 plus applicable taxes.

Carried

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##### **6.3.2 Award contract for the supply and installation of L.E.D. lights**

Moved By: Michel Bigras  
Seconded By: Tammy Mitchell

Resol. 2015- 177

**BE IT RESOLVED THAT** Council awards the Supply and installation of L.E.D. lights at the Noëlville Community Centre, Contract No.2015-007 to Gord Kuzniar - Gordon Electric for an amount of \$26,665 plus applicable taxes.

Carried

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### **6.3.3 Award the contract for the supply of an Ice Resurfacer**

Moved By: Michel Bigras  
Seconded By: Denny Sharp

Resol. 2015- 178

**BE IT RESOLVED THAT** Council awards the Supply of an Ice Resurfacer Contract No.2015-006 to Zamboni Company Ltd. for an amount of \$80,217.15 plus applicable taxes.

Carried

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## **7. CORRESPONDENCE FOR COUNCIL'S CONSIDERATION**

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### **7.1 Club Richelieu Rivière des Français**

Moved By: Michel Bigras  
Seconded By: Denny Sharp

Resol. 2015- 179

**BE IT RESOLVED THAT** Council declares the 2015 Family Ball Tournament being held August 7-9, 2015 hosted by the Club Richelieu Rivière des Français as an Event of Municipal Significance.

Carried

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## **8. ADDENDUM** (if required and by resolution)

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## **9. NOTICES OF MOTION**

### **9.1 Annual User Fee per trailer site Motion submitted by Councillor Dean Wenborne**

Moved By: Dean Wenborne  
Seconded By: Ron Garbutt

Resol. 2015- 180

**WHEREAS** every assessed taxpayer- permanent and seasonal- is required to pay their proportionate share of the cost to provide the very expensive services provided by the Municipality of French River; and

**WHEREAS** the cost of those services – fire protection, police protection, roads, garbage collection and landfill costs, library services and more – will continually increase; and

**WHEREAS** the Municipality of French River has in its many trailer parks an untold number of seasonal trailer sites whose lessee's use many of our expensive services on a 2 to 5 month basis each year; and

**WHEREAS** the trailer park seasonal lessee's do not directly pay anything toward the cost of providing the municipal services that they can and do

avail themselves of when using their seasonal vacation facilities; and

**WHEREAS** the trailer park proprietors are assessed only on their land and functional buildings the result is a tax bill that does not reflect the true cost of providing all municipal services to the seasonal trailer site lessee's; and

**THEREFORE BE IT RESOLVED THAT** prior to September 1, 2015 that Council shall, after any necessary deliberation, pass a by-law that will result in an annual user fee to be charged per seasonal trailer each year.

**AND BE IT FURTHER RESOLVED THAT** the amount of the user fee shall be adequate to reasonably offset the value of the municipal services deemed to be used by the trailer site lessee's during their French River vacation stays.

**AND BE IT FURTHER RESOLVED THAT** the total cost of all the fees in each and every trailer park will be collectively charged to the proprietor of the park who would then be free to assess the costs to his/her site lessees as he/she wished.

The Mayor passed the Chair to Councillor Bigras to be able to debate.

Motion to defer

Moved By: Dean Wenborne

Seconded By: Ron Garbutt

Motion to defer to the August 12<sup>th</sup> Council meeting, and to strike an ad hoc committee at the next Council Meeting of June 10<sup>th</sup>.

Deferral Carried

The Mayor resumed as Chair.

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## **10. ANNOUNCEMENTS AND INQUIRIES**

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### **11. CLOSED SESSION**

Moved By: Ron Garbutt

Resol. 2015- 181

Seconded By: Dean Wenborne

**BE IT RESOLVED THAT** the next portion of the meeting be closed to the public in order to consider directions that should be given to senior staff pursuant to section 239 (2) (d) "labour relations or employee negotiations" with respect to the recruitment process for the Chief Administrative Officer

Carried

Moved By: Ron Garbutt  
Seconded By: Tammy Mitchell

Resol. 2015- 183

**BE IT RESOLVED THAT** the open session reconvenes at 7:31p.m.

Carried

---

**11.1 Resolutions emanating from Closed Session**

Moved By: Michel Bigras  
Seconded By: Tammy Mitchell

Resol. 2015- 184

**BE IT RESOLVED THAT** Council enters into an Employment Agreement dated May 27, 2015 with John Regan as Chief Administrative Officer.

Carried

---

**12. ADJOURNMENT**

Moved By: Denny Sharp  
Seconded By: Dean Wenborne

Resol. 2015- 185

**BE IT RESOLVED THAT** the meeting be adjourned at 7:32 p.m.

Carried

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**MAYOR**

---

**CLERK**

**FRENCH RIVER PUBLIC LIBRARY**  
**MINUTES**  
**April 14, 2015**  
Noelville Branch

**MEMBERS PRESENT:** Larry Bouffard  
Liliane Lamothe  
Suzanne Guilbeault  
Shelley Duquette-Lafortune  
Eveline Dionne  
Shirley Marcoux  
Suzanne Bisailon  
Angela Williams  
Tammy Mitchell

**EXCUSED:**  
**STAFF** Linda Keenan - CEO

**1. Call to order**

Meeting was called to order 4:10 pm and Chaired by Chairperson Suzanne Bisailon.

**BE IT RESOLVED THAT:** the Board wishes to call this meeting to order at 2:13 pm this afternoon.

**Carried**

**Moved by:** Angela Williams

**Resol 15-020**

**Seconded by:** Liliane Lamothe

**2. Disclosure of Pecuniary Interest**

None.

**3. Agenda**

As amended.

**4. Minutes**

As presented.

**BE IT RESOLVED THAT:** the agenda of April 2015, minutes of March 2015 be accepted as amended and as presented.

**Carried**

**Moved by:** Liliane Lamothe

**Resol 15-021**

**Seconded by:** Angela Williams

**5. Financial Reports**

As discussed and presented

**BE IT RESOLVED THAT:** that the financial reports for February 2015 be accepted as presented and discussed.

**Carried**

**Moved by:** Suzanne Guilbeault

**Resol 15-022**

**Seconded by:** Liliane Lamothe

**6. Chairperson Report**

Gave a verbal report.

**7. Councillor's Report**

Gave a verbal report.

### **8. CEO's Report**

Gave a verbal and written report.

**BE IT RESOLVED THAT:** we accept the Chairperson's and Councillor's verbal report as well as the CEO's verbal and written report for the month of April 2015.

**Carried**

**Moved by:** Angela Williams

**Resol 15-023**

**Seconded by:** Liliane Lamothe

### **9. Correspondence**

A twenty minute orientation session was held with the board members on the topics of Municipal Act impact on the library as well as the Public Library Act.

A discussion was held on what kind of event we would like to host in honor of the 31<sup>st</sup> year of recognition of Senior's month in June. The title being Vibrant Seniors, Vibrant Community. Both branches will host an event the beginning of June in this honor. More details to come at the May meeting. CEO will advertise in the vision.

**9.1** Copies of the circulation as well as walk-in statistics for March 2015 were given to all members present.

**9.1 BE IT RESOLVED THAT:** Board members have received copies of the circulation as well as walk-in statistics for March 2015 and they were discussed.

**Carried**

**Moved by:** Liliane Lamothe

**Resol 15-024**

**Seconded by:** Suzanne Guilbeault

**9.2** Board members received copies of the letter from Ecole Secondaire de la Riviere-des-Francais requesting a contribution towards the graduating classes of 2015. A discussion was held and funds are allocated in our budget annually for this purpose as it encourages students to visit the library.

**9.2 BE IT RESOLVED THAT:** Board members have received a copy of the letter from Ecole Secondaire de la Riviere-des-Francais for a contribution towards the graduating classes of 2015. It is the Boards wish to donate \$50.00 card from Chapters towards the grade 8 graduating class of 2015 for best improvement in French literature and \$100.00 card for Staples towards the grade 12 graduating class of 2015 for best improvement in English literature as allocated in the 2015 budget.

**Carried**

**Moved by:** Liliane Lamothe

**Resol 15-025**

**Seconded by:** Angela Williams

### **10. New Business**

CEO has produced the 2014 year-end report and is awaiting a letter from Board members to be added. Two members of the Board will work on the letter. Once the letter is produced it will be added and brought to the Board for approval.

**10.1** Copies of the draft budget were distributed to all members and a discussion was held on were the funds produced by the Municipality would be allocated. A final draft was produced and we await final approval of funds from the Municipality.

**10.1 BE IT RESOLVED THAT:** Board members have received copies of the draft budget. Discussion and cuts were made to the final draft budget for 2015. Awaiting final approval budget funds from the Municipality.

**Carried**

**Moved by:** Angela Williams

**Resol 15-026**

**Seconded by:** Shirley Marcoux

### **11. Announcements and inquiries (Board members and public) Annonces et questions (par les membres du CA et le publique.)**

### **12. Closed meeting**

**13. Next Board Meeting**

**BE IT RESOLVED THAT:** the next Board meeting will be held on Tuesday, May 19, 2015 at 4 pm in the Noelville Branch and that the meeting be adjourned at **5:33** pm this evening.

**Carried**

**Moved by:** Angela Williams

**Resol 15-027**

**Seconded by:** Shelley Duquette-Lafortune

\_\_\_\_\_  
**Chairperson**

\_\_\_\_\_  
**Secretary**

Noelville Branch

**MEMBERS PRESENT:** Larry Bouffard  
Liliane Lamothe  
Suzanne Guilbeault  
Eveline Dionne  
Shirley Marcoux  
Suzanne Bisailon  
Angela Williams  
Tammy Mitchell

**EXCUSED:** Shelley Duquette-Lafortune(with reason)  
**STAFF** Linda Keenan - CEO

**1. Call to order**

Meeting was called to order 10:10 am and Chaired by Chairperson Suzanne Bisailon.

**BE IT RESOLVED THAT:** the Board wishes to call this meeting to order at 10:10 am this morning.

**Carried**

**Moved by:** Liliane Lamothe

**Resol 15-028**

**Seconded by:** Shirley Marcoux

**2. Disclosure of Pecuniary Interest**

None.

**3. Agenda**

As presented.

**BE IT RESOLVED THAT:** the agenda of April 23, 2015 budget meeting be accepted as presented.

**Carried**

**Moved by:** Tammy Mitchell

**Resol 15-029**

**Seconded by:** Liliane Lamothe

**4. Budget of 2015**

CEO produced the 2015 budget and a great discussion was held on the revenues, expenses, surplus and programming. CEO had made recommendations to the Board for the allocation of the prior year surplus funds. A final draft budget was put together to be submitted to the Municipality.

**BE IT RESOLVED THAT:** Board members have received copies of the new draft budget with allocation of use prior year surplus funds. Discussion was held and final draft budget for 2015 was produced and accepted by the Board. Awaiting final approval of budget funds from the Municipality.

**Carried**

**Moved by:** Larry Bouffard

**Resol 15-030**

**Seconded by:** Suzanne Guilbeault

**5. Adjournment**

**BE IT RESOLVED THAT:** the Board meeting be adjourned at 11:45 am

**Carried**

**Moved by:** Angela Williams

**Resol 15-031**

**Seconded by:** Larry Bouffard

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Chairperson

---

Secretary

**SUDBURY EAST PLANNING BOARD  
MINUTES  
Thursday, May 14, 2015 at 5:30 p.m.  
Sudbury East Planning Board Office  
5 Dyke Street, Warren, Ontario**

**MEMBERS PRESENT:** Phil Belanger, Michel Bigras, Greg Hunt, Heide Ralph, Ginny Rook, Paul Schoppmann, Denny Sharp, Ned Whynott

**MEMBERS ABSENT:** Denny Sharp

**OFFICIALS PRESENT:** Melissa Riou, Director of Planning/Secretary-Treasurer

Karen Beaudette, Administrative Assistant

**PUBLIC PRESENT:** Faye Campeau, Scott Kennedy (5:31), Carol Lemmon (5:50), Vishnu Pulliah, Tim Smith

**1. MEETING CALLED TO ORDER**

Chairperson called the meeting to order at 5:30 p.m.

**2. ADOPTION OF THE AGENDA**

**Resolution: 15-038**

**BE IT RESOLVED THAT** the agenda for the Sudbury East Planning Board regular meeting of May 14<sup>th</sup>, 2015, be adopted as distributed and amended.

**MOVED BY:** Phil Belanger

**SECONDED BY:** Heide Ralph

**Carried.**

**3. DISCLOSURE OF PECUNIARY INTEREST AND GENERAL NATURE THEREOF**

No Disclosure of Pecuniary Interest.

**4. ADOPTION OF THE MINUTES**

a) Sudbury East Planning Board - Regular meeting of March 12<sup>th</sup>, 2015.

**Resolution: 15-039**

**BE IT RESOLVED THAT** the minutes of the Sudbury East Planning Board's regular meeting of March 12<sup>th</sup>, 2015 be adopted as distributed.

**MOVED BY:** Paul Schoppmann

**SECONDED BY:** Ginny Rook

**Carried.**

## 6. CONSENT APPLICATIONS

The Chair advised that a Consent Application be analyzed and discussed before the Planning Board decides whether or not to grant Provisional Consent. Also that the analysis and discussion of a Consent Application serves two purposes: first, to present to the Planning Board and the public the details and background to a proposed Consent; and second, to receive comments from the public and agencies before a Planning Board decision is made.

The Director of Planning advised that Notice of Application was posted in the municipal office and was sent by First Class Mail to the assessed owners within 60 metres of the properties subject to the proposed Consent, and to those persons and agencies likely to have an interest in the application. The Notice was sent on April 29<sup>th</sup>, 2015 (B/10/15/SC – Bruno and Crystal Ann Roy) and April 30<sup>th</sup>, 2015 (B/11-13/15/FR – the Estate of Mary Coombs and Philip Menard and Grant Menard) being over fourteen (14) days prior to this evening's meeting. Included with each Notice was an explanation of the purpose and effect of the proposed Consent and a key map showing the location of the property. The circulations were provided in accordance with the provisions of The Planning Act, R.S.O. 1990, Chapter P.13.

### a) B/10/15/SC – Bruno and Crystal Ann Roy

No member of the public was present for comments or questions from the Board.

The Director of Planning summarized the application.

The subject property is located on Chevrefils Lane in the Village of St.-Charles. The application proposes to sever one (1) residential lot from the subject lands with an approximate area of 0.2 ha and a frontage of 45.7 metres. The proposed retained lands will have an area of 0.45 ha and a frontage of 51.8 metres.

The application is consistent with the Official Plan policies with respect to infilling and rounding out of existing development within designated settlement areas. As well, the application meets the servicing requirements of the official plan.

The subject lands are already zoned Residential One (R1) and both the severed and retained lots will continue to meet the minimum requirements of 0.15 ha and frontage of 18 metres.

The respect to agency circulation staff of the Municipality of St.-Charles had no comments or concerns and Hydro One had no comments or concerns. No other comments were received through agency circulation or from the public.

There were no questions or comments from the Board.

**Resolution: 15-040**

**BE IT RESOLVED THAT** Consent application B/10/15/SC submitted by Bruno and Crystal Ann Roy be recommended for approval as per the report prepared by the Board's Director of Planning.

**MOVED BY:** Ginny Rook

**SECONDED BY:** Greg Hunt

**Carried**

The Chair advised that there is a 20 day appeal period during which time any person or public body may, not later than 20 days after the giving of notice under Section 53(17) of the Planning Act, R.S.O. 1990, Chapter P.13 is completed, appeal the decision or any condition imposed by the Planning Board or appeal both the decision and any condition to the Ontario Municipal Board by filing with the Secretary-Treasurer a notice of appeal setting out the reasons for the appeal, accompanied by the fee prescribed under the Ontario Municipal Board Act. During this appeal period, no building permit may be issued or other work commenced.

**b) B/11-13/15/FR – the Estate of Mary Coombs and Grant Menard and Philip Menard**

No member of the public was present for questions or comments from the board.

The Director of Planning summarized the application. The subject property is located at 662B and 662C White Tail Road in the township of Martland. The purpose of the applications for consent are to effect one (1) lot addition and two (2) right-of-ways which will establish legal shared access for the subject lands as well as two adjacent properties (one to the east and one to the west).

Access to the properties is via a road extending over Crown land. The applicants had approached MNR about establishing separate accesses for each property, but permission was not granted and the applicants are seeking the current applications.

With respect to Official Plan policies, lot boundary adjustment (e.g. lot additions) and easements or right-of-ways are permitted.

With respect to Zoning, each of the lots are undersized, but deemed to comply by virtue of Section 6.26 of the Zoning By-law which recognizes undersized lots. The proposal does not involve a change in land use.

With respect to agency review, no comments or concerns were received, nor were any comments received from the public.

There were no comments or questions from the board.

**Resolution: 15-041**

**BE IT RESOLVED THAT** Consent application B/11-13/15/FR submitted by the Estate of Mary Coombs and Grant Menard and Philip Menard be recommended for approval as per the report

prepared by the Board's Director of Planning.

**MOVED BY:** Heide Ralph

**SECONDED BY:** Greg Hunt

**Carried.**

The Chair advised that there is a 20 day appeal period during which time any person or public body may, not later than 20 days after the giving of notice under Section 53(17) of the Planning Act, R.S.O. 1990, Chapter P.13 is completed, appeal the decision or any condition imposed by the Planning Board or appeal both the decision and any condition to the Ontario Municipal Board by filing with the Secretary-Treasurer a notice of appeal setting out the reasons for the appeal, accompanied by the fee prescribed under the Ontario Municipal Board Act. During this appeal period, no building permit may be issued or other work commenced.

## **7. ZONING BY-LAW AMENDMENTS**

The Director of Planning advised that Notice of Public Hearing was posted in the municipal office and was sent by First Class Mail to the assessed owners within 120 metres of the property subject to the proposed Zoning By-law Amendment and to those persons and agencies likely to have an interest in the application. The Notice was sent on April 23<sup>rd</sup>, 2015 (ZBA 15-04BRW – Vishnu Pulliah) being over twenty (20) days prior to this evening's meeting. Included with each Notice was an explanation of the purpose and effect of the proposed Zoning By-law Amendment and a key map showing the location of the property. The circulations were provided in accordance with the provisions of The Planning Act, R.S.O. 1990, Chapter P.13.

Vishnu Pulliah and Tim Smith were present for questions or comments from the Board.

The Director of Planning summarized the application. The subject property is located at 118 Cranberry Lake Road in the Unincorporated Township of Burwash.

The proposed amending by-law would add a Special Provision to the current Waterfront Residential Zone to permit a mobile home to be used as a dwelling on such lands.

In 2013, the applicant had obtained a Zoning Conformity Permit from this office to reconstruct the existing cottage and replace the existing septic system (permits were issued from both this office and the Health Unit for the replacement). The applicant subsequently purchased the mobile home and placed it adjacent to the existing cottage and connected the mobile home to the septic system and hydro. The applicant was unaware that mobile homes were not permitted on waterfront lots. As per the Planning Boards Enforcement Protocol, the applicant was advised of the contravention and he has decided to pursue the current application to rectify the situation.

With respect to Official Plan policies, only one dwelling is permitted on a Waterfront Property as well as one sleep cabin, provided it complies with the provisions of the zoning by-law. At present, it does not comply, but would if one dwelling were removed or converted to other use.

With respect to zoning, Section 6.28 specifies that mobile homes are only permitted within Residential Mobile Home Parks, it is therefore not a permitted use.

In regard to provisions, the lot is undersized compared to current area and frontage requirements, but is recognized as an existing lot of record. The existing cottage (constructed in approximately 1962) has a setback from the shoreline of approximately 14.9 metres, the mobile home which was placed on the property in 2014, has a similar setback, which does not meet the 20 metre minimum required.

The Planning Act requires that utilities or crown agencies ensure compliance with an applicable zoning by-law before issuing approvals or permissions. Hydro One was sent a letter reminding them of those provisions of the Act, no response has been received to date. The Sudbury and District Health Unit has been corresponding with the Board and is waiting for a decision of the Board before proceeding with issuance of any letters or enforcement.

Upon site inspection, a travel trailer was observed that also appears to be used for habitation – and the applicant is advised that travel trailers are not permitted to be used for living or eating accommodation in any zone, except a commercial tourist or waterfront commercial tourist zone.

As a result of the Notice of Complete Application, the Planning Board did receive a few phone calls with concerns about the property. No formal letters were received.

It is recommended that the Board deny the application and that a letter identifying all infractions and the timelines by which they must be rectified be included with the Notice of Decision.

The Chairperson invited Mr. Pulliah to speak to the Board. Mr. Pulliah told the Board that he had gone to MPAC prior to acquiring the mobile home and was told that it would be okay to put the mobile home on the property as long as the wheels and tongue were left on. The cost to have the mobile home installed on the property was \$4,000.00 and at the moment would be impossible to turn around. Regarding the travel trailer, it is not habitable and not connected to hydro. Mr. Tim Smith said that he was helping Mr. Pulliah with the modular house, not a mobile home and believes that everything was done legally. Mr. Smith said that there were numerous mobile homes in the Unincorporated Townships and that if Mr. Pulliah was required to remove his, all or the other mobile homes in the area should have to be removed.

Member Ralph asked the Director of Planning to explain the Zoning By-law to Mr. Pulliah and Mr. Smith. The Director of Planning stated that the presence of other mobile homes were installed prior to the 2003 Zoning By-law and would be legal non-conforming. In the 2003 By-law, mobile homes were permitted in the Rural (RU) and Rural Residential (RR) zones. Enforcement of this By-law is an issue. The decision to restrict mobile homes was made to enforce property standards and ensure that proper inspections would be made when the homes were installed. Property values were also of concern.

Mr. Smith asked if property standards were enforced in the Unincorporated Townships. Member Hunt asked if the septic tank had been approved. Mr. Pulliah said that the septic system was approved and he has the certificate at home. The Director of Planning stated that the septic system approval was for connection to the existing cottage, not the mobile home. Mr. Pulliah said that the mobile home was a good deal and saved him a lot of money. As he did not have the money to rebuild the cottage, it was too good a deal to pass up when he acquired the mobile home.

Member Hunt asked if there was ever any intention of moving the mobile home off the property again. Mr. Smith said that the wheels were ripped off when the mobile home was moved on to the lot.

Member Whynott asked if there was any way that the mobile home could be raised to a standard so that it could remain on the property. The Director of Planning explained that it was up to the Planning Board to decide as per the current application. The Director of Planning went on to say that right now, there are two dwellings on the property and only one is allowed on the property. Member Whynott suggested that the Board should try to come up with something so that Mr. Pulliah would be treated fairly.

Member Belanger asked if the septic system permit was for the correct size. The Director of Planning said that the permit was issued for the cottage and that there may be septic capacity issues as well. Mr. Smith said that the septic system is not connected to the house and in fact the mobile home is smaller than the cottage so the septic system is sufficient. Member Belanger asked that if the mobile home is permitted would approval still have to be obtained from the Sudbury & District Health Unit (SDHU). The Director of Planning said that an amended permit would be required to recognize the changes. Mr. Smith said that he had spoken to Mr. Richard Auld, SDHU, and that Mr. Auld was aware that septic was being connected to the mobile home. Member Belanger stated that the permit was for the cottage and not the mobile home which means that the permit is not valid. He went on to say that only dwellings were allowed on waterfront residential properties and that people should respect the regulations in place.

Member Rook stated that if the Board permits the installation of a mobile home on waterfront residential property, this would set a precedent. Member Ralph said that MPAC is not the authority to approve mobile homes and has nothing to do with planning.

Mr. Pulliah said that he was not aware that mobile homes were not allowed and would have come directly to the Sudbury East Planning Board if he had known. Member Ralph said that the main concern is that mobile homes were not allowed in the Unincorporated Townships and the dwellings were generally better cared for than mobile homes. Mr. Pulliah said that since he purchased the property, he had cleaned it up extensively and did a lot of work to upgrade. Mrs. Carol Lemmon, a neighbour of Mr. Pulliah, said that she understood the issue and agreed that it would be in order to change the current mobile home to something not mobile but agreed that no mobile homes should be allowed as that would be setting a precedent. Member Ralph asked if it was possible to convert a mobile home to a permanent dwelling. The Director of Planning said that it was not possible, a mobile home is a mobile home, whether on permanent

foundation or not. Member Whynott said that if you remove the wheels and tongue, it would be possible.

Member Belanger stated that he has seen homes being delivered in two or three pieces and then placed on a foundation. The Director of Planning said that there is a CSA number on the mobile homes and that there is a technical difference between a modular home and a mobile home. Mr. Smith said that he sold modular homes and that if you have sixteen foot wide home, it would be one piece. A thirty-two foot wide home would be two pieces and a two story home would be four pieces.

Member Schoppmann said that his son tried to have a mobile home approved for installation on his property and it was not allowed. Member Belanger asked if the Mr. Pulliah could do anything to get this approved. Mr. Smith asked if the Zoning By-law amendment be deferred so that they could provide the technical information to the Board in order to have the mobile home approved. The Chair said that the matter would be deferred until more information was provided by Mr. Pulliah and Mr. Smith. Member Schoppmann said that the deferral was a good idea in order to find out what needs to be done to permit the mobile home as a permanent dwelling and also get the approval from the SDHU. A 60 day deferral would be sufficient.

**Resolution: 15-042**

**BE IT RESOLVED THAT** By-law No. 15-03 being a By-law for the purpose of amending Zoning By-law No. 14-01 of the Sudbury East Planning Board, as amended, in respect of Application ZBA 15-04BRW submitted by Vishnu Pulliah be read a first and second time this 14<sup>th</sup> day of May, 2015.

**MOVED BY:** Ned Whynott  
**SECONDED BY:** Phil Belanger  
**Not Carried.**

**Resolution: 15-043**

**BE IT RESOLVED THAT** application ZBA 15-04BRW submitted by Vishnu Pulliah be deferred to receive further information with respect to establishing the mobile home as a permanent structure and with respect to proper health unit approvals for 60 days.

**MOVED BY:** Paul Schoppmann  
**SECONDED BY:** Ned Whynott  
**Carried.**

**8. NEW BUSINESS – McDonald Application B/43/14/MW**

The Director of Planning informed the Board that there was a minor change in the wording of the McDonald approval changing the lot addition to the creation of a new lot. The owners will provide a copy of the health unit approval once received. Since this was considered a minor change, there will be no public process for the change.

**9. NOTICES OF MOTION RECEIVED BY THE SECRETARY-TREASURER PRIOR TO THE CLOSING OF THE MEETING**

There were no notices of motion received by the Secretary-Treasurer prior to the closing of the meeting.

**10. PAYMENT OF VOUCHERS**

a) March and April 2015

**Resolution: 15-044**

**BE IT RESOLVED THAT** the statement of disbursements for the month of March, 2015 in the amount of \$11,878.56 and April, 2015 in the amount of \$23,144.40 to be distributed and is hereby approved for payment.

**MOVED BY:** Phil Belanger

**SECONDED BY:** Greg Hunt

**Carried.**

**11. ADJOURNMENT**

**Resolution: 15-045**

**BE IT RESOLVED THAT** the Meeting be adjourned at 6:21 P.M.

**AND THAT** the next regular meeting be held on June 11<sup>th</sup>, 2015 at 5:30 P.M. at the Sudbury East Planning Board Office in Warren.

**MOVED BY:** Ginny Rook

**SECONDED BY:** Heide Ralph

**Carried.**



CHAIR



SECRETARY-TREASURER



**Minutes**  
**of the April 23, 2015**  
**MANITOULIN-SUDBURY DSB BOARD MEETING**  
held in Espanola's 210 Mead Blvd. DSB Boardroom

**Present:** Bill Baker, Les Gamble, Bruce Killah, David Leonard, Al MacNevin, Ron Piche, Jim Rook, Eric Russell, Dean Wenborne, Ned Whynott, Laurier Falldien, Stewart Meikleham, Ted Lovelace

**Regrets :** Michael Levesque

**Staff:** Fern Dominelli, Donna Moroso, Connie Morphet, Mike MacIsaac, Patrick Wittmann, Melody Ouellette, Ehren Baldaulf, Robert Smith

**Media:** Alicia McCutcheon

**1.0 CALL TO ORDER**

Chair, Les Gamble, called the meeting to order at 10:00 a.m.

**2.0 ADOPTION OF AGENDA**

**Resolution No. 15-32**

**Moved by:** Ron Piche

**Seconded by:** Dean Wenborne

BE IT RESOLVED THAT the agenda be adopted.

**Carried**

**3.0 DECLARATIONS OF CONFLICT OF INTEREST**

There were no declarations of conflict of interest.

**4.0 Closed Session**

**Resolution 15-33**

**Moved by:** David Leonard

**Seconded by:** Bill Baker

BE IT RESOLVED THAT the Board move into closed session at 10:00 a.m.

**Carried**

**Resolution 15-34**

**Moved by:** David Leonard

**Seconded by:** Al MacNevin

BE IT RESOLVED THAT the Board adjourn this closed session at 10:15 a.m.

**Carried**

**5.0 Business Arising from Closed Session:**

During its Closed Session, the Board discussed Property and Human Resources Issues.

**6.0 Minutes**

**6.1 Adoption of Minutes**

**Resolution No. 15-35**

**Moved by:** Bill Baker

**Seconded by:** Dean Wenborne

BE IT RESOLVED THAT the Minutes of the [March 26, 2015](#) Board meeting be approved.

**Carried**

**6.2 Business Arising from Minutes**

There was no business arising from the Minutes.

**7.0 Committee Reports**

**7.1 Program Planning Committee**

The Program Planning Committee met April 22, 2015. David Leonard was elected Chair of the committee.

**7.1.1 Social Housing Market Rents**

David Leonard, Chair of the Program Planning Committee, asked Donna Moroso, Director of Integrated Social Services, to walk the board through the Market Rents - Issue Report.

Staff are recommending that the market rent values of the Social Housing units be raised to be more in line with the Household Income Limits (HIL) as set by the Housing Service Act. The HIL's have been set by the Housing Services Act and are used to calculate market rent which is 30% of gross income. Currently our market rent tenants are paying rent based on an outdated HIL and are in essence being subsidized when they should not be.

The proposed change would affect 35 tenants who are paying the current market rent.

The board voiced concern over the proposed increase being drastic and detrimental to those who will be affected by it. As per board direction, the issue report will be revised to include a phased in approach and brought back to the board for review.

### **7.1.2 Social Housing Duty to Accommodate**

David Leonard, Chair of the Program Planning Committee, asked Patrick Wittmann, Supervisor of Infrastructure and Asset Management, to walk the board through the Duty to Accommodate Issue Report.

The DSB, in accordance with the Human Rights Code, has a duty to accommodate in their Social Housing units. Housing providers are only required to implement accommodations that would not amount to undue hardship. The [test for undue hardship](#) is set out fully in the Ontario Human Rights Commission [Policy and Guidelines on Disability and the Duty to Accommodate](#). Housing providers are expected to accept requests in good faith, unless there are objective reasons not to do so.

On occasion we have received requests from tenants for modifications that range from easy fixes such as grab bars and raised toilets to costly renovations such as door widening and electronic door openers.

Staff are developing the Accommodation policy that will be in accordance with the Human Rights Code. Staff will secure appropriate expert opinion where necessary and appropriate. Consideration must be given to the 10 Year Housing and Homelessness Plan within the process, which speaks to improving accessibility.

#### **Resolution 15-36**

**Moved by:** David Leonard

**Seconded by:** Laurier Falldien

WHEREAS the Program Planning Committee has reviewed the Duty to Accommodate-Issue Report and is recommending approval to the Board.

THEREFORE BE IT RESOLVED THAT the Manitoulin-Sudbury DSB approves the [Duty to Accommodate-Issue Report](#) and directs staff to action the recommendations contained within the report.

**Carried**

### **7.1.3 EMS - Wikwemikong Staffing Enhancement**

David Leonard, Chair of the Program Planning Committee, asked Mike Maclsaac, Chief of EMS, to walk the board through the Wikwemikong Staffing Enhancement Issue Report.

Statistical data supports the need for enhanced staffing in our Wikwemikong EMS station. Staff are recommending the utilization of a Paramedic Response Unit (PRU). A PRU is a completely marked EMS emergency vehicle which is staffed by a fully a qualified paramedic who is capable of responding to any emergency call. The PRU concept, which is in place in many EMS across Ontario, allows for a rapid response and medical intervention without the ability to transport a patient. The lack of transport capabilities ensures that the PRU is rapidly available for the next emergency as soon as the ambulance arrives to transport the patient to a medical facility.

As the Wikwemikong Station is 100% provincially funded, the proposal for a PRU has been submitted to the Ministry of Health and Long Term Care (MOHLTC) for consideration in their 2015/16 budget.

**Resolution 15-37****Moved by:** David Leonard**Seconded by:** Al MacNevin

WHEREAS the Program Planning Committee has reviewed the Wikwemikong Staffing Enhancement - Issue Report and is recommending approval to the Board.

THEREFORE BE IT RESOLVED THAT the Manitoulin-Sudbury DSB approves the [Wikwemikong Staffing Enhancement - Issue Report](#) and directs staff to action the recommendations contained within the report.

**Carried****7.1.4 Ambulance Response Time Standards**

David Leonard, Chair of the Program Planning Committee, asked Mike MacIsaac, Chief of EMS, to walk the board through the Ambulance Response Time Standards Issue Report.

The Manitoulin-Sudbury DSB is required by legislation to report response time standard targets for the following year to the Ministry of Health and Long Term Care (MOHLTC) by October 31 of each year. Additionally, we are required to report our actual performance in relation to our set targets to the [MOHLTC Emergency Health Service Branch](#) by March 31 for performance relating to the previous year.

While the Manitoulin-Sudbury DSB has been successful in achieving its targets, those set targets are not particularly high. Success in relation to the aggressive time standards demanded by the MOHLTC is proportionately relative to population density. The citizens in the DSB area live in less dense areas of population. Where the provincial average for population density is 12.4 people for every km, the DSB has a population density of 0.6 people per km. This in turn has a drastically negative impact upon response times given the fact that we cannot possibly have ambulance stations in all areas of greater population.

When a population is spread out it becomes nearly impossible to deploy limited resources in all optimal locations in an effort to achieve greater success with the aggressive response time requirements. While this response time standard is nearly unattainable, it has to be noted that the focus of the standard deals with less than 1% of our overall patient encounters. One must question the reasonability of placing such a high level of importance on such a small subset of overall call volume.

On the surface it appears as though it will be hard to achieve better response times with such urban based, population dense standards. Community programs such as Public Access Defibrillation and Tiered Response programs can go a long way in assisting citizens when resources are just not close enough. The DSB will continue to review this matter on a regular basis and make any improvements where possible and look to other measurements of success.

### **Resolution 15-38**

**Moved by:** David Leonard

**Seconded by:** Dean Wenborne

WHEREAS the Program Planning Committee has reviewed the Ambulance Response Time Standard – Issue Report and is recommending approval to the Board.

THEREFORE BE IT RESOLVED THAT the Manitoulin-Sudbury DSB approves the [Ambulance Response Time Standard – Issue Report](#) and directs staff to action the recommendations contained within the report.

**Carried**

### **7.1.5 Ministry of Education Child Care Funding**

David Leonard, Chair of the Program Planning Committee, asked Donna Moroso, Director of Integrated and Social Services, to walk the board through the Child Care Funding Issue Report.

The child care funding formula is based on data elements which are publicly available, such as low income cut off indicators, population of Ontario, and statistics Canada measures. The data elements are used to calculate each CMSM's/DDSAB's share of the funding in each component. Each year the Ministry of Education (MEDU) updates the funding formula data resulting in redistributive changes in each CMSM's/DDSAB's share of the funding formula due to changes in the demographic area. This made it difficult to predict future funding.

The new funding formula is based on broad objectives such as efficiency, responsiveness, predictability and transparency, quality and accountability. CMSM's/DSSAB's have noted that in order to support multi-year service planning the current funding formula needs to be more predictable and transparent. In response to this feedback the MEDU introduced benchmarks for each of the existing data elements.

The benchmark based model sees allocations for funding based on, for example, a dollar per child value determined by MEDU. Under this model allocations in 2015 and onward will no longer be based on percentage shares but instead will be based purely on demographic data and the funding benchmarks.

Some CMSM's/DSSAB's are raising concerns as the change in the funding formula has resulted in their allocations being significantly decreased. There is a concern of serious implications to program planning when the funding formula isn't predictable and transparent.

### **Resolution 15-39**

**Moved by:** David Leonard

**Seconded by:** Jim Rook

WHEREAS the Manitoulin-Sudbury DSB is concerned about the volatility in the updated Ministry of Education funding formula for child care which appears to be affecting smaller CMSM's/DSSAB's negatively; and

WHEREAS NOSDA members are concerned that there are some serious implications to program planning when the Child Care Funding Formula isn't predicable and transparent; and

WHEREAS the Manitoulin-Sudbury DSB supports and encourages NOSDA to bring these concerns directly to the Minister of Education; and

WHEREAS the Program Planning Committee has reviewed the Child Care Funding-Issue Report and is recommending approval to the Board.

THEREFORE BE IT RESOLVED THAT the Manitoulin-Sudbury DSB approves the [Child Care Funding - Issue Report](#) and directs staff to action the recommendations contained within the report.

**Carried**

## **8.0 New Business**

### **8.1 Community Homelessness Prevention Initiative**

On March 30, 2015, staff received a [letter](#) from the Assistant Deputy Minister Janet Hope, from the Ministry of Municipal Affairs and Housing (MMAH) regarding our 2015-16 and 2016-17 funding allocations under the Community Homelessness Prevention Initiative (CHPI).

The ministry has decided to maintain the current funding allocation model. This approach will provide stability to Service Managers in the short-term as funding levels will remain the same as the previous year.

The Manitoulin-Sudbury DSB's 2015-16 and 2016-17 is expected to be \$324,000. CHPI planning allocations are contingent on provincial budget approvals, we will be notified if there are any changes to our planning allocations. The CHPI allocation is used to fund our Healthy Communities Fund which helps individuals and families with items such as hydro and rental arrears, as well as funding local food banks.

## **8.2 Social Assistance Management System (SAMS)**

On March 30, 2015, the Cochrane District Social Services Administration Board sent a [letter](#) to Deputy Minister Bohodar Rubashewsky thanking him for taking the time to do a site visit as well as have an open and frank conversation with frontline workers about SAMS and their frustrations.

## **8.3 Social Assistance Management System (SAMS) Progress Report**

The Ministry of Community and Social Services (MCSS) has engaged Pricewaterhouse Coopers to perform an independent assessment of SAMS that began on March 5, 2015.

The key focus areas of the [SAMS review](#) are planning, organizational change management, user experience, stakeholder engagement and communications, transition to operations and governance.

While frontline workers were hopeful that the review was going to result in fixes to the system, the review is only meant to give a clearer picture of what went wrong and how to avoid it happening again in the future.

## **8.4 Employment Ontario Leadership Awards**

The Employment Ontario (EO) Leadership Awards recognize EO service providers who have demonstrated exceptional leadership in the areas of innovation and collaboration.

The EO Leadership Awards recognize collaboration as bringing multiple stakeholders together to partner on solving problems and improving service delivery.

It is with much enthusiasm that the Manitoulin-Sudbury DSB wrote a [letter](#) recommending our EO partner, Alpha-En-Partage of Sudbury East, for the Employment Ontario Leadership Award in Collaboration.

**9.0 Other Business**

The Northern Ontario Service Deliverers Association (NOSDA) recently held its Annual General Meeting in Thunder Bay. NOSDA issued a [Press Release](#) detailing the event and highlighting the Ministers in attendance.

A number of [resolutions](#) were passed including issues with SAMS, child care, and a request to align DSSAB and Municipal Council terms.

**10.0 Next Meeting – May 28, 2015**

**11.0 Adjournment**

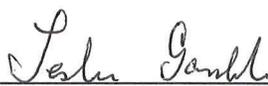
**Resolution 15-40**

**Moved by:** Ron Piche

**Seconded by:** Ted Lovelace

BE IT RESOLVED THAT we do now adjourn at 12:10 p.m. until the next regular meeting to be held, in the DSB's Espanola Mead Boulevard Board Room on May 28, 2015.

**Carried**

  
\_\_\_\_\_  
Chair

  
\_\_\_\_\_  
CAO (Secretary-Treasurer  
of the Corporation)



# The Corporation of the Municipality of French River

## Action Report

<b>REPORT TO:</b> Council	<b>REPORT FROM:</b> Building Controls	<b>MEETING DATE:</b> June 10, 2015
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### **APPOINTMENT OF SEASONAL MUNICIPAL LAW ENFORCEMENT OFFICER**

#### **Subject**

Appointment of Vanessa Giroux – Seasonal By-Law Enforcement position as a Municipal Law Enforcement Officer (Student Position).

#### **Background**

I (Michael Campbell) am currently operating, managing and enforcing both the Chief Building Official and Municipal Law Enforcement Positions within the Municipality of French River. As you are aware, the peak season for both of these positions are during the summer months.

A summer student was hired on to alleviate the work load of the By-Law department so that the Building controls department can operate more smoothly and efficiently during the peak season. Due to the unfamiliarity of the new summer position, the appointment of this individual was not recommended immediately.

#### **Discussion**

Over the past 4 weeks, Vanessa has adapted very well with the By-Law department and has handled various situations professionally and tactfully. She has provided correspondence to residents, researched various By-Laws to provide proper information and has kept a detailed record of all the occurrences that have happened during this time.

Vanessa has the ability to carry out all of the duties and responsibilities of a Municipal Law Enforcement Officer and has shown good judgement and character in the short time she has been an employee at the municipality.

I propose that Vanessa be appointed as a Municipal Law Enforcement Officer (MLEO) as she is a suitable candidate to fulfill this position. This will provide an immediate benefit to the By-Law department as well as provide better enforcement of the various issues that are concerning to many residents (Waste bin enforcement, dogs running at large, etc.)

Vanessa is currently working 40 hours/week (5 days) at the Municipal Office. Once appointed, Vanessa would work 30 hours/week (4 days) and would make the equivalent gross income as the previous. The reduction in hours would provide Vanessa compensation for the increased responsibility

at the same time providing the Municipality with an increased level of service without having a financial impact on the budget. The MLEO appointment would be in effect from June 10, 2015 to September 1, 2015.

### **Financial Considerations**

There will be no additional financial considerations that will occur as this position will still have the same financial impact on the budget as if it would remain at status quo.

### **Strategic Plan**

**Objective:** Ensure community safety.

**Direction:** French River is a community where residents feel safe and secure, and where a full range of services is available to them, including police, fire, ambulance, by-law enforcement and emergency management.

**Objective:** Ensure timely knowledge of policies, bylaws, and building control standards.

**Direction:** French River is a community where development and enforcement (zoning, building control, by-law) is encouraged through the use of modern technology, persistent training and consistent communication with the public.

**Objective:** Provide personalized and efficient customer service.

**Direction:** French River is a community where its residents are provided with exceptional and friendly customer service in both official languages.

### **Communication Plan**

N/A

### **Recommendation**

I recommend appointing Vanessa as a Municipal Law Enforcement Officer for the Municipality of French River at the June 10, 2015 Regular Council Meeting.

### **Document(s) Attached**

N/A

**\*Original Reports have been signed by:**

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**Prepared by: Mike Campbell, CBO/MLEO**

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**Reviewed by: Julie Bouthillette, Treasurer**

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**Approved by: Mélanie Bouffard, Acting CAO/Clerk**

**CORPORATION OF THE MUNICIPALITY OF FRENCH RIVER**

**BY-LAW 2015-36**

**BEING A BY-LAW TO APPOINT A MUNICIPAL LAW ENFORCEMENT OFFICER AS AUTHORIZED UNDER THE PROVISIONS OF THE POLICE SERVICES ACT AND A PROPERTY STANDARD OFFICER FOR THE MUNICIPALITY OF FRENCH RIVER**

**WHEREAS** pursuant to the Police Services Act, R.S.O., c.P15, s.15 (1), a Municipal Council may appoint persons to enforce the by-laws of the municipality, who shall be peace officers for the purpose of enforcing the by-laws of the Municipality; and

**WHEREAS** pursuant to the Ontario Building Act, S.O. 1992, c. 23, s. 15.1 (3), Council passed By-law 2006-12 to prescribe standards for the maintenance and occupancy of property within the Municipality; and

**WHEREAS** By-law 2006-12 also provides for administering and enforcing of same by the Property Standard Officers; and

**WHEREAS** it is deemed necessary and desirable to appoint a Municipal Law Enforcement Officer and Property Standard Officer with the authority and legislative protection of peace officer for such purposes for the Corporation of the Municipality of French River.

**NOW THEREFORE THE COUNCIL OF THE CORPORATION OF THE MUNICIPALITY OF FRENCH RIVER ENACTS AS FOLLOWS:**

1. That Vanessa Giroux be appointed as Municipal Law Enforcement Officer and Peace Officer for the Corporation of the Municipality of French River whose duties shall be to enforce the municipal by-laws and as Property Standards Officer to whom is hereby assigned and entrusted the responsibility of administering and enforcing By-law 2006-12 and any by-law amending the same hereafter enacted for so long as she continues to be employed by the Municipality of French River.
2. The appointment will be effective from the passing of this By-law until August 28, 2015 (inclusive).
3. This By-law shall come into force and take effect immediately upon being passed.

**READ A FIRST, SECOND AND THIRD TIME AND FINALLY PASSED ON THIS 24<sup>th</sup> DAY OF JUNE, 2015.**

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**MAYOR**

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**CLERK**

**THE CORPORATION OF THE MUNICIPALITY OF FRENCH RIVER**

**BY-LAW 2015-38**

BEING A BY-LAW TO APPOINT A CHIEF ADMINISTRATIVE OFFICER

**WHEREAS** Section 229 of the Municipal Act, 2001, S.O. 2001, c. 25 as amended to October 22, 2008, provides that a municipality may appoint a Chief Administrative Officer;

**NOW THEREFORE THE COUNCIL OF THE CORPORATION OF THE MUNICIPALITY OF FRENCH RIVER HEREBY ENACTS AS FOLLOWS:**

1. THAT John Regan be appointed as Chief Administrative Officer for the Corporation of the Municipality of French River as of July 6, 2015;
2. THAT By-law 2013-24 be repealed as of December 11, 2014.

**READ A FIRST, SECOND AND THIRD TIME AND FINALLY PASSED  
THIS 24<sup>th</sup> DAY OF JUNE, 2015.**

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**MAYOR**

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**CLERK**

**CORPORATION OF THE MUNICIPALITY OF FRENCH RIVER**

**BY-LAW 2015-39**

**BEING A BY-LAW TO APPOINT A CLERK**

**WHEREAS** Section 228(1) of the Municipal Act, 2001, S.O. 2001, c. 25 as amended to October 22, 2008, provides that a municipality shall appoint a Clerk who will have all the powers and duties under this and any other Act;

**NOW THEREFORE** the Council of the Corporation of the Municipality of French River hereby enacts as follows:

1. THAT Mélanie Bouffard be appointed as Clerk for the Corporation of the Municipality of French River as of July 6, 2015;
2. THAT By-law 2011-36 be repealed as of July 6, 2015 and By-law 2013-24 be repealed as of December 11, 2014.

**READ A FIRST, SECOND AND THIRD TIME AND FINALLY PASSED  
THIS 24<sup>th</sup> DAY OF JUNE, 2015.**

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**MAYOR**

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**CLERK**

**THE CORPORATION OF THE MUNICIPALITY OF FRENCH RIVER**

**BY-LAW 2015-40**

BEING A BY-LAW TO AUTHORIZE THE MAYOR AND CLERK TO ENTER INTO A  
LAND LEASE AGREEMENT WITH THE MINISTRY OF TRANSPORTATION  
FOR A COMMUNICATION ANTENNA SITE

**WHEREAS** Part II of the Municipal Act, 2001, S.O. 2001, c.25 as amended to October 22, 2008, empowers municipalities to enter into agreements to enable them to govern their affairs as they consider appropriate;

**AND WHEREAS** Council deems it desirable to enter into an agreement with Ontario Realty Corporation to lease land for the use of the Communication Antenna Site.

**NOW THEREFORE, THE COUNCIL FOR THE MUNICIPALITY OF FRENCH RIVER ENACTS AS FOLLOWS:**

- 1) THAT the Mayor and Clerk are hereby authorized to enter into a Land Lease Agreement with HER MAJESTY THE QUEEN in right of the Province of Ontario represented by the Ministry of Transportation for the Province of Ontario for a Communication Antenna Site.
- 2) THAT the attached Land Lease Agreement forms part of this By-law.
- 3) THAT this By-law shall come into force and take effect on the day it is passed.

**READ A FIRST, SECOND AND THIRD TIME AND FINALLY PASSED  
THIS 24<sup>th</sup> DAY OF JUNE, 2015.**

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**MAYOR**

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**CLERK**

