



Municipality of French River

**MINUTES OF THE  
SPECIAL MEETING OF COUNCIL**

held in the Council Chambers  
Tuesday, March 7, 2017 at 6pm

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*Subject: Public Presentation and Public Consultation Session  
of the Draft Report - Sudbury East Municipal Shared Services Study*

**Members Present:**

Mayor Claude Bouffard(Chair), Councillors Michel Bigras, Ronald Garbutt, Malcolm Lamothe, Denny Sharp, Dean Wenborne

**Members Excused:**

Councillors Gisèle Pageau

**Officials Present:**

Marc Gagnon, Chief Administrative Officer  
Mélanie Bouffard, Clerk  
Michael Campbell, Chief Building Official

**Guests:**

Chas Anselmo, KPMG LLP  
5 Members of the public

**1. Call to order and roll call**

The Chair called the meeting to order at 6 p.m.

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**2. Adoption of Agenda**

Resol. 2017- 61

Moved By Denny Sharp and Seconded By Dean Wenborne

**BE IT RESOLVED THAT** the agenda be accepted as distributed.

Carried

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**3. Disclosure of Pecuniary Interest**

None declared.

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**4.0 Public Presentation of the Sudbury East Municipal Shared  
Services Study - Draft Report by KPMG**

The Municipality of French River along with the Municipalities of St Charles, Markstay-Warren and Killarney received a grant from the Province of Ontario – Ministry of Municipal Affairs and Housing to undertake a Shared Services Study. The study's purpose is to review and identify municipal services that have potential to be shared among Sudbury East Municipalities (SEMA).

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Chas Anselmo from KPMG presented the Draft Report - Sudbury East Municipal Shared Services Study.

The presentation included an outline and highlights of the Shared Service Opportunities for Council's Consideration and the next steps of the process.

The Final Report will be presented to SEMA at their March 23<sup>rd</sup> meeting.

#### **4.1. Public Consultation & Question Period**

The Chair outlined the public consultation process.

Mac Heddle, Alban resident, questioned if the report will be available to the public. The Draft Report is currently on the Municipal Website.

Peter Williams, Alban resident, provided feedback on the asset management requirements of the government. It was agreed that the Regional Asset Management/Engineering will be an important and significant opportunity. He also commented that the Group Purchasing opportunity might be challenging in standardizing needs/goods/services with the other municipalities. It was a valid point and to be considered but global purchasing could provide the standard and could create many opportunities.

Councillor Ron Garbutt commented that the presentations made at the OGRA Conference relating to Asset Management will be available online at end of March.

Councillor Malcolm Lamothe questioned the data relating to population. The population and seasonality data will need to be considered in the next phase and with each opportunity as needs are identified.

Councillor Denny Sharp questioned the next steps and options provided for consideration for the implementation and if further support from KPMG for implementation is part of the study. The options will be first considered at SEMA and by each Municipality, there was no provision for further support built into the study but KPMG would be open to provide assistance.

Councillor Dean Wenborne commented that the best recommendation/opportunity presented was the joint purchasing.

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**5. Resolution to receive the Sudbury East Municipal Shared Services Study - Draft Report as prepared by KPMG LLP**

Moved By Dean Wenborne and Seconded By Malcolm Lamothe

Resol. 2017- 62

**BE IT RESOLVED THAT** Council receives the Sudbury East Municipal Shared Services Study - Draft Report as prepared by KPMG LLP dated February 17, 2017.

Carried

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**6. Adjournment**

Resol. 2017- 63

Moved By Ron Garbutt and Seconded By Denny Sharp

**BE IT RESOLVED THAT** the special meeting be adjourned at 7:08 p.m.

Carried

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**MAYOR**

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**CLERK**