



Municipality of French River

AGENDA REGULAR MEETING OF COUNCIL held in the Council Chambers Monday, May 9, 2016 at 6pm

1. **Call to order, roll call and adoption of the agenda**
2. **Moment of reflection**
3. **Disclosure of Pecuniary Interest and General Nature Thereof**
4. **Resolution to resolve into Committee**

COUNCIL IN COMMITTEE

5. **Delegations**
 - 5.1 Presentation of the 2015 Annual Financial Report by Collins Barrow
 - Resolution to approve the audited 2015 Financial Statements
 - 5.2 Presentation of the Employee Policy Manual by DiBrina Sure Group
6. **Management, Committee and Board Reports**
 - 6.1 Mayor
 - 6.2 Chief Administrative Officer
 - 6.3 Clerk
 - 6.3.1 Action Report - Resolution to approve Summer Council Meeting Schedule **p. 5**
 - 6.4 Finance Department
 - 6.4.1 Monthly Disbursements Report
 - 6.5 Building Controls / Municipal Law Enforcement Department
 - 6.5.1 First Quarter Report **p. 7**
 - 6.6 Parks, Recreation & Facilities Department
 - 6.6.1 Resolution to declare the Canada Day Event as a Community Event
 - 6.7 Public Works & Environmental Department/Committee
 - 6.7.1 Resolution to appoint members of the public to the Ad Hoc Committee Advising on Recycling Ecologically (CARE)
 - 6.8 French River Public Library Board
 - 6.9 Ontario Provincial Police / Community Policing Advisory Committee
 - 6.9.1 Monthly Municipal Policing Report **p. 14**

7. **Correspondence for Council's Consideration**
7.1 Request for support - RED Program p. 20

8. **Verbal Motion to return into the Regular Meeting**

REGULAR MEETING

9. **Resolution adopting proceedings from Council in Committee**

10. **Consent Agenda**

10.1 **Adoption of Minutes**

10.1.1 Special Meeting of Council held April 21, 2016 p. 24

10.1.2 Regular Council Meeting held April 27, 2016 p. 26

10.1.3 Special Meeting of Council held April 29, 2016 p. 31

10.2 **Minutes Received**

10.2.1 Sudbury East Planning Board held March 10, 2016 p. 33

10.2.2 French River Public Library Board held January 19 & March 22, 2016 p. 41

10.3 **Correspondence Received for Council's Information**

10.4 **Adoption of By-laws**

10.4.1 2016-16 Funding Agreement - Small Communities Fund (SCF) p. 46

10.4.2 2016-17 Appointment of a Municipal Law Enforcement Officer (Summer Student) p. 47

10.4.3 2016-18 Confirmation By-law

11. **Addendums**

12. **Notices of Motion**

13. **Announcement and Inquiries** Members of Council may make brief verbal reports (meeting/conference/announcements). Inquiries shall deal with items pertaining to the current Agenda for the purpose of clarification only, and shall not be used to table new items that require Council's/Committee's consideration. Members of the Public may direct comments and questions to Council only.

14. **Closed Session**

- labour relations or employee negotiations

15. **Adjournment**



Municipalité de la Rivière des Français

ORDRE DU JOUR RÉUNION RÉGULIÈRE DU CONSEIL

qui aura lieu dans la salle du conseil

Lundi, le 9 mai 2016 à 18h

1. **Appel à l'ordre, présence et l'adoption de l'ordre du jour**
2. **Moment de réflexion**
3. **Révélation d'intérêt pécuniaire**
4. **Résolution pour résoudre en comité**

CONSEIL EN COMITÉ

5. **Délégations**
 - 5.1 Présentations des États financiers 2015 par Collins Barrow
 - Résolution pour approuver les États financiers 2015
 - 5.2 Présentation de la politique des employés par DiBrina Sure Group
6. **Rapports de la direction, comités et conseils**
 - 6.1 Maire
 - 6.2 Directeur administratif
 - 6.3 Département de la greffière
 - 6.3.1 Rapport d'action – Résolution pour l'horaire d'été des réunions du conseil
 - 6.4 Département des finances
 - 6.4.1 Rapport mensuel des déboursements
 - 6.5 Département des services de construction et des règlements municipaux
 - 6.5.1 Rapport du premier trimestre
 - 6.6 Département des parcs, loisirs et des installations
 - 6.6.1 Résolution pour déclarer la fête du Canada comme événement communautaire
 - 6.7 Département/Comité des travaux publics et de l'environnement
 - 6.7.1 Résolution pour nommer des membres du public au Comité (Ad Hoc) Avisant le Recyclage Écologique (CARE)
 - 6.8 Conseil de la bibliothèque publique de la Rivière des Français
 - 6.9 Police provinciale de l'Ontario / Comité consultatif de la police communautaire
 - 6.9.1 Rapport mensuel de la police provinciale de l'Ontario

7. Correspondance pour la considération du Conseil

7.1 Demande d'appui - Programme RED

8. Motion verbale pour retourner en réunion régulière

RÉUNION RÉGULIÈRE

9. Résolutions pour adopter les procédures du Conseil en comité

10. Ordre du jour regroupé

10.1 Procès-verbaux adoptés

10.1.1 Réunion spéciale du Conseil le 21 avril 2016

10.1.2 Réunion régulière du Conseil le 27 avril 2016

10.1.3 Réunion spéciale du Conseil le 29 avril 2016

10.2 Procès-verbaux reçus

10.2.1 Conseil de planification de Sudbury Est le 10 mars 2016

10.2.2 Conseil bibliothèque publique de la Rivière des Français le 19 janvier & 22 mars 2016

10.3 Correspondance reçus titre de renseignement

10.4 Règlements adoptés

10.4.1 2016-16 Entente de financement - Fonds des petites collectivités

10.4.2 2016-17 Désignation d'un Officier d'exécution des règlements municipaux

10.4.3 2016-18 Règlement de confirmation

11. Addendum

12. Avis de motion

13. Annnonce et questions Pour permettre aux Membres du Conseil de faire un court rapport (réunion/conférence/annonce). Des enquêtes doivent être concernant l'ordre du jour actuel dans le but de clarification seulement et ne doivent pas être utilisés pour apporter un nouveau sujet qui nécessite une décision du Conseil. Des membres du public peuvent diriger leur questions ou commentaire au Conseil seulement.

14. Session à huis clos

- les relations de travail ou les négociations avec les employés

15. Ajournement



Municipality of French River

Report CL-06-2016
of the Clerk's Department
For Consideration by Council in Committee

RE: Summer Meeting Schedule

OBJECTIVE: To inform Council on past practices and recommendation for 2016.

RECOMMENDATIONS:

1. THAT Council agrees to cancel the following Regular Council Meetings during the summer months:

July 13, 2016
August 10, 2016

Respectfully submitted:

Approved:

Mélanie Bouffard
Clerk
Date: May 3, 2016

John Regan Ec.D.(F), CEcD.
Chief Administrative Officer (CAO)
Economic Development Manager (EDM)

BACKGROUND:

Council Meetings are held twice monthly on the second and fourth Wednesday at 6pm.

- 2nd Wednesday - Regular Council Meeting, Agenda allows Council to meet in Committee in a less formal setting and to receive Management Reports
- 4th Wednesday - Regular Council Meeting

ANALYSIS:

It is common practice for Municipalities to reduce summer schedules, for example reduction of business hours and meeting schedules. It allows organizations, both administration and members of Council to plan for vacation time.

The Procedure By-law does not outline the practice of cancelling meetings during the summer therefore it remains Council's decision.

In 2015, Council agreed to cancel one meeting a month during the months of July and August.

It is necessary at this time to plan and take into consideration the summer holiday season for Members of Council and the Administration, the option for discussion is to cancel the first meeting for the months of July and August.

Notice to the public will be conducted as per our Notice Policy.

BUDGET/LEGAL IMPLICATIONS:

Not applicable.

INTERDEPARTMENTAL IMPACTS:

Not applicable.

LINKS TO STRATEGIC PLANS:

Not applicable.

CONCLUSION:**ATTACHMENTS:**

Not applicable.



Municipality of French River

Report CBO-02-2016
of the Building Controls and MLEO Department
For Consideration by Council in Committee

RE: Building Controls and MLEO Department 2016 1st Quarter Activity Report

OBJECTIVE: To update Council on the initiatives and activities of the Building Controls and Municipal Law Enforcement Officer (MLEO) Department for the first quarter of 2016.

RECOMMENDATIONS:

1. THAT Report CBO-02-2016 Re: Building Controls and MLEO Department 2016 First Quarter Activity be received.

Respectfully submitted:

Approved:

Michael Campbell
Chief Building Official/MLEO
Building Controls and MLE Department
_____, 2016

John Regan
Chief Administrative Officer

BACKGROUND:

In September 2015, a quarterly 'activity' report was developed to provide interim updates on activities as an ongoing effort to be able to communicate the activities, initiatives and impact of the Building Controls and By-Law Department to Council and ratepayers.

Attached please find the "Activity Report" from the 1st, 2nd, 3rd and 4th quarters of 2015 as well as the comparison to previous years (Statistics are not complete as not all data sets were tracked prior to the creation of the report).

ANALYSIS:

Key Highlights for the fourth quarter:

- Attended numerous training courses through the OBOA. These courses included:
 - Part 9 Buildings Structural Requirements – February 22-25, 2016 in Keene
 - Part 10/11 Building Renovations – March 21-24, 2016 in Sudbury
 - Residential Plumbing Inspections – March 30-April 1, 2016 in Rama/Orillia
- Hosted the Northern Lights Chapter Meeting in the Municipal Complex on January 27, 2016. There were 20 members that attended from places as far as Manitoulin Island and Sault Ste. Marie.
- 2 By-Law complaints for this quarter were for animal control and 1 for Parking.
- By-Law Officer (K. Benvenuti) went on the Part 1 Municipal Law Enforcement Officer Training – March 7-11, 2016 at the Ontario Fire College in Gravenhurst.
- Updated the Building Controls Department section of the website.
- Designated as the Weed Inspector (Noxious weeds).
- 8 building permits were issued for the first quarter. In 2015, 13 building permits were issued for the first quarter.

BUDGET/LEGAL IMPLICATIONS:

Not applicable.

INTERDEPARTMENTAL IMPACTS:

Not applicable.

LINKS TO STRATEGIC PLANS:

Ensure Community Safety - French River is a community where residents feel safe and secure, and where a full range of services is available to them, including police, fire, ambulance, by-law enforcement and emergency management.

Ensure timely knowledge of policies, By-Laws, and Building Controls - French River is a community where development and enforcement (zoning, building control, by-law) is encouraged through the use of modern technology, persistent training and consistent communication with the public.

Provide personalized and efficient customer service - French River is a community where its residents are provided with exceptional and friendly customer service in both official languages.

CONCLUSION:

Report CBO-02-2016 has been prepared to update Council on the initiatives, activities and statistics that have taken place for the period of January to March 2016 as it relates to Building Controls and By-Law Enforcement.

ATTACHMENTS:

NONE

REQUIRED AND RECEIVED COMMENTS FROM: Yes or Not applicable	
CAO	Yes
Clerk	Yes
Finance	n/a
Building Control & MLEO Department	n/a
Public Works & Environmental Department	n/a
Parks, Recreation & Facilities Department	Yes
Planning Department	n/a
Fire Department	n/a
Other:	n/a

BUILDING CONTROLS and BY-LAW ENFORCEMENT DEPARTMENT

CORPORATE PURPOSE:

- To deliver statutory building permitting and inspection services for construction activity.
- To achieve compliance with municipal by-laws.

2016 BUILDING CONTROLS QUARTERLY REPORT – 1st QUARTER

Item	Q1	Q2	Q3	Q4	2016 Total	2015 Total
Applications	12	N/A	N/A	N/A	12	113
Permits Issued	8	N/A	N/A	N/A	8	108
Median Working days to issue House - Building Permit (Days/# of Permits)	2/6	N/A	N/A	N/A	2/6	4/108
Median Working days to issue Small Building - Building Permit	2/1	N/A	N/A	N/A	2/1	7/7
Median Working days to issue Large Building - Building Permit	0/0	N/A	N/A	N/A	0/0	4/3
Median Working days to issue Complex Building - Building Permit	8/1	N/A	N/A	N/A	8/1	N/A
Building Inquiries	211	N/A	N/A	N/A	211	710 ¹
Inspections ²	33	N/A	N/A	N/A	33	N/A ¹

NOTE:

¹ Statistics are not complete or showing N/A: statistics not tracked or TBA: To be added.

² Inspections include, but not limited to, preconstruction site inspection, footings, foundation, drainage/weeping tile, concrete slab, plumbing rough-in, framing, insulation, vapour/air barrier, heating, occupancy, fire protection, final inspection.

2016 Permits - TOTAL (Up to current quarter)			2015 Permits - TOTAL (Up to Current Quarter)	
Residential	Permits	Construction Value	Permits	Construction Value
New Building Construction	0	\$0	1	\$273,000
New Accessory Structure	1	\$18,000	1	\$40,000
Install/Erect/Replace	0	\$0	1	\$7,000
Renovation/Alter/Repair	4	\$35,000	2	\$122,000
Demolish	1	\$10,000	4	\$41,000
Addition	0	\$0	3	\$95,000
Total Residential	6	\$63,000	12	\$578,000
Commercial	1	\$50,000	0	\$0
Industrial	0	\$0	1	\$72,000
Government/Institutional	1	\$96,000	0	\$0
Totals	8	\$209,000	13	\$650,000
Building Permit Fees	\$4,038		\$5,671	

2016 Permits - 1st Quarter			2015 - 1st Quarter	
Residential	Permits	Construction Value	Permits	Construction Value
New Building Construction	0	\$0	1	\$273,000
New Accessory Structure	1	\$18,000	1	\$40,000
Install/Erect/Replace	0	\$0	1	\$7,000
Renovation/Alter/Repair	4	\$35,000	2	\$122,000
Demolish	1	\$10,000	4	\$41,000
Addition	0	\$0	3	\$95,000
Total Residential	6	\$63,000	12	\$578,000
Commercial	1	\$50,000	0	\$0
Industrial	0	\$0	1	\$72,000
Government/Institutional	1	\$96,000	0	\$0
Totals	8	\$209,000	13	\$650,000
Building Permit Fees	\$4,038		\$5,671	

NOTE: Building Permit Fees are based on the fees taken in during each quarter and are not related to the amount of permits that were issued.

2016 MLEO QUARTERLY REPORT – 1st QUARTER

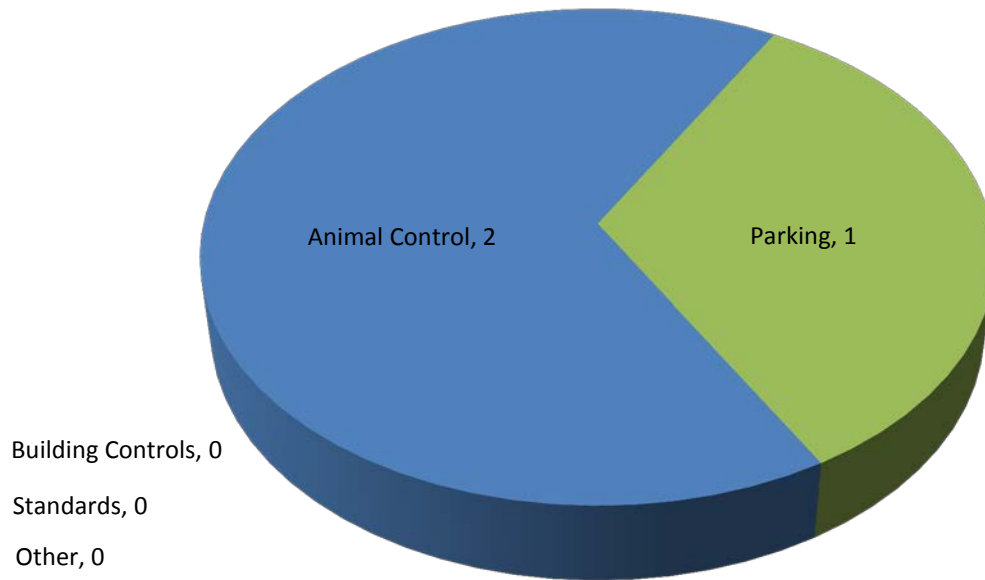
Item	Q1	Q2	Q3	Q4	2016 Total	2015 Total
Parking Tickets Issued	7	TBA	TBA	TBA	7	30
Parking Tickets Paid	6	TBA	TBA	TBA	6	27
By-law Inquiries	40	TBA	TBA	TBA	40	68 ²
By-law Complaints	3	TBA	TBA	TBA	3	76
Charges Laid	0	TBA	TBA	TBA	0	1
Dog Tags Issued	17	TBA	TBA	TBA	17	68 ¹

NOTE:

¹ Some dog tags sold for the 2016 year were sold within the 4th quarter of 2015.

² Statistics are not complete or showing N/A: statistics not tracked for the entire year or TBA: To be added.

Quarter 1 - # of Complaints Received



NOTE:

Standards – Includes Property Standards, Clean Yard and Noise By-Laws

Building Controls – Includes Zoning By-Law and Building Code

Other – Includes Waste Management, Signage and Miscellaneous By-Laws



Calls For Service (CFS) Billing Summary Report

Municipality of French River February - 2016

Billing Categories (Billing categories below do not match traditional crime groupings)	2016				2015			
	February	Year to Date	Time Standard	Year To Date Weighted Hours	February	Year to Date	Time Standard	Year To Date Weighted Hours
Violent Criminal Code	1	2	14.2	28.4	0	3	14.2	42.6
Property Crime Violations	3	7	6.1	42.7	4	10	6.1	61.0
Other Criminal Code Violations (Excluding traffic)	1	2	7.0	14.0	0	0		0.0
Drug Possession	0	1	6.0	6.0	0	0		0.0
Drugs	1	1	31.8	31.8	0	0		0.0
Statutes & Acts	1	1	3.0	3.0	2	3	3.0	9.0
Operational	7	16	3.4	54.4	10	17	3.4	57.8
Operational2	9	16	1.2	19.2	9	18	1.2	21.6
Traffic	1	4	3.3	13.2	2	4	3.3	13.2
Total	24	50		212.7	27	55		205.2

Note to Detachment Commanders:

- The content of each report is to be shared with the municipality for which it was generated only and not be publicly shared with any other municipality or agency.
- All data is sourced from the Niche RMS application. Included are 'reported' occurrences (actuals and unfounded occurrences) for 'billable' occurrences ONLY. Data is refreshed on a weekly basis.
- The Traffic category includes motor vehicle collision (MVC) occurrences entered into Niche (UCR code 8521). MVCs are NOT sourced from the eCRS application for this report.
- Only the primary violation is counted within an occurrence.

Note to Municipalities:

- Data contained within this report is dynamic in nature and numbers will change over time as the Ontario Provincial Police continues to investigate and solve crime.
- This report is NOT to be used for crime trend analysis as not all occurrences are included.
- Data groupings within this report do not match traditional crime groupings seen in other public reports such as the OPP Police Services Board reports or Statistics Canada reporting.

Police Services Board Report for Noelville Cluster
2016/Feb

Public Complaints	
Policy	0
Service	0
Conduct	0

Date information collected from Professional Standards Bureau Commander Reports: 2016-04-25

Data Source

Ontario Provincial Police, Professional Standards Bureau Commander Reports

- Includes all public policy, service and conduct complaints submitted to the Office of the Independent Police Review Director (OIPRD)

Secondary Employment
Nil

Intelligence Led Policing - Crime Abatement Strategy	
Number of Offenders in Program	9
Number of Offenders Charged	1
Number of Charges Laid	1
Number of Checks Performed	6

Date information was collected from Records Management System: 2016-04-25

Detachment: 4M - NOELVILLE

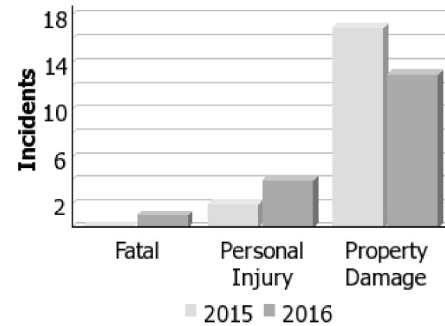
Report Generated by:
Jaworski, Pauline

Report Generated on:
Apr 25, 2016 10:44:31 AM
PP-CSC-Operational Planning-4300

Police Services Board Report for Noelville Cluster
Collision Reporting System
February - 2016

Motor Vehicle Collisions by Type

Incidents	February			Year to Date - February		
	2015	2016	% Change	2015	2016	% Change
Fatal	0	1	--	0	1	--
Personal Injury	2	4	100.0%	11	5	-54.5%
Property Damage	17	13	-23.5%	36	34	-5.6%
Total	19	18	-5.3%	47	40	-14.9%


Fatalities in Detachment Area

Incidents		February			Year to Date - February		
		2015	2016	% Change	2015	2016	% Change
Motor Vehicle Collision	Fatal Incidents	0	0	--	0	0	--
	Alcohol Related	0	0	--	0	0	--
Off-Road Vehicle	Fatal Incidents	0	0	--	0	0	--
	Alcohol Related	0	0	--	0	0	--
Motorized Snow Vehicle	Fatal Incidents	0	1	--	0	1	--
	Alcohol Related	0	0	--	0	0	--
Persons Killed		February			Year to Date - February		
		2015	2016	% Change	2015	2016	% Change
Motor Vehicle Collision		0	0	--	0	0	--
Off-Road Vehicle		0	0	--	0	0	--
Motorized Snow Vehicle		0	2	--	0	2	--

Data Utilized

- SQL online application reporting system – OPP CRS 2.3.09
- Collision Reporting System Business Intelligence Cube

Detachment: 4M - NOELVILLE

Data source date:
 2016/04/24

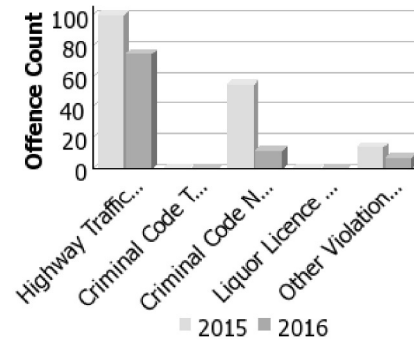
Report Generated by:
 Jaworski, Pauline

Report Generated on:
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Police Services Board Report for Noelville Cluster
Integrated Court Offence Network
February - 2016

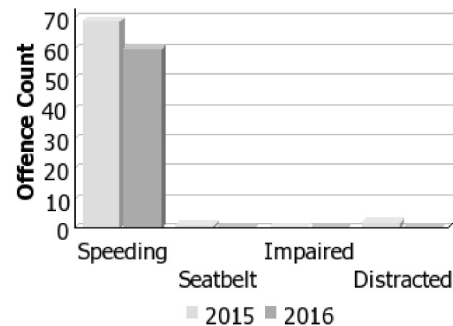
Criminal Code and Provincial Statute Charges Laid

Offence Count	February			Year to Date - February		
	2015	2016	% Change	2015	2016	% Change
Highway Traffic Act	100	75	-25.0%	210	195	-7.1%
Criminal Code Traffic	0	0	--	1	4	300.0%
Criminal Code Non-Traffic	55	12	-78.2%	72	25	-65.3%
Liquor Licence Act	0	0	--	0	0	--
Other Violations	14	7	-50.0%	28	23	-17.9%
All Violations	169	94	-44.4%	311	247	-20.6%



Traffic Related Charges

Offence Count	February			Year to Date - February		
	2015	2016	% Change	2015	2016	% Change
Speeding	69	60	-13.0%	149	154	3.4%
Seatbelt	1	0	-100.0%	5	0	-100.0%
Impaired	0	0	--	1	2	100.0%
Distracted	2	0	-100.0%	2	0	-100.0%



Integrated Court Offence Network data is updated on a monthly basis: Data could be as much as a month and a half behind.

Data Utilized

- Ministry of Attorney General, Integrated Court Offence Network
- Integrated Court Offence Network Charge Business Intelligence Cube

Detachment: 4M - NOELVILLE

Data source date:

Apr 13, 2016 5:20:21 PM

Report Generated by:

Jaworski, Pauline

Report Generated on:

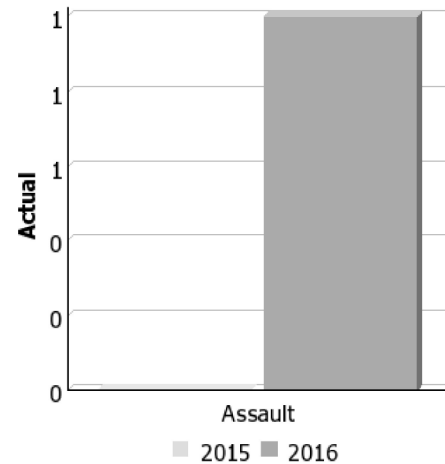
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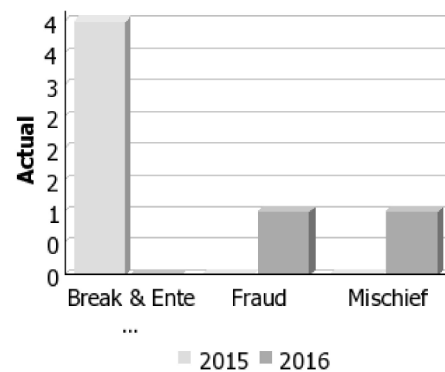
Police Services Board Report for French River
Records Management System
February - 2016

Violent Crime

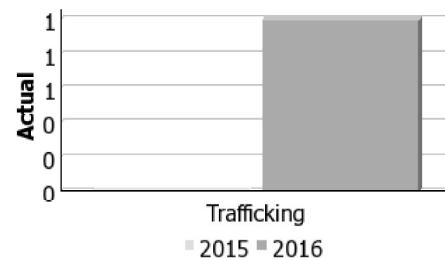
Actual	February			Year to Date - February		
	2015	2016	% Change	2015	2016	% Change
Murder	0	0	--	0	0	--
Other Offences Causing Death	0	0	--	0	0	--
Attempted Murder	0	0	--	0	0	--
Sexual Assault	0	0	--	0	0	--
Assault	0	1	--	2	2	0.0%
Abduction	0	0	--	0	0	--
Robbery	0	0	--	0	0	--
Other Crimes Against a Person	0	0	--	0	0	--
Total	0	1	--	2	2	0.0%

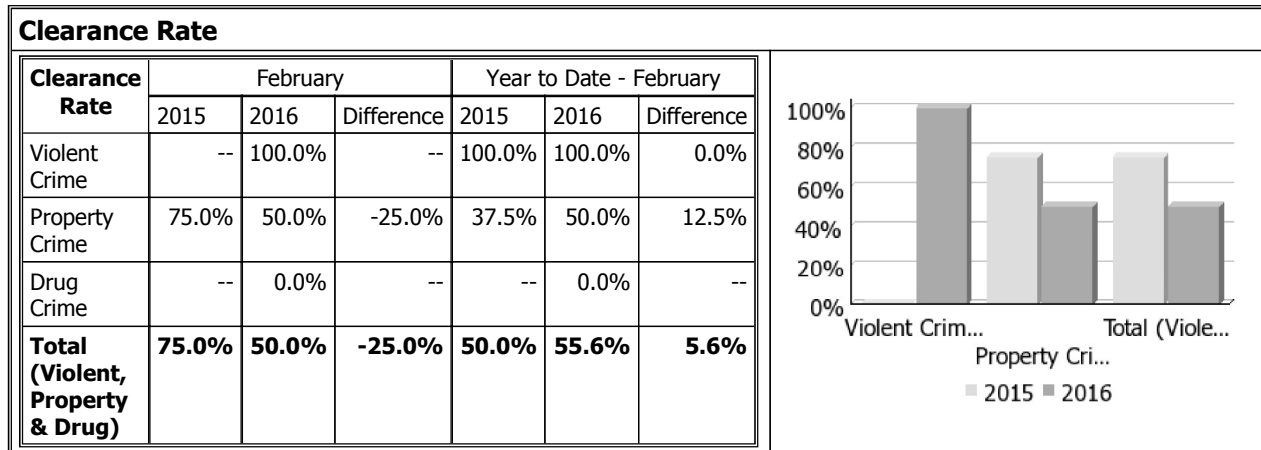
**Property Crime**

Actual	February			Year to Date - February		
	2015	2016	% Change	2015	2016	% Change
Arson	0	0	--	0	0	--
Break & Enter	4	0	-100.0%	5	2	-60.0%
Theft Over	0	0	--	0	0	--
Theft Under	0	0	--	0	0	--
Have Stolen Goods	0	0	--	0	0	--
Fraud	0	1	--	3	1	-66.7%
Mischief	0	1	--	0	3	--
Total	4	2	-50.0%	8	6	-25.0%

**Drug Crime**

Actual	February			Year to Date - February		
	2015	2016	% Change	2015	2016	% Change
Possession	0	0	--	0	0	--
Trafficking	0	1	--	0	1	--
Importation and Production	0	0	--	0	0	--
Total	0	1	--	0	1	--





Data contained within this report is dynamic in nature and numbers will change over time as the Ontario Provincial Police continue to investigate and solve crime.

Data Utilized

- Major Crimes
- Niche RMS All Offence Level Business Intelligence Cube

Detachment: 4M - NOELVILLE

Location code(s): 4M00 - NOELVILLE

Area code(s): 4098 - French River

Data source date:

2016/04/23

Report Generated by:

Jaworski, Pauline

Report Generated on:

Apr 25, 2016 10:55:57 AM

PP-CSC-Operational Planning-4300

From: [Brenda Brunt](#)
To: rhunter@southdundas.com
Subject: FW: RED Program
Date: April-26-16 9:35:27 AM
Attachments: [image001.png](#)
[RED Program Project List.pdf](#)
[RED Program Resolution.pdf](#)

Good Morning:

Please find attached a resolution that was passed by Council of the Municipality of South Dundas at their regular Council meeting held on April 19, 2016 for your Council's consideration and support.

The government of Ontario has suspended the current intake of applications to the Rural Economic Development (RED) program with plans to integrate it into the restrictive Jobs and Prosperity Fund. This will prevent the ability of rural municipalities to access funding for capacity building community economic development projects. Please see the attached list of projects that were eligible for funding under the RED program.

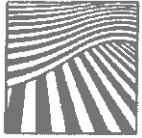
Thank you for your consideration!



Brenda M. Brunt, CMO

Director of Corporate Services/Clerk
Municipality of South Dundas
34 Ottawa Street, P.O. Box 740
Morrisburg, ON K0C 1X0

613.543.2673
southdundas.com



MUNICIPALITY OF SOUTH DUNDAS

34 Ottawa Street, P.O. Box 740
Morrisburg ON K0C 1X0
613.543.2673 | southdundas.com

MOVED BY *Debbie Allmon* **RESOLUTION NO** _____
SECONDED BY *[Signature]* **DATE** April 19, 2016

WHERE AS in the 2016 Ontario Budget, the government of Ontario has suspended current intake of applications to the Rural Economic Development program and has indicated that it plans to integrate the program into the Jobs and Prosperity Fund.

WHERE AS the Jobs and Prosperity Fund is narrowly focused and is restricted to private sector organizations and industry partners, which prevents access to funding for rural municipalities and others who formerly benefitted from the Rural Economic Development Program. The emphasis on large projects that meet either of minimum \$5 million or \$10 million in eligible project costs thresholds, will significantly restrict benefits from this fund.

WHERE AS in contrast, the Rural Economic Development Program supported a number of capacity building projects including but not limited 'Business Retention and Expansion' and 'Downtown Revitalization' projects and Economic Development Strategic Planning projects for small rural municipalities who were looking to improve their local economy. Also of note is that because the Jobs and Prosperity Fund is not specifically designated for rural areas, that funds from this program will likely favour more urban areas of the province.

NOW THEREFORE BE IT ~~RESOLVED~~ ^{RESOLVED} THAT THE Council of the Municipality of South Dundas asks the government of Ontario to reconsider the suspension of and the integration of the Rural Economic Development Program into the Jobs and Prosperity Fund with the view to ensuring that Rural Economic Development Program stays as an intricate funding program of the Province that will support capacity building and foster economic growth in rural municipalities in Ontario.



MUNICIPALITY OF SOUTH DUNDAS

34 Ottawa Street, P.O. Box 740
Morrisburg ON K0C 1X0
613.543.2673 | southdundas.com

-2-

BE IT FURTHER RESOLVED THAT this resolution be circulated to all municipal and regional councils in Ontario requesting that they endorse and support this resolution and communicate their support to the Premier and the Minister of Agriculture, Food and Rural Affairs.

☒ CARRIED ☐ DEFEATED ☐ DEFERRED

Delegarde
MAYOR

Recorded Vote:

Mayor Delegarde	_____
Deputy Mayor Locke	_____
Councillor St. Pierre	_____
Councillor Ewing	_____
Councillor Mellan	_____

Step 2 Project Information

2.1 Project Location

Unit Number	Street Number	Street Name	PO Box
City/Town		Region/County	
Municipality		Province	Postal Code

2.2 Project Title

Project Title

Proposed project start date (yyyy/mm/dd)

Proposed project end date (yyyy/mm/dd)

2.3 Project Category Select only one major project category and one appropriate sub-category from the list below.

- ☐ Plans or Strategies
 - ☐ Economic development strategic plan
 - ☐ Business retention and expansion plan
 - ☐ Downtown revitalization plan
 - ☐ Workforce plan
 - ☐ Community improvement plan
 - ☐ Performance measurement plan
 - ☐ Other (specify):
- ☐ Applied Research and Analysis to Support Planning and Priority Setting
 - ☐ Sector or economic analysis
 - ☐ Collaborative research studies or evaluations
 - ☐ Feasibility studies (e.g., new business, investment, incubator or regional economic model)
 - ☐ Market research
 - ☐ Marketing strategies
 - ☐ Other (specify):
- ☐ Business or Sector Development and Diversification
 - ☐ Business mentoring or training
 - ☐ Regional business database
 - ☐ Sharing best practices
 - ☐ Incubators or business accelerators
 - ☐ Business diversification and expansion
 - ☐ Business modernization or productivity enhancements
 - ☐ New market access
 - ☐ Building collaboration and integration along the value chain or cluster
 - ☐ Rehabilitation of cultural, heritage or tourism attractions
 - ☐ Other (specify):
- ☐ Regional Marketing, Promotional and Branding Activities
 - ☐ Website development or enhancement
 - ☐ Branding strategies
 - ☐ Promotion, marketing and outreach
 - ☐ Other (specify):
- ☐ Workforce Attraction, Retention and Development
 - ☐ Targeted workforce development (e.g., youth, newcomers)
 - ☐ Leadership development
 - ☐ Mentorship
 - ☐ Entrepreneur
 - ☐ Training
 - ☐ Other (specify):



Municipality of French River

MINUTES OF THE SPECIAL MEETING OF COUNCIL

held in the Council Chambers
Thursday, April 21, 2016 at 3:30pm

Members Present:

Mayor Claude Bouffard(Chair), Councillors Michel Bigras, Ronald Garbutt, Malcolm Lamothe, Gisèle Pageau, Denny Sharp, Dean Wenborne

Members Excused:

Officials Present:

Mélanie Bouffard, Clerk

Guests:

0 Guests

1. Call to order, roll call and adoption of the agenda

The Chair called the meeting to order at 3:30 p.m.

Moved By PPP and Seconded By PPP

Resol. 2016- 121

BE IT RESOLVED THAT the agenda be accepted as distributed.

Carried

2. Disclosure of Pecuniary Interest

None declared.

Councillor Denny Sharp arrived at 3:33pm

3. Closed Session

Moved By PPP and Seconded By PPP

Resol. 2016- 122

BE IT RESOLVED THAT the meeting be closed as authorized in Section 239 of the *Municipal Act*, to discuss the following:

- (d) labour relations or employee negotiations
- (b) personal matters that would identify municipal employees

Carried

Moved By Gisèle Pageau and Seconded By Michel Bigras

Resol. 2016- 125

BE IT RESOLVED THAT the open session reconvenes at 3:49 p.m.

Carried

Moved By Dean Wenborne and Seconded By Denny Sharp

Resol. 2016- 126

BE IT RESOLVED THAT the special meeting be adjourned at 3:50 p.m.

Carried

MAYOR

CLERK



Municipality of French River

MINUTES OF THE REGULAR MEETING OF COUNCIL

held in the Council Chambers
French River Municipal Complex
Wednesday, April 27, 2016 at 6pm

Members Present:

Mayor Claude Bouffard(Chair), Councillors Michel Bigras, Ronald Garbutt, Malcolm Lamothe, Gisèle Pageau, Denny Sharp, Dean Wenborne

Members Excused:

Officials Present:

John Regan, Chief Administrative Officer
Mélanie Bouffard, Clerk
Robert Martin, Parks, Recreation & Facilities Manager

Guests:

9 Members of public

1. CALL TO ORDER, ROLL CALL AND ADOPTION OF THE AGENDA

The Chair called the meeting to order at 6:00 p.m.

Moved By Ron Garbutt and Seconded By Michel Bigras

Resol. 2016- 127

BE IT RESOLVED THAT the agenda be approved as distributed.

Carried

2. MOMENT OF REFLECTION

3. DISCLOSURE OF PECUNIARY INTEREST

None declared.

4. DELEGATIONS

5. MANAGEMENT, COMMITTEE AND BOARD REPORTS

5.1 Mayor's Report

The Mayor gave a verbal report on the partner meeting held with Sustainable Building & Energy Consultants Inc. who are undertaking the Sudbury East Connectivity Project; preliminary maps and costing for the proposed fibre project were presented as well as the expected final cost of \$14-16 million dollars. Council will be kept updated on further development.

5.2 Chief Administrative Officer

The CAO gave a verbal report of a meeting held with community members who are seeking support from Council to create a Committee of Council to fundraise for community groups, municipal involvement could include Council's discretionary distribution of funds to ensure transparency, staff resources limited to the CAO and the Treasurer to administer the funds and meeting management as in-kind contributions. Council was interested in receiving more information, the group will be invited to address Council and present their plan.

The CAO informed Council that the auditors will be presenting the draft Financial Statements at the meeting scheduled for May 9.

5.3 Clerk's Department

5.3.1 Discussion to set a Committee of the Whole Meeting to review the Procedure By-law and Governance Structure

The Clerk informed Council that they will be polled on their availability to attend a meeting to consider recommendations for the review the Procedure By-law.

The Clerk also informed that a motion will be presented at the next meeting for Council to consider reducing the amount of meetings per month during the months of July and August as done last year; the practice is common to allow both administration and members of Council to plan vacation time around the organization's business.

5.3.2 First Quarter Report

The Clerk presented highlights of the First Quarter Report.

5.4 Parks, Recreation & Facilities Department

5.4.1 2016 Accessibility Plan

The Parks, Recreation & Facilities Manager provided information pertaining to projects outlined in the Accessibility Plan. The accessibility of the sound system in the Council Chamber was questioned, a report was presented three years ago but the expense was not budgeted; the CAO will direct staff to update the report.

Moved By Michel Bigras and Seconded By Denny Sharp

Resol. 2016- 128

BE IT RESOLVED THAT Council approves the 2016 Accessibility Plan.

Carried

5.4.2 First Quarter Report

The Parks, Recreation & Facilities Manager presented highlights of the First Quarter Report.

5.5 Fire Department

5.5.1 First Quarter Report

The Fire Chief was not present; the report was included in the agenda package.

6. CONSENT AGENDA

The following motion was presented to adopt the items contained in the Consent Agenda:

Moved By Ron Garbutt and Seconded By Michel Bigras

Resol. 2016- 129

BE IT RESOLVED THAT Council approves the Items of the Consent Agenda under Sections 6.1, 6.3 and 6.5 and receives the Items under Sections 6.2 and 6.4.

Carried

6.1 Adoption of Minutes by Resolution

Moved By Ron Garbutt and Seconded By Michel Bigras

Resol. 2016- 130

BE IT RESOLVED THAT Council adopts the following minutes as presented:

Regular Council Meeting held April 14, 2016

Carried

6.2 Minutes Received by Resolution

6.3 Award of Tenders and Request for Proposals by Resolution

6.4 Correspondence for Council's Information Received by Resolution

6.5 Adoption of By-laws by Resolution

The following By-laws were read and adopted:

6.5.1 Confirmation By-law

Moved By Ron Garbutt and Seconded By Michel Bigras

Resol. 2016- 131

BE IT RESOLVED THAT By-law 2016-15, being a by-law to confirm the proceedings of the Council of the Corporation of the Municipality of French River at a meeting held on April 27, 2016 be read a first, second and third time and finally passed.

Carried

7. CORRESPONDENCE FOR COUNCIL'S CONSIDERATION

8. ADDENDUM (if required and by resolution)

The Clerk notified that an Addendum was requested by Councillor Malcolm Lamothe to allow a discussion on the closure of the Wolseley Bay Bin Site.

Moved By Ron Garbutt and Seconded By Ron Garbutt

Resol. 2016- 132

BE IT RESOLVED THAT Council allows an Addendum to the Agenda as per the rules of the Procedural By-law 2012-70 under Section 8.8 authorizing Council to deal with an urgent matter that requires the immediate consideration of Council.

Mayor Claude Bouffard requested a Recorded Vote.

	FOR	AGAINST
COUNCILLOR Michel Bigras		x
COUNCILLOR Ron Garbutt	x	
COUNCILLOR Gisèle Pageau	x	
COUNCILLOR Denny Sharp		x
COUNCILLOR Dean Wenborne	x	
MAYOR Claude Bouffard		x

Defeated

9. NOTICES OF MOTION

10. ANNOUNCEMENTS AND INQUIRIES

Councillor Gisèle Pageau mentioned that the Sprint Fling is being held Sunday, May 1 at the Alban Community Centre.

Councillor Dean Wenborne reported on the Sturgeon Nipissing French River Teleconference meeting held that week.

Arthur Adams, Noëlville, questioned the complaints process; written complaints are submitted to the Municipality and are not considered by Council other than those who require a Council decision, the response time is usually short but depends on the nature of the complaint, the policy is currently under review to outline guidelines.

Moe Corriveau, Noëlville, questioned when his email inquiring why the bins were removed was going to be answered; those who submitted a written inquiry or complaint will receive a response within a few days.
-questioned what was being done about the boundary irregularities between West Nipissing and French River; both parties are currently in a preliminary analysis stage to examine the viability of restructuring.
-praised the French River Fire Department on their response time to the tragic fire on Hwy 528 and suggested that the persons who saved the life of the lady should be recognized.

Peter Williams, Alban, requested an update on the LED light installation; the work was 80% complete and should be completed in the coming weeks weather permitting.

11. CLOSED SESSION

12. ADJOURNMENT

Moved By Michel Bigras and Seconded By Gisèle Pageau

Resol. 2016- 133

BE IT RESOLVED THAT the meeting be adjourned at 7:35 p.m.

Carried

MAYOR

CLERK



Municipality of French River

MINUTES OF THE SPECIAL MEETING OF COUNCIL

held in the Council Chambers
Friday, April 29, 2016 at 8:30am

Members Present:

Mayor Claude Bouffard(Chair), Councillors Michel Bigras, Ronald Garbutt, Malcolm Lamothe, Gisèle Pageau, Denny Sharp, Dean Wenborne

Members Excused:

Officials Present:

John Regan, Chief Administrative Officer
Mélanie Bouffard, Clerk
Robert Martin, Parks, Recreation & Facilities Manager
Michelle Clark, Public Works & Environmental Administrative Assistant
Kevin Benvenuti, Environmental Senior Services Operator

Guests:

16 Guests

1. Call to order, roll call and adoption of the agenda

The Chair called the meeting to order at 8:30am.

A Petition by the majority of Council was received on April 27, 2016 to hold a Special Council Meeting to discuss the closing of the Wolseley Bay Bin Site as soon as possible.

Moved By Ron Garbutt and Seconded By Gisèle Pageau

Resol. 2016- 134

BE IT RESOLVED THAT the agenda be accepted as distributed.

Carried

2. Disclosure of Pecuniary Interest

None declared.

3. Discuss the closing of Wolseley Bay Bin Site

Council discussed the matter and shared their opinions on the manner in which the bin site was closed.

Councillor Denny Sharp was excused from the meeting at 9:10am.

The CAO distributed and presented an Information Report to Council.

Council generally agreed that the decision to remove the bin site should have been made by Council and that Council's and Staff's roles and authority will need to be clarified.

Moved By Malcolm Lamothe and Seconded By Gisèle Pageau

Resol. 2016- 135

BE IT RESOLVED THAT the Council of the Corporation of the Municipality of French River hereby allows an Addendum to the Agenda as per the rules of the Procedural By-law 2016-70 under Section 8.8 authorizing Council to deal with an urgent matter that requires the immediate consideration of Council.

Carried

Moved By Malcolm Lamothe and Seconded By Gisèle Pageau

Resol. 2016- 136

BE IT RESOLVED THAT the Council agrees that the Wolseley Bay Bin Site be restored to its original condition as of today;

AND THAT future changes or alternation to the operations of the Bin Sites be subject to Council Decision.

Carried

Council took five minute recess at 10:10am.

The CAO advised that the MOE was notified of the removal of the Wolseley Bay Bin Site and that the site will only be restored once their approval is received.

Moved By Ron Garbutt and Seconded By Michel Bigras

Resol. 2016- 137

BE IT RESOLVED THAT the special meeting be adjourned at 10:15 am.

Carried

MAYOR

CLERK

**SUDBURY EAST PLANNING BOARD
MINUTES
Thursday, March 10, 2016 at 5:30 p.m.
Sudbury East Planning Board Office
5 Dyke Street, Warren, Ontario**

MEMBERS PRESENT: Michel Bigras, Greg Hunt, Carol Lemmon, Heide Ralph, Ginny Rook, Jim Rook (Killarney Alternate), Paul Schoppmann, Denny Sharp, Jim Stankovich, Ned Whynott

MEMBERS ABSENT: none

OFFICIALS PRESENT: Melissa Riou, Director of Planning/Secretary-Treasurer
Karen Beaudette, Administrative Assistant

PUBLIC PRESENT: Robert Belanger, Joerg Buechli, Paul Sharp

1. MEETING CALLED TO ORDER

Chairperson called the meeting to order at 5:30 p.m.

2. ADOPTION OF THE AGENDA

Resolution: 16-014

BE IT RESOLVED THAT the agenda for the Sudbury East Planning Board regular meeting of March 10th, 2016 be adopted as amended.

MOVED BY: Jim Stankovich

SECONDED BY: Jim Rook

Carried.

3. DISCLOSURE OF PECUNIARY INTEREST AND GENERAL NATURE THEREOF

No disclosure of pecuniary interest

4. ADOPTION OF MINUTES

a) Sudbury East Planning Board - Regular meeting of February 11th, 2016

Resolution: 16-015

BE IT RESOLVED THAT the minutes of the Sudbury East Planning Board's regular meeting of February 11th, 2016 be adopted as distributed.

MOVED BY: Jim Stankovich

SECONDED BY: Paul Schoppmann

Carried.

5. ZONING BY-LAW AMENDMENTS

a) ZBA 16-01BRW – Jeff and Cindy Johnson

The application has been deferred pending receipt of additional information.

6. CONSENT APPLICATIONS

The Chair advised that a Consent Application be analyzed and discussed before the Planning Board decides whether or not to grant Provisional Consent. Also that the analysis and discussion of a Consent Application serves two purposes: first, to present to the Planning Board and the public the details and background to a proposed Consent; and second, to receive comments from the public and agencies before a Planning Board decision is made.

The Director of Planning advised that Notice of Application was posted in the municipal office and was sent by First Class Mail to the assessed owners within 120 metres of the properties subject to the proposed Consent Applications and Zoning By-law Amendments and to those persons and agencies likely to have an interest in the application. The Notices were sent on February 16th, 2016 (B/44-45/15/MW– Robert Belanger), (B/02-03/16/BRW & ZBA 16-01BRW – Jeff and Cindy Johnson) being over 20 days prior to this evening's meeting. Notice of Application was posted in the municipal office and was sent by First Class Mail to the assessed owners within 60 metres of the properties subject to Consent Applications and to those persons and agencies likely to have an interest in the application. The Notices were sent on February 25, 2016 (B/04/16/FR – Joerg Buechli) and February 23, 2015 (B/05/16/SVS – Stephen and Cheryl Todoroff being over fourteen (14) days prior to this evening's meeting. Included with each Notice was an explanation of the purpose and effect of the proposed Consent and a key map showing the location of the property. The circulations were provided in accordance with the provisions of The Planning Act, R.S.O. 1990, Chapter P.13.

a) B/44-45/15/MW – Robert Belanger

Mr. Robert Belanger, applicant, was present for questions or comments from the Board.

The Director of Planning summarized the application. The subject property has frontage on Nepewassi Lake Road and Long Road in the Municipality of Markstay-Warren. The applications are to create two residential rural lots from the northern portion of the property and retain the southern portion. The first proposed severed lot is to have an area of 2.7 hectares and a frontage of 152.0 metres, the second is to have an area of 2.4 hectares and a frontage of 233.0 metres. Both severed lots will be required to rezone to a residential rural zone classification. The retained lands are to be 8.8 hectares with a frontage of 250.0 metres.

With respect to Official Plan policies, the application complies with consent policies of the official plan, no constraints were identified and the application provided the required documentation with respect to site servicing capability.

With respect to zoning, application has been made to rezone the two proposed severed lots to Residential Rural (RR). The application will be considered by Council for the Municipality of Markstay-Warren at its meeting of March 21, 2016.

With respect to agency review, staff and Council for the Municipality had no concerns with the application. The CAO noted no drains affected the property and apportionment would not be required.

No comments or concerns were raised through public consultation.

There were no questions or comments from the Board.

Resolution: 16-016

BE IT RESOLVED THAT Consent application B/44-45/15/MW submitted by Robert Belanger be recommended for approval as per the report prepared by the Board's Director of Planning.

MOVED BY: Jim Stankovich

SECONDED BY: Ginny Rook

Carried

The Chair advised that there is a 20 day appeal period during which time any person or public body may, not later than 20 days after the giving of notice under Section 53(17) of the Planning Act, R.S.O. 1990, Chapter P.13 is completed, appeal the decision or any condition imposed by the Planning Board or appeal both the decision and any condition to the Ontario Municipal Board by filing with the Secretary-Treasurer a notice of appeal setting out the reasons for the appeal, accompanied by the fee prescribed under the Ontario Municipal Board Act. During this appeal period, no building permit may be issued or other work commenced.

b) ZBA 16-01BRW and B/02-03/16/BRW – Jeff and Cindy Johnson

No member of the public was present for questions or comments from the Board.

As a result of information received through the circulation process, the applications have been deferred pending receipt of additional information.

Resolution: 16-017

BE IT RESOLVED THAT the application for Zoning By-law Amendment ZBA 16-01BRW and Applications for Consent B/02-03/16/BRW submitted by Jeff and Cindy Johnson be deferred pending receipt and review of additional survey information.

MOVED BY: Jim Rook

SECONDED BY: Heide Ralph

Carried.

c) B/04/16/FR – Joerg Buechli

Mr. Joerg Buechli was present for questions or comments from the Board.

The Director of Planning summarized the application. The subject property is located on Notre Dame Street West in the Village of Noelville, in the Municipality of French River. The application proposes to sever two lots which have merged on title, with a minor reconfiguration to the rear lot lines. The proposed lot to be severed is to have an area of 0.1 hectares and a lot frontage of 21.9 metres. The proposed lot to be severed is to have a lot area of 0.12 hectares and a lot frontage of 25.9 metres.

An application for minor variance has also been submitted to recognize the reduced lot areas of each lot, this application will be considered by the Committee of Adjustment for the Municipality of French River on March 23, 2016.

With respect to Official Plan policies, settlement areas, such as villages are to be the primary focus of development in the planning area and infilling and rounding out of development are permitted.

With respect to Zoning and the required variances, the proposed lots are of a similar size to the lots in the area which were created during the same time period. The reconfiguration of the rear lot lines will result in a more regular lot pattern. Additionally, it is staff's understanding that there are sewer connections installed to the property boundaries for each of the lots, permitting the severance would make more efficient use of existing municipal infrastructure.

The only comments received were from municipal staff who requested conditions with respect to grading and drainage. The property is next to the Nadon Drain and is at a slightly lower elevation than the road. A condition has been added that will require the owner to provide a grading and drainage plan to be completed by a qualified professional and to be completed to the satisfaction of the Director of Public Works and/or the Chief Building Official for the Municipality of French River.

With respect to public consultation, we received one phone call requesting clarification about which property was involved.

There were no other comments or questions from the Board.

Resolution: 16-018

BE IT RESOLVED THAT Consent application B/04/16/FR submitted by the Joerg Buechli be recommended for approval as per the report prepared by the Board's Director of Planning.

MOVED BY: Heide Ralph

SECONDED BY: Jim Stankovich
Carried.

The Chair advised that there is a 20 day appeal period during which time any person or public body may, not later than 20 days after the giving of notice under Section 53(17) of the Planning Act, R.S.O. 1990, Chapter P.13 is completed, appeal the decision or any condition imposed by the Planning Board or appeal both the decision and any condition to the Ontario Municipal Board by filing with the Secretary-Treasurer a notice of appeal setting out the reasons for the appeal, accompanied by the fee prescribed under the Ontario Municipal Board Act. During this appeal period, no building permit may be issued or other work commenced.

d) B/05/16/SVS – Stephen and Cheryl Todoroff

No member of the public was present for questions or comments from the Board.

The Director of Planning summarized the application. The subject property is located off of Rock Lake Road 2 in the Unincorporated Township of Servos. The application is to create a Right-of-Way over the subject lands to provide legal access over those lands to benefit the neighbouring property to the east. The subject property and benefitting lands both utilize an existing gravel access road extending off of Rock Lake Road 2 across Crown Land, a portion of that road crosses private lands before reaching the 99B Rock Lake Road.

The Official Plan permits consents for the creation of Right-of-Ways. With respect to zoning, the lot is undersized, but would be considered legal non-conforming as per Section 6.26 of the by-law. No changes in use are proposed.

The District Planner for the MNRF advised that they have no concerns with the application. It is an existing road so no additional impacts to natural heritage values are anticipated. The Right-of-Ways will provide legal certainty to the benefitting owners and prevent a situation where additional access on Crown land will be needed.

The treasurer of the Rock Lake Local Roads Board called and had no concerns, but did not provide written comment.

No comments were received through agency circulation.

There were no other comments or questions from the Board.

Resolution: 16-019

BE IT RESOLVED THAT Consent application B/05/16/SVS submitted by Stephen and Cheryl Todoroff be recommended for approval as per the report prepared by the Board's Director of Planning.

MOVED BY: Carol Lemmon
SECONDED BY: Ginny Rook

Carried.

The Chair advised that there is a 20 day appeal period during which time any person or public body may, not later than 20 days after the giving of notice under Section 53(17) of the Planning Act, R.S.O. 1990, Chapter P.13 is completed, appeal the decision or any condition imposed by the Planning Board or appeal both the decision and any condition to the Ontario Municipal Board by filing with the Secretary-Treasurer a notice of appeal setting out the reasons for the appeal, accompanied by the fee prescribed under the Ontario Municipal Board Act. During this appeal period, no building permit may be issued or other work commenced.

7. NEW BUSINESS

- a) Bill 73 (The Smart Growth for Our Communities Act, 2015)

The Director of Planning provided a report to the Board for information purposes only. (Copy attached).

- b) Vacant Land Study

The Director of Planning provided a report to the Board for information purposes only.

- c) Special Business Case Funding

The Director of Planning advised the Board that a phone call was received earlier today regarding a request for resolution from the Board for authorization to execute the pending Special Business Case Funding from the Ministry of Municipal Affairs and Housing.

BE IT RESOLVED that the Sudbury East Planning Board hereby authorize the Chair and the Secretary-Treasurer to execute the pending Special Business Case Funding agreement with the Ministry of Municipal Affairs and Housing for the provision of approximately \$8,605.72 to the Sudbury East Planning Board being the estimated cost associated with the Central Ontario Ortho-photography Project as it pertains to the Unincorporated Townships of the Sudbury East Planning Board.

Resolution 16-020

MOVED BY: Denny Sharp

SECONDED BY: Ginny Rook

Carried

8. BUSINESS ARISING FROM PREVIOUS MINUTES

9. NOTICES OF MOTION RECEIVED BY THE SECRETARY-TREASURER PRIOR TO THE CLOSING OF THE MEETING

There were no notices of motion received by the Secretary-Treasurer prior to the closing of the meeting.

10. PAYMENT OF VOUCHERS

a) February 2016

Resolution: 16-021

BE IT RESOLVED THAT the statement of disbursements for the month of February 2016 in the amount of \$15,809.63 to be distributed and is hereby approved for payment.

MOVED BY: Ginny Rook

SECONDED BY: Heide Ralph

Carried.

11. CLOSED SESSION

Resolution: 16-022

BE IT RESOLVED THAT the Sudbury East Planning Board proceed to a closed session for the purpose of discussing personal matters about an identifiable individual, including municipal or local board employees as per Section 239 of the Municipal Act.

MOVED BY: Carol Lemmon

SECONDED BY: Jim Stankovich

Carried

Resolution: 16-023

BE IT RESOLVED THAT the Sudbury East Planning Board return to a public forum.

MOVED BY: Greg Hunt

SECONDED BY: Jim Stankovich

Carried

The Chair advised that a closed meeting was held. One item was considered, there is nothing further to report.

12. ADJOURNMENT

Resolution: 16-024

BE IT RESOLVED THAT the Meeting be adjourned at 6:38 P.M.

AND THAT the next regular meeting be held on April 14th, 2016 at 5:30 P.M. at the Sudbury East Planning Board Office in Warren.

Moved BY: Ginny Rook

SECONDED BY: Paul Schoppmann

Carried.


CHAIR


SECRETARY-TREASURER

FRENCH RIVER PUBLIC LIBRARY

MINUTES

January 19, 2016

Noelville Branch

MEMBERS PRESENT: Liliane Lamothe
Angela Williams
Shirley Marcoux
Eveline Dionne
Gisele Pageau

EXCUSED: Suzanne Bisailon (with reason)
Suzanne Guilbeault (with reason)
Shelley Duquette-Lafortune (with reason)

STAFF Linda Keenan - CEO

1. Call to order

1.1 Meeting was called to order 4:17 pm and Chaired by Vice Chairperson Liliane Lamothe.

BE IT RESOLVED THAT: the Board wishes to call this meeting to order at **4:17** pm this afternoon.

Carried

Moved by: Gisele Pageau

Resol 16-001

Seconded by: Shirley Marcoux

2. Disclosure of Pecuniary Interest

None.

3. Agenda

As amended.

4. Minutes

As presented.

BE IT RESOLVED THAT: the agenda of January 2016, minutes of December 2015 be accepted as amended and presented.

Carried

Moved by: Shirley Marcoux

Resol 16-002

Seconded by: Gisele Pageau

5. Financial Reports

Financial reports for November and December along with a draft budget where discussed. Clarification for the months of September and October where discussed as well.

BE IT RESOLVED THAT: that the financial reports for November and December 2015 be accepted as presented and discussed. That clarification of the financial reports from September and October where discussed and accepted.

Carried

Moved by: Eveline Dionne

Resol 16-003

Seconded by: Gisele Pageau

6. Councillor's Report

Gave a verbal report.

7. Chairperson Report

Gave a verbal and written report.

10. CEO's Report

Gave a verbal and written report.

BE IT RESOLVED THAT: we accept the Vice Chairperson written report and Councillor's verbal report as well as the CEO's verbal and written report from December 9th to January 19, 2016.

Carried

Moved by: Gisele Pageau

Resol 16-004

Seconded by: Angela Williams

9. Correspondence

9.1 Copies of the circulation as well as walk-in statistics for December 2015 were sent by email in package.

9.1 BE IT RESOLVED THAT: Board members have received copies of the circulation as well as walk-in statistics for December 2015 and they were discussed.

Carried

Moved by: Eveline Dionne

Resol 16-005

Seconded by: Angela Williams

10. New Business

10.1 Forming of an ad-hoc committee for Human Resources Policies as well as for Programs and Services.

10.1 BE IT RESOLVED THAT: Board members appoint the following members to the Human Resource Policies committee **Angela Williams** and **Liliane Lamothe**. We also appoint the following members to the programming and services committee **Eveline Dionne** and **Shirley Marcoux**.

Carried

Moved by: Angela Williams

Resol 16-006

Seconded by: Eveline Dionne

11. Announcements and inquiries (Board members and public)/Annonces et questions (par les membres du CA et le publique.)

12. Closed meeting

13. Next Board Meeting

BE IT RESOLVED THAT: the next Board meeting will be held on Tuesday, March 22, 2016 at 4 pm in the Noelville Branch and that the meeting be adjourned at **5:50** pm this evening.

Carried

Moved by: Angela Williams

Resol 16-007

Seconded by: Shirley Marcoux

Vice Chairperson

Secretary

FRENCH RIVER PUBLIC LIBRARY

MINUTES

March 22, 2016

Noelville Branch

MEMBERS PRESENT: Liliane Lamothe
Angela Williams
Shirley Marcoux
Eveline Dionne
Gisele Pageau

EXCUSED: Suzanne Bisailon (with reason)
Suzanne Guilbeault (with reason)
Shelley Duquette-Lafortune (with reason)

STAFF Linda Keenan - CEO

1. Call to order

1.1 Meeting was called to order 4:02 pm and Chaired by Vice Chairperson Liliane Lamothe.

BE IT RESOLVED THAT: the Board wishes to call this meeting to order at **4:02** pm this afternoon.

Carried

Moved by: Angela Williams

Resol 16-008

Seconded by: Shirley Marcoux

2. Disclosure of Pecuniary Interest

None.

3. Agenda

As amended.

4. Minutes

As presented and amended.

BE IT RESOLVED THAT: the agenda of March 2016, minutes of January 2016 be accepted as amended and presented.

Carried

Moved by: Angela Williams

Resol 16-009

Seconded by: Gisele Pageau

5. Financial Reports

Financial report for January 2016 was discussed.

BE IT RESOLVED THAT: that the financial report for January 2016 be accepted as presented and discussed.

Carried

Moved by: Angela Williams

Resol 16-010

Seconded by: Shirley Marcoux

6. Councillor's Report

Gave a verbal report.

7. Chairperson Report

Gave a verbal report.

10. CEO's Report

Gave a verbal and written report.

BE IT RESOLVED THAT: we accept the Vice Chairperson and Councillor's verbal report as well as the CEO's verbal and written report from January and February 2016.

Carried

Moved by: Shirley Marcoux

Resol 16-011

Seconded by: Angela Williams

9. Correspondence

9.1 Copies of the circulation as well as walk-in statistics for January and February 2016 were sent by email in package.

9.1 BE IT RESOLVED THAT: Board members have received copies of the circulation as well as walk-in statistics for January and February 2016. Results were discussed.

Carried

Moved by: Angela Williams

Resol 16-012

Seconded by: Gisele Pageau

9.2 Copies of policies 6 through 9 were emailed for review to all board members. A discussion was held on job descriptions as well as clarification of responsibilities.

9.2 BE IT RESOLVED THAT: Board members have received copies of the following policies and with to implement the revised policies as of this date. Discussions on all four policies were held.

P&P 6. General Responsibilities of Board for Personnel.

P&P 7. General Responsibilities of CEO for Personnel.

P&P 8. Job Descriptions

P&P 9. Notice of Vacancies.

Carried

Moved by: Shirley Marcoux

Resol 16-013

Seconded by: Eveline Dionne

10. New Business

10.1 A discussion was held on the Board possibly wanting the Municipal hire KPMG to review library operations and finances should there be no extra cost to the library. This review would be done at the same time as the Municipal review.

10.2 CEO advised Board members that the photocopiers at both branches were nine years old and were not working to full capacity. That there was some funds left over from a grant received in 2015 for technology that included photocopiers, the remainder of the funds would come out of budget. That we only had funds to replace one machine this year and that we would have to visit the idea of changing the other next year.

10.1 BE IT RESOLVED THAT: Board members give direction to CEO to purchase a photocopier unit model Canon 1435IF from Laurentian Business Solutions as this is a budgeted item from a grant received in 2015 and funds must be spent by March 25, 2016. The remainder of funds from our budgeted items.

Carried

Moved by: Eveline Dionne

Resol 16-014

Seconded by: Gisele Pageau

11. Announcements and inquiries (Board members and public)/Annonces et questions (par les membres du CA et le publique.)

12. Closed meeting

12.1 BE IT RESOLVED THAT: the Board recommends a closed session be held at 6:30 pm this evening to discuss "Under the By-law section 18-1 "matters that should be dealt with in the absence of the public or a staff member," with respect to an employee.

Carried

Moved by: Eveline Dionne

Resol 16-015

Seconded by: Angela Williams

12.2 BE IT RESOLVED THAT: the Board wishes reconvening the regular meeting at 6:34 pm.

Carried

Moved by: Angela Williams

Resol 16-017

Seconded by: Gisel Pageau

12.3 BE IT RESOLVED THAT: the Board approves an inflation increase of 2% to all permanent staff as per budgeted in the 2016 budget effective when final budget is passed by Municipal Council. This increase will be retroactive as of January 1st, 2016.

Carried

Moved by: Gisele Pageau

Resol 16-016

Seconded by: Eveline Dionne

Page 3. March 22, 2016 minutes

13. Next Board Meeting

BE IT RESOLVED THAT: the next Board meeting will be held on Tuesday, April 19, 2016 at 4 pm in the Noelville Branch and that the meeting be adjourned at **6:36** pm this evening.

Carried

Moved by: Angela Williams

Resol 16-018

Seconded by: Shirley Marcoux

Vice Chairperson

Secretary

THE CORPORATION OF THE MUNICIPALITY OF FRENCH RIVER

BY-LAW 2016-16

BEING A BY-LAW TO EXECUTION AN AGREEMENT
WITH THE MINISTER OF AGRICULTURE, FOOD AND RURAL AFFAIRS

WHEREAS the Council of the Municipality of French River deems it desirable to execute an Agreement with the Ministry of Agriculture, Food and Rural Affairs for funds under the New Building Canada Fund (NBCF) - Small Communities Fund (SCF) for the French River Landfill Rehabilitation and Improvement Project.

**NOW THEREFORE THE COUNCIL OF THE CORPORATION OF THE
MUNICIPALITY OF FRENCH RIVER ENACTS AS FOLLOWS:**

- 1) That the Mayor and Clerk are hereby authorized to execute the New Building Canada Fund - Small Communities Fund Agreement with the Minister of Agriculture, Food and Rural Affairs for the French River Landfill Rehabilitation and Improvement Project.
- 2) The attached Agreement shall form part of this By-law.
- 3) That any By-law inconsistent with this By-law is hereby repealed.
- 4) This By-law shall come into force and take effect upon third and final reading.

**READ A FIRST, SECOND AND THIRD TIME AND FINALLY PASSED
THIS 9th DAY OF MAY, 2016**

MAYOR

CLERK

CORPORATION OF THE MUNICIPALITY OF FRENCH RIVER

BY-LAW 2016-17

BEING A BY-LAW TO APPOINT A MUNICIPAL LAW ENFORCEMENT OFFICER

WHEREAS pursuant to the Police Services Act, R.S.O., c.P15, s.15 (1), a Municipal Council may appoint persons to enforce the by-laws of the municipality, who shall be peace officers for the purpose of enforcing the by-laws of the Municipality; and

WHEREAS pursuant to the Ontario Building Act, S.O. 1992, c. 23, s. 15.1 (3), Council passed By-law 2006-12 to prescribe standards for the maintenance and occupancy of property within the Municipality; and

WHEREAS By-law 2006-12 also provides for administering and enforcing of same by the Property Standard Officers; and

WHEREAS it is deemed necessary and desirable to appoint a Municipal Law Enforcement Officer and Property Standard Officer with the authority and legislative protection of peace officer for such purposes for the Corporation of the Municipality of French River.

**NOW THEREFORE THE COUNCIL OF THE CORPORATION OF THE MUNICIPALITY
OF
FRENCH RIVER ENACTS AS FOLLOWS:**

1. That Lukas Woolridge be appointed as Municipal Law Enforcement Officer and Peace Officer for the Corporation of the Municipality of French River whose duties shall be to enforce the municipal by-laws and as Property Standards Officer to whom is hereby assigned and entrusted the responsibility of administering and enforcing By-law 2006-12 and any by-law amending the same hereafter enacted for so long as she continues to be employed by the Municipality of French River.
2. The appointment will be effective from the passing of this By-law until *TBD* (inclusive).
3. This By-law shall come into force and take effect immediately upon being passed.

**READ A FIRST, SECOND AND THIRD TIME AND FINALLY PASSED ON
THIS 9th DAY OF MAY, 2016.**

MAYOR

CLERK