

ADDING UP THE NEW FISCAL REALITY



February 24 - 27
2013 ROMA/OGRA Combined Conference
Fairmont Royal York Hotel Toronto, ON



2013 ROMA/OGRA COMBINED CONFERENCE REGISTRATION FORM

February 24 - 27, 2013 – Fairmont Royal York Hotel, Toronto, ON

INSTRUCTIONS: Please type or print clearly and send with payment to ROMA/OGRA COMBINED CONFERENCE, Unit 22, 1525 Cornwall Rd., Oakville, ON L6J 0B2

MUNICIPALITY/ORGANIZATION: _____ CONTACT NAME: _____

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TEL: _____ FAX: _____ EMAIL: _____

NAME OF DELEGATE(S) (to appear on badge-no initials)	TITLE	REGISTRATION TYPE (A B C or D)	COMPANION'S NAME (if registered)	NUMBER OF TICKETS PURCHASED (Tickets are not included in registration fee)	
				Banquet	Awards Luncheon

PAYMENT

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REGISTRATION INQUIRIES

Carmen Sousa, 289-291-6472 e-mail: carmen@ogra.org

REFUND POLICY

Full refunds, less an administration fee of \$50.00 plus HST, of pre-registration fees will be issued if notice of cancellation is received by Friday, February 1. **NO REFUNDS AFTER FEBRUARY 1.**
ALL REQUESTS MUST BE IN WRITING.

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PRE-REGISTRATION FORMS MUST BE RECEIVED BY FEBRUARY 15, 2013

NOTES: Members fees refer to OGRA and/or ROMA membership ■ Rates do not include function tickets

REGISTRATION TYPE <small>(does not include function tickets)</small>	ROMA/OGRA Members		Provincial/Federal Governments		Non-Members		FEES (enclosed)
	Early Bird Before Feb 1 ST	Regular Feb 2-15	Early Bird Before Feb 1 ST	Regular Feb 2-15	Early Bird Before Feb 1 ST	Regular Feb 2-15	
A 3 Day Registration	\$520	\$570	\$570	\$620	\$650	\$700	@ _____ = _____
B One Day - Monday	\$290	\$320	\$320	\$350	\$360	\$390	@ _____ = _____
C One Day - Tuesday	\$290	\$320	\$320	\$350	\$360	\$390	@ _____ = _____
D Half Day - Wednesday	\$145	\$165	\$160	\$180	\$180	\$200	@ _____ = _____
Companion Registration	\$110	\$110	\$120	\$120	\$135	\$135	@ _____ = _____
Luncheon Tickets	\$60	\$60	\$60	\$60	\$60	\$60	@ _____ = _____
Banquet Tickets	\$80	\$80	\$80	\$80	\$80	\$80	@ _____ = _____

Special dietary requirements, including food allergies, should be forwarded in writing to Catherine Wallace at the Fairmont Royal York Hotel by fax: 416-368-8148 or email: catherine.wallace@fairmont.com

For on-site registration fees (after Feb 15th), additional surcharge over regular rate as follows:
Type A add \$50, Type B and Type C add \$30 and Type D add \$20

Subtotal = _____
+13% HST (HST # 104000450RT) = _____
GRAND TOTAL = _____

Corporation of the Municipality of French River Privacy Policy

1. Purpose

1.1 Council and Management of the Municipality of French River (MFR) are committed to protecting the privacy of personal information of its employees, ratepayers, and partners, including that provided at the Municipal Office, or online at www.frenchriver.ca, including all subdomains. As part of this commitment, the Municipality wishes for relevant parties to be fully aware of management practices, including types of information collected, how it is used, and with whom it is shared.

1.2 The Municipality would like to ensure compliance with the intent and requirements of the *Municipal Freedom of Information and Protection of Privacy Act (MFIPPA)* and other privacy legislation by implementing practices that will facilitate open access to public records, while protecting the privacy of personal information.

1.3 The Municipality collects information from relevant parties in their personal and professional capacity, in order to provide municipal services, programs or regulation in accordance with the Municipal Act, 2001, S.O. 2001, c. 25 and numerous other statutes. The information that MFR collects from relevant parties is collected largely on a voluntary basis, for example to register for programs or services of the Municipality or to participate in a public consultation process. The Municipality does not consider information about a business, association or non-profit to be personal.

2. Policy

MFR commonly collects personal information for the following purposes:

2.1 Collection of Personal Information

2.1.1 Wherever possible, personal information is to be collected directly from the individual to whom it relates. If using an indirect or alternative manner of collection, staff must adhere to the guidelines stipulated in Section 29(1) of MFIPPA.

Section 29(1) states:

- '29. (1) An institution shall collect personal information only directly from the individual to whom the information relates unless,
- (a) the individual authorizes another manner of collection;

- (b) the personal information may be disclosed to the institution concerned under section 32 or under section 42 of the Freedom of Information and Protection of Privacy Act;
- (c) the Commissioner has authorized the manner of collection under clause 46 (c);
- (d) the information is in a report from a reporting agency in accordance with the Consumer Reporting Act;
- (e) the information is collected for the purpose of determining suitability for an honour or award to recognize outstanding achievement or distinguished service;
- (f) the information is collected for the purpose of the conduct of a proceeding or a possible proceeding before a court or judicial or quasi-judicial tribunal;
- (g) the information is collected for the purpose of law enforcement; or
- (h) another manner of collection is authorized by or under a statute. R.S.O. 1990, c. M.56, s. 29 (1).'

2.2 Public Consultation & Comment or Feedback Forms

2.2.1 MFR often asks the public to submit comments on input forms on the website or send emails or correspondence to the Municipality on proposals or changes to municipal activities, projects, services or regulatory activities. The personal information collected may include name, address, contact information and opinions about said projects. This information is collected for the purpose of MFR's decision-making processes, may be considered publicly by Council or a committee of Council and may be provided to the public, however, wherever possible efforts may be made to reduce the amount of personal information provided to the public.

2.3 Employment

2.3.1 MFR will, from time to time, advertise employment opportunities on the website and throughout the community. To apply for, or inquire about a job, the user may provide personal information such as name, contact information and employment-related information, including resume, cover letter or application form. This information is used for the purpose of processing and responding to the application for employment or the employment inquiry.

2.4 Online Payment Systems

2.4.1 The Municipality offers online payment transaction services which allow users to make payments online, and/or make purchases online. For example, a user may purchase a dog tag, pay an invoice, or pay property taxes. To pay for something online, the user is required to provide name, contact information, credit card or debit card information, in addition to other information associated with the payment that is being made online. This information is collected so that the Municipality can process the transaction.

2.5 Contact Information for Elected Officials, Municipality Officials or Staff

2.5.1 The Municipality may provide contact information for a person and relevant parties may email or telephone that person. When that person is contacted, he or she may collect personal information, including name, address, phone number, email address and inquiry, complaint or concern. This information is collected for the purpose of responding to the inquiry, complaint or concern and may be directed to another municipal staff person, official or elected official who may be able to respond to the inquiry, complaint or concern.

2.5.2 There are occasions when MFR may collect personal information for other reasons. When this is done, the Municipality commits to explaining what information is collected, the authority for the collection, the purpose for which it is collected and who can be contacted if there are questions about the collection of that information.

2.6 Indirect Collection of Information-Cookies & Web Analytics

2.6.1 Relevant parties may visit the website without providing any personal information. However, the Municipality may automatically collect information related to the use of the website by using a browser tool called a “cookie”. A cookie is generated by the Municipality’s server and sent to the user’s computer and stored there. A cookie contains information about the website browsing session. This information is collected for the purpose of remembering information as relevant parties travel to webpages in order to complete payment transactions or register for programs. For example, the cookie may contain information about the items being paid for, like a dog tag, in order for the website to process the registration or payment.

2.6.2 MFR uses only “session cookies” which means that the information saved in the cookie is provided to the Municipality only as long as the Internet browser is kept open (“session”). MFR does not use persistent cookies which are stored on the computer and read by the server that sent the cookie every time that the user visits the website on that server.

2.6.3 Users may set their browser to refuse to accept cookies but doing so may affect their ability to view certain portions of www.frenchriver.ca or use certain applications. The Municipality does not combine the information gathered by its servers with other information to identify persons.

2.6.4 MFR also uses web analytics software that records site visits, including Internet Protocol (IP) address. This information is collected in accordance with the Municipal Act, 2001 s.10(1) for the purpose of designing the website to better meet the needs of people visiting, including analyzing trends, administering the site and gathering broad demographic information for aggregate use. The IP address is not combined with other information to identify individuals personally.

2.6.5 From time to time MFR may report aggregated demographic information in the form of reports or statistics but this information is not linked to any information that can be used to identify a person.

2.7 Further Communications arising from Information Provided

2.7.1 No one will receive phone calls, correspondence or emails from the Municipality as a result of visiting the website, unless they have indicated that they would like to be contacted by MFR.

2.8 Disclosure of Information

2.8.1 Personal information will be shared between Municipality staff persons, officials and elected officials only where the information is necessary for the performance of their duties. For example, the CAO/Clerk may forward an inquiry about a building permit to the Building Official for response.

2.8.2 The Municipality will not disclose personal information to a third party except where provided by this Privacy Policy or in accordance with the Municipal Freedom of Information and Protection of Privacy Act, R.S.O. 1990, c. M.56 or other applicable law.

2.9 Disclosure to Service Providers

2.9.1 Certain personal information may be disclosed to third parties retained by the Municipality to provide services to MFR. We give the service providers the information that they need to perform their duties.

2.10 Disclosure for Legal or Law Enforcement Purpose

2.10.1 The Municipality may provide personal information in response to a search warrant, order, other legal inquiry or in response to an investigation by a law enforcement body's investigation. MFR may also disclose information for the purposes of making or defending a legal claim, responding to a complaint or as otherwise permitted by law.

2.11 Access to Information

2.11.1 Relevant parties have the right to access and correct inaccuracies in their information in the Municipality's custody and control, subject to certain exceptions. To discuss making a correction, contact the Deputy Clerk.

2.12 Security of Information

2.12.1 The Municipality maintains information in secure data storage to protect it from unauthorized access, use or disclosure. Because transfer of information over the Internet cannot be guaranteed to be secure the Municipality does not guarantee, represent or warrant that personal information will be protected against loss, misuse, unauthorized use or alteration. Furthermore, the Municipality does not accept any liability for information that users have submitted or for the use, misuse or unauthorized use of user's information by them or any third party.

2.13 Links to Other Websites

2.13.1 The Municipality's website includes links to websites that do not belong to MFR and which MFR has no control over. These links are provided as a courtesy to users and the Municipality has no responsibility or liability for the way that the third parties operate their websites, the content of the websites or how or if the organizations collect, use or disclose or otherwise manage personal information. Users may want to review that website's privacy policy to decide whether they want to proceed with visiting that site.



MINUTES OF THE SPECIAL MEETING OF COUNCIL

held in the Council Chambers
French River Municipal Complex
December 19, 2012 at 1:00 p.m.

Re: Budget 2013

Members Present:

Mayor Claude Bouffard (Chair), Councillors Michel Bigras, Larry Bouffard, Mike Bouffard, Ronald Garbutt, Denny Sharp

Members Excused:

Councillors Larry Bouffard, Shawnda Martin-Cross

Officials Present:

Harold Duff, Chief Administrative Officer/Clerk
Julie Bouthillette, Treasurer/Tax Collector
Mélanie Bouffard, Deputy Clerk, Recording Secretary
Robert Martin, Parks & Recreation Manager
Kyle Anderson, By-Law Enforcement Officer
Brennan Kenny, Economic Development Officer

Guests:

5 Guests

1. Call to order, roll call and adoption of the agenda

The Chair called the meeting to order at 1:00 p.m.

Moved By: Mike Bouffard
Seconded By: Denny Sharp

Resol. 2012- 432

BE IT RESOLVED THAT the agenda be accepted as distributed.

Carried

2. Disclosure of Pecuniary Interest

None declared.

3. Presentation of Preliminary Budget

Councillor Mike Bigras, Chair of the Finance & Administration Committee presided as Chair for the Budget Deliberation portion of the meeting.

The 2013 Draft Budget was distributed to Council.

The Treasurer reviewed the Presentation made at the December 5 Special Meeting relating to 'Reporting and Budgeting the Public Sector'

Accounting Board (PSAB) Way' to clarify the proposed budgeting of amortization. The Draft Budget 2013 includes amounts required to set the reserve levels equal to amortization.

The 2013 Draft Budget includes items added by Council, staff and from the public consultation. At that point, the 2013 Draft Budget represents a Budget Deficit of \$954,156 based on a Net of 0.0% Change in Tax Dollars Collected.

The Treasurer went through each line of the 2013 Draft Budget and the list of potential savings.

Council deliberated and agreed on potential items to be cut.

Discussions were made concerning the MIII funds as they will have an impact on the budget. This item was referred to the Regular Council Meeting of December 19th, 2012.

Council discussed the Budget Process Timetable and agreed that the next Special Council Meeting to further deliberate the 2013 Draft Budget be scheduled for Friday, January 4, 2013 at 1pm.

4. Others

5. Adjournment

Moved By: Denny Sharp
Seconded By: Mike Bouffard

Resol. 2012- 433

BE IT RESOLVED THAT the special meeting be adjourned at 3:58 p.m.

Carried

MAYOR

CLERK



**MINUTES OF THE
REGULAR MEETING OF COUNCIL**
held in the Council Chambers
French River Municipal Complex
December 19, 2012 at 7:00 p.m.

Members Present:

Mayor Claude Bouffard(Chair), Councillors Michel Bigras, Mike Bouffard, Ronald Garbutt, Shawnda Martin-Cross, Denny Sharp

Members Excused:

Councillor Larry Bouffard

Officials Present:

Harold Duff, Chief Administrative Officer/Clerk
Mélanie Bouffard, Deputy Clerk, Recording Secretary

Guests:

Sgt Malette, Ontario Provincial Police
15 guests

**1. CALL TO ORDER, ROLL CALL AND ADOPTION OF THE
AGENDA**

The Chair called the meeting to order at 7:00 p.m.

Moved By: Ron Garbutt

Resol. 2012- 434

Seconded By: Shawnda Martin-Cross

BE IT RESOLVED THAT the agenda be accepted as distributed and amended as follows:

Addition of Addendums

1. Funding Application to the Northern Communities Investment Readiness program
2. Receipt of Planning Application from Sudbury East Planning Board

Carried

2.0 DISCLOSURE OF PECUNIARY INTEREST

None declared.

3.0 DELEGATIONS

3.1 Ontario Provincial Police

Sgt Malette gave the OPP Monthly Policing Report for the month of November 2012.

4.0 MANAGEMENT AND COMMITTEE REPORTS

4.1 Mayor's Report

Mayor gave a verbal report.

4.2 CAO/Clerk's Report

4.2.1 Action Report - Real Estate Services

Moved By: Ron Garbutt

Resol. 2012- 435

Seconded By: Shawnda Martin-Cross

BE IT RESOLVED THAT the Council of the Corporation of the Municipality of French River hereby awards the Contract for Real Estate Services to Frank Elstub (Royal LePage) for a period of two (2) years.

Carried

4.2.2 Permanent Hiring of Treasurer/Tax Collector

Moved By: Ron Garbutt

Resol. 2012- 436

Seconded By: Shawnda Martin-Cross

WHEREAS Julie Bouthillette has completed her 6 months' probation period and has received a successful performance appraisal;

THEREFORE BE IT RESOLVED THAT the Council of the Corporation of the Municipality of French River hereby authorizes the CAO/Clerk to hire Julie Bouthillette as Treasurer/Tax Collector at Step 2 of the Treasurer Rate as a permanent, full time employee as of January 9, 2013.

Carried

4.3 Treasurer's Report

4.4 Economic Development Committee

4.4.1 Chair's Report

The Chair commented that there was no meeting during the month of December.

4.5 Public Works Committee

4.5.1 Chair's Report

Councillor Garbutt had Chaired the last meeting and was available to answer any questions relating to the last meeting's minutes.

4.6 Environmental Advisory Committee

4.6.1 Chair's Report

The Chair gave a verbal report of the last meeting.

4.6.2 Funding Application to Green Municipal Fund, Noëlville Lagoon study

Moved By: Shawnda Martin-Cross

Resol. 2012- 437

Seconded By: Ron Garbutt

BE IT RESOLVED THAT the Council of the Corporation of the Municipality of French River hereby agrees to submit a funding application to Green Municipal Fund to proceed with a study on the Noëlville Sewage System.

Carried

4.7 Finance and Administration Committee

4.7.1 Chair's Report

The Chair gave a verbal report of the last meeting.

4.7.2 Action Report - Municipal Infrastructure Investment Initiative (MIII), Prioritization of one project to submit an Expression of Interest

Moved By: Ron Garbutt

Resol. 2012- 438

Seconded By: Shawnda Martin-Cross

BE IT RESOLVED THAT the Council of the Corporation of the Municipality of French River hereby agrees to submit an Expression of Interest to the Municipal Infrastructure Investment Initiative for the following project:

Lagoon Expansion

Carried

4.8 Manitoulin-Sudbury District Services Board

4.8.1 2012 Third Quarter Activity Report

4.8.2 2012 Third Quarter Financial Report

5.0 CONSENT AGENDA

The following motion was presented to adopt the items contained in the Consent Agenda:

Moved By: Shawnda Martin-Cross
Seconded By: Michel Bigras

Resol. 2012- 439

BE IT RESOLVED THAT the Council of the Corporation of the Municipality of French River hereby approves the Items of the Consent Agenda under Sections 5.1, 5.3 and 5.5 and receives the Items under Sections 5.2 and 5.4.

Carried

5.1 Adoption of Minutes by Resolution

Moved By: Michel Bigras
Seconded By: Ron Garbutt

Resol. 2012- 440

BE IT RESOLVED THAT the following minutes be adopted as presented:

Special Meeting of Council held November 28, 2012
Regular Council Meeting held November 21, 2012
Special Meeting of Council held December 5, 2012
Committee of the whole meeting held December 5, 2012

Carried

5.2 Minutes Received by Resolution

Moved By: Ron Garbutt
Seconded By: Shawnda Martin-Cross

Resol. 2012- 441

BE IT RESOLVED THAT the following minutes be received as presented:

Environmental Advisory Committee meeting held December 11, 2012
Finance & Administration Committee held December 12, 2012
Public Works Committee held December 12, 2012
Sudbury East Planning Board held October 11, 2012
Sudbury & District Board of Health held November 15, 2012
Manitoulin-Sudbury DSB held November 22, 2012

Carried

5.3 Award of Tenders and Request for Proposals by Resolution

5.3.1 Award the Grader Repairs

Moved By: Michel Bigras
Seconded By: Ron Garbutt

Resol. 2012- 442

BE IT RESOLVED THAT the Council of the Corporation of the Municipality of French River hereby awards the Grader Repairs to Strongco Corporation for an amount of \$ 25,297.31 plus applicable taxes.

Carried

5.4 Correspondence for Council's Information Received by Resolution

5.5 Adoption of By-laws by Resolution

The following By-laws were read and adopted:

5.5.1 Shared Chief Building Services Agreement with the Municipalities of St.-Charles, Killarney and Markstay-Warren

Moved By: Shawnda Martin-Cross
Seconded By: Michel Bigras

Resol. 2012- 443

BE IT RESOLVED THAT By-law 2012-66, being a by-law to authorize the Mayor and Clerk to execute an agreement with the Municipalities of St.-Charles, Killarney and Markstay-Warren for a shared Building Department be read a first, second and third time and finally passed.

Carried

5.5.2 Lease Agreement for a Residential Waste Drop-Off Site with Gary Fryer

Moved By: Shawnda Martin-Cross
Seconded By: Michel Bigras

Resol. 2012- 444

BE IT RESOLVED THAT By-law 2012-67, being a by-law to authorize the Mayor and Clerk to enter into a Lease Agreement with Gary Fryer for a residential waste management drop-off site be read a first, second and third time and finally passed.

Carried

5.5.3 Telecom Agreement, for a telecommunication review

Moved By: Shawnda Martin-Cross
Seconded By: Ron Garbutt

Resol. 2012- 445

BE IT RESOLVED THAT By-law 2012-68, being a by-law to authorize the Mayor and Clerk to enter into an Agreement with Telecom Enterprises for a comprehensive telecommunications review be read a first, second and third time and finally passed.

Carried

5.5.4 Amending Agreement with Stewardship Ontario

5.5.4.1 Report to provide additional information

Moved By: Ron Garbutt
Seconded By: Shawnda Martin-Cross

Resol. 2012- 446

BE IT RESOLVED THAT By-law 2012-69, being a by-law to amend By-law 2011-38 a new Municipal Hazardous or Special Waste Services Agreement with Stewardship Ontario be read a first, second and third time and finally passed.

Carried

5.5.5 Procedure By-law, Changes to implement new Governance Model

Moved By: Shawnda Martin-Cross
Seconded By: Michel Bigras

Resol. 2012- 447

BE IT RESOLVED THAT By-law 2012-70, being a by-law to govern the calling, place and proceedings of meetings for the Municipality of French River be read a first, second and third time and finally passed.

Carried

5.5.6 Confirmation By-law

Moved By: Ron Garbutt
Seconded By: Shawnda Martin-Cross

Resol. 2012- 448

BE IT RESOLVED THAT By-law 2012-71, being a by-law to confirm the proceedings of the Council of the Corporation of the Municipality of French River at a meeting held on December 19, 2012 be read a first, second and third time and finally passed.

Carried

6.0 CORRESPONDENCE FOR COUNCIL'S CONSIDERATION

6.1 Aboriginal Affairs and Northern Development Canada, Nipissing First Nation Reserve No. 10 Boundary Specific Claim

Moved By: Shawnda Martin-Cross
Seconded By: Ron Garbutt

Resol. 2012- 449

BE IT RESOLVED THAT the Council of the Corporation of the Municipality of French River hereby receives the correspondence dated November 28, 2012 from the Aboriginal Affairs and Northern Development Canada regarding the Nipissing First Nation Reserve No. 10 Boundary Specific Claim;

AND THAT the Municipality seeks further information relating to the specific claim.

Carried

6.2 Henvey Inlet First Nation, Nigig Power Corporation- Request for letter of support

Moved By: Shawnda Martin-Cross
Seconded By: Ron Garbutt

Resol. 2012- 450

BE IT RESOLVED THAT the Council of the Corporation of the Municipality of French River hereby agrees to send a letter of support to Nigig Power Corporation for their proposed wind farm project.

Carried

7.0 ADDENDUM (if required and by resolution)

Moved By: Shawnda Martin-Cross
Seconded By: Michel Bigras

Resol. 2012- 451

BE IT RESOLVED THAT the Council of the Corporation of the Municipality of French River hereby allows Addendums to the Agenda as per the rules of the Procedural By-law 2012-11 under Section 8.8 authorizing Council to deal with an urgent matter that requires the immediate consideration of Council.

Carried

7.1 Funding Application to the Northern Communities Investment Readiness program

Moved By: Shawnda Martin-Cross
Seconded By: Ron Garbutt

Resol. 2012- 452

WHEREAS the Municipality of French River wishes to position itself competitively in order to attract new businesses and services to the community that fit within the vision set forth in the Economic Development Strategic Plan;

BE IT RESOLVED THAT the Council of the Corporation of the Municipality of French River hereby agrees to submit a funding application to the Northern Communities Investment Readiness program dated December 2012.

Carried

7.1 Sudbury East Planning Board, Receipt of a Notice of Application

Moved By: Shawnda Martin-Cross
Seconded By: Ron Garbutt

Resol. 2012- 453

BE IT RESOLVED THAT the following Notice of Applications from the Sudbury East Planning Board be received:

- 1. Application for a proposed Amendment to the Zoning By-law 2003-23, File #ZBA 12-21FR by Donna Spencer

Carried

8.0 NOTICES OF MOTION

9.0 ANNOUNCEMENTS AND INQUIRIES

10.0 CLOSED SESSION

Moved By: Shawnda Martin-Cross
Seconded By: Ron Garbutt

Resol. 2012- 454

BE IT RESOLVED THAT the next portion of the meeting be closed to the public in order to consider directions that should be given to senior staff pursuant to section 239 (2) (c) "a proposed or pending acquisition or disposition of land by the municipality or local board" with respect to a proposed land acquisition.

Carried

Moved By: Shawnda Martin-Cross
Seconded By: Ron Garbutt

Resol. 2012- 456

BE IT RESOLVED THAT the open session reconvenes at 8:22 p.m.

Carried

11.0 ADJOURNMENT

Moved By: Shawnda Martin-Cross
Seconded By: Ron Garbutt

Resol. 2012- 457

BE IT RESOLVED THAT the meeting be adjourned at 8:23 p.m.

Carried

MAYOR

CLERK



MINUTES OF THE SPECIAL MEETING OF COUNCIL

held in the Council Chambers
French River Municipal Complex
January 4, 2013 at 1:00 p.m.

Re: Budget

Members Present:

Mayor Claude Bouffard(Chair), Councillors Michel Bigras, Larry Bouffard, Ronald Garbutt, Denny Sharp

Members Excused:

Councillors Mike Bouffard, Shawnda Martin-Cross

Officials Present:

Harold Duff, Chief Administrative Officer/Clerk
Julie Bouthillette, Treasurer/Tax Collector
Mélanie Bouffard, Deputy Clerk, Recording Secretary
Robert Martin, Parks & Recreation Manager
Brennan Kenny, Economic Development Officer
Linda Keenan, Library Chief Executive Officer

Guests:

8 Guests

1. Call to order, roll call and adoption of the agenda

The Chair called the meeting to order at 1:00 p.m.

Moved By: Larry Bouffard
Seconded By: Ron Garbutt

Resol. 2013- 1

BE IT RESOLVED THAT the agenda be accepted as distributed and amended:

Addition of Addendum

1. Action Report - Municipal Infrastructure Investment Initiative

Carried

2. Disclosure of Pecuniary Interest

None declared.

3. Preliminary Budget Deliberation

Councillor Mike Bigras, Chair of the Finance & Administration Committee presided as Chair for the Budget Deliberation portion of the meeting.

The Chair summarized the Budget process to date and outlined the deliberations held between Councillors and Staff to find further potential savings. The Chair mentioned the impact of inflation and asked Councillors to express their level of comfort relating to a tax revenue increase; their answers were:

Councillor Garbutt 1.8%

Mayor Bouffard 2-3.25%

Councillor Sharp inflation + 1%

Councillor Larry Bouffard 2.9%

Councillor Bigras 2.9-3.25%

The Treasurer distributed the 2013 Budget Proposed Savings report to Council and went through each line of the list of further potential savings found or discussed since the last meeting.

Council deliberated and agreed on potential items to be cut and gave direction to the Treasurer to modify the 2013 Draft Budget which includes a 2.99% increase in revenues.

Council reviewed the Budget Process Timetable and agreed that the approval of the 2013 Budget be considered at the Regular Council Meeting scheduled January 16, 2013 at 7pm.

4. Addendum

Moved By: Ron Garbutt
Seconded By: Larry Bouffard

Resol. 2013- 2

BE IT RESOLVED THAT the Council of the Corporation of the Municipality of French River hereby allows an Addendum to the Agenda as per the rules of the Procedural By-law 2012-70 under Section 8.8 authorizing Council to deal with an urgent matter that requires the immediate consideration of Council.

Carried

Moved By: Ron Garbutt
Seconded By: Larry Bouffard

Resol. 2013- 3

WHEREAS on December 19, 2012, Council agreed to submit an application for the capital portion of the Municipal Infrastructure Investment Initiative;

BE IT RESOLVED THAT the Council of the Corporation of the Municipality of French River hereby agrees to commit 10% of the anticipated project costs for the Noëlville Lagoon, up to \$156,000, to be allocated from reserve funds.

Carried

5. Adjournment

Moved By: Larry Bouffard
Seconded By: Ron Garbutt

Resol. 2013- 4

BE IT RESOLVED THAT the special meeting be adjourned at 2:27 p.m.

Carried

MAYOR

CLERK



MINUTES OF THE
Economic Development Committee Meeting
held in the Council Chamber
French River Municipal Complex
January 7, 2013 at 6:00 p.m.

Members Present:

Councillor Mike Bouffard (Chair), Raymond Monette, Terry Young, Stéphane Méthot, Debbie Chartrand, Claude Dubuc, Councillor Denny Sharp, Vassie Lumley

Members Excused:

Joerg Buechli

Officials Present:

Brennan Kenny, Economic Development Officer

Guests:

1 Guest

1. Call to order, roll call and adoption of the agenda

The Chair called the meeting to order at 6:00 p.m.

Moved By: Terry Young
Seconded By: Denny Sharp

Resol. 2013-01

BE IT RESOLVED THAT the agenda be accepted as distributed.

Carried

2. Disclosure of Pecuniary Interest

None declared.

3. Delegations

None.

4. Adoption of Minutes

Moved By: Terry Young
Seconded By: Denny Sharp

Resol. 2013-02

BE IT RESOLVED THAT the following minutes of the Economic Development Committee Meeting be accepted as presented:

Meeting held November 19, 2012

Carried

5.0 Reports and Items for Discussion

5.1.1 Chair's Report

-The Chair commented on the budget process and thanked the committee for its support and patience.

5.1.2 Sub-Committee Reports

5.1.2.1 Agricultural Sub-Committee

Nothing to report.

5.1.2.2 Industrial Development Sub-Committee

Nothing to report.

5.1.2.3 Tourism Sub-Committee

Nothing to report.

There was a short discussion on the status of subcommittees. At the next meeting, these subcommittees, other than agricultural, will be replaced by work teams, focused on specific projects as defined in the 2013 budget. This will be discussed further in section 5.3.1.

5.1.3 Economic Development Officer's Report

See attached report (Appendix 1).

Moved By: Claude Dubuc
Seconded By: Stéphane Méthot

Resol. 2013-03

BE IT RESOLVED THAT the Economic Development Officer report for the month of January 2013 be accepted as presented.

Carried

5.2 Old Business

5.2.1 Budget 2013

See attached information report (Appendix 2).

5.2.2 Scollard Park

A meeting was scheduled for Tuesday, January 15 at 1:30pm with Yves Doyon from RDÉE.

5.3 New Business

5.3.1 Work Plans

The committee discussed work plans for specific projects, as defined below:

- Tourism Coordinator
 - Community Promotion / Promotional Guide 2013
 - Not-for-Profit Networking
 - Community Signage/Branding
 - Investment Readiness
-

Various members signed up to be involved in the work planning process. A template for this process will be provided by Claude Dubuc, and the committee is encouraging outside parties to become involved in any of these planning sessions. The plans must be quarterly, include hard and soft targets, key performance indicators and budget concerns. The goal is to have each work plan completed for the February EDC meeting on the 11th.

There will be an additional work plan completed for the Community Development position, most likely by the existing youth steering committee in conjunction with the Economic Development Officer.

6. Correspondence

6.1 Letter dated November 26, 2012

-A brief discussion was held regarding proper code of conduct at committee meetings. It was suggested that a brief presentation be prepared for the February committee meeting, and for all committees on an annual basis relating to the procedural by-law.

7. Addendum

None.

8. Notice of Motion

None.

9. Announcements and Inquiries

None.

10. Closed Session

None.

11. Items Deferred to Next Meeting

None.

12. Adjournment

Moved By: Claude Dubuc

Resol. 2013-04

Seconded By: Denny Sharp

BE IT RESOLVED THAT the Economic Development Committee meeting be adjourned at 7:26 p.m.

Carried

CHAIR

CLERK



The Corporation of the Municipality of French River

Information Report

Report to: Members of the Economic Development Committee
From: Brennan Kenny, Economic Development Officer
Subject: EDO Monthly Report
Date: January 7, 2013

Summary of matter to date

N/A

Update

New Website

The new website had its “soft launch” on December 21st. I’m going to continue working on it ahead of its actual launch on February 1. This will be advertised throughout the community beforehand to raise awareness. It’s important that we communicate with community groups and that the community is made aware of the interactivity of the events calendar, so that they can submit their own events.

Scollard Park

I spoke briefly with Yves Doyon and we’d like to schedule a meeting for Tuesday, January 15th at 1:30pm regarding this project so that we can move forward with planning.

Work Plans

Each of the projects that remain within the budget will require a work plan, broken down by quarter, and this is a great opportunity for each member of the committee to be involved. I’m hoping that each of you will take on at least one project (in groups) and develop a work plan that will be presented to the EDC on February 11. This will ensure that we can be ready to implement the budget in a timely fashion.

General News

We’re awaiting word on our investment readiness application which was made to NOHFC. I will be away February 5 to 8 for the EDCO conference. I will return in time for the EDC meeting on February 11. The agenda will go out as planned on the 6th.

Respectfully submitted,

Brennan Kenny
Economic Development Officer

Harold Duff
CAO/Clerk



The Corporation of the Municipality of French River

Information Report

Report to: Members of the Economic Development Committee
From: Brennan Kenny, Economic Development Officer
Subject: 2013 Budget Update
Date: January 7, 2013

Summary of matter to date

Over the past several of months, Council and staff have been working together on the annual budget for the Municipality. The Economic Development Committee submitted its budget for consideration, which has been subsequently adjusted.

Update

The following projects create the EDC budget, which is likely to be approved on January 16:

Investment Readiness	\$20,000
Community Signage/Branding	\$50,000
Not-for-Profit Networking	\$1,000
Tourism Coordinator	\$41,000
Promotional Guide 2014	\$10,000
Community Promotion:	\$15,000

With the following associated revenues:

NCIR Investment Readiness	\$10,000
FedNor Promotion (Signage, etc)	\$25,000 (unconfirmed)
Promotional Guide	\$5,000

Additionally, there is a “Community Development” contract position that may be approved, with associated expenses. As approved, this is a part-time position; however with an application to the NOHFC Youth Internship program, this may become full-time.

The Tourism Coordinator is a contract position which will be evaluated for either extension to the contract or permanency 8-10 months after the program begins.

The tax rate increase (including education) is approximately 2.99% (unapproved).

Costs for salary, training, development, mileage and benefits are also included. Any of the projects that were initially suggested but do not appear in the finalized budget will be considered in 2013 as planning for these projects is closer to completion.

Additionally, Council will be applying the Municipal Infrastructure Investment Initiative (MIII) for \$1.4 million to expand capacity of the Noëlville lagoon. Economic Development requires the necessary infrastructure in place for the community to expand. This expansion will allow the Municipality to properly control the discharge of wastewater into Wolseley Bay and later the French River, reducing environmental impact (ex: blue-green algae) and quality of life.

Respectfully submitted,

Brennan Kenny
Economic Development Officer

Harold Duff
CAO/Clerk



MINUTES OF THE
Environmental Advisory Committee Meeting
held in the Council Chambers
French River Municipal Complex
Tuesday, January 8, 2013 at 10:00am

Members Present:

Councillors Michel Bigras, Ronald Garbutt (Chair), Denny Sharp and Malcolm Lamothe, Mayor Claude Bouffard

Members Excused:

Greg Lebert, Slobodan Nikolic, William Nuttley

Officials Present:

Harold Duff, Chief Administrative Officer/Clerk
Kyle Anderson, By-Law Enforcement Officer/Waste Management Coordinator
Mélanie Bouffard, Deputy Clerk, Recording Secretary

Guests:

0 Guests

1. Call to order, roll call and adoption of the agenda

The Chair called the meeting to order at 10:00 a.m.

Moved by: Michel Bigras

Resol. 2013-1

Seconded by: Denny Sharp

BE IT RESOLVED THAT the agenda be accepted as distributed.

Carried

2. Disclosure of Pecuniary Interest

None declared.

3. Delegations

4. Adoption of Minutes

Moved by: Denny Sharp

Resol. 2013-2

Seconded by: Claude Bouffard

BE IT RESOLVED THAT the following minutes of the Environmental Advisory Committee Meetings be accepted as presented:

Meeting held December 11, 2013

Carried

5. Reports

5.1 Management Reports

5.1.1 Chair's Report, Monthly Committee Action Plan

The Chair gave a verbal report and informed that the meeting was held with the Ministry of Environment (MOE) to discuss the Certificate of Approval for the Noëlville Lagoon.

The Chair mentioned that the annual calculating and reporting of uncommitted reserve sewage capacity should be included in the agreement with OCWA. The Municipality would provide the information on sewage demand and OCWA would generate the report to be submitted to MOE.

Councillor Michel Bigras mentioned that the Sudbury East Planning Board is currently undertaking a vacant land study which will help with the accuracy of the report.

Once the report is complete for the 2012 calculations it be submitted to the committee for review.

Mayor Bouffard left the meeting at 10:27am.

5.2 Old Business

5.2.1 Draft Terms of Reference for an ad hoc committee charged with responsibility for drafting MFR waterways protection by-law

The Chair mentioned that Bob Nikolic is the coordinator of this project.

The Members agreed that an ad be prepared to advertise the request for members to the ad hoc committee which should include a description of the project and the mandate of the committee.

The Members suggested that the membership should possibly include people who have interest in the project, that have relevant expertise, are from different areas of the municipality and representatives from relevant agencies should be invited to participate.

The Members agreed to meet with staff to further identify the scope of the ad hoc committee to narrow it down based on the scope of jurisdiction of the municipalities, the reason the committee is being formed and what is expected. The problem that has been identified is the high concentration and high level of phosphates in waterways, there is a need to identify the contributing factors and how to prevent and limit them.

Direction to staff to prepare a draft ad that will be reviewed at the February Committee Meeting.

The Members agreed that the education committee should be involved with the ad hoc committee to inform the public on how to protect the waterways.

5.2.2 Discussion on the Noëlville Lagoons including the renewal of the service contract with Ontario Clean Water

The Chair informed that a meeting was held with the representative from OCWA to discuss the renewal of the contract.

Direction to staff to proceed with negotiations of a three (3) year term agreement and to present the draft to the committee.

5.3 New Business

5.3.1 Discussion on the Municipality’s application to the Municipal Infrastructure Investment Initiative for funding of a lagoon expansion project

The CAO/Clerk mentioned that the ‘Expression of Interest’ for the grant is ready to be submitted and that a copy will be distributed to Council.

6. Correspondence

7. Addendum

8. Notice of Motion

9. Announcements and Inquiries

10. Closed Session

11. Items Deferred to Next Meeting

12. Adjournment

Moved by: Malcolm Lamothe

Resol. 2013-3

Seconded by: Mike Bouffard

BE IT RESOLVED THAT the meeting of the Environmental Advisory Committee be adjourned at 11:33 p.m.

Carried

CHAIR

CLERK



MINUTES OF THE
Finance & Administration Committee Meeting
held in the Council Chamber
French River Municipal Complex
January 9, 2013 at 10:00 a.m.

Members Present:

Mayor Claude Bouffard, Councillors Michel Bigras (Chair), Larry Bouffard, Mike Bouffard

Members Excused:

Officials Present:

Harold Duff, Chief Administrative Officer/Clerk
Mélanie Bouffard, Deputy Clerk, Recording Secretary
Julie Bouthillette, Treasurer/Tax Collector
Robert Martin, Parks, Recreation & Facilities Manager

Guests:

Councillor Denny Sharp
1 Guest

1. Call to order, roll call and adoption of the agenda

The Chair called the meeting to order at 10:00 a.m.

Moved By: Mike Bouffard
Seconded By: Larry Bouffard

Resol. 2013-1

BE IT RESOLVED THAT the agenda be accepted as distributed and amended:

- 1) Addendum - Grant & Subsidy Application Form from Chevalier de Colomb d'Alban
- 2) Withdrawal Item 5.3.6 Refund Policy

Carried

2. Disclosure of Pecuniary Interest

None declared.

3. Delegations

4. Adoption of Minutes

Moved By: Claude Bouffard
Seconded By: Mike Bouffard

Resol. 2013-2

BE IT RESOLVED THAT the following minutes of the Finance & Administration Committee Meeting be accepted as presented:

Meeting held December 12, 2012

Carried

5.0 Reports and Items for Discussion

5.1. Management Reports

5.1.1 Monthly Disbursements

The total disbursements reported for the month of December 2012 was in the amount of \$812,571.16.

5.1.2 Budget Performance

The Treasurer gave a verbal report.

5.2 Old Business

5.2.1 Action Report - Scollard Discovery Park

The Parks, Recreation & Facilities Manager summarized the report.

Direction to staff to proceed with negotiations of a one year agreement with Mr. Oza Pilon for hay cutting only and that a by-law be brought forward to Council to enter into the agreement.

5.2.2 Information Report - Smoke Free By-law Set Fines

The Members questioned the wording and definitions of the Set Fines; the By-law Enforcement Officer will provide more information at the February Committee Meeting.

5.2.3 Action Report - Solar Project Sites

Direction to staff to prepare a Resolution for the January Regular Council Meeting to recommend to Council to prepare an application to rezone the Public Works Garage Site from Residential 1 to Institutional 1 to fulfill the requirements of the OPA Application.

5.3 New Business

5.3.1 Action Report - Student Employment Policy

The CAO/Clerk summarized the report and policy.

The Members discussed the items in the policy and agreed that further clarifications are required and that the draft policy be deferred to the February Committee Meeting.

5.3.2 Action Report - Recreation User Fees

The Parks, Recreation & Facilities Manager summarized the report and informed that the ice rental fees are reviewed annually with a recommended 2% increase, that the Advertising Fees have not changed in the last 8 years and that a new structure was proposed to encourage and offer incentives to groups for ice time rentals.

The Members agreed to recommend to Council the revised Recreation User Fees and Option 1 of the new structure to encourage rentals: for every 20hrs of rental per month, users will receive additional 2hrs of free ice time.

The approved changes to the ice rental fees would only be effective September 2013 for the winter season of 2013/2014.

The Fees & Charges By-law will be considered at the February Regular Council Meeting once all fees and charges of the Municipality are reviewed by staff and presented to the Committee for recommendation. The Administrative Fees and Landfill Fees still remain to be reviewed.

5.3.3 Action Report - 2013 Conference Attendance

The list of the 2013 Conferences was previously shared with Council to give them the opportunity to choose which one to attend; the Members agreed that a policy is required to identify conference attendance principles for subsequent years.

The Members agreed that a draft policy on conference attendance be presented at the March Committee Meeting.

5.3.4 Information Report - Online Payment Solutions

The Treasurer summarized the report.

5.3.5 Action Report - Privacy Policy

Direction to staff to prepare a Resolution for the January Regular Council Meeting to recommend to Council to adopt the policy.

5.3.6 Item Withdrawn

6. Correspondence

6.1 Township of the Archipelago, Request to support their position on Georgian Bay Low Water Levels

Direction to staff to prepare a Resolution for the January Regular Council Meeting to recommend to Council to support the position of the Township of the Archipelago.

6.2 Industry Canada, Confirmations (2 letters) of Applications to Community Infrastructure Improvement Grant

The CAO/Clerk summarized the letters received from Industry Canada relating to the grant.

7. Addendum

7.1 Grant & Subsidy Application Form from Chevalier de Colomb d'Alban

Direction to staff to prepare a Resolution for the January Regular Council Meeting to recommend to Council to accept the Grant & Subsidy Application for a rebate of \$200 on the hall rental fee received from the Alban Chevalier de Colomb, Conseil 10585 for their 18th Annual Fishing Derby being held on March 2, 2013.

8. Notice of Motion

9. Announcements and Inquiries

10. Closed Session

11. Items Deferred to Next Meeting

- Student Employment Policy - February 2013
- Conference Attendance Policy - March 2013

12. Adjournment

Moved By: Mike Bouffard
Seconded By: Larry Bouffard

Resol. 2013-3

BE IT RESOLVED THAT the Finance & Administration Committee meeting be adjourned at 12:00 p.m.

Carried

CHAIR

CLERK



**MINUTES OF THE
Public Works Committee Meeting
held in the Council Chamber
French River Municipal Complex
January 9, 2013 at 2:00 p.m.**

Members Present:

Mayor Claude Bouffard, Councillors Ronald Garbutt, Shawnda Martin-Cross (Chair), Denny Sharp

Members Excused:

Officials Present:

Harold Duff, Chief Administrative Officer/Clerk
Mélanie Bouffard, Deputy Clerk, Recording Secretary
Jim Sartor, Public Works Superintendent

Guests:

1 Guest

1. Call to order, roll call and adoption of the agenda

The Chair called the meeting to order at 2:00 p.m.

Moved By: Ron Garbutt
Seconded By: Denny Sharp

Resol. 2013-1

BE IT RESOLVED THAT the agenda be accepted as distributed.

Carried

2. Disclosure of Pecuniary Interest

None declared.

3. Delegations

4. Adoption of Minutes

Moved By: Claude Bouffard
Seconded By: Denny Sharp

Resol. 2013-2

BE IT RESOLVED THAT the following minutes of the Public Works Committee Meeting be accepted as presented:

Meeting held December 12, 2012

Carried

5.0 Reports and Items for Discussion

5.1. Management Reports

5.1.1 Monthly Activity Report

The Public Works Superintendent summarized his written report on the operations during the past month.

5.2 Old Business

5.2.1 Information Report - Ecotraction Pilot Proposal, green solution to road salts (referred from Environmental Advisory Committee)

The Public Works Superintendent gave a verbal report and mentioned that salts are not used on our roads, only at bin sites as required and at facility entrances; however he will try the product at those areas and observe its efficiency.

5.2.2 Information Report - Update on Disposition of Victor Road

The CAO/Clerk summarized the report, mentioned that the easements with Bell Canada and Hydro One are being registered, that the Registered Plans have been deposited at the Land Titles Office and that the land locked properties will be resolved prior to their registration.

5.3 New Business

6. Correspondence

6.1 ROMA/OGRA Combined Conference - Information on Delegation Requests

The Members agreed that there are no items that require a Delegation Request at the conference.

7. Addendum

8. Notice of Motion

9. Announcements and Inquiries

10. Closed Session

11. Items Deferred to Next Meeting

The Roads Management Plan will be brought forward at the February Meeting.

12. Adjournment

Moved By: Ron Garbutt
Seconded By: Denny Sharp

Resol. 2013-3

BE IT RESOLVED THAT the Public Works Committee Meeting be adjourned at 2:25 p.m.

Carried

CHAIR

CLERK

Unapproved

**MINUTES OF THE HEALTH AND SAFETY COMMITTEE MEETING
HELD AT THE MUNICIPAL COMPLEX BOARDROOM
October 18, 2012 at 10:30 a.m.**

Members Present:

Kyle Anderson, Don Boucher, Mélanie Bouffard, Harold Duff, Linda Keenan, Bob Martin (Chair)

Members Excused:

Mike Lalonde

Guests:

0 guests

1. Call to order

10:30 a.m.

2. Adoption of the Agenda

Moved By: Linda Keenan
Seconded By: Don Boucher

2012-14

BE IT RESOLVED THAT the agenda be accepted as presented.

Carried

3. Adoption of the Committee Minutes

Moved By: Linda Keenan
Seconded By: Don Boucher

2012-15

BE IT RESOLVED THAT the August 9, 2012 committee minutes be accepted as distributed.

Carried

4. Communications/Training Schedule

Some employees are still missing the First Aid/CPR and WHIMIS training; Bob will inquire when the next First Aid/CPR is given and Linda will research WHIMIS training.

5. Previous Business

Mélanie still needs to make the changes to the Draft Evacuation Procedure and to have it reviewed by all the Municipal Complex tenants, once it has been reviewed it will be brought forward to accept.

The CAO mentioned that the dome structure is being looked at, an inspection was done to determine if the insulation has asbestos, the test came back negative, the next step is the structural inspection to see if the building is salvageable, and options will be looked at for the 2013 budget.

The CAO informed that the beam that supports the overhead hoist at the Public Works Garage will be brought to standards in order to lift the maximum load of the hoist which is 2 tons.

6. Accident Report

None reported.

The CAO mentioned that the policy for the awards program for safety will be reviewed and reported on at the next meeting and budgeted for 2013.

7. Workplace Inspection Report

Workplace Inspection Reports were handed in to Bob to file.

8. Health and Safety, Concerns/Suggestions

Kyle arrived at 11:00am.

Don reported that the exit light at Station One is to be fixed. At Station Two, there seems to be a problem again with two GFI plugs, the cement floor at the door between the second and third bay is broken up and presents a tripping hazard, the eavestroughs have not been installed and the repeater radio has still not been purchased.

Bob will look into the matters, for the eavestroughs, the company that had quoted did not do the job, another contractor will be contacted and Harold will review the radio matter with the Fire Chief.

Don mentioned that the overhead doors at Station Two are working great.

Kyle mentioned that the workers at the Landfill Site now have radios to communicate since it had been reported as a safety concern.

Kyle reported on the last landfill fire and informed that there is now a procedure to deal with wood waste dumping, chipping and stockpiling, that there is always two workers present and that the final drawings are expected in the next few days in order to tender out on Monday. A copy of the landfill update report will be given to the Environmental Advisory Committee.

Kyle will inquire about the procedures/schedule for equipment maintenance for the landfill equipment for the safety of the workers.

9. New Business, Training up-date

Next meeting Thursday, December 6, 2012 at 10:30 am.

10. Adjournment

Moved By: Linda Keenan

Seconded By: Don Boucher

2012-16

BE IT RESOLVED THAT the Health and Safety Committee Meeting be adjourned at 11:10 a.m.

Carried

Robert Martin, CHAIR

Mike Lalonde, VICE CHAIR

FRENCH RIVER PUBLIC LIBRARY
MINUTES
October 16, 2012
Municipal Council Chambers

MEMBERS PRESENT: Liliane Lamothe
Mary Masson
Shelley Duquette-Lafortune
Angela Williams
Denny Sharp
Colleen Carrière

EXCUSED: Suzanne Bisailon (with reason)

STAFF Linda Keenan - CEO

1. Call to order

Meeting was called to order at 5:35 pm and Chaired by Vice-Chairperson.

BE IT RESOLVED THAT: the Board wishes to call this meeting to order at 5:35 pm this evening.

Carried

Moved by: Mary Masson

Resol 12-099

Seconded by: Liliane Lamothe

2. Disclosure of Pecuniary Interest

None.

3. Agenda

As presented.

4. Minutes

As presented.

5. Financial Reports

As presented.

BE IT RESOLVED THAT: the disclosure of pecuniary interest, agenda for October, minutes of September 18, 2012 and the financial reports be accepted as presented.

Carried

Moved by: Liliane Lamothe

Resol 12-100

Seconded by: Colleen Carrière

6. Chairperson's Report

None.

7. Councillor's Report

Gave a verbal report.

8. CEO's Report

Gave a verbal report.

8.1 Reports

BE IT RESOLVED THAT: we accept the Councilor's and CEO's verbal report.

Carried

Moved by: Liliane Lamothe

Resol 12-101

Seconded by: Mary Masson

9. Correspondence

Copies of the statistics for September were distributed to all members present.

Copies of policies and procedures sent by email to all members.

9.1.1 BE IT RESOLVED THAT: the Board has received statistics for the month of September 2012.

Carried

Moved by: Liliane Lamothe

Resol 12-102

Seconded by: Angela Williams

9.1.2 BE IT RESOLVED THAT: the Board wishes to adopt policies and procedures #86 Collection Development – Overall Policies

Carried

Moved by: Mary Masson

Resol 12-103

Seconded by: Liliane Lamothe

9.1.3 BE IT RESOLVED THAT: the Board wishes to adopt policies and procedures #87 Evaluation of Current Collection

Carried

Moved by: Liliane Lamothe

Resol 12-104

Seconded by: Angela Williams

9.1.4 BE IT RESOLVED THAT: the Board wishes to adopt policies and procedures #88 Collection Development Plan

Carried

Moved by: Angela Williams

Resol 12-105

Seconded by: Mary Masson

9.1.5 BE IT RESOLVED THAT: the Board wishes to adopt policies and procedures #89 Responsibility for the Collection

Carried

Moved by: Shelley Duquette-Lafortune

Resol 12-106

Seconded by: Angela Williams

9.1.6 BE IT RESOLVED THAT: the Board wishes to adopt policies and procedures #90 General Content and Format of the Collection

Carried

Moved by: Shelley Duquette-Lafortune

Resol 12-107

Seconded by: Angela Williams

9.1.7 BE IT RESOLVED THAT: the Board wishes to adopt policies and procedures #91 Selection Criteria for the Collection

Carried

Moved by: Mary Masson

Resol 12-108

Seconded by: Shelley Duquette-Lafortune

9.1.8 BE IT RESOLVED THAT: the Board wishes to adopt policies and procedures #92 Donations to the Collection

Carried

Moved by: Angela Williams

Resol 12-109

Seconded by: Liliane Lamothe

9.1.9 BE IT RESOLVED THAT: the Board wishes to adopt policies and procedures #93 Intellectual Freedom

Carried

Moved by: Angela Williams

Resol 12-110

Seconded by: Mary Masson

9.1.10 BE IT RESOLVED THAT: the Board wishes to adopt policies and procedures #94 Controversial Collection Materials

Carried

Moved by: Colleen Carrière

Resol 12-111

Seconded by: Liliane Lamothe

9.1.11 BE IT RESOLVED THAT: the Board wishes to adopt policies and procedures #95 Exclusions from the Collection

Carried

Moved by: Liliane Lamothe

Resol 12-112

Seconded by: Colleen Carrière

9.1.12 BE IT RESOLVED THAT: the Board wishes to adopt policies and procedures #96 Complaints About the Collection

Carried

Moved by: Mary Masson

Resol 12-113

Seconded by: Angela Williams

9.1.13 BE IT RESOLVED THAT: the Board wishes to adopt policies and procedures #97 Selection of Materials for the Collection

Carried

Moved by: Liliane Lamothe

Resol 12-114

Seconded by: Colleen Carrière

9.1.14 BE IT RESOLVED THAT: the Board wishes to adopt policies and procedures #98 Ordering and Receiving collection Materials

Carried

Moved by: Angela Williams

Resol 12-115

Seconded by: Mary Masson

9.1.15 BE IT RESOLVED THAT: the Board wishes to adopt policies and procedures #99 Weeding and Withdrawal of Collection Items

Carried

Moved by: Angela Williams

Resol 12-116

Seconded by: Liliane Lamothe

10. New Business

The new monthly report was discussed and amended at this meeting to show financial as well as a comparison of statistics and will be presented on a monthly basis to the board members as well as to CAO and Council members at the meeting of the whole.

10.1 BE IT RESOLVED THAT: the Board wishes to implement the new monthly report that is to be presented at board meetings as well as to Council as amended.

Carried

Moved by: Liliane Lamothe

Resol 12-117

Seconded by: Mary Masson

11. Board Members comments

12. Public's comments

13. Closed Meeting

14. Adjournment

BE IT RESOLVED THAT: the next Board meeting will be held on Tuesday, November 20, 2012 at 5:30 pm in the Municipal Council Chambers and that the meeting be adjourned at 6:35pm this evening.

Carried

Moved by: Angela Williams

Resol 12-118

Seconded by: Colleen Carrière

Vice-Chairperson

Secretary

FRENCH RIVER PUBLIC LIBRARY
MINUTES
November 20, 2012
Municipal Council Chambers

MEMBERS PRESENT: Liliane Lamothe
Shelley Duquette-Lafortune
Suzanne Bisailon
Denny Sharp

EXCUSED: Angela Williams (with reason)
Mary Masson (with reason)

STAFF Linda Keenan - CEO

1. Call to order

Meeting was called to order at 5:30 pm and Chaired by Chairperson.

BE IT RESOLVED THAT: the Board wishes to call this meeting to order at 5:30 pm this evening.

Carried

Moved by: Liliane Lamothe

Resol 12-119

Seconded by: Denny Sharp

2. Disclosure of Pecuniary Interest

None.

3. Agenda

As presented.

4. Minutes

As presented.

5. Financial Reports

As presented.

BE IT RESOLVED THAT: the disclosure of pecuniary interest, agenda for November, minutes of October 16, 2012 and the financial reports be accepted as presented.

Carried

Moved by: Shelley Duquette-Lafortune

Resol 12-120

Seconded by: Liliane Lamothe

6. Chairperson's Report

Gave a verbal as well as written report.

7. Councillor's Report

Gave a verbal report.

8. CEO's Report

Gave a verbal report.

8.1 Reports

BE IT RESOLVED THAT: we accept the Chairperson's, Councilor's and CEO's verbal report.

Carried

Moved by: Liliane Lamothe

Resol 12-121

Seconded by: Shelley Duquette-Lafortune

9. Correspondence

Copies of the statistics for October were distributed to all members present.

Nomination form for Volunteer night.

9.1.1 BE IT RESOLVED THAT: the Board has received statistics for the month of October 2012.

Carried

Moved by: Denny Sharp

Resol 12-122

Seconded by: Shelley Duquette-Lafortune

9.1.2 BE IT RESOLVED THAT: the Board wishes to nominate Suzanne Bisailon to be awarded on Volunteer night December 5, 2012.

Carried

Moved by: Denny Sharp

Resol 12-123

Seconded by: Shelley Duquette-Lafortune

10. New Business

CEO announced that the Christmas outing for Board members and Staff would be a dinner paid by the chocolate bar fund.

11. Board Members comments

12. Public's comments

13. Closed Meeting

14. Adjournment

BE IT RESOLVED THAT: the next Board meeting will be held on Wednesday, December 12, 2012 at 4:30 pm in the Noelville Branch and that the meeting be adjourned at 6:45pm this evening.

Carried

Moved by: Shelley Duquette-Lafortune

Resol 12-124

Seconded by: Liliane Lamothe

Chairperson

Secretary



December 20, 2012

Marshall Macklin Monaghan Limited
80 Commerce Valley Drive East
Thornhill ON L3T 7N4

Attention: Mr. Gregory Bender, MCIP, RPP (Senior Planner)

Dear Mr. Bender:

Re: Comprehensive Zoning By-laws for the
Official Plan for the Sudbury East Planning Area

At its meeting of December 13, 2012 the Sudbury East Planning Board passed a resolution that the Board and its member municipalities begin a work program for the completion of new Comprehensive Zoning By-laws for the Municipalities of French River, Killarney, Markstay-Warren, St.-Charles and the Sudbury East Planning Area.

The resolution further specifies that in accordance with Section 10.5 of Sudbury East Planning Board By-law 05-01, being a by-law to adopt procurement policies, that such work be sole sourced to the firm Marshall Macklin Monaghan Limited. The budget for such project is approximately \$80,000.00. I hope to have a contract prepared and ready for signing at the February 14th, 2013 meeting of the Planning Board.

The Planning Board and the Municipalities look forward to working with your firm again on the new Comprehensive Zoning By-laws and hope for continued success as was enjoyed during the Sudbury East Planning Area Official Plan work program.

Should you require more information or clarification to the foregoing, please contact me at your earliest convenience.

Yours truly,

Melissa Riou, MCIP, RPP
Director of Planning

:mr

Encl.

Copy: Municipalities of French River, Killarney, Markstay-Warren, St.-Charles

**NOTICE OF RECEIPT OF COMPLETE APPLICATION
CONCERNING A PROPOSED
ZONE CHANGE TO ZONING BY-LAW 2003-23 FOR
THE MUNICIPALITY OF FRENCH RIVER**

Respecting application by Brian and Julia O'Rawe
to rezone lands described as
Part of Lot 2, Concession 3
in the Township of Bigwood
Territorial District of Sudbury
Parcels 4091, 51707 and 13554, Sudbury East Section
(Roll No. 5201-040-000-235-00) (SEPB File No. ZBA 12-24FR)

Pursuant to Section 34 (10.7) – Zoning Amendments, of the Planning Act, R.S.O. 1990, as amended

DESCRIPTION OF THE APPLICATION: The subject property is presently zoned 'Waterfront Commercial Tourist (WCT)' under By-law 2003-23 of the Municipality of French River. A portion of the subject land (proposed lot to be severed through consent application **B/51/12/FR**) is proposed to be rezoned to 'Waterfront Residential (WR)'. The proposed lot to be retained is proposed to continuing operating as a Waterfront Commercial Tourist Operation, known as Sand Beach Lodge.

Please note this is not a notice of Public Hearing. Prior to the Public Meeting, you will receive a "Public Notice" informing you of the date, time and location of the public hearing, together with a description of the proposal.

ADDITIONAL INFORMATION is available for public review or a written copy of this Notice can be obtained Monday to Friday (8:30 a.m. to 4:00 p.m.) at the Sudbury East Planning Board Office, 5 Dyke Street, P.O. Box 250, Warren, Ontario, POH 2N0. If you have any questions regarding this application, please contact this office to arrange an appointment with Melissa Riou. Please include the applicant's name and file number on all correspondence.

Dated at Warren, this 19th, day of December, 2012.

Melissa Riou, MCIP, RPP
Director of Planning



KEY MAP

Consent and Zoning By-law Amendment Applications
 (Brian and Carol O’Rawe)
 Part of Lot 2, Concession 3
 in the Township of Bigwood
 now in the Municipality of French River
 Territorial District of Sudbury
 being Lot 1, Plan M-551 and Lots 15-16, Plan M-550
 Parcels 4091, 51707 and 13554 S.E.S.
 (Roll No. 5201-040-000-235-00)
 (SEPB File Nos. B/51/12/FR and ZBA 12-24FR)



December 20, 2012

MUNICIPALITY OF FRENCH RIVER
Melanie Bouffard, Deputy-Clerk
P.O. Box 156
44 St. Christophe Street, Suite 1
NOELVILLE, ON POM 2N0

Dear Ms. Bouffard:

Re: **Application - SEPB File No. B/52/12/FR**
Applicant(s)/Owner(s): Gerald and Carmen Chartrand
Agent(s): none
Part of Lots 5 & 6, Concession 1
in the Township of Martland
now in the Municipality of French River
Territorial District of Sudbury
Parcels 4966 and 16507 Sudbury East Section
(Roll No. 5201-050-000-010-00)

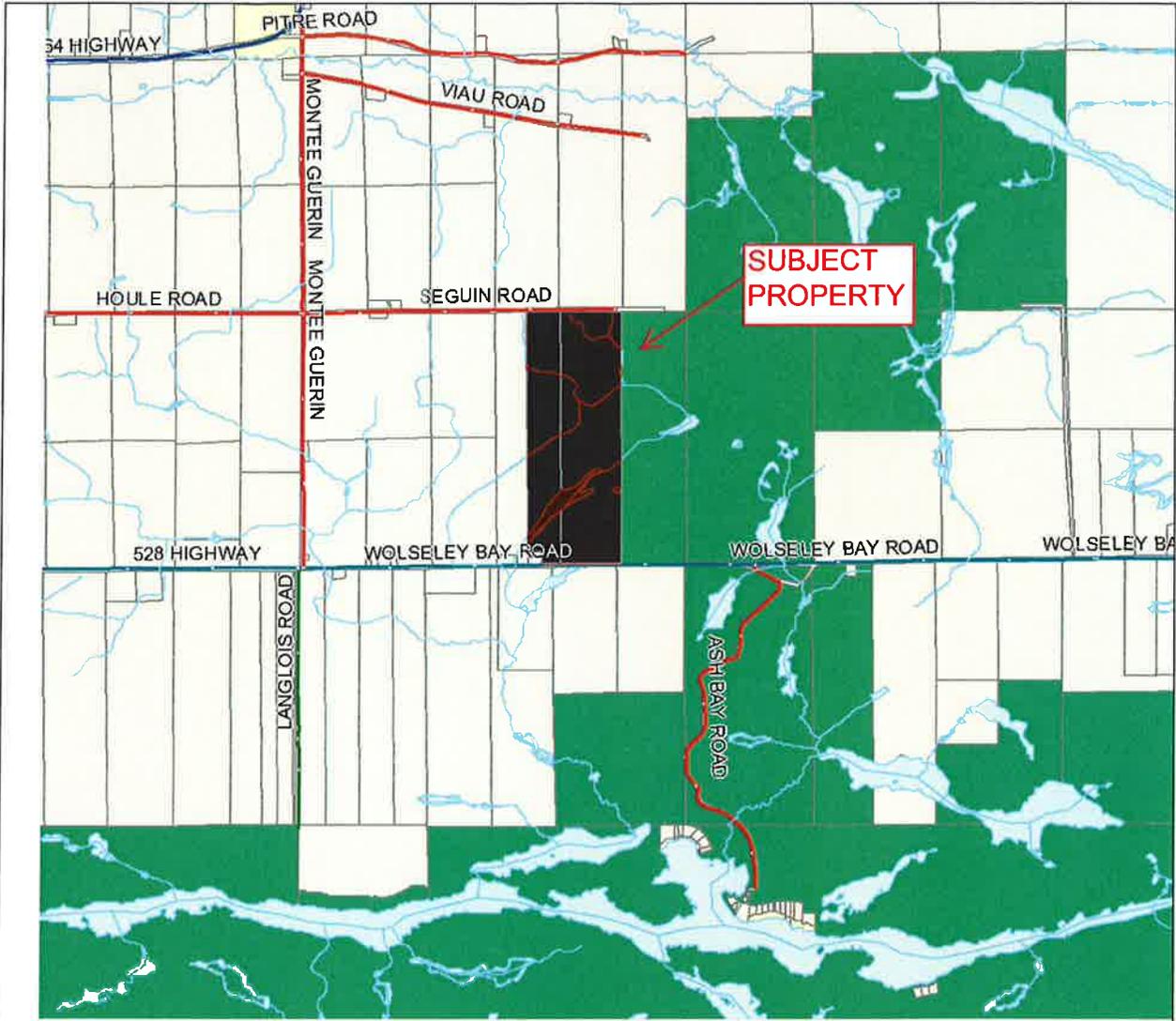
The Sudbury East Planning Board has received an application for consent which proposes to separate two previously separate parcel which have merged on title due to the pattern of ownership. The proposed lot to be severed is approximately 34 hectares in area with a frontage of 215 metres; the proposed lot to be retained is approximately 60.8 hectares in area with a frontage of 380 metres. Both lots will remain under the current 'Rural (RU)' zoning.

Please provide any comments you may have regarding this application by January 18, 2013.

Yours truly,

Melissa Riou, MCIP, RPP
Secretary-Treasurer

MR:kb



KEY MAP

Consent Application
 (Gerald and Carman Chartrand)
 Part of Lots 5 & 6, Concession 1
 in the Township of Martland
 now in the Municipality of French River
 Territorial District of Sudbury
 Parcels 4966 and 16507 S.E.S.
 (Roll No. 5201-050-000-010-00)
 (SEPB File No. B/52/12/FR)

THE CORPORATION OF THE MUNICIPALITY OF FRENCH RIVER

BY-LAW 2013-01

BEING A BY-LAW TO AMEND ZONING BY-LAW 2003-23, AS AMENDED
(1814746 Ontario Ltd)

WHEREAS By-law 2003-23 of the Municipality of French River has been passed, being a Zoning By-law to regulate the use of land and the character, location, and use of buildings and structures, in the Municipality of French River, under the authority of Section 34 of the Planning Act, R.S.O. 1990, Chapter P.13;

AND WHEREAS the Council for the Municipality of French River may amend such By-law in accordance with the provisions of Section 34 of the Planning Act, R.S.O. 1990, Chapter P.13;

AND WHEREAS the Council for the Municipality of French River has received an application to amend such By-law;

NOW THEREFORE THE COUNCIL FOR THE CORPORATION OF THE MUNICIPALITY OF FRENCH RIVER ENACTS AS FOLLOWS:

1. Schedule 9 (Bigwood Township) of By-law 2003-23 of the Municipality of French River, as amended, is hereby further amended by the addition of Special Provision 68 (S68), on Part of Lot 8, Concession 6, in the Township of Bigwood, now in the Municipality of French River, Territorial District of Sudbury, being Part 3, Plan SR-90, Parcel 33750 Sudbury East Section, and as shown on Schedule "A-1" affixed hereto.
2. Section 8 of By-law 2003-23 of the Municipality of French River is hereby amended by the addition of the following Special Provision:
 68. Notwithstanding any provisions to the contrary of Section(s) 7.12 of By-law 2003-23, within the lands zoned Industrial General (MG), described as Part of Lot 8, Concession 6, in the Township of Bigwood, now in the Municipality of French River, Territorial District of Sudbury, being Part 3, Plan SR-90, Parcel 33750 Sudbury East Section, the following special provisions shall apply:
 - (i) Permitted Uses:
 - a motor vehicle sales area
 - an impound yard
 - a building supplies outlet
 - a business or professional office
 - a contractor's establishment
 - a craftsman shop
 - a dwelling unit
 - a garden centre and nursery
 - a parking lot
 - a warehouse
 - the existing two-unit dwelling

All other provisions of By-law 2003-23 as applicable to the Industrial General Zone (MG) shall apply.

3. Schedule "A-1" is hereby declared to form part of this By-law.
4. This By-law shall take effect on the date of passage and come into force in accordance with Section 34 of the Planning Act, R.S.O. 1990, Chapter P.13.

READ A FIRST AND SECOND TIME THIS 16th DAY OF JANUARY, 2013.

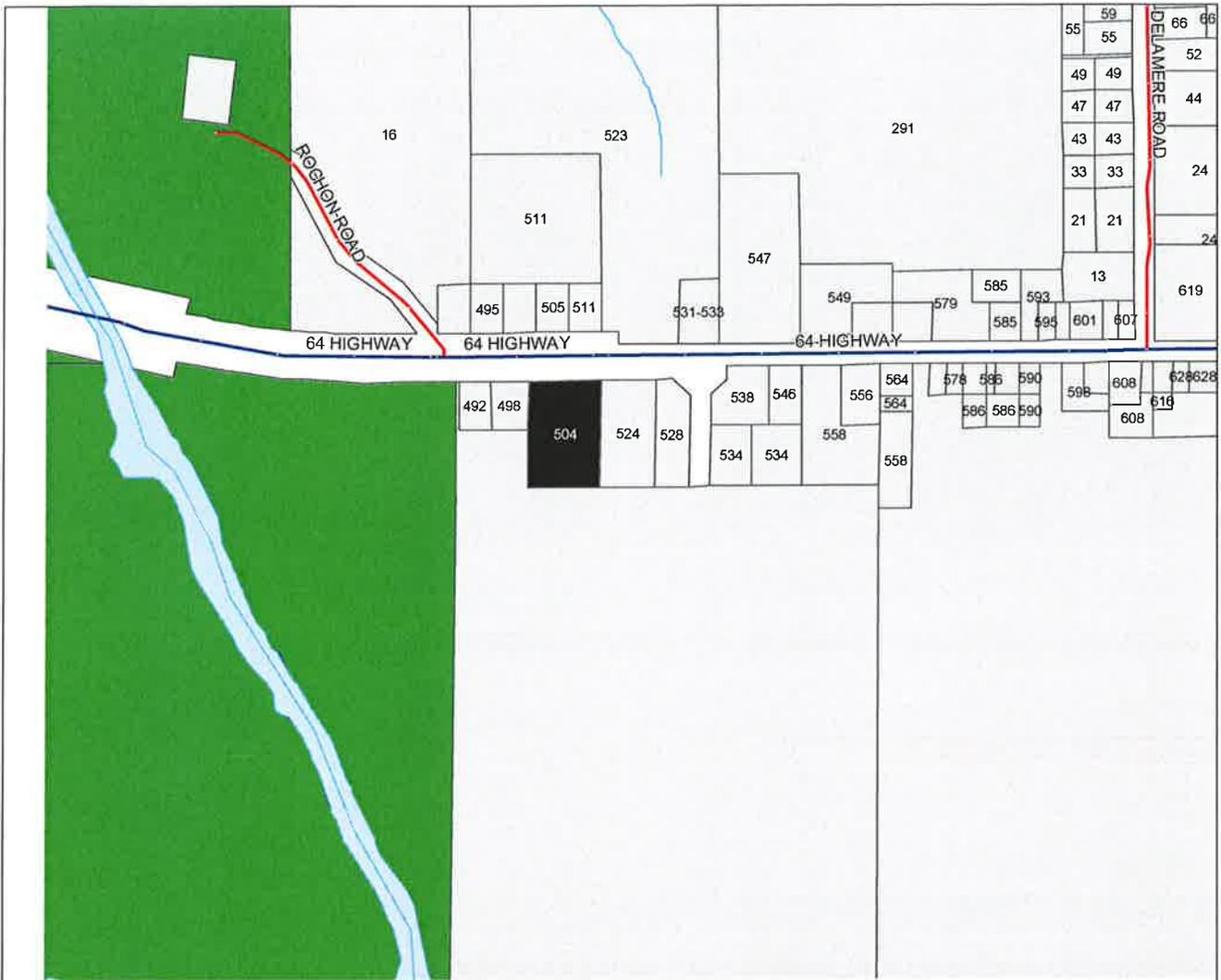
MAYOR

CLERK

READ A THIRD TIME AND FINALLY PASSED this _____ day of _____, 2013.

MAYOR

CLERK



This is Schedule "A-1" to By-law 2013- of the Municipality of French River, passed this 16th day of January, 2013.

Mayor

Clerk



Lands zoned Industrial General (MG), subject to Special Provision 68 (S68), on Part of Lot 8, Concession 6, in the Township of Bigwood, now in the Municipality of French River, Territorial District of Sudbury; being Part 3, Plan SR-90, Parcel 33750 Sudbury East Section. (Roll No. 5201-030-000-755-00)

THE CORPORATION OF THE MUNICIPALITY OF FRENCH RIVER

BY-LAW 2013-02

BEING A BY-LAW TO AMEND ZONING BY-LAW 2003-23, AS AMENDED
(W. Gudrunas Holdings Limited)

WHEREAS By-law 2003-23 of the Municipality of French River has been passed, being a Zoning By-law to regulate the use of land and the character, location, and use of buildings and structures, in the Municipality of French River, under the authority of Section 34 of the Planning Act, R.S.O. 1990, Chapter P.13;

AND WHEREAS the Council for the Municipality of French River may amend such By-law in accordance with the provisions of Section 34 of the Planning Act, R.S.O. 1990, Chapter P.13;

AND WHEREAS the Council for the Municipality of French River has received an application to amend such By-law;

NOW THEREFORE THE COUNCIL FOR THE CORPORATION OF THE MUNICIPALITY OF FRENCH RIVER ENACTS AS FOLLOWS:

1. Schedule(s) 5 (Haddo Township) of By-law 2003-23 of the Municipality of French River, as amended, is hereby further amended by changing the 'Waterfront Commercial Tourist Zone (WCT)' to a 'Waterfront Residential Zone (WR)', on Part of Lots 1 & 2, Concession 3, in the Township of Haddo, now in the Municipality of French River, Territorial District of Sudbury, Parcels 10440 and 3735 Sudbury East Section, and as shown on Schedule "A-1" affixed hereto.
3. Schedule "A-1" is hereby declared to form part of this By-law.
4. This By-law shall take effect on the date of passage and come into force in accordance with Section 34 of the Planning Act, R.S.O. 1990, Chapter P.13.

READ A FIRST AND SECOND TIME THIS 16th DAY OF JANUARY, 2013.

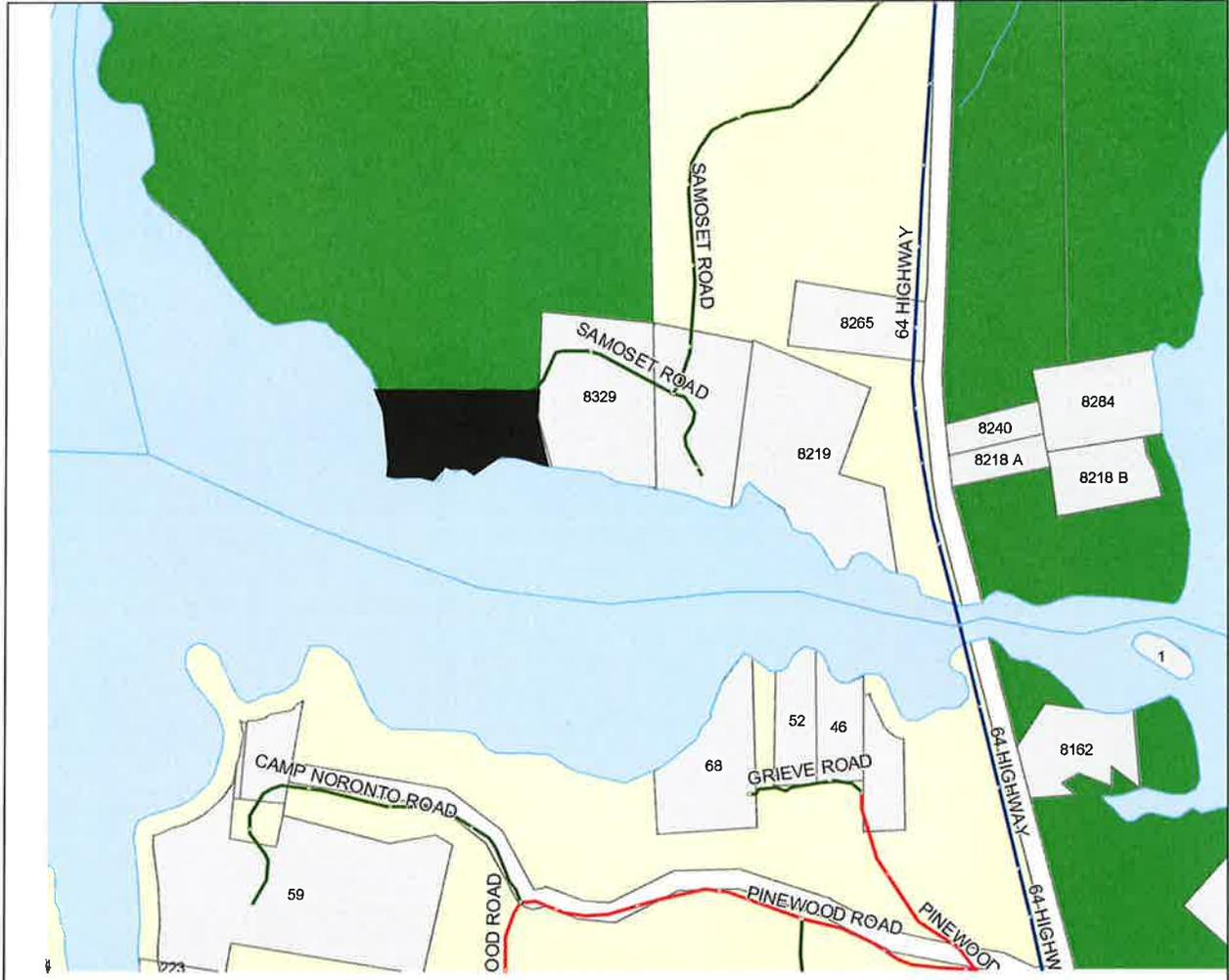
MAYOR

CLERK

READ A THIRD TIME AND FINALLY PASSED this _____ day of _____, 2013.

MAYOR

CLERK



This is Schedule "A-1" to By-law 2013- of the Municipality of French River, passed this 16th day of January, 2013.

Mayor

Clerk



Lands zoned Waterfront Residential (WR), on Part of Lots 1 & 2, Concession 3, in the Township of Haddo, now in the Municipality of French River, Territorial District of Sudbury; Parcels 10440 and 3735 Sudbury East Section. (Roll No. 5201-060-000-502)

THE CORPORATION OF THE MUNICIPALITY OF FRENCH RIVER

BY-LAW 2013-03

BEING A BY-LAW TO AMEND ZONING BY-LAW 2003-23, AS AMENDED
(Donna Spencer)

WHEREAS By-law 2003-23 of the Municipality of French River has been passed, being a Zoning By-law to regulate the use of land and the character, location, and use of buildings and structures, in the Municipality of French River, under the authority of Section 34 of the Planning Act, R.S.O. 1990, Chapter P.13;

AND WHEREAS the Council for the Municipality of French River may amend such By-law in accordance with the provisions of Section 34 of the Planning Act, R.S.O. 1990, Chapter P.13;

AND WHEREAS the Council for the Municipality of French River has received an application to amend such By-law;

NOW THEREFORE THE COUNCIL FOR THE CORPORATION OF THE MUNICIPALITY OF FRENCH RIVER ENACTS AS FOLLOWS:

1. Schedule 6 (Delamere Township) of By-law 2003-23 of the Municipality of French River, as amended, is hereby further amended by changing the Rural Zone (RU) to a Residential Rural Zone (RR), on Part of Lot 7, Concession 1, in the Township of Delamere, now in the Municipality of French River, Territorial District of Sudbury, Parcel 18660A Sudbury East Section, and as shown on Schedule "A-1" affixed hereto.

All other provisions of By-law 2003-23 as applicable to the Residential Rural Zone (RR) shall apply.

2. Schedule "A-1" is hereby declared to form part of this By-law.
3. This By-law shall take effect on the date of passage and come into force in accordance with Section 34 of the Planning Act, R.S.O. 1990, Chapter P.13.

READ A FIRST AND SECOND TIME THIS 16th DAY OF JANUARY, 2013.

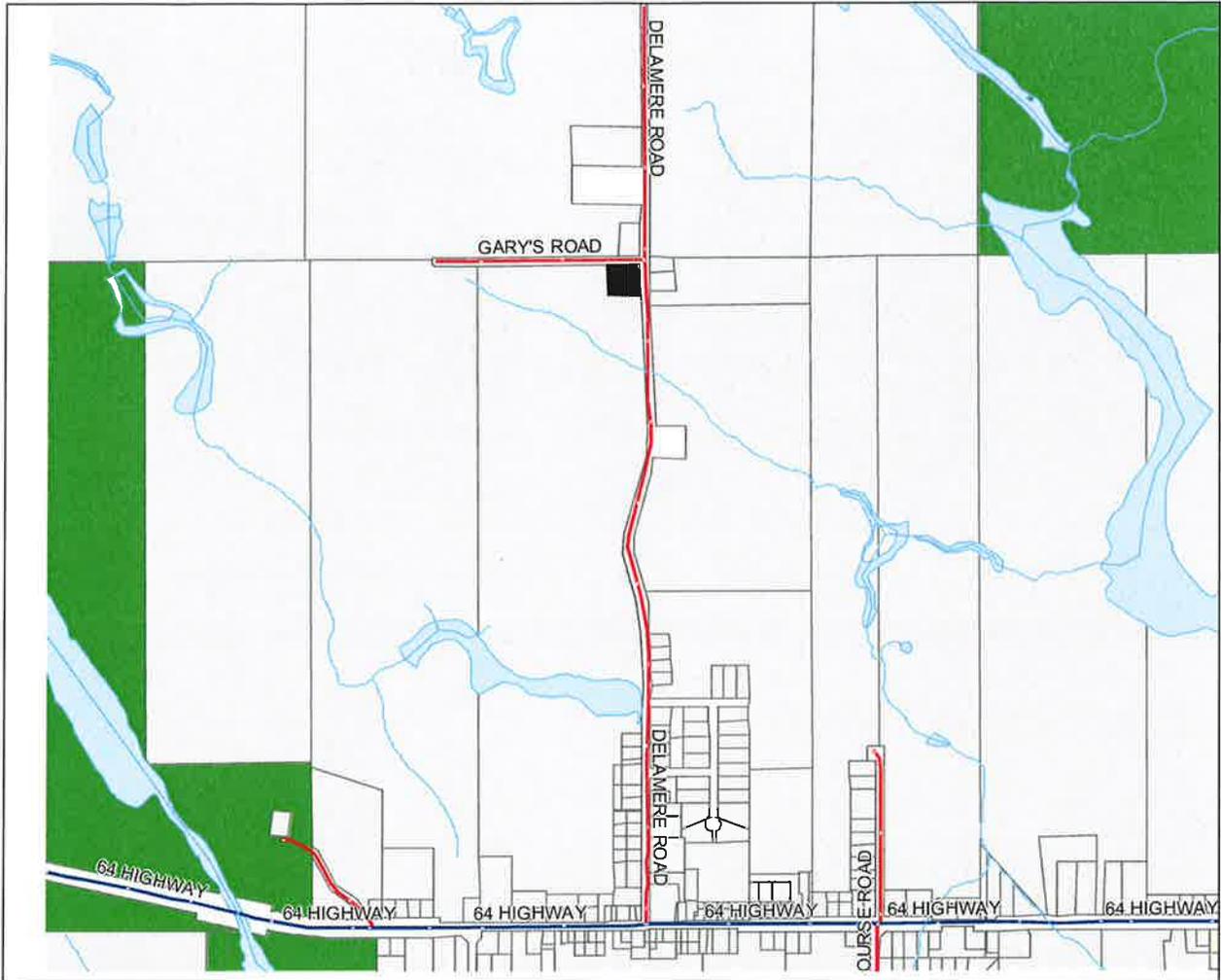
MAYOR

CLERK

READ A THIRD TIME AND FINALLY PASSED this _____ day of _____, 2013.

MAYOR

CLERK



This is Schedule "A-1" to By-law 2013- of the Municipality of French River, passed this 16th day of January, 2013.

Mayor

Clerk



Lands zoned Residential Rural (RR), on Part of Lot 7, Concession 1, in the Township of Delamere, now in the Municipality of French River, Territorial District of Sudbury; Parcel 18660A Sudbury East Section.
(Roll No. 5201-010-000-451-00)

THE CORPORATION OF THE MUNICIPALITY OF FRENCH RIVER

BY-LAW 2013-04

BEING A BY-LAW TO CONFIRM THE PROCEEDINGS OF
THE COUNCIL OF THE CORPORATION OF THE MUNICIPALITY OF FRENCH RIVER
AT A MEETING HELD THIS 16TH DAY OF JANUARY 2013

WHEREAS pursuant to Section 5(1) of the Municipal Act, 2001, S.O. 2001, c.25 as amended to October 22, 2008, the powers of a municipality shall be exercised by its Council;

AND WHEREAS pursuant to Section 5(3) of the Municipal Act, 2001, S.O. 2001, c.25 as amended to October 22, 2008, a Municipal power, including a municipality's capacity, rights, powers and privileges under Section 9 shall be exercised by by-law unless the municipality is specifically authorized to do otherwise;

AND WHEREAS it is deemed expedient that proceedings of the Council of the Corporation of the Municipality of French River as herein set forth be confirmed and adopted by by-law;

NOW THEREFORE THE COUNCIL OF THE CORPORATION OF THE MUNICIPALITY OF FRENCH RIVER ENACTS AS FOLLOWS:

1. The actions of the Council of the Corporation of the Municipality of French River at the meeting held on this 16th day of January 2013 in respect of each motion and resolution passed and other action taken by the Council of the Corporation of the Municipality of French River at this meeting is hereby adopted and confirmed as if all such proceedings were expressly embodied in this by-law.
2. The Mayor and proper officials of the Corporation of the Municipality of French River are hereby authorized and directed to do all things necessary to give effect to the actions of the Council of the Corporation of the Municipality of French River referred to in the preceding section hereof.
3. The Mayor and Clerk are authorized and directed to execute all documents necessary in that behalf and to affix the Seal of the Corporation of the Municipality of French River.
4. Section 1 does not apply to any action or matter that is required by law to be done by resolution.
5. Section 1 does not apply to any matter to which Ontario Municipal Board approval is required until such approval is obtained but Section 2 applies for the purpose of obtaining such approval.
6. This by-law shall come into force and take effect on the day it is passed.

**READ A FIRST, SECOND AND THIRD TIME AND FINALLY PASSED
THIS 16TH DAY OF JANUARY, 2013.**

MAYOR

CLERK

NFHT 37

Mayor Bouffard & Members of Council
Municipality of French River
44 rue St. Christophe St
Noëlville Ontario
P0M 2N0

Dear Mayor Bouffard and Members of Council,

It is my pleasure to inform Council that the 37th Family Hockey Tournament will be held on February 8, 9 and 10, 2013. We anticipate another successful tournament with up to 32 teams competing in sport and friendship.

We have booked the Noëlville Community Centre for that entire weekend which includes the ice surface, hall, mezzanine and kitchen facilities. As always we will be working closely with facility staff to facilitate operations. Many groups and organizations in the community assist with the tournament in various ways thereby providing additional benefit for their organizations. We attempt to involve the whole community in this annual tradition.

Due to the nature of this event we would appreciate council to proclaim this event as a community celebration. This proclamation would facilitate our ability to secure licensing and to acquire adequate insurance for the operation of this event.

We hope that Council can join us at our 37th Anniversary of the Noëlville Family Hockey Tournament.

With respect,

NFHT Committee

Ministry of Citizenship
and Immigration

Ministère des Affaires civiques
et de l'Immigration



Ontario Honours and Awards
Secretariat
400 University Avenue, 4th Floor
Toronto ON M7A 2R9

Secrétariat des distinctions et prix
de l'Ontario
400, avenue University, 4^e étage
Toronto ON M7A 2R9

RECEIVED

DEC 17 2012

MUNICIPALITY OF
FRENCH RIVER

December 2012

Dear friend,

I am pleased to advise you that nominations for the Ontario Medal for Young Volunteers are being accepted by the Ontario Honours and Awards Secretariat.

The Ontario Medal for Young Volunteers is presented by the Lieutenant Governor to exceptional young volunteers, between the ages of 15 and 24.

Through their actions and dedication, young volunteers have improved the quality of life in their communities, their province, their country, and even around the world. This honour recognizes Ontario's finest youth who understand the importance of volunteering and who demonstrate leadership, initiative and perseverance as well as inspire others.

Do you know an outstanding young volunteer? If so, please nominate them for the Ontario Medal for Young Volunteers.

Deadline for nominations is **January 31, 2013.**

Nomination forms and additional information about the Ontario Medal for Young Volunteers, and other programs that recognize volunteers, are available on the Ministry of Citizenship and Immigration website at:

www.ontario.ca/honoursandawards

If you have any questions or require assistance please contact the Ontario Honours and Awards Secretariat by phone at (416) 314-7526, toll free at 1-877-832-8622 or TTY 416-327-2391.

I genuinely hope you take this opportunity to nominate any young volunteer(s) you believe to be worthy of this recognition.

Sincerely,

The Honourable Michael Chan
Minister

Ministry of Natural Resources Ministère des richesses naturelles
3301 Trout Lake Road 3301 chemin Trout Lake
North Bay, ON P1A 4L7 North Bay, ON P1A 4L7
Tel: (705) 475-5550 Tel: (705) 475-5550
Fax: (705) 475-5500 Fax: (705) 475-5500



December 21, 2012

Municipality of French River
44 St. Christophe Street, Suite 1
P.O. Box 156
Noëlville, ON
P0M 2N0
Attention: Mr. Harold Duff, Chief Administration Officer / Clerk

RECEIVED
JAN - 2 2013
MUNICIPALITY OF
FRENCH RIVER

Dear Mr. Duff,

The Ministry of Natural Resources (MNR) will be starting a process to prepare a new comprehensive Fisheries Management Plan (FMP) for managing fisheries on Lake Nipissing. The 20 year plan will outline goals and management direction for the fishery.

The MNR will be creating an Advisory Council that will serve as a focus group to provide advice and recommendations to the Ministry on the development of the 2014-2034 Lake Nipissing FMP.

We would like to invite representation from your sector on the Lake Nipissing FMP Advisory Council and are requesting you put forward one or two candidate members for MNR to consider for membership. The Terms of Reference for the Council has been attached to this letter, which includes more detail about the Council and its roles and responsibilities.

Our first meeting will be held in January 2013. The date, time and location will be confirmed by January 4, 2013. The purpose of the initial meeting will be to introduce Council members, provide background information and discuss project timelines and operating procedures for the Council.

.../2

Visit us at our website www.mnr.gov.on.ca or call 1-800-667-1940

Please note this is a smoke free/scent free workplace

Please respond indicating your interest in participating on or before December 31st, 2012 to Scott Kaufman by phone (705) 475 5537 or email (scott.kaufman@ontario.ca). We recognize this is a significant contribution of your time, and we would like to thank you in advance for participating.

Sincerely,



Mitch Baldwin
North Bay District Manager
Ministry of Natural Resources

RM/am

Encl.

**Terms of Reference - available under separate cover

Visit us at our website www.mnr.gov.on.ca or call 1-800-667-1940

Please note this is a smoke free/scent free workplace