



## Municipality of French River

### MINUTES OF THE REGULAR COUNCIL MEETING

held in the Council Chambers

Wednesday, April 18, 2018 at 6pm

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#### **Members Present:**

Mayor Claude Bouffard(Chair), Councillors Michel Bigras, Ronald Garbutt, Malcolm Lamothe (arrived at 6:47pm), Gisèle Pageau, Denny Sharp, Dean Wenborne

#### **Members Excused:**

#### **Officials Present:**

Marc Gagnon, Chief Administrative Officer  
Mélanie Bouffard, Clerk  
Tom Ng, Treasurer/Tax Collector  
Robert Martin, Parks, Recreation & Facilities Manager  
Carlie Zwiers, Executive Assistant

#### **Guests:**

3 Members of public

#### **1. Call to Order and Roll Call**

The Chair called the meeting to order at 6:00 p.m.

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#### **2. Adoption of Agenda (*and Additions if applicable*)**

Moved By Gisele Pageau and Seconded By Mike Bigras

Resol. 2018- 85

**BE IT RESOLVED THAT** the agenda be approved as distributed.

Carried

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#### **3. Disclosure of Pecuniary Interest**

Councillor Bigras declared a pecuniary interest at Item 5.5.3 and 5.5.4; his son is the Fire Chief.

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#### **4. Delegations**

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#### **5. Reports and Items for Consideration**

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##### **5.1 General Government**

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##### **5.1.1 Report - Integrity Commissioner Services & Draft Scope of Work**

The Clerk presented the report included in the agenda package; a Request for Proposal for Integrity Commissioner Services as per the Scope of Work presented will be released and further progress will be reported to Council.

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### 5.1.2 Quarter Report - Clerk's Department

The Clerk presented the report included in the agenda package. As there were numerous questions relating to the Cemeteries' Care and Maintenance Funds, additional information will be presented at a subsequent meeting.

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### 5.1.3 Report - Lame Duck Provisions

The Clerk presented the report included in the agenda package and outlined the changes required and those considered as housekeeping to define authorities already in practice to ensure that all required delegations are provided for and to delegate certain powers to the Chief Administrative Officer pursuant to Section 275 of the Municipal Act, 2001.

### Resolution to pass a By-law to adopt the Delegation of Powers and Duties Policy

Moved By Mike Bigras and Seconded By Denny Sharp

Resol. 2018- 86

**BE IT RESOLVED THAT** By-law 2018-25, being a by-law to adopt the Delegation of Powers and Duties Policy be read a first, second and third time and finally passed.

Carried

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### 5.1.4 Report - OPP Household Fee

The CAO presented the report included in the agenda package and requested direction on the method of collection the OPP costs.

### Resolution to reaffirm the application of the OPP fee per household

Moved By Gisele Pageau and Seconded By Ron Garbutt

Resol. 2018- 87

**BE IT RESOLVED THAT** Council re-affirms its position to continue imposing the OPP fee per household of \$254.47 as authorized by Part XII Fees and Charges Section 391 Municipal Act, 2001 and that it continues to be regulated in the 2018 Final Tax Levy By-law and listed in the 2018 Fees and Related Charges By-Law.

Carried

Mayor Bouffard requested a Recorded Vote.

	FOR	AGAINST
COUNCILLOR Michel Bigras	x	
COUNCILLOR Ron Garbutt	x	
COUNCILLOR Gisèle Pageau	x	
COUNCILLOR Denny Sharp	x	
COUNCILLOR Dean Wenborne	x	
MAYOR Claude Bouffard		x

### **5.1.5 Item delayed.**

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## **5.2 Finance**

### **5.2.1 Quarter Report - Treasury Department**

The Treasurer presented the report included in the agenda package.

Councillor Lamothe arrived at 6:47pm.

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### **5.1.5 Report - OGRA Conference by Councillor Lamothe**

Councillor Lamothe presented the report included in the agenda package.

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## **5.3 Public Works & Environment Services**

### **5.3.1 Quarter Report - Public Works & Environmental Department**

The Acting Manager presented the report included in the agenda package.

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## **5.4 Community Services**

### **5.4.1 French River Public Library Board Report by Councillor Pageau**

Councillor Gisèle Pageau, member of the Board, presented the monthly report.

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### **5.4.2 Quarter Report - Parks, Recreation & Facilities Department**

The Manager presented the report included in the agenda package.

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### **5.4.3 Award of the supply and installation of a New Dehumidifier at the Noëlville Community Centre**

The Manager presented the report included in the agenda package.

Moved By Gisele Pageau and Seconded By Mike Bigras

Resol. 2018- 88

**BE IT RESOLVED THAT** Council awards the supply and installation of a New Dehumidifier at the Noëlville Community Centre Contract to CIMCO Refrigeration for an amount of \$30,697.91 plus applicable taxes.

Carried

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## **5.5 Emergency Services and Public Safety**

### **5.5.1 Manitoulin-Sudbury District Services Board Report by Councillor Wenborne**

Councillor Wenborne presented the report included in the agenda package.

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### **5.5.2 Quarter Report - Building Controls / Municipal Law Enforcement**

The CAO presented the report included in the agenda package.

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### 5.5.3 Quarter Report - Fire Department

The Fire Chief presented the report included in the agenda package.

#### Disclosure of Pecuniary Interest

Name: Councillor Mike Bigras

**Disclosed his/her (their) interest(s), abstained from discussion and did not participate on this Item.**

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### 5.5.4 Resolution to adopt the Volunteer Firefighter Policy

The Fire Chief presented the report included in the agenda package.

Moved By Ron Garbutt and Seconded By Malcolm Lamothe

Resol. 2018- 89

**BE IT RESOLVED THAT** Council adopts the Volunteer Firefighter Policy.

Carried

#### Disclosure of Pecuniary Interest

Name: Councillor Mike Bigras

**Disclosed his/her (their) interest(s), abstained from discussion and did not participate on this Item.**

Break at 7:25 -7:30

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## 5.6 Development & Planning

### 5.6.1 Consent Application - Daniel Hill & Richard and Nancy Wepler

The Clerk presented the report included in the agenda package.

**Resolution to convey an existing public road which traverses the subject land to the Municipality for road purposes**

Moved By Dean Wenborne and Seconded By Malcolm Lamothe

Resol. 2018- 90

**BE IT RESOLVED THAT** Council authorizes the Mayor and Clerk to sign the Acknowledgement & Direction for the conveyance of Part 2 of Plan 53R-20941 (Mayer Road, as shown on the attached sketch) from Daniel Hill & Richard and Nancy Wepler to the Municipality of French River for road purposes.

Carried

## 5.7 Correspondence

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### 6. Consent Agenda

The following motion was presented to adopt the items contained in the Consent Agenda:

Moved By Ron Garbutt and Seconded By Dean Wenborne

Resol. 2018- 91

**BE IT RESOLVED THAT** Council approves the Items of the Consent Agenda under Sections 6.1, 6.3 and 6.4 and receives the Items under Sections 6.2.

Carried

**Item 6.3.2 was taken out of the Consent Agenda to allow debate.**

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### 6.1 Adoption of Minutes

Moved By Ron Garbutt and Seconded By Dean Wenborne

Resol. 2018- 92

**BE IT RESOLVED THAT** Council adopts the following minutes as presented:

Regular Council Meeting held March 21, 2018

Carried

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### 6.2 Receipt of Minutes (NIL)

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### 6.3 Items for Consideration or Information

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#### 6.3.1 Monthly Disbursements Report

The total disbursements reported for the months of February 2018 were in the amount of \$485,091.06.

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#### 6.3.2 Items separated from the Consent Agenda to allow debate

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### 6.4 By-laws

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#### 6.4.1 Appointment of Municipal Weed Inspector

Moved By Ron Garbutt and Seconded By Dean Wenborne

Resol. 2018- 93

**BE IT RESOLVED THAT** By-law 2018-21, being a by-law to appoint a Municipal Weed Inspector be read a first, second and third time and finally passed.

Carried

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#### **6.4.2 Appointment of Livestock Evaluator**

Moved By Ron Garbutt and Seconded By Dean Wenborne

Resol. 2018- 94

**BE IT RESOLVED THAT** By-law 2018-22, being a by-law to appoint a Livestock Evaluator be read a first, second and third time and finally passed.

Carried

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#### **6.4.3 Tax Ratios By-law**

Moved By Ron Garbutt and Seconded By Dean Wenborne

Resol. 2018- 95

**BE IT RESOLVED THAT** By-law 2018-23, being a by-law to establish the tax ratios for the year 2018 be read a first, second and third time and finally passed.

Carried

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#### **6.4.4 Final Tax Levy By-law**

Moved By Ron Garbutt and Seconded By Dean Wenborne

Resol. 2018- 96

**BE IT RESOLVED THAT** By-law 2018-24, being a by-law to provide for the adoption of the current estimates and tax rates, and to further provide for penalty and interest in default of payment thereof for the year 2018 be read a first, second and third time and finally passed.

Carried

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#### **Items separated from the Consent Agenda to allow debate**

##### **6.3.2 Adoption of the 2018 Municipal Apportionment of the Sudbury East Planning Board**

The Mayor requested the item to be separated to discuss the possibility of making quarterly payments instead of in one payment; Council generally agreed that a resolution be considered to give them notice for 2019 on the preferred payment method.

Moved By Ron Garbutt and Seconded By Mike Bigras

Resol. 2018- 97

**BE IT RESOLVED THAT** Council adopts the 2018 Sudbury East Planning Board Municipal Apportionment in the amount of \$51,520.

Carried

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#### **7. Notices of Motion**

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**8. Announcement and Inquiries**

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**9. Closed Session**

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**10. Adjournment**

Moved By Malcolm Lamothe and Seconded By Dean Wenborne

Resol. 2018- 98

**BE IT RESOLVED THAT** By-law 2018-25, being a by-law to confirm the proceedings of the Council of the Corporation of the Municipality of French River at a meeting held on April 18, 2018 be read a first, second and third time and finally passed.

Carried

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Moved By Gisele Pageau and Seconded By Mike Bigras

Resol. 2018- 99

**BE IT RESOLVED THAT** the meeting be adjourned at 7:46 p.m.

Carried

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**MAYOR**

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**CLERK**